

LISLE LIBRARY DISTRICT
BOARD MEETING
May 8, 2013 – 7:30 p.m.

The May Board Meeting was called to order at 7:32 p.m. at the Lisle Library District, 777 Front Street.

I. Roll Call

Present:

R. Flint - President

J. French – Vice-President

M. Durbin - Treasurer

J. Huff - Secretary

M. Rieck - Trustee

C. Sehy - Trustee

J. Yu – Trustee (arrived 7:35 p.m.)

Absent:

Also Present:

Kathy Seelig – Assistant Director

Ginger Boskelly – Director of Finance

Tatiana Weinstein – Director of Adult Services

Lindsey Dorfman – Director of Youth Services

Paul Hurt – Director of Circulation Services

Eileen Soliday – Recording Secretary

Peggy Kapala – Aurora Resident

Thomas Hummel – Lisle Resident

II. Opportunity for visitors to speak:

None

III. Consent Agenda

MOTION: M. Durbin moved to accept the Consent Agenda as amended. C. Sehy seconded. Roll Call Vote – All Aye

J. Huff and R. Flint reviewed bills this month.

J. French and M. Durbin will review April's billings in May.

J. Huff noted that the library is paying a lot for electrical services by a Downers Grove based electrician. He asked if we might be able to have an electrician from Lisle service the library. E. Soliday stated that the reason we use that particular electrician is because they own a boom for parking lot lights. She stated she will try to locate a Lisle based electrician with a boom.

R. Flint thanked J. Yu for his dedicated service to the Lisle Library District as an appointed Trustee. C. Sehy thanked J. Yu for working on the Personnel-Policy Committee as well. J. Yu stated that he appreciates the kind words; he has enjoyed his time on the board and has been happy to help. He feels "the library is more about people, not just about books."

III. Director's report

S. Halikias is in Washington DC for Legislative Day.

K. Seelig stated the library did not receive much damage from the flooding in April; there was a little seepage in the storage room. The library was, however, closed for two days because Lisle was in a state of emergency and staff were unable to get here. Fines were waived for patrons on those days.

T. Weinstein safely handled a confrontation in the library.

The library has received more FOIA requests.

S. Halikias and two Discipline Monitors are attending security training workshops.

We have received several negative comments on the library Facebook page. The library does not consider Facebook a forum for debate. The Personnel-Policy Committee will be looking at our Social Media policy for possible changes.

The library will be closed on Friday, May 17, 2013 for Staff Development Day.

L. Crowther won April's "You Rock" award for her work coordinating Community Day at the library. This event went on and was well attended despite the flooding that Lisle residents were experiencing at the time.

The Social Committee organized a healthy salad luncheon for staff and pedometers were given to each staff member. Mileage is being tallied in the staff lounge.

Fine Forgiveness Day went very well. The library received many overdue items back and patrons were thankful.

IV. Assistant Director's report

K. Seelig stated the Leadership Team has been working on the content for our new web page. M. Rieck asked if we have an end date for launching the new web page. K. Seelig stated we do not. J. Yu suggested that it could be launched before it is ready and updated regularly. K. Seelig stated the web designer is working on the architecture of the web page and the Leadership Team is working on the content. The architecture has to be finished before we can launch the page. T. Weinstein stated the web designer is just doing the architecture for the library webpage, staff will be using Joomla to update the pages after that.

V. Communications

- We received a thank you note from a lady who fell in the library. She was grateful for the thoughtful and caring staff who helped her.
- A thank you note for using meeting room space for past three years
- A thank you for the comfortable new chairs by the learning center
- A compliment on the great staff at the library.
- A request for circulating kindles in the Youth Services Department. L. Dorfman stated that kindles will be coming soon to Youth Services. They will be loaded with Battle of the Books titles, Rebecca Caudill award nominees and other popular fiction books. J. French asked how sturdy the kindles were and if they will be able to stand up to usage by children. L. Dorfman stated they are very sturdy and does not anticipate any more problems with children than with adult usage.
- A compliment on the outstanding children's programs offered by the library.
- Youth Services received a request for a Talent Show. L. Dorfman will speak with her staff about planning one this fall.
- The library received its Per Capita Grant from the Illinois Secretary of State.

VI. Committee Reports

- A. Finance Committee – The library purchased two municipal bonds last month. The Committee is reviewing the investment policy. Under payables, there was one large expense – the final payment to Monaco Mechanical for the new HVAC system. The next meeting will be on Tuesday, May 14, 2013 at 7:30 p.m.
- B. Personnel / Policy – There is no meeting planned. The Social Media policy is sufficient for now, there may be a few items to change, but a Committee meeting should not be necessary.

- C. Physical Plant – There has been no meeting since the March 13th Board meeting. The committee will meet again on May 22nd at 7:30 p.m.
- D. Facilities Steering Committee – The Committee has been working on wordsmithing the categories and are about half way through. They hope to finish the categories at their next meeting on Wednesday, May 15, 2013 at 2:30 p.m. C. Sehy would like an update on progress according to the Strategic Plan. R. Flint stated that would be a good idea as we are about 1 ½ years into the Strategic Plan.
- E. Financial Goals Steering Committee – no meeting held yet, but one will come soon.

VIII. Unfinished business – none

IX. New Business

- A. Approve Director’s Salary

MOTION: M. Durbin moved to approve the Director’s salary at \$103,000 for FY2013-2014. Roll Call Vote – All Aye

- B. Review update to the Social media policy

R. Flint stated that the library Facebook page is not a forum for debate. S. Halikias has not had the time to discuss an update with Personnel-Policy. C. Sehy noted that any updates to the policy must be able to work for all social media sites.

X. Executive Session

MOTION: C. Sehy moved to go into Executive Session for 5ILCS 120/2(c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. M. Durbin seconded. Roll Call Vote – All Aye

The Board went into Executive Session at 8:07 p.m.

The Board came out of Executive Session and back to Open Session at 8:41 p.m.

MOTION: M. Rieck moved to go into Executive Session for 5ILCS 120/2(c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. M. Durbin seconded. Roll Call Vote – All Aye

The Board Went into Executive Session at 8:42 p.m.

The Board came out of Executive Session and back into Open Session at 9:10 p.m.

MOTION: M. Durbin moved to go into Executive Session for 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. M. Reick seconded. Roll Call Vote – All Aye

The Board came out of Executive Session and back into Open Session at 9:44 p.m.

XI. Adjourn

MOTION: J. Huff moved to adjourn the meeting. M. Durbin seconded. Voice Vote – All Aye

The meeting was adjourned at 9:44 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on June 12, 2013

Approved by

Richard Flint, Board President