

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on May 19, 2021 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

In accordance with Governor Pritzker's Executive Order 2020-43, all persons over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space. Meeting attendees shall comply with social distancing guidelines and room arrangements. The Library also recognizes Governor Pritzker's most recent Executive Order No. 2021-09, which extends Executive Order No. 2020-07 as amended by 2020-33 and 2020-44, and the Government Emergency Administration Act No. 100-06-40, which suspends certain requirements of the Open Meetings Act, allowing Library Trustees to participate remotely. Public Comment Prior to the Meeting: Due to COVID-19 limitations, citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

Members of the public may participate remotely by using this link:

<https://attendee.gotowebinar.com/register/419495986503080204>

Webinar ID: 542-641-099

Please follow the instructions provided in the confirmation email.

Public Comment for Those Attending Remotely: Please listen for instructions at the beginning of the meeting.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING May 19, 2021 - 7:00 p.m.

1. Roll call
2. Election of Officers - Action Required
Election of LLD President, Vice President, Secretary, and Treasurer for 12 month terms
3. Opportunity for visitors to speak - general public comment period
4. Trustee Recognition
 - a. Resolution 21-01 - Trustee Hummel commendation - Action Required
 - i. Acknowledgement opportunity for honoree
 - b. Resolution 21-02 - Trustee Duffy commendation - Action Required
 - i. Acknowledgement opportunity for honoree
5. Announcement: Trustee Appointment Procedures - Action Required
 - a. Authorize LLD Personnel & Policy Committee to update Trustee appointment documents and post candidate information via appropriate LLD communication channels
6. Assignments for reviewing monthly accounts payable
 - a. Trustee Swistak and Trustee Sullivan reviewed the April billings in May
 - b. Trustee Norton and Trustee Larson will review the May billings in June
7. Consent Agenda - Action Required
 - a. Approve Minutes of the April 21, 2021 Board Meeting
 - b. Acknowledge Treasurer's Report, 04/30/21, Investment Activity Report, 04/30/21, Current Assets Report, 04/30/21, Revenue Report, 04/30/21, and Expense Report, 04/30/21
 - c. Authorize Payment of Bills, 05/19/21

8. Unfinished Business
 - a. Capital Improvement Project - Action Required
Approval to proceed to Schematic Design Phase per April 16, 2021 Concept Design Phase Report information
 - b. Communications Plan - Action Required
Consensus for Director to proceed with objectives outlined in Communication Awareness Initiative Report
9. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
10. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
11. New Business
 - a. CCS contract - Action Required
Approve contract for owner's representation services for LLD capital improvement project
 - b. SNH contract - Action Required
Approve contract for architectural services for LLD capital improvement project
 - c. PMA contract - Action Required
Approve contract for financial advisor services for LLD capital improvement project
 - d. Salary Scale FY21-22 - Action Required
Approve updated salary scale in accordance with CPI/comparative data and in accordance with the Illinois minimum wage target
 - e. Approve FY2021-22 LLD Working Budget - Action Required
Annual approval of the LLD Working Budget for fiscal year 2021-2022
12. Opportunity for Trustee comments (five minutes)
Bartelli, Larson, Norton, Sullivan, Swistak
13. Adjourn