

PUBLIC/LEGAL NOTICE

A public hearing for the Lisle Library District Budget and Appropriation Ordinance will be held on September 16, 2026 at 6:45 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

Persons who cannot provide public comment in-person may send comments via email to pubcomment@lislelibrary.org or via USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532. Comments should be received at least 12 hours prior to the scheduled meeting time. Submitted comments will not be read aloud. Comments will be provided to Trustees prior to the start of the meeting and are considered a public record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting.

LISLE LIBRARY DISTRICT PUBLIC HEARING FOR BUDGET AND APPROPRIATION ORDINANCE September 16, 2026 - 6:45 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Adjourn

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on September 16, 2026 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

Persons who cannot provide public comment in-person may send comments via email to pubcomment@lislelibrary.org or via USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532. Comments should be received at least 12 hours prior to the scheduled meeting time. Submitted comments will not be read aloud. Comments will be provided to Trustees prior to the start of the meeting and are considered a public record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting.

LISLE LIBRARY DISTRICT

BOARD MEETING

September 16, 2026 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
 - a. President Swistak and Trustee Sullivan reviewed the August billings in September
 - b. Secretary Martin and Trustee Larson will review the September billings in October
4. Consent Agenda - Action Required
 - a. Approve Minutes of the August 12, 2026 Board Meeting
 - b. Approve Minutes of the August 12, 2026 Executive Session
 - c. Acknowledge Treasurer's Report, 08/31/26, Investment Activity Report, 08/31/26, Current Assets Report, 08/31/26, Revenue Report, 08/31/26, and Expense Report, 08/31/26
 - d. Authorize Payment of Bills, 09/16/26
5. Unfinished Business
 - a. Capital Improvement Project – LLD Nature Trail
 - i. Monthly Status Update: CCS
 - ii. Site Furnishings Selections confirmations: CCS/Terra Engineering
 - iii. Request for bid documents for general contracting for the construction of the LLD Nature Trail open program area -- Action Required
Approval to publicly issue bid documents for general contracting for the construction of the LLD Nature Trail open program area
6. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
7. Staff Reports
 - a. Director Report
 - b. Assistant Director Report
8. New Business
 - a. Adopt Ordinance 26-04: Budget and Appropriation Ordinance - Action Required
Adoption of a Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2026 and ending June 30, 2027.
 - b. Approve Certificate of Estimated Revenue - Action Required
Approval of the Chief Fiscal Officer's (Treasurer's) Certificate of Estimated Revenue by source for the Lisle Library District for FY 2026-27
 - c. Approval for closing Library for Staff Development Day - Action Required
Board approval for closing the LLD on Friday, October 16, 2026 for Staff Development Day.
9. Opportunity for Trustee comments (five minutes)
Berry, Breihan, Larson, Martin, Paley, Sullivan, Swistak
10. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
August 12, 2026 - 7:00 p.m.

1. Roll call

Present:

Emily Swistak - President
Vanessa Berry - Vice President
Debbie Breihan - Treasurer
Josh Martin - Secretary
Karen Larson - Trustee
Laura Paley - Trustee
Liz Sullivan - Trustee

Also present:

Tatiana Weinstein - Director
Will Savage - Assistant Director
Jackie Kilcran - Recording Secretary
Bryon Krebs - CCS International Inc. [left the meeting at 7:56 p.m.]
Craig Most - TERRA Engineering LTD. [left the meeting at 7:56 p.m.]

2. Opportunity for visitors to speak - general public comment period - None

3. Assignments for reviewing monthly accounts payable

- a. Vice President Berry and Trustee Paley reviewed the July billings in August
- b. President Swistak and Trustee Sullivan will review the August billings in September

4. Consent Agenda - Action Required

- a. Approve Minutes of the July 15, 2026 Board Meeting
- b. Acknowledge Treasurer's Report, 07/31/26, Investment Activity Report, 07/31/26, Current Assets Report, 07/31/26, Revenue Report, 07/31/26, and Expense Report, 07/31/26
- c. Authorize Payment of Bills, 08/12/26

MOTION: Trustee Paley moved to approve the Consent Agenda. Secretary Martin seconded.
President Swistak noted a scrivener's error.
Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business

- a. Capital Improvement Projects
 - i. Kingston Lot Development Update

Mr. Krebs stated that the Trustees should select bridge materials at this evening's meeting. He also mentioned that Trustees would preview options for a gateway arch, pavers, and other site materials.

Mr. Most reviewed the pros and cons of painted steel versus weathered steel. He discussed costs and maintenance for each type of bridge material. The Trustees discussed and agreed to move forward with a Pratt Truss painted bridge with vertical slats.

Mr. Most showed options for both clay and brick pavers, various types of gateway arches, lighting, and benches. The Trustees will confirm more material decisions at next month's meeting.

Mr. Krebs and Mr. Most left the meeting at 7:56 p.m.

6. Committee Reports

- a. Finance - Treasurer Breihan had nothing to report.
- b. Personnel and Policy - Vice President Berry stated that the Committee met on August 5, 2026, and that Director Weinstein would discuss details later in the meeting.
- c. Physical Plant - Trustee Martin had nothing to report.
- d. Committee to Review Minutes - President Swistak stated that Vice President Berry and Trustee Sullivan completed the review of the minutes. President Swistak officially retired this Committee.

7. Staff Reports

a. Director's Report

Director Weinstein recapped the LLD's response to the tornado warning on July 28th. The LLD lost power over the course of two days. Approximately 60 patrons sheltered-in-place during the storm. Once power was restored, servers and PCs had to be restarted, which took some time. The LLD's second floor's air conditioning was not functional. The HVAC vendor repaired the AC the next day. There was a second tornado event on August 11th. Over 40 patrons sheltered during the storm. No power was lost during this warning. A large branch broke off and is hanging on the power line on Front Street. ComEd has been alerted.

The LLD participated in National Night Out on August 4th at the Lisle Police Station. Staff spoke to over 400 community members.

Senator Laura Ellman, her team, and a representative from Senator Duckworth's office, were at the LLD on August 6th for informal one-on-one constituent consultations.

The Illinois Treasurer's Office, in partnership with Representative Margaret DeLaRosa's office, will be at the LLD on August 19th to assist patrons with filing claims for unclaimed property/cash through the Illinois I-Cash program.

Lisle Township will be at the LLD on August 21st. Township staff will advise patrons about senior transportation assistance, and other senior programs via the Township.

The LLD received the Illinois Per Capita Grant award check in the amount of \$51,477.70.

b. Assistant Director's Report

Assistant Director Savage stated that IBS would be in the building on August 13th to address temperature fluctuation problems as a result of the power outage. The test and balance of the HVAC system was completed.

The rain barrel that the Woman's Club donated is in place. The installers had to reschedule due to the size of the rain barrel diverter. They rescheduled, but then the storm hit. They will reschedule for the final installation.

Director Savage suggested that the Physical Plant Committee meet to discuss various facility items such as breaker box imaging, roof protection, and lighting. The Committee agreed to meet on September 23, 2026 at 7:00 p.m.

8. New Business

- a. Approve tentative Budget and Appropriation Ordinance 26-04 (B&A) - Action Required

MOTION: Secretary Martin moved to approve Ordinance 26-04 a Tentative Budget and Appropriation of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2026 and ending June 30, 2027. Trustee Sullivan seconded.

Director Weinstein provided a comprehensive overview of the Tentative Budget and Appropriation Ordinance 26-04 (B&A). She stated that the Appropriation is the LLD's legal limit to expend funds for any necessary obligations that extend beyond budgeted categories, such as emergency expenses. She informed Trustees that the LLD's attorney reviewed the Tentative B&A, and found it to have reasonable appropriations for the LLD's fiscal year.

Roll Call Vote - All Aye. The motion passed.

- b. Accept Illinois Public Library Annual Report (IPLAR) - Action Required

MOTION: Treasurer Breihan moved to accept the Illinois Public Library Annual Report, otherwise known as the IPLAR. Vice President Berry seconded.

Director Weinstein provided an explanation of the IPLAR. The annual filing is statutorily required by the State Library as a condition of system membership, and to receive State grants.

Roll Call Vote - All Aye. The motion passed.

- e. Village of Lisle TIF Amendments - Action Required

MOTION: Secretary Martin move to instruct the Director to vote "aye" at the Village of Lisle's Joint Review Board meeting on August 17, 2026 on behalf of the Lisle Library District regarding the Village of Lisle TIF Extension Amendments. Vice President Berry seconded.

Director Weinstein stated that all correspondence received from the Village regarding the TIF Extension Amendments have been forward to LLD Trustees, and there were no questions.

Roll Call Vote - Ally Aye. The motion passed.

- d. Approve new LLD Policy 205: Flags on LLD Property - Action Required

MOTION: Treasurer Breihan move to approve new LLD Policy 205: Flags on LLD Property. Vice President Berry seconded.

Director Weinstein explained that this is a new policy, and it applies to all LLD property. This Policy was drafted citing Federal/State laws, and LLD procedural requirements. The Director also discussed this draft with the LLD's attorney.

Roll Call Vote - All Aye. The motion passed.

- e. Approve LLD Policy 350: Artificial Intelligence (AI) - Action Required

MOTION: Trustee Sullivan moved to approve new LLD Policy 350: Artificial Intelligence (AI). Trustee Larson seconded.

Director Weinstein stated this is a new policy. The Director referenced ALA and other library policies to draft this Policy. It includes sections on responsibility, privacy, security, staff obligations, attributions, and collection development. This technology is rapidly evolving, and the Policy will likely need be revised in the future.

Roll Call Vote - All Aye. The motion passed.

- f. Approve LLD Policy 360: Library-sponsored Public Programs - Action Required

MOTION: Trustee Paley moved to approve revisions to LLD Policy 360: Library-sponsored Public Program. Secretary Martin seconded.

Director Weinstein stated that this Policy was revised to add that the LLD offers opportunities for the public to engage with elected officials or other public agencies. There is a new section that specifies the LLD may host civic programs that include elected officials doing the business for the public; specific to the office they hold. The LLD will not allow campaigning during these types of programs.

Roll Call Vote - All Aye. The motion passed.

- g. Approve LLD Policy 906: Recording of LLD Board of Trustee Meetings - Action Required

MOTION: Trustee Sullivan moved to approve revisions to LLD Policy 906: Record of LLD Trustee Meetings. Treasurer Breihan seconded.

Director Weinstein said that the Policy was revised to state that the recordings of Executive Sessions are held on LLD property in a fireproof safe. The LLD does not have bank safe deposit boxes any longer, and the Policy needed to be adjusted.

Roll Call Vote - All Aye. The motion passed.

President Swistak asked for a motion to address agenda item 9, Executive Session. She stated that the Board would return to regular session to complete New Business items 8h and 8i.

- 9. Executive Session

MOTION: Secretary Martin moved to go into Executive Session under 5 ILCS 120/2(c)(21) the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee Larson seconded.

Roll Call Vote - All Aye. The motion passed.

The Board voted to go into Executive Session at 8:24 p.m.

The Board came back into Open Session at 8:31 p.m.

Open Session - Return to New Business

8. New Business

- h. Semi-annual review of executive session minutes - Action Required

MOTION: Vice President Berry moved to release the following Executive Session minutes; February 18, 2026. Secretary Martin seconded.

Roll Call Vote - All Aye. The motion passed.

- i. Review of executive session recordings more than 18 months old - Action Required.
There was no action on any recordings.

10. Opportunity for Trustee comments (five minutes)

Trustee Sullivan had no comment.

Secretary Martin is pleased that the Library is participating in the Police Department's Blue Envelope Program.

Vice President Berry had no comment.

President Swistak thanked Trustees for their participation and thoughtful contributions during the Kingston Lot Development Project discussion. She thanked the Director and staff for the excellent response to the two shelter-in-place weather events, and the power outage.

