

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District Board of Trustees will be held on December 14, 2016 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT
BOARD MEETING AGENDA
December 14, 2016 - 7:00 p.m.

1. Roll call
2. Resolution – Action Required
3. Opportunity for visitors to speak
4. Consent Agenda – Action Required
 - a. Approve Minutes of the November 9, 2016 Board Meeting
 - b. Approve Minutes of the November 9, 2016 Executive Session #1
 - c. Approve Minutes of the November 9, 2016 Executive Session #2
 - d. Approve Minutes of the November 17, 2016 Personnel/Policy Meeting
 - e. Approve Minutes of the December 7, 2016 Special Board Meeting
 - f. Acknowledge Treasurer’s Report, 11/30/16, Investment Activity Report, 11/30/16, Current Assets Report, 11/30/16, Revenue Report, 11/30/16, and Expense Report, 11/30/16
 - g. Authorize Payment of Bills, 12/14/16
5. Director’s Report
Assign Trustees for “Review of Bills Next Month”
Trustee Rieck and Trustee Fisher reviewed the November billings in December.
Trustee Huff and Trustee Hummel will review the December billings in January.
6. Assistant Director’s Report
7. Communications
8. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
 - d. Health Insurance (ad hoc)
9. Unfinished Business
10. New Business
 - a. Approve transfer of surplus funds to Special Reserve – Action Required
 - b. Approve IMRF contribution – Action Required
 - c. Approve 2017 holiday closings – Action Required
 - d. Approve changes to Policy 315: Loan periods – Action Required
 - e. Approve changes to Policy 650: Use of meeting space – Action Required
 - f. Approve changes to Policy 710: Fund balances – Action Required
 - g. Approve changes to Policy 850 section X, B: Sick leave – Action Required
 - h. Approve changes to Policy 810 and Policy 850 section X, M: Reimbursed travel expenses – Action Required
 - i. Adopt Ordinance 16-11: Ordinance regulating reimbursement of travel, meal and lodging expenses – Action Required
 - j. Approve Paid Time Off (PTO) payments for retiring staff – Action Required
11. Adjourn