# LISLE LIBRARY DISTRICT LISLE, ILLINOIS ANNUAL FINANCIAL REPORT



# FOR THE FISCAL YEAR ENDED JUNE 30, 2021

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# **FINANCIAL SECTION**

This section includes:

Independent Auditors' Report Management's Discussion and Analysis Basic Financial Statements Required Supplementary Information Other Supplementary Information Supplemental Schedule

# **INDEPENDENT AUDITORS' REPORT**

This section includes the opinion of the Library's independent auditing firm.



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CERTIFIED PUBLIC ACCOUNTANTS

Lauterbach & Amen, LLP

PHONE 630.393.1483 • FAX 630.393.2516 www.lauterbachamen.com

November 9, 2021

Members of the Board of Trustees Lisle Library District Lisle, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisle Library District, Illinois (the Library), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisle Library District, Illinois, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Lisle Library District, Illinois November 9, 2021 Page 2

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents and budgetary information reported in the required supplementary information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lisle Library District, Illinois' basic financial statements. The other supplementary information and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information and supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Lauterbach & Amen. LLP

LAUTERBACH & AMEN, LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

# Management's Discussion and Analysis June 30, 2021

Our discussion and analysis of the Lisle Library District's financial performance provides an overview of the Library's financial activities for the fiscal year ended June 30, 2021. Please read it in conjunction with the Library's basic financial statements, which can be found in the basic financial statements section of this report.

#### FINANCIAL HIGHLIGHTS

- The net position increased by \$347,923 for the year ended June 30, 2021 compared to a restated net position of \$11,887,745 on June 30, 2020.
- During the year, government-wide revenues totaled \$4,121,853, while government-wide expenses totaled \$3,773,930, resulting in an increase to net position of \$347,923.
- Beginning net position was restated due to the implementation of a capital asset appraisal.

#### USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances.

For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Library's operation in more detail than the government-wide statements by providing information about the Library's most significant funds.

#### **Government-Wide Financial Statements**

The government-wide financial statements provide readers with a broad overview of the Library's finances, in a matter similar to a private-sector business.

The Statement of Net Position reports information on all of the Library's assets/deferred outflows and liabilities/ deferred inflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating. Consideration of other nonfinancial factors, such as changes in the Library's property tax base, is needed to assess the overall health of the Library.

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements report functions of the Library that are principally supported by taxes and charges for services revenues (governmental activities). The governmental activities of the Library include public library.

Management's Discussion and Analysis June 30, 2021

#### **USING THIS ANNUAL REPORT - Continued**

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library only maintains governmental funds.

#### **Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Library's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

The Library maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Special Reserve Fund, both of which are considered major funds. Data from the other two governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The Library adopts an annual appropriated budget for all of the governmental funds. A budgetary comparison schedule for these funds has been provided to demonstrate compliance with this budget.

#### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net position may serve over time as a useful indicator of a government's financial position. The following tables show that in the case of the Library, assets/deferred outflows exceeded liabilities/deferred liabilities by \$12,235,668.

# Management's Discussion and Analysis June 30, 2021

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

	Net Position			
2021		2020		
\$	14,770,057	13,617,069		
	2,776,231	3,567,291		
	17,546,288	17,184,360		
	230,144	186,110		
	17,776,432	17,370,470		
	40,166	40,054		
	204,766	103,754		
	244,932	143,808		
	5,295,832	4,527,483		
	5,540,764	4,671,291		
	2,776,231	3,567,291		
	331,430	362,793		
	9,128,007	8,769,095		
	12.235.668	12,699,179		
	\$ 	2021 \$ 14,770,057 2,776,231 17,546,288 230,144 17,776,432 40,166 204,766 244,932 5,295,832 5,540,764 2,776,231 331,430		

A large portion of the Library's net position, \$2,776,231, reflects its investment in capital assets (for example, land, construction in progress, buildings and improvements, equipment and furnishings), less any related debt used to acquire those assets that is still outstanding. The Library uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

An additional portion, \$331,430, of the Library's net position represents resources that are subject to external restrictions on how they may be used. The remaining \$9,128,007 represents unrestricted net position and may be used to meet the government's ongoing obligations to citizens and creditors.

# Management's Discussion and Analysis June 30, 2021

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

	Changes in Net Position		
	2021 2020		
Revenues			
Program Revenues			
Charges for Services	\$	9,369	19,417
Operating Grants/Contributions		35,630	35,630
General Revenues			
Property Taxes		3,981,235	4,138,681
Personal Property Replacement		24,613	19,405
Interest		33,825	214,443
Miscellaneous		37,181	34,509
Total Revenues		4,121,853	4,462,085
Expenses			
Public Library		3,773,930	4,411,291
Change in Net Position		347,923	50,794
Net Position - Beginning as Restated		11,887,745	12,648,385
Net Position - Ending		12,235,668	12,699,179

Net position of the Library's governmental activities increased from \$11,887,745 to \$12,235,668.

Revenues of \$4,121,853 exceeded expenses of \$3,773,930, resulting in the increase to net position in the current year of \$347,923.

#### **Governmental Activities**

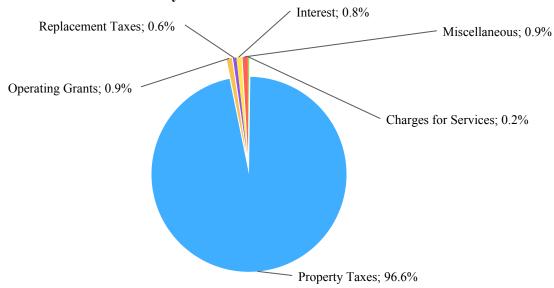
In the current year, governmental net position increased \$347,923, an increase of 2.9 percent. Expenses decreased by \$637,361 in the current year (\$3,773,930 in 2021 compared to \$4,411,291 in 2020) mainly as a result in the increase in the net pension asset and related items for IMRF. This decrease in expenses was offset by the overall decrease in revenues of \$340,232, mainly due to decreases in property taxes of \$157,446 and in interest of \$180,618.

Management's Discussion and Analysis June 30, 2021

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued**

#### **Governmental Activities - Continued**

The following table graphically depicts the major revenue sources of the Library. It depicts very clearly the reliance of property taxes to fund governmental activities.



**Revenues by Source - Governmental Activities** 

The Library primarily relies on general revenues such as property taxes and personal property replacement taxes. In 2020, the Library abolished overdue fines which has affected desk revenue. The Library has implemented other means to replenish desk revenue by adding services with fees such as license sticker renewals.

#### FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### **Governmental funds**

The focus of the Library's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the governmental funds reported combined ending fund balances of \$9,010,988 which is (0.8) percent higher than last year's ending fund balance of \$9,080,163.

The General Fund reported a decrease of \$135,966 and included a transfer to the Special Reserve Fund of \$300,000. The Special Reserve Fund reported an increase of \$98,154, including the transfer from the General Fund of \$300,000. In the current year, total governmental fund balances decreased by \$69,175.

# Management's Discussion and Analysis June 30, 2021

#### **GENERAL FUND BUDGETARY HIGHLIGHTS**

During the year, no supplemental amendments were made to the budget for the General Fund.

The General Fund actual revenues were lower than budgeted revenues. Actual revenues for the current year were \$3,812,865, compared to budgeted revenues of \$3,948,550. This resulted mainly from lower than expected interest income of \$119,658.

The General Fund actual expenditures were lower than budgeted expenditures. Actual expenditures totaled \$3,648,831 while budgeted expenditures totaled \$4,030,135. This resulted primarily from lower than anticipated spending in employee costs of \$173,940 and capital outlay of \$92,307.

#### CAPITAL ASSETS

The Library's investment in capital assets for its governmental activities as of June 30, 2021 was \$2,776,231 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, and equipment and furnishings.

	Capital Assets - Net of Depreciation		
		2021	2020
Land	\$	535,528	535,528
Construction in Progress		141,387	
Library Materials		926,691	960,984
Buildings and Improvements		1,059,421	1,159,161
Equipment and Furnishings		113,204	100,184
T / 1		0.77(.001	0.755.057
Total		2,776,231	2,755,857
This year's additions to capital assets included:			
Construction in Progress		\$	141,387
Library Materials			409,209
Equipment and Furnishing	S		36,558
		_	587,154

Additional information on the Library's capital assets can be found in Note 3 of this report.

Management's Discussion and Analysis June 30, 2021

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Library's elected officials and staff considered many factors when setting the fiscal-year 2022 budget. Those factors include tax rates, patron services, resources, and capital improvement projects. The Library is faced with similar economic challenges as other local municipalities, including inflation and unemployment rates. The Library is committed to providing high quality library services to its constituents, while remaining a fiscally responsible unit of government.

After many years of thoughtful planning and responsible saving, the Library has budgeted for a 7.7M renovation. The renovation shall be primarily funded using the Library's operational and special reserves. This funding strategy was intentional, so not to burden District taxpayers.

The renovation will focus on accessibility, functionality, and conveniences for our patrons. Project inclusions: family restrooms, rightsizing the Youth Services Department, creating a Teen space, adding more study rooms, installing a drive-up service window, creating an outdoor reading/programming space, enhancing RFID technology, optimizing sightlines/security, improving IT infrastructure, and increasing electrical access throughout facility.

The Library has hired a financial advisory firm to assist with the financial planning of this project. Per the project plan, the Library plans to align levy increases with the CPI to continue to provide quality services, resources, and programs moving forward. The Library will also rely on its investment and public finance firm to properly document and track project payments, assist with budgeting, and ensure that the Library optimizes returns on investments during the next fiscal year.

In March 2020, the governor declared a state of emergency due to the COVID-19 virus. The economic impact of the State of Illinois' Executive Order imposing "stay at home" restrictions may be widespread and may last for several years. Management believes that the financial position of the District heading into this event will allow it to adapt to any financial impact in FY2022. Management will continue to carefully monitor the situation and evaluate its options for this and following years' budgetary position as the situation continues to unfold.

#### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Library's finances. Questions concerning any of the information provided in this report or requests for additional information should be directed to Director, Tatiana Weinstein at the Lisle Library District, 777 Front Street, Lisle, IL 60532 | tatiana@lislelibrary.org | 630-971-1675.

# **BASIC FINANCIAL STATEMENTS**

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

Government-Wide Financial Statements

Fund Financial Statements

Governmental Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

Statement of Net Position June 30, 2021

See Following Page

Statement of Net Position June 30, 2021

	Governmental Activities			
ASSETS				
Current Assets				
Cash and Investments	\$ 11,087,995			
Receivables - Net of Allowances				
Property Taxes	2,074,728			
Accounts	14,571			
Prepaids	56,999			
Total Current Assets	13,234,293			
Noncurrent Assets				
Capital Assets				
Nondepreciable	676,915			
Depreciable	6,819,274			
Accumulated Depreciation	(4,719,958)			
Total Capital Assets	2,776,231			
Other Assets				
Net Pension Asset - IMRF	1,535,764			
Total Noncurrent Assets	4,311,995			
Total Assets	17,546,288			
DEFERRED OUTFLOWS OF RESOURCES				
Deferred Items - IMRF	230,144			
Total Assets and Deferred Outflows of Resources	17,776,432			

The notes to the financial statements are an integral part of this statement.

	Governmental Activities
LIABILITIES	
Current Liabilities	
Accounts Payable	\$ 139,317
Accrued Payroll	55,408
Compensated Absences Payable	10,041
Total Current Liabilities	204,766
Noncurrent Liabilities	
Compensated Absences Payable	40,166
Total Liabilities	244,932
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Property Taxes	4,028,580
Deferred Items - IMRF	1,267,252
Total Deferred Inflows of Resources	5,295,832
Total Liabilities and Deferred Inflows of Resources	5,540,764
NET POSITION	
Investment in Capital Assets	2,776,231
Restricted	
Property Tax Levies	
IMRF	215,007
Social Security	116,423
Unrestricted	9,128,007
Total Net Position	12,235,668

The notes to the financial statements are an integral part of this statement.