Treasurer Breihan thanked staff for keeping patrons safe and comfortable during weather events.

Trustee Paley agreed with Treasurer Breihan's statement.

Trustee Larson also agreed with Treasurer Breihan's statement.

11. Adjourn

MOTION: Trustee Martin moved to adjourn the meeting. Trustee Larson seconded.

Voice Vote - All Aye. The motion passed.

The meeting adjourned at 8:34 p.m.

Recorded by

Jackie Kilcran, Recording Secretary

Approved by the Board of Trustees on September 16, 2026.

Approved by

Joshua Martin, Secretary of the LLD Board of Trustees

Treasurer's Report as of August 31, 2026

Fund Name	Cash Balance 08/31/26	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	4,785,010.32	84.06%	92.87%
IMRF	116,204.07	2.04%	2.26%
FICA	250,748.71	4.41%	4.87%
Subtotals	5,151,963.10	90.51%	100.00%
Special Reserve	540,126.15	9.49%	0.00%
	5,692,089.25	100.00%	100.00%

Treasurer

Date

INVESTMENTS

CURRENT ASSETS
AT FAIR MARKET VALUE
August 31, 2026

	Fair Market Value on 8/31/26					
<u>Checking Accounts</u>						
Fifth Third Operating Acct					\$102,454.07	
Fifth Third Financial Now acct					\$3,115,102.48	
Fifth Third Financial- petty cash					\$439.20	
US Bank				0.70%	\$48,081.04	
E commerce					\$36,828.36	
					<u>\$3,302,905.15</u>	
<u>Money Markets</u>						
Lisle Savings Bank				1.25%	\$19,438.10	
The Illinois Funds				3.78%	\$606,784.17	
					<u>\$626,222.27</u>	
Ehlers Investments Pershing					\$5,772.35	
<u>Investments</u>						
<u>Fixed Income</u>						
US Treasury Bill	7/10/2026	231,000.00	@	0.00	229,682.33	9/8/2026
US Bank	9/15/2018	249,999.99		3.44	249,999.99	9/15/2026
Wells Fargo BK NA Sioux Falls	7/14/2026	241,000.00		3.55	244,491.46	1/12/2027
Lisle Savings Bank	1/16/2019	225,325.93		3.93	225,325.93	2/28/2027
Stearns BK NA St Cloud Minn	7/14/2026	242,000.00		4.00	241,683.20	4/14/2027
Long Beach NY City Sch Dist	2/11/2025	255,000.00		0.85	236,591.27	4/15/2027
Baxter CR UN Vernon Hills IL	7/14/2026	249,000.00		4.20	248,985.10	7/22/2027
					<u>\$1,724,439.78</u>	
<u>Mutual Funds</u>						
Dreyfus Preferred Gov Money Market	8/28/2025	\$ 16,939.04		0.00	16,964.04	N/A
					<u>\$32,749.70</u>	
TOTAL CURRENT ASSETS					<u><u>\$5,692,089.25</u></u>	

Lisle Library District
For the Two Months Ending August 31, 2026
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$ 35,540.89	\$ 63,790.10	\$ 2,409,158.78	\$ 4,540,000.00	1.41
40-01-4414-00 Tax Levy - IMRF	695.34	1,248.02	44,142.44	89,000.00	1.40
45-01-4415-00 Tax Levy - FICA	1,390.67	2,496.03	96,773.82	178,000.00	1.40
TOTAL TAX LEVY	37,626.90	67,534.15	2,550,075.04	4,807,000.00	1.40
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	0.00	0.00	0.00	100,000.00	0.00
TOTAL TIF SURPLUS	0.00	0.00	0.00	100,000.00	0.00
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax -	1,262.85	6,244.33	4,644.71	22,500.00	27.75
40-01-4462-00 Personal Property Repl. Tax -	72.88	360.38	268.05	1,250.00	28.83
45-01-4463-00 Personal Property Repl. Tax -	11.45	56.62	42.12	150.00	37.75
TOTAL PERSONAL PROPERTY REP	1,347.18	6,661.33	4,954.88	23,900.00	27.87
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	6,460.89	13,531.15	11,285.19	65,000.00	20.82
40-02-4475-00 Interest Earned - IMRF	167.38	353.45	337.40	2,500.00	14.14
45-02-4476-00 Interest Earned - FICA	355.53	746.26	643.65	3,500.00	21.32
TOTAL INTEREST INCOME	6,983.80	14,630.86	12,266.24	71,000.00	20.61
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 Unrealized Gain/Loss on	1,647.60	(970.78)	5,725.98	5,000.00	(19.42)
TOTAL UNREALIZED GAIN/LOSS O	1,647.60	(970.78)	5,725.98	5,000.00	(19.42)
DESK INCOME					
10-03-4531-00 Lost Books	426.70	444.35	308.57	1,500.00	29.62
10-03-4536-00 Non-Resident Fees	0.00	0.00	0.00	500.00	0.00
10-03-4538-00 Book Sale	183.00	1,492.12	641.39	3,000.00	49.74
10-03-4540-00 Fines	0.00	0.00	0.00	500.00	0.00
TOTAL DESK INCOME	609.70	1,936.47	949.96	5,500.00	35.21
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	0.58	5.83	109.55	2,000.00	0.29
10-03-4560-00 Gifts/Grants - Restricted	0.00	0.00	0.00	40,000.00	0.00

Lisle Library District
For the Two Months Ending August 31, 2026
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-03-4560-30					
10-04-4570-00	0.00	0.00	0.00	0.00	0.00
10-04-4573-00	51.00	104.00	98.00	700.00	14.86
10-04-4575-00	511.89	511.89	150.26	3,500.00	14.63
10-04-4583-00	552.34	919.29	832.79	5,000.00	18.39
10-04-4584-00	51,477.70	51,477.70	44,664.48	46,000.00	111.91
10-04-4585-00	368.35	993.35	7,680.93	10,000.00	9.93
10-05-4595-00	187.35	415.75	456.75	2,500.00	16.63
	0.00	0.00	0.00	0.00	0.00
TOTAL UNRESTRICTED INCOME	53,149.21	54,427.81	53,992.76	109,700.00	49.62
TOTAL REVENUES	\$ 101,364.39	\$ 144,219.84	\$ 2,627,964.86	\$ 5,122,100.00	2.82

Lisle Library District
For the Two Months Ending August 31, 2026
Revenues - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
70-02-4481-00	\$ 609.34	\$ 1,250.99	\$ 1,187.55	\$ 15,000.00	8.34
Interest Earned					
TOTAL INTEREST	609.34	1,250.99	1,187.55	15,000.00	8.34
70-04-4587-10	83,333.33	166,666.66	20,000.00	1,000,000.00	16.67
70-05-4680-00	0.00	0.00	0.00	0.00	0.00
Restricted - Transfer from Cor Debt Certificate					
TOTAL OTHER REVENUE	83,333.33	166,666.66	20,000.00	1,000,000.00	16.67
TOTAL REVENUES	83,942.67	167,917.65	21,187.55	1,015,000.00	16.54

Lisle Library District
For the Two Months Ending August 31, 2026
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10 Administrative - Reg. Hours	\$ 52,480.87	\$ 106,906.94	\$ 87,543.01	\$ 628,109.89	17.02
10-10-5603-20 Adult Services - Reg. Hours	48,792.33	96,680.96	80,115.88	580,000.00	16.67
10-10-5603-30 Youth Services - Reg. Hours	39,860.91	79,464.72	65,081.02	480,000.00	16.56
10-10-5603-50 Technical Services - Reg. Hour	25,706.50	51,295.62	38,427.83	305,000.00	16.82
10-10-5603-60 Circulation - Reg. Hours	43,595.77	86,816.39	74,597.42	509,000.00	17.06
Total Salaries	210,436.38	421,164.63	345,765.16	2,502,109.89	16.83
Health and Dental Ins.					
10-10-5621-10 Hosp. Ins. - Admin	5,298.19	10,619.42	9,379.10	68,346.65	15.54
10-10-5621-20 Hosp. Ins. - Adult Serv.	9,262.13	18,566.50	16,658.30	119,357.25	15.56
10-10-5621-30 Hosp. Ins. - YS	3,985.16	7,989.52	7,243.08	51,408.56	15.54
10-10-5621-50 Hosp. Ins. - Tech	3,544.47	7,100.46	5,657.90	45,723.79	15.53
10-10-5621-60 Hosp. Ins. - Circ	6,383.25	11,684.79	9,883.10	68,100.54	17.16
10-10-5622-10 Dental Ins. - Admin.	178.71	357.42	555.97	2,360.85	15.14
10-10-5622-20 Dental Ins. - Adult Serv	388.57	868.08	1,349.18	4,695.27	18.49
10-10-5622-30 Dental Ins. - YS	163.72	327.44	691.20	2,274.22	14.40
10-10-5622-50 Dental Ins. - Tech	122.79	245.58	1,066.92	1,978.89	12.41
10-10-5622-60 Dental Ins. - Circ	148.66	103.19	844.10	2,753.98	3.75
Total Health and Dental Ins.	29,475.65	57,862.40	53,328.85	367,000.00	15.77
Other Staff Benefits					
10-10-5646-00 Unemployment Compensation	0.00	439.99	0.00	4,000.00	11.00
10-10-5646-10 Tuition Reimbursement - Staff	0.00	0.00	0.00	0.00	0.00
Total Other Staff Benefits	0.00	439.99	0.00	4,000.00	11.00
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	3,966.14	8,081.15	6,609.96	48,050.41	16.82
45-10-5625-20 FICA Expense - Adult Serv.	3,591.03	7,112.89	5,874.19	44,370.00	16.03
45-10-5625-30 FICA Expense - Youth Services	3,039.00	6,031.47	4,925.81	36,720.00	16.43
45-10-5625-50 FICA Expense - Tech Servs.	1,934.59	3,860.22	2,882.61	23,332.50	16.54
45-10-5625-60 FICA Expense - Circulation	3,231.81	6,429.71	5,400.00	38,938.50	16.51
Total FICA Expenses	15,762.57	31,515.44	25,692.57	191,411.41	16.46
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	2,362.46	4,815.93	3,636.14	27,111.47	17.76
40-10-5628-20 IMRF Expense - Adult Servs	2,337.17	4,631.06	3,517.11	25,034.87	18.50
40-10-5628-30 IMRF Expense - Youth Services	1,751.87	3,490.67	2,586.24	20,718.51	16.85

Lisle Library District
For the Two Months Ending August 31, 2026
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
40-10-5628-50	1,231.33	2,457.03	1,687.00	13,164.89	18.66
40-10-5628-60	1,594.34	3,171.58	2,298.24	21,970.26	14.44
Total IMRF Expenses	9,277.17	18,566.27	13,724.73	108,000.00	17.19
Total EMPLOYEE COSTS	264,951.77	529,548.73	438,511.31	3,172,521.30	16.69
BUILDING COSTS					
Utilities					
10-20-5650-00	450.00	900.00	675.00	5,690.00	15.82
10-20-5651-00	0.00	0.00	1,810.00	1,810.00	0.00
10-20-5652-00	1,755.63	3,511.41	2,585.86	22,000.00	15.96
10-20-5653-00	1,198.62	2,497.60	745.17	12,000.00	20.81
10-20-5654-00	0.00	332.20	0.00	3,500.00	9.49
10-20-5655-00	7,895.32	12,325.31	4,776.65	46,000.00	26.79
Total Utilities	11,299.57	19,566.52	10,592.68	91,000.00	21.50
Maintenance and Repairs					
10-20-5660-00	2,470.00	2,470.00	2,300.00	15,000.00	16.47
10-20-5661-00	3,941.47	7,950.94	11,736.70	65,000.00	12.23
10-20-5662-00	1,944.00	1,944.00	1,134.00	40,000.00	4.86
10-20-5663-00	1,186.56	2,004.96	2,392.49	10,000.00	20.05
10-20-5664-00	2,220.89	3,112.81	15,455.50	75,000.00	4.15
10-20-5665-00	288.08	576.16	657.04	4,000.00	14.40
Total Maintenance and Repairs	12,051.00	18,058.87	33,675.73	209,000.00	8.64
TOTAL BUILDING COSTS	23,350.57	37,625.39	44,268.41	300,000.00	12.54
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00	713.40	1,039.14	1,430.22	5,500.00	18.89
10-25-5710-10	3,702.00	3,702.00	5,676.00	24,500.00	15.11
10-25-5711-00	1,814.41	1,814.41	4,487.79	11,500.00	15.78
10-25-5712-00	0.00	213.84	71.28	1,500.00	14.26
Total Postage and Printing	6,229.81	6,769.39	11,665.29	43,000.00	15.74
Supplies					
10-25-5713-00	509.65	967.17	1,254.28	7,500.00	12.90
10-25-5714-00	0.00	12.00	584.46	10,500.00	0.11
10-25-5715-00	0.00	263.94	270.66	1,500.00	17.60
10-25-5716-00	237.59	502.56	769.11	4,500.00	11.17

