

Lisle Library District
Budget
FY 2010 - 2011

Final May 2010		
	Revenues	Budget FY 10-11
	CORPORATE FUND	
10-01-4411-00	Tax Levy - Corp (budget 99.8%)	3,662,851.85
10-01-4441-00	Back Taxes - Corp	0.00
10-01-4461-00	Personal Prop Tax	8,000.00
	*Total Taxes	3,670,851.85
10-02-4472-00	Interest Earned - Corp	40,000.00
10-02-4511-00	County Interest - Corp	150.00
	*Total Interest	40,150.00
10-03-4531-00	Lost Books - Adult	1,200.00
10-03-4532-00	Lost Books - Youth	400.00
10-03-4536-00	Non-Resident Fees (5 @ \$320)	1,600.00
10-03-4540-00	Fines - Adult Matl	18,000.00
10-03-4542-00	Fines - Youth Matl	8,000.00
10-03-4550-00	Gifts - Unrestr Corp.	0.00
10-04-4573-00	Copier Income	2,750.00
10-04-4575-00	A-V Income (1/3rd less - policy chg 10/11)	13,400.00
	*Total Desk Income	45,350.00
10-04-4562-00	Restr Gifts - Books	0.00
10-04-4565-00	Restr Gifts - Goldstein Lecture Series	0
10-04-4583-00	Per Capita Grant (recv 16% less than 09/10)	30,600.00
10-04-4584-00	Other Income - Corp.	0.00
	*Total Restricted Usage	30,600.00
10-05-4595-00	Misc - Jury Duty	0.00
10-05-4597-00	Accum Interest Transfers	0.00
		0.00
	*TOTAL CORPORATE FUND	3,786,951.85

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	Revenues	Budget FY 10-11
	AUDIT FUND	
20-01-4412-00	Tax Levy - Audit (budget 99.8%)	1,361.65
20-01-4442-00	Back Taxes - Audit	0.00
	*Total Taxes	1,361.65
20-02-4473-00	Interest Earned - Audit	100.00
20-02-4512-00	County Interest - Audit	0.00
	*Total Interest	100.00
	*TOTAL AUDIT FUND	1,461.65
	BUILDING MAINTENANCE FUND	
30-01-4413-00	Tax Levy - .02 B/M (budget 99.8%)	147,058.73
30-01-4443-00	Back Taxes - .02 B/M	0.00
	*Total Taxes	147,058.73
30-02-4474-00	Interest Earned - .02 B/M	1,000.00
30-02-4513-00	County Interest - .02 B/M	0.00
	*Total Interest	1,000.00
	*TOTAL BUILDING MAINT FUND	148,058.73
	IMRF FUND	
40-01-4414-00	Tax Levy - IMRF (budget 99.8%)	228,758.04
40-01-4444-00	Back Taxes - IMRF	0.00
40-01-4462-00	Pers Prop Repl Tax - IMRF	400.00
	*Total Taxes	229,158.04
40-02-4475-00	Interest Earned - IMRF	1,000.00
40-02-4514-00	County Interest - IMRF	0.00
	*Total Interest	1,000.00
	*TOTAL IMRF FUND	230,158.04

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	FICA FUND	
45-01-4415-00	Tax Levy - FICA (budget 99.8%)	187,908.38
45-01-4445-00	Back Taxes - FICA	0.00
45-01-4463-00	Pers Prop Repl Tax - FICA	50.00
	*Total Taxes	187,958.38
45-02-4476-00	Interest Earned - FICA	1,000.00
45-02-4515-00	County Interest - FICA	0.00
	*Total Interest	1,000.00
	*TOTAL FICA FUND	188,958.38
	LIABILITY INSURANCE FUND	
50-01-4416-00	Tax Levy - Liability Ins. (budget 99.8%)	1,361.65
50-01-4446-00	Back Taxes - Liab. Ins.	0.00
	*Total Taxes	1,361.65
50-02-4477-00	Interest Earned - Liab. Ins.	300.00
50-02-4516-00	County Interest - Liab. Ins.	0.00
	*Total Interest	300.00
	TOTAL LIABILITY INS. FUND	1,661.65
	TORT JUDGEMENT FUND	
53-01-4417-00	Tax Levy - Tort Judg. (budget 99.8%)	1,361.65
53-01-4447-00	Back Taxes - Tort Judg.	0.00
	*Total Taxes	1,361.65
53-02-4478-00	Interest Earned - Tort Judg.	50.00
53-02-4517-00	County Interest - Tort Judg.	0.00
	*Total Interest	50.00
	*TOTAL TORT JUDGEMENT FUND	1,411.65

