PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on May 21, 2025 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.
Persons who cannot provide public comment in-person may send comments via email to pubcomment@lislelibrary.org or via USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532. Comments should be received at least 12 hours prior to the scheduled meeting time. Submitted comments will not be read aloud. Comments will be provided to Trustees prior to the start of the meeting and are considered a public record.
The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT
BOARD MEETING
May 21, 2025 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Election of Officers - Action Required
   Election of LLD President, Vice President, Secretary, Treasurer for 12-month terms.
4. Assignments for reviewing monthly accounts payable
   a. Treasurer Larson and Trustee Martin reviewed the April billings in May
   b. Trustee Berry and Trustee Breihan will review the May billings in June
5. Consent Agenda - Action Required
   a. Approve Minutes of the April 16, 2025 Board Meeting
   b. Acknowledge Treasurer's Report, 04/30/25, Investment Activity Report, 04/30/25, Current Assets Report, 04/30/25, Revenue Report, 04/30/25, and Expense Report, 04/30/25
   c. Authorize Payment of Bills, 05/21/25
6. Unfinished Business
   a. Capital Improvement Project
      i. Monthly Project Status Update - CCS HVAC Project report
7. Committee Reports
   a. Finance
   b. Personnel and Policy
   c. Physical Plant
   d. Strategic Planning
8. Staff Reports
   a. Director Report
   b. Assistant Director Report
9. New Business
   a. Salary Scale FY2025-26 - Action Required
      Approve updated salary scale for FY2025-26
   b. Draft Working Budget FY2025-26 – discussion
   c. Award Cleaning Service Contract effective 7/1/25 - Action Required
      Award six-month cleaning service contract to Eco Clean from July 1, 2025 to December 31, 2025 for nightly library cleaning and weekday porter service totaling $18,372 effective 7/1/25.
   d. Proposed Lisle East Ogden Avenue Tax Increment Financing (TIF) District by the Village of Lisle - discussion
   e. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed $113.97, to be paid to Amanda Turnbull.
   f. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed $2819.65, to be paid to Tiffany Song.
10. Opportunity for Trustee comments (five minutes)
    Berry, Breihan, Larson, Martin, Paley, Sullivan, Swistak
11. Adjourn

LISLE LIBRARY DISTRICT BOARD MEETING
April 16, 2025 - 7:00 p.m.

1. Roll call

   Present:
   Emily Swistak - President
   Marjorie Bartelli - Vice President
   Karen Larson - Treasurer
   Liz Sullivan - Secretary
   Vanessa Berry - Trustee
   Debbie Breihan - Trustee
   Josh Martin - Trustee

   Also present:
   Tatiana Weinstein - Director
   Laura Murff - Director of Technical Services [left the meeting at 7:40 p.m.]
   Jackie Kilcran - Recording Secretary

2. Opportunity for visitors to speak - general public comment period - None

3. Trustee Recognition
   a. Resolution 25-02 - Marjorie Bartelli commendation - Action Required
      i. Acknowledgement opportunity for honoree

   MOTION: Secretary Sullivan moved to approve Resolution R25-02 - Marjorie Bartelli commendation. Treasurer Larson seconded.

   President Swistak read Resolution R25-02 which commended Marjorie Bartelli for her years of service as a Trustee of the LLD, her leadership as President, Vice President, and Secretary of the Board of Trustees, and as Chair of the Physical Plant, Decennial, and Strategic Planning Committees, as well as guiding the LLD through the 2023 renovation project.

   Vice President Bartelli asked to present her comments at the end of the meeting.

   Roll Call Vote - All aye. The motion passed.

4. Assignments for reviewing monthly accounts payable
   a. Secretary Sullivan and Trustee Berry reviewed the March billings in April
   b. Treasurer Larson and Trustee Martin will review the April billings in May

5. Consent Agenda - Action Required
   a. Approve Minutes of the March 19, 2025 Board Meeting
   b. Acknowledge Treasurer's Report, 03/31/25, Investment Activity Report, 03/31/25, Current Assets Report, 03/31/25, Revenue Report, 03/31/25, and Expense Report, 03/31/25
   c. Authorize Payment of Bills, 04/16/25

MOTION: Trustee Berry moved to approve the Consent Agenda. Trustee Martin seconded. Roll Call Vote - All Aye. The motion passed.

6. Unfinished Business
   a. Capital Improvement Project
      i. Monthly Project Status Update - CCS Report including progress, schedule and budget updates & discussions

   Director Weinstein presented the CCS report. She informed Trustees that 30 of 40 VAV boxes have been connected to the new BAS software. IBS has been troubleshooting some wiring issues, causing some delay in completing the project. Once sorted, they will connect the remaining 10 VAV boxes. There will be no extra charge for the troubleshooting.

   Delivery of the condensing units will occur within the next week. A crane will be on site to lift the units into the mechanical yards. The installation of all units should be completed in May.

   Marc Rogers will be working on a ten-year facility plan with Director Weinstein. Director Weinstein, Assistant Director Savage, and Mr. Rogers will meet in early May to discuss the results of the Community Survey and next steps for developing the Kingston lot.

7. Committee Reports
   a. Finance – Trustee Breihan had nothing to report at this time.
   b. Personnel and Policy - Trustee Berry had nothing to report at this time.
   c. Physical Plant - Trustee Martin had nothing to report at this time.
   d. Strategic Planning - Director Weinstein provided a recap of the Strategic Planning Committee meeting held on April 9, 2025. After reviewing the data from the Community Survey and the four focus groups, the Committee agreed on three major focus areas: Awareness, Resources, and Property. The Committee was asked to submit objectives and approaches. Those results would be discussed at the next Strategic Planning Committee meeting.

8. Staff Reports
   a. Directors Report

   Director Weinstein thanked Vice President Bartelli for her many years of service and leadership as member of the Board of Trustees. She also thanked Ms. Bartelli for her support of the Library, and for attending programs and events. She stated that the staff appreciates when Trustees utilize the Library and that their event attendance does not go unnoticed.

   Director Weinstein stated that the power outage on April 4th left the Library without power until noon. Once the power was restored, it took ninety minutes to reboot the servers and power up all electronic equipment. The Library opened at 1:30PM. The Library is obtaining quotes for a server room generator to keep servers running during outages. This will allow patrons to remotely access the catalog and databases during an outage, and reduce the time to reopen the Library once power is restored.

Trustee Martin requested information about cloud-based servers for comparison purposes.

Director Weinstein stated that the Library would host a volunteer Hokusai community art program on April 17th. She expects between 30 to 36 people to attend. The Lisle Woman's Club has 16 members scheduled to attend. Director Weinstein stated that she is picking up approximately 60 completed banners from Lisle Elementary, Junior High, and High School as well.

Director Weinstein featured the bench purchased by the Lisle Woman's Club. The bench will be situated in the South vestibule of the building. She thanked the Club for their generous donation. She also highlighted a painting of a sea turtle painted by local artist Sue Thomas. Ms. Thomas donated the painting to the LLD. It will hang in the Youth Services Department over Jack and Jill's tanks. Director Weinstein thanked Ms. Thomas for her donation.

Director Weinstein said that the LLD had a very successful National Library Week. The week wrapped up with a Storytime visit from Mouse from *If you Give a Mouse a Cookie*. Mouse took photos and provided cookie treats to all attendees. In the lobby, there was a cookie jar guessing game, and a Library themed crossword puzzle.

b. Assistant Directors Report

In Assistant Director Savage's absence, Director Weinstein informed the Board that both she and Assistant Director Savage attended on online OMA webinar presented by the Illinois Attorney General's Office.

During the annual roof inspection, Metalmaster Roofmaster noted crumbling mortar on one side of the building. A masonry company was called onsite to assess the deterioration and determine the best course of action. The proposal will be presented at the next Physical Plant Committee meeting.

The electrician was out to repair lighting in the north parking lot. It was determined that squirrels chewed the wiring. The electrician will return to install rodent barriers.

Assistant Director Savage has submitted a claim to ComEd for repairs required as a result of a previous power outage that was ComEd's responsibility.

c. Director of Technical Services Report

Director Murff provided an interactive presentation of the new Aspen catalog overlay still in development. She performed a general book search in the current catalog and using the new overlay. Ms. Murff also performed a search using "Hokusai" as the search term. Along with materials in the collection, the Library's Hokusai program also came up in the results. If a patron clicked on the Hokusai program, the patron would be redirected to the program registration page.

Ms. Murff explained that link language, color schemes, and placards are still being developed.

Trustee Breihan asked when the catalog will go live. Ms. Murff explained the plan is to go live for Summer Read. Trustee Berry asked if the catalog overlay will integrate with the LLD mobile app. Ms. Murff affirmed yes.

Trustee Martin asked about more titles being available via Hoopla and Kanopy. Ms. Murff explained that both providers negotiate with the vendors and gain access to content packages that they then provide to libraries.

Director of Technical Services Murff left the meeting at 7:40 p.m.

9. New Business
    a. Announcement for Request for Proposal (RFP) for Library cleaning services.

    President Swistak read the announcement for the Request for Proposal (RFP) for Library cleaning services. The notice will appear in the local newspaper and our the LLD website on Friday, April 19, 2025.

10. Opportunity for Trustee comments (five minutes)

President Swistak stated that she was excited to see the new catalog overlay and appreciated the demonstration by Director of Technical Services Murff. She thanked Vice President Bartelli for her eight years of service to the LLD. She said she was grateful to have worked with Marjorie throughout the renovation and stated that she will be missed.

Trustee Berry thanked Vice President Bartelli for welcoming her when she joined the Board of Trustees. She also thanked her for her years of service. She said that she heard a child wanted to "check out" the LLD's turtles Jack and Jill, and that the child thought they should be part of the circulating collection. She also stated that she is excited to see the Hokusai banners displayed at Gallery 777.

Trustee Martin was happy to see the cross functionality and ease of use of the catalog overlay. He thanked Vice President Bartelli for her leadership. He thanked her for her support and presence at Library events.

Trustee Breihan thanked Vice President Bartelli for welcoming newer members on the Board. She thanked her for her leadership. Trustee Breihan appreciated the catalog overlay demonstration. She enjoyed the quarterly reports. She appreciated the outreach the Library performs to members of the community of all ages. She was happy to see 25 residents of Brookdale register for Library cards. She said she loves the new bench donated by the Lisle Woman's Club. She is pleased that the Library provides a place for the community to gather and meet.

Secretary Sullivan said she appreciated the quarterly reports and the online catalog demonstration. She thanked Vice President Bartelli for her years of leadership and her input through the years.

Treasurer Larson said she liked the catalog redesign and feels the patrons will love the new browsing experience. She said that Vice President Bartelli will be very much missed.

Vice President Bartelli thanked Director of Technical Services Murff for her presentation of the catalog overlay. She stated that she enjoyed the quarterly reports. She said that she was grateful to have served the residents of Lisle and for being able to contribute to the Library. She has appreciated the opportunity to work with the other Trustees. She thanked Director Weinstein for her support and for her outstanding leadership. She thanked Assistant Director Savage for his support. She thanked Treasurer Larson, Secretary Sullivan, and President Swistak for the success of the 2023 renovation. She said she is excited to see what the future holds for the Library, and wished the current Trustees much success.

11. Adjourn

MOTION: Vice President Bartelli moved to adjourn the meeting. Trustee Martin seconded. Voice Vote - All Aye. The motion passed.

The meeting adjourned at 7:49 p.m.

Recorded by

____

Jackie Kilcran, Recording Secretary

Approved by the Board of Trustees on May 21, 2025.

Approved by

____

Secretary of the LLD

Treasurer's Report as of April 30, 2025

	Cash Balance	Financial	Financial
Fund Name	04/30/25	Assets %	Assets %
		W/ Spec Res	W/O Spec Res
Corporate	3,731,090.97	**81.12%**	**91.61%**
IMRF	131,461.55	**2.86%**	**3.23%**
FICA	210,006.17	**4.57%**	**5.16%**
Subtotals	**4,072,558.69**	**88.55%**	**100.00%**
Special Reserve	526,553.02	**11.45%**	**0.00%**
	4,599,111.71	**100.00%**	**100.00%**

Treasurer

Date

4/30/2025

INVESTMENT ACTIVITY

INTEREST

Company	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	13.97	14.02	13.17	12.94	12.52	12.19	12.31	10.83	11.26	11.74			124.95
Ehlers-Inv Interest Pershing	2,009.83	2,082.59	2,918.86	2,259.00	2,580.83	19,538.50	3,383.19	1,477.55	1,217.31	2,267.45			39,735.11
Fifth Third Bank	3,108.68	2,794.11	3,561.12	3,727.29	3,142.24	2,822.21	2,470.40	1,976.37	1,920.79	1,628.07			27,151.28
Lisle Savings	217.11	217.34	232.07	217.80	225.29	218.25	226.31	226.91	205.23	227.48			2,213.79
Lisle CD 2635	464.04	944.35	917.47	951.78	924.69	959.27	963.10	873.20	970.43	766.51			8,734.84
Lisle CD 2669	957.30	961.11	933.75	968.65	651.90	848.31	851.24	771.40	856.86	832.04			8,632.56
IL Funds	407.72	416.97	395.21	406.63	409.87	369.39	398.22	359.47	398.19	392.96			3,954.63
US Bank-9853	10.25	10.59	10.58	10.25	10.59	10.24	10.60	833.67	752.88	833.67			2,493.32
US Bank-9370	3.07	3.49	3.20	2.44	2.79	2.96	3.24	3.51	3.51	3.35			31.56
TOTALS	7,191.97	7,444.57	8,985.43	8,556.78	7,960.72	24,781.32	8,318.61	6,532.91	6,336.46	6,963.27	-	-	93,072.04

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Interest - Special Reserve Only	756.74	845.45	738.25	740.90	729.46	2,417.69	881.38	710.37	734.91	895.05			9,450.20
Interest - No Special Reserve Reflected	6,435.23	6,599.12	8,247.18	7,815.88	7,231.26	22,363.63	7,437.23	5,822.54	5,601.55	6,068.22	-	-	83,621.84
Totals	7,191.97	7,444.57	8,985.43	8,556.78	7,960.72	24,781.32	8,318.61	6,532.91	6,336.46	6,963.27	-	-	93,072.04

INVESTMENTS

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities and Sales	-	-	56,243.56	248,000.00	639,241.28	1,055,629.54	-	-	-	200,000.00			2,199,114.38
Investment Purchases	-	-	-	(319,207.49)	(641,934.58)	(247,728.75)	(349,900.18)	(473,406.51)	-				-2,032,177.51
TOTALS	-	-	56,243.56	567,207.49	1,281,175.86	1,303,358.29	349,900.18	473,406.51	-	200,000.00	-	-	4,231,291.89

CURRENT ASSETS
AT FAIR MARKET VALUE
April 30, 2025

							Fair Market Value on 4/30/25	
Checking Accounts								
Fifth Third Operating Acct							$18,937.31	
Fifth Third Financial Now acct				0.85%			$2,242,100.35	
Fifth Third Financial-petty cash							$215.74	
US Bank							$46,783.76	
E commerce							$27,136.34	
							$2,335,173.50	
Money Markets								
Lisle Savings Bank				1.25%			$214,386.55	
IMET				2.33%			$3,352.31	
The Illinois Funds				4.56%			$108,376.76	
							$326,115.62	
Ehlers Investments Pershing							$212,727.51	
Investments	Purchased	Face Amt.	@	Coupon Rate	YTM	Paid	FMV	Due
Fixed Income								
US Bank	9/15/2018	249,999.99	100.000	2.50	2.50	249,999.99	$249,999.99	6/15/2025
Lisle Savings Bank	1/16/2019	225,325.93	100.000	4.07	4.07	225,325.93	$249,157.73	6/22/2025
US Treasury Note	1/27/2025	359,000.00	97.383	4.25	4.25	349,900.18	$353,159.07	9/30/2025
Lisle Savings Bank	7/11/2018	218,374.39	100.000	4.69	4.69	218,374.39	$244,892.11	11/24/2025
Citibank Natl Assn	12/12/2023	150,000.00	99.950	4.80	4.80	149,964.45	$150,558.00	12/12/2025
M1 Bk Macks Creek MO CTF	2/6/2025	112,000.00	99.792	4.15	4.15	111,805.24	$112,043.68	3/3/2026
Colorado HSG & Fin Auth	2/26/2025	125,000.00	100.000	4.47	4.47	125,010.00	$125,291.25	5/1/2026
Long Beach NY City Sch Dist	2/11/2025	255,000.00	92.507	0.85	0.85	236,591.27	$239,993.25	4/15/2027
							$1,725,095.08	
TOTAL CURRENT ASSETS							**$4,599,111.71**	

