

LISLE LIBRARY DISTRICT
COMMITTEE OF THE WHOLE - BUDGET
March 11, 2020 - 6:00 p.m.

1. Roll call

Present:

Thomas Hummel - President | Chair

Marjorie Bartelli - Vice President

Jenny Norton - Treasurer

Thomas Duffy - Trustee

Karen Larson - Trustee

Liz Sullivan - Trustee

Absent:

Emily Swistak - Secretary

Also Present:

Tatiana Weinstein - Director

Beth McQuillan - Assistant Director

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. FY 2020-21 Draft Budget discussion

Director Weinstein presented a PowerPoint presentation covering all facets of the FY 2020-21 Draft Budget. The presentation included an introduction followed by costs associated with employees, building, operating, insurance, contractual expenses, personnel development, equipment, materials, programs, restricted, contingency, special reserve, and revenues.

Discussion: Trustee Sullivan asked about minimum wage increases and if it will impact the LLD's budget. Director Weinstein stated that annually, the LLD has incrementally advanced the hourly wage of the Page position to accommodate for the minimum wage increase. Treasurer Norton asked about the salary study. Director Weinstein mentioned that the study could cost \$3,000 to \$5,000.

Trustee Duffy suggested additional day cleaning for the public restrooms due to the current COVID-19 situation. Assistant Director McQuillan said that it would cost an additional \$1,000 a month. Director Weinstein stated that those costs would solely cover the front entrance/lobby restrooms. Treasurer Norton stated the extra cleaning was reasonable and to consider it a safety measure. Trustee Sullivan stated that she was comfortable with budgeting for extra cleaning. The consensus of the Board was to increase the cleaning budget line \$12,000 for additional cleaning.

President Hummel mentioned the Personnel and Policy Committee discussion about eliminating fines and implementing an alternate revenue source such as a passport program. Trustee Sullivan asked if the Board could have training in parliamentary procedure and copies of Robert's Rules of Order for each Trustee. Director Weinstein suggested exploring joint intergovernmental training. The Board liked that option.

Trustee Sullivan stated she would like a copy of the Idiot's Guide to Robert's Rules. President Hummel commented he would like the Board to vote on Trustee expenditures similar to the procedure of voting on Trustee travel reimbursements.

Trustee Sullivan asked if the current economic market could hurt the LLD regarding investments. Treasure Norton stated the LLD has invested in very stable investments. Various Trustees thanked Director Weinstein for her work on the budget. Trustee Sullivan asked Director Weinstein how much money the LLD saved upon hiring Sikich. Director Weinstein explained that there were efficiencies overall in the employee cost account line regarding the last year. Director Weinstein mentioned the possibility of moving to a different accounting system. Trustee Duffy asked about the LLD insurance rates. Director Weinstein stated the rates have gone up.

4. Adjourn

MOTION: Trustee Sullivan moved to adjourn the meeting. Trustee Duffy seconded.

Voice Vote - All Aye

The meeting adjourned at 6:56 p.m.

Recorded by:

Chris Knight, Recording Secretary

Approved by the Board of Trustees on May 13, 2020.

Approved by

Thomas Hummel, Committee Chair