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	Revenues	Budget FY 10-11
	WORKERS COMP. FUND	
55-01-4418-00	Tax Levy - Workers Comp. (budget 99.8%)	8,169.93
55-01-4448-00	Back Taxes - Workers Comp.	0.00
	*Total Taxes	8,169.93
55-02-4479-00	Interest Earned - Workers Comp.	100.00
55-02-4518-00	County Interest - Workers Comp.	0.00
	*Total Interest	100.00
	*TOTAL WORKERS COMP FUND	8,269.93
	UNEMPLOYMENT COMP FUND	
60-01-4419-00	Tax Levy - Unempl. Comp. (budget 99.8%)	1,361.65
60-01-4449-00	Back Taxes - Unempl. Comp.	0.00
	*Total Taxes	1,361.65
60-02-4480-00	Interest Earned - Unempl. Comp.	450.00
60-02-4519-00	County Interest - Unempl. Comp.	0.00
	*Total Interest	450.00
	*TOTAL UNEMPL.COMP FUND	1,811.65
	SPECIAL RESERVE FUND	
70-02-4481-00	Interest Earned - Special Reserve	4,000.00
70-04-4584-00	Rental Property Income	21,300.00
70-04-4587-00	Cash Donation Income - Special Fund	0.00
70-04-4587-10	Restricted - Transfer from Corporate Fund	365,501.95
70-04-4587-20	Restricted - Transfer from Working Cash	0.00
	*TOTAL SPECIAL RESERVE FUND	390,801.95

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	Revenues	Budget FY 10-11
	WORKING CASH FUND	
80-01-4420-00	Tax Levy - Working Cash	0.00
80-01-4451-00	Back Taxes - Working Cash	0.00
	*Total Taxes	0.00
80-02-4482-00	Interest Earned - Working Cash	5,000.00
	*TOTAL WORKING CASH FUND	5,000.00
	TOTAL INCOME - W/O Spec. Res	4,373,743.53
	TOTAL INCOME - All Funds	4,764,545.48

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Final May 2010		Budget FY 10-11
	Expenses	
	EMPLOYEE COSTS	
10-10-5603-10	Administrative - Regular Hours	479,435.91
10-10-5603-20	Adult Servs - Regular Hours	406,940.52
10-10-5603-30	Youth Servs - Regular Hours	374,547.29
10-10-5603-50	Technical Servs - Regular Hours	287,036.95
10-10-5603-60	Circulation - Regular Hours	384,593.27
10-10-5613-10	Administrative - Sunday Hours	7,210.00
10-10-5613-20	Adult Services - Sunday Hours	23,484.00
10-10-5613-30	Youth Servs - Sunday Hours	18,025.00
10-10-5613-60	Circulation - Sunday Hours	24,000.03
multiple	Hospitalization Insurance	165,000.00
multiple	Dental Insurance	15,000.00
10-10-5623-00	Compsych Assistance Plan	2,116.80
10-10-5646-10	Tuition Reimbursement	8,550.00
	*Total Employee Costs	2,195,939.77
	BUILDING COSTS	
10-20-5650-00	Xnet	3,600.00
10-20-5651-00	Inet	1,810.00
10-20-5652-00	Utilities - Phone	7,500.00
10-20-5653-00	Utilities - Gas	12,600.00
10-20-5654-00	Utilities - Sewer/Water	1,500.00
10-20-5655-00	Utilities - Electric	58,500.00
10-20-5656-00	Verizon Wireless	750.00
10-20-5660-00	Maint Contracts - HVAC	18,000.00
10-20-5661-00	Maint Contracts - Maint Serv.	35,000.00
10-20-5662-00	Maint Contracts - Landscape Serv	32,000.00
10-20-5663-00	Maint/Repairs - Genl, Supplies	12,000.00
10-20-5664-00	Maint/Repairs - Non Contract Work	12,000.00
10-20-5665-00	Rubbish Removal	2,000.00
10-20-5666-00	Security Alarm Response	300.00
	*Total Building Costs	197,560.00

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	Expenses	Budget FY 10-11
	OPERATING EXPENSES	
10-25-5710-00	Postage	6,000.00
10-25-5710-10	Printing/Spec Serv. - Adult	16,800.00
10-25-5710-30	Printing/Spec Serv. - Youth Services	2,500.00
10-25-5711-00	Postage Spec Serv	7,500.00
10-25-5712-00	Printing	1,000.00
10-25-5713-00	Office Supplies	5,000.00
10-25-5714-00	Circ Material Supplies	9,000.00
10-25-5715-00	Copier Supplies	3,900.00
10-25-5716-00	Kitchen Supplies	5,000.00
10-25-5717-00	Processing Supplies	26,000.00
10-25-5718-00	Computer Supplies	6,500.00
10-25-5719-00	Publishing	6,000.00
10-25-5722-15	Safety Deposit Box Rental	115.00
10-25-5723-00	Check Printing	50.00
10-25-5723-15	Bank Charges	100.00
10-25-5724-15	Local Travel	800.00
10-25-5725-15	Public Records Maint.	300.00
10-25-5726-00	Bindery	350.00
	*Total Operating Expenses	96,915.00
	INSURANCE	
10-30-5750-00	Fidelity Bonds	7,725.00
10-30-5751-00	Property Damage (All-Peril)	10,403.00
10-30-5752-00	Notary Bond	110.00
	*Total Insurance	18,238.00
	CONTRACTUAL SERVICES	
10-35-5760-00	Legal Services	8,000.00
10-35-5761-00	Collection Agency	1,404.00
10-35-5762-00	Other Contractual Services - Admin	2,000.00
10-35-5764-10	Other Contractual Services - Librs.	0.00
10-35-5765-10	Investment Agency Consultants	3,600.00
10-35-5771-00	Payroll Service	3,800.00
	*Total Contractual	18,804.00