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Revenues - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
REVENUES						
TAX LEVY						
10-01-4411-00	Tax Levy - Corp.	$ 0.00	$ 4,283,179.88	$ 4,123,843.80	$ 4,280,000.00	100.07
40-01-4414-00	Tax Levy - IMRF	0.00	50,088.50	23.50	50,000.00	100.18
45-01-4415-00	Tax Levy - FICA	0.00	176,019.94	173,036.35	176,225.00	99.88
	TOTAL TAX LEVY	0.00	4,509,288.32	4,296,903.65	4,506,225.00	100.07
TIF SURPLUS						
10-01-4455-00	TIF-Surplus Corp	0.00	139,588.36	32,138.91	35,000.00	398.82
	TOTAL TIF SURPLUS	0.00	139,588.36	32,138.91	35,000.00	398.82
PERSONAL PROPERTY REPLACEMENT TAX						
10-01-4461-00	Personal Property Repl. Tax -	1,437.45	19,329.18	30,953.53	42,720.00	45.25
40-01-4462-00	Personal Property Repl. Tax -	82.96	1,115.54	1,786.41	2,470.00	45.16
45-01-4463-00	Personal Property Repl. Tax -	13.03	175.27	280.68	390.00	44.94
	TOTAL PERSONAL PROPERTY REP	1,533.44	20,619.99	33,020.62	45,580.00	45.24
INTEREST INCOME						
10-02-4472-00	Interest Earned - Corp	5,518.10	76,694.59	62,012.78	50,000.00	153.39
40-02-4475-00	Interest Earned - IMRF	210.65	2,598.26	2,756.99	2,500.00	103.93
45-02-4476-00	Interest Earned - FICA	339.47	4,328.99	3,610.43	3,500.00	123.69
	TOTAL INTEREST INCOME	6,068.22	83,621.84	68,380.20	56,000.00	149.32
UNREALIZED GAIN/LOSS ON INVESTMENTS						
10-02-4526-00	Unrealized Gain/Loss on	2,626.37	8,705.66	6,289.55	6,000.00	145.09
	TOTAL UNREALIZED GAIN/LOSS O	2,626.37	8,705.66	6,289.55	6,000.00	145.09
DESK INCOME						
10-03-4531-00	Lost Books	232.21	477.92	746.43	1,000.00	47.79
10-03-4536-00	Non-Resident Fees	0.00	886.02	702.40	800.00	110.75
10-03-4538-00	Book Sale	409.00	1,969.00	1,067.00	1,600.00	123.06
10-03-4540-00	Fines	0.00	508.79	1,711.22	1,000.00	50.88
	TOTAL DESK INCOME	641.21	3,841.73	4,227.05	4,400.00	87.31
UNRESTRICTED INCOME						
10-03-4550-00	Gifts - Unrestricted Corp	20.38	345.29	0.00	2,000.00	17.26
10-03-4560-00	Gifts - Restricted	0.00	0.00	500.00	2,000.00	0.00
10-03-4560-30	Gifts - Restricted	0.00	0.00	0.00	0.00	0.00

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Revenues - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-04-4570-00	Ear Buds	40.00	487.00	472.00	700.00	69.57
10-04-4573-00	Copier Income	40.19	1,415.55	2,456.06	3,500.00	40.44
10-04-4575-00	Printing Income	264.34	3,651.12	3,673.22	4,000.00	91.28
10-04-4583-00	Per Capita Grant	0.00	44,967.29	44,664.48	46,000.00	97.75
10-04-4584-00	Other Income - Corp.	550.00	2,911.43	1,825.38	2,500.00	116.46
10-04-4585-00	License Sticker Renewals	195.75	1,972.00	1,917.25	2,500.00	78.88
10-05-4595-00	Misc. Jury Duty	0.00	0.00	0.00	0.00	0.00
	TOTAL UNRESTRICTED INCOME	1,110.66	55,749.68	55,508.39	63,200.00	88.21
	TOTAL REVENUES	$ 11,979.90	$ 4,821,415.58	$ 4,496,468.37	$ 4,716,405.00	102.23

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Revenues - Special Reserve Only

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
REVENUES						
70-02-4481-00	Interest Earned	$ 895.05	$ 9,450.20	$ 10,133.03	$ 12,000.00	78.75
	TOTAL INTEREST	895.05	9,450.20	10,133.03	12,000.00	78.75
70-04-4587-10	Restricted - Transfer from Cor	10,000.00	100,000.00	50,000.00	120,000.00	83.33
70-05-4680-00	Debt Certificate	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER REVENUE	10,000.00	100,000.00	50,000.00	120,000.00	83.33
	TOTAL REVENUES	10,895.05	109,450.20	60,133.03	132,000.00	82.92

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
ALL EXPENSES						
EMPLOYEE COSTS						
Salaries						
10-10-5603-10	Administrative - Reg. Hours	$ 47,999.57	$ 462,381.21	$ 443,531.47	$ 590,325.00	78.33
10-10-5603-20	Adult Services - Reg. Hours	44,031.28	431,766.20	423,687.90	555,600.00	77.71
10-10-5603-30	Youth Services - Reg. Hours	36,654.33	356,093.89	319,979.06	416,700.00	85.46
10-10-5603-50	Technical Services - Reg. Hour	23,012.65	229,895.93	211,919.30	289,375.00	79.45
10-10-5603-60	Circulation - Reg. Hours	39,367.62	380,496.47	356,462.82	463,000.00	82.18
	Total Salaries	191,065.45	1,860,633.70	1,755,580.55	2,315,000.00	80.37
Health and Dental Ins.						
10-10-5621-10	Hosp. Ins. - Admin	4,763.35	47,130.82	51,335.10	67,305.00	70.03
10-10-5621-20	Hosp. Ins. - Adult Serv.	8,402.95	74,036.50	72,675.48	96,150.00	77.00
10-10-5621-30	Hosp. Ins. - YS	4,533.83	43,869.11	44,239.28	57,690.00	76.04
10-10-5621-50	Hosp. Ins. - Tech	4,011.25	39,306.58	30,394.05	41,665.00	94.34
10-10-5621-60	Hosp. Ins. - Circ	4,987.18	45,634.96	41,558.64	57,690.00	79.10
10-10-5622-10	Dental Ins. - Admin.	173.91	1,932.37	1,712.41	2,480.00	77.92
10-10-5622-20	Dental Ins. - Adult Serv	337.42	3,962.37	4,127.14	5,735.00	69.09
10-10-5622-30	Dental Ins. - YS	198.65	2,339.70	2,193.01	3,100.00	75.47
10-10-5622-50	Dental Ins. - Tech	198.65	2,270.31	1,636.56	2,325.00	97.65
10-10-5622-60	Dental Ins. - Circ	182.00	1,655.33	1,364.26	1,860.00	89.00
	Total Health and Dental Ins.	27,789.19	262,138.05	251,235.93	336,000.00	78.02
Other Staff Benefits						
10-10-5646-00	Unemployment Compensation	1,086.85	1,337.75	(24.17)	4,000.00	33.44
10-10-5646-10	Tuition Reimbursement - Staff	0.00	0.00	0.00	0.00	0.00
	Total Other Staff Benefits	1,086.85	1,337.75	(24.17)	4,000.00	33.44
FICA Expenses						
45-10-5625-10	FICA Expense - Admin	3,643.14	35,035.00	33,512.67	45,390.00	77.19
45-10-5625-20	FICA Expense - Adult Serv.	3,240.71	31,825.52	31,257.89	42,720.00	74.50
45-10-5625-30	FICA Expense - Youth Services	2,751.46	26,789.32	24,079.28	32,040.00	83.61
45-10-5625-50	FICA Expense - Tech Servs.	1,722.79	17,251.96	15,921.98	22,250.00	77.54
45-10-5625-60	FICA Expense - Circulation	2,856.43	28,116.31	25,879.18	35,600.00	78.98
	Total FICA Expenses	14,214.53	139,018.11	130,651.00	178,000.00	78.10
IMRF Expenses						
40-10-5628-10	IMRF Expense - Admin	1,987.06	15,471.64	9,935.73	20,800.00	74.38
40-10-5628-20	IMRF Expense - Adult Servs	1,932.95	15,204.58	10,080.51	20,800.00	73.10
40-10-5628-30	IMRF Expense - Youth Services	1,454.32	11,478.74	7,047.37	14,400.00	79.71
40-10-5628-50	IMRF Expense - Tech Servs.	1,010.26	8,105.22	5,061.24	10,400.00	77.93

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
40-10-5628-60	IMRF Expense - Circulation	1,277.91	10,004.78	6,385.12	13,600.00	73.56
	Total IMRF Expenses	7,662.50	60,264.96	38,509.97	80,000.00	75.33
	Total EMPLOYEE COSTS	241,818.52	2,323,392.57	2,175,953.28	2,913,000.00	79.76
BUILDING COSTS						
Utilities						
10-20-5650-00	Internet Service Provider	450.00	4,050.00	4,500.00	5,490.00	73.77
10-20-5651-00	INet	0.00	2,260.00	1,810.00	1,810.00	124.86
10-20-5652-00	Utilities - Phone	1,744.95	17,196.15	14,744.38	20,000.00	85.98
10-20-5653-00	Utilities - Gas	893.06	6,683.95	7,072.57	12,000.00	55.70
10-20-5654-00	Utilities - Sewer & Water	291.82	1,524.91	1,918.44	4,000.00	38.12
10-20-5655-00	Utilities - Electric	3,250.44	28,486.47	28,036.96	40,000.00	71.22
	Total Utilities	6,630.27	60,201.48	58,082.35	83,300.00	72.27
Maintenance and Repairs						
10-20-5660-00	Maint Contracts - HVAC	2,326.09	2,326.09	1,437.50	5,000.00	46.52
10-20-5661-00	Maint Contracts - Maint. Servi	7,799.17	43,307.58	33,116.67	40,000.00	108.27
10-20-5662-00	Maint Contr. - Landscape Serv.	2,155.00	32,725.00	30,644.06	40,000.00	81.81
10-20-5663-00	Maint/Repairs-Genl repairs, Su	855.98	8,394.27	8,102.60	9,000.00	93.27
10-20-5664-00	Maint/Repairs-Non Contr. Work	460.00	58,688.52	50,090.98	51,000.00	115.08
10-20-5665-00	Rubbish Removal	302.42	3,016.54	2,584.22	4,000.00	75.41
	Total Maintenance and Repairs	13,898.66	148,458.00	125,976.03	149,000.00	99.64
	TOTAL BUILDING COSTS	20,528.93	208,659.48	184,058.38	232,300.00	89.82
OPERATING EXPENSES						
Postage and Printing						
10-25-5710-00	Postage and Shipping	1,186.45	4,759.03	3,866.20	4,500.00	105.76
10-25-5710-10	Printing/Spec. Serv. - Adult	3,612.00	21,612.54	19,768.00	21,000.00	102.92
10-25-5711-00	Postage Special Serv	1,640.62	11,519.64	10,205.14	9,500.00	121.26
10-25-5712-00	Printing	0.00	581.70	888.69	1,000.00	58.17
	Total Postage and Printing	6,439.07	38,472.91	34,728.03	36,000.00	106.87
Supplies						
10-25-5713-00	Office Supplies	781.63	6,333.25	5,599.51	6,300.00	100.53
10-25-5714-00	Circ. Material Supplies	358.45	9,062.82	8,724.85	10,000.00	90.63
10-25-5715-00	Copier Supplies	254.94	1,469.67	1,067.76	1,900.00	77.35
10-25-5716-00	Kitchen Supplies	551.92	3,611.18	3,899.29	4,700.00	76.83
10-25-5717-00	Processing Supplies	4,077.65	33,047.59	31,346.93	43,000.00	76.85
10-25-5718-00	Computer Supplies	268.16	1,764.71	6,042.65	10,100.00	17.47

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Expenses - No Special Reserve reflected

Account	Description	Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
	Total Supplies	6,292.75	55,289.22	56,680.99	76,000.00	72.75
Other Operating Costs						
10-25-5719-00	Publishing	64.40	830.30	683.10	600.00	138.38
10-25-5722-15	Safety Deposit Box Rental	0.00	162.50	166.67	200.00	81.25
10-25-5723-00	Check Printing	0.00	0.00	597.26	100.00	0.00
10-25-5723-15	Bank Charges	14.75	5,228.63	5,099.47	5,100.00	102.52
10-25-5724-15	Local Travel	0.00	50.29	125.77	500.00	10.06
	Total Other Operating Costs	79.15	6,271.72	6,672.27	6,500.00	96.49
	TOTAL OPERATING EXPENSES	12,810.97	100,033.85	98,081.29	118,500.00	84.42
INSURANCE						
10-30-5750-00	Fidelity Bonds	0.00	986.00	4,200.00	2,250.00	43.82
10-30-5751-00	Property Damage (All-Peril)	0.00	71,214.90	65,211.50	52,000.00	136.95
10-30-5752-00	Notary Bond	0.00	0.00	0.00	0.00	0.00
10-30-5754-00	Workers Comp Insurance	(164.00)	7,011.00	6,587.00	7,000.00	100.16
	TOTAL INSURANCE	(164.00)	79,211.90	75,998.50	61,250.00	129.33
CONTRACTUAL SERVICES						
10-35-5760-00	Legal Services	0.00	3,285.00	2,096.25	8,000.00	41.06
10-35-5761-00	Collection Agency	12.65	430.10	581.90	700.00	61.44
10-35-5762-00	Other Contr Services - Admin	0.00	1,672.67	1,870.00	4,000.00	41.82
10-35-5763-00	Other Contr Srvcs-Tech Asst	25,310.90	130,745.52	152,424.73	106,000.00	123.34
10-35-5764-10	Other Contr Srvcs - Library Wi	1,725.34	28,398.49	20,032.17	40,000.00	71.00
10-35-5765-10	Investment Agency Consultants	722.91	1,943.78	1,507.91	4,500.00	43.20
10-35-5769-00	Accounting Software	0.00	2,686.92	7,131.50	4,000.00	67.17
10-35-5770-00	Contractual - Audit Fee	0.00	9,725.00	9,450.00	9,725.00	100.00
10-35-5771-00	Payroll Service	961.98	10,243.60	10,005.07	13,000.00	78.80
	TOTAL CONTRACTUAL SERVICES	28,733.78	189,131.08	205,099.53	189,925.00	99.58
PERSONNEL DEVELOPMENT						
10-40-5783-00	Dues - Staff	450.00	3,579.50	3,275.00	4,000.00	89.49
10-40-5784-00	Meetings - Staff	43.60	750.88	372.45	1,000.00	75.09
10-40-5785-00	Conferences - Staff	503.18	6,363.49	5,531.00	7,000.00	90.91
10-40-5786-00	Memorial/Tribute/Recognition	331.64	2,385.00	1,699.64	3,000.00	79.50
10-40-5787-00	Staff Development	0.00	1,769.03	1,640.10	2,500.00	70.76
10-40-5788-00	Training (Cont Ed) - Staff	0.00	376.11	59.00	8,500.00	4.42
10-45-5786-70	Dues - Trustee	450.00	450.00	525.00	525.00	85.71
10-45-5787-70	Conferences - Trustees	0.00	0.00	0.00	825.00	0.00
10-45-5788-70	Meetings - Trustees	0.00	110.00	0.00	825.00	13.33

Lisle Library District 2025
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Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-45-5789-70	Training-Trustees	0.00	0.00	0.00	825.00	0.00
	TOTAL PERSONNEL DEVELOPMEN	1,778.42	15,784.01	13,102.19	29,000.00	54.43
EQUIPMENT COSTS						
Major Equipment						
10-48-5801-10	Polaris Maint (Corp)	0.00	65,158.94	56,949.97	80,000.00	81.45
10-48-5803-10	Technology	18,381.05	66,305.71	30,424.27	70,000.00	94.72
10-48-5804-10	Facility	545.48	1,565.31	5,832.42	10,000.00	15.65
	Total Major Equipment	18,926.53	133,029.96	93,206.66	160,000.00	83.14
Minor Equipment						
10-48-5823-10	Minor Equip - Administration	0.00	229.95	16.99	700.00	32.85
10-48-5823-20	Minor Equip - Adult Services	54.87	145.54	362.32	700.00	20.79
10-48-5823-30	Minor Equipment - Youth	112.35	112.35	277.83	700.00	16.05
10-48-5823-50	Minor Equip - Tech Services	177.75	466.62	268.38	700.00	66.66
10-48-5823-60	Minor Equip - Circ	526.91	441.09	288.82	700.00	63.01
	Total Minor Equipment	871.88	1,395.55	1,214.34	3,500.00	39.87
Equip Maint/Repairs and Rentals						
10-48-5843-00	Rental-Postage Meter	180.57	541.71	722.28	720.00	75.24
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wi	1,247.45	14,800.81	16,674.35	18,280.00	80.97
10-48-5846-00	Equip Maint/Repr-NonContr	0.00	0.00	0.00	1,000.00	0.00
	Total Equip Maint/Repairs and Rentals	1,428.02	15,342.52	17,396.63	20,000.00	76.71
	TOTAL EQUIPMENT COSTS	21,226.43	149,768.03	111,817.63	183,500.00	81.62
LIBRARY MEDIA						
Books						
10-50-5863-20	Literacy/ESL	552.05	5,638.64	2,800.65	8,000.00	70.48
10-50-5863-30	Books - Youth Serv	8,709.07	45,269.17	41,667.79	56,500.00	80.12
10-50-5863-50	Books - Tech Serv	0.00	0.00	0.00	0.00	0.00
10-50-5864-10	Books - Non Fiction	6,379.32	61,570.16	52,346.08	90,000.00	68.41
10-50-5865-10	Books - Adult/Teen Fiction	7,005.53	49,064.82	52,423.63	80,500.00	60.95
10-50-5867-20	Ref Books - Adult Serv	946.21	4,420.93	3,456.14	15,000.00	29.47
	Total Books	23,592.18	165,963.72	152,694.29	250,000.00	66.39
Databases						
10-50-5869-20	Internet Licensed DBases	0.00	98,294.96	107,550.69	115,000.00	85.47
10-50-5872-10	Dbases - Professional	0.00	6,045.29	6,594.95	8,500.00	71.12
10-50-5873-30	Dbases - Youth Serv	0.00	9,564.40	14,378.37	11,500.00	83.17

