

**POLICY 340**  
**INTERNET ACCESS AND PUBLIC COMPUTER USE**

The Lisle Library District (LLD) offers access to the internet for adults, teens, and children via computer equipment and a public Wi-Fi network. Patrons with valid library cards may use the public computers at no cost, except for a minimal charge for printing. Patrons may also utilize the LLD's mobile printing app for printing from a home computer or from a personal laptop or mobile device while within the facility (same charges as public equipment use). Access to mobile printing can be found by visiting [lislelibrary.org](http://lislelibrary.org).

Patrons with valid library cards from other Illinois libraries may apply for a reciprocal barcode to use the computers in Adult and Youth Services. Those visiting from out of town, or who aren't eligible for a library card, may obtain a visitor pass to use the public computers. Visitor passes may be obtained from a public service desk. The LLD utilizes a computer activity management system to monitor usage time and printing on the public computers. Wi-Fi access is available for personal device use via an open Wi-Fi network.

**A. Patron Expectations**

The LLD supports the rights of all Library users to access information and will not deny access to the internet based on age or any other classification. Library patrons can expect:

1. Equitable access to public computers and the internet.
2. A limited amount of privacy while using public computers given that the computers are stationed in a public setting, nearby other Library users and staff.
3. Sounds such as conversations between staff and the patrons they are assisting, as well as potential dialog from staff working at a public service desk. All voices should be kept at a moderate tone unless a louder inflection is required due to disability.

**B. Children's Access to the Internet**

The LLD recognizes that the internet may contain material that is inappropriate for children. The LLD strongly encourages parents/guardians to discuss appropriate internet use and safety issues with their children.

Parents/guardians are responsible for monitoring and/or managing the online content accessed by their children at the LLD. Parents/guardians may actively restrict their child's access to the internet at the LLD by engaging a member of the Circulation Services Department to adjust permissions on their child's Library card.

**C. Youth & Adult Access to Public Computers**

The LLD facility is arranged to provide age-appropriate materials, equipment, and professional staff to serve specific populations and interests. The LLD has a proportional number of public computers in the Youth and Adult Services Departments to serve all users. Use of the Youth Services public computers shall be restricted to children and teens and their caregivers. Use of the Adult Services public computers shall be restricted to older teens and adults.

#### **D. Staff Assistance & Instruction**

LLD staff may provide computer/internet assistance to patrons as time and knowledge permits. In general, staff cannot provide in-depth training outside of LLD-facilitated instruction classes.

#### **E. User Awareness**

It's important that users of public computers understand that there are limitations and responsibilities when using public equipment.

1. The internet provides resources beyond the LLD's physical collection. The LLD does not assume responsibility for material accessed via the internet because information obtained:
  - a. May or may not be reliable or provided via a reliable source
  - b. May or may not be accurate or current
  - c. May be considered controversial and/or objectionable by some Library patrons
2. The LLD assumes no responsibility for any loss or damage to data, directly or indirectly, via the use of LLD computers or equipment. The LLD assumes no liability for any loss or damage due to privacy issues regarding online accounts, programs, or files.
3. The LLD does not guarantee that internet access, computers, or equipment will function error-free or uninterrupted.
4. The LLD is a public institution and all patrons must comply with behavioral standards as set by the LLD Patron Code of Conduct; Policy 610. Viewing, printing, or audibly listening to material that is inappropriate for a public space including, but not limited to, pornography or material that may incite or depicts graphic violence, will result in staff intervention and may result in suspension of privileges or expulsion from the facility/property and/or police involvement.

#### **F. Legal & Ethical Use**

LLD computing resources may only be used for legal purposes and in accordance with the LLD Patron Code of Conduct; Policy 610. Examples of unacceptable purposes/activities include, but are not limited to:

1. Harassment or defaming others.
2. Destruction, damage, unauthorized access, or modifying the LLD's computer equipment, software, or network.
3. Internet use that violates Federal or State law.
4. Database use that violates licensing and financial agreements between the LLD and database providers.
5. Unauthorized duplication of copyright-protected or other material, or violation of license agreements, or plagiarism.
6. Consuming large amounts of system resources, deliberately crashing systems, or causing degradation of system performance.

**G. Wi-Fi Access**

In order to provide convenient access to the internet via personal devices, the LLD provides an open Wi-Fi network where patrons must accept terms and conditions for use. The LLD urges patrons to exercise caution and ensure an HTTPS (secure) connection when transmitting information while on public Wi-Fi.

**H. Policy Violation**

Violation of any policy details described above will be dealt with in a serious and appropriate manner. Violators may lose Library privileges or may be subject to prosecution by local, State, or Federal authorities.

Adopted 10/9/96  
Revised 11/13/02  
Revised 12/10/03  
Revised 2/14/18  
Revised 11/15/23  
Revised 01/21/26