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	Expenses	Budget FY 10-11
	PERSONNEL DEVELOPMENT	
10-40-5783-00	Dues - Staff	4,400.00
10-40-5784-00	Meetings - Staff	3,245.00
10-40-5785-00	Conventions - Staff	9,290.00
10-40-5786-00	Employee Recognition	2,500.00
10-40-5787-00	In-Service	1,500.00
10-40-5788-00	Training (Cont Ed) - Staff	3,050.00
	Total Personnel Dev - Staff Only	23,985.00
	TRUSTEE EXPENSES	
10-45-5786-70	Dues - Trustee	570.00
10-45-5788-70	Meetings - Trustee	200.00
10-45-5787-70	Conventions - Trustee	400.00
	Total Trustee Only	1,170.00
	*Total Personnel Development	25,155.00
	EQUIPMENT	
10-48-5801-10	Polaris Maintenance (Corp)	38,000.00
10-48-5802-00	Major Equip - Library Wide	0.00
10-48-5802-10	Major Equip - Dir/Asst Dir	0.00
10-48-5802-15	Major Equip - Adm Serv/Pr	0.00
10-48-5802-20	Major Equip - Adult Services	0.00
10-48-5802-30	Major Equip - Youth	840.00
10-48-5802-50	Major Equip - Tech Services	575.00
10-48-5802-60	Major Equip - Circ	625.00
10-48-5823-10	Minor Equip - Dir/Asst Dir	100.00
10-48-5823-15	Minor Equip - Adm Serv/Pr	100.00
10-48-5823-20	Minor Equip - Adult Services	100.00
10-48-5823-30	Minor Equip - Youth	260.00
10-48-5823-50	Minor Equip - Tech Services	100.00
10-48-5823-60	Minor Equip - Circ	100.00
10-48-5843-00	Rental - Postage Meter	750.00
10-48-5845-00	Equip Maint/Repr - Contracts - Lib Wide	20,000.00
10-48-5846-00	Equip Maint/Repr - Non-Contr - Lib Wide	3,600.00
10-48-5925-00	MLS - SWAN (Corp)	650.00

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	Expenses	Budget FY 10-11
10-48-5925-15	Acctg - Maint & Upgrades (Corp)	4,700.00
	*Total Equipment	70,500.00

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	Expenses	Budget FY 10-11
	LIBRARY MATERIALS	
10-50-5863-10	High Demand Books - Adult	20,748.00
10-50-5863-20	Literacy/ESL	9,000.00
10-50-5863-30	Books - Youth	50,000.00
10-50-5863-50	Books - Tech Services	535.00
10-50-5864-10	Books - Non-Fiction	81,000.00
10-50-5865-10	Books - Adult Fiction	50,200.00
10-50-5866-20	Rental Books - Adult Services	10,000.00
10-50-5867-20	Reference Books - Adult Services	70,000.00
10-50-5869-20	Internet Licensed Dbases	95,000.00
10-50-5871-20	Document Delivery	28,800.00
10-50-5872-10	Databases - Professional	8,500.00
10-50-5873-30	CD Databases - Youth Services	3,800.00
10-50-5890-30	Audio-Visual Matls - Youth	20,550.00
10-50-5895-40	Audio-Visual Matls - Adult Services	76,000.00
10-50-5900-20	Periodicals - Adult Services	42,575.00
10-50-5900-30	Periodicals - Youth	3,500.00
10-50-5900-80	Periodicals - Prof. Collection	4,000.00
	*Total Library Materials	574,208.00
	PROGRAMS	
10-60-5931-00	Irv & Kay Goldstein Lecture	0.00
10-60-5931-10	Programs - Library Wide	10,000.00
10-60-5931-30	Programs - Youth	11,000.00
NEW ACCT	Online Marketing - Youth	550.00
10-60-5931-50	Community Relations	2,500.00
10-60-5940-10	Readers Services - Adult Services	2,000.00
10-60-5940-30	Readers Services - Youth	5,500.00
	*Total Programs	31,550.00
	RESTRICTED EXPENSES	
10-80-5980-80	Restricted - Gifts	0.00
10-80-5981-80	Restricted - Per Capita Grant	30,191.00
10-80-5982-80	Restricted - Other	0.00
10-80-5984-80	Restricted - Transfer to Special Reserve	365,501.95