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Expenses - No Special Reserve reflected

Account	Description	Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
	Total Databases	0.00	113,904.65	128,524.01	135,000.00	84.37
Audio-Visual Materials						
10-50-5890-30	A-V Matls - Youth Serv	447.81	9,834.37	6,697.38	10,000.00	98.34
10-50-5895-40	A-V Matls - Adult Serv	5,714.06	43,505.38	51,143.16	63,000.00	69.06
10-50-5899-20	Digital Content	15,384.66	110,677.91	97,756.69	122,000.00	90.72
	Total Audio-Visual Materials	21,546.53	164,017.66	155,597.23	195,000.00	84.11
Periodicals/Doc Delivery						
10-50-5871-20	Document Delivery	10.78	25,186.47	24,770.12	26,000.00	96.87
10-50-5900-20	Periodicals - Adult Serv	804.64	20,752.50	20,831.94	21,500.00	96.52
10-50-5900-30	Periodicals - Youth	0.00	258.94	398.23	500.00	51.79
10-50-5900-80	Periodicals - Prof. Collection	0.00	2,397.99	3,315.46	3,000.00	79.93
	Total Periodicals/Doc Delivery	815.42	48,595.90	49,315.75	51,000.00	95.29
	TOTAL LIBRARY MEDIA	45,954.13	492,481.93	486,131.28	631,000.00	78.05
PROGRAMS AND READER'S SERVICES						
Programs						
10-60-5931-10	Programs - Adult Services	1,157.14	14,657.55	11,639.95	15,000.00	97.72
10-60-5931-30	Programs - Youth	509.95	6,756.21	7,355.75	15,000.00	45.04
10-60-5931-40	Online Marketing	223.94	1,030.18	1,038.65	1,700.00	60.60
10-60-5931-50	Community Relations	620.39	2,699.96	3,486.99	5,500.00	49.09
	Total Programs	2,511.42	25,143.90	23,521.34	37,200.00	67.59
Readers Services						
10-60-5940-10	Reader Services - Adult Serv.	0.00	3,000.00	2,049.75	3,000.00	100.00
10-60-5940-30	Reader Services - Youth Serv.	442.56	3,603.75	4,017.22	6,800.00	53.00
	Total Readers Services	442.56	6,603.75	6,066.97	9,800.00	67.39
	TOTAL PROGRAMS AND READERS	2,953.98	31,747.65	29,588.31	47,000.00	67.55
RESTRICTED USAGE EXPENSES - CORPORATE						
10-80-5980-80	Restricted - Gifts	0.00	155.89	443.38	2,000.00	7.79
10-80-5981-80	Restricted - Per Capita Grant	11,674.05	20,645.02	12,406.61	46,000.00	44.88
10-80-5982-80	Interest Expense	0.00	25,000.00	25,800.00	26,000.00	96.15
10-80-5983-80	Debt Principal Payment	0.00	40,000.00	40,000.00	40,000.00	100.00
	TOTAL RESTRICTED USAGE EXPEN	11,674.05	85,800.91	78,649.99	114,000.00	75.26

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
RESTRICTED USAGE EXPENSES - IMRF						
40-80-5986-80	IMRF Funding	0.00	0.00	0.00	70,000.00	0.00
	TOTAL RESTRICTED USAGE EXPEN	0.00	0.00	0.00	70,000.00	0.00
CONTINGENCY						
10-90-5999-00	Contingency	0.00	0.00	0.00	25,000.00	0.00
	TOTAL CONTINGENCY	0.00	0.00	0.00	25,000.00	0.00
	TOTAL EXPENSES - EXC OP TRANS	387,315.21	3,676,011.41	3,458,480.38	4,614,475.00	79.66
OPERATING TRANSFERS OUT						
10-80-5984-80	Transfer to Special Reserve	10,000.00	100,000.00	50,000.00	120,000.00	83.33
	TOTAL OPERATING TRANSFERS O	10,000.00	100,000.00	50,000.00	120,000.00	83.33
	TOTAL ALL EXPENSES	397,315.21	3,776,011.41	3,508,480.38	4,734,475.00	79.76

Lisle Library District 2025
For the Ten Months Ending April 30, 2025
Expenses - Special Reserve Only

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
SPECIAL RESERVE EXPENSES						
MAINTENANCE AND EQUIPMENT EXPENSES						
70-20-5666-00	Facility and Campus	$ 1,023.00	$ 15,000.00	$ 0.00	$ 15,000.00	100.00
70-65-5667-00	Security Systems	0.00	0.00	0.00	0.00	0.00
70-65-5671-00	Furniture & Equipment	18,471.00	18,471.00	0.00	25,000.00	73.88
70-65-5674-00	Consulting	0.00	14,807.50	0.00	20,000.00	74.04
	TOTAL MAINTENANCE AND EQUIP	19,494.00	48,278.50	0.00	60,000.00	80.46
RENOVATION COSTS						
70-65-5675-00	Renovation Project	0.00	0.00	156,501.88	0.00	0.00
70-65-5680-00	HVAC Replacement Project	45,117.00	74,475.00	0.00	200,000.00	37.24
70-65-5685-00	Lot Development Project	0.00	13,030.00	0.00	500,000.00	2.61
70-65-5861-00	Interior Renovation	0.00	0.00	0.00	0.00	0.00
	TOTAL RENOVATION COSTS	45,117.00	87,505.00	156,501.88	700,000.00	12.50
	TOTAL SPECIAL RESERVE EXPENS	64,611.00	135,783.50	156,501.88	760,000.00	17.87

Lisle Library District 2025
Accounts Payable - May 21, 2025

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
AFLAC	019533	Payroll Withholding	10-00-2612-00	AFLAC Withholding	111.41	
		AFLAC (G6920)	10-00-2610-00	Accounts Payable		111.41
Amazon	050525	Books, DVDs, Supplies	10-50-5864-10	Books - Non Fiction	194.50	
			10-50-5865-10	Books - Adult/Teen Ficti	285.11	
			10-50-5895-40	A-V Matls - Adult Serv	132.94	
			10-60-5931-10	Programs - Adult Service	508.67	
			10-48-5823-20	Minor Equip - Adult Servi	203.13	
			10-50-5863-30	Books - Youth Serv	296.00	
			10-50-5890-30	A-V Matls - Youth Serv	47.37	
			10-60-5931-30	Programs - Youth	183.42	
			10-60-5940-30	Reader Services - Youth	771.55	
			10-25-5716-00	Kitchen Supplies	22.50	
			10-25-5713-00	Office Supplies	110.99	
			10-25-5717-00	Processing Supplies	6.29	
			10-25-5714-00	Circ. Material Supplies	260.91	
			10-48-5823-50	Minor Equip - Tech Servi	18.80	
			10-25-5718-00	Computer Supplies	92.38	
			10-60-5931-50	Community Relations	78.04	
		Amazon Capital Services	10-00-2610-00	Accounts Payable		3,212.60
B&T (L0334152)	2039051285	Books	10-50-5864-10	Books - Non Fiction	225.23	
		Baker & Taylor (L0334152)	10-00-2610-00	Accounts Payable		225.23
B&T (L0334152)	2039051286	Processing	10-25-5717-00	Processing Supplies	6.45	
		Baker & Taylor (L0334152)	10-00-2610-00	Accounts Payable		6.45
Bear Landscape	14971	Landscaping #1 of 8	10-20-5662-00	Maint Contr. - Landscap	1,134.00	
		Bear Landscape	10-00-2610-00	Accounts Payable		1,134.00
Caise, Mallory	050125	Reaching Forward Conference	10-40-5785-00	Conferences - Staff	45.90	
		Mallory Caise	10-00-2610-00	Accounts Payable		45.90
Collazo, Karalyn	050125	Reaching Forward Conference	10-40-5785-00	Conferences - Staff	43.56	
		Karalyn Collazo	10-00-2610-00	Accounts Payable		43.56
ComEd	043025	Usage	10-20-5655-00	Utilities - Electric	2,682.87	
		ComEd	10-00-2610-00	Accounts Payable		2,682.87
Culligan of Wheaton	043025	Water	10-25-5716-00	Kitchen Supplies	49.94	
		Culligan of Wheaton	10-00-2610-00	Accounts Payable		49.94
Dell	10812947130	Spice 2 Year Warranty	10-35-5763-00	Other Contr Srvcs-Tech	758.08	
		Dell Marketing LLP	10-00-2610-00	Accounts Payable		758.08
Folding Partition	25-11582-E	Folding Partition Maintenance	10-20-5664-00	Maint/Repairs-Non Contr	565.00	
		Folding Partition Services, Iinc.	10-00-2610-00	Accounts Payable		565.00

Lisle Library District 2025
Accounts Payable - May 21, 2025

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Frosty Dogs	053125	Summer Read Kick-Off	10-80-5981-80	Restricted - Per Capita	1,200.00	
		Frosty Dogs, LLC	10-00-2610-00	Accounts Payable		1,200.00
Garritano, Constance	053125	Summer Read Kick-Off	10-60-5931-10	Programs - Adult Service	200.00	
		Constance Garritano	10-00-2610-00	Accounts Payable		200.00
Groot	14404786T098	Rubbish	10-20-5665-00	Rubbish Removal	326.88	
		Groot, Inc.	10-00-2610-00	Accounts Payable		326.88
Heritage Technology	249343	Block of 30 Hours	10-35-5763-00	Other Contr Srvcs-Tech	4,350.00	
		Heritage Technology Solutions	10-00-2610-00	Accounts Payable		4,350.00
HR Source	FY26-58478	Annual Membership	10-35-5764-10	Other Contr Srvcs - Libra	1,320.00	
		HR Source	10-00-2610-00	Accounts Payable		1,320.00
Ingram	050125	Books & Processing	10-50-5865-10	Books - Adult/Teen Ficti	6,839.62	
			10-50-5864-10	Books - Non Fiction	5,379.64	
			10-50-5867-20	Ref Books - Adult Serv	320.62	
			10-50-5863-30	Books - Youth Serv	4,740.63	
			10-50-5863-20	Literacy/ESL	21.58	
			10-25-5717-00	Processing Supplies	2,585.63	
		Ingram Library Services	10-00-2610-00	Accounts Payable		19,887.72
Ingram Express	87500592	Books	10-50-5865-10	Books - Adult/Teen Ficti	22.50	
		Ingram Library Services, Inc.	10-00-2610-00	Accounts Payable		22.50
Johnson Fire	24680454	Annual Fire Alarm Testing	10-20-5661-00	Maint Contracts - Maint.	4,090.00	
			10-48-5804-10	Facility	2,811.88	
		Johnson Controls Fire Protection	10-00-2610-00	Accounts Payable		6,901.88
Johnson Fire	24681049	Annual Sprinkler Testing	10-20-5661-00	Maint Contracts - Maint.	499.06	
		Johnson Controls Fire Protection	10-00-2610-00	Accounts Payable		499.06
Johnson Fire	24685598	Annual Backflow Testing	10-20-5661-00	Maint Contracts - Maint.	1,114.92	
		Johnson Controls Fire Protection	10-00-2610-00	Accounts Payable		1,114.92
Johnson Fire	3002041126003_1	Credit Memo	10-20-5661-00	Maint Contracts - Maint.		150.00
		Johnson Controls Fire Protection	10-00-2610-00	Accounts Payable	150.00	
Johnson Fire	52947199	Heat Detector Replacements	10-48-5804-10	Facility	1,080.25	
		Johnson Controls Fire Protection	10-00-2610-00	Accounts Payable		1,080.25
Kanopy	450675	Kanopy	10-50-5899-20	Digital Content	397.00	
		Kanopy, Inc.	10-00-2610-00	Accounts Payable		397.00

Lisle Library District 2025
Accounts Payable - May 21, 2025

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Konica Minolta Busin	501860194	#C458 Usage	10-48-5845-00	Equip Maint/Repr-Contr-	374.64	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		374.64
Konica Minolta Busin	9010435899	Printer Maintenance	10-48-5845-00	Equip Maint/Repr-Contr-	148.68	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		148.68
Library Market	4120	Annual Online Calendar	10-50-5872-10	Dbases - Professional	2,000.00	
		Library Market	10-00-2610-00	Accounts Payable		2,000.00
LIMRICC PHIP Healt	050625	May Premium	10-10-5621-10	Hosp. Ins. - Admin	5,422.77	
			10-10-5621-20	Hosp. Ins. - Adult Serv.	9,988.62	
			10-10-5621-30	Hosp. Ins. - YS	5,106.88	
			10-10-5621-50	Hosp. Ins. - Tech	4,494.41	
			10-10-5621-60	Hosp. Ins. - Circ	8,782.41	
		LIMRICC PHIP Health	10-00-2610-00	Accounts Payable		33,795.09
Lisle Savings	051625	Box 991 Renewal	10-25-5722-15	Safety Deposit Box Rent	100.00	
		Lisle Savings Bank	10-00-2610-00	Accounts Payable		100.00
Midwest Tape	507109811	Hoopla	10-50-5899-20	Digital Content	7,096.42	
		Midwest Tape	10-00-2610-00	Accounts Payable		7,096.42
Midwest Tape 2516	050125	CD Books	10-50-5895-40	A-V Matls - Adult Serv	1,050.56	
		Midwest Tape (2516)	10-00-2610-00	Accounts Payable		1,050.56
Midwest Tape 7288	050125	DVDs, Blu-rays & Processing	10-50-5895-40	A-V Matls - Adult Serv	2,116.25	
			10-25-5717-00	Processing Supplies	588.06	
		Midwest Tape (7288)	10-00-2610-00	Accounts Payable		2,704.31
Midwest Tape 7291	050125	DVDs, Blu-rays & Processing	10-50-5890-30	A-V Matls - Youth Serv	150.70	
		Midwest Tape (7291)	10-00-2610-00	Accounts Payable		150.70
MJB Design	76834	Annual Website Support	10-35-5763-00	Other Contr Srvcs-Tech	1,079.00	
		MJB Design	10-00-2610-00	Accounts Payable		1,079.00
Naperville Sun	042125	Newspaper	10-50-5900-20	Periodicals - Adult Serv	136.99	
		Naperville Sun	10-00-2610-00	Accounts Payable		136.99
NCPERS	4602062025	Payroll Withholding	10-00-2638-00	Vol. Life (NCPERS)	48.00	
		NCPERS Group LIfe Ins	10-00-2610-00	Accounts Payable		48.00
OverDrive	25126007	Advantage	10-50-5899-20	Digital Content	75.00	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		75.00
OverDrive	25137114	CPC	10-50-5899-20	Digital Content	595.04	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		595.04
OverDrive	25137507	CPC	10-50-5899-20	Digital Content	135.00	

Lisle Library District 2025
Accounts Payable - May 21, 2025

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		135.00
OverDrive	25139063	CPC	10-50-5899-20	Digital Content	589.25	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		589.25
OverDrive	25139080	CPC	10-50-5899-20	Digital Content	82.50	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		82.50
OverDrive	25139773	CPC	10-50-5899-20	Digital Content	92.65	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		92.65
OverDrive	25140154	CPC	10-50-5899-20	Digital Content	25.79	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		25.79
OverDrive	H-0113582	Annual Consortium Fee	10-50-5872-10	Dbases - Professional	3,000.00	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		3,000.00
Penworthy	0606871-IN	Books	10-50-5863-30	Books - Youth Serv	355.90	
		The Penworthy Company	10-00-2610-00	Accounts Payable		355.90
Penworthy	0608110-IN	Stay Sharp Supplies	10-50-5864-10	Books - Non Fiction	23.00	
		The Penworthy Company	10-00-2610-00	Accounts Payable		23.00
Penworthy	607992-IN	Stay Sharp Supplies	10-50-5864-10	Books - Non Fiction	16.00	
		The Penworthy Company	10-00-2610-00	Accounts Payable		16.00
SWAN	11911	Reciprocal Borrowing Loss	10-50-5865-10	Books - Adult/Teen Ficti	13.00	
		SWAN	10-00-2610-00	Accounts Payable		13.00
Terminix Anderson	77582634	Pest Control	10-48-5804-10	Facility	172.81	
		Terminix Anderson	10-00-2610-00	Accounts Payable		172.81
Thomas Klise	20608	Video Games	10-50-5895-40	A-V Matls - Adult Serv	44.62	
		Thomas Klise / Crimson Multimedia	10-00-2610-00	Accounts Payable		44.62
Toshiba	6553050	Copier Maintenance	10-48-5845-00	Equip Maint/Repr-Contr-	135.19	
		Toshiba America Business Solutions	10-00-2610-00	Accounts Payable		135.19
Unique	6138760	April Placements	10-35-5761-00	Collection Agency	37.95	
		Unique	10-00-2610-00	Accounts Payable		37.95
					100,363.34	**100,363.34**

PRIOR MONTHS BILLS PAID BETWEEN APRIL 2025 AND MAY 2025

BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.

