

LISLE LIBRARY DISTRICT
BOARD MEETING
July 14, 2010

I. Roll call

Present:

Richard Flint - President
Jay French – Vice President
Thomas Hough - Treasurer
Mary Ellen Durbin - Trustee
Bill Strecker – Director
Kathy Seelig – Assistant Director
Beth McQuillan – Recording Secretary

Absent:

John Huff – Secretary

II. Oath of Office for newly appointed Trustees

R. Flint administered the oath of office to Colleen Sehy and Teri Hock.

III. Opportunity for visitors to speak

There were no visitors

IV. Consent Agenda

- A. Approve Minutes of June 16, 2010 Board Meeting
- B. Approve Minutes of June 16, 2010 Special Board Meeting
- C. Approve Minutes of July 7, 2010 Special Board Meeting
- D. Approve Minutes of July 7, 2010 Executive Session
- E. Acknowledge Treasurer's Report, 06/30/10, Investment Activity Report, 06/30/10, Current Assets Report, 06/30/10, Revenue Report, 06/30/10, and Expense Report, 06/30/10
- F. Authorize Payment of Bills, 07/14/10

T. Hough asked for B. Strecker to examine architect, J. Filling's bill.

MOTION: M. Durbin moved to approve the Consent Agenda. T. Hough seconded. Roll Call vote – All Aye

V. Director's Report

- A. T. Hough and R. Flint reviewed the June bills in July. R. Flint, S. Sehy and T. Hock will review the July Bills in August.
- B. B. Strecker stated there has been no information from the Secretary of State on monies released to libraries.
- C. MLS and SWAN libraries are coordinating plans for delivery to libraries. Non-SWAN libraries are included in planning.
- D. Circulation is up 5% for fiscal year 2009–10. Patron count is up 5% for fiscal year 2009-10.

VI. Assistant Director's Report

- A. K. Seelig stated that 20 -25 computer pieces have been donated to the Peoples Resource Center. Non-useable items will be recycled through an electronic recycling company, with pickup on July 15th.
 - B. Suggestion Box received a note thanking R. Brown, receptionist, and staff for finding and returning a patron's misplaced religious keepsake .
 - C. New Board members will have email accounts setup soon. They also have mail boxes in the Administration Office.
- T. Hough asked how the security gates are working out. B. Strecker and K. Seelig stated that library materials have not been missing and that the gates are tested each morning.

VII. Communications

- R. Flint stated that the Friends of the Library are sponsoring a library performance of Claudia Schmidt, an important folk artist in the Chicago area, on July 25, 2010.

VIII. Committee Reports

- Finance – T. Hough stated there was no Finance Committee meeting.
- Personnel Policy – J. French stated the Personnel Policy Committee will plan a meeting for July 28, 2010 or Aug 4, 2010.

Physical Plant – R. Flint stated there was no Physical Plant meeting.

T. Hough asked B. Strecker to thank J. Ruhl for the north side landscaping.

IX. Unfinished Business

- A. Appoint committee to examine Secretary's records and choose which Executive session tapes may be destroyed.

MOTION: T. Hough moved to appoint R. Flint, T. Hock and C. Sehy to examine the Secretary's records and to choose which Executive Session tapes may be destroyed. J. French seconded. Roll Call Vote – All Aye

X. New Business

- A. Public Notice for .02% Ordinance 11-01

MOTION: J. French moved to approve the Public Notice for the .02% Ordinance 11-01. T. Hough seconded. Roll Call Vote – All Aye

- B. Approval of Ordinance 11-01 - ordinance determining to levy an additional tax of .02% for the 2010-2011 fiscal year

MOTION: E. Durbin moved to approve Ordinance 11-01, an ordinance determining to levy an additional tax of .02% for the 2010-2011 fiscal year. T. Hock seconded. Roll Call Vote – All Aye

- C. Resolution 11-01 authorizing preparation and filing of the annual budget and appropriation ordinance

MOTION: J. French moved to approve Resolution 11-01 authorizing preparation and filing of the annual budget and appropriation ordinance. M. Durbin seconded. Roll Call Vote – All Aye

- D. Approval of contract with Mid American Energy

There was a discussion on Mid American Energy, ComEd and other suppliers by the Director and Board. Mid American is the only other supplier with good references. Not knowing ComEd's pricing plan by demand rates makes comparison difficult. Anticipate a \$500 a month savings with switch to Mid American. Two options are available – 12 months contract and 24 months. 24 months saves the library an extra \$2000 over the 12 months plan. No local group plan is currently available.

MOTION: M. Durbin moved to select Mid American Energy as the library's electrical supplier for a 24 month contract. T. Hough seconded. Roll Call Vote – All Aye

XI. Executive Session

Executive Session was not needed.

Other: E. Durbin asked about the Strategic Planning. B. Strecker said it will be on the next meeting agenda now that the Board is complete. The Library web site and newsletter will have corrected copy to include the new Board members. The new Board members orientation will be after July 27th, but before the Aug 11th Board meeting. B. Strecker will contact C. Sehy and T. Hock.

XII. Adjourn

MOTION: T. Hough moved to adjourn the meeting. M. Durbin seconded. Voice Vote – All Aye

Meeting adjourned at 8:30 p.m.

Recorded by

Beth McQuillan
Recording Secretary

Approved by the Board of Trustees on the 11th day of August, 2010

Approved by

J. Huff
Secretary