

ORDINANCE 13-12

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: The following is the Annual Budget and Appropriation for the Lisle Library District for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

	B & A Ordinance		
	2013-2014		
1	CORPORATE FUND		2013-2014
		BUDGET	AMOUNT TO BE
	<u>EXPENDITURES</u>	<u>2013-2014</u>	<u>APPROPRIATED</u>
A.	<u>EMPLOYEE COSTS</u>		
	Salaries	\$ 2,272,839.35	\$ 2,387,881.32
	Health Insurance	\$ 240,000.00	\$ 286,000.00
	Compysch Asst Plan	\$ 1,000.00	\$ 1,100.00
	Tuition Reimbursement	<u>\$ 8,500.00</u>	<u>\$ 8,500.00</u>
		\$ 2,522,339.35	\$ 2,683,481.32
B.	<u>BUILDING COSTS</u>		
	Xnet	\$ 7,200.00	\$ 7,560.00
	Inet	\$ 1,810.00	\$ 1,900.50
	Utilities	\$ 61,950.00	\$ 68,065.00
	Maintenance Contracts	\$ 59,000.00	\$ 69,100.00

	Maintenance/Repairs	\$ 34,300.00	\$ 37,730.00
	Rubbish Removal	\$ 2,500.00	\$ 2,750.00
	Security Alarm Response	<u>\$ 150.00</u>	<u>\$ 165.00</u>
		\$ 166,910.00	\$ 187,270.50
C.	<u>OPERATING EXPENSES</u>		
	Postage	\$ 11,450.00	\$ 12,595.00
	Printing/Spec Services	\$ 29,000.00	\$ 31,900.00
	Office Supplies	\$ 24,000.00	\$ 26,400.00
	Circ Material Supplies	\$ 10,400.00	\$ 10,920.00
	Processing Supplies	\$ 35,400.00	\$ 38,940.00
	Publishing	\$ 4,000.00	\$ 4,400.00
	Safety Deposit Box Rental	\$ 150.00	\$ 165.00
	Check Printing/Bank charges	\$ 550.00	\$ 615.00
	Local Travel	\$ 600.00	\$ 690.00
	Public Records Maintenance	<u>\$.00</u>	<u>\$.00</u>
		\$ 115,550.00	\$ 126,625.00
D.	<u>INSURANCE</u>		
	Fidelity Bond	\$ 7,000.00	\$ 8,050.00
	Property Damage	\$ 17,400.00	\$ 20,010.00
	Notary Bond	<u>\$ -</u>	<u>\$ 150.00</u>
		\$ 24,400.00	\$ 28,210.00
E.	<u>CONTRACTUAL SERVICES</u>		
	Legal services	\$ 35,000.00	\$ 42,000.00
	Collection Agency	\$ 1,080.00	\$ 1,080.00
	Other Contractual Services	\$ 32,500.00	\$ 38,625.00
	Investment Agency Consultants	\$ 4,500.00	\$ 4,725.00
	Payroll Service	<u>\$ 7,500.00</u>	<u>\$ 7,875.00</u>
		\$ 80,580.00	\$ 94,305.00
F.	<u>PERSONNEL DEVELOPMENT</u>		
	Dues/Meetings and Conventions-Staff	\$ 29,100.00	\$ 32,010.00
	Employee Recognition	\$ 6,150.00	\$ 6,765.00
	In Service	\$ 4,500.00	\$ 4,950.00
	Training-continuing ed-Staff	\$ 5,900.00	\$ 6,490.00
	Dues/Meetings and Conventions-Trustees	<u>\$ 2,634.00</u>	<u>\$ 2,897.40</u>
		\$ 48,284.00	\$ 53,112.40