Lisle Library District
For the Two Months Ending August 31, 2026
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-25-5717-00 Processing Supplies	3,525.51	8,852.69	3,116.19	47,250.00	18.74
10-25-5718-00 Computer Supplies	108.69	2,213.70	49.90	3,750.00	59.03
Total Supplies	4,381.44	12,812.06	6,044.60	75,000.00	17.08
Other Operating Costs					
10-25-5719-00 Publishing	0.00	0.00	0.00	1,000.00	0.00
10-25-5722-15 Safety Deposit Box Rental	0.00	0.00	114.58	200.00	0.00
10-25-5723-00 Check Printing	0.00	0.00	0.00	100.00	0.00
10-25-5723-15 Bank Charges	400.31	827.23	766.02	6,700.00	12.35
10-25-5724-15 Local Travel	7.75	54.31	0.00	300.00	18.10
Total Other Operating Costs	408.06	881.54	880.60	8,300.00	10.62
TOTAL OPERATING EXPENSES	11,019.31	20,462.99	18,590.49	126,300.00	16.20
INSURANCE					
10-30-5750-00 Fidelity Bonds	0.00	0.00	500.00	1,200.00	0.00
10-30-5751-00 Property Damage (All-Peril)	0.00	0.00	24,247.59	58,000.00	0.00
10-30-5752-00 Notary Bond	0.00	0.00	0.00	0.00	0.00
10-30-5754-00 Workers Comp Insurance	0.00	0.00	2,424.50	8,000.00	0.00
TOTAL INSURANCE	0.00	0.00	27,172.09	67,200.00	0.00
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	0.00	0.00	0.00	8,000.00	0.00
10-35-5761-00 Collection Agency	12.65	50.60	25.30	700.00	7.23
10-35-5762-00 Other Contr Services - Admin	470.00	695.00	470.00	2,500.00	27.80
10-35-5763-00 Other Contr Svcs-Tech Asst	3,397.07	29,472.51	57,604.01	121,500.00	24.26
10-35-5764-10 Other Contr Svcs - Library Wi	0.00	1,478.08	3,756.68	36,000.00	4.11
10-35-5765-10 Investment Agency Consultants	264.98	521.20	501.61	3,200.00	16.29
10-35-5769-00 Accounting Software	0.00	0.00	3,061.77	4,400.00	0.00
10-35-5770-00 Contractual - Audit Fee	0.00	0.00	0.00	11,000.00	0.00
10-35-5771-00 Payroll Service	933.73	1,942.20	1,904.61	14,000.00	13.87
TOTAL CONTRACTUAL SERVICES	5,078.43	34,159.59	67,323.98	201,300.00	16.97
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	0.00	819.00	877.50	4,000.00	20.48
10-40-5784-00 Meetings - Staff	34.63	64.16	75.62	1,000.00	6.42
10-40-5785-00 Conferences - Staff	19.00	430.93	85.00	7,000.00	6.16
10-40-5786-00 Memorial/Tribute/Recognition	350.00	350.00	200.00	4,000.00	8.75
10-40-5787-00 Staff Development	0.00	0.00	0.00	2,500.00	0.00
10-40-5788-00 Training (Cont Ed) - Staff	0.00	0.00	0.00	1,500.00	0.00

Lisle Library District
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	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-45-5786-70 Dues - Trustee	0.00	0.00	0.00	525.00	0.00
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	500.00	0.00
10-45-5788-70 Meetings - Trustees	0.00	0.00	0.00	275.00	0.00
10-45-5789-70 Training-Trustees	0.00	0.00	0.00	200.00	0.00
TOTAL PERSONNEL DEVELOPMENT	403.63	1,664.09	1,238.12	21,500.00	7.74
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	0.00	72,031.54	66,643.02	85,000.00	84.74
10-48-5803-10 Technology	98.00	38,483.43	23,542.48	82,000.00	46.93
10-48-5804-10 Facility	0.00	0.00	1,200.07	10,000.00	0.00
Total Major Equipment	98.00	110,514.97	91,385.57	177,000.00	62.44
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	179.98	529.97	0.00	700.00	75.71
10-48-5823-20 Minor Equip - Adult Services	0.00	0.00	0.00	700.00	0.00
10-48-5823-30 Minor Equipment - Youth	0.00	0.00	208.37	700.00	0.00
10-48-5823-50 Minor Equip - Tech Services	39.99	39.99	116.76	700.00	5.71
10-48-5823-60 Minor Equip - Circ	0.00	149.98	62.71	700.00	21.43
Total Minor Equipment	219.97	719.94	387.84	3,500.00	20.57
Equip Maint/Repairs and Rentals					
10-48-5843-00 Rental-Postage Meter	0.00	230.64	0.00	1,000.00	23.06
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	783.99	2,385.60	2,981.02	18,000.00	13.25
10-48-5846-00 Equip Maint/Repr-NonContr	0.00	0.00	0.00	1,000.00	0.00
Total Equip Maint/Repairs and Rentals	783.99	2,616.24	2,981.02	20,000.00	13.08
TOTAL EQUIPMENT COSTS	1,101.96	113,851.15	94,754.43	200,500.00	56.78
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	1,133.19	1,469.64	0.00	8,000.00	18.37
10-50-5863-30 Books - Youth & Teen	2,872.10	12,443.29	3,449.56	61,000.00	20.40
10-50-5864-10 Books - Non Fiction	5,598.85	15,659.02	6,063.46	90,000.00	17.40
10-50-5865-10 Books - Adult	7,834.66	18,661.88	6,695.30	80,500.00	23.18
10-50-5867-20 Ref Books - Adult Serv	381.30	499.30	458.28	10,500.00	4.76
Total Books	17,820.10	48,733.13	16,666.60	250,000.00	19.49
Databases					

Lisle Library District
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10-50-5869-20 Internet Licensed DBases	8,607.00	48,274.25	62,491.52	110,000.00	43.89
10-50-5872-10 DBases - Professional	2,000.00	2,000.00	4,789.14	12,000.00	16.67
10-50-5873-30 DBases - Youth Serv	1,440.09	4,156.09	8,326.89	10,000.00	41.56
Total Databases	12,047.09	54,430.34	75,607.55	132,000.00	41.24
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	836.21	1,939.56	456.84	12,000.00	16.16
10-50-5895-40 A-V Matls - Adult Serv	3,810.45	8,732.82	7,706.79	63,000.00	13.86
10-50-5899-20 Digital Content	15,638.60	19,061.88	16,626.20	133,000.00	14.33
Total Audio-Visual Materials	20,285.26	29,734.26	24,789.83	208,000.00	14.30
Periodicals/Doc Delivery					
10-50-5871-20 Document Delivery	14.99	25,993.22	25,478.95	29,000.00	89.63
10-50-5900-20 Periodicals - Adult Serv	766.99	816.99	3,080.96	22,000.00	3.71
10-50-5900-30 Periodicals - Youth	0.00	0.00	0.00	500.00	0.00
10-50-5900-80 Periodicals - Prof. Collection	0.00	0.00	0.00	2,500.00	0.00
Total Periodicals/Doc Delivery	781.98	26,810.21	28,559.91	54,000.00	49.65
TOTAL LIBRARY MEDIA	50,934.43	159,707.94	145,623.89	644,000.00	24.80
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-00 Programs - Library Wide	0.00	887.87	0.00	5,000.00	17.76
10-60-5931-10 Programs - Adult Services	595.16	2,055.82	3,026.48	13,500.00	15.23
10-60-5931-30 Programs - Youth	1,072.49	1,839.24	608.26	13,500.00	13.62
10-60-5931-40 Online Marketing	0.00	156.77	104.49	1,700.00	9.22
10-60-5931-50 Community Relations	26.99	645.53	1,005.71	5,500.00	11.74
Total Programs	1,694.64	5,585.23	4,744.94	39,200.00	14.25
Readers Services					
10-60-5940-10 Reader Services - Adult Serv.	0.00	0.00	417.53	4,000.00	0.00
10-60-5940-30 Reader Services - Youth Serv.	0.00	0.00	2,588.20	6,800.00	0.00
Total Readers Services	0.00	0.00	3,005.73	10,800.00	0.00
TOTAL PROGRAMS AND READERS	1,694.64	5,585.23	7,750.67	50,000.00	11.17
RESTRICTED USAGE EXPENSES - CORPORATE					
10-80-5980-80 Restricted - Gifts	0.00	0.00	0.00	2,000.00	0.00
10-80-5981-80 Restricted - Per Capita Grant	1,350.00	1,350.00	3,619.60	46,000.00	2.93

Lisle Library District
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Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-80-5981-90 Restricted - Other Grants	0.00	0.00	0.00	40,000.00	0.00
10-80-5982-80 Interest Expense	0.00	0.00	12,100.00	25,000.00	0.00
10-80-5983-80 Debt Principal Payment	0.00	0.00	0.00	45,000.00	0.00
TOTAL RESTRICTED USAGE EXPEN	1,350.00	1,350.00	15,719.60	158,000.00	0.85
RESTRICTED USAGE EXPENSES - IMRF					
40-80-5986-80 IMRF Funding	0.00	0.00	0.00	25,000.00	0.00
TOTAL RESTRICTED USAGE EXPEN	0.00	0.00	0.00	25,000.00	0.00
CONTINGENCY					
10-90-5999-00 Contingency	0.00	2,532.69	0.00	25,000.00	10.13
TOTAL CONTINGENCY	0.00	2,532.69	0.00	25,000.00	10.13
TOTAL EXPENSES - EXC OP TRANS	359,884.74	906,487.80	860,952.99	4,991,321.30	18.16
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	83,333.33	166,666.66	20,000.00	1,000,000.00	16.67
TOTAL OPERATING TRANSFERS O	83,333.33	166,666.66	20,000.00	1,000,000.00	16.67
TOTAL ALL EXPENSES	443,218.07	1,073,154.46	880,952.99	5,991,321.30	17.91

Lisle Library District
For the Two Months Ending August 31, 2026
Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00 Facility and Campus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
70-65-5667-00 Security Systems	0.00	0.00	0.00	5,000.00	0.00
70-65-5671-00 Furniture & Equipment	0.00	0.00	(6,529.00)	25,000.00	0.00
70-65-5674-00 Consulting	0.00	0.00	0.00	30,000.00	0.00
TOTAL MAINTENANCE AND EQUIP	0.00	0.00	(6,529.00)	75,000.00	0.00
RENOVATION COSTS					
70-65-5675-00 Renovation Project	0.00	0.00	0.00	0.00	0.00
70-65-5680-00 HVAC Replacement Project	0.00	0.00	(8,963.57)	0.00	0.00
70-65-5685-00 Lot Development Project	0.00	4,400.00	0.00	1,250,000.00	0.35
70-65-5690-00 Generator	0.00	0.00	0.00	50,000.00	0.00
70-65-5761-00 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
TOTAL RENOVATION COSTS	0.00	4,400.00	(8,963.57)	1,300,000.00	0.34
TOTAL SPECIAL RESERVE EXPENS	0.00	4,400.00	(15,492.57)	1,375,000.00	0.32