Check #	Vendor		Amount
HSA	Salaries 4/15/2025		69502.31
HSA	IL Dept. of Revenue	State Tax Withheld	4429.26
HSA	Health Savings Account	Payroll Withholding	65.00
Auto W/D	Howard Simon & Associates	PR Serv. - 4/15/2025	925.13
HSA	EFTPS/Electronic Tax Payment 4/15/2025	Fed Tax $8289.82	22712.74
		FICA W/H $7211.47	
		FICA Lib $7211.45	
HSA	Salaries 4/30/2025		67533.08
HSA	IL Dept. of Revenue	State Tax Withheld	4291.05
HSA	Health Savings Account	Payroll Withholding	65.00
Auto W/D	Howard Simon & Associates	PR Serv. - 4/30/2025	36.85
HSA	EFTPS/Electronic Tax Payment 4/30/2025	Fed Tax $7952.43	21958.59
		FICA W/H $7003.08	
		FICA Lib $7003.08	
Wired	IMRF	IMRF W/H $9223.00	16885.51
		IMRF Lib $7662.51	
		Sub Total	**208404.52**
Check #	**Vendor**	**Description**	**Amount**
8954	1 Source Mechanical, Inc.	Boiler Repair	675.00
8955	4imprint, Inc.	Summer Read Prizes	5,824.78
8956	AAA Glass Tint	Window Tints	545.48
8957	AFLAC (G6920)	Payroll Withholding	111.41
8958	Albertsons | Safeway	Supplies, National Library Week	314.19
8959	Bear Landscape	Landscaping, Front Street	2,155.00
8960	Chicago Tribune	Subscription	656.99
8961	Compact Disc Source	Music CDs & Processing	775.41
8962	Costume Specialists	Mouse Costume	290.00
8963	Culligan of Wheaton	Water	59.89
8964	Dell Marketing LLP	New PCs for Staff	18,172.05

8965	Delta Dental - Risk	May Premium	1,891.97
8966	Xavier Duran	Program Supplies	10.99
8967	Eco Clean Maintenance	Janitorial Services	2,985.00
8968	FNBO Billing Account	Programs, Technology, Conferences	4,124.35
8969	Garvey's Office Products	Supplies	95.20
8970	Home Depot Credit Services	Flowers for Outdoor Planters	34.86
8971	Interactive Building Solutions	BAS	6,930.00
8972	Nigel Jackson	C2E2	86.52
8973	Johnson Controls Security Solutions	Monitoring	150.00
8974	Yolanda Kocemba	ESL for You! Teacher Stipend	114.00
8975	Konica Minolta Business Solutions	Printer Maintenance & #C227 Usage	501.72
8976	Konica Minolta Premier Finance	#C251 Contract Payment	225.83
8977	Libraria	Books	1,419.31
8978	Librarica LLC	CASSIE Annual License	625.20
8979	NCPERS Group LIfe Ins	Payroll Withholding	48.00
8980	NICOR	Usage	893.06
8981	OverDrive, Inc.	Advantage	2,128.77
8982	Paddock Publications	RPF - Cleaning Service	64.40
8983	PDQ/SmartDeploy	Smart Deploy	1,166.25
8984	The Penworthy Company	Books & Stay Sharp Kits	772.79
8985	Sikich LLP	Accounting Services	1,650.00
8986	Staples Advantage	Kitchen, Office, Copier & Janitorial Supplies	1,327.23
8987	Terminix Anderson	Pest Control	172.81
8988	Thomas Klise / Crimson Multimedia	Video Games	700.23
8989	Verizon	Usage	1,744.95
8991	Esmeralda Villalpando	C2E2	63.26
8992	Visual Image Photography	Plaque	64.25
8993	WILIUG - C/O Mieko Fujiura-Landers	Spring Conference	120.00
8994	David Wylly	Program: Medicare 101	50.00
8995	Village of Lisle	Monthly Internet Service	450.00
8996	Village of Lisle	Usage	107.16
		Sub Total	**$ 60,298.31**
		TOTAL	**$ 268,702.83**

Monthly Circulation Report - April 2025

	Checkouts	Renewals	Apr-25 TOTALS	YTD FY 23/24	YTD FY 24/25	YTD % Change
Adult Non-Print	2,091	2,458	4,549	51,923	46,890	-9.69%
Adult Print	4,105	4,025	8,130	85,676	84,606	-1.25%
Adult Total	6,196	6,483	12,679	137,599	131,496	-4.44%
YS Non-Print	577	1,069	1,646	16,361	15,771	-3.61%
YS Print	7,297	7,454	14,751	139,710	146,777	5.06%
Total YS	7,874	8,523	16,397	156,071	162,548	4.15%
Digital Media						
Overdrive	5,837		5,837	51,311	56,834	10.76%
hoopla	3,080		3,080	23,984	29,197	21.74%
Overdrive Magazines	968		968	5,012	6,825	36.17%
PressReader	323		323	7,338	3,386	-53.86%
Kanopy	396		396	3,255	3,710	13.98%
Total Digital	10,604	0	10,604	90,900	99,952	9.96%
Subtotal Print + Non-Print/Digital	24,674	15,006	39,680	384,570	393,996	2.45%
Computer/Tech Sessions Logins *	1,383		1,383	11,688	13,552	15.95%
Database Usage/Unique Logins	7,925		7,925	68,796	66,273	-3.67%
Wireless Use	1,480		1,480	11,601	13,412	15.61%
ScannX sessions/jobs	248		248	2,556	3,022	18.23%
Museum Adventure Passes	47		47	323	349	8.05%
Total IT/Resource Sessions	11,083	0	11,083	94,964	96,608	1.73%
Total Circulation	**35,757**	**15,006**	**50,763**	**479,534**	**490,604**	**2.31%**

Borrower Information	**April 2025 Total**	**YTD 23/24**	**YTD 24/25**	**YTD % Change**
New Library Cards Added	124	1,600	1,411	-11.81%
Monthly Borrowers	2,782	28,251	28,376	0.44%
Total # Registered Borrowers	11,374	9,655	11,374	17.80%
InterLibrary Loans				
Materials Sent	66	497	479	-3.62%
Materials Received	272	3,540	3,019	-14.72%
Polaris/Catalog Holds				
Holds Placed	2,876	29,323	29,861	1.83%
Holds Checked Out	2,313	23,337	24,221	3.79%
Pick-Up Window Service Stats				
# of Patrons/Users	21	230	210	-8.70%
# of Items Picked Up/Checked Out	47	646	530	-17.96%

* Sessions were changed from 2 to 4 hours on 8/31/23.

Lisle Library District - Program and Service Statistics - April 2025

	Library Wide	Adult	Youth	Circ	Literacy	TOTAL	YTD FY23/24	YTD FY24/25	% Change
Library Event Statistics									
Staff Facilitated Programs		8	54	25	2	89	622	741	19.13%
Attendees		104	1,153	32	15	1,304	8,294	10,227	23.31%
Computer/Technology Programs		2	0			2	22	22	0.00%
Attendees		5	0			5	144	178	23.61%
Performer/Speaker/Author		3	0			3	37	45	21.62%
Attendees		50	0			50	735	991	34.83%
LLD Events (SumRd, RSG, NatlLibWk, whole Lib event)	1					1	3	3	0.00%
Attendees	200					200	1,700	1,350	-20.59%
Total Number of Programs	1	13	54	25	2	95	684	811	18.57%
Total Patrons Served by Programming	200	159	1,153	32	15	1,559	10,873	12,746	17.23%
Reference Questions		1,292	1,229	1,544		4,065	43,012	41,251	-4.09%
Volunteer Hours		7.50	11.00			18.50	638.00	756.50	18.57%
Notary Service	17					17	326	281	-13.80%
Outreach Service Statistics									
Outreach Visits		0	13	0		13	72	117	62.50%
Patrons Served by Outreach Visits		0	374	0		374	5,416	5,552	2.51%
Home Delivery Dates		3				3	22	22	0.00%
Patrons Served via Home Delivery		138				138	983	954	-2.95%
Total Outreach Programs		3	13	0		16	94	139	47.87%
Total Patrons Served with Outreach Services		138	374	0		512	6,399	6,506	1.67%
Civic Facility Use									
Literacy/Tutoring Room Use (patron count)	30						265	290	9.43%
Number of Outside Groups Using Meeting Space	56						362	442	22.10%
Number of Ginkgo & Maple Study Room Reservations*	72						77	709	820.78%
Patrons Entering Building 1	10,167						112,939	102,764	-9.01%
Friend's Sponsored Programs	0						0	0	--
Attendees	0						0	0	--
Social Media Use									
Facebook (daily page consumption)	683						9,042	5,773	-36.15%
X (a.k.a. Twitter) Followers	1,017						1,067	1,017	-4.69%
Instagram Likes	683						5,613	4,741	-15.54%
Flickr Views	4,678						76,979	56,310	-26.85%
YouTube Views	7,572						72,160	85,434	18.40%
eBlast Engagement	862						7,348	7,228	-1.63%
Total LLD App Downloads	982						929	982	5.71%
Total LLD App Sessions	4,920						39,819	47,751	19.92%

1 The LLD has adjusted the last FY totals to reflect more accurate data.

* New stat as of March 2024.

Lisle Library District
Capital Improvement Program

May Board Report (5/14/2025)

General Capital Improvement Program

A. HVAC Progress Report

1. ***BAS Update***
    - *Expect to be Substantially Complete by Friday: May 16, 2025.*
    - *Training on the system will occur over the next two weeks.*
    - *Punchlist/final completion will carry on through May.*

2. ***HVAC (Condensing Unit) Update***
    - *Two of the four units have been installed. The balance of the work is in progress.*
    - *Completion of the system is pending delivery of final piping accessories to 1 Source.*
    - *Work is expected to be completed prior to the June Board Meeting.*

1815 South Meyers Road
Suite 1070
Oakbrook Terrace, IL 60181

630.678.0808
www.CCSdifference.com

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: May 16, 2025

MAY 2025 | DIRECTOR'S REPORT

Meetings:

Nat'l Library Week – Apr 12
Circulation Svs – Apr 14
Dept. Directors – Apr 15
CCS – Apr 16
LLD Board of Trustees – Apr 16
Hokusai Team/VOL – Apr 17
Volunteer Hokusai Art program – Apr 17
Hokusai Team/Pulse – Apr 21
Intergovernmental – Apr 22
Lisle Savings Bank – Apr 22
Hokusai Team/VOL – Apr 24
Hokusai Team/Pulse – Apr 28
All-staff – Apr 29
Staff – Apr 29
Staff – May 1
Hokusai Team/VOL – May 5
CCS – May 5
CCS – May 12
JRB/VOL – May 13
Swistak – May 14
Hokusai Team – May 15

Intergovernmental

I attended the Intergovernmental Meeting on April 22 at the Park District. The following topics were discussed among participants *(in sum):*

Village – absent

Dist. 202 – Vision 202 is ongoing. Operation PROM is in full swing; preventing distracted driving/DUI/etc. The Science Olympiad Team went to the State competition. Two new Trustees and two incumbents.

Chamber – Dental office ribbon-cutting commenced (Naperville). There is a scheduled golf outing on May 13. Bottles/Barrels/Brews will occur on August 16.

Park – Pool registration and camp registration is up. Bella Notte restaurant closed. There is a feasibility study for a recreation center. Park District may receive a grant for a picnic area.

Township – Joanne Wright is new Township Supervisor. Partnerships with SCARCE continue. 708 Board is looking for a PT psychologist and a board member. Township will cease video recording their meetings.

Fire – Reappointed incumbent Trustees. Ten firefighters were hired. Memorial Day Parade is on track. EV cars are most difficult to contain due to battery fires.

Hokusai Volunteer Art Project & Hokusai in Lisle

I facilitated the volunteer art program on April 17. I was so pleased to see/hear the enthusiasm for this project. The program was full - with a waiting list. We accommodated 36 volunteers to help paint the Hokusai banners that will eventually hang in Gallery 777 and festoon Main Street as of May 24. Remaining banners will be hung at Village Hall and at the Park District.

Currently, the Hokusai Team is configuring the banners so they can be hung properly. In total, this project garnered 114 completed banners. Thank you, Lisle: individual artists, Lisle Woman's Club volunteers, School District 202 students, and the whole Hokusai Team *(LLD, Pulse Studio, Jen Rizzo Designs, Shiny Squirrel Art Studio, and Village marketing staff).*

Hokusai in Lisle launches on May 24 at 10AM. The agenda for the kick-off that morning is still in development, however, I am scheduled to speak on behalf of the LLD's participation. It will occur on Main Street near the fountain that leads to Prairie Walk Pond.
A full Hokusai installation for that area is in the works. The installation will include a fabricated Hokusai Tunnel with imagery on it, Japanese-inspired garden walk, cherry blossom photo opportunity, augmented reality experience using QR codes near the fountain, and upright 'flags' highlighting Hokusai's legacy and artist techniques. The LLD provided the text and citations for each flag using the LLD's subscription databases. I have also met with the Hokusai Team multiple times to shore up the agenda for the kick-off, provide suggestions for the installation, and to assist with other captioning/text for the install. I look forward to May 24 and having the installation in Lisle all summer long.

Joint Review Board (JRB) Meeting

The LLD is a member of the JRB for TIF (Tax Increment Financing) areas in Lisle. A meeting was held on May 13 at Village Hall. Other JRB members include the Village of Lisle, County of DuPage, Township (absent), Park District, Fire District, School District 202, DuPage Community College District 502 (absent), and a public member is appointed (Joseph Broda).

This JRB meeting focused on one proposed TIF along Odgen Avenue: EAST OGDEN AVENUE TIF DISTRICT. The taxing bodies were afforded a PPT presentation by TIF advisors from S.B. Friedman, and Klein, Thorpe & Jenkins (attorneys). Mayor Mullen understood that this JRB would need to schedule another meeting so that the taxing bodies would be able to apprise their boards of the information in the PPT and to come back prepared with a consensus opinion or with further questions. The next JRB is scheduled for June 3 at 3PM at Village Hall.

The PPT is included in the May LLD Board packet and an agenda item is listed for Board discussion purposes. The TIF boundaries include commercial, residential, and vacant lots. At the meeting, a majority of taxing bodies questioned the inclusion of active commercial properties, especially a newly-approved gas station development. Questions about boundary lines and TIF-eligible requirements also permeated the discussion. Alternative funding for Village improvements were also suggested. More information was requested from the TIF advisors and in turn, each agency is tasked to confer with their boards for their thoughts on the presentation information and to bring those ideas back to the JRB on June 3.

Respectfully submitted,

Tatiana Weinstein

Hokusai in Lisle
Volunteer Art Project

ライル図書館区

LISLE LIBRARY DISTRICT

Hokusai Summer 2025 Lisle 葛飾北斎

ライル図書館区

May 2025 Assistant Director Report
Meetings/Virtual Meetings

- La Force- April 16
- Johnson Controls- April 22
- NILFM- April 21
- Taylor Plumbing- April 24
- AAA Window Tint- April 28
- Cleaning Walkthrough- April 30
- 1Source- April 30
- CCS- May 5
- IBS- May 7
- Terrance Electric- May 9
- P+G Lighting- May 14

Meetings

The Northern IL Facility Managers (NILFM) group met last month to discuss several different topics, including staff safety training and automatic door vendors. These quarterly meetings offer me a chance to speak with other assistant directors and facility managers in the area about general building maintenance and building vendors.

Marc Rogers and I met with IBS to discuss the BAS portion of the project nearing its end. There are still a few remaining tasks to complete, including programming for the last air handler unit, training for Library staff, and final adjustments to be made once 1 Source finishes their installation work.

Facility

AAA Window Tinting came out to install UV protective film over the windows on the second level of the north side of the building. Due to shelving proximity to the windows, staff were noticing fading and sun damage on the items shelved in spots of the collection. The film installed only blocks 25% of sunlight, allowing natural light in the building, but does block 95% of UV rays that would otherwise damage materials.

Johnson Controls and Taylor Plumbing came out to complete various annual safety tests on the fire alarm and fire suppression systems. A few deficiencies were noted, have been scheduled to be remedied within the next 2 weeks.

Terrance came out to discuss a remedy for the light pole issues we had months ago, as well as proactive work that can be done to modernize and streamline our current electrical hardware in the west and east mechanical rooms. This proposal will include work such as consolidating electrical panels, tracing wiring, and updating circuit breakers.

I am gathering documentation for the upcoming Physical Plant Committee meeting. This will include potential areas around the facility to address, including pictures for reference.