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	Expenses	Budget FY 10-11
	*Total Restricted Expenses	395,692.95
	*TOTAL CORPORATE FUND EXPENSES	3,624,562.72

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	Expenses	Budget FY 10-11
	AUDIT FUND EXPENSES	
20-35-5770-00	Contractual - Audit Fee	7,000.00
	*TOTAL AUDIT FUND EXPENSES	7,000.00
	.02 BUILDING/MAINTENANCE FUND	
30-65-5920-00	Network - Purchases (.02 B/M)	16,000.00
30-65-5925-00	Network Maintenance (.02 B/M)	42,000.00
30-65-5926-00	Maint - Bldg Structure (.02 B/M)	15,500.00
	*TOTAL .02 BUILDING/MAINT. FUND	73,500.00
	IMRF FUND	
multiple	IMRF Expense - All Depts.	200,000.00
	*TOTAL IMRF FUND	200,000.00
	FICA FUND	
multiple	FICA Expense - All Depts.	155,000.00
	*TOTAL FICA FUND	155,000.00
	LIABILITY INS. FUND	
50-30-5753-00	Umbrella Liability Ins. Expenses	1,900.00
	*TOTAL LIABILITY INS. FUND	1,900.00
	TORT JUDGEMENT FUND	

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	Expenses	Budget FY 10-11
53-30-5755-00	Directors & Officers Liab.	3,296.00
	*TOTAL TORT JUDGEMENT FUND	3,296.00

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	Expenses	Budget FY 10-11
	WORKERS COMP FUND	
55-30-5754-00	Workers Comp Insurance	8,085.50
	*TOTAL WORKERS COMP FUND	8,085.50
	UNEMPLOYMENT COMP FUND	
60-10-5646-00	Unemployment Comp Ins.	2,000.00
	*TOTAL UNEMPLOYMENT COMP FUND	2,000.00
	WORKING CASH FUND	
80-25-5984-80	Transfer to Special Reserve Fund	0.00
	*TOTAL WORKING CASH FUND	0.00
	(TOTALS NOT REFLECTING SPEC. RES.)	4,075,344.22
	SPECIAL RESERVE FUND	
	Rental Property Costs	
70-00-5656-00	Rental - Utilities (Spec Res)	0.00
70-00-5662-00	Rental - Landscape Serv (Spec Res)	0.00
70-00-5663-00	Rental - Maint/Repairs (Spec Res)	2,000.00
70-00-5667-00	Rental - Real Estate Taxes (Spec Res)	0.00
70-00-5762-00	Rental - Mgmt Serv (Spec Res)	1,400.00
	Total Rental Property Costs	3,400.00
	Building Structure and Maintenance	
70-20-5660-00	Maint/Repairs - Bldg Structure (Spec Res)	105,000.00
70-65-5671-00	Library Furn. and Equipment (Spec Res)	73,600.00
	Total Building Structure and Maintenance	178,600.00
70-65-5986-00	IMRF Funding	100,000.00

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	Expenses	Budget FY 10-11
	*TOTAL SPECIAL RESERVE FUND	282,000.00
	Total Expenses - All Funds	4,357,344.22

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Final May 2010			
	10-11 Revenue	10-11 Expenditures	Diff bet Rev & Exp FYI ONLY
Corporate	\$3,786,951.85	\$3,624,562.72	\$162,389.13
Audit	\$1,461.65	\$7,000.00	-\$5,538.35
Building Mnt. .02	\$148,058.73	\$73,500.00	\$74,558.73
IMRF	\$230,158.04	\$200,000.00	\$30,158.04
FICA	\$188,958.38	\$155,000.00	\$33,958.38
Liability	\$1,661.65	\$1,900.00	-\$238.35
Tort	\$1,411.65	\$3,296.00	-\$1,884.35
Workers Comp	\$8,269.93	\$8,085.50	\$184.43
Unemployment	\$1,811.65	\$2,000.00	-\$188.35
Working Cash	\$5,000.00	\$0.00	\$5,000.00
Subtotal	\$4,373,743.53	\$4,075,344.22	\$298,399.31
Special Reserve	\$390,801.95	\$282,000.00	\$108,801.95
Grand Total	\$4,764,545.48	\$4,357,344.22	\$407,201.26