Lisle Library District
Accounts Payable - September 16, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
1 Source Mechanical	8352	Power Outage Calls 1 Source Mechanical, Inc.	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	2,002.74	2,002.74
AFLAC	126557	Payroll Withholding AFLAC (G6920)	10-00-2612-00 10-00-2610-00	AFLAC Withholding Accounts Payable	117.40	117.40
Amazon	083126	Books, Supplies & Equipment	10-50-5865-10	Books - Adult	57.97	
			10-60-5931-10	Programs - Adult Service	54.17	
			10-48-5823-20	Minor Equip - Adult Servi	25.99	
			10-50-5863-30	Books - Youth & Teen	25.85	
			10-50-5890-30	A-V Matls - Youth Serv	170.68	
			10-60-5931-30	Programs - Youth	783.73	
			10-48-5823-30	Minor Equipment - Youth	25.99	
			10-60-5940-30	Reader Services - Youth	9.38	
			10-25-5716-00	Kitchen Supplies	19.33	
			10-25-5713-00	Office Supplies	225.11	
			10-20-5663-00	Maint/Repairs-Genl repai	342.20	
			10-25-5717-00	Processing Supplies	121.71	
			10-25-5714-00	Circ. Material Supplies	253.25	
			10-48-5823-50	Minor Equip - Tech Servi	118.85	
			10-60-5931-00	Programs - Library Wide	26.97	
		Amazon Capital Services	10-00-2610-00	Accounts Payable		2,261.18
Bear Landscape	17240	Landscaping Bear Landscape	10-20-5662-00 10-00-2610-00	Maint Contr. - Landscap Accounts Payable	1,134.00	1,134.00
Best Quality	59060	Janitorial Services Best Quality Cleaning	10-20-5661-00 10-00-2610-00	Maint Contracts - Maint. Accounts Payable	3,730.00	3,730.00
ByWater Solutions	10396	Aspen Mobile Annual Contract	10-35-5763-00	Other Contr Svcs-Tech	400.00	
		By Water Solutions LLC	10-00-2610-00	Accounts Payable		400.00
CDW G	AK6P85L	Advanced Email Protection CDW Government	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	451.20	451.20
China Books	119490	Books China Books	10-50-5864-10 10-00-2610-00	Books - Non Fiction Accounts Payable	264.00	264.00
ComEd	082726	Usage ComEd	10-20-5655-00 10-00-2610-00	Utilities - Electric Accounts Payable	5,278.99	5,278.99
Compact Disc Sourc	83830	Music CDs Compact Disc Source	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	203.30	203.30
Compact Disc Sourc	83831	Processing Compact Disc Source	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	77.35	77.35
Compact Disc Sourc	83844	Music CDs Compact Disc Source	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	203.68	203.68

Lisle Library District

Accounts Payable - September 16, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Compact Disc Sourc	83845	Processing Compact Disc Source	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	83.30	83.30
Culligan of Wheaton	090126	Water Culligan of Wheaton	10-25-5716-00 10-00-2610-00	Kitchen Supplies Accounts Payable	63.94	63.94
Discount School	100366260101	Acrylic Paint & Construction Paper Discount School Supply	10-60-5931-30 10-00-2610-00	Programs - Youth Accounts Payable	73.07	73.07
FNBO Billing - 1897	092526	AV, Programs, Marketing	10-35-5763-00 10-40-5786-00 10-50-5895-40 10-60-5931-10 10-60-5931-30 10-60-5931-40 10-60-5931-50 10-00-2610-00	Other Contr Svcs-Tech Memorial/Tribute/Recog A-V Matis - Adult Serv Programs - Adult Service Programs - Youth Online Marketing Community Relations Accounts Payable	18.72 84.52 325.81 138.97 163.10 143.45 130.00	1,004.57
Groot	17013286T098	Rubbish Groot, Inc.	10-20-5665-00 10-00-2610-00	Rubbish Removal Accounts Payable	288.08	288.08
Hayes, Sandy	090126	Fall Flowers for Planters Sandy Hayes	10-60-5931-50 10-00-2610-00	Community Relations Accounts Payable	17.96	17.96
Heritage Technology	258954	Quarterly Maintenance - Nov - Jan Heritage Technology Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	2,160.00	2,160.00
Home Depot	1916 08 35223	Supplies Home Depot Credit Services	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	38.73	38.73
Home Depot	1916 29 85745	Fall Flowers for Planters Home Depot Credit Services	10-60-5931-50 10-00-2610-00	Community Relations Accounts Payable	40.74	40.74
Home Depot	1942 05 54519	Supplies Home Depot Credit Services	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	62.93	62.93
Home Depot	2201575	Supplies - Return Home Depot Credit Services	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	39.96	39.96
Ingram	090126	Books & Processing	10-50-5865-10 10-50-5864-10 10-50-5867-20 10-50-5863-30 10-25-5717-00 10-00-2610-00	Books - Adult Books - Non Fiction Ref Books - Adult Serv Books - Youth & Teen Processing Supplies Accounts Payable	4,498.73 4,189.15 185.63 3,261.12 1,293.00	13,427.63
Ingram Express	090126	Books	10-50-5865-10	Books - Adult	601.28	

Lisle Library District
Accounts Payable - September 16, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Interactive Building	113085	Ingram Library Services, Inc.	10-50-5864-10	Books - Non Fiction	562.40	
			10-50-5863-30	Books - Youth & Teen	635.67	
			10-00-2610-00	Accounts Payable		1,799.35
Johnson Controls	42718086	Test & Balance Interactive Building Solutions	10-20-5664-00	Maint/Repairs-Non Contr	1,850.00	
			10-00-2610-00	Accounts Payable		1,850.00
Kanopy	520118	Battery Replacement Johnson Controls Security Solutions	10-20-5664-00	Maint/Repairs-Non Contr	19.52	
			10-00-2610-00	Accounts Payable		19.52
Kocemba, Yolanda	082926	Kanopy Kanopy, Inc.	10-50-5899-20	Digital Content	479.00	
			10-00-2610-00	Accounts Payable		479.00
Konica Minolta Busin	509966581	ESL for You! August Classes Yolanda Kocemba	10-50-5863-20	Literacy/ESL	171.00	
			10-00-2610-00	Accounts Payable		171.00
Konica Minolta Busin	9010998212	#C458 Usage Konica Minolta Business Solutions	10-48-5845-00	Equip Maint/Repr-Contr-	258.53	
			10-00-2610-00	Accounts Payable		258.53
Konica Minolta Busin	9010998418	#C251 Usage Konica Minolta Business Solutions	10-48-5845-00	Equip Maint/Repr-Contr-	69.00	
			10-00-2610-00	Accounts Payable		69.00
Konica Minolta Busin	9010998418	#C301 Usage Konica Minolta Business Solutions	10-48-5845-00	Equip Maint/Repr-Contr-	160.00	
			10-00-2610-00	Accounts Payable		160.00
Konica Minolta Premi	589839505	#C301 Lease Konica Minolta Premier Finance	10-48-5845-00	Equip Maint/Repr-Contr-	297.54	
			10-00-2610-00	Accounts Payable		297.54
Libraria	290756	Books Libraria	10-50-5863-30	Books - Youth & Teen	146.35	
			10-00-2610-00	Accounts Payable		146.35
LIMRICC PHIP Healt	070826	September Premium	10-10-5621-10	Hosp. Ins. - Admin	6,099.97	
			10-10-5621-20	Hosp. Ins. - Adult Serv.	11,064.47	
			10-10-5621-30	Hosp. Ins. - YS	4,487.73	
			10-10-5621-50	Hosp. Ins. - Tech	3,966.91	
			10-10-5621-60	Hosp. Ins. - Circ	7,675.37	
		LIMRICC PHIP Health	10-00-2610-00	Accounts Payable		33,294.45
Midwest Tape	509358780	Hoopla Midwest Tape	10-50-5899-20	Digital Content	8,576.06	
			10-00-2610-00	Accounts Payable		8,576.06
Midwest Tape 2516	090126	CD Books Midwest Tape (2516)	10-50-5895-40	A-V Matls - Adult Serv	340.86	
			10-00-2610-00	Accounts Payable		340.86
Midwest Tape 7288	090126	DVDs, Blu-rays & Processing	10-50-5895-40	A-V Matls - Adult Serv	1,937.27	
			10-25-5717-00	Processing Supplies	402.55	

Lisle Library District
Accounts Payable - September 16, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Midwest Tape 7291	090126	Midwest Tape (7288)	10-00-2610-00	Accounts Payable		2,339.82
		DVDs & Blu-rays	10-50-5890-30	A-V Matls - Youth Serv	32.24	
		Midwest Tape (7291)	10-00-2610-00	Accounts Payable		32.24
Murrf, Laura	082826	AspenCon 2026	10-40-5785-00	Conferences - Staff	552.96	
		Laura Murrf	10-00-2610-00	Accounts Payable		552.96
Naperville Sun	082426	26 Week Subscription	10-50-5900-20	Periodicals - Adult Serv	370.99	
		Naperville Sun	10-00-2610-00	Accounts Payable		370.99
OverDrive	26293500	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	57.27	57.27
OverDrive	26294255	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	47.47	47.47
OverDrive	26295587	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	243.90	243.90
OverDrive	26295878	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	598.33	598.33
OverDrive	26296054	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	35.07	35.07
OverDrive	26296510	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	60.50	60.50
OverDrive	26296938	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	47.65	47.65
OverDrive	26297271	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	16.50	16.50
OverDrive	26297621	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	507.00	507.00
OverDrive	26298350	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	591.34	591.34
OverDrive	26303318	Magazine Bundle OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	1,500.00	1,500.00
Paddock Publication	388510	Notice of Public Hearing on B & A Paddock Publications	10-25-5719-00 10-00-2610-00	Publishing Accounts Payable	66.70	
Peregrine	63141	Legal Services April - August, 2026 Peregrine, Stime, Newman,	10-35-5760-00 10-00-2610-00	Legal Services Accounts Payable	612.50	612.50

Lisle Library District
Accounts Payable - September 16, 2026

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Phoenix Restoration	10451	Ritzman Rain Barrel Installation - Final Phoenix Restoration	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	441.91	441.91
Playaway	547647	Replacement Covers Playaway Products LLC	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	26.91	26.91
Procter, Justin	090126	Reimburse Mileage Justin Procter	10-25-5724-15 10-00-2610-00	Local Travel Accounts Payable	7.75	7.75
RMC Imaging	3235	Microfilm Maintenance - 1 Year RMC Imaging, Inc.	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	725.00	725.00
Sikich	217647	Accounting Services Sikich LLP	10-35-5764-10 10-00-2610-00	Other Contr Svcs - Libra Accounts Payable	1,525.50	1,525.50
TERRA Engineering	26588	Lot Development - Pay App #1 TERRA Engineering LTD.	70-65-5685-00 10-00-2610-00	Lot Development Project Accounts Payable	25,554.53	25,554.53
Thomas Klise	31462	Video Games Thomas Klise / Crimson Multimedia	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	31.03	31.03
Thomas Klise	31463	Video Games Thomas Klise / Crimson Multimedia	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	95.43	95.43
Thomas Klise	31661	Video Games Thomas Klise / Crimson Multimedia	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	527.32	527.32
Thomas Klise	31662	Video Games Thomas Klise / Crimson Multimedia	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	60.00	60.00
Village of Lisle	072426	Usage Village of Lisle	10-20-5654-00 10-00-2610-00	Utilities - Sewer & Water Accounts Payable	172.52	172.52
Warehouse Direct	6206560-0	Hand Sanitizer Warehouse Direct	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	201.52	201.52
Wyly, David	092926	Program: Medicare 101 David Wyly	10-60-5931-10 10-00-2610-00	Programs - Adult Service Accounts Payable	50.00	50.00
					117,986.07	117,986.07

