

POLICY 645 DISPLAYS AND EXHIBITS

The purpose of Lisle Library District's (LLD) curated displays is to enhance visitor experiences by informing, enlightening, and hopefully inspiring patrons of all ages. Displays may occur through the use of freestanding units, cabinets, shelving, countertops, endcaps, and other appropriate means.

The LLD collection is vast and diverse (See LLD Policy 500: Collection Management). The LLD strives to provide a wide array of materials, subjects, and viewpoints in its curated displays and exhibits. Responsibility for displays is delegated to the Director by the Board of Trustees. In turn, the Director delegates display curation responsibilities to appropriate departmental personnel. Though suggestions are welcome, the LLD cannot fulfill every patron request for a specified display. LLD staff use a variety of criteria to determine display content and timing for displays.

A. Display Criteria

LLD staff use the following criteria for the subjects, materials, and any supplementary information provided within a display. A display need not meet all criteria and are in no certain order:

- Relation to LLD collections, resources, exhibits, and programs
- Historical, cultural, or educational significance
- Availability of display space; appropriate orientation in/around facility
- Connection to local or national programs, exhibitions, or events
- Schedules, timetables, calendar/seasons
- Community need and/or interest

Materials selected for a display do not constitute an endorsement by the LLD.

The LLD may partner with other local agencies, organizations, or institutions for a display/exhibit (see Policy 635: Signs and Displaying Promotional Literature/Materials, Part C).

B. Youth Services Display Cases

The LLD Youth Services (YS) Department offers opportunities to display personal collections within the YS Department.

Patron Participation Guidelines:

1. The collection owner must be below the age of 18 years.
2. Patron/caregiver must complete a YS collection showcase application online (lislelibrary.org) or on paper; available in the YS Department.
3. Patron/caregiver must be a valid LLD cardholder.

4. Display materials must be able to comfortably fit within the confines of the display case.
5. YS staff will determine the length of time for a display. In general, displays rotate monthly.
6. It is the responsibility of the patron to set up and remove their collection on designated dates as prescribed by YS staff. Items not removed on time will be removed by YS staff.
7. The LLD offers no insurance to cover display items and assumes no responsibility in the event of loss, theft, or damage of display items.
8. Display materials must be suitable for display in the Library as determined by YS staff. For example, display items shall not:
 - a. Be illegal
 - b. Support or oppose a candidate/party for political office
 - c. Proselytize
 - d. Feature obscenities, defamatory statements, threats, or language/symbols that are likely to incite unrest/violence
 - e. Be marked as "for sale," priced, or direct viewers to a commercial platform

C. Gallery 777 Exhibits

The purpose of Gallery 777 is to provide creative recognition and public space for local artists to display their work. Gallery 777 serves as an avenue for the respectful presentation of artistic and imaginative talents within a diverse community. Exhibitions reflect varied experiences and perspectives of local artists.

Artist Guidelines:

1. Artists must complete and sign the *Gallery 777 Art Exhibit Form* available via lislelibrary.org or at LLD public service desks.
2. The use of exhibit space is subject to review/approval by designated LLD staff/Gallery Coordinator.
3. Exhibit space is available for two-dimensional art with proper framing and wires for hanging.
4. Art that is legally obscene or lacks thoughtful artistic value (measured against local community standards) may be rejected for display. The LLD reserves the right to reject any artwork which it deems inappropriate to the Library setting; in full, or in part. For example, exhibits shall not:
 - a. Demonstrate support (or opposition) for a candidate or party for political office
 - b. Proselytize
 - c. Feature obscenities, defamatory statements, threats, or language/symbols that are likely to incite unrest/violence
 - d. Be marked as "for sale" or are priced

5. Approval of exhibited artwork does not imply endorsement of the artist's viewpoints/beliefs or artistic expression by the LLD.
6. Eligible artists must be at least 18 years of age and residents of Illinois; priority will be given to LLD residents. Exceptions may be considered by the Director of Adult Services if the exhibit in question contains works with thoughtful, artistic value and is appropriate for the Library setting. A parent or legal guardian must sign the *Art Exhibit Form* for any artist under the age of 18.
7. The art exhibited must be the artist's original artwork.
8. LLD assumes no responsibility for the preservation, protection, damage, loss or theft of items displayed in an exhibit. LLD does not provide insurance coverage for artwork exhibited in the Library. The LLD does not provide security or individualized monitoring of artwork,
9. Artists may hold an opening reception in accordance with the policies and procedures of the LLD. Reception guidelines:
 - a. Receptions must be scheduled in advance with the Gallery Coordinator and will have a designated time frame.
 - b. Alcohol is not permitted.
 - c. Refreshments are provided by the LLD and permitted in an assigned reception area. Artist-supplied refreshments are permitted, however must be approved by the Gallery Coordinator at least one week prior to the reception. Approved refreshments will be labeled as 'artist-provided' at the event.
 - d. Invitations to attend any reception are the responsibility of the artist.
 - e. Receptions/guests shall observe LLD Policy 610: Patron Code of Conduct.

Above guidelines are not inclusive, please see all exhibition guidelines in the *Gallery 777 Art Exhibit Form*.

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