# Statement of Activities For the Fiscal Year Ended June 30, 2021

	Expenses	Charges for Services	Program Revenue Operating Grants/ Contributions	es Capital Grants/ Contributions	Net (Expenses)/ Revenues and Changes in Net Position
Functions/Programs Public Library	\$ 3,773,930	9,369	35,630	_	(3,728,931)
Ţ		General Rever Taxes Property T	nues Faxes	inted	3,981,235
		-	nmental - Unrestr ent Taxes	licieu	24,613
		Interest			33,825
		Miscellane	ous	-	37,181 4,076,854
		Change in Ne	t Position		347,923
		Net Position -	Beginning as Re	estated	11,887,745
		Net Position -	Ending		12,235,668

# Balance Sheet June 30, 2021

	General	Capital Projects Special Reserve	Nonmajor	Totals
ASSETS			5	
Cash and Investments	\$ 6,655,763	3,970,390	461,842	11,087,995
Receivables - Net of Allowances				
Property Taxes	1,944,721	_	130,007	2,074,728
Accounts	14,571	_		14,571
Prepaids	 56,999		_	56,999
Total Assets	 8,672,054	3,970,390	591,849	13,234,293
LIABILITIES		- 4 4 6 4		120 217
Accounts Payable	56,864	74,481	7,972	139,317
Accrued Payroll	 55,408			55,408
Total Liabilities	112,272	74,481	7,972	194,725
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Property Taxes	3,776,133		252,447	4,028,580
Total Liabilities and Deferred Inflows of Resources	3,888,405	74,481	260,419	4,223,305
FUND BALANCES				
Nonspendable	56,999	—	—	56,999
Restricted			331,430	331,430
Committed		3,895,909	—	3,895,909
Unassigned	 4,726,650			4,726,650
Total Fund Balances	 4,783,649	3,895,909	331,430	9,010,988
Total Liabilitian Deformed Inflows of Decourses and				
Total Liabilities, Deferred Inflows of Resources and Fund Balances	Q 672 054	2 070 200	501.940	12 224 202
runu datances	 8,672,054	3,970,390	591,849	13,234,293

# Reconciliation of Total Fund Balance to the Statement of Net Position June 30, 2021

Total Fund Balances	\$ 9,010,988
Amounts reported in the Statement of Net Position are different because:	
Capital assets are not financial resources and therefore, are not reported in the funds.	2,776,231
Deferred outflows (inflows) of resources related to the pensions not reported in the funds. Deferred Items - IMRF	(1,037,108)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	
Compensated Absences Payable	(50,207)
Net Pension Asset - IMRF	 1,535,764
Net Position of Governmental Activities	 12,235,668

# Statement of Revenues, Expenditures and Changes in Fund Balances For the Fiscal Year Ended June 30, 2021

		Capital		
		Projects Special		
	General	Reserve	Nonmajor	Totals
Revenues				
Property Taxes	\$ 3,705,271		275,964	3,981,235
TIF Revenues	32,563	—		32,563
Replacement Taxes	23,072	—	1,541	24,613
Charges for Services	9,369	_	—	9,369
Grants and Donations	35,630	—	—	35,630
Interest	2,342	28,071	3,412	33,825
Miscellaneous	4,618		—	4,618
Total Revenues	3,812,865	28,071	280,917	4,121,853
Expenditures				
Current				
Public Library	3,044,888		312,280	3,357,168
Capital Outlay	603,943	229,917	_	833,860
Total Expenditures	3,648,831	229,917	312,280	4,191,028
Excess (Deficiency) of Revenues				
Over (Under) Expenditures	164,034	(201,846)	(31,363)	(69,175)
Other Financing Sources (Uses)				
Transfers In	_	300,000		300,000
Transfers Out	(300,000)			(300,000)
	(300,000)	300,000		
Net Change in Fund Balances	(135,966)	98,154	(31,363)	(69,175)
Fund Balances - Beginning	4,919,615	3,797,755	362,793	9,080,163
Fund Balances - Ending	4,783,649	3,895,909	331,430	9,010,988

The notes to the financial statements are an integral part of this statement.

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities For the Fiscal Year Ended June 30, 2021

Net Change in Fund Balances	\$ (69,175)
Amounts reported in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Capital Outlays Depreciation Expense Disposals - Cost Disposals - Accumulated Depreciation	587,154 (566,780) (408,029) 408,029
The net effect of deferred outflows (inflows) of resources related to the pensions not reported in the funds. Change in Deferred Items - IMRF	(682,377)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal on long-term debt consumes the current financial resources of the governmental funds. Change in Compensated Absences Change in Net Pension Asset	 (140) 1,079,241
Changes in Net Position	 347,923

Notes to the Financial Statements June 30, 2021

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Lisle Library District (Library), Lisle, Illinois provides services primarily to citizens of the District of Lisle, Illinois, including lending or renting materials to adults and children to meet their informational, recreations, and educational needs. The government-wide financial statements are prepared in accordance with generally accepted accounting principles in the United States (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP in the United States for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Library's accounting policies established in GAAP in the United States and used by the Library are described below.

#### **REPORTING ENTITY**

The Library is governed by a publicly elected seven-member board of trustees. The board of trustees selects management staff and directs the affairs of the Library. In determining the financial reporting entity, the Library complies with the provisions of GASB Statement No. 61, "The Financial Reporting Omnibus - an Amendment of GASB Statements No. 14 and No. 34," and includes all component units that have a significant operational or financial relationship with the Library. Based upon the criteria set forth in the GASB Statement No. 61, there are no component units included in the reporting entity.

#### **BASIS OF PRESENTATION**

#### **Government-Wide and Fund Financial Statements**

The government-wide Statement of Activities reports both the gross and net cost of the Library's functions. The Library's activities are supported by taxes and intergovernmental revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The financial transactions of the Library are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures. The Library accounts for all of its activities in governmental funds, with the emphasis in the fund financial statements being on the major funds.

Nonmajor funds by category are summarized into a single column. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures of either fund category) for the determination of major funds. The following fund types are used by the Library:

#### **Governmental Funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Library:

*General fund* is the general operating fund of the Library. It is used to account for all financial resources, except for those required to be accounted for in another fund. The Library reports the General Fund as a major fund.

Notes to the Financial Statements June 30, 2021

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

#### **BASIS OF PRESENTATION - Continued**

#### **Government-Wide and Fund Financial Statements - Continued**

#### **Governmental Funds - Continued**

*Special revenues funds* are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Library does not maintain any major special revenue funds.

*Capital projects funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Library reports the Special Reserve Fund as a major fund.

#### MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

#### **Measurement Focus**

On the government-wide Statement of Net Position and the Statement of Activities, the governmental activities are presented using the economic resources measurement focus as defined below.

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets/ deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The accounting objectives of the "economic resources" measurement focus is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows, liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported.

#### **Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities, activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflows is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Notes to the Financial Statements June 30, 2021

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

#### **MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - Continued**

#### **Basis of Accounting - Continued**

In the fund financial statements, funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Library recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty day availability period is used for revenue recognition for all other fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability/deferred inflow is incurred, except for general obligation bond principal and interest which are recognized when due.

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

# ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY

#### Cash and Investments

For the purpose of the Statement of Net Position, the Library's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of purchase.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the Library categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

#### Receivables

In the government-wide financial statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivables balances include property taxes.

