PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on October 21, 2026 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.
Persons who cannot provide public comment in-person may send comments via email to pubcomment@lislelibrary.org or via USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532. Comments should be received at least 12 hours prior to the scheduled meeting time. Submitted comments will not be read aloud. Comments will be provided to Trustees prior to the start of the meeting and are considered a public record.
The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting.

LISLE LIBRARY DISTRICT
BOARD MEETING
October 21, 2026 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
    a. Secretary Martin and Trustee Larson reviewed the September billings in October
    b. Treasurer Breihan and Trustee Sullivan will review the October billings in November
4. Consent Agenda - Action Required
    a. Approve Minutes of the September 16, 2026 Public Hearing for Budget and Appropriation Ordinance
    b. Approve Minutes of the September 16, 2026 Board Meeting
    c. Acknowledge Treasurer's Report, 09/30/26, Investment Activity Report, 09/30/26, Current Assets Report, 09/30/26, Revenue Report, 09/30/26, and Expense Report, 09/30/26
    d. Authorize Payment of Bills, 10/21/26
5. Unfinished Business
    a. Capital Improvement Project/Program Discussion
        i. LLD Nature Trail Development Project [Kingston lot]
6. Committee Reports
    a. Finance
    b. Personnel and Policy
    c. Physical Plant
7. Staff Reports
    a. Director Report
    b. Assistant Director Report
    c. Circulation Services Director Report
8. New Business
    a. Approve Resolution 26-03: Resolution to Determine Estimate of Funds - Action Required
    Approve Resolution 26-03: a resolution to determine estimate of funds needed for the 2026-27 fiscal year
    b. Approve Resolution 26-04: Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination ("LIMRiCC") - Action Required
    Approve Resolution 26-04: a resolution providing for the execution of an intergovernmental agreement with the Library Insurance Management and Risk Control Combination("LIMRiCC)"
    c. Approve Resolution 26-05: Resolution Amending the Amended Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination (LIMRiCC) to allow for Substantive Amendments to the Intergovernmental Agreement - Action Required

Approve Resolution 26-05: a resolution amending the amended intergovernmental agreement providing for risk management and authoring membership in the Library Insurance Management and Risk Control Combination (LIMRiCC) to allow for substantive amendments to the intergovernmental agreement.

d. Approve Resolution R26-06: Resolution Amending the Amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRiCC) Organization to Allow for Substantive Amendments to the By-Laws of the Organization - Action Required
Approve Resolution R26-06: a resolution amending the amended By-Laws of the Library Insurance Management and Risk Control Combination (LIMRiCC) Organization to allow for substantive amendments to the By-Law of the organization.

9. Opportunity for Trustee comments (five minutes)
Berry, Breihan, Larson, Martin, Paley, Sullivan, Swistak
10. Adjourn

LISLE LIBRARY DISTRICT
PUBLIC HEARING FOR BUDGET AND APPROPRIATION ORDINANCE
September 16, 2026 - 6:45 p.m.

1. Roll call
   Present:
   Emily Swistak - President
   Vanessa Berry - Vice President
   Debbie Breihan - Treasurer
   Laura Paley - Trustee
   Liz Sullivan - Trustee

   Absent:
   Joshua Martin - Secretary
   Karen Larson - Trustee

   Also present:
   Tatiana Weinstein - Director
   Will Savage - Assistant Director
   Jackie Kilcran - Recording Secretary

2. Opportunity for visitors to speak - general public comment period

   President Swistak invited the public to address the LLD Board of Trustees. No visitors were present for the public hearing.

3. Adjourn
   MOTION: Trustee Sullivan moved to adjourn the meeting. Treasurer Breihan seconded.
   Roll Call Vote - All Aye
   The meeting adjourned at 6:51 p.m.

   Recorded by

   _____
   Jackie Kilcran, Recording Secretary

   Approved by the Board of Trustees on October 21, 2026.
   Approved by

   _____
   Joshua Martin, Secretary of the LLD Board of Trustees

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LISLE LIBRARY DISTRICT
BOARD MEETING
September 16, 2026 - 7:00 p.m.

1. Roll call
   Present:
   Emily Swistak - President
   Vanessa Berry - Vice President
   Debbie Breihan - Treasurer
   Josh Martin - Secretary
   Laura Paley - Trustee
   Liz Sullivan - Trustee

   Absent:
   Karen Larson - Trustee

   Also present:
   Tatiana Weinstein - Director
   Will Savage - Assistant Director
   Bryon Krebs - Consertus, Inc. [left the meeting at 7:53 p.m.]
   Craig Most - TERRA Engineering Ltd. [left the meeting at 7:53 p.m.]
   Jackie Kilcran – Recording Secretary

2. Opportunity for visitors to speak - general public comment period

   None

3. Assignments for reviewing monthly accounts payable
   a. President Swistak and Trustee Sullivan reviewed the August billings in September.
   b. Secretary Martin and Trustee Larson will review the September billings in October.

4. Consent Agenda - Action Required
   a. Approve Minutes of the August 12, 2026 Board Meeting
   b. Approve Minutes of the August 12, 2026 Executive Session
   c. Acknowledge Treasurer's Report, 08/31/26, Investment Activity Report, 08/31/26, Current Assets Report, 08/31/26, Revenue Report, 08/31/26, and Expense Report, 08/31/26
   d. Authorize Payment of Bills, 09/16/26
      MOTION: Trustee Paley moved to approve the Consent Agenda. Trustee Sullivan seconded.

      Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business
   a. Capital Improvement Project - LLD Nature Trail
      i. Monthly Status Update: Consertus, Inc.
         Bryon Krebs stated that the next steps in the project include releasing the bid documents in October, presenting the bids and selecting a contractor in November, and reviewing and signing the contract in December.
      ii. Site furnishings selection confirmations: TERRA Engineering
         Craig Most presented options for benches and picnic tables for the site. The Trustees agreed on tables with metal slats, and benches with resin slats. Mr. Most showed Trustees options

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for columns and gateway sign designs. Trustees selected 6-foot tapered columns, and a two-sided sign. They agreed that the gateway sign should be installed on the south side of the bridge, rather than at the north end of the bridge. Trustees agreed the pavers should be 4" x 8" clay brick pavers.

iii. Request for bid documents for general contracting for the construction of the LLD Nature Trail open program area - Action Required

MOTION: Treasurer Breihan moved to approve publicly issuing bid documents for general contracting for the construction of the LLD Nature Trail open program area. Trustee Paley seconded.

President Swistak suggested a grammatical change to the bid document.

Mr. Krebs explained that the request for bids will open around October 1st. Bids will be due around October 23rd. He will confirm dates soon.

Roll Call Vote - All Aye. The motion passed.

Ms. Krebs, and Mr. Most left the meeting at 7:53 p.m.

6. Committee Reports
   a. Finance - Treasurer Breihan had nothing to report.
   b. Personnel and Policy - Vice President Berry had nothing to report.
   c. Physical Plant - Secretary Martin stated that the Committee would meet on Wednesday, September 23rd at 7 p.m.

7. Staff Reports
   a. Director Report

   Director Weinstein stated that the LLD hosted two civic service programs in August. Representative DeLaRosa's Office and the Illinois State Treasurer's Office held an I-Cash event instructing residents on how to claim funds being held by the State of Illinois. Lisle Township representatives stationed a table in the LLD lobby informing residents of senior services such as lending medical equipment, Medicare assistance, and transportation services.

   Director Weinstein attended the Village of Lisle JRB meeting on August 17th. The JRB voted to approve the 12-year Downtown TIF extension. A TIF Extension Ordinance will be voted on the by Village Board in September.

   The consolidated election will be held on April 6, 2027. Director Weinstein stated that there are four LLD Trustee seats up for election, each with a four-year term. Candidate packages are available on the LLD website, or for pickup at the Circulation Desk. Director Weinstein reminded the public about LLD Policy 610: Patron Code of Conduct, that no campaigning may be conducted within the Library, and signatures may be sought as long as petitioners are 15 feet away from Library entrances.

   Director Weinstein stated that the request for an annual staff development day is tentatively scheduled for October 16, 2026. She will address specifics later in the meeting.

   b. Assistant Director Report

   Assistant Director Savage reported that Event Team met to finalize plans for Fall Fest, which will be held on Friday, September 25th from 5:00 - 7:00pm. There will be an inflatable obstacle course, a

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petting zoo, a fall themed photo booth, a pumpkin decorating contest, and apple cider donuts. The team also started brainstorming for Winter Read.

Assistant Director Savage attended webinars hosted by LIMRiCC regarding upcoming health insurance plans, and LIRA, our building insurance group.

The Physical Plant Committee will be meeting on Wednesday, September 23rd. Assistant Director Savage has been obtaining quotes for curb repairs, electrical work, fencing, and hedges.

8. New Business
    a. Approve the Budget and Appropriation Ordinance 26-04 (B&A) - Action Required
    MOTION: Secretary Martin moved to approve Budget and Appropriation Ordinance 26-04 for such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2026 and ending June 30, 2027. Vice President Berry seconded.

    Director Weinstein stated that there were no changes to Budget and Appropriation Ordinance 26-04 since the Board reviewed the draft in August. She also reiterated that the LLD attorney has reviewed the document.

    Roll Call Vote - All Aye. The motion passed.

    b. Approve Certificate of Estimated Revenue - Action Required
    MOTION: Vice President Berry moved to accept the Chief Fiscal Officer's (Treasurer's) Certificate of Estimated Revenue by source for the Lisle Library District for FY 2026-27. Treasurer Breihan seconded.

    Director Weinstein stated that the Certificate of Estimated Revenue numbers come directly from the Board-approved Working Budget revenue documents.

    Roll Call Vote - All Aye. The motion passed.

    b. Approval for closing Library for Staff Development Day - Action Required
    MOTION: Trustee Paley moved to approve closing the LLD on Friday, October 16, 2026 for Staff Development Day. Trustee Sullivan seconded.

    Director Weinstein said that the annual staff development day is a day of learning for all employees. The agenda for this year's in-service day includes group visits to each department to learn about unique services and features, a guest speaker to discuss communication challenges and handling adversity, an overview of new policies, an update on the LLD Nature Trail, fire, tornado, and Code Adam drills, and a team building exercise.

    Roll Call Vote - All Aye. The motion passed.

9. Opportunity for Trustee comments (five minutes)

Trustee Paley said she is looking forward to Fall Fest.

Treasurer Breihan stated that she is excited about Fall Fest.

Trustee Sullivan said she is excited about the LLD Nature trail, and looks forward to future discussions.

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Secretary Martin had nothing to add.

Vice President Berry stated that a friend contacted the Library to advise that some plantings on the property were invasive. Vice President Berry was impressed that the Library removed the plants immediately.

President Swistak thanked Trustees for their input on the LLD Nature Trail discussion. She is looking forward to Fall Fest, apple cider donuts, and is excited to the see the departmental pumpkin decorating contest submissions. She is also excited for the upcoming Winter Read program.

10. Adjourn
MOTION: Trustee Martin moved to adjourn the meeting. Secretary Sullivan seconded.
Voice Vote - All Aye. The motion passed.

The meeting adjourned at 8:07 p.m.

Recorded by

_____
Jackie Kilcran, Recording Secretary

Approved by the Board of Trustees on October 21, 2026.

Approved by

_____
Joshua Martin, Secretary of the LLD Board of Trustees

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Treasurer's Report as of September 30, 2026

Fund Name	Cash Balance 09/30/26	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	6,346,993.21	**86.36%**	**93.26%**
IMRF	145,869.68	**1.98%**	**2.14%**
FICA	312,901.70	**4.26%**	**4.60%**
Subtotals	**6,805,764.59**	**92.60%**	**100.00%**
Special Reserve	544,049.39	**7.40%**	**0.00%**
	7,349,813.98	**100.00%**	**100.00%**

Treasurer

Date

9/30/2026

INVESTMENT ACTIVITY

INTEREST

Company	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	2.14	0.00	0.00										2.14
Ehlers-Inv Interest Pershing	3,073.43	2,278.17	2,777.80										8,129.40
Fifth Third Bank	2,110.22	1,877.24	2,403.48										6,390.94
Lisle Savings	160.33	9.79	9.88										180.00
Lisle CD 2635	51.10	0.00	0.00										51.10
Lisle CD 2669	817.54	750.32	631.48										2,199.34
IL Funds	1,362.28	1,943.70	1,930.63										5,236.61
US Bank-9853	707.81	731.45	731.44										2,170.70
US Bank-9370	3.86	2.47	2.79										9.12
TOTALS	8,288.71	7,593.14	8,487.50	-	-	-	-	-	-	-	-	-	24,369.35

Interest - Special Reserve Only	641.65	609.34	624.44										1,875.43
Interest - No Special Reserve Reflected	7,647.06	6,983.80	7,863.06	-	-	-	-	-	-	-	-	-	22,493.92
Totals	8,288.71	7,593.14	8,487.50	-	-	-	-	-	-	-	-	-	24,369.35

INVESTMENTS

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities and Sales	965,060.96	-	229,682.33										1,194,743.29
Investment Purchases	(964,842.09)	-	-										(964,842.09)
TOTALS	218.87	-	229,682.33	-	-	-	-	-	-	-	-	-	229,901.20

CURRENT ASSETS
AT FAIR MARKET VALUE
September 30, 2026

							Fair Market Value on 9/30/26	
Checking Accounts								
Fifth Third Operating Acct							$25,503.78	
Fifth Third Financial Now acct				0.70%			$4,846,457.90	
Fifth Third Financial-petty cash							$377.62	
US Bank							$43,362.02	
E commerce							$42,236.97	
							$4,957,938.29	
Money Markets								
Lisle Savings Bank				1.25%			$19,447.98	
The Illinois Funds				3.78%			$608,714.80	
							$628,162.78	
Ehlers Investments Pershing							$237,866.74	
Investments	Purchased		Face Amt.	@	Coupon Rate	YTM	Paid	FMV	Due
Fixed Income									
Wells Fargo BK NA Sioux Falls	7/14/2026		241,000.00	99.655	3.55	3.55	244,491.46	$240,505.95	1/12/2027
US Bank	9/15/2018		249,999.99	100.000	3.25	3.25	249,999.99	$249,999.99	2/15/2027
Stearns BK NA St Cloud Minn	7/14/2026		242,000.00	99.854	4.00	4.00	241,683.20	$241,617.64	4/14/2027
Long Beach NY City Sch Dist	2/11/2025		255,000.00	92.507	0.85	0.85	236,591.27	$249,706.20	4/15/2027
Baxter CR UN Vernon Hills IL	7/14/2026		249,000.00	99.990	4.20	4.20	248,985.10	$248,499.51	7/22/2027
Lisle Savings Bank	1/16/2019		225,325.93	100.000	3.83	3.83	225,325.93	$262,666.76	10/9/2027
								$1,492,996.05	
Mutual Funds									
Dreyfus Preferred Gov Money Market	8/28/2025	$	16,939.04	100.000	0.00	0.00	16,964.04	$32,850.12	N/A
TOTAL CURRENT ASSETS								**$7,349,813.98**	

Lisle Library District
For the Three Months Ending September 30, 2026
Revenues - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
REVENUES						
TAX LEVY						
10-01-4411-00	Tax Levy - Corp.	$ 1,974,526.78	$ 2,038,316.88	$ 4,315,128.48	$ 4,540,000.00	44.90
40-01-4414-00	Tax Levy - IMRF	38,630.45	39,878.47	79,065.07	89,000.00	44.81
45-01-4415-00	Tax Levy - FICA	77,260.93	79,756.96	173,334.97	178,000.00	44.81
	TOTAL TAX LEVY	2,090,418.16	2,157,952.31	4,567,528.52	4,807,000.00	44.89
TIF SURPLUS						
10-01-4455-00	TIF-Surplus Corp	0.00	0.00	0.00	100,000.00	0.00
	TOTAL TIF SURPLUS	0.00	0.00	0.00	100,000.00	0.00
PERSONAL PROPERTY REPLACEMENT TAX						
10-01-4461-00	Personal Property Repl. Tax -	0.00	6,244.33	4,644.71	22,500.00	27.75
40-01-4462-00	Personal Property Repl. Tax -	0.00	360.38	268.05	1,250.00	28.83
45-01-4463-00	Personal Property Repl. Tax -	0.00	56.62	42.12	150.00	37.75
	TOTAL PERSONAL PROPERTY REP	0.00	6,661.33	4,954.88	23,900.00	27.87
INTEREST INCOME						
10-02-4472-00	Interest Earned - Corp	7,304.83	20,835.98	19,827.30	65,000.00	32.06
40-02-4475-00	Interest Earned - IMRF	179.02	532.47	562.95	2,500.00	21.30
45-02-4476-00	Interest Earned - FICA	379.21	1,125.47	1,088.05	3,500.00	32.16
	TOTAL INTEREST INCOME	7,863.06	22,493.92	21,478.30	71,000.00	31.68
UNREALIZED GAIN/LOSS ON INVESTMENTS						
10-02-4526-00	Unrealized Gain/Loss on	(2,392.88)	(3,363.66)	5,188.51	5,000.00	(67.27)
	TOTAL UNREALIZED GAIN/LOSS O	(2,392.88)	(3,363.66)	5,188.51	5,000.00	(67.27)
DESK INCOME						
10-03-4531-00	Lost Books	269.12	713.47	454.94	1,500.00	47.56
10-03-4536-00	Non-Resident Fees	369.62	369.62	0.00	500.00	73.92
10-03-4538-00	Book Sale	212.00	1,704.12	898.39	3,000.00	56.80
10-03-4540-00	Fines	0.00	0.00	0.00	500.00	0.00
	TOTAL DESK INCOME	850.74	2,787.21	1,353.33	5,500.00	50.68
UNRESTRICTED INCOME						
10-03-4550-00	Gifts - Unrestricted Corp	0.60	6.43	110.55	2,000.00	0.32
10-03-4560-00	Gifts/Grants - Restricted	0.00	0.00	0.00	40,000.00	0.00

Lisle Library District
For the Three Months Ending September 30, 2026
Revenues - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-03-4560-30	Gifts - Restricted - YS	0.00	0.00	0.00	0.00	0.00
10-04-4570-00	Ear Buds	53.00	157.00	151.75	700.00	22.43
10-04-4573-00	Copier Income	0.00	511.89	903.10	3,500.00	14.63
10-04-4575-00	Printing Income	382.84	1,302.13	1,510.55	5,000.00	26.04
10-04-4583-00	Per Capita Grant	0.00	51,477.70	44,664.48	46,000.00	111.91
10-04-4584-00	Other Income - Corp.	1,500.00	2,493.35	9,555.93	10,000.00	24.93
10-04-4585-00	License Sticker Renewals	270.50	686.25	674.25	2,500.00	27.45
10-05-4595-00	Misc. Jury Duty	0.00	0.00	0.00	0.00	0.00
	TOTAL UNRESTRICTED INCOME	2,206.94	56,634.75	57,570.61	109,700.00	51.63
	TOTAL REVENUES	$ 2,098,946.02	$ 2,243,165.86	$ 4,658,074.15	$ 5,122,100.00	43.79

Lisle Library District
For the Three Months Ending September 30, 2026
Revenues - Special Reserve Only

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
REVENUES						
70-02-4481-00	Interest Earned	$ 624.44	$ 1,875.43	$ 1,744.75	$ 15,000.00	12.50
	TOTAL INTEREST	624.44	1,875.43	1,744.75	15,000.00	12.50
70-04-4587-10	Restricted - Transfer from Cor	83,333.33	249,999.99	30,000.00	1,000,000.00	25.00
70-05-4680-00	Debt Certificate	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER REVENUE	83,333.33	249,999.99	30,000.00	1,000,000.00	25.00
	TOTAL REVENUES	83,957.77	251,875.42	31,744.75	1,015,000.00	24.82

Lisle Library District
For the Three Months Ending September 30, 2026
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
ALL EXPENSES						
EMPLOYEE COSTS						
Salaries						
10-10-5603-10	Administrative - Reg. Hours	$ 52,158.62	$ 159,065.56	$ 137,090.95	$ 628,109.89	25.32
10-10-5603-20	Adult Services - Reg. Hours	48,455.74	145,136.70	126,559.50	580,000.00	25.02
10-10-5603-30	Youth Services - Reg. Hours	40,035.87	119,500.59	103,119.47	480,000.00	24.90
10-10-5603-50	Technical Services - Reg. Hour	25,354.32	76,649.94	62,757.64	305,000.00	25.13
10-10-5603-60	Circulation - Reg. Hours	41,181.59	127,997.98	115,814.36	509,000.00	25.15
	Total Salaries	207,186.14	628,350.77	545,341.92	2,502,109.89	25.11
Health and Dental Ins.						
10-10-5621-10	Hosp. Ins. - Admin	5,298.19	15,917.61	14,068.65	68,346.65	23.29
10-10-5621-20	Hosp. Ins. - Adult Serv.	9,262.13	27,828.63	24,987.45	119,357.25	23.32
10-10-5621-30	Hosp. Ins. - YS	3,985.16	11,974.68	10,864.62	51,408.56	23.29
10-10-5621-50	Hosp. Ins. - Tech	3,544.47	10,644.93	8,496.45	45,723.79	23.28
10-10-5621-60	Hosp. Ins. - Circ	4,154.55	15,839.34	14,333.85	68,100.54	23.26
10-10-5622-10	Dental Ins. - Admin.	178.71	536.13	734.68	2,360.85	22.71
10-10-5622-20	Dental Ins. - Adult Serv	388.57	1,256.65	1,696.82	4,695.27	26.76
10-10-5622-30	Dental Ins. - YS	163.72	491.16	854.92	2,274.22	21.60
10-10-5622-50	Dental Ins. - Tech	122.79	368.37	1,418.02	1,978.89	18.61
10-10-5622-60	Dental Ins. - Circ	57.72	160.91	1,030.96	2,753.98	5.84
	Total Health and Dental Ins.	27,156.01	85,018.41	78,486.42	367,000.00	23.17
Other Staff Benefits						
10-10-5646-00	Unemployment Compensation	0.00	439.99	0.00	4,000.00	11.00
10-10-5646-10	Tuition Reimbursement - Staff	0.00	0.00	0.00	0.00	0.00
	Total Other Staff Benefits	0.00	439.99	0.00	4,000.00	11.00
FICA Expenses						
45-10-5625-10	FICA Expense - Admin	3,941.47	12,022.62	10,356.91	48,050.41	25.02
45-10-5625-20	FICA Expense - Adult Serv.	3,565.25	10,678.14	9,299.81	44,370.00	24.07
45-10-5625-30	FICA Expense - Youth Services	3,025.59	9,057.06	7,801.67	36,720.00	24.67
45-10-5625-50	FICA Expense - Tech Servs.	1,907.65	5,767.87	4,715.27	23,332.50	24.72
45-10-5625-60	FICA Expense - Circulation	3,047.19	9,476.90	8,456.19	38,938.50	24.34
	Total FICA Expenses	15,487.15	47,002.59	40,629.85	191,411.41	24.56
IMRF Expenses						
40-10-5628-10	IMRF Expense - Admin	2,359.99	7,175.92	5,707.18	27,111.47	26.47
40-10-5628-20	IMRF Expense - Adult Servs	2,321.05	6,952.11	5,555.96	25,034.87	27.77
40-10-5628-30	IMRF Expense - Youth Services	1,747.75	5,238.42	4,098.52	20,718.51	25.28