PRIOR MONTHS BILLS PAID BETWEEN AUGUST 2026 AND SEPTEMBER 2026			
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor		Amount
HSA	Salaries 8/14/2026		78690.78
HSA	IL Dept. of Revenue	State Tax Withheld	5040.19
Auto W/D	Strongpay	PR Serv. - 8/14/2026	895.77
HSA	EFTPS/Electronic Tax Payment 8/14/2026	Fed Tax \$9201.34	25539.93
		FICA W/H \$8169.27	
		FICA Lib \$8169.32	
HSA	Salaries 8/31/2026		72905.02
HSA	IL Dept. of Revenue	State Tax Withheld	4679.89
Auto W/D	Strongpay	PR Serv. - 8/31/2026	37.96
HSA	EFTPS/Electronic Tax Payment 8/31/2026	Fed Tax \$8644.28	23830.82
		FICA W/H \$7593.29	
		FICA Lib \$7593.25	
Wired	IMRF	IMRF W/H \$10688.80	19966.02
		IMRF Lib \$9277.22	
		Sub Total	\$ 231,586.38
Check #	Vendor	Description	Amount
10167	Albertsons Safeway	Staff Meeting	34.63
10168	Alexandria Library	Replacement Cost for Damaged Interlibrary Loan	14.99
10169	Cambridge University Press	Books	929.72
10170	Case Lots Inc.	Supplies	328.20
10171	Culligan of Wheaton	Water	55.91
10172	Delta Dental Insurance Company	September Premium	49.18
10173	Delta Dental of Illinois - Risk	September Premium	1,654.72
10174	Demco	Labels, Supplies, Bookmarks	1,179.99
10176	Xavier Duran	Adult Smash Bros. Prizes	60.00
10177	Garvey's Office Products	Supplies	90.24
10178	IHLS - OCLC	EZ Proxy Hosted - 1 Year	3,397.07
10179	Kent Adhesive Products Co	Labels	313.59
10180	Konica Minolta Business Solutions	Printer Maintenance	149.40
10181	Konica Minolta Premier Finance	#C251 Lease	115.12

10182	Libraria	Books	75.17
10183	Library Ideas LLC	Books	175.57
10184	Library Market	Online Calendar	2,000.00
10185	Matthew Bender & Co.	Employment in IL #58 August 2026	363.31
10186	NCPERS Group Life Ins	Payroll Withholding	48.00
10187	NICOR	Usage	1,198.62
10188	OverDrive, Inc.	Advantage	4,295.14
10189	RAILS	EBSCO Package	8,067.00
10190	Staples Advantage	Supplies	937.45
10191	Terminix Anderson	Pest Control	211.47
10192	Thomas Klise / Crimson Multimedia	Video Games	1,929.55
10193	Unique	July Placements	12.65
10194	Verizon	Usage	1,755.63
10195	Village of Lisle	Usage	450.00
10196	Wheaton Public Library	Reciprocal Borrowing Loss	15.99
10197	Zoobean Inc.	Beanstack	1,440.09
10198	Donut Be Sad LLC	Fall Fest - Deposit	675.00
10199	Donut Be Sad LLC	Fall Fest - Final	675.00
		Sub Total	\$ 32,698.40
		TOTAL	\$ 264,284.78

Monthly Circulation Report - August 2026

	Checkouts	Renewals	Aug-26 TOTALS	YTD FY 25/26	YTD FY 26/27	YTD % Change	
Adult Non-Print	1,807	2,032	3,839	9,282	7,963	-14.21%	
Adult Print	4,861	4,202	9,063	19,132	18,004	-5.90%	
Adult Total	6,668	6,234	12,902	28,414	25,967	-8.61%	
YS Non-Print	615	990	1,605	3,670	3,466	-5.56%	
YS Print	9,277	8,405	17,682	34,527	35,911	4.01%	
Total YS	9,892	9,395	19,287	38,197	39,377	3.09%	
Digital Media							
Overdrive	5,714		5,714	11,731	11,857	1.07%	
hoopla	3,783		3,783	7,257	7,688	5.94%	
Overdrive Magazines	1,103		1,103	1,795	2,105	17.27%	
PressReader	446		446	967	1,140	17.89%	
Kanopy	475		475	802	1,007	25.56%	
Total Digital	11,521	0	11,521	22,552	23,797	5.52%	
Subtotal Print + Non-Print/Digital	28,081	15,629	43,710	89,163	89,141	-0.02%	
Computer/Tech Sessions Logins	1,613		1,613	2,936	3,002	2.25%	
Database Usage/Unique Logins	20,833		20,833	12,706	41,071	223.24%	
Wireless Use	1,480		1,480	2,797	2,860	2.25%	
ScannX sessions/jobs	236		236	560	413	-26.25%	
Museum Adventure Passes	44		44	110	95	-13.64%	
Total IT/Resource Sessions	24,206	0	24,206	19,109	47,441	148.27%	
Total Circulation	52,287	15,629	67,916	108,272	136,582	26.15%	
Borrower Information	August 2026 Total	YTD 25/26	YTD 26/27	YTD % Change			
New Library Cards Added	148	328	315	-3.96%			
Monthly Borrowers	3,014	6,047	6,088	0.68%			
Total # Registered Borrowers	12,972	11,904	12,972	8.97%			
InterLibrary Loans							
Materials Sent	59	123	103	-16.26%			
Materials Received	283	587	525	-10.56%			
Polaris/Catalog Holds							
Holds Placed	3,288	5,642	6,240	10.60%			
Holds Checked Out	2,684	4,709	5,212	10.68%			
Pick-Up Window Service Stats							
# of Patrons/Users	26	37	46	24.32%			
# of Items Picked Up/Checked Out	52	74	106	43.24%			

Lisle Library District - Program and Service Statistics - August 2026

Library Event Statistics		Library Wide	Adult	Youth	Circ	Literacy	TOTAL	YTD FY25/26	YTD FY26/27	% Change
Staff Facilitated Programs			11	27	15	3	56	122	146	19.67%
Attendees			152	660	21	28	861	1,737	1,995	14.85%
Computer/Technology Programs			2	0			2	4	4	0.00%
Attendees			12	0			12	70	32	-54.29%
Performer/Speaker/Author			2	1			3	7	6	-14.29%
Attendees			34	102			136	329	421	27.96%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)		0					0	0	0	0.00%
Attendees		0					0	0	0	0.00%
Total Number of Programs		0	15	28	15	3	61	133	156	17.29%
Total Patrons Served by Programming		0	198	762	21	28	1,009	2,136	2,448	14.61%
Reference Questions			1,596	1,466	1,574		4,636	9,769	8,880	-9.10%
Volunteer Hours			15.00	36.75			51.75	381.50	393.75	3.21%
Notary Service		29					29	43	79	83.72%
Outreach Service Statistics										
Outreach Visits			1	3	1		5	27	12	-55.56%
Patrons Served by Outreach Visits			372	468	372		1,212	2,877	1,591	-44.70%
Home Delivery Dates			2				2	4	4	0.00%
Patrons Served via Home Delivery			92				92	188	185	-1.60%
Total Outreach Programs			3	3	1		7	31	16	-48.39%
Total Patrons Served with Outreach Services			464	468	372		1,304	3,065	1,776	-42.06%
Civic Facility Use										
Literacy/Tutoring Room Use (patron count)		36						68	75	10.29%
Number of Outside Groups Using Meeting Space		62						81	107	32.10%
Number of Ginkgo & Maple Study Room Reservations		133						226	283	25.22%
Patrons Entering Building		10,459						21,262	21,956	3.26%
Friend's Sponsored Programs		0						0	0	--
Attendees		0						0	0	--
Social Media Use										
Facebook (daily page consumption)		1,469						1,254	3,366	168.42%
X (a.k.a. Twitter) Followers		982						1,015	982	-3.25%
Instagram Likes		354						987	910	-7.80%
Flickr Views		1,825						13,141	6,455	-50.88%
YouTube Views		4,391						10,856	9,007	-17.03%
eBlast Engagement		600						1,217	1,375	12.98%
Total LLD App Downloads		2,032						312	2,032	551.28%
Total LLD App Sessions		2,525						1,138	4,691	312.21%



General Capital Improvement Program

A. Executive Summary

1. LLD Nature Trail Development Project [Kingston lot]

- **Status Update:**

- The project continues to progress with the selections made at the July and August Board Meetings, and alternative options have been developed for further review.

- September Board Meeting Updates

1. An updated Site Furnishing Selections board will be presented for review, input, and selections.
2. Continued discussion of entry gate, including location, benches and tables.

- **Project Schedule:**

- The project schedule we are tracking against is attached for reference.
- Important Upcoming Decisions
 - November – Contractor Award
 - December – Approve Contractor Contract

Potential Board Action is as follows:

Approval to publicly issue Request for Bid Documents for general contracting for the construction of the Nature Trail Open Program area.



Master Project Schedule - Executive Summary		# of working months: month																
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
6/26	7/26	8/26	9/26	10/26	11/26	12/26	1/27	2/27	3/27	4/27	5/27	6/27	7/27	8/27	9/27	10/27		
Design Phase																		
Construction Documents																		
LLD Board Meeting - June (Review Project Schedule)																		
LLD Board Meeting - July (Selections: Bridge, Play Features, etc)																		
LLD Board Meeting - August (Selections: Site Furnishings)																		
LLD Board Meeting - September (Proceed with Bid Release)																		
Permitting																		
Anticipated Stormwater Management Process																		
Anticipated Building Permit Process																		
Contractor Procurement																		
Bid / Award Phase																		
LLD Board Meeting - November (Contractor Award - Most Qualified Bidder)																		
LLD Board Meeting - December (Approve Contractor Contract)																		
Construction Phase																		
Bridge Design and Fabrication																		
Pre-Construction / Mobilization																		
Construction and Landscaping																		
Project Close-Out and Final Move-In																		

Note: Filled stars () indicate LLD Board Meetings where approval will be requested to proceed to the next step of the project

SITE FURNISHINGS



PRS-10 (Victor Stanley) - 6'
Recycled Plastic Slats
~\$2,500 Purchase



Beacon Hill (Anova) - 6'
Recycled Plastic Slats
~\$3,500 Purchase



Scarborough (Landscape Forms) - 6'
Aluminum Slats
~\$2,500 Purchase



Coronado (Anova) - 6'
Recycled Plastic Slats
~ \$3,500 Purchase



** Bench Budget \$2,500 ea. (3 Benches planned)



Dispatch Trash (Forms and Surfaces)
~\$3,000 Purchase and install
(Budget \$2,000)



Shadowbox Wood Screen
Fence



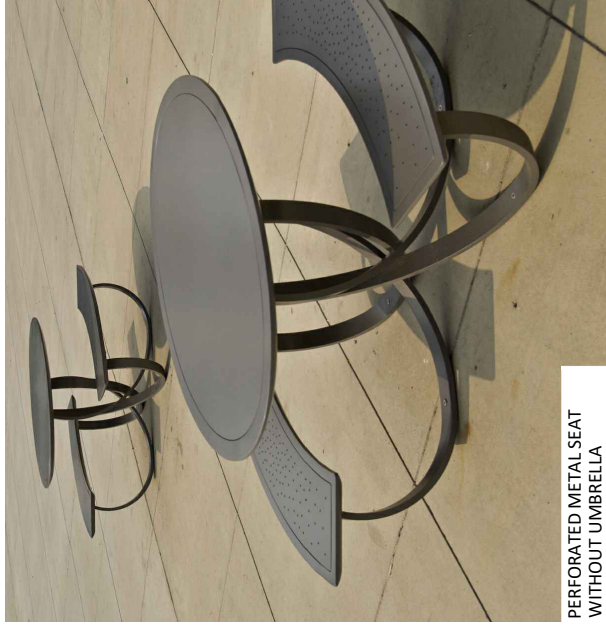
Typically fencing is installed at the completion of project to protect it from damage during construction. If desired, this fence could be installed at the beginning of the project in lieu of temporary chainlink construction fence along the South property line.

LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue, Lisle, IL 60532

SITE FURNISHINGS

Charlie Table with Umbrella (Landscape Forms)
~\$10,000 Purchase and install (Budget - \$12,000)
Seats up to 6 on bench style seats and ADA
opportunities at the ends.



PERFORATED METAL SEAT
WITHOUT UMBRELLA

Charlie Table

Material / Colors Sheet

Vivid Series - Powdercoated Metal* (Fine Texture)

Clay						
Monk						
Lotus						
Lotus Blue						

Neutral Series - Powdercoated Metal*

	Titanium Metallic
	Bronze Metallic
	Steel Metallic
	Mercury Metallic
	Silver Metallic
	Gloss Black
	Gloss White

Architectural Series - Powdercoated Metal® (Fine Texture)

Fog	Obsidian	Matte Black	Terra	Nutmeg	Coyote
Stone	Blue Ash	Dark			

PERFORATED METAL SEAT
WITH UMBRELLA

PERFORATED METAL SEAT
WITH UMBRELLA

PERFORATED
METAL SEATPERFORATED
METAL SEAT

Tangent Table with Umbrella (Forms and Surfaces)
~\$11,000 - 13,000 Purchase and install depending on materials (Budget - \$12,000)
Seat options include perforated metal, wood or metal slats.

Backed and backless options.

6 Seat or 4 Seat ADA options.



4-SEAT WITH UMBRELLA
CUMARU WOOD SIATS



6-SEAT
CUMARU WOOD SLATS



OLIVE TEXTURE PERFORATED



OLIVE TEXTURE SLATS



SLATS



PERFORATED

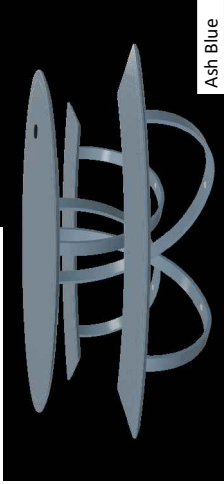
PRODUCT DATA		POWDER COAT CHART	
Forms + Surfaces		POWDER COAT CHART	
All Forms+Surfaces powder coat colors have been formulated to be ultra-durable for improved long-term wear and resistance to weathering. Our powder coat colors are also anti-graffiti, allowing marks from paint, permanent markers, and dirt to be easily removed with a mild detergent. Colors may vary slightly from those shown here.	PRODUCT DATA POWDER COAT CHART	METALLIC TEXTURES 	
		RECYCLING TEXTURES 	
		GLOSS COLORS 	
		COLOR TEXTURES 	
		CLAY TEXTURE 	
		DOCK GREY TEXTURE 	
		LOCHEN TEXTURE 	
		WHITE TEXTURE 	
		AMBER TEXTURE 	
		ARGENT TEXTURE 	



Nutmeg



Moss

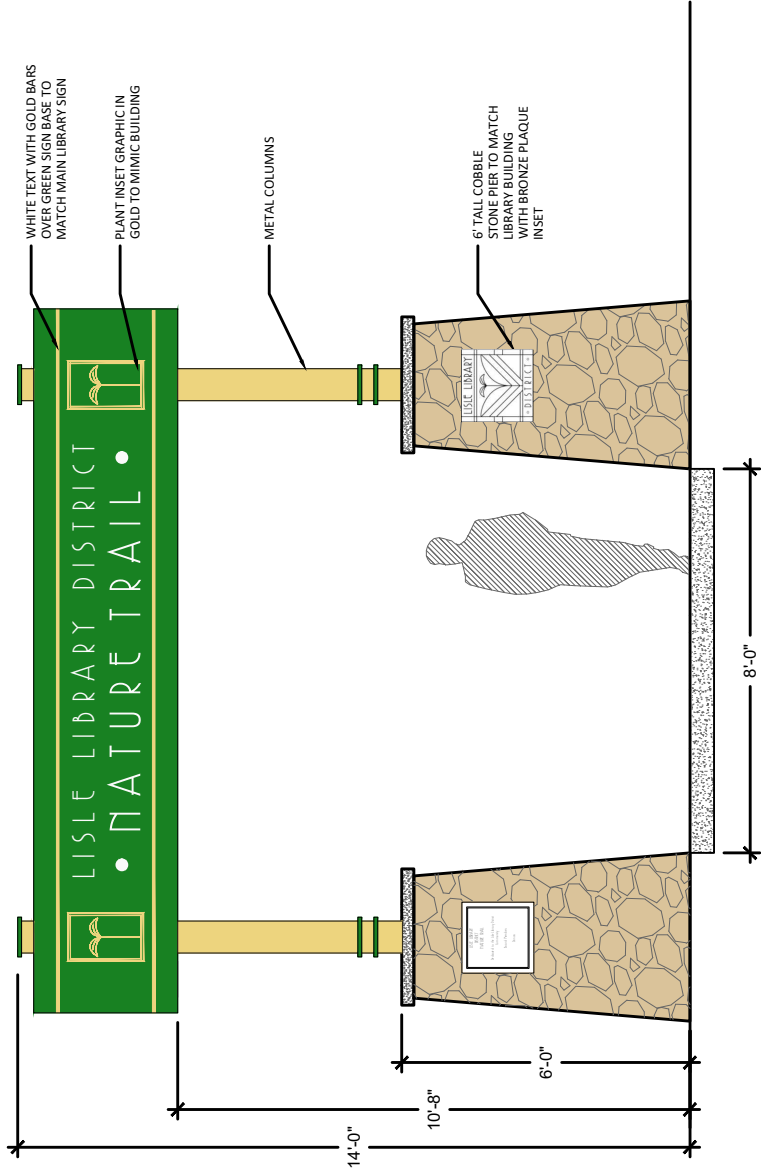


Ash Blue

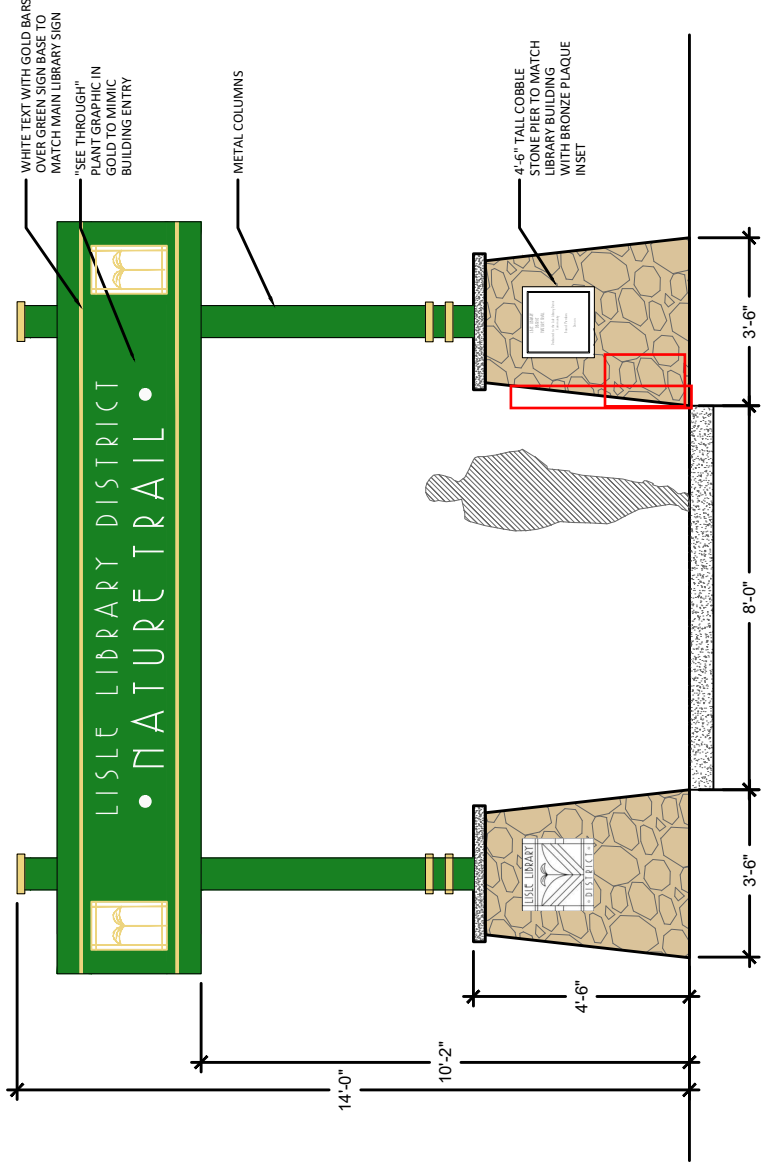
LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue, Lisle, IL 60532

