

LISLE LIBRARY DISTRICT
BOARD MEETING
October 13, 2010

The October Board Meeting was called to order at 7:30 p.m. at the Lisle Library District, 777 Front Street, Lisle, Illinois.

I. Roll call

Present:

Richard Flint - President
Jay French – Vice President
Thomas Hough – Treasurer
John Huff – Secretary
Teri Hock – Trustee
Kathy Seelig – Assistant Director
Eileen Soliday– Recording Secretary

Absent:

Mary Ellen Durbin – Trustee
Colleen Sehy - Trustee
Bill Strecker – Director

Also Present:

Tatiana Weinstein – Director of Adult Services

II. Opportunity for Visitors to Speak

There were no visitors

III. Consent Agenda

- A. Approve Minutes of September 15, 2010 Board Meeting
- B. Acknowledge Treasurer's Report, 09/30/10, Investment Activity Report, 09/30/10, Current Assets Report, 09/30/10, Revenue Report, 09/30/10, and Expense Report, 09/30/10
- C. Authorize Payment of Bills, 10/13/10

T. Hough noted that each Board member received a revised copy of *Revenues – through September 30, 2010* for their Board packets. There was an error on the original copy.

MOTION: J. Huff moved to approve the Consent Agenda. T. Hough seconded. Roll Call vote – All Aye

IV. Director's Report

- A. T. Hough and C. Sehy reviewed the September bills in October. T. Hough and T. Hock will review the October bills in November.
- B. K. Seelig stated B. Strecker, Dept. Heads and some staff members attended this year's ILA' annual conference, *Libraries Out Loud*, from September 28 – 30, 2010 at Navy Pier, Chicago. T. Weinstein attended the Authors Luncheon at ILA.

V. Assistant Director's Report

- A. K. Seelig and A. Lin attended PUG, Polaris Users Group, in Syracuse, NY, where they learned about the features of next year's upgrade. There will be features such as, a mobile pac and text messaging. Polaris is growing and has been working with the School of Information Management at Syracuse University to develop new ideas.
- B. The library has been invited to attend a "Business after Hours" at St. Joan of Arc Parish. Rhonda Snelson and R. Flint will attend the event.
- C. At the September Board Meeting, Trustees approved the destruction of selected Executive Session tapes. K. Seelig, R. Flint and T. Weinstein cut up and destroyed those tapes.
- D. R. Flint went to the quarterly Intergovernmental meeting where he filled the other members in on the library's de-annexation of Regency Woods and other subdivisions and our parking lot project. While he was there, he learned the details of the TIF requested by Navistar.

VI. Communications

K. Seelig stated the library received a thank you card from Barbara Roake for the flowers sent to her in the hospital. A thank you card was also received from The Peoples Resource Center for the computers the library donated to them.

VII. Committee Reports

Finance – There was no Finance Committee meeting.

Personnel Policy – The Personnel/Policy committee will meet on October 20, 2010 at 7:00 p.m.

Physical Plant – There was no Physical Plant meeting.

VIII. Unfinished Business

A. Approve MB Bank Investment Plan

T. Hough stated he met with T. Krafcheck from MB Bank about loosening up the library's policy for investments. MB Bank suggests the ladder approach where equal amounts are invested in each market. Timing is not so important because investments would even out. This is an easy strategy when the interest rates are bad and the economy is fragile. T. Hough said he had a lively discussion with T. Krafcheck and he agrees that the library should use the ladder approach in investments as he feels the rates will not rebound for at least a year to 18 months.

MOTION: T. Hough moved to recommend approval of the MB Bank financial strategy of a Thirty Month Laddered investment plan. J. French seconded. Roll Call Vote – All Aye

B. Strategic Plan

R. Flint stated B. Strecker would like the Board to interview and choose a consultant to do the strategic plan. R. Flint asked the Board what type of information they would like to get out of a strategic plan. Discussion about strategic plans followed and it was decided that the Board set up a special meeting to review the consultants and decide which ones to interview.

C. De-annexation Response

R. Flint read aloud a response letter to homeowners in the Regency Woods subdivision and other subdivisions who were de-annexed at the August 11th Board Meeting per their request. Homeowners have been asking for a refund of Library taxes paid June 1, 2010 and September 1, 2010.

MOTION: T. Hough moved that this letter be sent to all residents of Regency Woods and a revised letter to isolated others as requests come in. These letters should be signed: Board of Trustees, Lisle Library District. T. Hock seconded. Roll Call Vote – All Aye

IX. New Business

A. Holiday Closings

K. Seelig explained the library will be closed 12/24/10 and 12/25/10 for Christmas and 12/31/10 and 01/01/11 for New Years. Those are both Fridays and Saturdays. B. Strecker asked that the Board would extend the holiday closings to include both Sundays also: 12/26/10 and 01/02/10. These Sunday closings would be non-paid closings.

MOTION: T. Hough moved to extend the holiday closings to include Sunday, Dec. 26, 2010 and Sunday, Jan. 2, 2011. T. Hock seconded. Roll Call Vote – All Aye

B. R11-02 Resolution to Determine Estimate of Funds

T. Hough questioned how the numbers were determined for this resolution. K. Seelig explained that B. Strecker sent S. Wittenauer, the financial manager, his worksheet.

MOTION: T. Hough moved to approve R11-02: Resolution to Determine Estimate of Funds. J. Huff seconded. Roll Call Vote – All Aye

C. Approve TITA Notice (if required)

K. Seelig stated the library does not have to do a TITA this year because the proposed levy will be less than 5% over the previous year.

D. Approve Per Capita Grant

There was some discussion about the Trustee portion of the Per Capita Grant.

MOTION: J. Huff moved to approve the FY 2011 Illinois Public Library Per Capita Grant Application. T. Hock seconded. Roll Call Vote – All Aye

E. Navistar TIF

R. Flint discussed the Navistar TIF information from the Intergovernmental meeting. He explained that the library and other taxing bodies are being asked by the Village of Lisle for their recommendation on whether or not to support the Navistar TIF. However, the final decision of whether or not to give Navistar the TIF will be made solely by the Village of Lisle. The Board voted on whether or not to support the Navistar TIF: R. Flint – Nay, J. French – Aye, T. Hock – Aye, T. Hough – Aye, J. Huff – Nay.

MOTION: T. Hough moved to have the library representative at the Joint Review Board to vote to support the Navistar TIF. J. French seconded.

X. Executive Session

MOTION: T. Hough moved to go into Executive Session under 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. J. French seconded.

The Board went into Executive Session at 9:19 p.m.

The Board returned to Open Session at 9:37 p.m.

XI. Adjourn

MOTION: J. Huff moved to adjourn the meeting. T. Hough seconded. Voice Vote – All Aye

Meeting adjourned at 9:38 p.m.

Recorded by

Eileen Soliday
Recording Secretary

Approved by the Board of Trustees on the 10th day of November, 2010

Approved by

J. Huff
Secretary