Lisle Library District
For the Three Months Ending September 30, 2026
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
40-10-5628-50	IMRF Expense - Tech Servs.	1,214.45	3,671.48	2,755.08	13,164.89	27.89
40-10-5628-60	IMRF Expense - Circulation	1,500.62	4,672.20	3,618.44	21,970.26	21.27
	Total IMRF Expenses	9,143.86	27,710.13	21,735.18	108,000.00	25.66
	Total EMPLOYEE COSTS	258,973.16	788,521.89	686,193.37	3,172,521.30	24.85
BUILDING COSTS						
Utilities						
10-20-5650-00	Internet Service Provider	450.00	1,350.00	1,125.00	5,690.00	23.73
10-20-5651-00	INet	0.00	0.00	1,810.00	1,810.00	0.00
10-20-5652-00	Utilities - Phone	1,755.63	5,267.04	4,342.53	22,000.00	23.94
10-20-5653-00	Utilities - Gas	266.25	2,763.85	1,417.30	12,000.00	23.03
10-20-5654-00	Utilities - Sewer & Water	482.92	815.12	632.38	3,500.00	23.29
10-20-5655-00	Utilities - Electric	5,278.99	17,604.30	10,062.86	46,000.00	38.27
	Total Utilities	8,233.79	27,800.31	19,390.07	91,000.00	30.55
Maintenance and Repairs						
10-20-5660-00	Maint Contracts - HVAC	0.00	2,470.00	2,300.00	15,000.00	16.47
10-20-5661-00	Maint Contracts - Maint. Servi	8,657.39	16,608.33	11,925.06	65,000.00	25.55
10-20-5662-00	Maint Contr. - Landscape Serv.	1,134.00	3,078.00	1,134.00	40,000.00	7.70
10-20-5663-00	Maint/Repairs-Genl repairs, Su	899.03	2,903.99	2,477.23	10,000.00	29.04
10-20-5664-00	Maint/Repairs-Non Contr. Work	15,198.78	18,311.59	35,725.22	75,000.00	24.42
10-20-5665-00	Rubbish Removal	288.08	864.24	986.42	4,000.00	21.61
	Total Maintenance and Repairs	26,177.28	44,236.15	54,547.93	209,000.00	21.17
	TOTAL BUILDING COSTS	34,411.07	72,036.46	73,938.00	300,000.00	24.01
OPERATING EXPENSES						
Postage and Printing						
10-25-5710-00	Postage and Shipping	501.25	1,540.39	1,752.62	5,500.00	28.01
10-25-5710-10	Printing/Spec. Serv. - Adult	3,702.00	7,404.00	9,460.00	24,500.00	30.22
10-25-5711-00	Postage Special Serv	1,806.07	3,620.48	6,269.57	11,500.00	31.48
10-25-5712-00	Printing	0.00	213.84	71.28	1,500.00	14.26
	Total Postage and Printing	6,009.32	12,778.71	17,553.47	43,000.00	29.72
Supplies						
10-25-5713-00	Office Supplies	476.98	1,444.15	3,213.07	7,500.00	19.26
10-25-5714-00	Circ. Material Supplies	263.99	275.99	2,624.97	10,500.00	2.63
10-25-5715-00	Copier Supplies	271.44	535.38	270.66	1,500.00	35.69
10-25-5716-00	Kitchen Supplies	285.95	788.51	981.57	4,500.00	17.52

Lisle Library District
For the Three Months Ending September 30, 2026
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-25-5717-00	Processing Supplies	2,149.99	11,002.68	7,568.54	47,250.00	23.29
10-25-5718-00	Computer Supplies	0.00	2,213.70	141.07	3,750.00	59.03
	Total Supplies	3,448.35	16,260.41	14,799.88	75,000.00	21.68
Other Operating Costs						
10-25-5719-00	Publishing	66.70	66.70	73.60	1,000.00	6.67
10-25-5722-15	Safety Deposit Box Rental	0.00	0.00	114.58	200.00	0.00
10-25-5723-00	Check Printing	0.00	0.00	0.00	100.00	0.00
10-25-5723-15	Bank Charges	399.94	1,227.17	1,059.62	6,700.00	18.32
10-25-5724-15	Local Travel	11.85	66.16	0.00	300.00	22.05
	Total Other Operating Costs	478.49	1,360.03	1,247.80	8,300.00	16.39
	TOTAL OPERATING EXPENSES	9,936.16	30,399.15	33,601.15	126,300.00	24.07
INSURANCE						
10-30-5750-00	Fidelity Bonds	0.00	0.00	500.00	1,200.00	0.00
10-30-5751-00	Property Damage (All-Peril)	0.00	0.00	24,247.59	58,000.00	0.00
10-30-5752-00	Notary Bond	0.00	0.00	0.00	0.00	0.00
10-30-5754-00	Workers Comp Insurance	0.00	0.00	2,424.50	8,000.00	0.00
	TOTAL INSURANCE	0.00	0.00	27,172.09	67,200.00	0.00
CONTRACTUAL SERVICES						
10-35-5760-00	Legal Services	612.50	612.50	0.00	8,000.00	7.66
10-35-5761-00	Collection Agency	0.00	50.60	37.95	700.00	7.23
10-35-5762-00	Other Contr Services - Admin	0.00	695.00	470.00	2,500.00	27.80
10-35-5763-00	Other Contr Srvcs-Tech Asst	8,757.62	38,230.13	61,344.30	121,500.00	31.47
10-35-5764-10	Other Contr Srvcs - Library Wi	1,565.04	3,043.12	7,234.68	36,000.00	8.45
10-35-5765-10	Investment Agency Consultants	265.32	786.52	758.07	3,200.00	24.58
10-35-5769-00	Accounting Software	0.00	0.00	3,061.77	4,400.00	0.00
10-35-5770-00	Contractual - Audit Fee	0.00	0.00	8,000.00	11,000.00	0.00
10-35-5771-00	Payroll Service	926.17	2,868.37	2,797.49	14,000.00	20.49
	TOTAL CONTRACTUAL SERVICES	12,126.65	46,286.24	83,704.26	201,300.00	22.99
PERSONNEL DEVELOPMENT						
10-40-5783-00	Dues - Staff	0.00	819.00	877.50	4,000.00	20.48
10-40-5784-00	Meetings - Staff	15.95	80.11	240.76	1,000.00	8.01
10-40-5785-00	Conferences - Staff	312.96	743.89	3,548.61	7,000.00	10.63
10-40-5786-00	Memorial/Tribute/Recognition	84.52	434.52	200.00	4,000.00	10.86
10-40-5787-00	Staff Development	0.00	0.00	745.00	2,500.00	0.00
10-40-5788-00	Training (Cont Ed) - Staff	0.00	0.00	0.00	1,500.00	0.00

Lisle Library District
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Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-45-5786-70	Dues - Trustee	0.00	0.00	0.00	525.00	0.00
10-45-5787-70	Conferences - Trustees	0.00	0.00	0.00	500.00	0.00
10-45-5788-70	Meetings - Trustees	0.00	0.00	0.00	275.00	0.00
10-45-5789-70	Training-Trustees	0.00	0.00	0.00	200.00	0.00
	TOTAL PERSONNEL DEVELOPMEN	413.43	2,077.52	5,611.87	21,500.00	9.66
EQUIPMENT COSTS						
Major Equipment						
10-48-5801-10	Polaris Maint (Corp)	0.00	72,031.54	66,643.02	85,000.00	84.74
10-48-5803-10	Technology	0.00	38,483.43	23,542.48	82,000.00	46.93
10-48-5804-10	Facility	732.18	732.18	1,200.07	10,000.00	7.32
	Total Major Equipment	732.18	111,247.15	91,385.57	177,000.00	62.85
Minor Equipment						
10-48-5823-10	Minor Equip - Administration	0.00	529.97	0.00	700.00	75.71
10-48-5823-20	Minor Equip - Adult Services	25.99	25.99	0.00	700.00	3.71
10-48-5823-30	Minor Equipment - Youth	25.99	25.99	208.37	700.00	3.71
10-48-5823-50	Minor Equip - Tech Services	118.85	158.84	151.18	700.00	22.69
10-48-5823-60	Minor Equip - Circ	0.00	149.98	62.71	700.00	21.43
	Total Minor Equipment	170.83	890.77	422.26	3,500.00	25.45
Equip Maint/Repairs and Rentals						
10-48-5843-00	Rental-Postage Meter	0.00	230.64	0.00	1,000.00	23.06
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wi	2,287.13	4,672.73	4,663.95	18,000.00	25.96
10-48-5846-00	Equip Maint/Repr-NonContr	0.00	0.00	0.00	1,000.00	0.00
	Total Equip Maint/Repairs and Rentals	2,287.13	4,903.37	4,663.95	20,000.00	24.52
	TOTAL EQUIPMENT COSTS	3,190.14	117,041.29	96,471.78	200,500.00	58.37
LIBRARY MEDIA						
Books						
10-50-5863-20	Literacy/ESL	171.00	1,640.64	399.00	8,000.00	20.51
10-50-5863-30	Books - Youth & Teen	4,150.34	16,593.63	10,910.34	61,000.00	27.20
10-50-5864-10	Books - Non Fiction	5,015.55	20,674.57	11,736.24	90,000.00	22.97
10-50-5865-10	Books - Adult	5,141.99	23,803.87	14,653.10	80,500.00	29.57
10-50-5867-20	Ref Books - Adult Serv	344.00	843.30	868.87	10,500.00	8.03
	Total Books	14,822.88	63,556.01	38,567.55	250,000.00	25.42
Databases						

Lisle Library District
For the Three Months Ending September 30, 2026
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-50-5869-20	Internet Licensed DBases	0.00	48,274.25	62,491.52	110,000.00	43.89
10-50-5872-10	Dbases - Professional	0.00	2,000.00	4,789.14	12,000.00	16.67
10-50-5873-30	Dbases - Youth Serv	0.00	4,156.09	8,326.89	10,000.00	41.56
	Total Databases	0.00	54,430.34	75,607.55	132,000.00	41.24
Audio-Visual Materials						
10-50-5890-30	A-V Matls - Youth Serv	1,234.21	3,173.77	1,124.70	12,000.00	26.45
10-50-5895-40	A-V Matls - Adult Serv	4,790.18	13,523.00	13,648.94	63,000.00	21.47
10-50-5899-20	Digital Content	14,805.71	33,867.59	28,640.98	133,000.00	25.46
	Total Audio-Visual Materials	20,830.10	50,564.36	43,414.62	208,000.00	24.31
Periodicals/Doc Delivery						
10-50-5871-20	Document Delivery	15.26	26,008.48	25,478.95	29,000.00	89.68
10-50-5900-20	Periodicals - Adult Serv	769.99	1,586.98	3,659.25	22,000.00	7.21
10-50-5900-30	Periodicals - Youth	0.00	0.00	0.00	500.00	0.00
10-50-5900-80	Periodicals - Prof. Collection	0.00	0.00	462.00	2,500.00	0.00
	Total Periodicals/Doc Delivery	785.25	27,595.46	29,600.20	54,000.00	51.10
	TOTAL LIBRARY MEDIA	36,438.23	196,146.17	187,189.92	644,000.00	30.46
PROGRAMS AND READER'S SERVICES						
Programs						
10-60-5931-00	Programs - Library Wide	278.02	1,165.89	0.00	5,000.00	23.32
10-60-5931-10	Programs - Adult Services	838.16	2,893.98	5,351.16	13,500.00	21.44
10-60-5931-30	Programs - Youth	1,283.94	3,123.18	1,019.13	13,500.00	23.13
10-60-5931-40	Online Marketing	263.70	420.47	352.47	1,700.00	24.73
10-60-5931-50	Community Relations	208.70	854.23	1,083.60	5,500.00	15.53
	Total Programs	2,872.52	8,457.75	7,806.36	39,200.00	21.58
Readers Services						
10-60-5940-10	Reader Services - Adult Serv.	0.00	0.00	685.78	4,000.00	0.00
10-60-5940-30	Reader Services - Youth Serv.	9.38	9.38	3,191.36	6,800.00	0.14
	Total Readers Services	9.38	9.38	3,877.14	10,800.00	0.09
	TOTAL PROGRAMS AND READERS	2,881.90	8,467.13	11,683.50	50,000.00	16.93
RESTRICTED USAGE EXPENSES - CORPORATE						
10-80-5980-80	Restricted - Gifts	0.00	0.00	0.00	2,000.00	0.00
10-80-5981-80	Restricted - Per Capita Grant	3,643.00	4,993.00	5,463.38	46,000.00	10.85

Lisle Library District
For the Three Months Ending September 30, 2026
Expenses - No Special Reserve reflected

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-80-5981-90	Restricted - Other Grants	0.00	0.00	0.00	40,000.00	0.00
10-80-5982-80	Interest Expense	0.00	0.00	12,100.00	25,000.00	0.00
10-80-5983-80	Debt Principal Payment	0.00	0.00	0.00	45,000.00	0.00
	TOTAL RESTRICTED USAGE EXPEN	3,643.00	4,993.00	17,563.38	158,000.00	3.16
RESTRICTED USAGE EXPENSES - IMRF						
40-80-5986-80	IMRF Funding	0.00	0.00	0.00	25,000.00	0.00
	TOTAL RESTRICTED USAGE EXPEN	0.00	0.00	0.00	25,000.00	0.00
CONTINGENCY						
10-90-5999-00	Contingency	0.00	2,532.69	107.18	25,000.00	10.13
	TOTAL CONTINGENCY	0.00	2,532.69	107.18	25,000.00	10.13
	TOTAL EXPENSES - EXC OP TRANS	362,013.74	1,268,501.54	1,223,236.50	4,991,321.30	25.41
OPERATING TRANSFERS OUT						
10-80-5984-80	Transfer to Special Reserve	83,333.33	249,999.99	30,000.00	1,000,000.00	25.00
	TOTAL OPERATING TRANSFERS O	83,333.33	249,999.99	30,000.00	1,000,000.00	25.00
	TOTAL ALL EXPENSES	445,347.07	1,518,501.53	1,253,236.50	5,991,321.30	25.35

Lisle Library District
For the Three Months Ending September 30, 2026
Expenses - Special Reserve Only

		Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
SPECIAL RESERVE EXPENSES						
MAINTENANCE AND EQUIPMENT EXPENSES						
70-20-5666-00	Facility and Campus	$ 0.00	$ 0.00	$ 0.00	$ 15,000.00	0.00
70-65-5667-00	Security Systems	0.00	0.00	0.00	5,000.00	0.00
70-65-5671-00	Furniture & Equipment	0.00	0.00	(6,529.00)	25,000.00	0.00
70-65-5674-00	Consulting	0.00	0.00	4,320.00	30,000.00	0.00
	TOTAL MAINTENANCE AND EQUIP	0.00	0.00	(2,209.00)	75,000.00	0.00
RENOVATION COSTS						
70-65-5675-00	Renovation Project	0.00	0.00	0.00	0.00	0.00
70-65-5680-00	HVAC Replacement Project	0.00	0.00	(8,963.57)	0.00	0.00
70-65-5685-00	Lot Development Project	80,034.53	84,434.53	0.00	1,250,000.00	6.75
70-65-5690-00	Generator	0.00	0.00	0.00	50,000.00	0.00
70-65-5761-00	Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
70-65-5861-00	Interior Renovation	0.00	0.00	0.00	0.00	0.00
	TOTAL RENOVATION COSTS	80,034.53	84,434.53	(8,963.57)	1,300,000.00	6.49
	TOTAL SPECIAL RESERVE EXPENS	80,034.53	84,434.53	(11,172.57)	1,375,000.00	6.14

Lisle Library District
Accounts Payable - October 21, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
AFLAC	414285	Payroll Withholding	10-00-2612-00	AFLAC Withholding	117.40	
		AFLAC (G6920)	10-00-2610-00	Accounts Payable		117.40
Allegion	90207924	Exterior Door Contract	10-20-5661-00	Maint Contracts - Maint.	3,545.00	
		Allegion Access Technologies, LLC	10-00-2610-00	Accounts Payable		3,545.00
Amazon	093026	Books, Video Games, Supplies	10-50-5865-10	Books - Adult	53.97	
			10-50-5895-40	A-V Matls - Adult Serv	39.00	
			10-60-5931-10	Programs - Adult Service	417.57	
			10-48-5823-20	Minor Equip - Adult Servi	7.99	
			10-50-5900-20	Periodicals - Adult Serv	5.69	
			10-50-5863-30	Books - Youth & Teen	4.49	
			10-60-5931-30	Programs - Youth	884.02	
			10-60-5940-30	Reader Services - Youth	41.37	
			10-25-5716-00	Kitchen Supplies	24.76	
			10-25-5713-00	Office Supplies	133.01	
			10-80-5981-80	Restricted - Per Capita	226.90	
			10-60-5931-00	Programs - Library Wide	29.53	
			10-60-5931-50	Community Relations	132.94	
			10-48-5804-10	Facility	23.99	
		Amazon Capital Services	10-00-2610-00	Accounts Payable		2,025.23
Bear Landscape	17347	Fall Fest	10-60-5931-00	Programs - Library Wide	630.00	
		Bear Landscape	10-00-2610-00	Accounts Payable		630.00
Bear Landscape	17368	September Landscaping	10-20-5662-00	Maint Contr. - Landscap	1,134.00	
		Bear Landscape	10-00-2610-00	Accounts Payable		1,134.00
Best Quality	59378	October Janitorial Services	10-20-5661-00	Maint Contracts - Maint.	3,730.00	
		Best Quality Cleaning	10-00-2610-00	Accounts Payable		3,730.00
Case Lots	33791	Supplies	10-20-5663-00	Maint/Repairs-Genl repai	334.20	
		Case Lots Inc.	10-00-2610-00	Accounts Payable		334.20
Chicago Tribune	092126	8 Week Subscription	10-50-5900-20	Periodicals - Adult Serv	766.99	
		Chicago Tribune	10-00-2610-00	Accounts Payable		766.99
ComEd	092926	Usage	10-20-5655-00	Utilities - Electric	6,366.97	
		ComEd	10-00-2610-00	Accounts Payable		6,366.97
Compact Disc Sourc	83895	Music CDs	10-50-5895-40	A-V Matls - Adult Serv	188.33	
		Compact Disc Source	10-00-2610-00	Accounts Payable		188.33
Compact Disc Sourc	83896	Processing	10-25-5717-00	Processing Supplies	71.40	
		Compact Disc Source	10-00-2610-00	Accounts Payable		71.40
e.Norman	18417	Door Access - March - September	10-20-5661-00	Maint Contracts - Maint.	504.00	
		e.Norman Security Systems,	10-00-2610-00	Accounts Payable		504.00

Lisle Library District
Accounts Payable - October 21, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
		Inc.				
Garvey's	1076692-1	Supplies	10-25-5713-00	Office Supplies	196.02	
		Garvey's Office Products	10-00-2610-00	Accounts Payable		196.02
Groot	17167883T098	Rubbish	10-20-5665-00	Rubbish Removal	288.08	
		Groot, Inc.	10-00-2610-00	Accounts Payable		288.08
Illinois Reading Cou	22779	Annual Membership	10-40-5783-00	Dues - Staff	50.00	
		Illinois Reading Council	10-00-2610-00	Accounts Payable		50.00
Ingram	100126	Books & Processing	10-50-5865-10	Books - Adult	5,300.88	
			10-50-5864-10	Books - Non Fiction	5,872.86	
			10-50-5863-20	Literacy/ESL	35.65	
			10-50-5863-30	Books - Youth & Teen	2,573.94	
			10-25-5717-00	Processing Supplies	1,441.50	
		Ingram Library Services	10-00-2610-00	Accounts Payable		15,224.83
Ingram Express	100126	Books	10-50-5865-10	Books - Adult	1,496.58	
			10-50-5864-10	Books - Non Fiction	1,245.31	
			10-50-5863-30	Books - Youth & Teen	984.03	
		Ingram Library Services, Inc.	10-00-2610-00	Accounts Payable		3,725.92
Kanopy	524891	Kanopy	10-50-5899-20	Digital Content	550.00	
		Kanopy, Inc.	10-00-2610-00	Accounts Payable		550.00
Kocemba, Yolanda	092626	ESL for You! September Classes	10-50-5863-20	Literacy/ESL	114.00	
		Yolanda Kocemba	10-00-2610-00	Accounts Payable		114.00
Konica Minolta Busin	510466128	#C458 Usage	10-48-5845-00	Equip Maint/Repr-Contr-	319.98	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		319.98
Konica Minolta Busin	9011032350	#C251 Usage	10-48-5845-00	Equip Maint/Repr-Contr-	69.00	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		69.00
Konica Minolta Busin	9011032825	#C301 Usage	10-48-5845-00	Equip Maint/Repr-Contr-	160.00	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		160.00
Konica Minolta Busin	9011035112	#C227 Usage	10-48-5845-00	Equip Maint/Repr-Contr-	168.96	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		168.96
Konica Minolta Busin	9011036970	Printer Maintenance	10-48-5845-00	Equip Maint/Repr-Contr-	148.28	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		148.28
Lauterbach & Amen	123992	Audit - Progress Billing	10-35-5770-00	Contractual - Audit Fee	8,400.00	

Lisle Library District
Accounts Payable - October 21, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
		Lauterbach & Amen, LLP	10-00-2610-00	Accounts Payable		8,400.00
LIMRICC PHIP Healt	100726	October Premium	10-10-5621-10	Hosp. Ins. - Admin	6,099.43	
			10-10-5621-20	Hosp. Ins. - Adult Serv.	11,063.21	
			10-10-5621-30	Hosp. Ins. - YS	4,487.73	
			10-10-5621-50	Hosp. Ins. - Tech	3,995.71	
			10-10-5621-60	Hosp. Ins. - Circ	7,684.97	
		LIMRICC PHIP Health	10-00-2610-00	Accounts Payable		33,331.05
LIMRiCC UCGA	3rdQ2026	3rd Quarter Unemployment	10-10-5646-00	Unemployment Compen	209.69	
		LIMRiCC UCGA	10-00-2610-00	Accounts Payable		209.69
Maddox, Susan	110326	Programs: Holiday Appetizers	10-60-5931-10	Programs - Adult Service	375.00	
		Susan K. Maddox	10-00-2610-00	Accounts Payable		375.00
Midwest Tape	509497433	Hoopla	10-50-5899-20	Digital Content	8,669.75	
		Midwest Tape	10-00-2610-00	Accounts Payable		8,669.75
Midwest Tape 2516	100126	CD Books	10-50-5895-40	A-V Matls - Adult Serv	2,209.18	
		Midwest Tape (2516)	10-00-2610-00	Accounts Payable		2,209.18
Midwest Tape 7288	100126	DVDs, Blu-rays, & Processing	10-50-5895-40	A-V Matls - Adult Serv	1,484.44	
			10-25-5717-00	Processing Supplies	339.42	
		Midwest Tape (7288)	10-00-2610-00	Accounts Payable		1,823.86
Midwest Tape 7289	100126	CD Books & Processing	10-25-5717-00	Processing Supplies	513.98	
			10-50-5895-40	A-V Matls - Adult Serv	9.99	
		Midwest Tape (7289)	10-00-2610-00	Accounts Payable		523.97
Midwest Tape 7291	100126	DVDs, Blu-rays, CD Books, & Processing	10-50-5890-30	A-V Matls - Youth Serv	481.60	
		Midwest Tape (7291)	10-00-2610-00	Accounts Payable		481.60
NCPERS	4602112026	Payroll Withholding	10-00-2638-00	Vol. Life (NCPERS)	48.00	
		NCPERS Group LIfe Ins	10-00-2610-00	Accounts Payable		48.00
OverDrive	26335477	CPC	10-50-5899-20	Digital Content	589.13	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		589.13
OverDrive	26336105	CPC	10-50-5899-20	Digital Content	30.20	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		30.20
OverDrive	26336234	CPC	10-50-5899-20	Digital Content	42.15	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		42.15
OverDrive	26336434	CPC	10-50-5899-20	Digital Content	502.70	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		502.70
OverDrive	26336710	CPC	10-50-5899-20	Digital Content	21.58	