Respectfully Submitted,

Will Savage
Assistant Director

FLSA	Job Title	Minimum	Maximum
		2025 - 2026	
E	Library Director	$ 107,620.50	$ 161,382.00
		$ 55.19	$ 82.76
E	Assistant Director	$ 83,089.50	$ 124,644.00
		$ 42.61	$ 63.92
E	Department Directors|IT Manager	$ 73,027.50	$ 109,551.00
		$ 37.45	$ 56.18
E	Assistant Director Adult Services|Youth Services|Tech Services	$ 56,433.00	$ 84,571.50
		$ 28.94	$ 43.37
E	Assistant Director Circulation	$ 49,549.50	$ 74,314.50
		$ 25.41	$ 38.11
E	Librarian	$ 49,549.50	$ 74,314.50
		$ 25.41	$ 38.11
E	IT Assistant|Administrative Office Manager	$ 43,543.50	$ 65,325.00
		$ 22.33	$ 33.50
E	Graphics/Video Specialist	$ 40,872.00	$ 59,260.50
	Social Media Specialist	$ 20.96	$ 30.39
NE	Paraprofessional	$ 40,872.00	$ 59,260.50
		$ 20.96	$ 30.39
NE	Library Associate|Facility Monitor	$ 33,871.50	$ 47,775.00
		$ 17.37	$ 24.50
NE	Library Page	$ 30,127.50	$ 37,303.50
		$ 15.45	$ 19.13

***RAILS* job starting salary comparisons**
Counties: DuPage, Kane, Will
Date range: March 2025 -- Present

The below hourly wages are recently posted RAILS ads for the majority of job positions at the LLD.

Page

- Villa Park Public Library • DuPage County - $15.50

Associate

- Westmont Public Library • DuPage County - $16.02
- Hinsdale Public Library • DuPage County - $17.50
- Sugar Grove Public Library District • Kane County - $17/hr

Paraprofessional

- Bartlett Public Library District • DuPage County - $21.93
- Indian Prairie Public Library • DuPage County - $20.28
- Elmhurst University - A.C. Buehler Library • DuPage County - $20 - $21

Librarian

- White Oak Library District • Will County - $23.00/hour
- Frankfort Public Library District • Will County - $22.75-26.50
- Carol Stream Public Library • DuPage County - $24/hour

To: LLD Board of Trustees
From: Tatiana Weinstein, LLD Director
Date: May 16, 2025

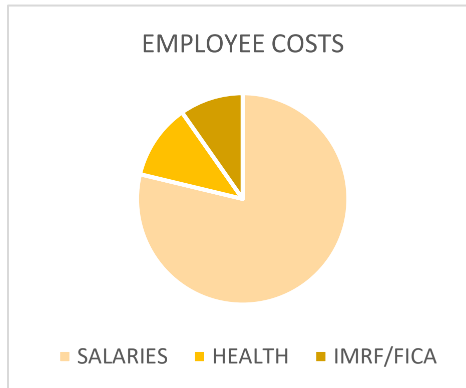
2025/2026 DRAFT LLD WORKING BUDGET

The draft 25/26 LLD Working Budget covers projected expense and revenue categories. LLD Administrative staff have compiled this data. Administration has consulted with department managers regarding departmental requests. The LLD's financial advisors and other outsourced professionals have reviewed this data and provided their recommendations.

EXPENSE CATEGORIES

EMPLOYEE

Salaries and health care benefits represent the largest budgeted (and actual) expenditure in the Corporate Fund. ILA's Standards for Illinois Public Libraries manual references that salaries alone can comprise up to 60% of the budget. Salaries plus benefits can comprise up to 70% of the budget.[1]



The LLD currently employs 51 staff, half of which receive health insurance. Total employee costs include performance increases and the minimum wage adjustment (aligned with the State target for 2025). The IMRF rate has also increased.
The LLD shows that salaries will comprise 49% of total budgeted expenses. Salaries plus benefits will comprise 62.4% of budgeted expenses.

SUMMARY: Total budgeted employee costs show an increase of 4.4%

BUILDING

Building costs include all utilities, maintenance contracts such as landscaping/HVAC/elevators, cleaning services, rubbish removal, phone system, as well as non-contractual building repair work. The building cost line total shows an increase of 17.65%. This budget to budget increase is primarily due to not having a stable fire monitoring service from last year to this year, and an allowance for more robust cleaning services for the LLD.

SUMMARY: Total budgeted building costs show an increase of 17.65%

OPERATING

Operating costs include postage, printing, banking fees, and processing. The operating cost line total shows an increase of 3.29%. Projected expenses align with inflationary projections.

SUMMARY: Total budgeted operating costs shows an increase of 3.29%

[1] The library compensates staff in a fair and equitable manner. Salaries alone typically account for up to 60 percent of the total budget. Salaries plus fringe benefits (FICA pension and health insurance) account for up to 70 percent. (Pg. 9: Serving Our Public 4.0; Standards for Illinois Public Libraries, 2019).

INSURANCE

Insurance costs include bonding (every two years for Notary), property damage, and workers compensation. This category shows an increase of 7.10% per the recommendation of the LLD's risk agency, LIRA. *Please note that comparisons with audited actuals and projected unaudited actuals presents a discrepancy in line item totals (calendar year vs fiscal year).*

SUMMARY: Total budgeted insurance costs show an increase of 7.10%

CONTRACTUAL

Contractual costs include attorney fees, audit costs, investment agency fees, outsourced IT services, IT licensing, and payroll charges. IT licensing costs/contracts may extend beyond one year. Those expenses will be audited into the next fiscal year. Other lines reflect a general, professional services increase between 3-5%. Investment agency expenses are based on the amount invested (after renovation, the amounts invested are lower).

SUMMARY: Total budgeted contractual costs show an increase of 4.78%

PERSONNEL DEVELOPMENT

Personnel Development costs include staff and Trustee dues, conference attendance, continuing education/training, and staff recognition. The proposed decrease is primarily due to not receiving requests for formal certifications/degrees from departments for the forthcoming year and the ability to provide training opportunities via webinar.

SUMMARY: Total budgeted personnel development costs show a decrease of 18.10%

EQUIPMENT

Equipment costs include the Polaris database and overlay, technology purchases, minor facility fixtures/gear, and minor repairs. The LLD remained under budget in the last fiscal and does not anticipate a marked increase in FY25/26.

SUMMARY: Total budged equipment costs are flat

LIBRARY MATERIALS

Library Materials costs include all physical materials, digital content, and interlibrary loan costs. This line remains essentially flat; even when increasing digital content by 5%. The databases line has decreased by negotiating better subscription rates with vendors.

SUMMARY: Total budgeted materials costs show an increase of 0.16%

PROGRAMS

The Programs category includes all LLD programs, community relations costs, and supplies for such activities. Programs include community-wide events, Summer Read, Fall Fest, Winter Read, National Library Week, and preparatory work for the programs. The LLD has spent within budgeted expenses year after year, but with added awareness campaigns, the LLD seeks a modest increase of 6.38%.

SUMMARY: Total budgeted programs costs show an increase of 6.38%

To: LLD Board of Trustees
From: Tatiana Weinstein, LLD Director
Date: May 16, 2025

CONTINGENCY

SUMMARY: Total budgeted contingency costs remain flat

RESTRICTED

The Restricted Expenses category includes restricted operating and IMRF expenses. Restricted operating costs include Illinois Per Capita Grant, other grants, gifts, debt repayment, and transfers to Special Reserve. Restricted IMRF expenses allow for supplemental funding. IMRF funding is healthy, thus reducing the amount in this line (IMRF rates are updated on a calendar schedule). Transfer to Special Reserve remains flat.

SUMMARY: Total budgeted restricted operating costs show a decrease of 15.13%

SPECIAL RESERVE

Special Reserve expenses include capital improvement project costs, emergency expenses, and facility enhancements. This category shows a 48.03% increase due to the professional and outdoor development costs for the Kingston lot as well as a budgeted allowance for a server room generator.

SUMMARY: Total budgeted special reserve costs show an increase of 48.03%

REVENUE CATEGORIES

CORPORATE

The tax levy was increased per the renovation project plan (per CPI) and conservative personal property replacement taxes and interest income projections were provided by the LLD's financial advisors. These factors contribute to a 2.52% increase in corporate revenue.

SUMMARY: Total budgeted corporate revenues show an increase of 2.52%

IMRF

The IMRF Fund shows an increase due to reduced levy amounts in previous fiscal years. Every calendar turn, the LLD receives an updated rate for IMRF, which can significantly affect how the LLD levies for this fund.

SUMMARY: Total budgeted IMRF revenues show an increase 53.81%

FICA

The FICA Fund shows a negligible increase. This increase aligns with Social Security/Medicare rates and increased interest revenue.

SUMMARY: Total budgeted FICA revenues show an increase of .14%

SPECIAL RESERVE

The Special Reserve Fund shows a decrease because it cannot earn as much interest due to having less funds within the fund.

SUMMARY: Total budgeted SPECIAL RESERVE revenues show a 2.27% decrease

To: LLD Board of Trustees
From: Tatiana Weinstein, LLD Director
Date: May 16, 2025

BUDGET RECAP

EXPENSES: The LLD Working Budget shows a reasonable 2.96% increase in operating expenditures from budget to budget. This increase accounts for inflation (CPI), staffing changes, and modest flexibility for operational or service needs. Budget to budget, this amounts to $140,275. It is difficult to precisely predict the future, therefore, the LLD plans to allow for flexibility within the Budget and Appropriation Ordinance in the fall.

REVENUES: The LLD shows a budget to budget increase of 3.04% in revenue. Budget to budget, this amounts to $143,145. LLD's financial advisors and outsourced professionals have provided recommendations. County determinations also factor into the budgeted tax lines. As stated above under *EXPENSES,* it is difficult to precisely forecast certain proceeds, such as earned interest income (volatile economy), exact amounts of potential grant funding, and other desk income (dependent on use).

In sum, the LLD FY25/26 Working Budget is balanced. Projected expenses vs. revenues show a negligible $2,870 differential. The LLD maintains a conservative approach to budgeting while making practical financial decisions throughout the fiscal year. This approach ensures that the LLD's annual financial transactions are representative, responsible, and relevant to the diverse needs of the District.

EXPENSES - DRAFT

Funds	EXPENSES	AUDITED ACTUALS 23-24	LLD Actuals YTD Thru April 30, 2025	BUDGET 24-25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
CORPORATE	**EMPLOYEE COSTS**					
	SALARIES	$ 2,170,777.73	$ 1,860,633.70	$ 2,315,000.00	$ 2,396,000.00	3.50%
	HEALTH INS/UNEMP	$ 301,944.61	$ 263,475.80	$ 340,000.00	$ 350,000.00	2.94%
	TOTAL SALARY+INS	$ 2,472,722.34	$ 2,124,109.50	$ 2,655,000.00	$ 2,746,000.00	3.43%
IMRF	IMRF EXP	$ 49,722.09	$ 60,264.96	$ 80,000.00	$ 112,900.00	41.13%
FICA	FICA EXP	$ 161,694.00	$ 139,018.11	$ 178,000.00	$ 183,300.00	2.98%
	TOTAL EMP COSTS W BENEFITS	$ 2,684,138.43	$ 2,323,392.57	$ 2,913,000.00	$ 3,042,200.00	4.44%
	BUILDING COSTS					
CORPORATE	INTERNET/INET	$ 7,210.00	$ 6,310.00	$ 7,300.00	$ 7,300.00	0.00%
	PHONE	$ 19,194.86	$ 17,196.15	$ 20,000.00	$ 21,000.00	5.00%
	GAS	$ 7,890.36	$ 6,683.95	$ 12,000.00	$ 10,000.00	-16.67%
	SEWER/WATER	$ 2,697.62	$ 1,524.91	$ 4,000.00	$ 3,500.00	-12.50%
	ELECTRICAL	$ 37,932.02	$ 28,486.47	$ 40,000.00	$ 40,000.00	0.00%
	MAINT. CONTRACTS					
	HVAC	$ 1,791.02	$ 2,326.09	$ 5,000.00	$ 12,500.00	150.00%
	CLEANING/PESTS/MECHANICAL	$ 41,157.13	$ 43,307.58	$ 40,000.00	$ 60,000.00	50.00%
	LANDSCAPE	$ 34,091.88	$ 32,725.00	$ 40,000.00	$ 40,000.00	0.00%
	NON-CONTRACT REPAIRS	$ 79,743.84	$ 67,082.79	$ 60,000.00	$ 75,000.00	25.00%
	RUBBISH REMOVAL	$ 3,153.32	$ 3,016.54	$ 4,000.00	$ 4,000.00	0.00%
	TOTAL	$ 234,862.05	$ 208,659.48	$ 232,300.00	$ 273,300.00	17.65%
	OPERATING COSTS					
CORPORATE	POSTAGE/SHIPPING	$ 14,561.80	$ 16,278.67	$ 14,000.00	$ 15,000.00	7.14%
	PRINTING	$ 23,045.00	$ 22,194.24	$ 22,000.00	$ 24,000.00	9.09%
	SUPPLIES/PROCESSING	$ 72,215.68	$ 55,289.22	$ 76,000.00	$ 75,000.00	-1.32%
	BANK/NOTICES	$ 7,890.68	$ 6,221.43	$ 6,000.00	$ 8,000.00	33.33%
	LOCAL TRAVEL	$ 182.64	$ 50.29	$ 500.00	$ 400.00	-20.00%
	TOTAL	$ 117,895.80	$ 100,033.85	$ 118,500.00	$ 122,400.00	3.29%

EXPENSES - DRAFT

FUNDS		AUDITED ACTUALS 23-24	LLD Actuals YTD Thru April 30, 2025	BUDGET 24-25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
	INSURANCE COSTS					
CORPORATE	FIDELITY BONDS	$ 2,100.00	$ 986.00	$ 2,250.00	$ 1,200.00	-46.67%
Insurance billed on the calendar year	PROP. DAMAGE (ALL PERIL)	$ 42,491.77	$ 71,214.90	$ 52,000.00	$ 57,000.00	9.62%
	NOTARY BOND	$0.00	$0.00	$0.00	$ 200.00	*
Insurance billed on the calendar year	WORKERS COMP	$ 3,873.00	$ 7,011.00	$ 7,000.00	$ 7,200.00	2.86%
	TOTAL	$ 48,464.77	$ 79,211.90	$ 61,250.00	$ 65,600.00	7.10%
CORPORATE	**CONTRACTUAL COSTS**					
	LEGAL SERVICES	$ 2,096.25	$ 3,285.00	$ 8,000.00	$ 8,000.00	0.00%
	COLLECTION AGENCY	$ 670.45	$ 430.10	$ 700.00	$ 700.00	0.00%
	OUTSRC ACCT/HR/IT	$ 132,435.88	$ 160,816.68	$ 150,000.00	$ 160,000.00	6.67%
	INVESTMENT AGENCY	$ 1,507.91	$ 1,943.78	$ 4,500.00	$ 2,600.00	-42.22%
	ACCT LICENSE SOFTWARE	$ 4,444.58	$ 2,686.92	$ 4,000.00	$ 4,200.00	5.00%
	AUDIT	$ 9,450.00	$ 9,725.00	$ 9,725.00	$ 10,000.00	2.83%
	PAYROLL	$ 11,811.52	$ 10,243.60	$ 13,000.00	$ 13,500.00	3.85%
	TOTAL	$ 162,416.59	$ 189,131.08	$ 189,925.00	$ 199,000.00	4.78%
	PERSONNEL DEVELOPMENT					
CORPORATE	STAFF DUES/CONF	$ 9,185.29	$ 10,693.87	$ 12,000.00	$ 12,000.00	0.00%
	MEMORIAL/RECOG	$ 2,152.36	$ 2,385.00	$ 3,000.00	$ 4,750.00	58.33%
	IN-SERVICE DAY	$ 1,745.10	$ 1,769.03	$ 2,500.00	$ 2,500.00	0.00%
	CONT. ED	$ 59.00	$ 376.11	$ 8,500.00	$ 2,500.00	-70.59%
	TRUSTEE DUES/CONF/TRAIN	$ 525.00	$ 560.00	$ 3,000.00	$ 2,000.00	-33.33%
	TOTAL	$ 13,666.75	$ 15,784.01	$ 29,000.00	$ 23,750.00	-18.10%
	EQUIPMENT					
CORPORATE	POLARIS	$ 52,204.14	$ 65,158.94	$ 80,000.00	$ 80,000.00	0.00%
	TECH	$ 62,505.03	$ 66,305.71	$ 70,000.00	$ 70,000.00	0.00%
	FACILITY	$ 6,809.41	$ 1,565.31	$ 10,000.00	$ 10,000.00	0.00%
	MINOR EQUIP	$ 3,474.73	$ 1,395.55	$ 3,500.00	$ 3,500.00	0.00%
	OTHER FAC MAINT/REPAIRS	$ 19,420.93	$ 15,342.52	$ 20,000.00	$ 20,000.00	0.00%
	TOTAL	$ 144,414.24	$ 149,768.03	$ 183,500.00	$ 183,500.00	0.00%