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Acct. #		
	EMPLOYEE COSTS	
10-10-5603-10	Administrative - Regular Hours	479,435.91
10-10-5603-20	Adult Servs - Regular Hours	406,940.52
10-10-5603-30	Youth Servs - Regular Hours	374,547.29
10-10-5603-50	Tech Servs - Regular Hours	287,036.95
10-10-5603-60	Circulation - Regular Hours	384,593.27
10-10-5613-10	Admin - Sunday Hours	7,210.00
10-10-5613-20	Adult Serv - Sunday Hours	23,484.00
10-10-5613-30	Youth Servs - Sunday Hours	18,025.00
10-10-5613-60	Circulation - Sunday Hours	24,000.03
	Salaries subtotal	2,005,272.97
multiple	Hospitalization Insurance	165,000.00
	no adm fees and 10% incr in premiums projected	
multiple	Dental Insurance	15,000.00
	fam covg contrib's and 2% incr in premiums projected	
10-10-5623-00	Compsych Assistance Plan	2,116.80
	Yr 1 of a 3 yr contract - \$25.20 per empl/per yr. (EAP, Legal & Financial Services)	
10-10-5646-10	Tuition Reimb.	8,550.00
	1 Circ - 3 MLS classes (\$7,050); LTA classes - AS staff (\$1,500)	
	*Total Employee Costs - Corp	2,195,939.77

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multiple	IMRF Expense - all Depts.	200,000.00
	IMRF rate for 2010 is 11.60% and 2011 preliminary is 12.97%	
multiple	FICA Expense - all Depts.	155,000.00
	FICA rate for all salaries is 7.65%	
60-10-5646-00	Unemployment Comp Ins.	2,000.00
	annual expense without any rebates of pool premiums is approx \$2600.	
	Total Employee Costs	2,552,939.77

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Acct. #	BUILDING COSTS	
10-20-5650-00	Xnet	3,600.00
	Village Consortium - Xnet \$3,600	
10-20-5651-00	Inet	1,810.00
	ComNet costs (\$1,250), ComNet cap fund (\$560)	
10-20-5652-00	Utilities - Phone	7,500.00
	Avg mo. Cost is \$600 x 12 mos. + 4% for possible increases,	
10-20-5653-00	Utilities - Gas	12,600.00
	5 yr avg is \$870/mo.	
10-20-5654-00	Utilities - Sewer & Water	1,500.00
	5 yr avg is \$110/mo. Using \$115/mo	
10-20-5655-00	Utilities - Electric	58,500.00
	5 yr avg is \$4550/mo. Using \$4869/mo (7%) increase	
10-20-5656-00	Verizon (wireless access)	750.00
10-20-5660-00	Maint Contracts - HVAC	18,000.00
	\$1,491/mo (\$17,888/yr)	
10-20-5661-00	Maint Contracts - Janitorial Serv.	35,000.00
	Jani-King 2 yr contract 7/09-6/11 (\$33,396/yr) - xtra for carpet clng (\$1,100)	
10-20-5662-00	Maint Contracts - Landscape Serv	32,000.00
	Ruhl Landscape contract (\$2,300/mo) +\$4,400 for salt and labor for salting	
10-20-5663-00	Maint/Repairs - General, Supplies	12,000.00
	janitorial supplies, building kitchen supplies, lights,	
10-20-5664-00	Maint/Repairs - Non Contract Work	12,000.00
	\$142.25/mo for pest control (\$1,707/yr), electric, plumbing, fire extg. recharging, Suburban door lock, hardware store items, auto doors, hvac repairs (\$2,000)	
10-20-5665-00	Rubbish Removal	2,000.00
	\$141.77/mo. + 6% incr	
10-20-5666-00	Security Alarm Response	300.00

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	Staff's response stipend when alarm is activated after hours	
	*Total Building Costs	197,560.00

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Acct. #		
	OPERATING EXPENSES	
10-25-5710-00	Postage	6,000.00
	avg \$400/mo for meter usage and pkges. Incl UPS/Fed Ex, incrsd for doc delivery and certified mailings	
10-25-5710-10	Printing/Spec Serv. - Adult	16,800.00
	printing newsletter 7 issues only) (\$16,800);	
10-25-5710-30	Printing/Spec Serv. - Youth Services	2,500.00
	flyers, brochures, summer read file folders, new teachers materials, picture card holders, bookmarks bibliographies, special contests. Includes colored paper cost.	
10-25-5711-00	Postage Spec Serv	7,500.00
	newsletter mailing, delivery cost to PO, permit fee and subscription to carrier routes DVD	
10-25-5712-00	Printing	1,000.00
	letterhead, envelopes, business cards - library wide	
10-25-5713-00	Office Supplies	5,000.00
	supplies for whole library.	
10-25-5714-00	Circ Material Supplies	9,000.00
	patron ID cards, barcode labels, date due cards, registration cards, AV clng supplies	
10-25-5715-00	Copier Supplies	3,900.00
	copier supplies for all copiers (toner, paper	
10-25-5716-00	Kitchen Supplies	5,000.00
	paper plates, napkins, paper towels, coffee, tea, water delivery approx. \$500/mo.	