#### Prepaids

Prepaids are valued at cost, which approximates market. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in both the government-wide and fund financial statements.

Notes to the Financial Statements June 30, 2021

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

# ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

#### **Capital Assets**

Capital assets purchased or acquired with an original cost of \$2,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Library as a whole. When purchased, such assets are recorded as expenditures in the governmental fund and capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Buildings and Improvements	20 - 40 Years
Library Materials	5 Years
Equipment and Furnishings	5 - 20 Years

#### **Deferred Outflows/Inflows of Resources**

Deferred outflow/inflow of resources represents an acquisition/reduction of net position that applies to a future period and therefore will not be recognized as an outflow of resources (expense)/inflow of resources (revenue) until that future time.

#### **Compensated Absences**

The Library's policy allows employees of the Library District can accumulate up to 75 hours of vacation time that is payable upon termination. This liability is accounted for as a governmental activity on the government-wide Statement of Net Position. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Notes to the Financial Statements June 30, 2021

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

# ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

#### **Net Position**

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net Investment in Capital Assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted - All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

#### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

#### **BUDGETARY INFORMATION**

Budgets and appropriations for all funds are prepared on the same basis and use the same accounting practices as are used in the fund financial statements. For each fund, total fund expenditures disbursed may not legally exceed the appropriated amounts. The budget lapses at the end of each fiscal year. The Library follows these procedures in establishing the budgetary data reflected in the financial statements:

- The Appropriation Ordinance is prepared in tentative form by the Treasurer and is made available for public inspection at least 30 days prior to final Board action. By the fourth Tuesday in September, a public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments and pass the Ordinance in final form.
- The Board of Trustees may:
  - Adopt a supplemental Appropriation Ordinance for revenues which become available, or are estimated to become available, subsequent to the adoption of the annual Appropriation Ordinance.
  - After six months of the fiscal year, by two-thirds vote, transfer any appropriation item it anticipates being unexpended to any other appropriation item.
- The Library Board may accumulate and set apart, as reserve funds, for the purchase, construction, rental and/or repair of Library buildings and equipment, the unexpended balances of the proceeds annually received from taxes, not to exceed the statutory limits, provided the Library Board in its annual Appropriation specifies that a specific fund is to be or is being accumulated for this purpose.

Notes to the Financial Statements June 30, 2021

#### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY - Continued

#### **BUDGETARY INFORMATION - Continued**

The Library District does not use the encumbrance method of accounting. Budgetary funds are controlled by an integrated budgetary accounting system, in accordance with various legal requirements which govern the Library District.

#### NOTE 3 - DETAIL NOTES ON ALL FUNDS

#### DEPOSITS AND INVESTMENTS

The Library maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the financial statements as "cash and investments."

Permitted Deposits and Investments - Statutes authorize the Library to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, and the Illinois Funds.

The Illinois Metropolitan Investment Fund (IMET) is a non-for-profit investment trust formed pursuant to the Illinois Municipal Code. IMET is managed by a Board of Trustees elected from the participating members. IMET is not registered with the SEC as an Investment Company. Investments in IMET are valued at the share price, the price for which the investment could be sold.

Illinois Funds is an investment pool managed by the Illinois public Treasurer's Office which allows governments within the State to pool their funds for investment purposes. The Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

#### Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration Risk

*Deposits*. At year-end, the carrying amount of the Library's deposits totaled \$6,518,694 and the bank balances totaled \$6,594,948.

Notes to the Financial Statements June 30, 2021

#### **NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

#### **DEPOSITS AND INVESTMENTS - Continued**

#### Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration Risk - Continued

Investments. At year-end, the Library had the following investments:

		Investment Maturities (i Years)	
	Fair	Less Than	
Investment Type	Value	1	1-5
U.S. Agencies	\$ 256,193	256,193	_
Municipal Bonds	76,397	76,397	_
Illinois Metropolitan Investment Fund	960,736	960,736	_
Illinois Funds	1,443,975	1,443,975	_
Mutual Funds	 1,832,000	1,832,000	
	 4,569,301	4,569,301	

The Library has the following recurring fair value measurements as of June 30, 2021:

		Fair V	alue Measuremer	nts Using
		Quoted		
		Prices		
		in Active	Significant	
		Markets for	Other	Significant
		Identical	Observable	Unobservable
		Assets	Inputs	Inputs
Investments by Fair Value Level	 Total	(Level 1)	(Level 2)	(Level 3)
Debt Securities				
U.S. Agencies	\$ 256,193		256,193	—
Municipal Bonds	76,397		76,397	—
Equity Securities				
Mutual Funds	 1,832,000	1,832,000		
Total Investments by Fair Value Level	 2,164,590	1,832,000	332,590	
Investments Measured at the Net Asset Value (NAV)				
Illinois Metropolitan Investment Fund	960,736			
Illinois Funds	 1,443,975			
Total Investments at the (NAV)	2,404,711			
Total Investments Measured at Fair Value	 4,569,301			

Notes to the Financial Statements June 30, 2021

#### **NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

#### **DEPOSITS AND INVESTMENTS - Continued**

#### Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration of Credit Risk - Continued

*Investments - Continued.* Debt Securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

*Interest Rate Risk.* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Library's investment policy states the investment portfolio shall remain sufficiently liquid to enable the Library to meet all operating requirements that may be reasonably anticipated in any fund.

*Credit Risk.* Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Library's investment policy states investments may be made in any type of security allowed for by Illinois statutes regarding the investment of public funds. Section 30, Act 235 of the Illinois Compiled Statutes (ICLS), Public Funds Investment Act authorizes investment of public funds. At year-end, the Library's investment in the Illinois Funds is rated AAAm by Standard & Poor's, the investments in IMET rated AAAm by Standard & Poor's and the Convenience Fund is not rated. The ratings for the U.S. agencies and municipal bonds are not availale.

*Custodial Credit Risk.* In the case of deposits, this is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. The Library's investment policy states that funds on deposit in excess of insured limits (i.e., FDIC) have collateral pledged at not less than 100% of the uninsured value. Pledged collateral will be held in safekeeping by a third party. At year-end, the entire amount of the bank balance of deposits was covered by federal depository or equivalent insurance. For an investment, this is the risk that in the event of the failure of the counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Library's investment policy does not specifically address custodial credit risk for investments. At year-end, the Library's investment in the Illinois Funds and IMET are not subject to custodial credit risk.