EXPENSES - DRAFT

FUNDS		AUDITED ACTUALS 23-24	LLD Actuals YTD Thru April 30, 2025	BUDGET 24-25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
	LIBRARY MATERIALS					
CORPORATE	BOOKS	$ 236,886.88	$ 165,963.72	$ 250,000.00	$ 250,000.00	0.00%
	DATABASES	$ 111,068.02	$ 113,904.65	$ 135,000.00	$ 125,000.00	-7.41%
	DOC DELIVERY/ILLS	$ 24,985.37	$ 25,186.47	$ 26,000.00	$ 27,000.00	3.85%
	AUDIO/VISUAL	$ 194,970.42	$ 164,017.66	$ 195,000.00	$ 205,000.00	5.13%
	PERIODICALS	$ 25,366.78	$ 23,409.43	$ 25,000.00	$ 25,000.00	0.00%
	TOTAL	$ 593,277.47	$ 492,481.93	$ 631,000.00	$ 632,000.00	0.16%
	PROGRAMS					
CORPORATE	LIB-WIDE PROGRAMS	$ 26,167.35	$ 21,413.76	$ 30,000.00	$ 32,000.00	6.67%
	COMM REL/SUPPLIES	$ 14,838.24	$ 10,333.89	$ 17,000.00	$ 18,000.00	5.88%
	TOTAL	$ 41,005.59	$ 31,747.65	$ 47,000.00	$ 50,000.00	6.38%
CORPORATE	**CONTINGENCY**	$0.00	$0.00	$ 25,000.00	$ 25,000.00	0.00%
	RESTRICTED EXPENSES					
CORPORATE	GIFTS	$ 500.14	$ 155.89	$ 2,000.00	$ 2,000.00	0.00%
	PER CAPITA GRANT	$ 44,664.48	$ 20,645.02	$ 46,000.00	$ 46,000.00	0.00%
	DEBT INTEREST EXPENSE	$ 25,800.00	$ 25,000.00	$ 26,000.00	$ 25,000.00	-3.85%
	DEBT PRINCIPAL PAYMENT	$ 40,000.00	$ 40,000.00	$ 40,000.00	$ 40,000.00	0.00%
	IMRF FUNDING	$ 26,000.00	$0.00	$ 70,000.00	$ 25,000.00	-64.29%
	SUBTOTAL	$ 136,964.62	$ 85,800.91	$ 184,000.00	$ 138,000.00	-25.00%
	TRANSFER TO SPEC RESRV	$ 120,000.00	$ 100,000.00	$ 120,000.00	$ 120,000.00	0.00%
	TOTAL SPECIAL RESERVE	$ 120,000.00	$ 100,000.00	$ 120,000.00	$ 120,000.00	0.00%
	TOTAL RESTRICTED EXPENSES	$ 256,964.62	$ 185,800.91	$ 304,000.00	$ 258,000.00	-15.13%
	TOTAL BUDGET W/O TRANS TO SR	**$ 4,177,106.31**	**$ 3,676,011.41**	**$ 4,614,475.00**	**$ 4,754,750.00**	**3.04%**
	TOTAL BUDGET EXPENSES	**$ 4,297,106.31**	**$ 3,776,011.41**	**$ 4,734,475.00**	**$ 4,874,750.00**	**2.96%**

EXPENSES - DRAFT

FUNDS		AUDITED ACTUALS 23-24	LLD Actuals YTD Thru April 30, 2025	BUDGET 24-25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
SPECIAL RESERVE	**SPECIAL RESERVE**					
	CONSULTING	$0.00	$ 14,807.50	$ 20,000.00	$ 30,000.00	50.00%
	FACILITY/CAMPUS	$0.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	0.00%
	FURNITURE/EQUIP	$0.00	$ 18,471.00	$ 25,000.00	$ 25,000.00	0.00%
	GENERATOR	$0.00	$0.00	$0.00	$50,000.00	*
	SECURITY SYSTEMS	$0.00	$0.00	$0.00	$ 5,000.00	*
	PROJECT EXPENSE	$ 210,505.78	$ 87,505.00	$ 700,000.00	$ 1,000,000.00	42.86%
	TOTAL	$ 210,505.78	$ 135,783.50	$ 760,000.00	$ 1,125,000.00	48.03%

BY FUND	AUDITED ACTUALS 23-24	LLD Actuals YTD Thru April 30, 2025	BUDGET 24-25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
CORPORATE	$ 4,085,690.22	$ 3,576,728.34	$ 4,476,475.00	$ 4,578,550.00	2.28%
IMRF	$ 49,722.09	$ 60,264.96	$ 80,000.00	$ 112,900.00	41.13%
FICA	$ 161,694.00	$ 139,018.11	$ 178,000.00	$ 183,300.00	2.98%
SPECIAL RESERVE	$ 210,505.78	$ 135,783.50	$ 760,000.00	$ 1,125,000.00	48.03%
TOTAL	$ 4,507,612.09	$ 3,911,794.91	$ 5,494,475.00	$ 5,999,750.00	9.20%
TOTAL FUNDS W/O SPEC RES	$ 4,297,106.31	$ 3,776,011.41	$ 4,734,475.00	$ 4,874,750.00	2.96%

REVENUES DRAFT

FUNDS	REVENUES	Audited Actuals 23 - 24	Actuals YTD Thru April 30, 2025	BUDGET 24 - 25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
CORPORATE	**TAX LEVY**	$4,121,934.68	$4,283,179.88	$4,280,000.00	$ 4,401,300.00	2.83%
	BACK TAXES	$0.00	$0.00	$0.00	$0.00	
	TIF SURPLUS	$32,138.91	$139,588.36	$35,000.00	$ 40,000.00	14.29%
	PERS. PROP. REPLACEMNT TAX	$37,441.76	$19,329.18	$42,720.00	$ 22,500.00	-47.33%
	TOTAL TAXES	$4,191,515.35	$4,442,097.42	$4,357,720.00	$4,463,800.00	2.43%
	INTEREST EARNED	$81,182.73	$76,694.59	$50,000.00	$ 60,000.00	20.00%
	UNREALIZED GN/LOSS INVSTMNTS	$6,935.24	$8,705.66	$6,000.00	$ 1,250.00	-79.17%
	TOTAL INTEREST	$88,117.97	$85,400.25	$56,000.00	$61,250.00	9.38%
	OTHER INCOME					
	LOST MATERIALS	$744.34	$477.92	$1,000.00	$ 1,000.00	0.00%
	NON-RES FEES	$702.40	$886.02	$800.00	$ 900.00	12.50%
	BOOK SALE	$1,234.00	$1,969.00	$1,600.00	$ 4,000.00	150.00%
	FINES/FEES	$1,915.76	$508.79	$1,000.00	$ 1,000.00	0.00%
	GIFTS UNRESTRICTED	$0.00	$345.29	$2,000.00	$ 2,000.00	0.00%
	GIFTS/GRANTS RESTRICTED	$500.00	$0.00	$2,000.00	$ 1,000.00	0.00%
	EAR BUD SALES	$575.00	$487.00	$700.00	$ 700.00	0.00%
	COPIER INCOME	$2,806.85	$1,415.55	$3,500.00	$ 3,000.00	0.00%
	PRINTING INCOME	$4,164.62	$3,651.12	$4,000.00	$ 4,500.00	0.00%
	OTHER CORP INCOME	$2,736.75	$2,911.43	$2,500.00	$ 2,500.00	0.00%
	IL PER CAPITA GRANT	$44,664.48	$44,967.29	$46,000.00	$ 46,000.00	0.00%
	LICENSE STICKER SALES	$2,366.75	$1,776.25	$2,500.00	$ 2,500.00	0.00%
	TOTAL OTHER INCOME	$62,410.95	$59,395.66	$67,600.00	$ 69,100.00	2.22%
	TOTAL CORPORATE FUND	$4,342,044.27	$4,586,893.33	$4,481,320.00	$4,594,150.00	2.52%

REVENUES DRAFT

FUNDS	REVENUES	Audited Actuals 23 - 24	Actuals YTD Thru April 30, 2025	BUDGET 24 - 25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
IMRF	**TAX LEVY**	$0.00	$50,088.50	$50,000.00	$ 80,800.00	61.60%
	BACK TAXES	$0.00	$0.00	$0.00	$0.00	
	PERS. PROP. REPLACEMNT TAX	$2,160.86	$1,115.54	$2,470.00	$ 1,250.00	-49.39%
	TOTAL TAXES	$2,160.86	$51,204.04	$52,470.00	$ 82,050.00	56.38%
	INTEREST EARNED	$3,592.00	$2,598.26	$2,500.00	$ 2,500.00	0.00%
	TOTAL INTEREST	$3,592.00	$2,598.26	$2,500.00	$ 2,500.00	0.00%
	TOTAL IMRF	$5,752.86	$53,802.30	$54,970.00	$ 84,550.00	53.81%
FICA	**TAX LEVY**	$172,959.06	$176,019.94	$176,225.00	$ 177,200.00	0.55%
	BACK TAXES	$0.00	$0.00	$0.00	$0.00	
	PERS. PROP. REPLACEMNT TAX	$339.51	$175.27	$390.00	$ 150.00	-61.54%
	TOTAL TAXES	$173,298.57	$176,195.21	$176,615.00	$177,350.00	0.42%
	INTEREST EARNED	$4,734.32	$4,328.99	$3,500.00	$ 3,500.00	0.00%
	TOTAL INTEREST	$4,734.32	$4,328.99	$3,500.00	$3,500.00	0.00%
	TOTAL FICA	$178,032.89	$180,524.20	$180,115.00	$180,850.00	0.41%
SPEC RESERVE	INTEREST EARNED	$12,672.38	$9,450.20	$12,000.00	$ 9,000.00	-25.00%
	RESTR. TRANSFR FROM CORP.	$120,000.00	$100,000.00	$120,000.00	$ 120,000.00	0.00%
	TOTAL SPECIAL RESERVE	$132,672.38	$109,450.20	$132,000.00	$129,000.00	-2.27%

REVENUES DRAFT

	BY FUND	Audited Actuals 23 - 24	Actuals YTD Thru April 30, 2025	BUDGET 24 - 25	BUDGET 25 - 26	"+/-" From 24 - 25 Budget
	CORPORATE	$4,342,044.27	$4,586,893.33	$4,481,320.00	$ 4,594,150.00	2.52%
	IMRF	$5,752.86	$53,802.30	$54,970.00	$ 84,550.00	53.81%
	FICA	$178,032.89	$180,524.20	$180,115.00	$ 180,850.00	0.41%
	SPECIAL RESERVE	$132,672.38	$109,450.20	$132,000.00	$ 129,000.00	-2.27%
	TOTAL	$4,658,502.40	$4,930,670.03	$4,848,405.00	$ 4,988,550.00	2.89%
	TOTAL FUNDS W/O SPEC RES	$4,525,830.02	$4,821,219.83	$4,716,405.00	$ 4,859,550.00	3.04%

Mixed Data Continues as Markets Adjust to New Policies

After a roller coaster April, the market received a reprieve last week with the announcement of a trade deal with the United Kingdom, the first such deal following the implementation of President Trump's tariffs on April 9. On May 12, the White House also announced a mutual 90-day reduction on tariffs with China while further negotiations are held. In response, the S&P 500, NASDAQ, Dow Jones, and the dollar surged.

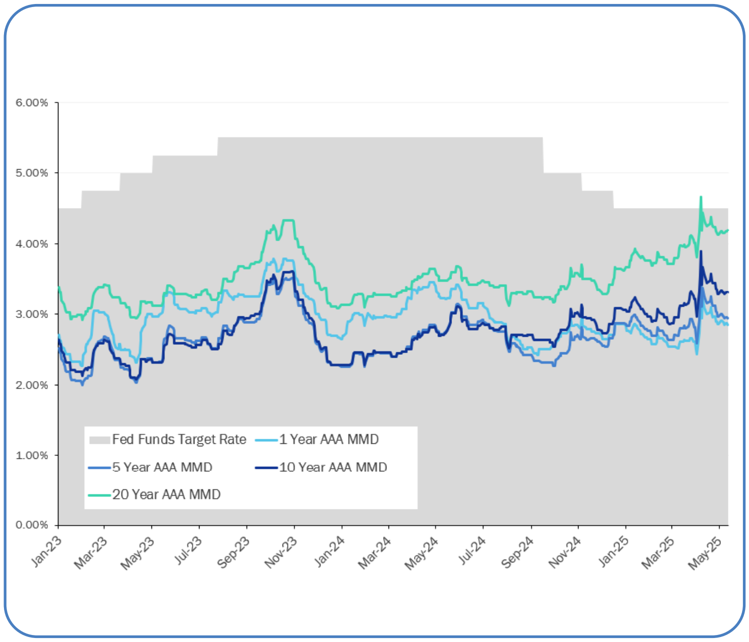
CPI for April, released on May 13, rose 2.3% on an annual basis, less than the 2.4% economists had expected and the lowest level since February 2021. On a month-over-month basis, CPI rose by 0.2%, which was lower than economists' expectations of 0.3%. Core CPI, which excludes volatile food and energy prices, increased 2.8% year-over-year and 0.2% from last month. April's CPI data was highly anticipated as the first since President Trump's tariffs were enacted and sparked fear of potential inflation. In response to the lower-than-expected data, the S&P 500 continued its upward trend, closing the day back in positive territory for 2025.

The economy is proving hard to judge amid inflation fears, unemployment, and investor wariness over trade policy. Much of the data this month has been mixed. Nonfarm payrolls increased by a seasonally adjusted 177,000 for the month, a sign of resilience, while GDP fell by an annualized 0.3% in the first quarter, pushed by a surge of imports as companies front-ran the tariffs. The April unemployment rate was 4.2%, remaining unchanged from March.

The Fed decided against a preemptive rate cut in its May meeting, as expected, holding rates steady at 4.25%-4.50%. The decision comes after careful consideration of the balance the Fed must maintain between inflation, which is still higher than the Fed's 2% target, and maintaining a strong jobs market. Considering these factors, Fed Chair Jerome Powell emphasized that the Fed is waiting to see more economic data before implementing additional rate cuts. According to CME Group, the market is still pricing in a total of two rate cuts in 2025.

After the extreme swings following the initial tariff announcements, the MMD has stabilized and trended downwards. The 10-year MMD improved from 3.56% on April 14 to 3.31% as of May 13. Over the same period, the 10-year Treasury had more mixed results, closing at 4.475% on May 13, an increase of 0.152% from 4.323% on April 14. See below for a graph of MMD rates since January of 2023. Over the four weeks ending May 7, the municipal market saw a net inflow of $484 million, weighed down by drastic outflows during the weeks of April 16 and April 23.

MMD Jan. 2023 - Current

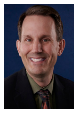


In January, a leaked memo from the House Ways and Means Committee listed removing tax exemption for municipalities as a possible way to help cover the costs of a sweeping tax bill. However, the draft tax bill released by the Committee on Monday afternoon did not list municipal tax exemption as one of its cost-cutting measures, so the fate of municipal tax exemption appears to be secure for the moment.

If you have any questions regarding the bond market or your specific bond issue, please do not hesitate to contact a PMA advisor on the next page.

Uncertainty around tariffs and inflation continue to be major factors in investor confidence.
If you have any questions regarding the bond market or your specific bond issue, please do not hesitate to contact a PMA advisor below.

PMA is dedicated to staying up to date on market trends and will be ready to guide you through a dynamic and evolving market. If you have any questions about the municipal bond market in general or your specific bond issue, please feel free to contact a PMA advisor below.



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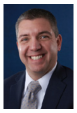

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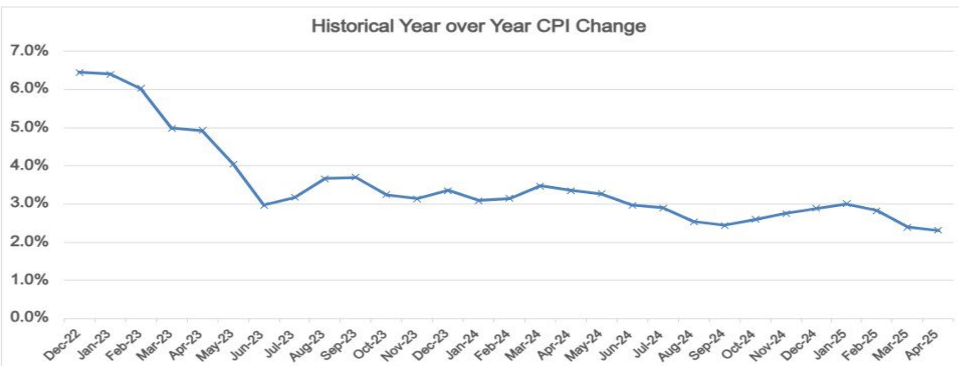
PMA®
Part of PTMA Securities

What is the CPI (*Consumer Price Index*)?

A measure of the weighted average change over a period of time in prices paid by urban consumers for a market basket of consumer goods and services. It is calculated on a month-to-month basis by incorporating new consumer spending data into historical data and tracking changes over time.

Year over Year CPI:

Headline CPI moved down for yet another month coming in at 2.3% on a year-over-year basis, below analysts' expectations of 2.4%. Core CPI which strips out more volatile food and energy prices printed in line with expectations at 2.8% (YOY). On a month-over-month basis, Headline CPI as well as Core CPI printed at 0.2% while unadjusted CPI rose 0.3% in April.



The data below reflects the YoY change in the unadjusted CPI, and the YTD cumulative change in the CPI.

