LISLE LIBRARY DISTRICT
PUBLIC HEARING FOR BUDGET AND APPROPRIATION ORDINANCE
September 16, 2026 - 6:45 p.m.

1. Roll call
   Present:
   Emily Swistak - President
   Vanessa Berry - Vice President
   Debbie Breihan - Treasurer
   Laura Paley - Trustee
   Liz Sullivan - Trustee

   Absent:
   Joshua Martin - Secretary
   Karen Larson - Trustee

   Also present:
   Tatiana Weinstein - Director
   Will Savage - Assistant Director
   Jackie Kilcran - Recording Secretary

2. Opportunity for visitors to speak - general public comment period

   President Swistak invited the public to address the LLD Board of Trustees. No visitors were present for the public hearing.

3. Adjourn
   MOTION: Trustee Sullivan moved to adjourn the meeting. Treasurer Breihan seconded.
   Roll Call Vote - All Aye
   The meeting adjourned at 6:51 p.m.

   Recorded by

   _____
   Jackie Kilcran, Recording Secretary

   Approved by the Board of Trustees on October 21, 2026.
   Approved by

   _____
   Joshua Martin, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT
BOARD MEETING
September 16, 2026 - 7:00 p.m.

1. Roll call
   Present:
   Emily Swistak - President
   Vanessa Berry - Vice President
   Debbie Breihan - Treasurer
   Josh Martin - Secretary
   Laura Paley - Trustee
   Liz Sullivan - Trustee

   Absent:
   Karen Larson - Trustee

   Also present:
   Tatiana Weinstein - Director
   Will Savage - Assistant Director
   Bryon Krebs - Consertus, Inc. [left the meeting at 7:53 p.m.]
   Craig Most - TERRA Engineering Ltd. [left the meeting at 7:53 p.m.]
   Jackie Kilcran – Recording Secretary

2. Opportunity for visitors to speak - general public comment period

   None

3. Assignments for reviewing monthly accounts payable
   a. President Swistak and Trustee Sullivan reviewed the August billings in September.
   b. Secretary Martin and Trustee Larson will review the September billings in October.

4. Consent Agenda - Action Required
   a. Approve Minutes of the August 12, 2026 Board Meeting
   b. Approve Minutes of the August 12, 2026 Executive Session
   c. Acknowledge Treasurer's Report, 08/31/26, Investment Activity Report, 08/31/26, Current Assets Report, 08/31/26, Revenue Report, 08/31/26, and Expense Report, 08/31/26
   d. Authorize Payment of Bills, 09/16/26
      MOTION: Trustee Paley moved to approve the Consent Agenda. Trustee Sullivan seconded.

      Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business
   a. Capital Improvement Project - LLD Nature Trail
      i. Monthly Status Update: Consertus, Inc.
         Bryon Krebs stated that the next steps in the project include releasing the bid documents in October, presenting the bids and selecting a contractor in November, and reviewing and signing the contract in December.
      ii. Site furnishings selection confirmations: TERRA Engineering
         Craig Most presented options for benches and picnic tables for the site. The Trustees agreed on tables with metal slats, and benches with resin slats. Mr. Most showed Trustees options

for columns and gateway sign designs. Trustees selected 6-foot tapered columns, and a two-sided sign. They agreed that the gateway sign should be installed on the south side of the bridge, rather than at the north end of the bridge. Trustees agreed the pavers should be 4" x 8" clay brick pavers.

iii. Request for bid documents for general contracting for the construction of the LLD Nature Trail open program area - Action Required

MOTION: Treasurer Breihan moved to approve publicly issuing bid documents for general contracting for the construction of the LLD Nature Trail open program area. Trustee Paley seconded.

President Swistak suggested a grammatical change to the bid document.

Mr. Krebs explained that the request for bids will open around October 1st. Bids will be due around October 23rd. He will confirm dates soon.

Roll Call Vote - All Aye. The motion passed.

Ms. Krebs, and Mr. Most left the meeting at 7:53 p.m.

6. Committee Reports
    a. Finance - Treasurer Breihan had nothing to report.
    b. Personnel and Policy - Vice President Berry had nothing to report.
    c. Physical Plant - Secretary Martin stated that the Committee would meet on Wednesday, September 23rd at 7 p.m.