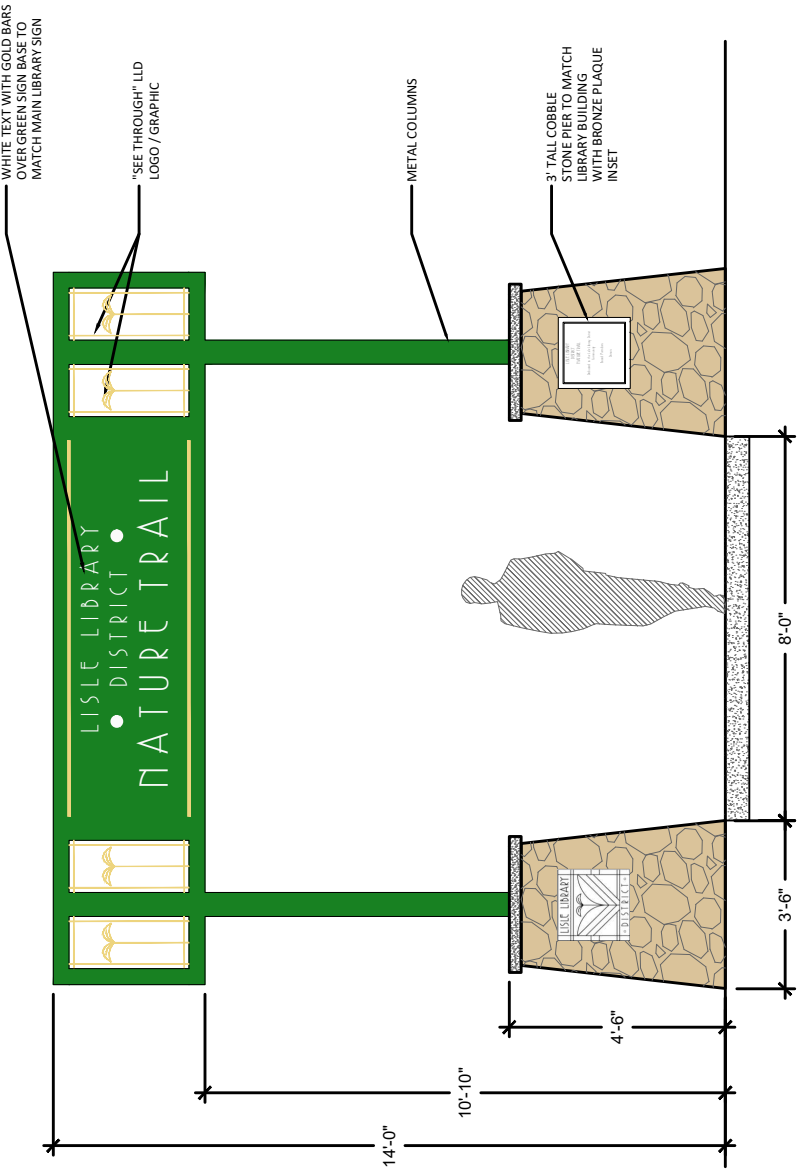
GATEWAY



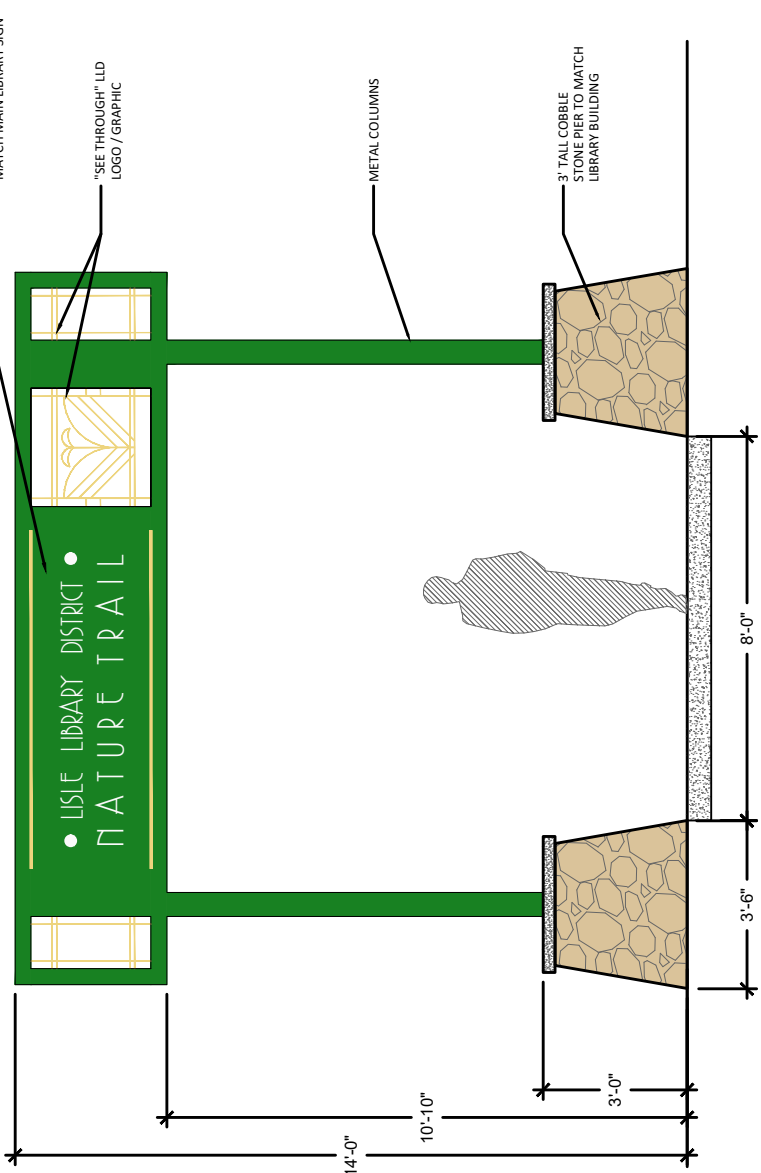
1 SITE SIGNAGE - OPTION 1
SCALE: NTS



2 SITE SIGNAGE - OPTION 2
SCALE: NTS



3 SITE SIGNAGE - OPTION 3
SCALE: NTS



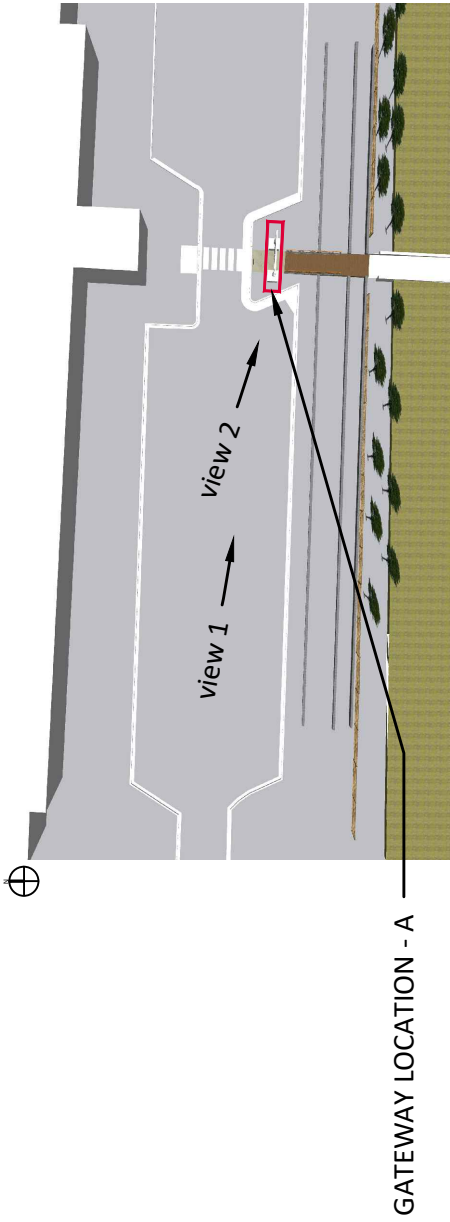
4 SITE SIGNAGE - OPTION 4
SCALE: NTS



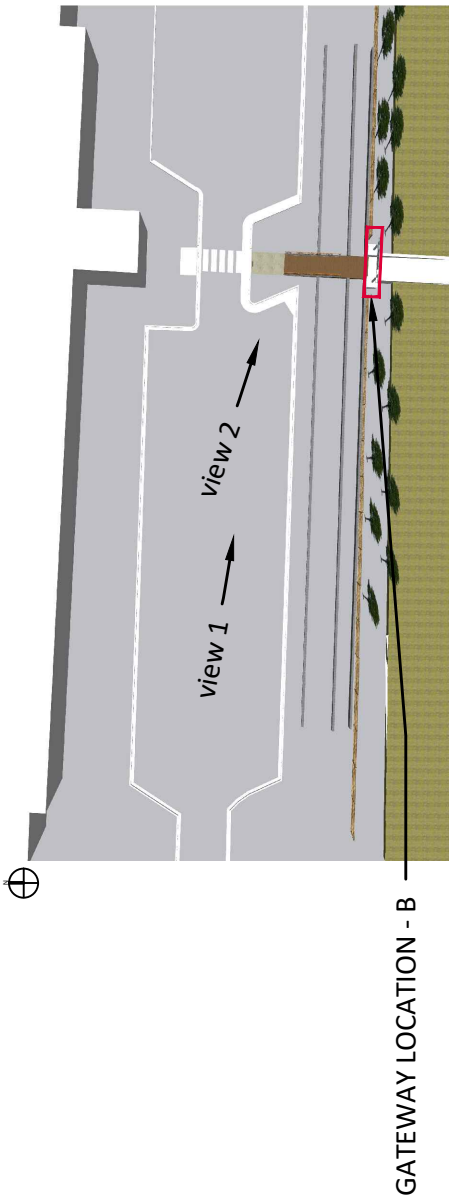
LISLE LIBRARY DISTRICT NATURE TRAIL

4931 Kingston Avenue, Lisle, IL 60532

GATEWAY



GATEWAY LOCATION - A



GATEWAY LOCATION - B



GATEWAY LOCATION - A (View 1)



GATEWAY LOCATION - B (View 1)



GATEWAY LOCATION - A (VIEW 2)



GATEWAY LOCATION - B (VIEW 2)

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: September 11, 2026

SEPTEMBER 2026 | DIRECTOR'S REPORT

Meetings:

LLD Brd of Trustees – Aug 12	DeLaRosa/I-Cash – Aug 19	Lesniak – Aug 27
Staff – Aug 12	Dept. Dir – Aug 20	Dept. Dir. – Aug 27
Dept. Dir. – Aug 13	Lisle Township Table – Aug 21	IT Staff – Sept 1
CCS/Terra – Aug 13	Dist 202 Life Skills – Aug 26	CCS/Terra – Sept 2
VOL TIF – Aug 17	Admin – Aug 26	Dept. Dir – Sept 3
All Staff – Aug 18	LIRA – Aug 27	Lisle Savings – Sept 9
		Swistak – Sept 9

Civic Services

In mid-August, the LLD hosted two informal civic events designed to inform residents about important services:

Representative DeLaRosa's Office & Illinois State Treasurer's Office I-Cash Event – Residents were able to speak with a representative from the Treasurer's Office to learn how to claim property being held by the State of Illinois. Stationed in the Ginkgo Study Room, individuals could sit down privately with a representative, log into the State website, search for unclaimed property, and register to receive their property free of charge.

Lisle Township Table – Township representatives were stationed in the lobby at a table with information about Township senior services such as their transportation program, medical equipment lending, Medicare assistance, and other valuable services.

Village Joint Review Board (JRB) Meeting

I attended the JRB meeting on August 17, representing the LLD. There was a vote to approve the 12-yr Downtown TIF Extension with new amendments. Outside of the Village voting in favor of the extension/amendments, five JRB members voted 'aye,' with two abstentions. An ordinance will go to the Village Board for a vote in September.

Summary of meeting discussion points:

- The Governor signed off on the 12-year extension.
- There are no boundary changes within the amendments.
- The budget was increased from 17.5M to 35M; consultants indicated the increase was due to inflation and the 12-year allowance.
- Funds may be ported from one TIF to another TIF dependent on boundary lines.
- The allowance (18M) to assemble property and prepare the site could involve moving or enhancing the current Fire Department.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: September 11, 2026

Consolidated Election

The next local Consolidated Election takes place on April 6, 2027. The LLD has candidate and election information posted on the LLD website and available in paper format at the main Circulation Desk. We've also posted the required notices on the front window of the building facing Front Street. Four Trustee seats are up for election at the LLD; each with a 4-year term.

LLD staff will not advise candidates about seeking office or assist with election packet forms. Candidates are encouraged to seek the advice of an election attorney.

Guidelines for circulating election petitions (from the LLD Code of Conduct, Policy 610):

Circulating petitions, surveys, distributing/posting literature, dispensing items/food, or campaigning is not allowed inside the building with the exception of Library-sanctioned activities. Outside the building, such activities may be conducted at least 15 feet away from the entrances of the building. These activities may not disrupt LLD operations, impede people from entering or leaving, create unsafe traffic patterns on the sidewalks or in parking lots, or imply LLD sponsorship or endorsement. Persons circulating petitions, surveys, or literature may not place tables, tents, or chairs (excluding assistive chairs) on LLD property. Persons circulating petitions, surveys, or literature may not post signs on LLD property. Patrons may not be harassed, threatened, or coercively detained by persons distributing literature or seeking signatures.

Staff Development Day

Annually, Administration requests Board approval for a Staff Development Day where the Library is closed for a day of learning new skills, refreshers on important procedures, and to engage with staff you might not normally work alongside. This year, our requested date is Friday, October 16. Administration is currently planning a preliminary agenda dependent on the Board's approval of the date:

- Introduction and overview of the day; Director/Asst. Director
- Departmental Round Robin – groups visit each department to learn about unique operations, services, and features of each dept.; cross-training opportunity.
- Fire/Tornado/Code Adam Drills; full campus live drills.
- *Using Challenge to Overcome Adversity*; Guest speaker/professional counselor to discuss managing difficult situations while working in a public facility (re patrons and staff-related communications).
- Deep dives re new policies, Kingston Lot Project, other protocol refreshers.
- Team Building: Director/Asst Director wrap-up.

*To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: September 11, 2026*

Additional Director/Board Communications

- Board packet info
- Patron praise re tornado shelter operations
- Branch on power lines
- Per Capita Grant received
- Physical Plant Committee meeting notice
- VOL JRB outcome
- Consolidated Election info
- "Thank you" from Lisle Police Dept.