Date	Index	Month Over Month	Year over Year	Compounded Year To Date
December 31, 2022	296.797	-0.3%	6.5%	6.5%
January 31, 2023	299.170	0.8%	6.4%	0.8%
February 28, 2023	300.840	0.6%	6.0%	1.4%
March 31, 2023	301.836	0.3%	5.0%	1.7%
April 30, 2023	303.363	0.5%	4.9%	2.2%
May 31, 2023	304.127	0.3%	4.0%	2.5%
June 30, 2023	305.109	0.3%	3.0%	2.8%
July 31, 2023	305.691	0.2%	3.2%	3.0%
August 31, 2023	307.026	0.4%	3.7%	3.4%
September 30, 2023	307.789	0.2%	3.7%	3.7%
October 31, 2023	307.671	0.0%	3.2%	3.7%
November 30, 2023	307.051	-0.2%	3.1%	3.5%
December 31, 2023	306.746	-0.1%	3.4%	3.4%
January 31, 2024	308.417	0.5%	3.1%	0.5%
February 29, 2024	310.326	0.6%	3.2%	1.2%
March 31, 2024	312.332	0.6%	3.5%	1.8%
April 30, 2024	313.548	0.4%	3.4%	2.2%
May 31, 2024	314.069	0.2%	3.3%	2.4%
June 30, 2024	314.175	0.0%	3.0%	2.4%
July 31, 2024	314.540	0.1%	2.9%	2.5%
August 31, 2024	314.796	0.1%	2.5%	2.6%
September 30, 2024	315.301	0.2%	2.4%	2.8%
October 31, 2024	315.664	0.1%	2.6%	2.9%
November 30, 2024	315.493	-0.1%	2.7%	2.9%
December 31, 2024	315.605	0.0%	2.9%	2.9%
January 31, 2025	317.671	0.7%	3.0%	0.7%
February 28, 2025	319.082	0.4%	2.8%	1.1%
March 31, 2025	319.799	0.2%	2.4%	1.3%
April 30, 2025	320.795	0.3%	2.3%	1.6%

Despite concerns surrounding the current administration's tariff agenda, headline CPI continued its decline to its lowest levels since February of 2021 at 2.3% on a year-over-year basis. There is a natural lag between policy and data as trade contracts can extend for numerous months meaning current prices are reflective of trade deals set multiple months ago. In addition, some businesses may frontload inventory or purchase in bulk to try and avoid price increases in the near term. Markets and business continue to await clarity on international trade policy as the 90-day suspension on reciprocal tariffs is set to expire on July 9th. Although declining, headline CPI remains slightly above the Federal Reserve’s target of 2% as shelter remains a sticking point increasing 0.3% in the month of April making it the largest contributor to the increase.


Andrew Kim
Director, Public Finance
PMA Securities


Kendra Shelland
Institutional Portfolio Manager
PMA Asset Management

EAST OGDEN AVENUE TIF DISTRICT

Joint Review Board Meeting

Village of Lisle | May 13, 2025

SBFRIEDMAN

VISION
ECONOMICS
STRATEGY
FINANCE
IMPLEMENTATION

01 INTRODUCTION

WHO WE ARE

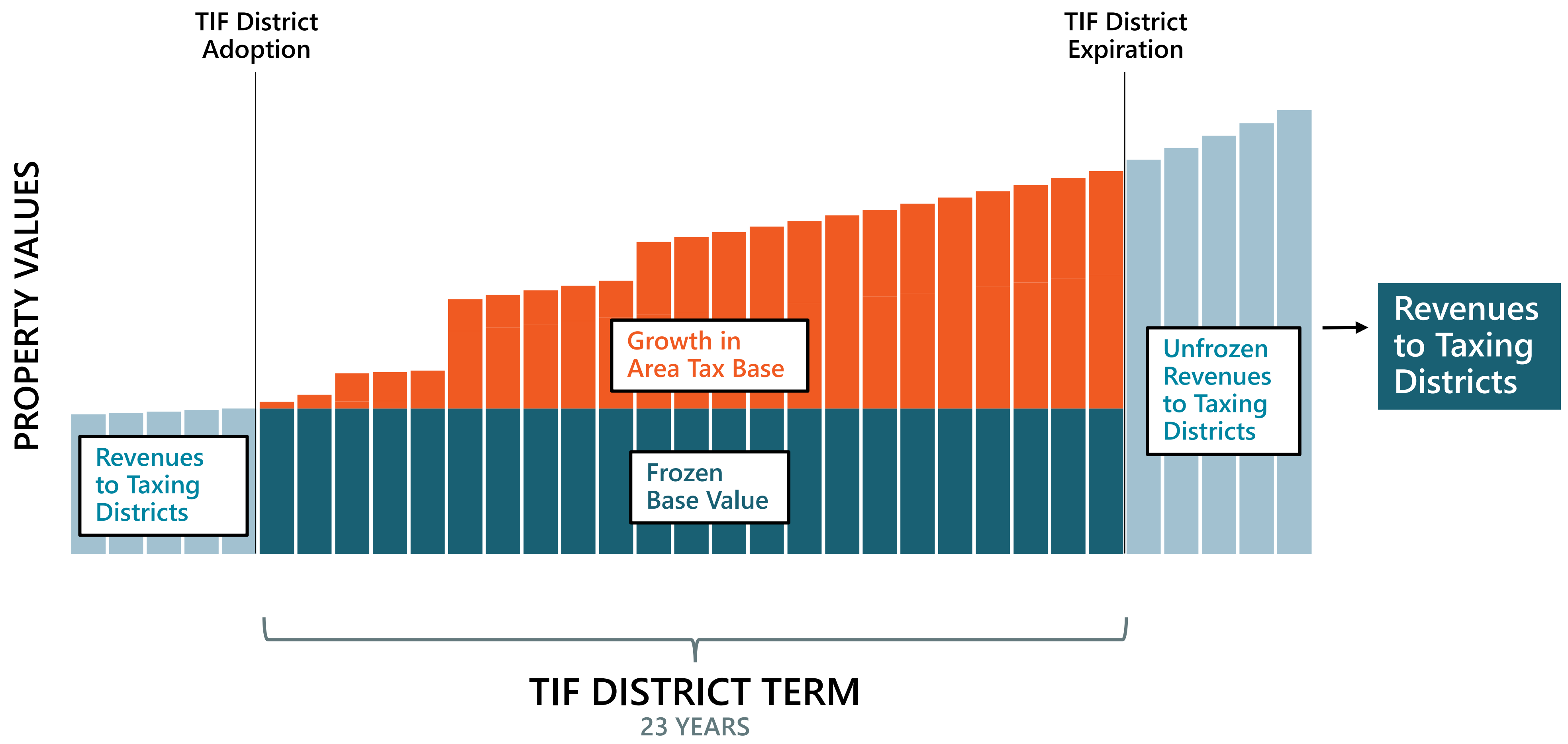
- **SB Friedman Development Advisors** is a Chicago-based consultancy working with the public and private sectors in a range of disciplines
  - Special District Designations
  - Market Analysis and Real Estate Economics
  - Development Strategy and Planning
  - Public-Private Partnerships and Implementation

Caitlin Johnson, AICP
Vice President

Gillian Gullett
Associate

WHAT IS TIF?

TIF Districts allow for future property tax collections to finance new development, without raising taxes



PROPOSED E. OGDEN REDEVELOPMENT PROJECT AREA (RPA)

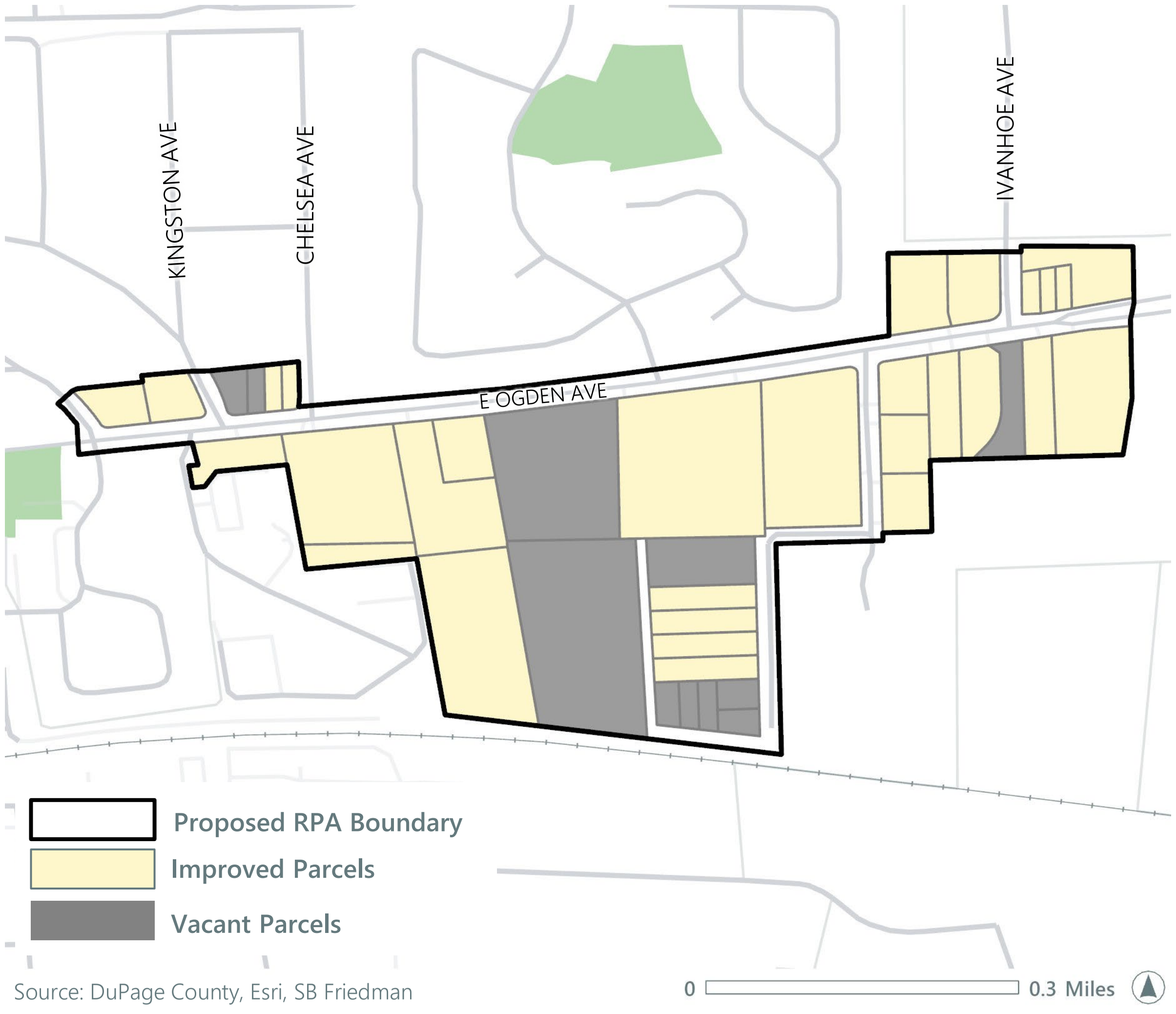
40
PARCELS

73
ACRES

27
PRIMARY BUILDINGS

PARCELS
29 IMPROVED
11 VACANT

CURRENT LAND USES
VACANT
COMMERCIAL
RESIDENTIAL
PUBLIC/INSTITUTIONAL



Source: DuPage County, Esri, SB Friedman

02 ELIGIBILITY

SB FRIEDMAN'S ELIGIBILITY METHODOLOGY

- **Conduct parcel-by-parcel fieldwork** documenting external property conditions
- Review **data regarding age and property value** from the DuPage County Assessment Office
- Review documentation from Village staff and DuPage County regarding **building code compliance and presence of utilities**
- Evaluate evidence of **recent private investment**
- Review Village **Comprehensive Plans, including the 2024 Comprehensive Plan**
- **Compile and map all potential factors** and assess the distribution of factors on a building-by-building and/or parcel-by-parcel basis
- Review technical memo related to **flooding**

RPA ELIGIBILITY – IMPROVED LAND

Two paths to eligibility as a “Blighted Area” or “Conservation Area” exist for improved land under the Act

BLIGHTED AREA

- **At least five (5) of 13 possible factors** must be present to a meaningful extent and reasonably distributed

CONSERVATION AREA

- **At least three (3) of 13 possible factors** must be present to a meaningful extent and reasonably distributed
- **At least 50%** of buildings must be 35 years of age or older

ELIGIBILITY FACTORS

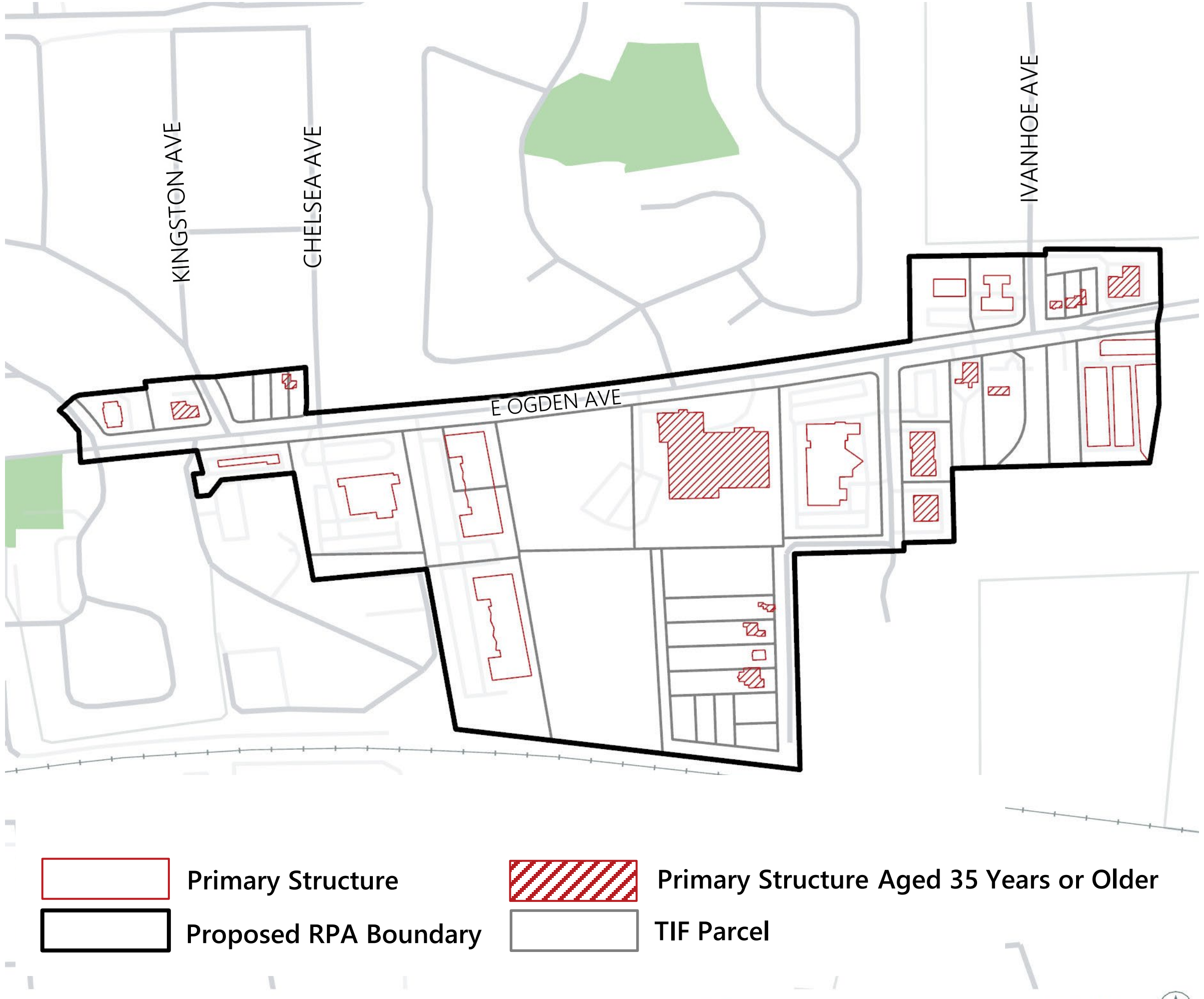
- Dilapidation
- Obsolescence
- Deterioration
- Presence of structures below minimum code standards
- Illegal use of structures
- Excessive vacancies
- Lack of ventilation, light or sanitary facilities
- Inadequate utilities
- Lack of growth in EAV
- Excessive land coverage and overcrowding of structures and community facilities
- Deleterious land use or layout
- Environmental cleanup
- Lack of community planning

IMPROVED PARCELS: ELIGIBILITY FINDINGS

Qualifies as Conservation Area; 100% percent of buildings are aged 35 years or older

- Proposed RPA qualifies as a "**conservation area**" under the Act
  - As of 2023, 14 of the 27 (52%) primary structures within the proposed RPA are over 35 years old

- **4 of 13 eligibility factors** are present to a meaningful extent and reasonably distributed:
  - Deterioration
  - Lack of Growth in Equalized Assessed Value ("EAV")
  - Inadequate Utilities
  - Presence of Structures below Minimum Code Standards



Source: CoStar, DuPage County, Esri, SB Friedman, Village of Lisle

IMPROVED PARCELS: ELIGIBILITY FINDINGS
Deterioration

- **23 of 29 improved parcels (79%)** exhibit signs of deterioration
- Surface deterioration
  - Cracks in public and private infrastructure
  - "Alligatoring" of pavement
  - Cracking or crumbling curbs and driveways
- Building deterioration
  - Cracked foundations
  - Missing and deteriorating siding
  - Deteriorating gutters and roofing
  - Water damage
- Factor is meaningfully present and reasonably distributed throughout the RPA

