

LISLE LIBRARY DISTRICT
BOARD MEETING
September 15, 2010

The September Board Meeting was called to order at 7:30 p.m. at the Lisle Library District, 777 Front Street, Lisle, Illinois.

I. Roll call

Present:

Richard Flint - President
Jay French – Vice President
Thomas Hough – Treasurer
John Huff – Secretary
Teri Hock – Trustee
Colleen Sehy - Trustee
Bill Strecker – Director
Kathy Seelig – Assistant Director
Eileen Soliday– Recording Secretary

Absent:

Mary Ellen Durbin – Trustee

Also Present:

Lindsey Dorfman – Director of Youth Services
Wesley Gosselink – Principal, Tate Woods School

II. Opportunity for Visitors to Speak

Wesley Gosselink, Tate Woods School Principal, expressed her thanks to the Lisle Library District, especially to L. Dorfman and the Youth Services department for their cooperative efforts during Tate Woods summer school program. Every Thursday students met at the Lisle Library where children were given the chance to explore the library and check out the many resources available to them. As a token of thanks, W. Gosselink presented the library with a gift basket of cookies to be shared by Youth Services staff members.

III. Consent Agenda

- A. Approve Minutes of August 11, 2010 Board Meeting
- B. Acknowledge Treasurer's Report, 08/31/10, Investment Activity Report, 08/31/10, Current Assets Report, 08/31/10, Revenue Report, 08/31/10, and Expense Report, 08/31/10

C. Authorize Payment of Bills, 09/15/10

MOTION: J. Huff moved to approve the Consent Agenda. C. Sehy seconded. Roll Call vote – All Aye

IV. Director's Report

- A. T. Hough and J. Huff reviewed the August bills in September. T. Hough and C. Sehy will review the September bills in October.
- B. B. Strecker stated the railing along the South sidewalk has been installed and that the landscaping is looking nice.
- C. B. Strecker has been paying special attention to the de-annexation process, working alongside the library attorneys. There was discussion of the de-annexation process and the options families have if they wish to obtain a library card.

V. Assistant Director's Report

- A. K. Seelig stated that it has been a quiet month. J. French asked about the Barracuda Spam filter. K. Seelig said the new filter is working well however there is still a glitch in the email system that she is working on. C. Sehy asked why a hold cannot be placed on books that come up as in-process on the OPAC unless a circulation clerk does it. K. Seelig said it is probably some glitch in the program that only staff can get around. She will look into it.

VI. Communications

There were no communications.

VII. Committee Reports

Finance – There was no Finance Committee meeting. B. Strecker mentioned that he needs to set up a meeting with T. Hough about TITA.

Personnel Policy – There was no Personnel Policy Committee meeting. B. Strecker stated a meeting needs to be set to review policy. After some discussion, it was decided to meet on October 20, 2010 at 7:00 p.m.

Physical Plant – There was no Physical Plant meeting.

VIII. Unfinished Business

A. Approve the destruction of selected Executive Session tapes

R. Flint stated any tapes of Executive Session minutes that are over 18 months old may be destroyed with Board approval. He suggested destroying five tapes: June 13, 2007- discussion of salary schedule, February 13, 2008 – Discussion of the release of Executive Session minutes, April 9, 2008 – discussion of the Director's evaluation, June 11, 2008 – Discussion of one-time bonus to staff for efforts during renovations and September 17, 2008 – discussion of the release of Executive Session minutes.

MOTION: T. Hough moved to have the President and the Director destroy tapes of Executive Session minutes from June 13, 2007, February 13, 2008, April 9, 2008, June 11, 2008 and September 17, 2008. J. French seconded. Roll Call Vote – All Aye

B. Strategic Plan

B. Strecker suggested the Board decide when to move ahead with interviewing Strategic Plan Consultants. Three consultants have responded so far, information from one recommended consultant has not come in yet. There was some discussion by the Board about interviewing consultants at a Special Board Meeting and what kind of information the Board hopes to receive from the consultant. They discussed setting up a Strategic Plan Committee.

IX. New Business

A. Certificate of Estimated Revenue

R. Flint explained that the Certificate of Estimated Revenue is an annual State requirement.

MOTION: J. Huff moved to approve the Chief Fiscal Officer's Certificate of Estimated Revenue for the Lisle Library District, Lisle, DuPage County, Illinois for the 2010-11 Fiscal Year. C. Sehy seconded. Roll Call Vote – All Aye

B. Adopt B&A Ordinance 11-02

MOTION: J. French moved to adopt the B&A Ordinance 11-02: An Ordinance Adopting a Budget and Appropriation of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District, Lisle, DuPage County, Illinois for the Fiscal Year beginning July 1, 2010, and ending June 30, 2011, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object or purpose. J. Huff seconded. Roll Call Vote – All Aye

There was some discussion by Board members on how the figures for the B&A are determined and the reason Appropriation figures are always higher than the Budget figures.

X. Executive Session

Executive Session was not needed

XI. Adjourn

MOTION: T. Hough moved to adjourn the meeting. T. Hock seconded. Voice Vote – All Aye

Meeting adjourned at 8:17 p.m.

Recorded by

Eileen Soliday
Recording Secretary

Approved by the Board of Trustees on the 13th day of October, 2010

Approved by

J. Huff
Secretary