G.	<u>EQUIPMENT</u>		
	Polaris	\$ 45,700.00	\$ 50,270.00
	Major Equipment	\$ 11,900.00	\$ 13,090.00
	Minor Equipment	\$ 2,200.00	\$ 2,420.00
	Rental-Postage Meter	\$ 800.00	\$ 880.00
	Equipment Maintenance/Repair	\$ 16,500.00	\$ 18,150.00
	Accounting Maintenance/Upgrades	<u>\$ 4,500.00</u>	<u>\$ 4,950.00</u>
		\$ 81,600.00	\$ 89,760.00
H.	<u>LIBRARY MATERIALS</u>		
	Literacy	\$ 9,000.00	\$ 9,900.00
	Books	\$ 248,535.00	\$ 273,388.50
	Databases	\$ 140,660.00	\$ 154,726.00
	AV	\$ 101,500.00	\$ 111,650.00
	Periodicals	\$ 49,400.00	\$ 54,340.00
	Document Delivery	<u>\$ 24,000.00</u>	<u>\$ 26,400.00</u>
		\$ 573,095.00	\$ 630,404.50
I.	<u>PROGRAMS</u>		
	Programs/Lectures	\$ 29,050.00	\$ 31,955.00
	Readers Services	<u>\$ 8,000.00</u>	<u>\$ 8,800.00</u>
		\$ 37,050.00	\$ 40,755.00
J.	<u>RESTRICTED EXPENSES</u>		
	Gifts	\$ -	\$ 10,000.00
	Per Capita Grant	\$ 29,000.00	\$ 31,900.00
	Transfer to Special Reserve Fund	\$ 360,000.00	\$ 510,000.00
	Transfer to IMRF	<u>\$ 100,000.00</u>	<u>\$ 250,000.00</u>
		\$ 489,000.00	\$ 801,900.00
K.	<u>CONTINGENCY</u>	\$ 100,000.00	\$ 100,000.00
	SUBTOTALS	\$ 4,238,808.35	\$ 4,835,823.72
2	AUDIT FUND	\$ 7,500.00	\$ 8,250.00
3	.02 BUILDING/MAINTENANCE FUND	\$ 73,500.00	\$ 80,850.00
4	IMRF FUND	\$ 325,470.60	\$ 358,017.65
5	FICA FUND	\$ 173,872.21	\$ 191,259.43

6	LIABILITY INSURANCE FUND	\$ 2,000.00	\$ 2,200.00
7	DIRECTOR'S & OFFICERS' INS FUND	\$ 3,500.00	\$ 3,850.00
8	WORKERS COMP FUND	\$ 7,700.00	\$ 9,240.00
9	UNEMPLOYMENT COMP FUND	\$ 4,500.00	\$ 4,950.00
10	WORKING CASH FUND	\$ -	\$ -
		\$ 4,836,851.16	\$ 5,494,440.81
11	SPECIAL RESERVE FUND		
	Rental	\$ 1,300.00	\$ 1,380.00
	Building Structure/Maintenance	\$ 220,000.00	\$ 249,000.00
	Consulting	\$ 50,000.00	\$ 55,000.00
	Purchase of RE	<u>\$ 290,000.00</u>	<u>\$ 300,000.00</u>
		\$ 561,300.00	\$ 605,380.00
	TOTALS	\$ 5,398,151.16	\$ 6,099,820.81

Section 2: As part of the Annual Budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$ 7,349,865.44
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$ 4,995,393.11
- (c) That the estimated expenditures for the fiscal year are \$ 5,398,151.16
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$ 6,947,107.39.
- (e) That the estimated amount of taxes to be received by the Lisle Library District during the fiscal year is \$ 4,507,693.11.
- (f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$ 487,700.00

Section 3: That the funds in the total amount of \$ 6,099,820.81 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the

corporate purposes of the Lisle Library District, as hereinafter specified, for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Section 4: The receipts and revenue of the said Lisle Library District derived from sources other than taxation and specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall be transferred to and become part of the Special Reserve Fund for the purchase of Sites and Buildings, the Construction, Repair, Remodeling, Improving and Equipping of the Same.

Section 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED this 18th day of September, 2013, pursuant to a roll call vote as follows:

AYES: ____ NAYS: ____ ABSENT: ____

Approved by me this 18th day of September, 2013.

Richard Flint
President, Board of Trustees

Attest:

John Huff
Secretary, Board of Trustees

Published according to law this _____ day of September, 2013.