Lisle Library District
Accounts Payable - October 21, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		21.58
OverDrive	26336832	CPC	10-50-5899-20	Digital Content	19.55	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		19.55
OverDrive	26337956	CPC	10-50-5899-20	Digital Content	30.00	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		30.00
OverDrive	26338292	CPC	10-50-5899-20	Digital Content	595.87	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		595.87
OverDrive	26338719	CPC	10-50-5899-20	Digital Content	5.50	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		5.50
OverDrive	26338726	CPC	10-50-5899-20	Digital Content	34.84	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		34.84
OverDrive	26338861	CPC	10-20-5652-00	Utilities - Phone	49.50	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		49.50
OverDrive	26350422	CPC	10-50-5899-20	Digital Content	19.99	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		19.99
Penworthy	621950	Books	10-50-5863-30	Books - Youth & Teen	408.23	
		The Penworthy Company	10-00-2610-00	Accounts Payable		408.23
Penworthy	621951	Books	10-50-5863-30	Books - Youth & Teen	275.58	
		The Penworthy Company	10-00-2610-00	Accounts Payable		275.58
Penworthy	703939	Books	10-50-5863-30	Books - Youth & Teen	275.58	
		The Penworthy Company	10-00-2610-00	Accounts Payable		275.58
ProQuest	70960858	Newspapers.com	10-50-5869-20	Internet Licensed DBase	4,410.00	
		ProQuest LLC	10-00-2610-00	Accounts Payable		4,410.00
Sheahan, Joann	090426	Reimburse Mileage	10-25-5724-15	Local Travel	9.20	
		Joann Sheahan	10-00-2610-00	Accounts Payable		9.20
Sikich	221009	August Accounting Services	10-35-5764-10	Other Contr Srvcs - Libra	4,800.00	
		Sikich LLP	10-00-2610-00	Accounts Payable		4,800.00
Terminix Anderson	105229524	Pest Control	10-20-5661-00	Maint Contracts - Maint.	211.47	
		Terminix Anderson	10-00-2610-00	Accounts Payable		211.47
Thomas Klise	32160	Video Games	10-50-5895-40	A-V Matls - Adult Serv	40.00	
		Thomas Klise / Crimson Multimedia	10-00-2610-00	Accounts Payable		40.00
Thomas Klise	32161	Video Games	10-50-5895-40	A-V Matls - Adult Serv	128.27	
		Thomas Klise / Crimson Multimedia	10-00-2610-00	Accounts Payable		128.27

Lisle Library District
Accounts Payable - October 21, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Thomas Klise	32271	Video Games	10-50-5895-40	A-V Matls - Adult Serv	50.00	
		Thomas Klise / Crimson Multimedia	10-00-2610-00	Accounts Payable		50.00
Thomas Klise	32272	Video Games	10-50-5895-40	A-V Matls - Adult Serv	2,145.18	
		Thomas Klise / Crimson Multimedia	10-00-2610-00	Accounts Payable		2,145.18
Thomas Klise	32397	Video Games	10-50-5895-40	A-V Matls - Adult Serv	262.23	
		Thomas Klise / Crimson Multimedia	10-00-2610-00	Accounts Payable		262.23
Thomas Klise	32398	Video Games	10-50-5895-40	A-V Matls - Adult Serv	716.05	
		Thomas Klise / Crimson Multimedia	10-00-2610-00	Accounts Payable		716.05
					112,173.49	**112,173.49**

	PRIOR MONTHS BILLS PAID BETWEEN SEPTEMBER 2026 AND OCTOBER 2026		
	BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.		
Check #	**Vendor**		**Amount**
HSA	Salaries 9/15/2026		74922.94
HSA	IL Dept. of Revenue	State Tax Withheld	4810.59
Auto W/D	Strongpay	PR Serv. - 9/15/2026	888.21
HSA	EFTPS/Electronic Tax Payment 9/15/2026	Fed Tax $8927.46	24530.86
		FICA W/H $7801.71	
		FICA Lib $7801.69	
HSA	Salaries 9/30/2026		73851.98
HSA	IL Dept. of Revenue	State Tax Withheld	4737.49
Auto W/D	Strongpay	PR Serv. - 9/30/2026	37.96
HSA	EFTPS/Electronic Tax Payment 9/30/2026	Fed Tax $8711.38	24082.30
		FICA W/H $7685.46	
		FICA Lib $7685.46	
Wired	IMRF	IMRF W/H $10563.61	19707.52
		IMRF Lib $9143.91	
		Sub Total	**$ 227,569.85**
Check #	**Vendor**	**Description**	**Amount**
10246	Albertsons | Safeway	Supplies	26.69
10247	AWE Acquisition, Inc.	AWE Learning Station	3,643.00
10248	Best Quality Cleaning	Carpet Cleaning	3,235.00
10249	CCS	Project Management	8,720.00
10250	CDW Government	Fiber Patch Cables	35.58
10251	Compact Disc Source	Music CDs & Processing	341.74
10252	Culligan of Wheaton	Water	137.83
10253	Delta Dental Insurance Company	October Premium	49.18
10254	Delta Dental of Illinois - Risk	October Premium	1,654.72
10255	DuPage County Public Works	Usage	164.01
10256	ELM USA Inc.	Disc Cleaning Machine - 2-year Warranty	940.00
10257	FNBO Billing Account	Programs, A/V, Contractual Services	2,248.80
10258	Fox River Valley Academy of Music & Art	Program: Classical Guitar Concert	350.00
10259	Hagg Press	October/November Newsletter, December/January Postage	5,508.07

10260	Heritage Technology Solutions	Block of 30 Hours	4,350.00
10261	Home Depot Credit Services	Air Filters	167.18
10262	IHLS - OCLC	Replacement Cost for Lost ILL Item	15.26
10263	J and J Tree Service	Brush Clearing & Tree Removal	5,200.00
10264	Johnson Controls Security Solutions	Monitoring	1,279.17
10265	Johnson Controls Fire Protection	Extinguisher Inspection & Replacements	766.75
10266	Konica Minolta Business Solutions	Printer Maintenance	149.40
10267	Konica Minolta Premier Finance	#C251 & #C301 Lease	412.66
10268	Libraria	Books	81.35
10269	Library Ideas LLC	Books	205.39
10270	NCPERS Group LIfe Ins	Payroll Withholding	48.00
10271	NICOR	Usage	266.25
10272	OverDrive, Inc.	Advantage	2,045.62
10273	Playaway Products LLC	Launchpads	519.97
10274	Pro Fence Naperville	Mechanical Yard Fence - Deposit	1,855.00
10275	Justin Procter	Reimburse Mileage	4.10
10276	Noelle Spicher	Fall Fest Décor	100.00
10277	Staples Advantage	Supplies	881.15
10278	Sullivan's Law Directory	2026-2027 Subscription	158.37
10279	Terminix Anderson	Pest Control	211.47
10280	TERRA Engineering LTD.	Lot Development Project - Pay App #2	40,560.00
10281	Terrance Electric & Technology	Light Pole Tracing & Repairs, Youth PC Table Repair, Repairs	9,029.61
10282	Thomas Klise / Crimson Multimedia	Video Games	493.32
10283	Verizon	Usage	1,755.63
10284	Village of Lisle	Usage	146.39
10285	Village of Lisle	Monthly Internet Services	450.00
10286	Warehouse Direct	Soap/Sanitizer Dispensers	49.36
		Sub Total	**$ 98,256.02**
		TOTAL	**$ 325,825.87**

Monthly Circulation Report - September 2026

			Sep-26	YTD FY 25/26	YTD FY 26/27	YTD % Change		
	Checkouts	**Renewals**	**TOTALS**					
Adult Non-Print	1,726	1,947	3,673	13,191	11,636	-11.79%		
Adult Print	4,196	3,864	8,060	27,531	26,064	-5.33%		
Adult Total	5,922	5,811	11,733	40,722	37,700	-7.42%		
YS Non-Print	520	848	1,368	4,871	4,834	-0.76%		
YS Print	8,030	7,522	15,552	50,013	51,463	2.90%		
Total YS	8,550	8,370	16,920	54,884	56,297	2.57%		
Digital Media								
Overdrive	5,427		5,427	17,132	17,284	0.89%		
hoopla	3,898		3,898	10,938	11,586	5.92%		
Overdrive Magazines	1,024		1,024	2,702	3,129	15.80%		
PressReader	934		934	1,383	2,074	49.96%		
Kanopy	625		625	1,152	1,632	41.67%		
Total Digital	11,908	0	11,908	33,307	35,705	7.20%		
Subtotal Print + Non-Print/Digital	26,380	14,181	40,561	128,913	129,702	0.61%		
Computer/Tech Sessions Logins	1,455		1,455	4,305	4,457	3.53%		
Database Usage/Unique Logins	26,226		26,226	19,382	67,297	247.21%		
Wireless Use	1,340		1,340	4,359	4,200	-3.65%		
ScannX sessions/jobs	261		261	862	674	-21.81%		
Museum Adventure Passes	52		52	160	147	-8.13%		
Total IT/Resource Sessions	29,334	0	29,334	29,068	76,775	164.12%		
Total Circulation	**55,714**	**14,181**	**69,895**	**157,981**	**206,477**	**30.70%**		
Borrower Information	**Sept. 2026 Total**	**YTD 25/26**	**YTD 26/27**	**YTD % Change**				
New Library Cards Added	140	481	455	-5.41%				
Monthly Borrowers	2,815	8,825	8,903	0.88%				
Total # Registered Borrowers	12,983	11,978	12,983	8.39%				
InterLibrary Loans								
Materials Sent	58	160	161	0.63%				
Materials Received	269	834	794	-4.80%				
Polaris/Catalog Holds								
Holds Placed	3,032	8,594	9,272	7.89%				
Holds Checked Out	2,532	7,178	7,744	7.89%				
Pick-Up Window Service Stats								
# of Patrons/Users	29	56	75	33.93%				
# of Items Picked Up/Checked Out	51	122	157	28.69%				

Lisle Library District - Program and Service Statistics - September 2026

	Library Wide	Adult	Youth	Circ	Literacy	TOTAL	YTD FY25/26	YTD FY26/27	% Change
Library Event Statistics									
Staff Facilitated Programs		10	62	30	2	104	213	250	17.37%
Attendees		175	1,213	42	18	1,448	2,954	3,443	16.55%
Computer/Technology Programs		2	0			2	6	6	0.00%
Attendees		26	0			26	109	58	-46.79%
Performer/Speaker/Author		2	0			2	9	8	-11.11%
Attendees		46	0			46	360	467	29.72%
LLD Events (SumRd, RSG, NatlLibWk, whole Lib event)	1					1	1	1	0.00%
Attendees	800					800	700	800	14.29%
Total Number of Programs	1	14	62	30	2	109	229	265	15.72%
Total Patrons Served by Programming	800	247	1,213	42	18	2,320	4,123	4,768	15.64%
Reference Questions		1,299	1,304	1,491		4,094	13,630	12,974	-4.81%
Volunteer Hours		15.50	13.75			29.25	406.50	423.00	4.06%
Notary Service	55					55	104	134	28.85%
Outreach Service Statistics									
Outreach Visits		1	19	2		22	35	34	-2.86%
Patrons Served by Outreach Visits		68	627	103		798	3,254	2,389	-26.58%
Home Delivery Dates		3				3	6	7	16.67%
Patrons Served via Home Delivery		142				142	278	327	17.63%
Total Outreach Programs		4	19	2		25	41	41	0.00%
Total Patrons Served with Outreach Services		210	627	103		940	3,532	2,716	-23.10%
Civic Facility Use									
Literacy/Tutoring Room Use (patron count)	37						103	112	8.74%
Number of Outside Groups Using Meeting Space	60						146	167	14.38%
Number of Ginkgo & Maple Study Room Reservations	136						335	419	25.07%
Patrons Entering Building	11,005						32,055	32,961	2.83%
Friend's Sponsored Programs	0						0	0	--
Attendees	0						0	0	--
Social Media Use									
Facebook (daily page consumption)	2,330						1,983	5,696	187.24%
X (a.k.a. Twitter) Followers	980						1,013	980	-3.26%
Instagram Likes	493						1,462	1,403	-4.04%
Flickr Views	20,116						24,308	26,571	9.31%
YouTube Views	5,794						15,993	14,801	-7.45%
eBlast Engagement	576						1,514	1,951	28.86%
Total LLD App Downloads	1,918						315	1,918	508.89%
Total LLD App Sessions	2,236						3,959	6,927	74.97%

Lisle Library District
Capital Improvement Program

October Board Report (10/13/2026)

General Capital Improvement Program

A. Executive Summary

1. LLD Nature Trail Development Project [Kingston lot]

- **Status Update:**
  - The Bid Documents for general contracting were released on Friday October 2nd with bids due on Friday October 23rd at 1:00pm.
  - October Board Meeting Updates
    1. Site furnishings material and color selections
    2. Gateway sign and plaque text
- **Project Schedule:**
  - The project schedule we are tracking against is attached for reference.
  - Important Upcoming Decisions
    - November – Contractor Award
    - December – Approve Contractor Contract

Board Action:

No Board action is requested at this time.

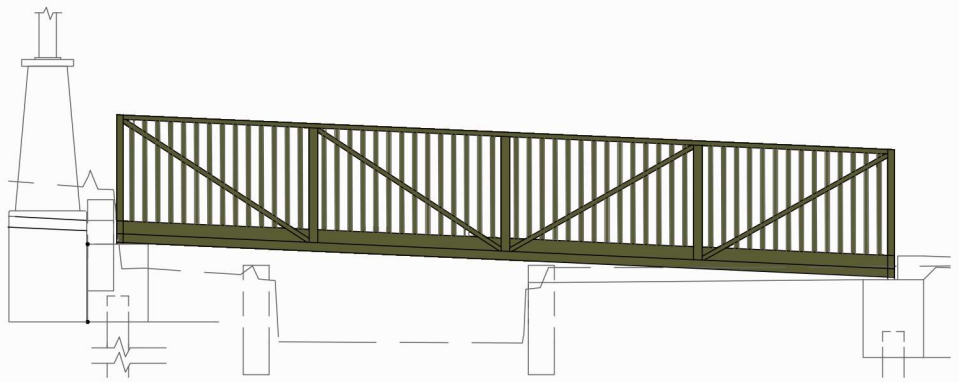
1815 South Meyers Road
Suite 1070
Oakbrook Terrace, IL 60181
630.678.0808
www.CCSdifference.com

Master Project Schedule - Executive Summary																		
# of working months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
month	6/26	7/26	8/26	9/26	10/26	11/26	12/26	1/27	2/27	3/27	4/27	5/27	6/27	7/27	8/27	9/27	10/27
Design Phase																	
Construction Documents																	
LLD Board Meeting - June (Review Project Schedule)	✦																
LLD Board Meeting - July **(Selections: Bridge, Play Features, etc)**		✦															
LLD Board Meeting - August (Selections: Site Furnishings)			✦														
LLD Board Meeting - September (**Proceed with Bid Release**)				✦													
Permitting																	
Anticipated Stormwater Management Process																	
Anticipated Building Permit Process																	
Contractor Procurement																	
Bid / Award Phase																	
LLD Board Meeting - November **(Contractor Award - Most Qualified Bidder)**					✦												
LLD Board Meeting - December **(Approve Contractor Contract)**						✦											
Construction Phase							PLANTING RISK IF SCHEDULE EXTENDS										
Bridge Design and Fabrication							CRITICAL PATH ITEM										
Pre-Construction / Mobilization																	
Construction and Landscaping																	
Project Close-Out and Final Move-In																	

Note: Filled stars (✦) indicate LLD Board Meetings where approval will be requested to proceed to the next step of the project

1815 South Meyers Road
Suite 1070
Oakbrook Terrace, IL 60181
630.678.0808
www.CCSdifference.com

BRIDGE COLOR



GREEN TO MATCH BUILDING FACADE





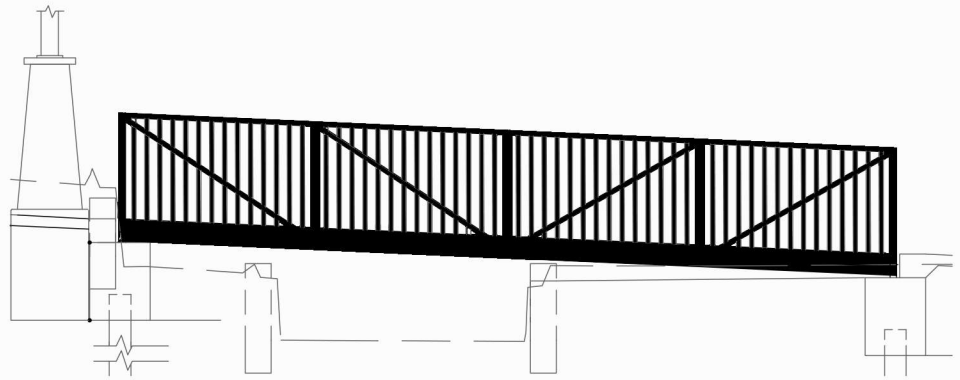
BROWN / BRONZE TO MATCH BUILDING METAL SIDING





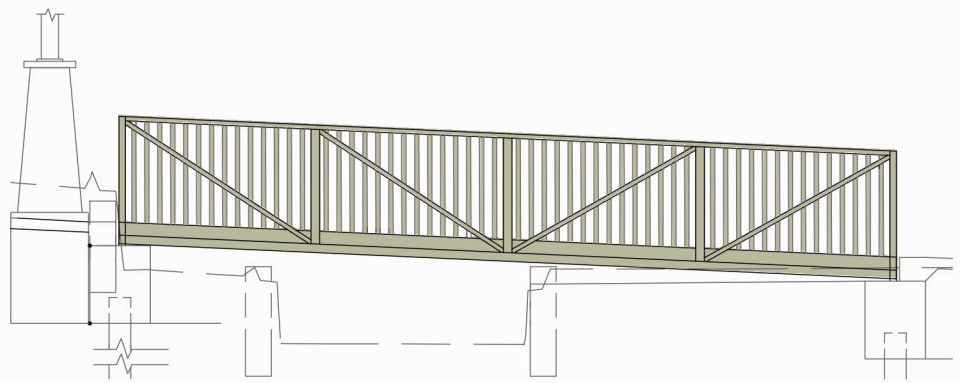
GREEN TO MATCH SIGN/GATEWAY



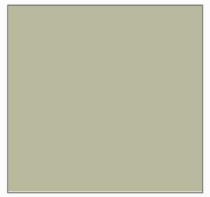


STANDARD BLACK





TAN TO MATCH LOGO





PRECEDENT IMAGE

LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue, Lisle, IL 60532

TERRA ENGINEERING LTD.
225 W Ohio Street - Suite 400; Chicago, IL 60654
(T) 312-467-0123 | (F) 312-467-0220

L1.0

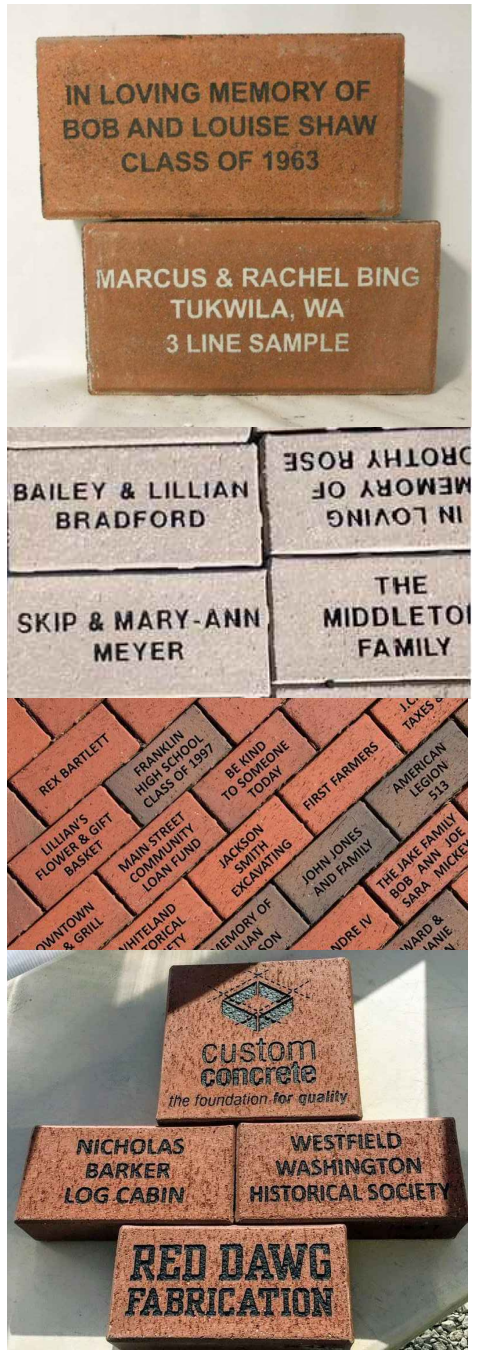
PEDESTRIAN BRIDGE

Nature Trail - Lisle, IL

10/21/2026

PAVERS

Paver Engraving
Typically engraving painted black but white is also option depending on paver color.



Paver color

Consistent color helps with readability of engraving.

Consideration - paver area bordered by concrete so darker color stand out more and lighter colors will blend in more.

ADMIRAL RED PAVERS



REGIMENTAL RED PAVERS



CARBON BLACK PAVERS



WHEATFIELD PAVERS



BEACON CLEAR PAVERS



LIGHTHOUSE PAVERS



LISLE LIBRARY DISTRICT NATURE TRAIL

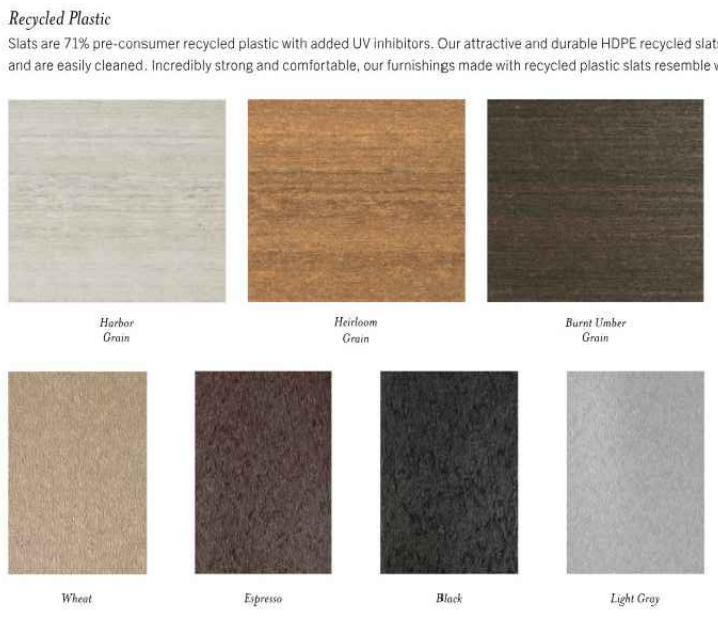
4931 Kingston Avenue, Lisle, IL 60532

TERRA ENGINEERING LTD.
225 W Ohio Street - Suite 400; Chicago, IL 60654
(T) 312-467-0123 | (F) 312-467-0220

SITE FURNISHINGS



PRS-10 (Victor Stanley) - 6'
Recycled Plastic Slats





Dispatch Trash (Forms and Surfaces)
Split stream
Slate texture color (match existing)



LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue, Lisle, IL 60532

TERRA ENGINEERING LTD.
225 W Ohio Street - Suite 400; Chicago, IL 60654
(T) 312-467-0123 | (F) 312-467-0220

SITE FURNISHINGS

Dispatch Trash (Forms and Surfaces)
Split stream
Slate texture color (match existing)





Tangent Table with Umbrella (Forms and Surfaces)
Backed (1) 6 Seat and (1) 4 Seat ADA.