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10-25-5717-00	Processing Supplies	26,000.00
	Tech Book and serials prcsg (\$15,000) includes labels, covers, stamps, jackets,easy bind; Tech A-V prsg (\$9,600); YS laminating supplies (\$1,400);	
10-25-5718-00	Computer Supplies	6,500.00
	laser toner cartridges and color stix replcmts, blank cd's, cleaning products, misc. items for all computer hardware and periferal items in library including public and staff PC's and all printers.Expense offset by pc paper income	
10-25-5719-00	Publishing	6,000.00
	B&A/ levy/annual vendors list, legal notices, 3-4 newspaper display ads, help wanted (\$5,000) Village Profile/Chamber Area Map (\$1,000)	
10-25-5722-15	Safety Deposit Box Rental	115.00
	Lisle Savings 2 boxes 1 @\$75; 1 @ \$35	
10-25-5723-00	Check Printing	50.00
	new account checks only (if applicable)	
10-25-5723-15	Bank Charges	100.00
	wire fees, nsf checks	
10-25-5724-15	Local Travel	800.00
	reimb for mileage for personal use of car on business and outreach	
10-25-5725-15	Public Records Maintenance	300.00
	microfilming Board meeting minutes bi-annually	
10-25-5726-00	Bindery	350.00
	book binding (1 pickups/yr @ \$350 ea) min. pickup of 30 items - cost varies with size and procedure used.	
	*Total Operating Expenses	96,915.00

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	INSURANCE	
10-30-5750-00	Fidelity Bonds	7,725.00
	Fidelity (Treas only \$2,200) and Surety Bond (all others \$4,900) + 3% incr. Covered for 1/2 of all income from prior fiscal year.	
10-30-5751-00	Property Damage (All-Peril)	10,403.00
	Property, Genl Liabl, Auto, Boiler & Machinery w/ Selective Ins. \$11,868 + 10%	0.00
10-30-5752-00	Notary Bond	110.00
	2 bonds at \$50 ea + \$10 filing fee. Bonds are for 4 years.	
50-30-5753-00	General and Umbrella Liability Ins.	1,900.00
	Genl Liab part of Pkge Policy w/ Selective Ins. (\$1,304) along with separate umbrella liab policy (\$510) plus 3%	
53-30-5755-00	Directors & Officers Liab.	3,296.00
	Chubb renews in Aug. yearly (paid \$3,119 + 3% incr)	
55-30-5754-00	Workers Comp Insurance	8,085.50
	Premium based on experience rating (\$8,072 + 10%)	
	*Total Insurance	31,519.50

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	CONTRACTUAL SERVICES	
10-35-5760-00	Legal Services	8,000.00
	5 yr avg is \$740/mo.	
10-35-5761-00	Collection Agency	1,404.00
	Unique Mgmt Serv 156 accts \$9 each	
10-35-5762-00	Other Contractual Services - Adm	2,000.00
	as needed costs for consultants, temp secretarial, interpreter for programs	
10-35-5764-10	Other Contractual Services - Librs.	0.00
	as needed for prof. librarians	
10-35-5765-10	Investment Agency Consultants	3,600.00
	MB Bank's fees are \$866.25/qtr. Budgeting \$900/qtr	
10-35-5771-00	Payroll Service	3,800.00
	Honkamp Krueger avg is \$276/mo + \$400 for W-2's	
20-35-5770-00	Contractual - Audit Fee	7,000.00
	Total Contractual	25,804.00

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	PERSONNEL DEVELOPMENT	
10-40-5783-00	Dues - Staff	4,400.00
10-40-5784-00	Meetings - Staff	3,245.00
10-40-5785-00	Conventions - Staff	9,290.00
10-40-5786-00	Employee Recognition	2,500.00
	work anniversary gifts, sympathies, volunteer recog, achievements, Friends recog.	
10-40-5787-00	In-Service	1,500.00
	held yearly in spring (speakers, handouts)	
10-40-5788-00	Training (Cont. Ed) - Staff	3,050.00
	Total Personel Dev - Staff	23,985.00
	TRUSTEE EXPENSES	
10-45-5786-70	Dues - Trustees	570.00
	ILA (7 @ \$75), ALA (1 @ \$45)	
10-45-5788-70	Meetings - Trustees	200.00
10-45-5787-70	Conventions - Trustees	400.00
	Hickory Ridge, ILA	
	Total Personel Dev - Trustee	1,170.00

