



Record Information Services



Lisle Library District (LLD) Cardholders:

Use **Record Information Services (Public Record)** to access information gathered through Illinois counties, the state of Illinois and federal government record sources.

ACCESS STEPS:

1. Go to lislelibrary.org/databases
2. Select **PUBLIC RECORD** from the list
3. Enter your library barcode number and PIN.*

GETTING STARTED:

1. Click the **LOG IN** button in the upper right toolbar.
2. Click on the **LIBRARY PATRON ACCESS** icon.
3. Click on a database to search, such as *Real Estate Transactions*.
4. Click on a county from the list to search.
5. Add a date range and any additional fields to assist with the search.
6. Scroll to the bottom of the page and click on, **FIND DATA**
7. Choose information to add to your report by checking or unchecking the options.
8. Then click **RUN REPORT**
9. Scroll through the results one at a time using the arrows under the records.

ADDITIONAL INFORMATION:

Click the printer icon above the results to save the record you are viewing to a PDF, print the current record, or print all records in PDF format (limit of 1000 records).

*Your LLD PIN is typically the last 4 digits of your phone number. If this doesn't work, please visit or contact the library to have it reset.

NEED MORE HELP?

email adultservices@lislelibrary.org to connect with LLD staff