COLORS:
ARGENTO TABLE AND FRAME
SLATE SLATS



COLORS:
SLATE FRAME
MUSHROOM TABLE AND SLATS



COLORS:
SLATE FRAME, TABLE AND SLATS



COLORS:
SLATE FRAME
SILVER TABLE AND SLATS



COLORS:
SLATE TABLE AND FRAME
ALUMINUM SLATS



COLORS:
SLATE TABLE AND FRAME
ARGENTO SLATS



COLORS:
SLATE SHADE WITH PERFORATIONS
ALUMINUM FRAME
STAINLESS STEEL POST (STANDARD)



COLORS:
SLATE FRAME AND SHADE WITH PERFORATIONS
STAINLESS STEEL POST (STANDARD)



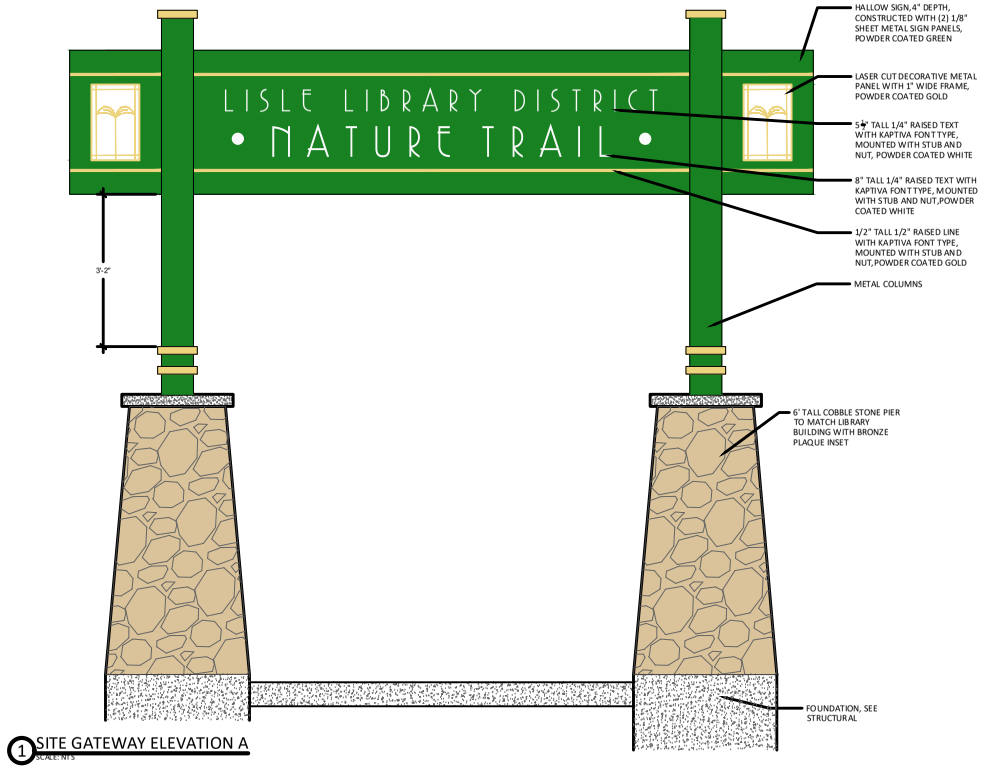
COLORS:
MUSHROOM SHADE WITHOUT PERFORATIONS
SLATE FRAME
STAINLESS STEEL POST (STANDARD)

LISLE LIBRARY DISTRICT NATURE TRAIL

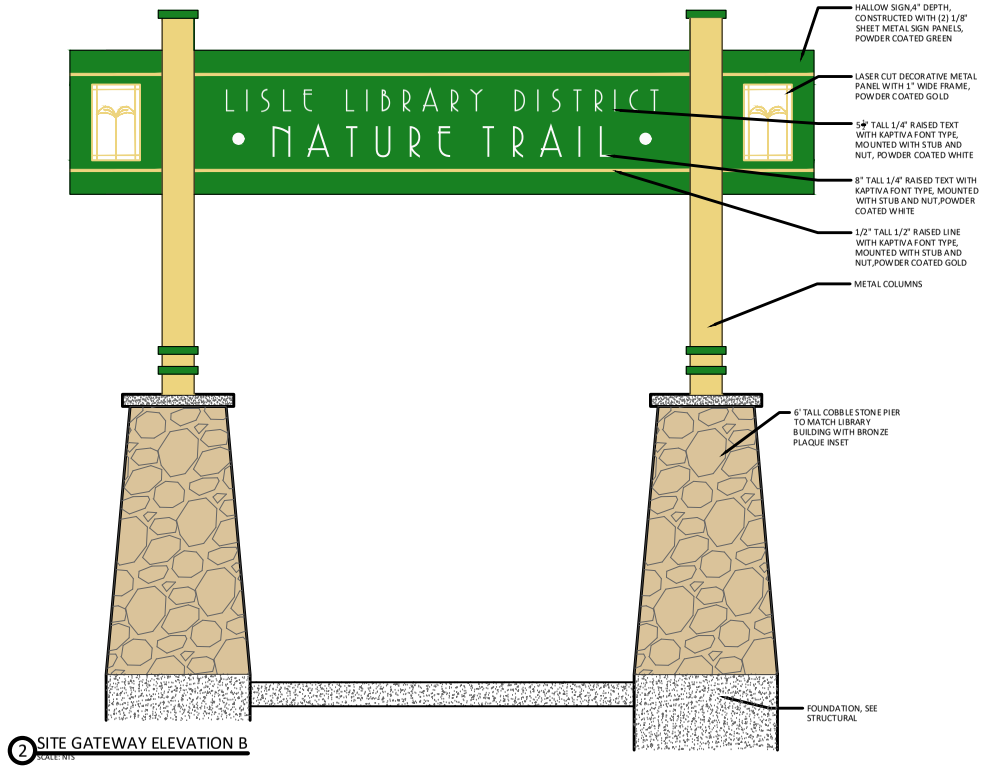
4931 Kingston Avenue, Lisle, IL 60532

TERRA ENGINEERING LTD.
225 W Ohio Street - Suite 400; Chicago, IL 60654
(T) 312-467-0123 | (F) 312-467-0220

PLAQUE MOCK UP



1 SITE GATEWAY ELEVATION A
SCALE: NTS



2 SITE GATEWAY ELEVATION B
SCALE: NTS









LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue, Lisle, IL 60532

TERRA ENGINEERING LTD.
225 W Ohio Street - Suite 400; Chicago, IL 60654
(T) 312-467-0123 | (F) 312-467-0220

LISLE LIBRARY

DISTRICT

2027

NATURE TRAIL

18" SQ.

LLD BOARD OF TRUSTEES

EMILY SWISTAK | PRESIDENT
VANESSA BERRY | VICE PRESIDENT
DEBBIE BREIHAN | TREASURER
JOSH MARTIN | SECRETARY
LIZ SULLIVAN | TRUSTEE
KAREN LARSON | TRUSTEE
LAURA PALEY | TRUSTEE

LLD DIRECTOR
TATIANA WEINSTEIN

ASSISTANT DIRECTOR
WILL SAVAGE

OWNER'S REPRESENTATIVE
CONCERTUS

ENGINEER
TERRA ENGINEERING

GENERAL CONTRACTOR
TBD.

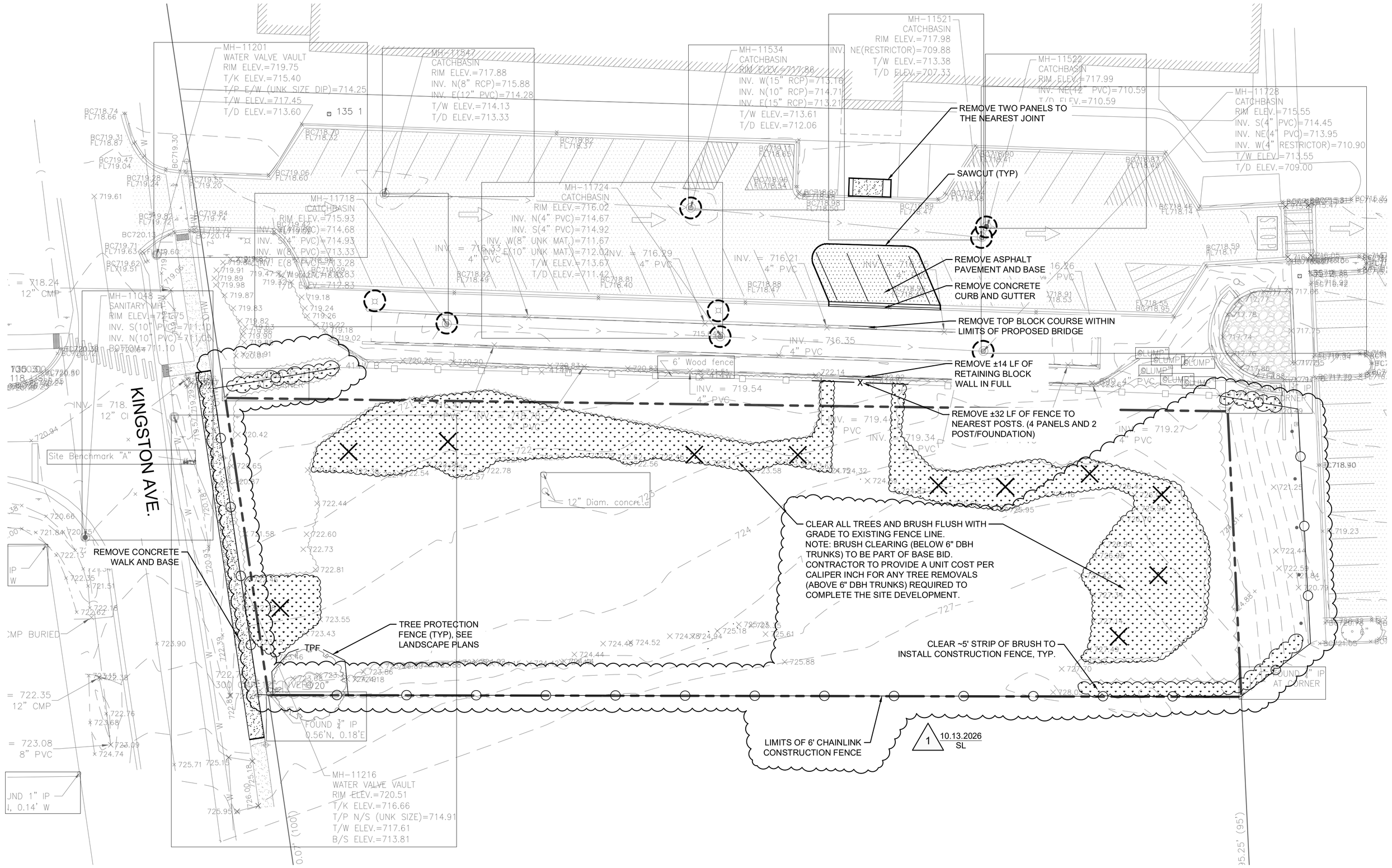


PRECEDENT IMAGE

LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue, Lisle, IL 60532

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N

Scale: 1 inch = 20 feet

- PROPERTY LINE
- EXISTING BUILDING
- REMOVE ASPHALT PAVEMENT AND BASE
- REMOVE CONCRETE WALK AND BASE
- CLEAR AND GRUB SITE
- REMOVE FENCE, POSTS GATES, AND FOUNDATIONS
- REMOVE CONCRETE CURB AND GUTTER
- 6' CHAINLINK CONSTRUCTION FENCE
- SAWCUT (FULL DEPTH)
- TPF — TREE PROTECTION FENCE
- ITEM TO REMAIN AND BE PROTECTED
- ITEM TO BE REMOVED

LISLE LIBRARY DISTRICT

LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue
Lisle, IL 60532

Client

LISLE LIBRARY DISTRICT

777 Front Street
Lisle, IL 60532

Project Team

LANDSCAPE ARCHITECT / CIVIL ENGINEER / ELECTRICAL ENGINEER / STRUCTURAL ENGINEER

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Revisions

	Date	Issue
	10.02.2026	IFB/IFP
1	10.13.2026	ADDENDUM 1

Stamp

Title

SITE DEMOLITION PLAN

Sheet No.

C1.0

TERRA Project No. 25-228

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: October 15, 2026

OCTOBER 2026 | DIRECTOR'S REPORT

Meetings:

Staff – Sept 10
Admin -- Sept 10
Swistak – Sept 10
Staff – Sept 11
LLD Brd of Trustees – Sept 16
Dept. Dir. – Sept 17
Kiwanis – Sept 21
L&A audit field work – Sept 21
All Staff – Sept 22
Physical Plant Committee – Sept 23
US Bank – Sept 23
Concertus – Sept 23
Lisle Woman's Club – Sept 23
Dept. Dir – Sept 24
Staff – Sept 24
Township 708 Brd – Sept 25
Fall Fest – Sept 25
Staff – Oct 2
OPEB/audit – Oct 6
Dept. Dir – Oct 8
J.U.L.I.E – Oct 12
Swistak – Oct 13
Govt Affairs Grp – Oct 13
IT Staff – Oct 13

Audit Field Work

Staff from Lauterbach & Amen were at the LLD at the end of September conducting their field work. Administrative Office Manager Kilcran provided the auditors with example invoices, bank statements, payroll reports, and other requested financial documents to conduct the governmental audit.

Office Manager Kilcran and I were also separately interviewed as part of the fraud/risk assessment. The official audit will be presented to Trustees at the November LLD Board meeting.

Rain Barrel Donation

The Lisle Woman's Club donated a rain barrel to the LLD this summer. There is no spigot on the southeast side of the building to water plantings. The new rain barrel now accomplishes what was once a daunting task in piecing together hoses to water the southeast garden. The LLD thanks the Lisle Woman's Club for their generous and environmentally friendly donation.

On September 23rd, women from the Environmental Committee stopped by the LLD to take a photo with the barrel. Photos were shared on social media.

Gov't Affairs Committee Meeting

I attended the Lisle Chamber's Gov't Affairs Committee meeting at Village Hall on October 13 to hear from Illinois State Senator John Curran. Senator Curran discussed FOIA reform, Flock cameras, data centers/Power Act, and the Build Act. Senator Curran is an attorney and has been in office since 2017. Attendees were able to ask questions about current legislation and impending regulations.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: October 15, 2026

Annual Training

Staff Development
The LLD appreciates the Board approving to close the LLD on October 16 for Staff Development Day. Staff were able to perform live emergency drills, receive departmental highlights, and hear from an expert on adversity management. Staff also were refreshed on recent policy changes, NARCAN procedures, PIC information, and learned more about the LLD Nature Trail project.

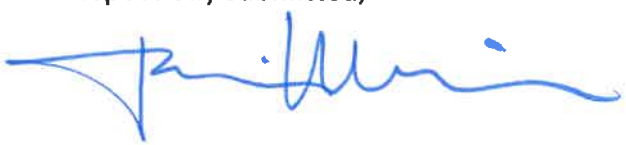
Harassment Prevention Training
Every year all LLD staff and Trustees participate in harassment prevention training. The training is provided by the LLD's risk management agency. The online training covers sexual harassment as well as other types of harassment, and discrimination scenarios. Staff and Trustees are expected to complete the training by December 1st.

Fall Fest

The LLD had a wonderful turnout for Fall Fest 2026! Staff estimate 800 people in attendance on Friday, September 25. With a petting zoo, inflatable obstacle course, pumpkin decorating contest, photo booth, reading table, and the very popular cider donuts, who wouldn't want to be there? The LLD Event Team did a fantastic job in creating a family-friendly seasonal event to usher in autumn.

Additional Director/Board Communications
- Board packet
- Power Act update
- Reminder to view south lot/south entrance
- Digital sign on Rt. 53/Main photo
- LWC rain barrel donation info
- Scam email alert
- Incoming calls blocked/Verizon issue
- Fall Fest photos
- Metra ad for digital resources
- RFP on website for Nature Trail
- Harassment prevention training reminder

Respectfully submitted,



Tatiana Weinstein | LLD Director



LISLE WOMAN'S CLUB RAIN BARREL DONATION







FALL FEST 2026!



October 2026 Assistant Director Report
Facility/Meetings

- Terra, electric- Sept 18
- Event Team- Sept 18
- J and J Trimming- Sept 21
- BQC, Carpets- Sept 21
- Fall Fest- Sept 25
- Event Team- Oct 7
- NIR- Oct 2
- LaForce- Oct 9
- Site Walkthrough- Oct 12

LLD Nature Trail:
J and J Trimming was out to remove invasive plantings that are called to be removed to prepare for the Nature Trail project. This clears the south boundary of the lot in order to properly denote the property line for fence planning.

On Oct 12, Craig Most, Bryon Krebs, and I walked the property with prospective bidders. We answered questions regarding parking lot flow, construction fencing, and tree and brush removal. Bryon will craft responses to questions and forward to all interested parties.

Fall Fest and Event Team:
Fall Fest was a great success, with approximately 800 patrons attending during the two hour event. Staff did an excellent job accommodating everyone, both inside and outside of the Library. Congratulations to Youth Services for receiving the most votes in our Pumpkin Decorating competition.

Event Team has begun to plan our Winter Read event, and are working to schedule activities. We are planning on a winter themed craft, a storytime with a special guest, and some drop in sticker puzzles to be part of the event. There will be more information to come as the date nears.

Physical Plant:
Items from our Physical Plant Committee meeting updates:

· Electrical work on the roofline will be scheduled soon.
· The thermal imaging of breaker boxes is scheduled to occur on October 30th.
· The upcoming fencing around the west mechanical yard has passed the permitting process and JULIE has marked the area. The fencing company will provide potential install dates soon.
· Plantings replacing the dead plants have been installed and are being monitored.

Respectfully Submitted,
Will Savage



Assistant Director

Adult Services Quarterly Report

July-August-September 2026

July

This quarter is typically one of our busiest for outreaches. The warmer weather allows more opportunity for LLD staff to get out and promote our services in the community. In July, Adult and Circulation Services had one last visit to the Lisle French Market this season. Staff spoke to over 130 people while promoting the Summer Read program. Additionally, we were proud to return to the Lisle Police Department's National Night Out in August. Our team was busy registering Library cards, promoting Fall Fest, and answering questions about databases and digital collections. About 370 people stopped by the LLD table! Lastly, Karalyn Collazo (Home Delivery Coordinator) attended a vendor fair at Villa St. Benedict where she was very popular! Karalyn and Stephanie of Circulation Services had a constant line at their table and spoke to nearly 70 residents. Several existing Home Delivery patrons wanted to stop by and take advantage of the opportunity to see Karalyn in person. Many brought their mobile devices and asked for her help accessing e-books. Karalyn also met new patrons and helped them sign up for the Home Delivery program. Stephanie and Karalyn received a lot of very positive feedback regarding Home Delivery, including: "best service in the world" and "the most amazing thing Lisle offers."

In recognition of America's 250th anniversary, Adult Services offered a variety of thematic displays and programs. Terry Lynch, nationally known actor, brought Paul Revere to life in the historical portrayal: *Paul Revere: Fight for the Right to Be Free.* Additionally, Dr. Marc Dluger, History instructor at College of DuPage, presented a program on the Revolutionary War. Our team also ensured we had plenty of relevant materials on display during June and July.

August

I am very proud to report that we reached a record high for this year's Summer Read! 807 adults signed up for this year's program (compared to 759 adults in 2025, 764 adults in 2024, and 512 adults in 2023). I attribute this success to the reputation we have built in the community for offering a fantastic program for adults and also to this year's very fetching tote bag prize. The most popular books logged were: *Yesteryear*, *Theo of Golden,* and *Remarkably Bright Creatures.*

In addition to awarding patrons a tote bag for completing Summer Read, we also have a grand prize winner each year. Every book logged is an entry into our grand prize drawing. Leaning into our *Plant a Seed, Read!* theme, our grand prize was a harvest basket stuffed with various library and gardening-themed goodies. Our winning patron was so delighted by her prize, she sent us a thank you card and wrote: "To all my friends at the Lisle Library: Thank you for all of the wonderful choices of items you picked for the planter container that I won. They are so me and exactly what I love for gardening and nature. You are all great and I appreciate the help you give me when I come in."

Adult Services hosted a special event: *Cool Jazz on a Hot Afternoon*. Patrons had the opportunity to experience a live music performance with vocalist Petra van Nuis and pianist Dennis Luxion. Our programming team is endeavoring to present live music offerings at least once a quarter as a result of patron feedback. I'm pleased to write that this event was very well received. We look forward to presenting more live music throughout the year.

September

Speaking of record highs, we had approximately 800 people at our annual Fall Fest (compared to 700 people last year). Patrons were invited to enjoy apple cider donuts from Allegreti's Bakery, visit various farm animals at a petting zoo, get their photo taken in our festive outdoor photobooth, race through an inflatable obstacle course, and check-out some fall-themed Library materials. Personally, I was responsible for handing out the donuts and I can report that 630 donuts were given out within the first 45 minutes of the event. I would also be remiss not to acknowledge the Lisle Woman's Club who sent us two volunteers to help me at the donut table. Kathy and Eileen stuffed donuts into paper sleeves while I managed the line. I am grateful for their assistance as it allowed me to focus on distribution and keeping the line moving as quickly as possible. This was our fifth annual Fall Fest and it is such a joy to see its success continue to grow. Our team is so proud of the fact that the LLD has made quite the name for itself in the community regarding our large-scale programming.

Our book club outreach service continues to grow! For reference, we serve local book clubs (those that meet outside of the library) in a variety of ways, including: providing Book Club in a Bag, facilitating obtaining multiple copies of a single title via inter-library loan, offering suggestions for potential discussion titles, and curating discussion guides upon request. The local book clubs utilizing our services range from groups that meet at nearby senior living facilities to neighborhood clubs and friend groups. I am immeasurably grateful to the AS librarians who help me juggle the many requests coming in, especially as we recently added another group to our roster this fall! This is a lesser-known service we offer, so I'm pleased that word is getting out to our local clubs that their Library is available to help.

Respectfully Submitted,

Elizabeth Hopkins



Karalyn and a Home Delivery patron



Fall Fest 2026



Fall Fest 2026



Fall Fest 2026

Youth Services Report–October 2026

News:

- As of September, patrons can once again check out materials at the Youth Services Desk. YS Staff has received positive feed-back from patrons on this.
- Alex Thomas installed new videogame consoles that are available for in-house. There is now a Switch 2 in both the Youth Department and the Teen Room.

Programs:

- Youth Services concluded our third annual *PageTurners* Reading Challenge. Twenty-five children completed all twelve Greek God-themed challenges, and earned a lightning bolt neon sign as their grand prize.
- Our monthly evening pajama storytimes continue to be a popular program option for families unable to attend our morning storytimes. The themes included summer bugs, picnics, and clubhouses.
- In July, Emily Walker and Isolda Page hosted two Speed Puzzling programs for ages 10 and up. Eleven groups competed to put together a 500-piece puzzle the fastest. The winning team completed the puzzle in 47 minutes and 33 seconds.
- Youth Services hosted a reptile show from Crosstown Exotics and the COD Theater's *Sherwood's Merry Mateys* in July as part of our Summer Performer Series, which is coordinated by Cristina Kuch.
- John Ferrari collaborated with Venardos Circus to put on a fun and well-attended Circus Storytime.

Youth Book Clubs and Reading Programs

The *Check 'Em Out* group for Grades 4-6 read and discussed the following titles with Emily Walker and Isolda Page:

- *Ungifted* by Gordon Korman
- *Clean Getaway* by Nic Stone
- *Tumble* by Celia C. Perez

PageTurners participants read titles of their choosing that fit the following themes:

- Poseidon: The sea
- Hermes: Travel
- Books with a red cover

Displays

Joann Sheahan and Lexy Twidell prepared displays for the following topics:

- America's 250th Birthday
- Ice Cream
- Disability Pride
- Pirates
- Back to School
- Biographies
- Hispanic Heritage

- Farm Animals
- Library Card Sign-Up Month
- Deaf Awareness

Sidewalk Stories

The following were featured in our Library Sidewalk Stories walk, prepared and installed by Joann Sheahan and Lexy Twidell:

- July: *That's What Dinosaurs Do* by Jory John; illustrated by Pete Oswald
- August: *Take Your Pet to School Day* by Linda Ashman; illustrated by Suzanne Kaufman
- September: *How to Make an Apple Pie and See the World* by Marjorie Priceman

Community Outreach Highlights:

Youth Services staff Mallory Caise, John Ferrari, Katie McMahon, Joann Sheahan, and Emily Walker performed outreach storytimes at the following organizations and interacted with a total of 797 children in the community during the first quarter:

- Bright Horizons
- Chesterbrook
- Gentle Learning Preschool
- Giant Steps
- Joy of Learning Kids Academy
- KinderCare
- Kindi Academy
- Lisle Elementary
- Pathway Connections
- St. Joan of Arc School
- Trinity Preschool

Professional Development:

- In July, Katie McMahon and Emily Walker attended Anderson's Bookshop's LITapalooza, a literacy fest for educators.
- In July, Mallory Caise attended Anderson's Bookshop's YA Midwest, a young adult book festival.
- Emily Walker served on School Library Journal's Best Books for Young Adults 2026 Committee.
- Katie McMahon served on the Illinois Monarch Award Pre-Reader Selection Committee.

Respectfully Submitted,
Katie McMahon, Director of Youth Services

Circulation Services Department Quarterly Board Report
1st Quarter FY26/27

Outreach Events

Circ. Paraprofessional Brianna, Karalyn from Adult Services (AS), and Mallory from Youth Services (YS) participated in the Museums at Station Park's Annual Depot Days event in September.

On September 10, Circ. Paraprofessional Stephanie and Home Delivery Coordinator Karalyn visited the Villa St. Benedict Retirement Community for its annual vendor fair. It was very busy, and the LLD's table was popular. They spoke to nearly 70 people. Karalyn helped a few residents access Libby and gave others help on tablets and digital devices. Stephanie registered 17 new patrons. There were many positive comments made about the Library and Home Delivery.