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	EQUIPMENT	
10-48-5801-10	Polaris Maintenance (Corp)	38,000.00
	covers software maint and updates of Polaris ILS, incl server, client, self-check report software per contract with Polaris, Polaris Coll Agency Manager Software maint ; Polaris Inventory Manager Maint . (\$34,000); ChiliFresh (\$1,200); Syndetics (\$1750).	
10-48-5802-00	Major Equip - Library Wide	0.00
10-48-5802-10	Major Equip - Dir/Asst Dir	0.00
10-48-5802-15	Major Equip - Adm Serv/PR	0.00
	copier for Admin office	
10-48-5802-20	Major Equip - Adult Services	0.00
10-48-5802-30	Major Equip - Youth	840.00
	digital camera (\$300); mail cubbies (\$200), vac clnr (\$80), magazine lit display (\$60), easel for preschool corner (\$200);	
10-48-5802-50	Major Equip - Tech Services	575.00
	library cart replacement (2)	
10-48-5802-60	Major Equip - Circ	625.00
	new AV format disc player - optical (\$300), 3 replcmt DVD security unlock mechanisms (\$250), 1 replcmt dymo label makers (\$75),	
10-48-5823-10	Minor Equip - Dir/Asst Dir	100.00
10-48-5823-15	Minor Equip - Adm Serv/PR	100.00
10-48-5823-20	Minor Equip - Adult Services	100.00
10-48-5823-30	Minor Equip - Youth	260.00
	platic shelf markers (\$100), plastic slatwall access's (\$60)	
10-48-5823-50	Minor Equip - Tech Services	100.00
10-48-5823-60	Minor Equip - Circ	100.00

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10-48-5843-00	Rental - Postage Meter	750.00
	qtrly rental @ \$177 includes scale + 3% incr.	
10-48-5845-00	Equip Maint/Repr - Contracts - Lib Wide	20,000.00
	Elevator (\$4700); ADT - burglar alarm (\$2900); ADT - fire panel lease (\$650); ATT direct dial alarm (\$1,300) Simplex - fire sprinkler system (\$2650); 1 typewriter (\$66); copier room copier (\$1,200); Cash Register Maint (\$300); Reader/Printer (\$950); circ color copier (\$1,404); circ B/W copier (\$600); YS B/W copier (\$360); Fire inspection (\$150) , Besam entry doors (3,085) (totals to \$19,115)	
10-48-5846-00	Equip Maint/Repr - Non-Contracts - Lib Wide	3,600.00
	piano tuning, fire doors, snow blower, carpet cleaner, walkie/talkies, back-flow testing, laminator, etc.(\$3,000) Disc repair service (\$600)	
10-48-5846-10	MLS - SWAN (Corp)	650.00
	VPN connection to MLS (2 simultaneous users)	
10-48-5846-20	Acctg - Maint & Upgrades (Corp)	4,700.00
	Software maint (4/10 - 4/11) for Financial Edge (AP, Genl Ledger) (\$3,786); Timepro maint (\$725) 11/10-11; HK Pay payroll maint (\$140)	
	*Total Equipment	70,500.00

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	LIBRARY MATERIALS	
10-50-5863-10	High Demand Books - Adult	20,748.00
	B&T leases additional copies of best sellers for our patrons (1,200 quota annually)	
10-50-5863-20	Literacy/ESL	9,000.00
	ESL for You! Classes (\$5,000); Print, AV and journal subscps for ANR collection (\$3,000), posters/brochures for new space (\$1,000)	
10-50-5863-30	Books - Youth	50,000.00
10-50-5863-50	Books - Tech Services	535.00
	LC Subj Headings, prof catl matls, free floating subdivisions	
10-50-5864-10	Books - Non Fiction	81,000.00
10-50-5865-10	Books - Adult Fiction	50,200.00
10-50-5866-20	Rental Books - Adult Services	10,000.00
	D&B, S&P and others incr 2%	
10-50-5867-20	Reference Books - Adult Services	70,000.00
	Ref matls, continuations, new additions/titles, govmt docs, invest docs and phone books	
10-50-5869-20	Internet Licensed Dbases	95,000.00
	house/remote. Includes MLS databases. Adding BYKI language dbase in 10-11(\$5,000); BookLetters renewal (3/11 - 2/12) (\$1,050); Database membership fees (\$6,600)	
10-50-5871-20	Document Delivery	28,800.00
	OCLC fees, costs involved in delivery/copying of docs sent via ILL.	
10-50-5872-10	Databases - Professional	8,500.00

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	Used exclusively by staff for selection and ordering of materials, and assisting patrons. Novelist; What do I read next; Contemporary Authors; Wilson Web; BIP, TitleSource II (B&T); AV Access 3% incr for price incr and \$750/yr for B&T "Catalog Plus" for OCLC.	
10-50-5873-30	Databases - Youth Services	3,800.00
	YS electronic ref resources. Including Grolier, Tumble Books, ClipArt and Dear Reader.	
10-50-5890-30	Audio-Visual Matls - Youth	20,550.00
	DVD's, CD's, video games, audio books, puzzles and puppets.	
10-50-5895-40	Audio-Visual Matls - Adult Services	76,000.00
	tapes, CD's, DVD's, audio books, incl's electronic equipment, e-books (overdrive, audible.com), incr to keep up with future trends in AV technologies and replcmt costs.	
10-50-5900-20	Periodicals - Adult Services	42,575.00
	Ebsco (\$35,200), other (\$1,400), Ref items (\$5,000), Archive microfilm Lisle Sun 2010 (\$500), BookPage (\$475)	
10-50-5900-30	Periodicals - Youth	3,500.00
	current plus addition of a few comic book subscriptions	
10-50-5900-80	Periodicals - Prof. Collection	4,000.00
	Ebsco (\$4,500); ALA journals (6- \$450)	
	*Total Library Materials	574,208.00