*Concentration of Credit Risk.* This is the risk of loss attributed to the magnitude of the Library's investment in a single issuer. The Library's investment policy states funds should be diversified to the best of the Library's ability by limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities), limiting investment in securities that have higher credit risks, investing in securities with varying maturities, and continuously investing a portion of the portfolio in readily available funds such as local government investment pools and money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations. At year-end, the Library does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

Notes to the Financial Statements June 30, 2021

#### **NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

#### **PROPERTY TAXES**

Property taxes for 2020 attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by DuPage County and are payable in two installments, on or about June 1 and September 1. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience.

#### CAPITAL ASSETS

Capital asset activity for the year was as follows:

	F	Restated			
	В	eginning			Ending
	E	Balances	Increases	Decreases	Balances
Nondepreciable Capital Assets					
Land	\$	535,528			535,528
Construction in Progress	Ψ		141,387		141,387
		535,528	141,387	_	676,915
Depreciable Capital Assets					
Buildings and Improvements		4,278,474	_		4,278,474
Library Materials		2,012,317	409,209	408,029	2,013,497
Equipment and Furnishings		490,745	36,558	—	527,303
		6,781,536	445,767	408,029	6,819,274
Less Accumulated Depreciation					
Buildings and Improvements		3,119,313	99,740	_	3,219,053
Library Materials		1,051,333	443,502	408,029	1,086,806
Equipment and Furnishings		390,561	23,538		414,099
		4,561,207	566,780	408,029	4,719,958
Total Net Depreciable Capital Assets		2,220,329	(121,013)		2,099,316
Total Net Capital Assets		2,755,857	20,374		2,776,231

Depreciation expense of \$566,780 was charged to the public library function.

Notes to the Financial Statements June 30, 2021

#### **NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

#### **INTERFUND TRANSFERS**

Transfers are used to use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Transfer In	Transfer Out		Amount
Special Reserve	General	¢	300,000
Special Reserve	General	Ф	300,000

#### LONG-TERM DEBT

#### **Long-Term Liability Activity**

Changes in long-term liabilities during the fiscal year were as follows:

						Amounts
	Be	ginning			Ending	Due within
Type of Debt	В	alances	Additions	Deductions	Balances	One Year
Compensated Absences	\$	50,067	280	140	50,207	10,041

The compensated absences are generally liquidated by the General Fund.

#### FUND BALANCE CLASSIFICATIONS

In the governmental funds financial statements, the Library considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Library first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available.

*Nonspendable Fund Balance.* Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

*Restricted Fund Balance*. Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance*. Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Library's Board; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

Notes to the Financial Statements June 30, 2021

#### **NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

#### **FUND BALANCE CLASSIFICATIONS - Continued**

Assigned Fund Balance. Consists of amounts that are constrained by the Library's Boards' intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Library's Board itself or b) a body or official to which the Library's Board has delegated the authority to assign amounts to be used for specific purposes. The Library's highest level of decision-making authority is the Library's Board, who is authorized to assign amounts to a specific purpose.

*Unassigned Fund Balance*. Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

*Minimum Fund Balance Policy*. The Library's policy manual states that the General Fund should maintain a minimum fund balance equal to six months of budgeted operating expenditures. All other funds should maintain a minimum of three months of budgeted expenditures.

The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

		-	Capital Projects Special		
	(	General	Reserve	Nonmajor	Totals
Fund Balances					
Nonspendable Prepaids	\$	56,999			56,999
Restricted					
IMRF				215,007	215,007
Social Security			—	116,423	116,423
				331,430	331,430
Committed					
Capital Projects			3,895,909		3,895,909
Unassigned		4,726,650	_	_	4,726,650
Total Fund Balances		4,783,649	3,895,909	331,430	9,010,988

Notes to the Financial Statements June 30, 2021

#### **NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued**

#### NET POSITION RESTATEMENT

Beginning net position was restated due to the implementation of a capital asset appraisal. The following is a summary of the net position as originally reported and as restated:

Net Position	As Reported	As Restated	(Decrease)
Governmental Activities	\$ 12,699,179	11,887,745	(811,434)

#### **NOTE 4 - OTHER INFORMATION**

#### **RISK MANAGEMENT**

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Library carries commercial insurance for all risks of loss including worker's compensation and employee health insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in the past three fiscal years.

#### **CONTINGENT LIABILITIES**

#### Litigation

The Library is not a defendant in any lawsuits.

#### Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Library expects such amounts, if any, to be immaterial.

#### **Financial Impact from COVID-19**

In March 2020, the World Health Organization declared the COVID-19 virus a public health emergency. As of the date of this report, the extent of the impact of COVID-19 on the Library's operations and financial position cannot be determined.

Notes to the Financial Statements June 30, 2021

### **NOTE 4 - OTHER INFORMATION - Continued**

### **EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN**

### **Illinois Municipal Retirement Fund (IMRF)**

The Library contributes to the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multipleemployer public employee retirement system that acts as a common investment and administrative agent for local governments and school districts in Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at <u>www.imrf.org</u>. The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

### **Plan Descriptions**

*Plan Administration*. All hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

*Benefits Provided.* IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

IMRF provides two tiers of pension benefits. Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Notes to the Financial Statements June 30, 2021

### **NOTE 4 - OTHER INFORMATION - Continued**

### **EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued**

### Illinois Municipal Retirement Fund (IMRF) - Continued

#### **Plan Descriptions - Continued**

*Benefits Provided - Continued.* Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

*Plan Membership.* As of December 31, 2020, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	59
Inactive Plan Members Entitled to but not yet Receiving Benefits	37
Active Plan Members	38
Total	134

*Contributions.* As set by statute, the Library's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended June 30, 2021, the Library's contribution was 7.95% of covered payroll.

*Net Pension (Asset).* The Library's net pension (asset) was measured as of December 31, 2020. The total pension liability used to calculate the net pension (asset) was determined by an actuarial valuation as of that date.

Notes to the Financial Statements June 30, 2021

### **NOTE 4 - OTHER INFORMATION - Continued**

### **EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued**

### Illinois Municipal Retirement Fund (IMRF) - Continued

#### **Plan Descriptions - Continued**

*Actuarial Assumptions*. The total pension liability was determined by an actuarial valuation performed, as of December 31, 2020, using the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Fair Value
Actuarial Assumptions Interest Rate	7.25%
Salary Increases	2.85% to 13.75%
Cost of Living Adjustments	2.25%
Inflation	2.25%

For nondisabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Notes to the Financial Statements June 30, 2021

### **NOTE 4 - OTHER INFORMATION - Continued**

### **EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued**

### Illinois Municipal Retirement Fund (IMRF) - Continued

#### **Plan Descriptions - Continued**

Actuarial Assumptions - Continued.