On August 4, select Library staff attended the annual National Night Out event at the Lisle Police Station, and they spoke to over 370 attendees.

At the Lisle French Market on July 11, Brianna and Lori from AS promoted the LLD to over 130 people.



National Library Card Sign-up Month 2026

During September, Circ. Desk staff gave out lollipops to patrons who registered for an LLD card.

In September alone, there were 140 new LLD card registrations. Not everyone wanted one, but we ended up distributing over 40 lollipops.

We also had a large bowl of Dum Dums on hand for anyone who asked for one.

Fall Fest 2026

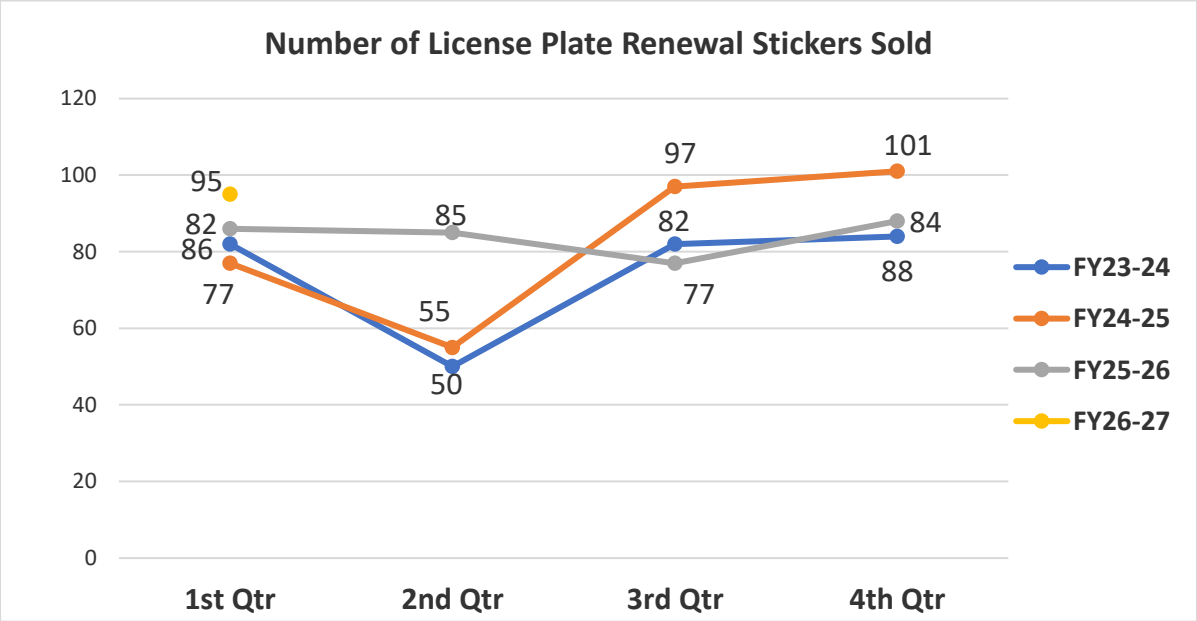
Circ. Associate Leigh and I were working at the recommended reads table, and we registered five new LLD patrons, checked out 12 items, and distributed several Dum Dums to anyone who was interested.

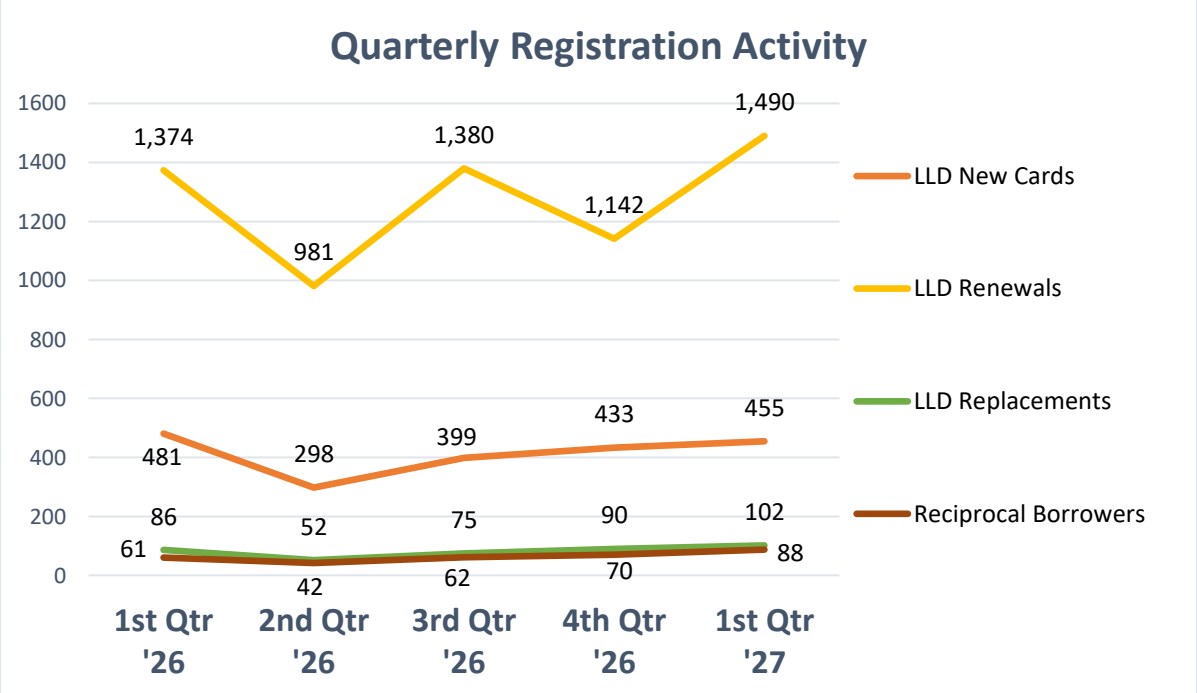
For the Staff/Department Pumpkin Contest, Leigh created an awesome *Legend of Sleepy Hallow*-themed pumpkin for Circ. *(photo at right)*. It came in second place.

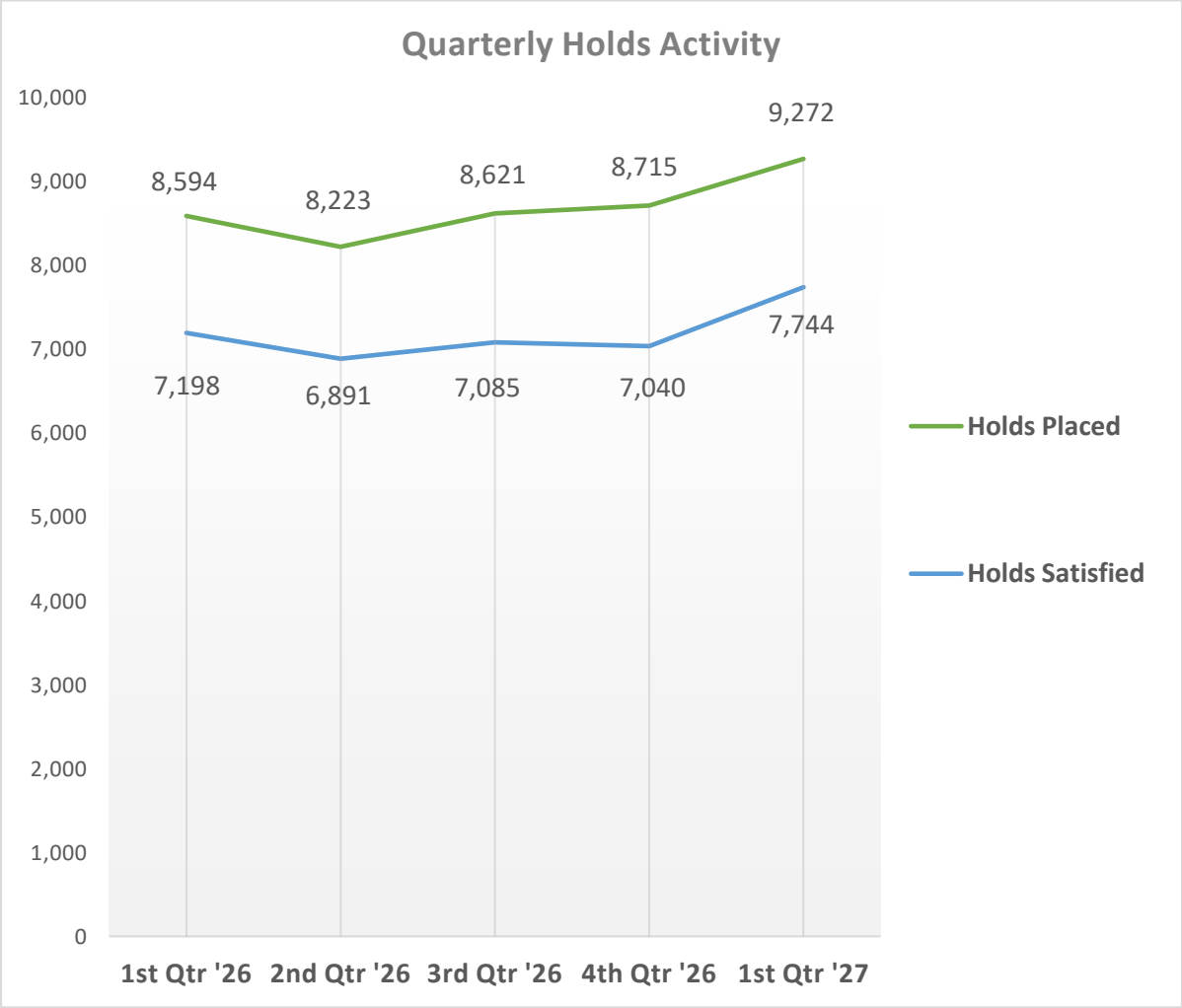


Illinois License Plate Renewal Stickers

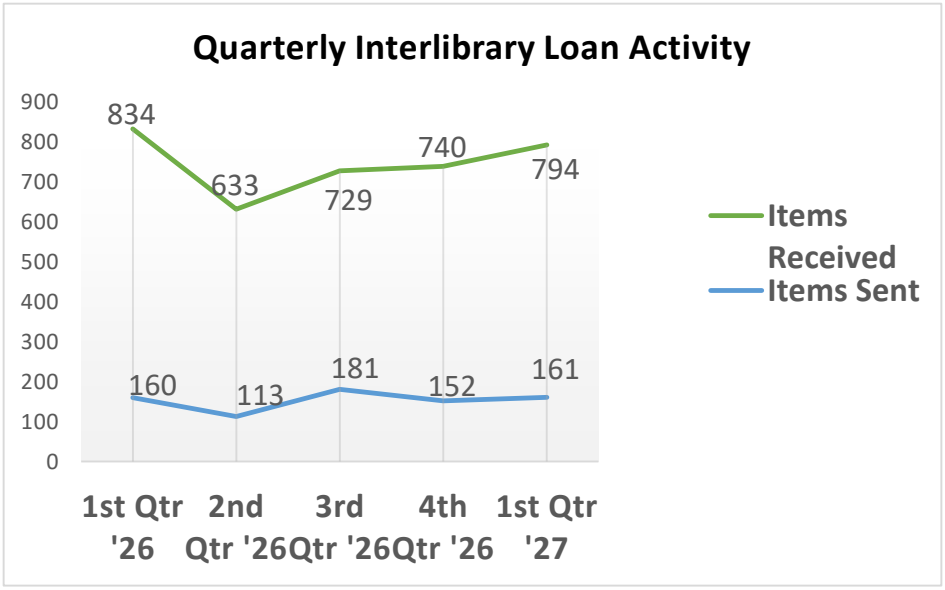
Circ. Desk staff sold 95 stickers during the first quarter of FY26/27.







I am pleased to report that there was a considerable increase in the number of holds placed and checked out (satisfied) during this quarter compared to the previous quarters.

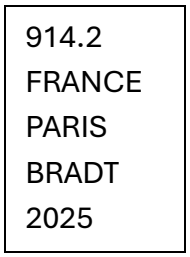


Respectfully Submitted by Paul Hurt, Director of Circulation Services

TECHNICAL SERVICES 1st QUARTER FY2026/2027

LLD and Technical Services remain committed to optimizing collection accessibility and browsability. TS collaborated with Youth Services to relabel Events and Geography nonfiction titles, ensuring the classification better reflects how schools teach the subject and how children process historical events. Additionally, Technical Services is starting a comprehensive travel collection relabeling project to streamline shelf browsing. By integrating standard Dewey Decimal Classification with descriptive text, the updated spine labels will display the country, sub-region, or city, alongside the specific publisher (e.g., Lonely Planet, Fodor's) and the publication year.



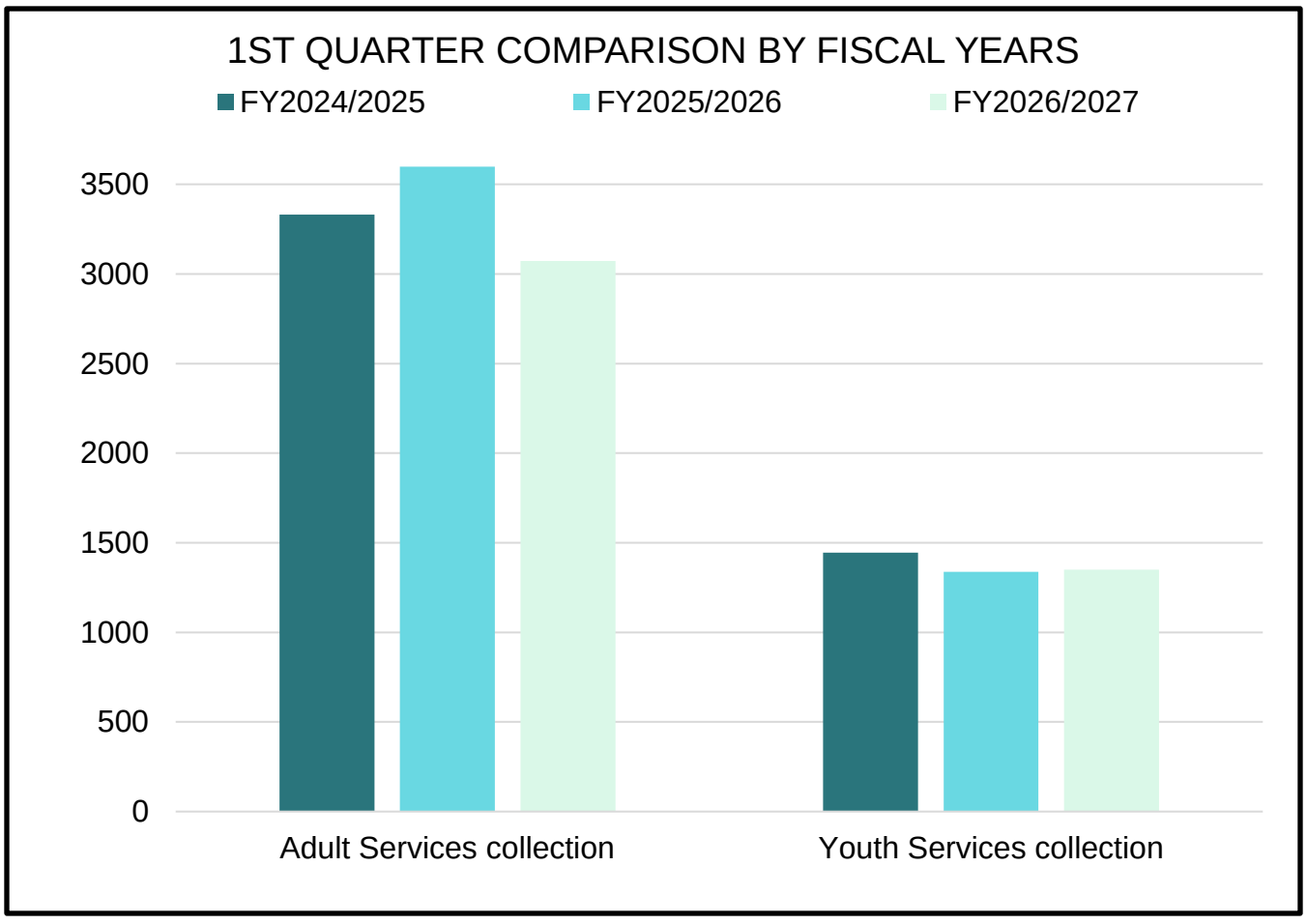


Staff members continue to prioritize professional development to stay current with library skills and professional standards. During the first quarter, TS staff attended a hands-on book repair workshop, participated in educational webinars regarding upcoming OCLC developments, and programs from the Library of Congress regarding modern cataloging standards.

The Technical Services department enjoyed participating in this year’s Fall Fest, providing a valuable opportunity to engage directly with our patrons. The entire department collaborated on a "witchy rubber ducky" haunted house for the pumpkin carving event. While we didn’t win, the project successfully encouraged positive collaboration and fostered teamwork.

Respectfully submitted by Laura Murff, Director of Technical Services

MATERIAL ADDED 1st QUARTER FY 2026/2027	
Adult Services Collection	
AS Fiction Books	1091
AS Non-Fiction Books	980
AS Audio/Visual	402
AS Periodicals	599
Adult Services Total	**3072**
Youth Services Collection	
YS Fiction Books	875
YS Non-Fiction Books	381
YS Audio/Visual	61
YS Periodicals	32
Youth Services Total	**1349**



RESOLUTION 26-03

RESOLUTION TO DETERMINE ESTIMATE OF FUNDS
NEEDED FOR 2026-2027 FISCAL YEAR

WHEREAS, The Lisle Library District must file on or before December 31, 2026, its Levy Ordinance for the 2026-2027 fiscal year; and

WHEREAS, pursuant to the Truth in Taxation Law (35 ILCS 200/18-55 et. seq.), the Lisle Library District must determine not less than 20 days prior to adoption of its Levy Ordinance the amounts of money estimated to be raised by taxation for the 2026-2027 fiscal year upon the taxable property in said Library District.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED by the Board of Library Trustees of the Lisle Library District that the amount of money estimated to be raised by taxation for the 2026-2027 fiscal year upon the taxable property in said Library District shall not exceed $5,048,659.00

ADOPTED this 21st day of October, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

_____
Emily Swistak, President of the LLD Board of Trustees

ATTEST:

_____
Joshua Martin, Secretary of the LLD Board of Trustees

DRAFT

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATE OF AUTHENTICITY

I, Joshua Martin, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois, do hereby certify that at a regular meeting of said Board of Trustees held on the 21st day of October, 2026, the foregoing resolution: RESOLUTION 26-03 RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR 2026-2027 FISCAL YEAR was duly passed by the Board of Trustees.

_____

Joshua Martin
Secretary, Board of Trustees
Lisle Library District
DuPage County, Illinois

DRAFT

RESOLUTION 26-04

RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION ("LIMRICC")

BE IT RESOLVED by the Board of the Lisle Library District (hereinafter referred to as the "Library") as follows:

1. Authority: This Resolution is adopted pursuant to the Intergovernmental Cooperation of the Clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, the Library Systems Act, and the Illinois Public Library District Act (or the Illinois Local Library Act where applicable).

2. Findings:

A. The Library Insurance Management and Risk Control Combination (LIMRiCC) has heretofore been established by Intergovernmental Agreement among existing public libraries and library systems to provide the following programs:

__X__ 1. The Unemployment Compensation Program

__X__ 2. The Employee Benefits Program

A copy of the Intergovernmental agreement providing for these programs is attached hereto as Exhibit A.

B. It is in the best interest of the Library to participate in such of the above programs as are indicated by a checkmark in the appropriate box.

3. Authorization: That the President and the Secretary of this Library are, therefore, authorized and directed to execute an Intergovernmental agreement providing for the risk management and authorizing Membership in LIMRiCC for the programs hereinabove indicated, the Intergovernmental Agreement to conform substantially to the Intergovernmental Agreement attached hereto as Exhibit A and effective on January 1, 2027.

DRAFT

Adopted this day 21st of October, 2026, pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

LISLE LIBRARY DISTRICT:

Attest:

_____

Emily Swistak, President

_____

Joshua Martin, Secretary

DRAFT

RESOLUTION 26-05

AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRICC) TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

WHEREAS, the Intergovernmental Agreement providing for Risk Management and authorizing membership in the Library Insurance Management and Risk Control ("LIMRiCC") (hereinafter referred to as "Agreement") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC and to reflect the current policies and practice; and

Whereas, the Board of the Library of the Insurance Manage and Risk Control Combination desires to now propose substantive changes to the IGA that will update the LIMRiCC Intergovernmental Agreement; and

Whereas, the Board of the Library of the Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of the Library and Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

Section 1: That the recitals set forth above are incorporate as Section 1 of this Resolution.

Section 2: It is proposed that "Public Libraries" are included as an entity that can enter into a contract with LIMRiCC, along with "Library Districts, [Public Libraries], Boards of Library Trustees, Library Systems, and Intergovernmental Entities that provide services to Public Library Districts."

Section 3: It is proposed that Article I (C)(2) "Agreements of Members" be amended to: "The LIMRiCC **Board** may contract with private or public ~~corporations~~ **consultants** for assistance in the processing of claims and the member will share in the cost of administering and paying the claims as provided in this contract."

Section 4: It is proposed that Article I (C)(3) "Agreements of Members" be amended to: ""The member shall make these payments in equal quarterly installments due on the 15th day of April, July, October and January of each year. A late fee of ~~$50.00~~ **one hundred ($100.00)** dollars will be issued for any paperwork or payment submitted after the due date. The Board of LIMRiCC shall have the authority to increase the late fee by up to ten percent (10%) in a calendar year."

Section 5. It is proposed to eliminate outdated language in Article I (E)(1) "Period of Coverage": "~~The initial coverage provided by LIMRiCC shall include all claims by members for persons whose employment is terminated by such member during the period from July 1, 1993, through December 31, 1993.~~ Coverage shall be continued from year to year ~~thereafter~~ on a calendar year basis, unless terminated therein."

Section 6: It is proposed that Article II "The Self-Insurance Program" of the former agreement be entirely eliminated. This is an insurance product no longer provided by LIMRiCC.

DRAFT

Section 7: It is proposed that in the updated IGA, the new Article II be titled, "EMPLOYEE BENEFIT INSURANCE PROGRAM"

Section 8: It is proposed that in Article II (A)(1) "Purchase of Health Insurance Plan" that "Health Insurance" be added to the list of the products that LIMRiCC provides to its members:

- **Health Insurance**
- Life insurance Benefits
- Accidental Death and Dismemberment Benefits
- Employee Assistance Benefits
- Dental Insurance
- Vision Insurance

Section 9: It is proposed that in Article II (A)(1) "Purchase of Health Insurance Plan" that language be added allowing former members of the WIN network to purchase short- and long-term disability insurance: "Furthermore, short term and long term disability insurance will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026. Notwithstanding anything to the contrary in this Section H, individuals who were receiving disability coverage from Member as of 1/1/2026 and were considered part-time employees but only worked a minimum of 17.5 hours per week will remain Qualified Employees solely for the purposes of receiving disability coverage. By arranging for the purchase of these insurance products on behalf of all Members, LIMRiCC can achieve savings in premiums."

Section 10: It is proposed that in Article II (A)(2) "Changes in Participant Administration Fee" that the words "or special" be added to a sentence: "The Board of Directors has the authority to change any component of the Administrative fee at any regular **or special** meeting of the Board of Directors, provided all Members of the Insured Participants of the Program have been provided with thirty (30) days' notice of said meeting and of the proposed change to the Base Administration Fee and/or the Participant Administration Fee, which proposed change must be included on the meeting agenda."

Section 11: It is proposed that in Article II (H) "Employee Qualifications" that the following bolded print be added: "Members may set stricter requirements for their employees to be eligible for the Program, except that Members are required to provide and pay for life insurance for all full-time employees **on an employer-paid basis** unless a full-time employee specifically opts out of the life insurance benefit. **Employees may opt out of the life insurance coverage and Members may offer voluntary life insurance for those seeking additional coverage.** Each member is responsible for retaining and housing documentation […]"

Section 12: It is proposed that in Article II (J) "Mandatory Member Meetings" that following bolded print be added: "Each Member must have at least one (1) representative (Library Director/Administrator, other administrators, or his/her designee) in attendance, either in person or via electronic attendance, at a minimum of one meeting per year. Effective with the ~~2024~~ **2027** plan year, failure to have (1) representative attend without good cause, will result in a fee of **one hundred and fifty** ($150) **dollars."**

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Section 13: It is proposed that in Article II (M) "New Membership" that new members, including members joining from the WIN pool must participate in the program for two years. It adds the following language: "New members must participate in the Program for at least two years."

