LISLE LIBRARY DISTRICT
BOARD MEETING
June 17, 2026 - 7:00 p.m.

1. Roll call
   Present:
   Emily Swistak - President
   Vanessa Berry - Vice President
   Debbie Breihan - Treasurer
   Josh Martin - Secretary
   Karen Larson - Trustee
   Laura Paley - Trustee
   Liz Sullivan - Trustee

   Also present:
   Tatiana Weinstein - Director
   Will Savage - Assistant Director
   Jackie Kilcran - Recording Secretary
   Bryon Krebs - CCS International Inc. [left the meeting at 7:13 p.m.]

2. Opportunity for visitors to speak - general public comment period - None

3 Election of Officers - Action Required
Election of LLD President, Vice President, Secretary, Treasurer for 12-month terms.

MOTION: Trustee Berry moved to nominate Emily Swistak as LLD Board President. Treasurer Breihan seconded.
Roll Call Vote - All Aye. The motion passed.

MOTION: Trustee Larson moved to elect Liz Sullivan LLD Board Vice President. Trustee Sullivan seconded.
Roll Call Vote - Trustee Swistak - Nay, Trustee Berry - Nay, Trustee Breihan - Nay, Trustee Martin - Nay, Trustee Larson - Aye, Trustee Paley - Nay, Trustee Sullivan - Aye. The motion failed.

MOTION: Trustee Breihan moved to elect Vanessa Berry LLD Board Vice President. Trustee Martin seconded.
Roll Call Vote - Trustee Swistak - Aye, Trustee Berry - Aye, Trustee Breihan - Aye, Trustee Martin - Aye, Trustee Larson - Nay, Trustee Paley - Aye, Trustee Sullivan - Nay. The motion passed.

MOTION: Trustee Martin moved to elect Debbie Breihan LLD Board Treasurer. Trustee Berry seconded.
Roll Call Vote - All Aye. The motion passed.

MOTION: Trustee Larson moved to elect Laura Paley LLD Board Secretary. Trustee Berry seconded.
Roll Call Vote - Trustee Swistak - Nay, Trustee Berry - Nay, Trustee Breihan - Nay, Trustee Martin - Nay, Trustee Larson - Aye, Trustee Paley - Nay, Trustee Sullivan - Aye. The motion failed.

MOTION: Trustee Breihan moved to elect Josh Martin LLD Board Secretary. Trustee Berry seconded.
Roll Call Vote - Trustee Swistak - Aye, Trustee Berry - Aye, Trustee Breihan - Aye, Trustee Martin - Aye, Trustee Larson - Nay, Trustee Paley - Aye, Trustee Sullivan - Nay. The motion passed.

4. Assignments for reviewing monthly accounts payable
    a. Trustee Larson and Trustee Paley reviewed the May billings in June
    b. Trustee Sullivan and Trustee Larson will review the June billings in July

5. Consent Agenda - Action Required
    a. Approve Minutes of the May 20, 2026 Board Meeting
    b. Acknowledge Treasurer's Report, 05/31/26, Investment Activity Report, 05/31/26, Current Assets Report, 05/31/26, Revenue Report, 05/31/26, and Expense Report, 05/31/26
    c. Authorize Payment of Bills, 06/17/26
    MOTION: Secretary Martin moved to approve the Consent Agenda. Treasurer Breihan seconded. Roll Call Vote - All Aye. The motion passed.

6. Unfinished Business
    a. Capital Improvement Project
        i. HVAC Project status and Kingston Lot Development update - CCS Report

        Mr. Krebs reported that the BAS punch list items have been completed. They are awaiting close out documents from IBS.

        ii. Kingston Lot Development
        Mr. Krebs reviewed TERRA Engineering's Kingston Lot project timeline which included design, permit, bidding, and construction phases. The anticipated completion date for the project is in June 2027.

        Mr. Krebs left the meeting at 7:13 p.m.

7. Committee Reports

    President Swistak stated that she would appoint Committee Chairs and members at the July Board Meeting. She asked Trustees to email her their preference for serving on specific committees.

    a. Finance - Treasurer Breihan had nothing to report.
    b. Personnel and Policy - Vice President Berry had nothing to report.
    c. Physical Plant - Secretary Martin had nothing to report.

8. Staff Reports

    a. Director Weinstein stated that over 550 patrons attended the Summer Read Kick Off Party. The event included live music, carnival games, a community art project, and the Kona Ice truck provided flavored ice to patrons. Members of the Lisle Police Department were present at the event handing out stickers to children. Director Weinstein thanked Library staff for their hard work in making the event a success.

    Director Weinstein attended the Chamber's Government Affairs Meeting. A recap of topics discussed were included in the Director's Report.

    Grant Program Specialist Laura Keyes from the Illinois State Library visited the LLD to discuss the Per Capita Grant Program. She reviewed the LLD's expenditures over the past fiscal year. Ms. Keyes also toured the Library with the Director and she was very impressed with the LLD. Director Weinstein received an email from the State Librarian that we have been awarded the Per Capita Grant for FY26-27.

The LLD recently completed a Program and Services patron survey. A summary was provided in the Board packet. The data will be used to meet objectives in the LLD Strategic Plan.

b. Assistant Director Savage reiterated that IBS was on site for the final BAS walkthrough. The LLD is anticipating receiving the close-out documents.

The plumbers were on site to complete backflow repairs. All backflows are functioning properly.

Terrance Electric was on site for minor repairs. They replaced the plastic junction boxes in the YS computer table with metal boxes. They will need to swap out light bulbs on a few outdoor light poles. This will require a bucket truck on site, and will be scheduled in the near future.

Best Quality Cleaning did a detailed walkthrough of the facility. ECO Clean will turn in their keys on July 1st, and remove all their equipment. Best Quality will be issued their keys on July 1st and begin services that day.

Director Savage thanked the Event Team for a successful Summer Read Kick Off Party. The Team is firming up details for participation in the 4th of July Parade. Plans are under way for Fall Fest 2026.

9. New Business

a. Adopt Resolution 26-01 Lisle Library District Board Members - Action Required
MOTION: Vice President Berry moved to approve Resolution 26-01: Lisle Library District Board Members, an annual resolution of a true and correct list of current LLD Board Members. Trustee Martin seconded.

Director Weinstein stated that the Resolution is to let the public know the members of the Board of Trustees.

Roll Call Vote - All Aye. The motion passed.

b. Adopt Ordinance 26-01: Ordinance authorizing non-resident cards - Action Required
MOTION: Trustee Sullivan moved to approve Ordinance 26-01, an annual Ordinance authorizing public library non-resident cards by the tax bill method. Trustee Larson seconded.

Director Weinstein provided an overview of Ordinance 26-01: Ordinance authorizing non-resident cards.

Roll Call Vote - All Aye. The motion passed.

10. Adjourn
MOTION: Vice President Berry moved to adjourn the meeting due to a power outage. Trustee Paley seconded.
Voice Vote - All Aye. The motion passed.

The meeting adjourned at 7:32 p.m.

Recorded by

____
Jackie Kilcran, Recording Secretary

Approved by the Board of Trustees on July 15, 2026.

Approved by

____
Joshua Martin, Secretary of the LLD Board of Trustees