

LISLE LIBRARY DISTRICT
BOARD MEETING
November 9, 2016 - 7:00 p.m.

1. Roll call

Present:

Richard Flint – President

Maureen Rieck – Vice President

Colleen Sehy – Treasurer

John Huff – Secretary (arrived 7:08 p.m.) (left 8:10 p.m.) (returned 8:48 p.m.)

Jay Fisher - Trustee

Thomas Hummel – Trustee (by telephone)

Longry Wang – Trustee

Also Present:

Kathy Seelig – Director

Tatiana Weinstein – Assistant Director

Beth McQuillan – Director of Technical Services

Will Savage – Director of Youth Services

Ginger Boskelly – Finance Director

Kevin Musial – Knutte and Associates

Alexa Hansen – Communications Coordinator

Anita A. – Lisle Resident

Eileen Soliday – Recording Secretary

2. Opportunity for visitors to speak

3. Consent Agenda – Action Required

- a. Approve Minutes of the September 14, 2016 Public Hearing
- b. Approve Minutes of the September 14, 2016 Executive Session
- c. Approve Minutes of the October 12, 2016 Board Meeting
- d. Approve Minutes of the October 12, 2016 Executive Session
- e. Acknowledge Treasurer’s Report, 10/31/16, Investment Activity Report, 10/31/16, Current Assets Report, 10/31/16, Revenue Report, 10/31/16, and Expense Report, 10/31/16
- f. Authorize Payment of Bills, 11/9/16

MOTION: Trustee Fisher moved to accept the Consent Agenda. Roll Call Vote – All Aye

The Board moved to item 9, c. Accept Annual Audit

Kevin Musial presented the audit report to the Board of Trustees. General audit processes were followed, Library records were in order and staff were helpful. Tests of systems and testing of account balances were “good.” The auditor’s unqualified opinion of Lisle Library District accounting practices for fiscal year 2015-2016 was that they are “good.”

MOTION: Trustee Sehy moved to accept the Lisle Library District Annual Audit for the year ending June 30, 2016. Roll Call Vote – All Aye

4. Director's Report

Assign Trustees for "Review of Bills Next Month"

Trustee Flint and Trustee Sehy reviewed the October billings in November.

Trustee Rieck and Trustee Fisher will review the November billings in December.

Many staff members were able to attend the ILA (Illinois Library Association) in Rosemont.

The self-check kiosks are now accepting chip-cards.

New parking lot signage has been added by the library entrance.

There will be a Special Board Meeting on December 7, 2016 to hear from three consultants.

5. Assistant Director's Report

The Assistant Director attended the ILA Conference, the Stakeholders meeting for downtown Lisle, and the Community Engagement meeting.

Gallery 777 is featuring colorful dinosaur paintings by artist, Nancy Stazak.

6. Communications

7. Committee Reports

a. Finance - Will meet January 25, 2017, 7:00 p.m.

b. Personnel/Policy - Will meet November 17, 2016 at 2:00 p.m.

c. Physical Plant - No meeting planned.

8. Unfinished Business

9. New Business

a. Adopt Ordinance 16-10: Levy

The Director noted that we are asking for ½ percent more than last year's levy. The levy is 98 percent of our operating revenues.

MOTION: Trustee Sehy moved to adopt Ordinance 16-10: An Ordinance levying taxes for corporate purposes for the fiscal year beginning July 1, 2016, and ending June 30, 2017, for the Lisle Library District of DuPage County. Roll Call Vote – Jay Fisher – Aye, John Huff – Aye, Thomas Hummel – Nay, Maureen Rieck – Aye, Colleen Sehy – Aye, Longry Wang – Aye. The motion passed.

b. Approve Certification of Compliance with the Truth in Taxation law.

MOTION: Trustee Huff moved to approve the Certification of Compliance with the Truth in Taxation law. Roll Call Vote – All Aye

c. Accept Annual Audit – this item was voted on after the consent agenda above.

d. Approve Paid Time Off (PTO) payments for retiring staff

MOTION: Trustee Rieck moved to approve paid time off payments for retiring staff. Roll Call Vote – Jay Fisher – Aye, Thomas Hummel – Present, Maureen Rieck – Aye, Colleen Sehy – Aye, Longry Wang – Aye. The motion passed.

10. Executive Session

MOTION: Trustee Fisher moved to go into Executive Session for: 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Voice Vote – All Aye

The Board went into Executive Session at 8:24 p.m.

The Board returned to Open Session at 8:29 p.m.

11. Vote on Minutes

MOTION: Trustee Sehy moved to open the following executive session minutes:

February 23, 2000, April 26, 2000, May 10, 2000, September 13, 2000, April 9, 2001, April 11, 2001, May 11, 2001, May 12, 2001, May 16, 2001, June 6, 2001, June 8, 2001, June 13, 2001, August 8, 2001, September 5, 2001, September 12, 2001, April 4, 2002, July 1, 2002, July 8, 2002, September 18, 2002,

January 29, 2003, February 12, 2003, April 16, 2003, July 9, 2003, August 13, 2003, September 17, 2003, November 12, 2003, January 14, 2004, March 10, 2004 (Purchase of property only), March 24, 2004, May 12, 2004

12. Executive Session

MOTION: Trustee Rieck moved to go into Executive Session for: 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Roll Call Vote – All Aye

The Board went into Executive Session at 8:34 p.m.

The Board returned to Open Session at 9:35 p.m.

13. Vote on Director’s salary

MOTION: Trustee Sehy moved to set the salary for the incoming Director at \$105,000. Roll Call Vote - Jay Fisher – Aye, John Huff – Aye, Thomas Hummel – Nay, Maureen Rieck – Aye, Colleen Sehy – Aye, Longry Wang – Aye. The motion passed.

14. Vote on Director

MOTION: Trustee Sehy moved to appoint Tatiana Weinstein as Director beginning January 1, 2017. Roll Call Vote – All Aye

15. Post retirement professional advice payment

MOTION: Trustee Fisher moved to approve professional advice payments for K. Seelig effective January 1, 2016 to June 30, 2016. Roll Call Vote - Jay Fisher – Aye, John Huff – Aye, Thomas Hummel – Nay, Maureen Rieck – Aye, Colleen Sehy – Aye, Longry Wang – Nay. The motion passed.

16. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting.

The meeting adjourned at 9:45

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on December 14, 2016

Approved by

John Huff, Secretary of the Board