Section 14: It is proposed that in Article II (O) "Refund Adjustment Policy for HIP" that "90 days" also be spelled out to 'ninety days.'

Section 15: It is proposed that in Article II (P) "Term of the Program" that outdated language be removed: "LIMRiCC has been operating a purchase of health insurance program since on or about March 1, 1994 for the purchase of health insurance products. This ~~revised Article III and~~ Program ~~amends LIMRiCC's purchase of health insurance program and shall become effective on the 1st day of December, 2015, provided that by such date that there are no less than twenty (20) members of LIMRiCC who have elected in writing to participate in the Program, and~~ shall continue in effect ~~thereafter~~ until terminated."

Section 16: It is proposed that in Article II (P)(1): "Term of the Program" that the following bolded language be added: "Members shall have the right to cancel participation in the Program by providing **one hundred and twenty** (120) days written notice to the Board of Directors. **In the event that a Member cancels participation in the Program, the Member will not be allowed to rejoin unless at least two (2) years have passed and the member has at least fifty-one (51) enrolled lives for six (6) consecutive months."**

Section 17: It is proposed that the email address be changed from ~~mtannehill@limricc.org~~ to benefits@limricc.org for the purposes of notices or communication with LIMRiCC electronically.

Section 18: It is proposed that in Article III (A)(2) to reword this clause thusly: "To furnish full cooperation ~~with LIMRiCC's attorney's, claims administrator~~ **by** ~~**with**~~ any agent, employee, officer, or independent contractor **with** LIMRiCC's **attorneys or claims administrator** relating to the purposes and powers of LIMRiCC.

Section 19: It is proposed that Article III (B) (3) "Rights of Members" that the outdated language relating to Metropolitan Library System be eliminated: ~~When rights of Members to participate in benefits are dependent on the length of time in participation, the member shall be credited for its participation in the predecessor programs of the Metropolitan Library System (formerly Suburban Library System)."~~

Section 20: The proposed effective date of the amendments is December 16, 2026.

Section 21: That the President of the Board is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

Section 22: This Resolution shall be in full force and effect immediately upon its adoption.

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Adopted by the Library Insurance and Risk Control Combination this 16th Day of September, 2026.

Adopted by the Lisle Library District this 21st Day of October, 2026.

By: _____
Emily Swistak, President

Attest:

_____
Joshua Martin, Secretary

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RESOLUTION 26-06

AMENDING THE AMENDED BY-LAWS OF THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRICC) ORGANIZATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE BY-LAWS OF THE ORGANIZATION

WHEREAS, the By-Laws governing the organization of the Library Insurance Management and Risk Control Combination ("LIMRiCC") has been amended from time to time by the Members of LIMRiCC to adhere to the changing needs of the Members of LIMRiCC, the organization itself, and to reflect the current policies and practice; and

Whereas, the Board of the Library of the Insurance Manage and Risk Control Combination desires to now propose substantive changes to the By-Laws that will update the LIMRiCC By-Laws; and

Whereas, the Board of the Library of the Insurance Management and Risk Control Combination believes it is in the best interest of LIMRiCC to make such changes.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of the Library and Insurance Management and Risk Control Combination ("LIMRiCC"), as follows:

Section 1: That the recitals set forth above are incorporate as Section 1 of this Resolution.

Section 2: It is proposed that in Article I, "Change of Name," that the entity's name **remain** Library Insurance Management and Risk Control Combination that is "voluntarily established by contracting Library Systems, ~~including the Metropolitan Library System,~~ Boards of Library Trustees, **Public Libraries,** Library Districts, and Intergovernmental Entities that provide services to Public Libraries, Library Districts, and Library Systems (Members)."

Section 3: It is proposed that Article II "The Previous Programs" be renamed to "Purpose-Limitation of Participation".

Section 4: It is proposed that the first paragraph of Article II "Purpose –Limitation of Participation" be amended to read (**Bolded is added text)**: "The purpose of LIMRiCC is to provide conventional insurance coverage and/or self-insurance for claims against its Members, including any one or more of the following types of insurance coverage: **Health; Life; Accidental Death and Dismemberment; Employee Assistance Program; Dental; Vision; certain ancillary voluntary products; Unemployment Compensation. Furthermore, long-term disability will be offered to current members of the Wellness Insurance Network (WIN) as of September 1, 2026."**

~~Building and Contents General~~

~~Liability~~

~~Automobile Liability~~

~~Errors and Omissions~~

~~Worker's Compensation~~

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~~Boiler and machinery~~

Section 5. It is proposed to eliminate outdated language in Article II "Purpose-Limitation of Participation" regarding previous programs: "~~The following programs have previously been established by agreement between the Suburban Library System, Metropolitan Library System, and participating Libraries:~~

~~A. The Unemployment Compensation Pool~~
~~B. The Program providing Joint Self Insurance~~

~~These Programs established by LIMRiCC are referred to herein as the "Previous Programs."~~

~~It is the intent that the Previous Programs be continued through the agreements with LIMRiCC without interruption of coverage and providing credits where indicated from the prior coverage.~~

~~All credit balances in Member's accounts under the Previous Programs shall be transferred to the Member's accounts under the LIMRiCC Program. There shall be no interruption of coverage from the Previous Program."~~

Section 6: It is proposed that Article IV "Directors and Officers," paragraph A, be amended. Text that is **bolded** is added. "There is hereby established a Board of Directors of LIMRiCC. The Board of Directors of LIMRiCC **currently** ~~shall~~ consists of **five** Board members at Large. **Effective January 1, 2027, four (4) current members of WIN will join the Board thereby creating a Board of nine (9) members. At the first Board meeting in January 2027, Board Officer Elections shall take place as provided in paragraph E below."**

Section 7: It is proposed that in Article IV, (B) "Directors and Officers", the paragraph be modified as followed. **Bolded** text is additional text: "**In Spring 2027 and each Board election thereafter,** the call for **Board** candidates will be conducted from January 1 to January 31 with the electronic voting to be held from February 15 through March 31. Each Member will have one (1) vote for each slated position. ~~No individual will serve more than two (2) consecutive terms as Board Member at Large.~~ **Unless otherwise specified in Paragraph C, the term for the Board Member at Large is three (3) years."**

Section 8: It is proposed that in Article IV (C) "Directors and Officers" that the paragraph be modified as follows. **Bolded** text is additional text: ~~The first term for Board Members shall begin on April 1, 2010.~~ For the, **Spring 2027 elected** term, the ~~three~~ **seven** Board members who receive the most votes shall serve for **three** ~~two~~ years, **the candidate with the eighth highest vote will serve for two years, and the candidate with the ninth highest vote will serve for one year.** In the event of a tie, the Board members that will serve for two years will be determined by a lottery. **The intent is for the Board to be comprised of nine (9) for the 2027 term, eight (8) for the 2028 term, and seven (7) for the 2029 term and thereafter.** […] Thereafter all Board Members shall serve for ~~two~~ **three** year terms."

Section 9: It is proposed that in Article IV (E) "Directors and Officers" that the paragraph be modified as follows. **Bolded** text is additional text: "The Board of Directors of LIMRiCC shall **elect** ~~appoint~~ from among their number a ~~Chairman~~, **President,** a Vice-President, Secetary, and Treasurer. The Board of Directors may also appoint additional officers and assign duties to them. **At the first**

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Board meeting in January 2027, Board Officer elections shall take place. Officer elections shall again take place in June/July 2027 once the newly elected board is seated."

Section 10: It is proposed that in wherever in the bylaws the text uses the term *Chairman,* it should be now be replaced with the term **President.** It is further proposed that wherever the text uses the term *Vice-Chairman,* it should be replaced with the term **Vice-President.**

Section 11: It is proposed that in Article IV (K) "Directors and Officers" that the following **bolded** print be added: "[…] At least four (4) prior written notice of regular of special meetings shall be given to all Directors and an Agenda specifying the subject of any special meeting shall accompany any such notice. Such notice may be given by electronic mail or US mail. **Remote attendance is permitted subject to the in-person attendance of a quorum."**

Section 12: It is proposed that in Article V (A)(1) "Power of the Board of Directors" that following bolded print be added: ""LIMRiCC staff **and agents** are designated to managed the LIMRiCC programs, provided the annual compensation for these services shall not exceed the following without the consent of fifty percent (50%) of the Members."

Section 13: It is proposed that in Article VI(C) "Liability of LIMRiCC, Its Officers and Directors" that language be added saying: **"The Board will obtain standard Director and Officers and Errors and Omissions coverage policies for the Board Members."**

Section 14: It is proposed that in Article IX that the LIMRiCC address be modified to the current address: 668 N. River Rd, Naperville, IL 60563.

Section 15: The proposed effective date of the amendments is December 16, 2026.

Section 16: That each Member that will be affected by these proposed amendments shall receive written notice of proposed amendments and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendments. The notice shall be given not more than 90 days before the proposed effective date of the amendment, either by electronic mail or the US mail.

Section 17: That the proposed amendments set forth in this Resolution shall be adopted upon receiving the affirmative vote of at least two-thirds (2/3) of the Members entitled to vote on such amendment.

Section 18: That the President of the Board is authorized and directed to sign and the Secretary is authorized and directed to attest to this Resolution.

Section 19: This Resolution shall be in full force and effect immediately upon its adoption.

Adopted by the Library Insurance and Risk Control Combination this 16th Day of September, 2026.

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Adopted by the Lisle Library District this 21st Day of October, 2026.

By: _____

Emily Swistak, President

Attest:

_____

Joshua Martin, Secretary

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PROPOSED AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT BALLOT

The Library Insurance Management and Risk Control Combination ("LIMRiCC") Board of Directors adopted a Resolution setting forth proposed amendments to the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination ("IGA") and to the By-Laws of the Organization. These changes are being made to allow the Wellness Insurance Network (WIN) Libraries to join our pool, as well as to fully clean up the language of the IGA. The proposed changes are fully set forth in the enclosed Resolution. A "clean" copy of the IGA and the by-laws is being provided to you.

The proposed amendments are being provided in **two (2) Resolutions**.

Both must be approved by the Library's Board of Trustees and signed copies must be returned. Ballots must be returned for **both amendments.**

AMENDING THE AMENDED INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK COMBINATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE INTERGOVERNMENTAL AGREEMENT

The date that the proposed amendment is to become effective is December 16, 2026.

Members are invited to vote to "Approve" or "Disapprove" this propose amendments.

APPROVE_____X_____ DISAPPROVE_____

Each LIMRiCC Member entitled to vote must return its ballot (two ballots total) to LIMRiCC on or before 5 pm on **December 15, 2026.**

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PROPOSED AMENDMENTS TO THE BY-LAWS BALLOT

The Library Insurance Management and Risk Control Combination ("LIMRiCC") Board of Directors adopted a Resolution setting forth proposed amendments to the Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination ("IGA") and to the By-Laws of the Organization. These changes are being made to allow the Wellness Insurance Network (WIN) Libraries to join our pool, as well as to fully clean up the language of the IGA. The proposed changes are fully set forth in the enclosed Resolution. A "clean" copy of the IGA and the by-laws is being provided to you.

The proposed amendments are being provided in **two (2) Resolutions**.

Both must be approved by the Library's Board of Trustees and signed copies must be returned. Ballots must be returned for **both amendments.**

AMENDING THE AMENDED BY-LAWS OF THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC) ORGANIZATION TO ALLOW FOR SUBSTANTIVE AMENDMENTS TO THE BY-LAWS OF THE ORGANIZATION

The date that the proposed amendment is to become effective is December 16, 2026.

Members are invited to vote to "Approve" or "Disapprove" this propose amendments.

APPROVE_____X_____ DISAPPROVE_____

Each LIMRiCC Member entitled to vote must return its ballot (two ballots total) to LIMRiCC on or before 5 pm on **December 15, 2026.**

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LIMRiCC

The Library Insurance Management and Risk Control Combination

INTERGOVERNMENTAL AGREEMENT

PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

AMENDED DECEMBER 16, 2026

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INTERGOVERNMENTAL AGREEMENT PROVIDING FOR RISK MANAGEMENT AND AUTHORIZING MEMBERSHIP IN THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

In consideration of the agreements hereinafter provided, the Board of Trustees of the Lisle Library District , hereinafter referred to as "Library" or "Member" and the Library Insurance Management and Risk Control Combination, hereinafter referred to as "LIMRiCC" (an intergovernmental entity voluntarily established by contracting Library Systems, Public Libraries, Boards of Library Trustees, Library Districts and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems), agree as follows:

The Lisle Library District agrees to participate in the following Programs (the Programs) with LIMRiCC:

☑ The Unemployment Compensation Program (UCGA)

☑ The Employee Benefit Insurance Program.

ARTICLE I. THE UNEMPLOYMENT COMPENSATION CLAIM PROGRAM.

A. Findings and Authority.

1. Unemployment claims against Library Districts, Public Libraries, Boards of Library Trustees, Library Systems, and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems can be handled more economically and efficiently if claims are processed on a volume basis.

2. The centralization of administration of these claims is consistent with the goals of the Intergovernmental Cooperation Clause of the Constitution of the State of Illinois (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and is further authorized by 820 ILCS 405/1405.

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3. The members and LIMRiCC, therefore, agree to the Provisions hereinafter set forth for the centralized management of unemployment compensation claims.

B. <u>Definitions – (Article I).</u>

Unless otherwise indicated, terms used herein are defined as provided in "An Act in Relation to Unemployment insurance" approved June 30, 1937, as amended

"Claims" – The Unemployment Compensation Claims made against the Members.

"Final Rate" is defined as fifteen percent of the Rate. In other words, "Final Rate" = Rate/(1-.15).

"Investment Dividend" is defined as Investment Income, if greater than zero.

"Investment Income" is defined as the Total Dividend minus the Underwriting Dividend.

Where the term "LIMRiCC" is used, it shall include LIMRiCC and any private or public corporation it shall retain to assist in the administration and payment of claims unless the context indicates otherwise.

When the term "Member" is used, it shall refer to any entity participating in the Unemployment Compensation Program.

"Member employee" shall include each employee of the Member covered by the Unemployment Compensation Act.

"Member Experience" is defined as the sum of three years of claims divided by the sum of three years of taxable payroll for each Member. In other words, "Member Experience" = Sum ("3 years of claims") / Sum ("3 years of taxable payroll").

"Member Investment Dividend" is defined as the Investment Dividend multiplied by the Premium divided by the total premium. In other words, "Member Dividend" = Investment Dividend * Premium/Total Premium.

"Member Profit" is defined as premium minus claims, where premiums exceed claims.

"Pooled Account" – All assets of LIMRiCC devoted to the Unemployment Compensation Program.

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"Pool Experience" is defined as the total of three years of claims divided by the total of three years of taxable payroll for the pool. In other words, "Pool Experience" = Total 3 years of claims / Total 3 years of taxable payroll.

"Pool Profit" is defined as the sum of "Member Profit."

"Profitable Members" – means those Members whose premiums exceed claims made.

"Program" – The Unemployment Compensation Program pursuant to this Agreement.

"Rate" is defined as fifty percent of the Member Experience plus fifty percent of the Pool Experience. In other words, "Rate" = ½ x Member Experience + ½ x Pool Experience.

"Reserve Account" – An account to be maintained at $1,000,000 subject to temporary reductions for payment of mandated claims, and not available for refunding except on the termination of the Unemployment Compensation Program.

"Underwriting Dividend" is defined as the Underwriting Income, if greater than zero.

"Underwriting Income" is defined as the total premiums subtracting the total claims.

C. <u>Agreements of Members.</u>

1. To designate LIMRiCC to process the claims of the Member.

2. That LIMRiCC Board may contract with private or public consultants for assistance in the processing of claims and the member will share in the cost of administering and paying the claims as provided in this contract.

3. That each year this Agreement is in effect, each Member shall pay to LIMRiCC:

   (a) The Rate multiplied by the wage base set by the State of Illinois; and

   (b) The Final Rate, as defined herein.

   The Member shall make these payments in equal quarterly installments due on the 15th day of April, July, October and January of each year. A late fee of one hundred ($100.00) dollars will be issued for any paperwork or payment submitted after the due date. The Board of LIMRiCC shall have the authority to increase the late fee by up to ten percent (10%) in a calendar year.

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4. At such time as merit rating is established for the Member, as hereinafter provided, the above payments shall be adjusted accordingly.

5. To elect to be a reimbursing employer during the term of this Agreement.

6. That appropriate personnel of the Member will attend meetings conducted by LIMRiCC regarding procedures to reduce claims and that the Member will utilize these procedures.

7. To cooperate in all respects with LIMRiCC so that it can exercise the rights, duties and obligations of the Member as an employer concerning claims.

8. To provide LIMRiCC or its designee with information regarding the facts and circumstances of the termination of any of the Member employees within one working day from termination.

9. To furnish LIMRiCC with copies of all reports of Member employees required by the State pursuant to the Unemployment Compensation Act.

10. To permit inspection and audit of Member payroll records by LIMRiCC at such times as the inspection or audit does not interfere with the conduct of business. The Member will provide LIMRiCC with a copy of the quarterly report of Member employees.

11. To comply with such other reasonable rules and regulations as may be established by LIMRiCC for the administration of the Agreement.

12. To permit LIMRiCC to elect not to protest or object to claims or file appeals for allowed claims, provided that the Member shall have the option to defend the claims itself if LIMRiCC elects not to defend. The Member must notify LIMRiCC within two (2) working days of the receipt of the claims, but not later than the due date of any protests, objections or appeals to such claims, if the Member wishes to exercise its option to defend the claims. If the Member has timely notified LIMRiCC of the Member's exercise of this option, LIMRiCC will advise the Member within two (2) working days of the receipt of the claim by LIMRiCC, but not later than the due date of protests, objections, or appeals to such claims, if LIMRiCC elects not to defend.

13. To furnish LIMRiCC, or its designee, notice of claims within two working days of the receipt of the claims by the Member, but not later than the due date of any protests, objections or appeals to such claims. In addition, the Member will furnish LIMRiCC such information regarding the claims as LIMRiCC may require.

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14. To furnish a power of attorney or similar authority to the agent processing claims on behalf of LIMRiCC.

D. <u>Powers and Duties of LIMRiCC.</u>

The powers and duties of LIMRiCC are as follows:

1. To act as the designated agent of the Member in the processing and defending of claims subject to the right of LIMRiCC to delegate these responsibilities as provided herein, and to deposit all payments received pursuant to this Agreement in a separate and distinct bank account to be held, administered and paid over as herein provided. Where funds are available for investment they will be deposited in interest bearing accounts or otherwise lawfully invested.

2. To pay allowed claims against Member employers.

3. To file in the name of and in behalf of Member, protests, objections or appeals to claims that, in the judgment of LIMRiCC, are filed by claimants who are not eligible or who are disqualified pursuant to the Unemployment Compensation Act. LIMRiCC, in its determination, shall exercise that judgment usually exercised by responsible private employers under similar circumstances.

4. To cause an evaluation to be conducted for appropriate Member personnel.

5. To cause training programs concerning the Unemployment Compensation Act to be conducted for appropriate Member personnel.

6. To assist in filing for a refund with the IDES.

7. To maintain a separate record of the contributions made and the claims paid attributable to each Member, that shall be deducted from the credit balance.

8. To pay the reasonable charges attributable to the services rendered pursuant to this Program from first, the interest earned, and if this is insufficient, from the principal of the fund. These charges shall include, but not be limited to, contract payments for the services for audit expenses, attorneys' fees, equipment, supplies, reimbursement to LIMRiCC for its services and use of its facilities as provided in the By-Laws of LIMRiCC.

   The LIMRiCC Board of Directors shall manage or contract for services for this Program, provided the annual compensation for these services shall not exceed the Final Rate without the consent of fifty percent (50%) of the Members.

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9. To set the Rate for each Member as based on the experience of the Pool ("Pool Experience") and the experience of the individual Member ("Member Experience"). The Rate is calculated by adding ½ multiplied by the Member Experience to ½ multiplied by the Pool Experience. For new members, defined as those with less than three years experience in the Program, the Rate is calculated using the Pool Experience only.

10. To set forth as in the same manner as in Paragraph 9, if the evaluation establishes that the Member has a deficit balance, a merit rating may be established in excess of 2% but no more than 5%.

11. To authorize LIMRiCC at its option to purchase insurance from the Pooled Account to cover claims.

E. Period of Coverage, Withdrawal and Termination.

1. Coverage shall be continued from year to year on a calendar year basis, unless terminated as provided herein. In the event of termination by a Member, assets remaining in the Member's account and reserve account shall not be refunded. Members terminating with a deficit balance shall reimburse LIMRiCC for the deficit. Either party may terminate its participation in the Pooled Account pursuant to this Agreement by giving written notice at least ninety (90) days prior to December 31 of any year this Agreement is in effect and the withdrawal will then be effective as of December 31 of the year of withdrawal.

2. LIMRiCC shall continue to cover all claims of the Member's employees whose employment was terminated by the Member during the period this Agreement is in effect, provided the member is not in default; and provided further the Member shall pay any deficit in its account in the Pooled Account. A default in payment by the Member shall be deemed termination by the Member and LIMRiCC shall not cover claims made after the default.

ARTICLE II. EMPLOYEE BENEFIT INSURANCE PROGRAM.

A. Purpose.

It is the purpose of this agreement to create a program of LIMRiCC, namely, the Employee Benefit Insurance Program ("Program"). The Program shall consist of two (2) components: (1) the Purchase of Health Insurance Plan ("PHIP") and (2) the Self-Insured Health Insurance Plan ("SHIP"). For Administrative purposes, the Plans shall be collectively referred to as Health Insurance Plans ("HIP").

The creation of the various funds and accounts established as part of this Program are not intended by the Members or LIMRiCC to constitute the transaction of an insurance

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business within the State of Illinois. The intent of the parties is to separately establish a benefits program and to utilize LIMRiCC to achieve reduced costs of administration and insurance purchases by providing similar services to all Members and to require the Members to pay for and share the costs of such benefits.

1. Purchase of Health Insurance Plan ("PHIP").

Through PHIP, LIMRiCC shall provide for the purchase, on behalf of its Members, of certain insurance coverage for employees, spouses and dependents ("Insured Participants") of Members, under the terms and conditions set forth herein and in the By-Laws of LIMRiCC as in effect from time to time. Through PHIP, LIMRiCC will arrange for the purchase on behalf of Members of various insurance products, including, but not limited to, the following:

Health
Life Insurance Benefits;
Accidental Death and Dismemberment Benefits;
Employee Assistance Program;
Dental Insurance; and
Vision Insurance.

Furthermore, short term and long term disability insurance will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026. Notwithstanding anything to the contrary in this Section H, individuals who were receiving disability coverage from Member as of 1/1/2026 and were considered part-time employees but only worked a minimum of 17.5 hours per week will remain Qualified Employees solely for the purposes of receiving disability coverage. By arranging for the purchase of these insurance products on behalf of all Members, LIMRiCC can achieve savings in premiums.

2. Self-Insured Health Insurance Plan ("SHIP").

Through SHIP, LIMRiCC shall provide a self-insured health insurance plan that provides health insurance coverage, including prescription drug coverage, and dental insurance for Insured Participants of Members, under the terms and conditions set forth herein and in the By- Laws of LIMRiCC as in effect from time to time.

By operating a self-insured health insurance plan on behalf of all Members, LIMRiCC can achieve savings in premiums.

B. Authority.

This agreement is authorized by the intergovernmental cooperation clause as set forth in Article VII, Section 10 of the Constitution of the State of Illinois; by 5 ILCS 220/6 et seq.; and by the provisions of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.)

C. Member Contributions.

Members shall be responsible for paying three (3) separate fees to LIMRiCC: (a)

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the Administration Fee, (2) the PHIP Benefit Fee, and (3) the SHIP Benefit Fee ("Member Contributions"). LIMRiCC will invoice each Member for the amount of Member Contributions due on a monthly basis based on the coverage elected by the Member's Insured Participants. Each Member shall remit its payment of its Member Contributions to LIMRiCC by the due date shown on LIMRiCC's invoice.

