

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on August 12, 2020 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

In accordance with Governor Pritzker's Executive Order 2020-43, all persons over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space. Meeting attendees shall comply with social distancing guidelines and room arrangements. The Library also recognizes the Governor's Executive Order No. 2020-07 which suspends certain requirements of the Open Meetings Act, allowing Library Trustees to participate remotely. Due to COVID-19 limitations, citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING

August 12, 2020 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Assignments for reviewing monthly accounts payable
 - a. President Hummel reviewed the July billings in August
 - b. Secretary Swistak and Trustee Sullivan will review the August billings in September
4. Consent Agenda - Action Required
 - a. Approve Minutes of the July 15, 2020 Board Meeting
 - b. Approve Minutes of the July 15, 2020 Executive Session
 - c. Acknowledge Treasurer's Report, 07/31/20, Investment Activity Report, 07/31/20, Current Assets Report, 07/31/20, Revenue Report, 07/31/20, and Expense Report, 07/31/20
 - d. Authorize Payment of Bills, 08/12/20
5. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
 - d. Review of the Minutes
6. Executive Session
 - a. 5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
7. Unfinished Business
 - a. Facility options: CCS update, drafts, and discussion
8. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
9. New Business
 - a. Approve LLD Policy 716: Outstanding Check Measures - Action Required
Adopt LLD Policy 716: Outstanding Check Measures.
 - b. Approve LLD Policy 605: Emergency Closure of Library - Action Required
Accept modifications to LLD Policy 605: Emergency Closure of Library.
 - c. Approve LLD Policy 606: Public Health Response - Action Required
Adopt LLD Policy 606: Public Health Response.
 - d. Approve LLD Policy 325: Schedule of Fines, Fees, and Financial Transactions - Action Required
Accept modifications to LLD Policy 325: Schedule of Fines, Fees, and Financial Transactions.
 - e. Approve LLD Policy 315: Loan Periods - Action Required
Accept modifications to LLD Policy 315: Loan Periods.

- f. Approve tentative Budget and Appropriation Ordinance (B&A) - Action Required
This is a tentative Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2020 and ending June 30, 2021.
- g. Accept Illinois Public Library Annual Report (IPLAR) - Action Required
Illinois public libraries are statutorily required to prepare an annual report to be submitted to the State Library as a condition of system membership. This is done via online submission of the IPLAR.
- h. Semi-annual review of executive session minutes - Action Required
Six month review of executive session minutes to release or to remain closed.
- i. Review of executive session recordings more than 18 months old - Action Required
Six month review of executive session recordings to retain or destroy.

10. Executive Session

- a. 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

11. Opportunity for Trustee comments (five minutes)

Bartelli, Duffy, Hummel, Larson, Norton, Sullivan, Swistak

12. Adjourn