



QUESTIONS AND RESPONSES

(THRU 8/30/2020)

1. Submittal Requirements Item A.5: Would you prefer we include proposed out-of-house consultants in our submittal or work with the library team to confirm consultants and engineers after the architectural selection process has been completed?
 - **Response: Firms are requested to identify proposed sub-consultants within the qualifications submittal.**
2. The LLD Preliminary Project Definition Report dated January 8, 2020 identifies two options that the Library considered at that time—renovation/expansion at its current location or incorporation into a Developer-driven Downtown buildout. Is LLD still considering both options?
 - **Response: The LLD is only considering a renovation/expansion at the current Library location.**
3. The project summary states that the "required space will be approximately 35,000 sf to 40,000 sf". Please clarify if the "required space" refers to the addition only, or the total library area including the existing building.
 - **Response: The total library building area is anticipated to be 35,000 to 40,000 SF; including renovating the existing approximate 33,000 SF.**
4. Section A, item 5 asks the proposer to identify which of the additional services will be provided in-house and which will be by subconsultants. Is it required for this submission to include the firm names and qualifications of the subconsultants?
 - **Response: Respondents are requested to identify (ie. provide the firm names) proposed sub-consultants within the qualifications submittal. Qualifications for sub-consultants may be included in the supplemental information section.**
5. Section A, item 5 lists "Landscaping Architecture" and "Landscape Architecture" as additional services. Please clarify if that is a typo, or what the difference is between the two.
 - **Response: The intent was to include Landscape Architecture once.**
6. Is the Library District intending to hire a Construction Manager? If so, has there been discussion of the contract type?
 - **Response: The Project Delivery Method has not yet been determined.**
7. If a Construction Manager delivery method is not intended, is CCS under contract to provide cost estimating services? Or should the Architect include professional cost estimating services as part of their scope of services?
 - **Response: Cost Estimating services will be provided by the Library's Owners Representative.**



RENOVATION AND ADDITION – ADDENDUM #1
8/31/2020

8. Is the Library District still exploring options for relocation as part of a downtown Lisle development? Or are options being explored limited to addition and renovation of the current facility?
 - **Response: The LLD is only considering a renovation/expansion at the current Library location.**

9. It appears that some space needs assessment and/or programming has already been completed. Is there a detailed program that can be provided? Or will the Architect be responsible for inventorying existing space utilization and developing a square-footage program of projected space needs based on Library staff interviews?
 - **Response: During the concept phase the selected team will be responsible for documenting existing space use and working with the Library staff to develop an efficient program balanced with the project budget.**

10. Is there an anticipated date for award of contract and/or the start of the design services?
 - **Response: A selection is anticipated to be made in October and a contract finalized in November.**

11. Part A, Item 4a asks for principals of the firm to be identified. Are you looking for a list of all firm principals, or just those who would be assigned to this project?
 - **Response: Principals that would be assigned to this project.**

12. Please confirm that the 15-page limit applies to responding to Part A and Part B of the submittal requirements. Is there a page limit for supplemental information deemed as appropriate support materials?
 - **Response: There is no page limit for Part C – Supplemental Information. Applicants are encouraged to keep the supplemental information concise.**

13. Can we exclude items such as the cover page and table of contents from the page count limit?
 - **Response: Yes**

14. Have there been any new addenda or plan holder list updates issued for this project?
 - **Response: No**

General Note: The LLD is not able to accommodate individual firm meetings or tours during the open RFQ submittal period. A tour(s) may be coordinated for finalist firms at the later stages of the Qualification review process. In the meantime, the LLD facility is currently open to the public and your team is able to visit the building if you would like.