7. Staff Reports
    a. Director Report

    Director Weinstein stated that the LLD hosted two civic service programs in August. Representative DeLaRosa's Office and the Illinois State Treasurer's Office held an I-Cash event instructing residents on how to claim funds being held by the State of Illinois. Lisle Township representatives stationed a table in the LLD lobby informing residents of senior services such as lending medical equipment, Medicare assistance, and transportation services.

    Director Weinstein attended the Village of Lisle JRB meeting on August 17th. The JRB voted to approve the 12-year Downtown TIF extension. A TIF Extension Ordinance will be voted on the by Village Board in September.

    The consolidated election will be held on April 6, 2027. Director Weinstein stated that there are four LLD Trustee seats up for election, each with a four-year term. Candidate packages are available on the LLD website, or for pickup at the Circulation Desk. Director Weinstein reminded the public about LLD Policy 610: Patron Code of Conduct, that no campaigning may be conducted within the Library, and signatures may be sought as long as petitioners are 15 feet away from Library entrances.

    Director Weinstein stated that the request for an annual staff development day is tentatively scheduled for October 16, 2026. She will address specifics later in the meeting.

    b. Assistant Director Report

    Assistant Director Savage reported that Event Team met to finalize plans for Fall Fest, which will be held on Friday, September 25th from 5:00 - 7:00pm. There will be an inflatable obstacle course, a

petting zoo, a fall themed photo booth, a pumpkin decorating contest, and apple cider donuts. The team also started brainstorming for Winter Read.

Assistant Director Savage attended webinars hosted by LIMRiCC regarding upcoming health insurance plans, and LIRA, our building insurance group.

The Physical Plant Committee will be meeting on Wednesday, September 23rd. Assistant Director Savage has been obtaining quotes for curb repairs, electrical work, fencing, and hedges.

8. New Business
    a. Approve the Budget and Appropriation Ordinance 26-04 (B&A) - Action Required
    MOTION: Secretary Martin moved to approve Budget and Appropriation Ordinance 26-04 for such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2026 and ending June 30, 2027. Vice President Berry seconded.

    Director Weinstein stated that there were no changes to Budget and Appropriation Ordinance 26-04 since the Board reviewed the draft in August. She also reiterated that the LLD attorney has reviewed the document.

    Roll Call Vote - All Aye. The motion passed.

    b. Approve Certificate of Estimated Revenue - Action Required
    MOTION: Vice President Berry moved to accept the Chief Fiscal Officer's (Treasurer's) Certificate of Estimated Revenue by source for the Lisle Library District for FY 2026-27. Treasurer Breihan seconded.

    Director Weinstein stated that the Certificate of Estimated Revenue numbers come directly from the Board-approved Working Budget revenue documents.

    Roll Call Vote - All Aye. The motion passed.

    b. Approval for closing Library for Staff Development Day - Action Required
    MOTION: Trustee Paley moved to approve closing the LLD on Friday, October 16, 2026 for Staff Development Day. Trustee Sullivan seconded.

    Director Weinstein said that the annual staff development day is a day of learning for all employees. The agenda for this year's in-service day includes group visits to each department to learn about unique services and features, a guest speaker to discuss communication challenges and handling adversity, an overview of new policies, an update on the LLD Nature Trail, fire, tornado, and Code Adam drills, and a team building exercise.

    Roll Call Vote - All Aye. The motion passed.

9. Opportunity for Trustee comments (five minutes)

Trustee Paley said she is looking forward to Fall Fest.

Treasurer Breihan stated that she is excited about Fall Fest.

Trustee Sullivan said she is excited about the LLD Nature trail, and looks forward to future discussions.

Secretary Martin had nothing to add.

Vice President Berry stated that a friend contacted the Library to advise that some plantings on the property were invasive. Vice President Berry was impressed that the Library removed the plants immediately.

President Swistak thanked Trustees for their input on the LLD Nature Trail discussion. She is looking forward to Fall Fest, apple cider donuts, and is excited to the see the departmental pumpkin decorating contest submissions. She is also excited for the upcoming Winter Read program.

10. Adjourn
MOTION: Trustee Martin moved to adjourn the meeting. Secretary Sullivan seconded.
Voice Vote - All Aye. The motion passed.

The meeting adjourned at 8:07 p.m.

Recorded by

_____
Jackie Kilcran, Recording Secretary

Approved by the Board of Trustees on October 21, 2026.

Approved by

_____
Joshua Martin, Secretary of the LLD Board of Trustees