	Long-Term
	Expected Real
Target	Rate of Return
28.00%	1.30%
37.00%	5.00%
18.00%	6.00%
9.00%	6.20%
7.00%	2.85% - 6.95%
1.00%	0.70%
	28.00% 37.00% 18.00% 9.00% 7.00%

### **Discount Rate**

The discount rate used to measure the total pension liability was 7.25%, the same as the prior valuation. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Library contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

#### **Discount Rate Sensitivity**

The following is a sensitivity analysis of the net pension (asset) to changes in the discount rate. The table below presents the net pension liability of the Library calculated using the discount rate as well as what the Library's net pension (asset) would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

		Current		
	1%	6 Decrease	Discount Rate	1% Increase
		(6.25%)	(7.25%)	(8.25%)
Net Pension (Asset)	\$	(123,276)	(1,535,764)	(2,674,404)

Notes to the Financial Statements June 30, 2021

### **NOTE 4 - OTHER INFORMATION - Continued**

### **EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued**

### Illinois Municipal Retirement Fund (IMRF) - Continued

### **Changes in the Net Pension (Asset)**

	 Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension (Asset) (A) - (B)
Balances at December 31, 2019	\$ 12,218,951	12,675,474	(456,523)
Changes for the Year:			
Service Cost	200,268		200,268
Interest on the Total Pension Liability	867,136	_	867,136
Difference Between Expected and Actual			
Experience of the Total Pension Liability	244,782		244,782
Changes of Assumptions	(162,620)	—	(162,620)
Contributions - Employer		174,420	(174,420)
Contributions - Employees		89,192	(89,192)
Net Investment Income		1,873,272	(1,873,272)
Benefit Payments, Including Refunds			
of Employee Contributions	(717,169)	(717,169)	
Other (Net Transfer)	 —	91,923	(91,923)
Net Changes	 432,397	1,511,638	(1,079,241)
Balances at December 31, 2020	 12,651,348	14,187,112	(1,535,764)

### Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2021, the Library recognized pension revenue of \$241,812. At June 30, 2021, the Library reported deferred outflows or resources and deferred inflows of resources related to pensions from the following sources:

Notes to the Financial Statements June 30, 2021

### **NOTE 4 - OTHER INFORMATION - Continued**

### **EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued**

### Illinois Municipal Retirement Fund (IMRF) - Continued

# Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions - Continued

	Ou	Deferred utflows of esources	Deferred Inflows of Resources	Totals	
Difference Between Expected and Actual Experience	\$	161,179	(2,759)	158,420	
Change in Assumptions			(107,078)	(107,078)	
Net Difference Between Projected and Actual					
Earnings on Pension Plan Investments			(1,157,415)	(1,157,415)	
Total Expense to be Recognized in Future Periods		161,179	(1,267,252)	(1,106,073)	
Pension Contributions Made Subsequent to the Measurement Date		68,965	_	68,965	
Total Deferred Amounts Related to IMRF		230,144	(1,267,252)	(1,037,108)	

\$68,965 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the reporting year ended June 30, 2022. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred (Inflows) of Resources
2022 2023 2024 2025 2026 Thereafter	\$ (331,650) (114,575) (466,367) (193,481) —
Total	(1,106,073)

Notes to the Financial Statements June 30, 2021

### **NOTE 4 - OTHER INFORMATION - Continued**

### **OTHER POST-EMPLOYMENT BENEFITS**

The Library has evaluated its potential other post-employment benefits liability. Former employees who choose to retain their rights to health insurance through the Library are required to pay 100% of the current premium. However, there is minimal participation. As the Library provides no explicit benefit, and there is minimal participation, there is no material implicit subsidy to calculate in accordance with GASB Statement No. 75, *Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions*. Therefore, the Library has not recorded a liability as of June 30, 2021.

# **REQUIRED SUPPLEMENTARY INFORMATION**

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

Schedule of Employer Contributions Illinois Municipal Retirement Fund

Schedule of Changes in the Employer's Net Pension Liability/(Asset) Illinois Municipal Retirement Fund

Budgetary Comparison Schedules General Fund

Notes to the Required Supplementary Information

Budgetary Information - Budgets are adopted on a basis consistent with generally accepted accounting principles.

# Illinois Municipal Retirement Fund Schedule of Employer Contributions June 30, 2021

Fiscal Year	D	ctuarially etermined ontribution	in l the De	ntributions Relation to Actuarially etermined ontribution	 ontribution Excess/ eficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2015 2016	\$	233,754 217,559	\$	446,445 417,559	\$ 212,691 200,000	\$ 1,687,754 1,789,131	26.45% 23.34%
2017		207,454		407,454	200,000	1,844,038	22.10%
2018 2019		193,950 158,227		393,950 208,227	200,000 50,000	1,897,760 1,973,978	20.76% 10.55%
2020 2021		154,606 155,052		204,606 155,052	50,000	1,997,521 1,949,407	10.24% 7.95%

Notes to the Required Supplementary Information:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	23 Years
Asset Valuation Method	5-Year Smoothed Fair Value
Inflation	2.50%
Salary Increases	3.35% - 14.25%
Investment Rate of Return	7.25%
Retirement Age	See the Notes to the Financial Statements
Mortality	IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015).

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

# Illinois Municipal Retirement Fund Schedule of Changes in the Employer's Net Pension Liability/(Asset) June 30, 2021

		12/31/2014
Total Pension Liability		
Service Cost	\$	205,949
Interest	*	682,924
Changes in Benefit Terms		(179,567)
Differences Between Expected and Actual Experience		442,348
Change of Assumptions		,
Benefit Payments, Including Refunds of Member Contributions		(428,634)
Net Change in Total Pension Liability		723,020
Total Pension Liability - Beginning		9,216,992
Total Pension Liability - Ending		9,940,012
Plan Fiduciary Net Position		
Contributions - Employer	\$	446,445
Contributions - Members		80,073
Net Investment Income		538,607
Benefit Payments, Including Refunds of Member Contributions		(428,634)
Other (Net Transfer)		23,514
Net Change in Plan Fiduciary Net Position		660,005
Plan Net Position - Beginning		8,780,675
Plan Net Position - Ending		9,440,680
Employer's Net Pension Liability/(Asset)	\$	499,332
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability		94.98%
Covered Payroll	\$	1,687,754
Employer's Net Pension Liability/(Asset) as a Percentage of Covered Payroll		29.59%

