

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on August 17, 2022 at 7:00 pm at the Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois.

Public Comment Prior to the Meeting: Citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING August 17, 2022 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
 - a. Vice President Swistak and Trustee Wynn reviewed the July billings in August
 - b. Trustee Sullivan and Trustee Turner will review the August billings in September
4. Consent Agenda - Action Required
 - a. Approve Minutes of the July 14, 2022 Board Meeting
 - b. Acknowledge Treasurer's Report, 07/31/22, Investment Activity Report, 07/31/22, Current Assets Report, 07/31/22, Revenue Report, 07/31/22, and Expense Report, 07/31/22
 - c. Authorize Payment of Bills, 08/17/22
5. Unfinished Business
 - a. Capital Improvement Project
 - i. Monthly Project Status Update - CCS Report including schedule, cost and change order log updates
 - ii. Masonry Cleaning Alternate - Discussion
 - iii. Exterior Signage - Drafts/Discussion
 - iv. Phase 2 Move Planning - Discussion
6. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
 - d. Advocacy and Outreach
 - e. Ad Hoc Committee to Review Minutes - retire
7. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
8. New Business
 - a. Approve tentative Budget and Appropriation Ordinance (B&A) - Action Required
This is a tentative Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

- b. Accept Illinois Public Library Annual Report (IPLAR) - Action Required
Illinois public libraries are statutorily required to prepare an annual report to be submitted to the State Library as a condition of system membership. This is done via online submission of the IPLAR.
 - c. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$8437.44, to be paid to Gail Graziani (August 2022).
 - d. Semi-annual review of executive session minutes - Action Required
Six-month review of executive session minutes to release or to remain closed.
 - e. Review of executive session recordings more than 18 months old - Action Required
Six-month review of executive session recordings to retain or destroy.
9. Executive Session
- a. 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
10. Opportunity for Trustee comments (five minutes)
Bartelli, Larson, Norton, Sullivan, Swistak, Turner, Wynn
11. Adjourn