Respectfully submitted,

A handwritten signature in purple ink, appearing to read 'Tatiana Weinstein', with a stylized, flowing script.

Tatiana Weinstein | LLD Director

Lisle Library District

FALL FEST

SEPT 25 5-7PM

Join us for:

- Inflatable obstacle course
- Cider donuts
- Petting zoo
- Fall themed photo booth
- Staff pumpkin carving contest



777 Front Street, Lisle, IL 60532



September 2026 Assistant Director Report

Facility/Meetings

- Event Team- Aug 10, Aug 24
- LIMRICC- Aug 25
- LIRA- Aug 27
- Pro Fence- Aug 28
- Johnson Controls- Aug 28, Sept 8
- BEAR Landscaping- Aug 28
- Terrance Electric- Aug 31
- BQC- Aug 31
- J and J Trimming- Sept 4
- Phoenix Restoration- Sept 4
- Newline Paving- Sept 4

Event Team:

The Event Team met several times over the course of the last month to plan Fall Fest. Everything is scheduled, and staff will soon receive their assignments for the evening. The event team will meet at least one more time before Fall Fest to make sure all supplies have been procured and staff are prepared.

The team has also begun to brainstorm ideas for our next quarterly event, which typically coincides with Winter Read.

Webinars:

Tatiana, Jackie, and I participated in the semi-annual virtual meetings of LIRA and LIMRICC. These meetings serve to let us touch base with the board members for both LIRA and LIMRICC, and to glean a broad image of what to plan for with regards to insurance budgeting for the next year.

Physical Plant:

I met with several different vendors to procure quotes for our upcoming Physical Plant Committee meeting. While I still have one quote outstanding, proposals are ready for discussion on Sept 23.

Respectfully Submitted,
Will Savage



Assistant Director



LLD Budget & Appropriation (B&A) Overview

What is the B&A Ordinance?

The Budget & Appropriation Ordinance, more commonly known as the B&A, is an ordinance that Illinois taxing districts must adopt in order to spend the funding the Library receives. The LLD presents a Tentative B&A in August and a final draft for Board approval in September.

The *Budget* column within Ordinance 26-04 indicates Board-approved Working Budget expenditures and the *Appropriation* column designates the District's authorization to expend funds for any necessary obligations that extend beyond budgeted categories. The Ordinance accounts for the District's operational expenditures as well as Special Reserve expenditures.

Restated, the Appropriation column is not the District's intention to spend this provision, rather, the Appropriation is purely an allowance should the District require spending beyond any planned expenses. Examples of unintended expenses may include supplemental tree removal services due to severe weather events or if gas/electricity rates suddenly rise; expenditures beyond the control or predictive abilities of the District.

Funds

The LLD has four major funds: Corporate, IMRF, FICA, and Special. All funds are recorded on the B&A Ordinance. Some institutions simply double their budget or provide flat increases of 10-20-25% to account for such expenses. The LLD has regularly, thoughtfully, examined each account category to determine its Appropriation.

The Corporate Fund shows a 16% allowance from budget to appropriation. This increase accounts for unintended operating expenses and a transfer of additional funds to the Special Reserve Fund for a capital improvement project.

The IMRF and FICA Funds show appropriation allowances of 9% and 4% respectively.

The Special Reserve Fund shows an allowance of 25%. This provision captures conservative estimates for capital improvements related to development of the lot on Kingston Avenue. The LLD Board of Trustees has approved a new Strategic Plan that used community input to guide the development of this Library-owned lot.

Additional Information

Please note that the LLD utilized pre-audit numbers (EOY/June 30, 2026), vendor estimates, project management evaluations, as well as the Board-approved Working Budget to draft Ordinance 26-04.

ORDINANCE 26-04

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: The following is the Annual Budget and Appropriation for the Lisle Library District for the fiscal year beginning July 1, 2026, and ending June 30, 2027.

1	CORPORATE FUND	BUDGET 2026-2027	2026-2027 AMOUNT TO BE APPROPRIATED
EXPENDITURES			
A.	<u>EMPLOYEE COSTS</u>		
	Salaries	\$2,502,109.89	\$2,600,000.00
	Health Ins/Unemp	\$371,000.00	\$410,000.00
		\$2,873,109.89	\$3,010,000.00
B.	<u>BUILDING COSTS</u>		
	Internet/Inet	\$7,500.00	\$10,000.00
	Phone	\$22,000.00	\$28,000.00
	Gas	\$12,000.00	\$17,000.00
	Sewer/Water	\$3,500.00	\$5,000.00
	Electrical	\$46,000.00	\$56,000.00
	Maint. Contracts - HVAC	\$15,000.00	\$20,000.00
	Maint. Contracts - Cleaning/Pests	\$65,000.00	\$75,000.00
	Maint. Contracts - Landscape	\$40,000.00	\$50,000.00
	Non-contract Repr	\$85,000.00	\$100,000.00
	Rubbish Removal	\$4,000.00	\$5,000.00
		\$300,000.00	\$366,000.00
C.	<u>OPERATING COSTS</u>		
	Postage/Shipping	\$17,000.00	\$20,000.00
	Printing	\$26,000.00	\$28,000.00
	Supplies/Processing	\$75,000.00	\$77,000.00
	Bank/Notices	\$8,000.00	\$10,000.00
	Local Travel	\$300.00	\$500.00
		\$126,300.00	\$135,500.00
D.	<u>INSURANCE COSTS</u>		
	Fidelity Bond	\$1,200.00	\$1,500.00
	Prop. Damage (All Peril)	\$58,000.00	\$68,000.00
	Notary Bond	\$0.00	\$0.00
	Workers Comp	\$8,000.00	\$9,000.00
		\$67,200.00	\$78,500.00
E.	<u>CONTRACTUAL COSTS</u>		
	Legal services	\$8,000.00	\$20,000.00
	Collection Agency	\$700.00	\$1,500.00
	Outsrc Acc/HR/Outsrc IT	\$160,000.00	\$180,000.00
	Investment Agency	\$3,200.00	\$4,200.00
	Acct Software	\$4,400.00	\$5,400.00
	Audit	\$11,000.00	\$13,000.00
	Payroll	\$14,000.00	\$15,500.00
		\$201,300.00	\$239,600.00

F.	<u>PERSONNEL DEVELOPMENT</u>		
	Staff Dues/Conf	\$12,000.00	\$14,000.00
	Memorial/Recog	\$4,000.00	\$6,000.00
	In-Service Day	\$2,500.00	\$3,500.00
	Cont. Ed	\$1,500.00	\$3,000.00
	Trustee Dues/Conf/Train	\$1,500.00	\$3,000.00
		\$21,500.00	\$29,500.00
G.	<u>EQUIPMENT</u>		
	Polaris	\$85,000.00	\$95,000.00
	Technology	\$82,000.00	\$92,000.00
	Facility	\$10,000.00	\$20,000.00
	Minor Equip	\$3,500.00	\$4,500.00
	Other Fac Maint/Repairs	\$20,000.00	\$30,000.00
		\$200,500.00	\$241,500.00
H.	<u>LIBRARY MATERIALS</u>		
	Books	\$250,000.00	\$275,000.00
	Databases	\$132,000.00	\$140,000.00
	Doc Delivery/ILLs	\$29,000.00	\$32,000.00
	Audio/Visual	\$208,000.00	\$218,000.00
	Periodicals	\$25,000.00	\$30,000.00
		\$644,000.00	\$695,000.00
I.	<u>PROGRAMS</u>		
	Lib-Wide Programs	\$32,000.00	\$40,000.00
	Comm Rel/Supplies	\$18,000.00	\$22,000.00
		\$50,000.00	\$62,000.00
J.	<u>OTHER EXPENSES</u>		
	Gifts/Grants (if gifts are received)	\$2,000.00	\$10,000.00
	Per Capita Grant (per State if received)	\$46,000.00	\$52,000.00
	Other Grants	\$40,000.00	\$50,000.00
		\$88,000.00	\$112,000.00
	<u>DEBT CERTIFICATE</u>	\$70,000.00	\$80,000.00
K.			
	<u>CONTINGENCY</u>	\$25,000.00	\$30,000.00
L.			
	<u>SUBTOTAL CORPORATE</u>	\$4,666,909.89	\$5,079,600.00
	Transfer to Special Reserve	\$1,000,000.00	\$1,500,000.00
	Total Corporate	\$5,666,909.89	\$6,579,600.00

2	IMRF Fund	\$108,000.00	\$120,000.00
	IMRF (Supplimental)	\$25,000.00	\$25,000.00
	Total IMRF	\$133,000.00	\$145,000.00
3	FICA	\$191,411.41	\$199,000.00
	TOTAL CORP/IMRF/FICA	\$5,991,321.30	\$6,923,600.00
4	SPECIAL RESERVE FUND		
	Consulting	\$30,000.00	\$50,000.00
	Facility/Campus	\$15,000.00	\$25,000.00
	Furniture/Equip	\$25,000.00	\$35,000.00
	Security Systems	\$5,000.00	\$45,000.00
	Generator	\$50,000.00	\$70,000.00
	Project Expense	\$1,250,000.00	\$1,500,000.00
	TOTAL SPECIAL RESERVE	\$1,375,000.00	\$1,725,000.00
	TOTALS	\$7,366,321.30	\$8,648,600.00

Section 2: As part of the Annual Budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$6,457,001.05.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$5,137,100.00 ¹
- (c) That the estimated expenditures for the fiscal year are \$ 7,366,321.30 per the Annual Working Budget.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$4,227,779.75.
- (e) That the estimated amount of taxes to be received by the Lisle Library District during the fiscal year is \$ 4,930,900.00.
- (f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$206,200.00.

Section 3: That the funds in the total amount of \$8,648,600.00 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Lisle Library District, as hereinafter specified, for the fiscal year beginning July 1, 2026 and ending June 30, 2027.

Section 4: The receipts and revenue of the said Lisle Library District derived from sources other than taxation and specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied may be transferred to and become part of the Special Reserve Fund for the purchase of Sites and Buildings, the Construction, Repair, Remodeling, Improving and Equipping of the Same.

Section 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED this 16th day of September, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

¹ This does not include budgeted transfer to the Special Reserve Fund.

Approved by me this 16th day of September, 2026.

Emily Swistak
President, Lisle Library Board of Trustees

Attest:

Joshua Martin
Secretary, Lisle Library Board of Trustees

To be submitted for publication on the 17th day of September, 2026.
To be published in the Daily Herald on the 21st day of September, 2026.

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

CERTIFICATE OF AUTHENTICITY

I, Joshua Martin, hereby certify that I am the duly qualified and acting Secretary of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I further certify that the attached is a true and correct copy of Ordinance 26-04 adopted on September 16, 2026, at a meeting of the Board of Library Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have affixed my signature and the corporate seal of the Lisle Library District this 16th day of September, 2026.

Joshua Martin, Secretary
Board of Library Trustees
Lisle Library District

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE
FOR THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS

I, Debbie Breihan, do hereby certify as follows:

1. I am the Chief Fiscal Officer (Treasurer) of the Lisle Library District, Lisle, DuPage County, Illinois.
2. I certify that the estimate of the revenue by source as approved by the Board of Trustees of said District for the fiscal year beginning July 1, 2026 and ending June 30, 2027, to be as follows:

<u>Source</u>	<u>Amount</u>
Corporate Fund Taxes	4,662,500.00
IMRF Fund Taxes	90,250.00
FICA Fund Taxes	178,150.00
Desk Income	27,200.00
Gifts, Grants and Other	88,000.00
Interest Earned on Dist. Funds	91,000.00
	5,137,100.00

IN WITNESS WHEREOF, I have affixed my signature this 16th day of September 2026.

Debbie Breihan, Treasurer of the LLD Board of Trustees
Chief Fiscal Officer