D. Administration Fee.

As part of its Member Contribution, each Member shall pay LIMRiCC an administration fee ("Administration Fee"). The purpose of the Administration Fee is to cover all administrative costs of LIMRiCC. The Administration Fee shall not cover the HIP third-party administrator fees, broker fees, or other fees specific to any HIP, including, but not limited to actuarial fees, legal fees, audit fees, etc. Members shall pay the Administration Fee regardless of whether they have Insured Participants enrolled in PHIP, SHIP, or both.

1. Participant Administration Fee.

The Participant Administration Fee shall be announced at the Annual Fall Meeting for the new benefit year.

2. Changes to the Participant Administration Fee.

The Board of Directors has the authority to change any component of the Administrative Fee at any regular or special meeting of the Board of Directors, provided that all of the Members with Insured Participants of the Program have been provided with thirty (30) days notice of said meeting and of the proposed change to the Base Administration Fee and/or the Participant Administration Fee, which proposed change must be included on the meeting agenda.

E. HIP Benefit Fee.

The HIP benefit fee shall consist of the premium cost for each of the HIP insurance products plus any additional amounts necessary, as determined by the Board of Directors, for expenses and costs associated specifically with each respective insurance product ("HIP Benefit Fee"). A Member's total HIP Benefit Fee shall be calculated, for each available HIP insurance product, by multiplying the number of Insured Participants enrolled in a particular insurance product by the HIP Benefit Fee for that particular insurance product.

To determine the HIP premium cost, the Board of Directors shall consult with the HIP third party administrator to obtain a suggested premium amount. To determine all other expenses and costs associated with HIP, the Board of Directors will determine the appropriate other expenses and costs. The Board of Directors may adjust the suggested premium amount and any other fees or costs, in its discretion, to determine the final HIP Benefit Fee. The Board of Directors may adjust the suggested premium amount from the HIP third party administrator based on prior, current, or anticipated changes to claims, cash flow, and LIMRiCC membership, and any other factor in its discretion. Similarly, the Board of Directors may adjust the suggested expenses and costs based on its discretion. Unless decided otherwise in the Board of Directors' discretion, when determining whether to adjust the suggested premium amount, or any other expenses or costs of HIP, the Board of

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Directors shall attempt to maintain a balance in the HIP Account that is sufficient to pay approximately six (6) months of regular and ordinary claims without receipt of further HIP Benefit Fees.

In the event that the Board of Directors should fail to approve the amount of the HIP Benefit Fee for any given plan year, the HIP Benefit Fee shall be equal to 115% of the total expected cost as provided by the third-party administrator for the HIP Benefit Fee.

Members with Insured Participants enrolled in HIP shall be responsible for paying, as part of its Member Contributions, the premium cost of HIP Coverage plus any additional amounts necessary for expenses and costs associated with operating HIP ("HIP Benefit Fee"). The Members shall only pay the HIP Benefit Fee associated with the insurance products for which its' Insured Participants are enrolled.

F. Program Fund for all HIP Accounts

1. Withdrawal of Administration Fees.

All Administrative Fees shall be deposited to the Program Fund, and LIMRiCC shall withdraw the Administrative Fees thereafter to pay all appropriate costs and expenses.

G. HIP Supplemental Benefit Fee.

If (a) a HIP Account is in jeopardy of not being able to pay claims or (b) a HIP Account balance is not sufficient to pay approximately six (6) months of regular and ordinary claims without further HIP Benefit Fees, the Board of Directors may increase the HIP Benefit Fee during a HIP plan year, provided that all of the Members with Insured Participants enrolled in HIP have been provided with fourteen (14) days notice of the reason for the increase in the HIP benefit fee and of the meeting at which the Board of Directors will vote on such increase.

H. Employee Qualification.

Only Qualified Employees may become Insured Participants under the Program. To be a Qualified Employee for HIP, an individual must be a full-time employee of a Member or be a part-time employee of a Member who works a minimum of twenty (20) hours per week and has one year of service with the Member. Furthermore, Qualified Employees for HIP Short Term and Long Term disability benefit coverage also includes individuals employed (1) prior to January 1, 2026 by WIN-Schaumburg for at least seventeen and a half (17.50) hours per week or (2) after January 1, 2026 by WIN-Schaumburg for at least thirty (30) hours per week. For HIP, effective January 1, 2016, Qualified Employees shall include Full-Time employees of a Member. For purposes of HIP, "Full-Time" shall mean the following: (1) for any Member that is an applicable large employer (as that term is defined under Code Section 4980H), full-time status may be determined using any permissible method under Code Section 4980H; and
(2) for any Member that is not an applicable large employer, "full-time" shall mean 30 hours or more per week, on average; provided, however, that employees who work less than thirty (30) hours per week may continue to be Qualified Employees if they have been

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continuously enrolled in health insurance coverage with LIMRiCC prior to the establishment of HIP. If such an employee terminates participation in HIP, the employee cannot re-enroll unless he/she becomes a full-time employee and works a minimum of thirty (30) or more hours per week on average at the time of re-enrollment.

Members may set stricter requirements for their employees to be eligible for the Program, except that Members are required to provide and pay for life insurance for all full-time employees on an employer-paid basis unless a full-time employee specifically opts out of the life insurance benefit. Employees must, if desired, opt out of the life insurance coverage. Members may offer voluntary life insurance for those seeking additional coverage. Each Member is responsible for retaining and housing documentation of its requirements for eligibility either in the form of a written policy or resolution authorized by the Member's Board and documentation that substantiates that each of its Insured Participants is a bona fide Qualified Employee by January 15 of each year. In addition, each Member is required to provide LIMRiCC with a monthly listing of any new employees, newly eligible employees, terminated employees or any other change that would affect an employee's benefits by the first of the next billing month.

Members must certify to LIMRiCC that all of its Insured Participants are bona fide Qualified Employees. Each Member agrees to indemnify and defend LIMRiCC for any claims, damages, liabilities, losses, judgments, settlements, taxes, or fines resulting from an employee of the Member being enrolled in the Program without satisfying the requirements to be a Qualified Employee.

I. Claims.

Any claim for benefits under a HIP insurance policy shall be made to the insurance company; and if this claim is denied, any appeal therefrom shall follow the insurance company's claims review policy.

Any claims for benefits under HIP shall be administered by the third-party administrator and any appeal therefrom shall follow the third-party administrator's policy. All claims decisions made by the third party administrator shall be respected by LIMRiCC and final. Each Member agrees to indemnify and defend LIMRiCC for any claims, damages, liabilities, losses, judgments, settlements, taxes, or fines resulting from any claims dispute regarding HIP benefits or any claims made against LIMRiCC.

J. Mandatory Member Meetings.

LIMRiCC shall hold two (2) mandatory member meetings every year: (1) the Spring Renewal Meeting and (2) the Fall Renewal Meeting. LIMRiCC shall provide fourteen (14) days' notice to Members of the agenda and of all matters to be addressed at each mandatory member meeting.

The Spring Renewal Meeting shall be held on or before May 31st of each year to evaluate the operation of the Program and (a) discuss the HIP insurance products that will be purchased by LIMRiCC on behalf of the Members for the next policy period and corresponding HIP Benefit Fees and (b) discuss the HIP benefits for the next policy period, plan changes, if any, and corresponding HIP Benefit Fees, as well as the status of the HIP

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Account and its ability to pay claims.

The Fall Renewal Meeting shall be held on or before October 15th of each year to finalize and vote on (a) the Membership Contributions and (b) the benefits provided by all HIPs for the following year. A final decision regarding Membership Contributions, HIP benefits, and fees shall be made by a majority vote of the Board of Directors at its September meeting.

Each Member must have at least one (1) representative (Library Director/Administrator, other administrators, or his/her designee) in attendance, either in person or via electronic attendance, at a minimum of one meeting per year. Effective with the 2027 plan year, failure to have (1) representative attend without good cause, will result in a fee of one hundred and fifty ($150) dollars.

K. <u>Powers and Duties of LIMRiCC.</u>

The powers of LIMRiCC to perform and accomplish the purposes set forth in this Agreement shall be the following and shall be exercised through the Board of Directors:

1. To purchase HIP insurance products on behalf of the Members;

2. To organize and operate HIP, including the hiring of a third party administer;

3. To determine all necessary fees for the operation of HIP, including any increase or supplemental HIP fees;

4. To terminate any Member for failure to perform obligations and duties as required by this Agreement or as otherwise permitted;

5. To retain brokers, actuaries, consultants or other professionals, who shall provide faithful performance of their respective duties and responsibilities and shall provide acceptable insurance coverage for errors and omissions;

6. To purchase stop loss or other additional insurance plans to limit the potential liability of LIMRiCC and to include any fees or expenses associated with said additional insurance in the HIP Benefit fee;

7. To employ agents, employees and independent contractors, including legal counsel;

8. To collect the Membership Contributions from the Members;

9. To recommend to Members programs and educational materials relating to claim management and reduction and to carry out educational and other programs relating to claim management and reduction;

10. To enter into written contracts to procure necessary services, supplies, insurance and/or property necessary to accomplish the purposes of the Program;

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11. LIMRiCC shall not be responsible for the validity of any insurance policy issued hereunder, nor for the failure of the insurance company to make the payments provided for under any insurance policy, or for the action of any person which may delay, or render null and void or unenforceable, in whole or in part, any insurance policy issued under this Program; and

12. To carry out such other activities as are necessarily implied or required to carry out the purposes of the Program.

L. Powers and Duties of Members.

It is the responsibility of the Member to select suitable insurance coverages for its employees and their respective spouses and dependents from the coverages available under the Program. The rights and conditions with respect to coverage and benefits under such insurance and the self-insured plan shall be determined by the respective insurance policies and plan, which policies and self-insured plan documents shall be incorporated herein by reference; and LIMRiCC shall have no liability for insurance benefits under HIP.

In the event of a conflict between the terms of this Program and (a) the terms of a HIP insurance policy which is then being used in conjunction with this Program or (b) the terms of the HIP plan document, the terms of said insurance policy and/or the HIP plan document shall control as to those Members whose employees, and their respective spouses and dependents are receiving insurance coverage and benefits. For this purpose, the insurance policy and HIP plan document shall control in defining:

1. The persons eligible for insurance coverage;

2. The dates of their eligibility;

3. The conditions which must be satisfied to become insured, if any;

4. The benefits to be provided; and

5. The circumstances under which such insurance terminates.

M. New Membership

In the years that LIMRiCC is open to accepting new members as permissible by the provider, an application will be required for libraries considering joining the Program. New members must participate in the Program for at least two years. Upon approval, a new member will be required to:

1. Sign the IGA; and

2. Pay a non-reimbursable 2-month premium that will go into LIMRiCC's reserves. The premium will be based on the new member's enrollment and will apply to all HIP.

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N. Late Payments.

If a Member is more than sixty (60) days late after the issued date of the invoice in paying any Membership Contribution, said Member will be responsible for paying a late fee equal to five percent (5%) of all outstanding invoices. All late fees shall be deposited into the HIP Account. If a Member fails to make Membership Contribution for a period of three (3) months, the Board may vote to terminate the Member in accordance with this Agreement. All late fees shall be deposited into the HIP Account

O. Refund Adjustment Policy for HIP

In the event that an adjustment is necessary to a member's HIP invoice, a member can obtain a refund of up to ninety (90) days.

P. Term of the Program.

LIMRiCC has been operating a purchase of health insurance program since on or about March 1, 1994 for the purchase of health insurance and other insurance products. This Program shall continue in effect until terminated.

1. Termination of Membership by Member.

Members shall have the right to cancel participation in the Program by providing one hundred and twenty (120) days written notice to the Board of Directors. In the event a Member cancels participation in the Program, the Member will not be allowed to rejoin unless at least two (2) years have passed and the Member has at least fifty-one (51) enrolled lives for six (6) consecutive months.

2. Termination of Membership by LIMRiCC.

If a Member has a Membership Contribution that is three (3) months past due, the Board may vote to terminate the Member from the Program, provided however that LIMRiCC has provided a thirty (30), sixty (60), and seventy-five (75) days notice to the Member stating (a) the amount due, (b) the due date, and (c) the termination date. A Member may also be terminated for failure to attend the mandatory meetings, as set forth in Section J. In addition, the Board may terminate a Member for failure to perform any other required duty or obligation, after giving at least thirty (30) days notice and an opportunity to cure the alleged failure.

Regardless of the reason for termination, LIMRiCC shall be responsible for any claims incurred before the termination date, provided that the terminated Member does not have any past due Member Contributions. If the Member has past due Member Contributions, all unpaid claims of the Member's Insured Participants shall be the responsibility of the Member.

3. Termination of Program.

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The Program shall be terminated if the Board of Directors determines, in its sole discretion, that the termination of the Program is necessary or in the best interests of the Members. In addition, the Program shall also terminate upon the enactment of any State or Federal law and/or a final determination by a court of competent jurisdiction, after all appeals have been exhausted or time for appeal has expired, that the Program is invalid or otherwise contrary to law.

In the event the Program is terminated, the Board of Directors shall:

1. Set an effective date for termination and provide notice of termination to Members at least ninety (90) days prior to the effective date;

2. Collect all Member Contributions;

3. Cause to be paid all claims incurred prior to the effective date of termination provided that such claims are submitted for payment within one year of the date on which they are incurred provided that all Member Contributions have been made by the Member. If assets are not sufficient to pay all such claims, claim payments may be reduced and paid pro rata until all assets are exhausted.

4. Pay all administrative expenses and other liabilities of LIMRiCC in connection with the Program.

5. If the assets of LIMRiCC are not sufficient to satisfy LIMRiCC's liabilities with respect to the Program, the Board of Directors may charge each current Member and each former participating Member who was a participating Member at any time during the twelve (12) month period prior to the effective date of termination a supplemental Member Contribution in an amount that is equal to the amount of such shortfall multiplied by a fraction, the numerator of which is the amount of Member Contributions required of the former participating Member or the Member during the twelve (12) months prior to the effective date of termination and the denominator of which is the amount of total Member Contributions from all former participating Members and Members during the twelve (12) months prior to the effective date of termination. The Board of Directors shall not be obligated to make claim payment unless and until the shortfall is paid as provided herein.

6. Prior to termination, the Board of Directors shall make adequate provision for the maintenance of the records of the Program, which shall be retained for ten (10) years after the effective date of termination.

4. <u>Refund of SHIP Benefit Fee upon SHIP Termination.</u>

Upon the termination of SHIP for any reason, each Member with Insured Participants enrolled in SHIP at the time of SHIP's termination shall receive a refund of its SHIP Benefit Fees (the "SHIP Refund") from the fund balance, if any. The SHIP Refund shall be calculated for each Member as follows:

A. LIMRiCC shall remove any Administration Fees from the SHIP Account;

B. The remaining SHIP Account Balance shall be multiplied by the Member

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Fraction;

C. The Member Fraction shall be a fraction where the numerator is equal to the SHIP Benefit Fees paid by the Member in the last twelve (12) months and the denominator is equal to the total SHIP Benefit Fees paid by all Members with Insured Participants enrolled in SHIP in the last twelve (12) months; and

D. The resulting amount shall constitute the Member's SHIP Refund.

The SHIP Refund shall be paid within a reasonable time of the termination of SHIP, as determined in the discretion of the Board of Directors. Any amounts owed by a Member to LIMRiCC at the time of SHIP's termination shall be deducted from said Member's SHIP Refund and retained by LIMRiCC.

5. Obligations of Terminated Members.

The obligation of LIMRiCC to administer claims incurred under the Plan prior to the effective date of termination or voluntary withdrawal for a terminated Member shall continue for claims that are filed within a period of twelve (12) months after such effective date. Members who have either been terminated or have voluntarily withdrawn are required to make all Member Contributions and supplemental payments, and to pay their entire current invoice, for sixty (60) days after their termination date, known as the run-out period.

1. In the event of a member's voluntary termination from the Program, notification to the Board must be given in writing 120 days prior to the termination date and prior to the end of the benefit plan year.

The exception to the 120-day required notice would be in the event that the Board fails to provide a 15 day notice of the health care premiums for the new plan year at least 135 days prior to the new plan year. In this case, it is at the discretion of the Board. A penalty fee of 25% of the current invoice will be applied to the Member for a notice of termination with less than 120 days notification.

2. A two (2)month run-out period for HIP will be charged based on the current invoice.

Q. Rights and Obligations of Members.

The rights of each Member of LIMRiCC shall include the following:

1. To enforce the obligations of LIMRiCC as set forth herein as a contractual obligation. This contract may be enforced in a court of law either by LIMRiCC itself or by any of its Members. The consideration for the obligations imposed herewith shall be based upon the mutual promises and agreements of the Members set forth herein.

2. No member agrees or contracts herein to be held responsible for any claims

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in tort or contract or otherwise made against any other Member. Members intend in the creation of LIMRiCC to establish an organization for the purchase of health insurance and other insurance products as stated herein within the scope herein set forth, and have not created as between Members any relationship of surety, indemnification or responsibility for the debts of or claims against any Member.

The obligations of each Member of LIMRiCC shall include the following:

1. To make all payments of Membership Contributions and any other payments to LIMRiCC as established in its By-Laws and this Agreement, including but not limited to late fees and supplemental benefit fees.

2. To hold an open enrollment meeting annually to provide education to the Member's Qualified Employees regarding the Program's benefits.

3. To allow LIMRiCC reasonable access to all facilities of the Member and all records relating to benefits, claims, and the financial obligations of the Member to LIMRiCC.

4. To report to LIMRiCC as promptly as possible all claims made to it within its benefit program as administered by LIMRiCC.

5. To furnish full cooperation with LIMRiCC's attorneys, and any agent, employee, officer or independent contractor of LIMRiCC relating to the purposes and powers of LIMRiCC.

6. To act promptly and within a reasonable period of time on all matters requiring approval or action by Members and to not withhold such approval unreasonably or arbitrarily.

7. To follow in the operations of the Member all procedures established by LIMRiCC within its purposes and powers, including, but not limited to, the use of release forms, posting of notices, participation in educational and record-keeping programs, limitations on activities offered, and the use of loss prevention techniques and devices.

8. In the event that LIMRiCC shall be required to expend funds for administrative, legal or other operating costs, or to take other actions required under this Agreement or its By-Laws, the Member shall pay its share of the amounts so expended as provided in the By-Laws.

9. To appropriate or budget annually its liabilities under the LIMRiCC Program or Programs in which the Member participates.

10. To review all notices sent by LIMRiCC.

11. To attend all mandatory member meetings as set forth in Section J hereof.

12. During its participation in HIP, a Member shall only exclusively provide to

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its employees, except independent contractors, or those in union-sponsored programs, the health benefits provided through HIP.

13. In the event LIMRiCC should in error pay any benefit claims, administrative fees, or other charges on behalf of a Member, which it was not obligated to pay, the Member shall, upon thirty (30) days' written notice, reimburse LIMRiCC for the amounts improperly paid.

14. In the event that a Member should sue LIMRiCC or any of its Directors, Officers, or employees, or agents regarding any issue related to this Article II and should not be the prevailing party in that suit, said Member shall, as part of its contractual obligation to LIMRiCC, pay the reasonable attorneys' fees and other costs and expenses expended by LIMRiCC in defending against that suit.

15. This Agreement and LIMRiCC's Bylaws are not intended to create or provide any rights in third parties, including, but not limited to, any Qualifying Employees or Insured Participants.

R. <u>Liability of LIMRiCC, Its Officers and Directors.</u>

The members of the Board of Directors and the officers and employees of LIMRiCC shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self-insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer. Board members, officers and employees of LIMRiCC shall be indemnified and held harmless by LIMRiCC for claims by third parties arising out of the good faith discharge of duties related to the Program.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members. The funds of each insurance program, i.e. those established under Articles I, II and III are kept separate and accounted for separately. Claims in each such separate insurance program are limited to the funds of that separate program.

If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of them:

1. Appear and defend against the claim or action; and

2. Pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and

3. Pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

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The term "Director, officer or employee" shall include former Directors, officers and employees. This indemnification resolution shall not apply if the Board of Directors finds that the claim or action is based on malicious, willful or criminal claim or action is based on malicious, willful or criminal misconduct. In such case the action to be taken by the Board of Directors will be determined after an investigation of the facts.

S. By-laws.

The Program is subject to the current By-Laws of LIMRiCC. A copy of the current By-Laws of LIMRiCC is posted on LIMRiCC's website.

T. Notices.

All notices of claims or any other notice required to be given pursuant to the Program, shall be sent by certified mail and/or electronic mail. To notify LIMRiCC, members shall use the following mailing address:

LIMRiCC
668 N. River Road
Naperville, IL 60563

Email address: benefits@limricc.org

Each Member shall designate an individual to receive notices from LIMRiCC regarding the Program and provide LIMRiCC with current contact information for said individual, including mailing address and email address. If such addresses change, any party hereto may designate in writing to the other parties pursuant to the provisions of this Section the new contact information and address.

ARTICLE III. RIGHTS AND OBLIGATIONS OF MEMBERS.

A. Obligations of Members.

The obligations of each Member of LIMRiCC shall include the following:

1. To allow LIMRiCC reasonable access to all facilities of the Member and all records relating to claims and the financial obligations of the Member to LIMRiCC.

2. To furnish full cooperation by any agent, employee, officer or independent contractor with LIMRiCC's attorneys or claims administrator relating to the purposes and powers of LIMRiCC.

3. To follow in the operations of the Member all loss reduction and prevention procedures established by LIMRiCC within its purposes and powers, including, but not limited to, the use of release forms, posting of notices, participation in educational and record-keeping programs, limitations on activities offered, and the use of loss

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prevention techniques and devices.

4. In the event that LIMRiCC shall be required to expend funds for administrative, legal or other operating costs, or to take other actions required under this Agreement or its By-Laws, the Member shall pay its share of the amounts so expended as provided in the By-Laws.

5. To make other payments to LIMRiCC as established in the By-Laws.

6. To appropriate or budget annually its liabilities under the LIMRiCC Programs.

B. Rights of Members.

Rights of each Member of LIMRiCC shall include the following:

1. To enforce the obligations of LIMRiCC as set forth herein as a contractual obligation. This contract may be enforced in a court of law either by LIMRiCC itself or by any of its Members. The consideration for the obligations imposed herewith shall be based upon the mutual promises and agreements of the members set forth herein.

2. Except as provided herein, no Member agrees or contracts herein to be held responsible for any claims in tort or contract or otherwise made against any other Member. Members intend in the creation of LIMRiCC to establish an organization for joint risk management only within the scope herein set forth and have not created as between Members any relationship of surety, indemnification or responsibility for the debts of or claims against any Member.

ARTICLE IV. LIABILITY OF LIMRICC, ITS OFFICERS AND DIRECTORS.

The members of the Board of Directors and the officers will use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self-insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members and proceeds of any insurance provided by LIMRiCC. The funds of each insurance program, i.e. those established under Articles I, II, and III are to be kept separate and accounted for separately. Claims in each such separate insurance program are

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limited to the funds of that separate program.

If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of the Director, officer or employee:

(a) appear and defend against the claim or action; and

(b) Pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and

(c) pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

The term Director, officer or employee shall include former Directors, officers and employees. This indemnification shall not apply if the Board of Directors finds that the claim or action is based on malicious or criminal misconduct. In such case, the action to be taken by the Board of Directors will be determined after an investigation of the facts.

ARTICLE V. BY-LAWS.

A certified copy of the By-Laws of LIMRiCC has been furnished to the Member.

ARTICLE VI. NOTICES.

All notices of claims or any other notice required to be given pursuant to this agreement, shall be sent by certified mail and shall be addressed to:

LIMRiCC
668 N. River Road
Naperville, IL 60563

ARTICLE VII. AMENDMENTS.

The Board of Directors may, in the following manner, amend the "By-Laws of the Library Insurance Management And Risk Control Combination (LIMRiCC)" at any time and from time to time to add a new provision or change or remove an existing provision:

(a) The Board of Directors shall adopt a Resolution setting forth the proposed amendment and the date on which the amendment is to become effective, and directing that the proposed amendment be submitted to each LIMRiCC Member that will be affected by the proposed amendment.