Source: DuPage County, Esri, SB Friedman, Village of Lisle

IMPROVED PARCELS: ELIGIBILITY FINDINGS

Lack of EAV Growth

- **Area-wide** lack of growth in parcel values throughout the proposed RPA
  - EAV growth rate has been less than the Consumer Price Index growth rate for **three (3) of the last five (5) year-to-year periods**.
- Factor is evaluated area-wide and is meaningfully present within the proposed RPA

YEAR	2018	2019	2020	2021	2022	2023
Improved Study Area Parcels EAV	$10,586,940	$11,177,532	$11,659,792	$11,916,712	$12,385,760	12,389,732
Percent Change	---	5.6%	4.3%	2.2%	3.9%	0.0%
Change in CPI [1]	---	1.5%	1.1%	4.2%	7.6%	3.3%
Improved RPA Parcels - Growth Less Than CPI	---	NO	NO	YES	YES	YES

[1] Consumer Price Index for all urban consumers and all items, in the Chicago-Naperville-Elgin area, not seasonally adjusted.
Source: DuPage County Supervisor of Assessments; SB Friedman; U.S. Bureau of Labor Statistics CPI data for Chicago-Naperville-Elgin, IL-IN-WI metropolitan area

IMPROVED PARCELS: ELIGIBILITY FINDINGS

Inadequate Utilities

- Per the Village of Lisle's Department of Public Works, **100% of improved parcels** within proposed RPA suffer from inadequate utilities:
  - **29 of 29 improved parcels** are located in the St. Joseph's Creek Watershed and do not have adequate storm sewer storage, resulting in flooding
  - Stormwater management utilities in the proposed RPA are of insufficient capacity to serve the uses in the redevelopment project area
- Factor was found to be present to a meaningful extent and reasonably distributed throughout the proposed RPA

IMPROVED PARCELS: ELIGIBILITY FINDINGS

Presence of Structures Below Minimum Code

- The Village of Lisle uses the following codes:
  - 2021 International Building Code
  - DuPage County Stormwater and Floodplain Ordinance
- **27 of 27 primary structures (100%)** do not conform to the Village's and County's codes
  - Construction predates current codes and standards of the Village and County
  - Buildings may be "grandfathered-in" / not be in direct violation of all ordinances
- The presence of structures below minimum code standards, and the cost to upgrade "grandfathered" structures to meet modern codes may also **reduce the overall competitiveness and economic viability of the area**
- Factor is meaningfully present and reasonably distributed throughout the RPA

VACANT PARCELS: ELIGIBILITY ANALYSIS

Two Paths to Blighted Eligibility for Vacant Land

At least **two (2) of 6 possible factors** must be present to a meaningful extent and reasonably distributed.	At least **one (1) of 6 possible factors** must be present to a meaningful extent and reasonably distributed.
1. Obsolete Platting of Vacant Land; 2. Diversity of Ownership; 3. Tax and Special Assessment Delinquencies; 4. Deterioration of Structures or Site Improvements in Neighboring Areas Adjacent to the Vacant Land; 5. Environmental Contamination; or 6. Lack of Growth in Equalized Assessed Value	1. The area contains unused quarries, strip mines or strip mine ponds; 2. The area contains unused rail yards, rail track, or railroad rights-of-way; 3. The area, prior to its designation, is subject to or contributes to chronic flooding; 4. The area contains unused or illegal dumping sites; 5. The area was designated as a town center prior to January 1, 1982, is between 50 and 100 acres, and is 75% vacant land; or 6. The area qualified as blighted prior to becoming vacant

VACANT PARCELS: ELIGIBILITY FINDINGS

1-Factor Test: Contributes to Flooding

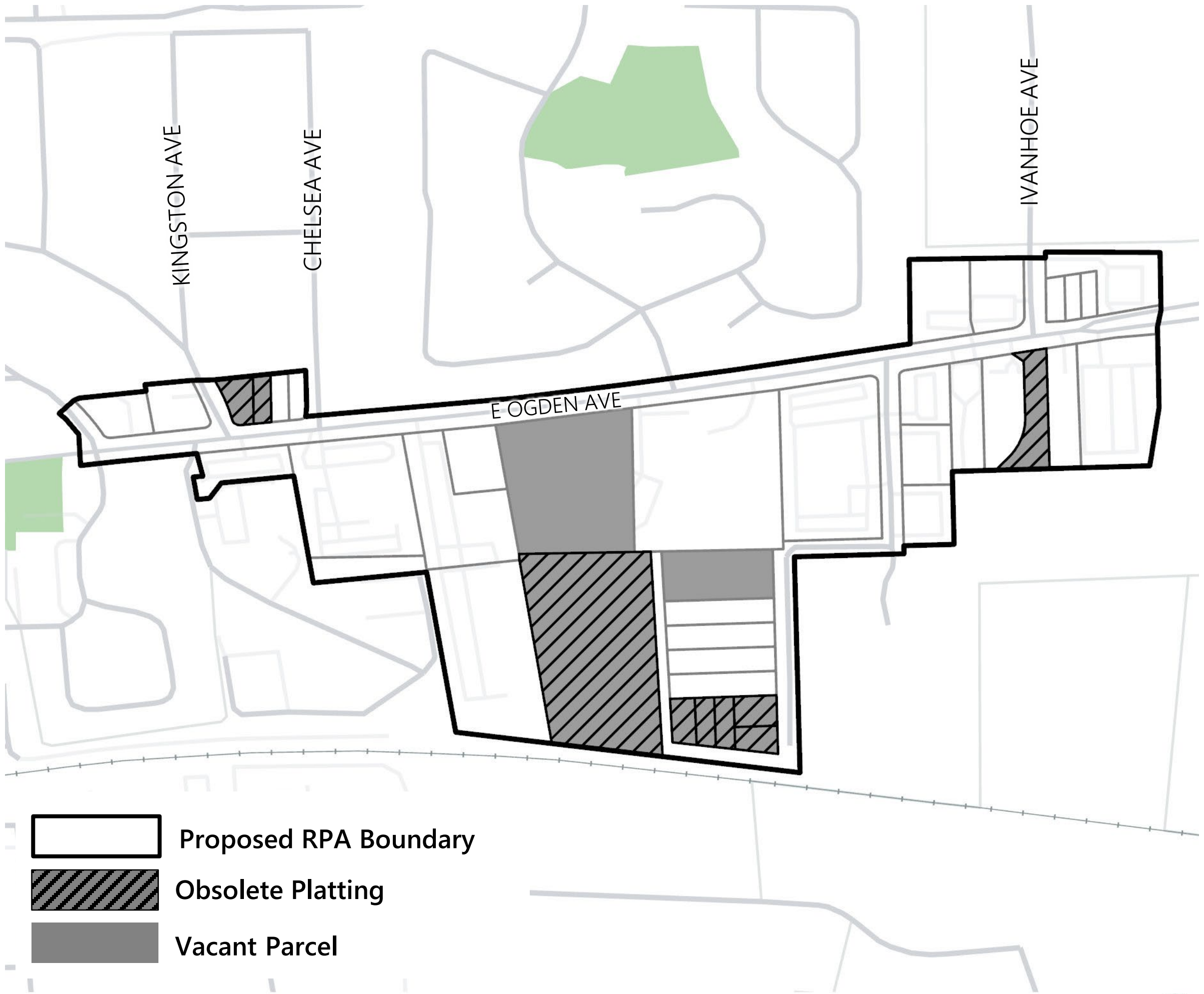
- One Factor Test: Qualifies as a "**Blighted Area**" based on the following factors:
  - Subject to risk for chronic flooding
  - Contributes to flooding within the watershed
- According to a study conducted by Gewalt Hamilton Associates of Illinois in February 2025:

  "runoff from… 100% of the the vacant parcels in the proposed RPA are subject to risk for chronic flooding and contribute to flooding within the Saint Joseph Creek Watershed and the East Branch DuPage River Watershed."
- Factor is meaningfully present and reasonably distributed throughout the RPA

VACANT PARCELS: ELIGIBILITY FINDINGS

2-Factor Test: Obsolete Platting

- **9 of 11 vacant parcels (82%)** exhibit signs of obsolete platting
- Obsolete platting
  - Insufficient street frontage and/or access to rights-of way
  - Insufficient lot width to attract contemporary development
- Platting without sufficient or irregular space can make it more difficult to attract new development and businesses
- Factor is meaningfully present and reasonably distributed throughout the RPA



Source: DuPage County, Esri, SB Friedman, Village of Lisle

VACANT PARCELS: ELIGIBILITY FINDINGS

Lack of EAV Growth

- **Area-wide** lack of growth in parcel values throughout the proposed RPA
  - EAV growth rate has been less than the Consumer Price Index growth rate for **three (3) of the last five (5) year-to-year periods**.
- Factor is evaluated area-wide and is meaningfully present within the proposed RPA

YEAR	2018	2019	2020	2021	2022	2023
Vacant RPA Parcels EAV	$582,040	$756,580	$790,800	$805,290	$836,920	$840,370
Percent Change	---	30.0%	4.5%	1.8%	3.9%	0.4%
Change in CPI [1]	---	1.5%	1.1%	4.2%	7.6%	3.3%
Vacant RPA Parcels - Growth Less Than CPI	---	NO	NO	YES	YES	YES

[1] Consumer Price Index for all urban consumers and all items, in the Chicago-Naperville-Elgin area, not seasonally adjusted.
Source: DuPage County Supervisor of Assessments; SB Friedman; U.S. Bureau of Labor Statistics CPI data for Chicago-Naperville-Elgin, IL-IN-WI metropolitan area

REQUIRED TESTS AND FINDINGS

Additional Required Findings & Tests	Conclusions
Lack of Growth from Private Investment	The proposed RPA's parcels have not been subject to growth and development through investment by private enterprise, as demonstrated by limited construction-related building permit activity and lagging EAV growth.
"But For"	Without the support of public resources, the redevelopment objectives for the proposed RPA would most likely not be realized. The investments required to update and maintain buildings exhibiting deterioration, inadequate utilities, and that are below minimum code throughout the proposed RPA are extensive and costly, and the private market, on its own, has shown little ability to absorb all these costs. Public resources to assist with public improvements and project-specific development costs are essential to leverage private investment and facilitate area-wide redevelopment.
Contiguity of Parcels	The proposed RPA includes only those contiguous parcels of real property that are expected to benefit substantially from the proposed Redevelopment Plan.
Conformance to Plans of Village	Conforms to and promotes land uses consistent with the Village of Lisle 2024 Comprehensive Plan and Ogden Avenue Commercial Corridor Framework Plan.
Housing Impact and Related Matters	The Village certifies that displacement of no more than 10 occupied units will occur as a result of activities pursuant to this Redevelopment Plan. Therefore, a Housing Impact Study is not required under the Act.
Estimated Dates of Completion	This Redevelopment Plan is estimated be completed, and all obligations issued to finance redevelopment costs shall be retired no later than December 31, 2049.

03 Key Components of Redevelopment Plan

MAJOR REDEVELOPMENT OBJECTIVES

1. **Facilitate the physical improvement and/or rehabilitation of existing structures** and façades within the proposed RPA, and encourage the construction of new industrial and commercial development, where appropriate
2. **Foster the replacement, repair, construction and/or improvement of public infrastructure**, where needed, to create an environment conducive to private investment
3. **Facilitate the renovation or construction of stormwater management systems and flood control within the proposed RPA**
4. **Provide resources for streetscaping, landscaping and signage** to improve the image, attractiveness and accessibility of the proposed RPA
5. **Facilitate the assembly, preparation, and marketing** of available sites in the proposed RPA for redevelopment and new development by providing resources as allowed by the Act
6. **Support the goals and objectives of other overlapping plans**, including the 2024 Comprehensive Plan
7. **Coordinate available federal, state and local resources** to further the goals of this Redevelopment Plan and Project

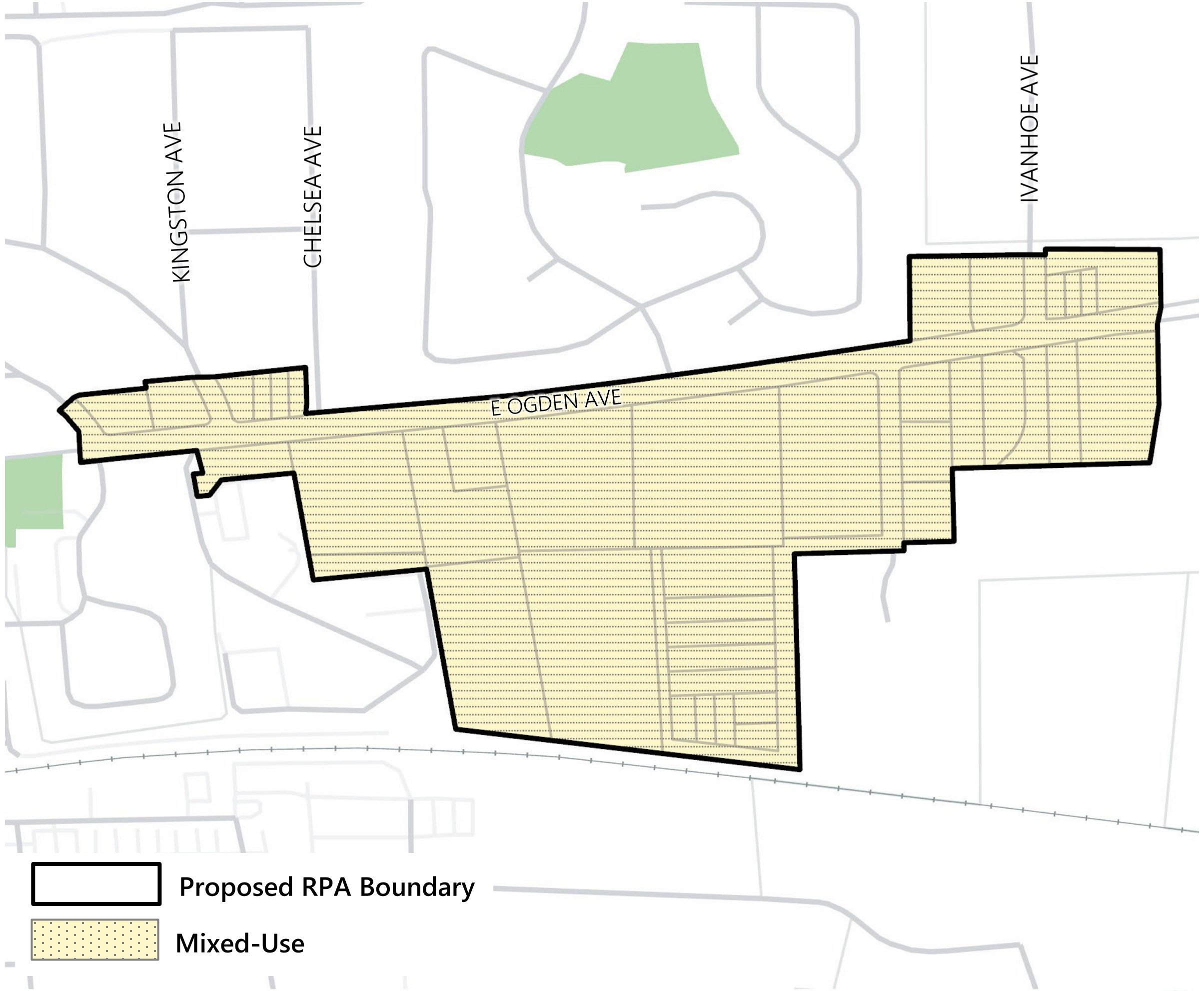
PROPOSED BUDGET

Eligible Expense	Estimated Project Costs
Administration and Professional Service Costs	$1,000,000
Site Marketing Costs	$2,000,000
Property Assembly and Site Preparation Costs	$2,000,000
Costs of Building Rehabilitation	$5,000,000
Costs of Construction of Public Works or Improvements	$20,000,000
Financing Costs	$500,000
Taxing District Capital Costs	$400,000
School District Increased Costs	$50,000
Library District Increased Costs	$50,000
Relocation Costs	$500,000
Payments in Lieu of Taxes	$500,000
Interest Costs (Developer or Property Owner)	$500,000
TOTAL REDEVELOPMENT PROJECT COSTS	**$32,500,000**

- Upper expenditure limit that may be funded using tax increment revenues.
- Adjustments to the estimated line-item costs are expected and may be made by the Village without amendment to this Redevelopment Plan, either increasing or decreasing line-item costs because of changed redevelopment costs and needs.

FUTURE LAND USE

- Proposed "mixed-use" future land use
- For the purposes of this plan, this designation is meant to allow for a variety of uses throughout the proposed RPA, in a manner that is in conformance with the 2024 Comprehensive Plan and the Ogden Avenue Corridor Plan
- Permitted uses in mixed-use designation include:
  - Commercial
  - Industrial
  - Public/Semi-Public Institutional
  - Parks/Open Space
  - Utility
  - Right-of-Way



Source: DuPage County, Esri, SB Friedman, Village of Lisle

PUBLIC APPROVAL PROCESS

Date	Approval Step
May 13, 2025	Joint Review Board Meeting
June 16, 2025	**Public Hearing**
July 21, 2025	Village Board Consideration

04 DISCUSSION

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VISION | ECONOMICS

MARKET ANALYSIS AND REAL ESTATE ECONOMICS

STRATEGY

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FINANCE | IMPLEMENTATION

PUBLIC-PRIVATE PARTNERSHIPS AND IMPLEMENTATION