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	PROGRAMS	
10-60-5931-10	Programs - Library Wide	10,000.00
	20 programs a year (\$9,000); Adult Serv Dept only specific programs (\$1,000)	
10-60-5931-30	Programs - Youth	11,000.00
	This category covers costs of preschool thru jr-hi programs, summer reading, guest speakers, performers, after school and outreach programs	
10-60-5931-40	Online Marketing - Youth	550.00
10-60-5940-10	Readers Services - Adult Services	2,000.00
	Posters, bookmarks, display items, LLD colored paper, summer read and other matls ordered from prof. catalogs and local stores for creation of displays and handouts to patrons.	
10-60-5940-30	Readers Services - Youth	5,500.00
	materials to decorate YS area, storytime room, bulletin board displays, bookmarks, summer read, film for new YS cardholders, publicity and scrapbooks. Includes movie licensing.	
10-60-5931-00	Irv & Kay Goldstein Lecture	0.00
10-60-5931-50	Community Relations	2,500.00
	Natl Library week & Signup events (\$1,500)	
	*Total Programs	31,550.00

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	RESTRICTED USAGE	
10-80-5980-80	Restricted - Gifts	0.00
10-80-5981-80	Restricted - Per Capita Grant	30,191.00
10-80-5982-80	Restricted - Other	0.00
10-80-5984-80	Restricted - Transfer to Spec Res	365,501.95
	*Total Restricted Usage	395,692.95

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30-65-5920-00	Network - Purchases (.02 B/M)	16,000.00
	Off site backup (\$1,000); Windows 7 migration (\$6,000); Digital sign-up (\$500); Web server for content mgmt software (\$2,000); Email archiving (\$6,500)	
30-65-5925-00	Network Maintenance	42,000.00
	labor for trblshtg, correcting patron damage, self-ins for repr/repl of monitors, printers, etc. Phone support (\$780), support contracts for email (\$900), anti-virus (\$2,400), SAM (\$1,965), web printing (\$595), calendar & room reser (\$980), drive shield for public PC's (\$1,000), Barracuda spam filter (\$1,000) firewall (\$1,200), backup software (\$220), plus needed software upgrades & renewals.	
30-65-5926-00	Maint - Bldg Structure	15,500.00
	From Replacement Schedule:Tuckpoint exterior masonry (13,000), Change heating in west storage room to wall mounted heaters (\$2,500)	
	*TOTAL .02 BUILDING/MAINT. FUND	73,500.00

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	WORKING CASH FUND	
80-25-5740-00	Interest Expense - Working Cash	0.00
80-25-5984-80	Transfer to Special Reserve Fund	0.00
	*TOTAL WORKING CASH FUND	0.00
	SPECIAL RESERVE FUND	
	Rental Property Costs	
70-00-5656-00	Rental - Utilities (Spec Res)	
70-00-5662-00	Rental - Landscape Serv (Spec Res)	
70-00-5663-00	Rental - Bldg Maint/Repairs (Spec Res)	2,000.00
	clean gutters, unforeseen repairs	
70-00-5667-00	Rental - Real Estate Taxes (Spec Res)	
70-00-5762-00	Rental - Mgmt Serv (Spec Res) (\$100/month)	1,400.00
	*Total Rental Property Expenses	3,400.00
	Building Structure and Maintenance	
70-20-5660-00	Maint/Repairs - Bldg Structure (Spec Res)	105,000.00
	From Replacement Schedule: AC unit West Mech rm to keep new UPS units cool (\$5,000); New AC unit west mechanical yard (\$20,000; replace light bollards (\$80,000);	
70-65-5671-00	Library Furniture and Equipment (Spec Res)	73,600.00
	Technical Services new furntiure (\$30,000), mtg room chairs (\$8,000); YS laminator (\$2,200), mobile gaming cart (\$5,400), new a/v equipment for meeting room (\$3,000) (trying to get the friends to also pay \$3,000), raise periodical shelving (\$5,000), Mobile smart board (\$5,000); laptop for each dept (\$5,000), Major IT consulting (\$10,000)	
	*Total Building Structure and Maint.	178,600.00
70-65-5986-00	IMRF Funding	100,000.00

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*TOTAL ALL SPECIAL RESERVE FUND EXPENSES	282,000.00