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/30/2019	12/31/2020
12/31/2013	12/31/2010	12/31/2017	12/31/2018	12/30/2019	12/31/2020
192,393	198,379	201,154	195,943	213,339	200,268
731,221	769,533	795,236	823,454	844,588	867,136
131,639	(15,995)	444,594	42,065	(8,051)	
11,769	(12,132)	(370,460)	312,125		244,782
	—	—	—	—	(162,620)
(573,186)	(517,799)	(706,518)	(676,856)	(747,496)	(717,169)
493,836	421,986	364,006	696,731	302,380	432,397
9,940,012	10,433,848	10,855,834	11,219,840	11,916,571	12,218,951
10,433,848	10,855,834	11,219,840	11,916,571	12,218,951	12,651,348
417 550	407 454	202.050	101 004	222 (5(	174 420
417,559	407,454	393,950	181,804	233,656	174,420
80,511	84,258	85,399	87,687	89,769	89,192
47,016	658,956	1,838,864	(752,990)	2,139,555	1,873,272
(573,186)	(517,799)	(706,518)	(676,856)	(747,496)	(717,169)
139,110	46,551	(73,706)	238,133	113,113	91,923
111,010	679,420	1,537,989	(922,222)	1,828,597	1,511,638
9,440,680	9,551,690	10,231,110	11,769,099	10,846,877	12,675,474
					· · ·
9,551,690	10,231,110	11,769,099	10,846,877	12,675,474	14,187,112
882,158	624,724	(549,259)	1,069,694	(456,523)	(1,535,764)
91.55%	94.25%	104.90%	91.02%	103.74%	112.14%
1,789,131	1,844,038	1,897,760	1,948,600	1,994,862	1,982,046
				/ <b>-</b>	
49.31%	33.88%	(28.94%)	54.90%	(22.88%)	(77.48%)

### **General Fund**

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2021

	Budge	⊃t	
	Original	Final	Actual
Revenues			
Property Taxes	\$ 3,710,300	3,710,300	3,705,271
TIF Revenues	35,000	35,000	32,563
Replacement Taxes	12,000	12,000	23,072
Charges for Services	38,250	38,250	9,369
Grants and Donations	30,000	30,000	35,630
Miscellaneous	1,000	1,000	4,618
Interest	122,000	122,000	2,342
Total Revenues	3,948,550	3,948,550	3,812,865
Expenditures			
Public Library			
Employee Costs	2,594,350	2,594,350	2,420,410
Building Costs	269,310	269,310	228,473
Operating Costs	171,500	171,500	144,738
Insurance	38,600	38,600	40,122
Contractual Services	151,100	151,100	135,626
Personnel Development	18,025	18,025	6,674
Programs	36,000	36,000	33,198
Restricted	30,000	30,000	35,647
Contingency	25,000	25,000	
Capital Outlay	696,250	696,250	603,943
Total Expenditures	4,030,135	4,030,135	3,648,831
Excess (Deficiency) of Revenues			
Over (Under) Expenditures	(81,585)	(81,585)	164,034
Other Financing (Uses)			
Transfers Out	(300,000)	(300,000)	(300,000)
Net Change in Fund Balance	(381,585)	(381,585)	(135,966)
Fund Balance - Beginning			4,919,615
Fund Balance - Ending			4,783,649

# **OTHER SUPPLEMENTARY INFORMATION**

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

Budgetary Comparison Schedules - Major Governmental Fund

Combining Statements - Nonmajor Governmental Funds

Budgetary Comparison Schedules - Nonmajor Governmental Funds

# **INDIVIDUAL FUND DESCRIPTIONS**

### GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

### **SPECIAL REVENUE FUNDS**

Special revenue funds are used to account for the proceeds of specific revenue sources (other than fiduciary funds or capital project funds) that are legally restricted to expenditure for specified purposes.

### **Illinois Municipal Retirement Fund**

The Illinois Municipal Retirement Fund is used to account for expenditures related to IMRF.

### **Social Security Fund**

The Social Security Fund is used to account for expenditures related to social security.

### **CAPITAL PROJECTS FUND**

Capital projects funds are used to account for all resources used for the acquisition of capital facilities and equipment.

### **Special Reserve Fund**

The Special Reserve Fund is used to account for all resources used for the acquisition of capital assets by the Library, including general and infrastructure capital assets.

# Special Reserve - Capital Projects Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2021

		Original	Final	Actual
Revenues				
Interest	\$	55,000	55,000	28,071
Expenditures				
Capital Outlay		530,000	530,000	229,917
Excess (Deficiency) of Revenues Over (Under) Expenditures		(475,000)	(475,000)	(201,846)
Other Financing Sources				
Transfers In		300,000	300,000	300,000
Net Change in Fund Balance		(175,000)	(175,000)	98,154
Fund Balance - Beginning				3,797,755
Fund Balance - Ending				3,895,909

# Nonmajor Governmental Funds Combining Balance Sheet June 30, 2021

	Special Revenue			
		Illinois		
		Municipal	Social	
		Retirement	Security	Totals
ASSETS				
Cash and Investments	\$	258,460	203,382	461,842
Receivables - Net of Allowances Property Taxes		42,199	87,808	130,007
Total Assets		300,659	291,190	591,849
LIABILITIES				
Accounts Payable		3,706	4,266	7,972
DEFERRED INFLOWS OF RESOURCES				
Property Taxes		81,946	170,501	252,447
Total Liabilities and Deferred Inflows of Resources		85,652	174,767	260,419
FUND BALANCES				
Restricted		215,007	116,423	331,430
Total Liabilities, Deferred Inflows of Resources and Fund Balances		300 659	201 100	501 840
RESOURCES and Fund Datances		300,659	291,190	591,849

# Nonmajor Governmental Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balances For the Fiscal Year Ended June 30, 2021

	Special Revenue			
	Illinois			
		Municipal	Social	
		Retirement	Security	Totals
Revenues				
Property Taxes	\$	116,462	159,502	275,964
Replacement Taxes		1,332	209	1,541
Interest		2,048	1,364	3,412
Total Revenues		119,842	161,075	280,917
Expenditures				
Public Library				
Employee Costs		155,052	157,228	312,280
Net Change in Fund Balances		(35,210)	3,847	(31,363)
Fund Balances - Beginning		250,217	112,576	362,793
Fund Balances - Ending		215,007	116,423	331,430