(b) LIMRiCC shall give to each LIMRiCC Member that will be affected by the

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proposed amendment written notice of the proposed amendment, including the text of the proposed amendment and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendment. Such notice shall be given not less than 60 days and not more than 90 days before the proposed effective date of the amendment, either via electronic mail or U.S. mail. If mailed, such notice shall be deemed to have been delivered on the second day after the day on which it is deposited in the United States mail, addressed to the Member at its address on the records of LIMRiCC, with postage prepaid.

(c) Each LIMRiCC Member must return its ballot to LIMRiCC on or before 5:00 PM on the proposed effective date of the amendment.

(d) The proposed amendment shall be adopted upon receiving the affirmative vote of at least two-thirds of the LIMRiCC Members entitled to vote on such amendment.

(e) Any number of amendments may be submitted to the LIMRiCC Members and voted upon by them at one time.

(f) A LIMRiCC Member that has timely voted against the adoption of a proposed amendment may, within 60 days after the effective date of the proposed amendment, elect to withdraw from the LIMRiCC Program(s) affected by the new amendment, but only if the amendment materially and adversely affects the Member.

(g) Any LIMRiCC Member that is entitled to elect to withdraw from the LIMRiCC Program(s) in question is precluded from challenging the new amendment that creates the right of withdrawal, unless the adoption of the amendment is fraudulent with respect to the Member or with respect to LIMRiCC or constitutes a breach of a fiduciary duty owed to the Member.

(h) A LIMRiCC Member that is entitled to elect to withdraw may do so only if the Member delivers its written election to LIMRiCC within the said 60-day period.

(i) Notwithstanding anything to the contrary in this Article, the withdrawal of a Member shall not affect any existing claim(s) in favor of LIMRiCC against the withdrawing Member, or in favor of the withdrawing Member and against LIMRiCC.

ARTICLE VIII. POWERS OF BOARD OF DIRECTORS.

The Board of Directors may approve additional contracted services to be performed by LIMRiCC for other libraries, intergovernmental entities and governmental entities and the revenue from such services will be used to keep overall administrative costs lower for all LIMRiCC members.

Dated this_____day of_____, 20___.

By: _____

President, LIMRiCC

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(to be signed by the LIMRiCC Board President)

LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)

Dated this_____day of_____, 20___.

By:_____
President

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RESOLUTION PROVIDING FOR THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION ("LIMRICC")

BE IT RESOLVED by the Board of the Lisle Library District (hereinafter referred to as the "Library") as follows:

1. AUTHORITY: This Resolution is adopted pursuant to the Intergovernmental Cooperation clause of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, the Library Systems Act, and the Illinois Public Library District Act (or the Illinois Local Library Act where applicable).

2. FINDINGS:

A. The Library Insurance Management and Risk Control Combination (LIMRiCC) has heretofore been established by Intergovernmental Agreement among existing public libraries and library systems to provide the following programs:

☑ 1. The Unemployment Compensation Program;

☑ 2. The Employee Benefits Insurance Program;

A copy of the Intergovernmental Agreement providing for these programs is attached hereto as Exhibit A.

B. It is in the best interests of the Library to participate in such of the above programs as are indicated by a checkmark in the appropriate box.

3. AUTHORIZATION: That the President and Secretary of this Library are, therefore, authorized and directed to execute an Intergovernmental Agreement

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providing for risk management and authorizing Membership in LIMRiCC for the programs hereinabove indicated, the Intergovernmental Agreement to conform

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substantially to the Intergovernmental Agreement attached hereto as Exhibit A and effective on January 1, 2027.

Adopted this 21st day of October , 2026.

pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

_____

Lisle Library District

_____

Emily Swistak - President

Attest:

_____

Joshua Martin - Secretary

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Amended effective December 16, 2026

BY-LAWS
OF THE
LIBRARY INSURANCE
MANAGEMENT
A N D
RISK CONTROL COMBINATION
("LIMRiCC")

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BY-LAWS
OF THE
LIBRARY INSURANCE MANAGEMENT
AND
RISK CONTROL COMBINATION
("LIMRiCC")

Article I. Change of Name

The name of LIMRiCC shall remain Library Insurance Management and Risk Control Combination. The Library Insurance Management and Risk Control Combination ("LIMRiCC") is an intergovernmental entity voluntarily established by contracting Library Systems, Boards of Library Trustees, Public Libraries, Library Districts and Intergovernmental Entities that provide services to Public Libraries, Library Districts and Library Systems (Members).

Article II. Purpose - Limitation of Participation

The purpose of LIMRiCC is to provide conventional insurance coverage and/or self-insurance for claims against its Members, including any one or more of the following types of insurance coverage: Health; Life; Accidental Death and Dismembership; Employee Assistance Program; Dental; Vision; certain ancillary voluntary products; Unemployment Compensation. Furthermore, short term and long term disability will be offered to current members of LIMRiCC who were members of the Wellness Insurance Network (WIN) as of September 1, 2026.

It is the purpose of the Members of LIMRiCC to obtain through LIMRiCC conventional insurance coverage and/or self-insurance coverage under one or more of the Programs described in the By-laws of LIMRiCC as in effect from time to time. Each Member must submit a written application to the Board of Directors for participation in the particular Program or Programs such Member desires. No Member of LIMRiCC shall have any right to participate in or to obtain insurance coverage under any Program of insurance or self- insurance solely by reason of its membership in LIMRiCC: and no insurance company or self-insurance pool shall have any obligation to any Member of LIMRiCC until such Member has been accepted by LIMRiCC and by such insurance company or self-insurance pool (as appropriate) as a participant in a Program of insurance coverage provided by such insurance company or self-insurance pool (as appropriate).

Article III. Authority

LIMRiCC is established pursuant to the intergovernmental cooperation clause as set forth in Article VII, Sec. 10 of the Constitution of the State of Illinois; 5 ILCS 220/1 et seq. and in particular, Sec. 220/6 of the Illinois Compiled Statutes and by the provisions of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101 et seq.)

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Article IV. Directors and Officers

A. There is hereby established a Board of Directors of LIMRiCC. The Board of Directors of LIMRiCC currently consists of five (5)Board Members At Large. Effective January 1, 2027, four (4) current members of WIN will join the Board thereby creating a Board of nine (9) members. At the first Board meeting in January 2027, Board Officer elections shall take place as provided in Paragraph E below. Representatives from Members of LIMRiCC, as well as any other individual, are eligible to run for election for the position of Board Member At Large, provided however that (a) representatives from Members participating in the Self-Insured Health Insurance Plan under LIMRiCC's Employee Benefit Insurance Program must always make up a majority of the Board Members At Large and (b) only one representative from any one Member may be elected to the Board and (c) a minority of the Board Members may come from libraries that are members of the UCGA pool. A representative from a Member may be a library director, executive director, or his/her designee.

B. In the Spring of 2027 and each Board election thereafter, the call for Board candidates will be conducted from January 1 to January 31 with the electronic voting election to be held February 15 through March 31. Each Member will have one (1) vote for each slated position. Unless otherwise specified in Paragraph C, the term for the Board Members At Large is three (3) years.

C. For the Spring 2027 elected term, the seven Board members who receive the most votes shall serve for three years and candidate with the eighth highest votes will serve for two years and the candidate with the ninth highest votes will serve for one year. In the event of a tie, the Board Members that shall serve for two years will be determined by lot. The intent is for the Board to be comprised of nine (9) for the 2027 term, eight (8) for the 2028 term and seven (7) for the 2029 term and thereafter. The President or Executive Director or his/her designee shall conduct the process. Thereafter, all Board Members shall serve for three-year terms.

D. The Board shall declare a vacancy in the office of Board Member At Large when an elected or appointed Board Member (i) declines, fails, or is unable to serve, or (ii) no longer holds the position of trustee, executive director/designee or library director/designee for the same LIMRiCC Member. Absence without cause from all regular board meetings for a period of one year shall be a basis for declaring a vacancy. All vacancies shall be filled by appointment by the remaining Board Members until the next regular election of Board members, at which time a Board Member shall be elected for the remainder of the unexpired term, if any.

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E. The Board of Directors of LIMRiCC shall elect from among their number a President, Vice-President, Secretary and Treasurer. The Board of Directors may also appoint additional officers and assign duties to them. At the first Board meeting in January 2027, Board Officer elections shall take place. Officer elections shall again take place in June/July 2027 once the newly elected board is seated.

The President shall preside at all meetings of the Board of Directors. The President may request information from any officer or the Board of Directors of LIMRiCC or any employee or independent contractor of LIMRiCC. The President shall vote on all matters that come before the Board. The President shall have such other powers and duties as are set forth in these By-laws and as he/she may be given from time to time by action of the Board.

The Vice President shall carry out all duties of the President during the absence or inability of the President to perform such duties and shall carry out such other functions as are assigned from time to time by the President or the Board of Directors.

The Treasurer shall have charge and custody and shall be responsible for all funds and securities of LIMRiCC; receive and give all receipts for monies due and payable to LIMRiCC from any source whatsoever; deposit all such monies in the name of LIMRiCC in such banks, savings and loan associations or other depositories as shall be selected by the Board of Directors; invest the funds of LIMRiCC as are not immediately required in such investments as the Board of Directors shall specifically or generally select from time to time; and maintain the financial books and records of LIMRiCC; provided, however, that all investments of LIMRiCC funds shall be made only in the manner permitted to an Illinois tax-supported public library. The Treasurer shall, in general, perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the Board of Directors. In performing these duties, the Treasurer shall work with LIMRiCC staff and/or any individual or entity that contracts with LIMRiCC to provide accounting and/or related services.

The Treasurer shall account for each separate program of insurance separately and shall keep a record of the account balances in each program for each participant.

The Secretary shall keep the official records of LIMRiCC. The Secretary shall see to the keeping of the minutes of meetings of LIMRiCC and shall see to the sending of all notices required by these By-laws and shall carry out other clerical duties of LIMRiCC.

F. LIMRICC shall purchase a bond in sufficient amount as determined by the Board of Directors to assure the fidelity of the President and Vice President of the Board, the Treasurer and any other officer or employee who shall

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have the right to authorize the transfer or payment of LIMRiCC funds. The Board of Directors, by motion, may increase or decrease the amount of such bonds or change the persons covered.

G. A quorum shall consist of a majority of the Board of Directors. Except as provided in Paragraph H below, or elsewhere in these By-laws, a simple majority of a quorum shall be sufficient to pass upon all matters.

H. A greater vote than a majority of a quorum shall be required to approve the following matters:

1. The Board of Directors may establish one or more rules requiring approval by a vote greater than a majority of a quorum; provided, however, that such rules may only be established by a greater than a majority vote at least equal to the greater than majority percentage stated within the proposed rule;

2. The admission of a new Member shall require a two-thirds (2/3) vote for approval by Board of Directors;

3. Any amendment of these By-laws shall require a two-thirds (2/3) vote for approval by Board of Directors; provided, however, no amendment shall have the effect of depriving a member of a vested contractual right without the consent of the Member.

4. Termination of LIMRiCC shall require a two-thirds vote for approval by Board of Directors (Article X).

I. A majority of all Board members shall be required to approve (a) the Membership Contributions and (b) the PHIP and SHIP benefits at its September Board meeting (Membership Contributions, PHIP and SHIP are defined as set forth in LIMRiCC's Intergovernmental Agreement).

J. No one serving on the Board of Directors shall receive any salary from LIMRiCC; provided, however, Directors shall be reimbursed for lawful expenses incurred as officers of LIMRiCC.

K. Regular meetings of the Board of Directors shall be held, at a minimum, on a quarterly basis, and the Board of Directors shall set a schedule for such regular meetings. As part of or in addition to its regular meetings, the Board of Directors shall hold a Spring Renewal Meeting (as that term is defined in LIMRiCC's Intergovernmental Agreement) no later than May 31st of each year and a Fall Renewal Meeting (as that term is defined in LIMRiCC's Intergovernmental Agreement) no later than October 15th of each year. Special meetings may be called by the President or by any other three (3) Directors on notice to the President. At least four (4) days prior written notice of regular or special meetings shall be given to all Directors and an Agenda specifying the subject of any special meeting shall accompany such

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notice. Such notice may be given by electronic mail or U.S. mail. Remote attendance is permitted subject to the in-person attendance of a quorum.

Article V. Power of the Board of Directors

A. The Board of Directors shall determine the general policy of LIMRiCC, which policy shall be followed by all LIMRiCC officers, agents, employees and independent contractors employed by LIMRiCC. Subject to the specific limitations herein, the Board of Directors shall have the responsibility for:

1. Hiring LIMRiCC agents, employees, attorneys, fund managers, consultants and other independent contractors.

   LIMRiCC staff and agents are designated to manage the LIMRiCC programs, provided the annual compensation for these services shall not exceed the following without the consent of fifty percent (50%) of the Members:

The Unemployment Compensation Program as set forth in the Intergovernmental Agreement;

The Self-Insurance Program twelve thousand ($12,000.00) dollars;

Employee Benefit Insurance Program as set forth in the Intergovernmental Agreement;

2. Except as otherwise provided, making payment for expenses of LIMRiCC from particular funds which the expenses are applicable;

3. Setting fidelity bond requirements for officers, employees or other persons;

4. Determining that subject to Article IV, E: Approval of alterations, amendments or repeal of the By-laws and adoption of new By-laws; provided, however that no such alteration, amendment or repeal shall change the purpose of LIMRiCC as stated in Article II above;

5. Approving of the acceptance of new Members and the expulsion of Members, including the execution of agreements for insurance coverage and/or self-insurance coverage with Boards of Library Trustees, Library Districts, Library Systems, Public Libraries and Intergovernmental Entities that provide services to Public Libraries to facilitate the centralized administration and payment of claims;

6. Approving of the participation of Members in the Program or Programs of insurance coverage selected by the respective Members;

7. Approving and amending the annual budget of LIMRiCC;

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8. Approving the educational and other programs relating to risk reduction;

9. Approving of reasonable and necessary loss reduction and prevention procedures that must be followed by all Members;

10. Purchasing of insurance;

11. Paying of Claims;

12. Setting premiums for coverage;

13. Providing other powers hereinafter set forth;

14. Paying the expenses of operation;

15. Approving other matters incidental to the foregoing;

16. Including LIMRiCC and its officers and employees in the LIMRiCC Programs;

17. Making assessments against Members as provided by Agreement;

18. Approving additional contracted services to be performed by LIMRiCC staff for other libraries, intergovernmental entities and governmental entities and the revenue from such services will be used to keep overall administrative costs lower for all LIMRiCC members.

Article VI. Liability of LIMRiCC, Its Officers and Directors

The members of the Board of Directors and the officers and employees of LIMRiCC shall use ordinary care and reasonable diligence in the exercise of their powers and in the performance of their duties hereunder. They shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor; nor for any loss incurred through investment of LIMRiCC funds or failure to invest. They may participate in indemnification and self insurance programs. No Director, officer or employee shall be liable for any action taken or omitted by any other Director or officer.

The liability of LIMRiCC, its officers and Directors is limited solely to the proceeds of payments of Members and proceeds of any insurance provided by LIMRiCC. The funds of each insurance program, i.e. those established under Articles IX, X and XI of the Intergovernmental Agreement, are to be kept separate and accounted for' separately. Claims in each such separate insurance program are limited to the funds of that separate program.

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If any claim or action not covered by insurance is instituted against a Director, officer or employee of LIMRiCC allegedly arising out of an act or omission occurring within the scope of his or her duties, LIMRiCC shall at the request of them:

A. appear and defend against the claim or action; and

B. pay or indemnify the Director, officer or employee for a judgment and court costs based on such claim or action, provided there shall be no indemnification for any portion of a judgment representing an award of punitive or exemplary damages; and

C. pay or indemnify the Director, officer or employee for a compromise or settlement of such claim or action providing the settlement is approved by the Board of Directors of LIMRiCC.

The term Director, officer or employee shall include former Directors, officers and employees. This indemnification resolution shall not apply if the Board of Directors finds that the claim or action is based on malicious, willful or criminal misconduct. In such case the action to be taken by the Board of Directors will be determined after an investigation of the facts. The Board will obtain standard Directors and Officers and Errors and Omissions coverage policies for the Board members.

Article VII. Programs of Insurance and/or Self-Insurance

LIMRiCC may purchase insurance policies from insurance companies having a Certificate of Authority issued by the Department of Insurance of the State of Illinois. LIMRiCC may also provide risk-management services, administer and jointly support a risk management program, establish a risk-management pool, and provide services for processing and defending unemployment and worker's compensation claims. LIMRiCC may also organize and operate a self-insured health insurance plan for the benefit of Members.

Article VIII. Fiscal Year — Budget

A. The fiscal year of LIMRiCC shall commence on January 1 and end on December 31;

B. During the last quarter of each fiscal year, the Board of Directors of LIMRiCC shall approve a preliminary budget for the administration of each Program for the next fiscal year. Copies of the preliminary budget shall be sent to each Member via electronic mail, and the Board of Directors shall set a hearing date on the budget at which time all Members of LIMRiCC will be given an opportunity to be heard. The preliminary budget shall set forth the method by which payments of Members are to be determined for the following fiscal year. After the public hearing and before the end of the fiscal year, the Board of Directors shall approve a final budget that will include the amounts of the annual payments to be made by each Member. Failure of the Board of Directors to approve a preliminary or final budget within these time limits shall not relieve the Members of the obligation to make annual or supplementary payments to

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LIMRiCC as hereinafter provided. Notwithstanding anything to the contrary herein, the procedures outlined in the LIMRiCC Intergovernmental Agreement for the Employee Benefit Insurance Program shall control for purposes of determining the amounts paid by members under said program.

C. Funds shall be audited annually after June 30.

Article IX. Notices

All notices of claims or any other notice required to be given pursuant to these By-Laws, shall be sent by certified mail and shall be addressed to:

LIMRiCC
668 N. River Road
Naperville, IL 60563

and to:

Member Library
[Address of the main library building]
Attention: Head Librarian

Article X. Termination of Agency

By two-thirds vote for approval of the Board of Directors and on six (6) months' notice prior to June 30 of any year, LIMRiCC may be terminated and dissolved. This dissolution and termination shall have the same effect on the programs set forth as if LIMRiCC had terminated the Agreement as to each individual Member. The termination of LIMRiCC shall not be effective until all outstanding covered claims of Members have been resolved.

Article XI. Amendments

The Board of Directors may, in the following manner, amend the "By-Laws of the The Library Insurance Management and Risk Control Combination (LIMRiCC)" at any time and from time to time add a new provision or change or remove an existing provision:

(a) The Board of Directors shall adopt a Resolution setting forth the proposed amendment and the date on which the amendment is to become effective and directing that the proposed amendment be submitted to each LIMRiCC Member that will be affected by the proposed amendment.

(b) LIMRiCC shall give to each LIMRiCC Member that will be affected by the proposed amendment written notice of the proposed amendment, including the text of the proposed amendment and the date on which the amendment is to become effective, together with a ballot for voting to approve or disapprove the proposed amendment. Such notice shall be given not less than 60 days and not more than 90 days before the proposed effective date of the amendment, either via electronic mail or U.S. mail. If mailed, such notice shall be deemed to have been

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delivered on the second day after the day on which it is deposited in the United States mail, addressed to the Member at its address on the records of LIMRiCC, with postage prepaid.

(c) Each LIMRiCC Member must return its ballot to LIMRiCC on or before 5:00 PM on the proposed effective date of the amendment.

(d) The proposed amendment shall be adopted upon receiving the affirmative vote of at least two-thirds of the LIMRiCC Members entitled to vote on such amendment.

(e) Any number of amendments may be submitted to the LIMRiCC Members and voted upon by them at one time.

(f) A LIMRiCC Member that has timely voted against the adoption of a proposed amendment may, within 60 days after the effective date of the proposed amendment, elect to withdraw from the LIMRiCC Program(s) affected by the new amendment, but only if the amendment materially and adversely affects the Member.

(g) Any LIMRiCC Member that is entitled to elect to withdraw from the LIMRiCC Program(s) in question is precluded from challenging the new amendment that creates the right of withdrawal, unless the adoption of the amendment is fraudulent with respect to the Member or with respect to LIMRiCC, or constitutes a breach of a fiduciary duty owed to the Member.

(h) A LIMRiCC Member that is entitled to elect to withdraw may do so only if the Member deliver its written election to LIMRiCC within the said 60-day period.

(i) Notwithstanding anything to the contrary in this Article, the withdrawal of a Member shall not affect any existing claim(s) in favor of LIMRiCC against the withdrawing Member, or in favor of the withdrawing Member and against LIMRiCC.

Amended effective December 16, 2026

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APPROVED

LISLE LIBRARY DISTRICT
PHYSICAL PLANT COMMITTEE MEETING
June 4, 2025 - 7:00 p.m.

1. Roll call
   Present:
   Josh Martin - Secretary | Chair
   Emily Swistak - President | Ex-officio
   Vanessa Berry - Vice President
   Tatiana Weinstein - Director | Ex-officio
   Will Savage - Assistant Director | Ex-officio

   Also Present:
   Marc Rogers - CCS [left the meeting at 7:20 p.m.]
   Sarah Hunt - CCS [left the meeting at 7:20 p.m.]
   Jackie Kilcran - Recording Secretary

   Absent:
   Karen Larson - Trustee

2. Opportunity for visitors to speak - general public comment period - None

3. Approve Minutes of the November 6, 2024 Physical Plant Committee Meeting
   MOTION: Vice President Berry moved to approve minutes of the November 6, 2024 Physical Plant Committee meeting. President Swistak seconded.
   Roll Call Vote - All Aye. The motion passed.

4. Kingston Lot Planning Recommendations/CCS - discussion

   Marc Rogers recapped the initial plans for the Kingston lot development. The next step in the development process is to go through a project definition phase, which includes design and engineering services. CCS reached out to five qualified design firms to provide quotes for these services. Sarah Hunt stated that four firms responded to CCS. She felt that only two firms provided proposals that included well-balanced designs and engineering services. The Committee discussed the two firms' previous projects, references, and pricing. Committee Chair Martin asked the Committee if they were comfortable making the recommendation to the Board to award a design and survey contract to TERRA Engineering. The Committee agreed. Mr. Rogers and Ms. Hunt left the meeting at 7:20 p.m.

5. Masonry Restoration Recommendation - discussion

   Director Weinstein stated that the LLD received quotes for masonry repair on the east end of the building. After discussions with CCS, it was determined that a complete replacement was not necessary, and that general tuckpointing repairs were appropriate. The Committee agreed to proceed with the repair.

6. UV Window Film - discussion

   Assistant Director Savage stated that UV window film was installed on the north windows in Adult Services on the second level. He stated that he received a quote to install window film on the south windows to prevent spine label fading. Trustee Martin asked if there were any other areas in the Library that needed window film installed. Assistant Director Savage explained that all other areas were not directly exposed to UV rays. President Swistak asked what percentage of natural light would continue to enter through the windows. Assistant Director Savage stated that the window film allowed 90% of natural light through. President Swistak asked about the life expectancy of the window film. Assistant Director Savage stated that the window film has a five-year warranty.

7. Light Pole Preventative Measures - discussion

   Assistant Director Savage stated that there is no cap on one of the north side light poles. The tree closest to the light pole has grown, allowing squirrels access. This was the cause of the electrical issue in May. The electrician has provided a quote to fabricate and install a cap on the pole.

8. Electrical Updates - discussion

   While the electricians were on site to evaluate the north side light pole, they also looked at the panels that control the outside lights. After decades of modification to the building, there is wiring through several electrical panels. The electricians propose tracing all wiring and running it to one electrical panel. This will ease troubleshooting in the future, because all wiring will be consolidated into one panel. The quote to install the light pole cap and rewire into one electrical panel is $6900.00. The Committee agreed to move forward with the electrical repairs.

   Committee Chair Martin asked about a new facility plan. Director Weinstein stated that she and Assistant Director Savage have met with CCS to create a plan in conjunction with the lot project, and that they would present it to Trustees soon.

9. Adjourn
   MOTION: President Swistak moved to adjourn the meeting. Vice President Berry seconded.
   Voice Vote - All Aye
   The meeting adjourned at 7:36 p.m.

   Recorded by

   _____
   Jackie Kilcran, Recording Secretary

   Approved by the Physical Plant Committee on September 23, 2026
   Approved by

   _____
   Joshua Martin, Committee Chair