

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on December 16, 2020 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

In accordance with Governor Pritzker's Executive Order 2020-43, all persons over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space. Meeting attendees shall comply with social distancing guidelines and room arrangements. The Library also recognizes the Governor's Executive Order No. 2020-07 which suspends certain requirements of the Open Meetings Act, allowing Library Trustees to participate remotely. Due to COVID-19 limitations, citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

Members of the public may participate remotely by using this link:

<https://attendee.gotowebinar.com/register/5009373188475078414>

Webinar ID: 518-621-771

Please follow the instructions provided in the confirmation email.

Public Comment for Those Attending Remotely: Please listen for instructions at the beginning of the meeting.

Public Comment Prior to the Meeting: Due to COVID-19 limitations, citizens may provide public comment via email:

library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING December 16, 2020 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Assignments for reviewing monthly accounts payable
 - a. Treasurer Norton and Trustee Duffy reviewed the November billings in December
 - b. Treasurer Norton and Trustee Larson will review the December billings in January
4. Consent Agenda - Action Required
 - a. Approve Minutes of the November 18, 2020 Board Meeting
 - b. Acknowledge Treasurer's Report, 11/30/20, Investment Activity Report, 11/30/20, Current Assets Report, 11/30/20, Revenue Report, 11/30/20, and Expense Report, 11/30/20
 - c. Authorize Payment of Bills, 12/16/20
5. Unfinished Business
 - a. Facility Options:
 - i. Project parameters, checklist, and schedule - CCS
 - ii. Summary: Departmental meetings, surveys, design strategy - SNH/CCS
 - iii. Communications plan - CCS
6. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant

7. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
8. New Business
 - a. Acknowledge Annual Treasurer's Report
 - b. Approve 2021 Holiday Closings - Action Required
Affirm Library holiday closing dates for the 2021 calendar year
 - c. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$9194.85, to be paid to Pamela Freer (December 2020)
9. Opportunity for Trustee comments (five minutes)
Bartelli, Duffy, Hummel, Larson, Norton, Sullivan, Swistak
10. Adjourn