# Illinois Municipal Retirement - Special Revenue Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2021

	Budget				
	Original		Final	Actual	
Revenues					
Property Taxes	\$	116,150	116,150	116,462	
Replacement Taxes		800	800	1,332	
Interest		6,000	6,000	2,048	
Total Revenues		122,950	122,950	119,842	
Expenditures Public Library Employee Costs		185,000	185,000	155,052	
Net Change in Fund Balance		(62,050)	(62,050)	(35,210)	
Fund Balance - Beginning				250,217	
Fund Balance - Ending				215,007	

# **Social Security - Special Revenue Fund**

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the Fiscal Year Ended June 30, 2021

	Budget				
	(	Original	Final	Actual	
Revenues					
Property Taxes	\$	159,580	159,580	159,502	
Replacement Taxes		100	100	209	
Interest		3,000	3,000	1,364	
Total Revenues		162,680	162,680	161,075	
Expenditures					
Public Library					
Employee Costs		173,000	173,000	157,228	
Net Change in Fund Balance		(10,320)	(10,320)	3,847	
Fund Balance - Beginning				112,576	
Fund Balance - Ending				116,423	

# SUPPLEMENTAL SCHEDULES

General Governmental Revenues by Source - Last Ten Fiscal Years June 30, 2021

See Following Page

# General Governmental Revenues by Source - Last Ten Fiscal Years June 30, 2021

	 2012	2013	2014
venues			
operty Taxes	\$ 4,328,314	4,399,293	4,497,718
F Revenue			41,779
lacement Taxes	16,494	17,457	18,297
arges for Services	55,026	56,530	61,736
nts and Donations	30,398	58,523	35,630
tal Revenue	15,975		
rest	66,941	86,032	84,720
cellaneous	 18,473	2,444	9,342
l Revenues	4,531,621	4,620,279	4,749,222

Data Source: Library Records

2015	2016	2017	2018	2019	2020	2021
4,620,777	4,728,861	4,868,951	4,868,674	4,355,579	4,138,681	3,981,235
44,926	45,899	45,454	42,866	50,982	34,509	32,563
19,341	17,621	19,763	16,387	17,728	19,405	24,613
55,238	57,937	54,836	47,645	42,639	19,417	9,369
35,700	21,972	520	22,419	36,763	35,630	35,630
				_		
66,382	66,889	68,001	104,938	249,427	214,443	33,825
15,496	4,477	580	4,103	_		4,618
4,857,860	4,943,656	5,058,105	5,107,032	4,753,118	4,462,085	4,121,853

General Governmental Expenditures by Function - Last Ten Fiscal Years June 30, 2021

	 2012	2013	2014
Expenditures			
Employee Costs	\$ 2,546,173	2,717,216	2,970,511
Building Costs	235,426	203,852	182,594
Operating Costs	170,206	155,719	197,077
Contractual Services	124,402	155,327	194,929
Restricted	25,646	29,085	27,293
Contingency	_	11,978	8,023
Capital Outlay	 988,822	1,047,641	1,084,963
Total Expenditures	 4,090,675	4,320,818	4,665,390

Data Source: Library Records

2	2015	2016	2017	2018	2019	2020	2021
2,	941,909	2,921,243	2,993,256	3,000,285	2,750,189	2,788,329	2,732,690
	207,265	220,308	267,694	256,337	238,812	228,250	228,473
	192,354	176,770	191,721	177,576	94,216	112,404	144,738
	183,069	162,699	178,534	133,927	174,265	198,079	215,620
	35,630	35,629	21,972	22,131	85,358	85,630	35,647
	779	11,238		1,926	16,260	17,850	—
	594,266	615,573	633,858	651,027	855,297	913,210	833,860
4,	155,272	4,143,460	4,287,035	4,243,209	4,214,397	4,343,752	4,191,028

Schedule of Assessed Valuations, Tax Rates, Tax Extensions and Tax Collections -Last Ten Tax Levy Years June 30, 2021

	2011	2012	2013
Assessed Valuations	\$ 1,188,441,172	1,117,148,231	1,067,561,614
Tax Rates			
General	0.3192	0.3583	0.4005
Audit	0.0008	0.0007	0.0003
Building Maintenance	0.0094	0.0074	0.0038
IMRF	0.0214	0.0229	0.0190
Social Security	0.0151	0.0123	0.0095
Liability Insurance	0.0002	0.0002	0.0001
Tort Judgement	0.0004	0.0004	0.0004
Workers' Compensation	0.0009	0.0008	0.0002
Unemployment	0.0001	0.0005	0.0001
Total Tax Rates	0.3675	0.4035	0.4339
Tax Extensions			
General	3,793,504	4,002,742	4,275,584
Audit	9,508	7,820	3,203
Building Maintenance	111,713	82,669	40,567
IMRF	254,326	255,827	202,837
Social Security	179,455	137,409	101,418
Liability Insurance	2,377	2,234	1,068
Tort Judgement	4,754	4,469	4,270
Workers' Compensation	10,696	8,937	2,135
Unemployment	1,188	5,586	1,068
Total Tax Extensions	4,367,521	4,507,693	4,632,150
Collections	4,361,496	4,497,696	4,620,450
Percent Collected	99.86%	99.78%	99.75%

Data Source: Office of the County Clerk

Note: Rates are per \$1,000 of Assessed Value

2014	2015	2016	2017	2018	2019	2020
1,073,019,852	1,105,409,779	1,178,835,794	1,207,428,945	1,243,518,289	1,267,612,883	1,321,712,761
0.3874	0.3963	0.3689	0.3242	0.3190	0.2927	0.2857
_	_	_	_	_	_	_
0.0084	0.0110	0.0116	0.0126			
0.0312	0.0202	0.0187	0.0130	0.0041	0.0092	0.0062
0.0163	0.0115	0.0148	0.0113	0.0102	0.0126	0.0129
_	_	_				
0.4433	0.4390	0.4140	0.3611	0.3333	0.3145	0.3048
4,156,879	4,380,739	4,348,725	3,914,485	3,966,823	3,710,303	3,776,133
—	—	—	—	—	—	—
90,134	121,595	136,745	152,136	—	—	—
334,782	223,293	220,442	156,966	50,984	116,620	81,946
174,902	127,122	174,468	136,439	126,839	159,719	170,501
—	—	—	—	—	—	—
—	—	—	—	—	—	—
—	—	—				
4,756,697	4,852,749	4,880,380	4,360,026	4,144,646	3,986,642	4,028,580
4,728,758	4,846,648	4,868,913	4,353,359	4,138,681	3,981,235	1,953,466
99.41%	99.87%	99.77%	99.85%	99.86%	99.86%	48.49%