

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on August 13, 2025 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

Persons who cannot provide public comment in-person may send comments via email to pubcomment@lislelibrary.org or via USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532. Comments should be received at least 12 hours prior to the scheduled meeting time. Submitted comments will not be read aloud. Comments will be provided to Trustees prior to the start of the meeting and are considered a public record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING August 13, 2025 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
 - a. Vice President Berry and Trustee Paley reviewed the July billings in August
 - b. President Swistak and Trustee Sullivan will review the August billings in September
4. Consent Agenda - Action Required
 - a. Approve Minutes of the July 16, 2025 Board Meeting
 - b. Approve Minutes of the July 16, 2025 Executive Session
 - c. Approve Minutes of the July 22, 2025 Strategic Planning Committee Meeting
 - d. Acknowledge Treasurer's Report, 07/31/25, Investment Activity Report, 07/31/25, Current Assets Report, 07/31/25, Revenue Report, 07/31/25, and Expense Report, 07/31/25
 - e. Authorize Payment of Bills, 08/13/25
5. Unfinished Business
 - a. Capital Improvement Projects
 - i. BAS Project Update
 - ii. HVAC Project Update
 - iii. Kingston Lot Development Update
6. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
 - d. Strategic Planning - Retire
 - e. Committee to Review Minutes - Retire
7. Staff Reports
 - f. Director Report
 - g. Assistant Director Report
8. New Business
 - a. Approve Tentative Budget and Appropriation Ordinance O25- 04 (B&A) - Action Required
Approval of this Tentative Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2025 and ending June 30, 2026.
 - b. Accept Illinois Public Library Annual Report (IPLAR) - Action Required

Acceptance of the IPLAR. Illinois public libraries are statutorily required to prepare an annual report to be submitted to the State Library as a condition of system membership. This is done via online submission of the IPLAR.

- c. Adopt 2025 - 2028 Strategic Plan - Action Required
Adoption of the LLD 2025 - 2028 Strategic Plan
- d. Approve LLD Policy 610: Patron Code of Conduct - Action Required
Approve revisions to LLD Policy 610: Patron Code of Conduct
- e. Approve LLD Policy 815: Personal Vehicle Use for Library Activities - Action Required
Approve revisions to LLD Policy 815: Personal Vehicle Use for Library Activities
- f. Approve LLD Policy 830: Employee & Volunteer Reference/Background Checks - Action Required
Approve revisions to LLD Policy 830: Employee & Volunteer Reference/Background Checks
- g. Approve LLD Policy 850/sec. 14e: Floating Holidays - Action Required
Approve revisions to LLD Policy 850/sec. 14e: Floating Holidays
- h. Approve LLD Policy 850/sec. 14h: Insurance - Action Required
Approve revisions to LLD Policy 850/sec. 14h: Insurance
- i. Semi-annual review of executive session minutes - Action Required
Six-month review of executive session minutes to release or to remain closed.
- j. Review of executive session recordings more than 18 months old - Action Required
Six-month review of executive session recordings to retain or destroy.

9. Executive Session

- a. 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

10. Opportunity for Trustee comments (five minutes)

Berry, Breihan, Larson, Martin, Paley, Sullivan, Swistak

11. Adjourn