

**POLICY 680
PROPERTY DAMAGE**

The Lisle Library District (LLD) Board of Trustees shall ensure that LLD building/s and property are protected from damage, potential harm, and vandalism.

A. Insurance

The LLD shall annually budget for and maintain appropriate property damage insurance policies.

B. Security

In efforts to prevent/deter property damage, the LLD shall implement appropriate security procedures and/or procure proper equipment. See LLD Policy 670: Library Security.

C. Crime

In the spirit of LLD Board Ordinance R-3 (July 18, 1983), damage to the building and/or property shall be promptly reported to appropriate authorities. The Director shall notify the Board of any property damage.

The Board shall determine any necessary legal action when a property damage crime has been committed.

D. Property Damage Outcomes

The LLD Board of Trustees shall make efforts to authorize the repair or replacement of damaged LLD property via insurance claims and/or supplementary funds to safeguard continuing services, retain property features, and ensure aesthetic continuity. Should other avenues provide valuable improvements to the damaged property, the Board may consider other options as remedy.

Adopted 10/8/90
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