

LISLE LIBRARY DISTRICT  
BOARD MEETING  
March 9, 2011

The March Board Meeting was called to order at 7:30 p.m. at the Lisle Library District, 777 Front Street, Lisle, Illinois.

**I. Roll call**

Present:

Richard Flint - President  
Jay French – Vice President  
Mary Ellen Durbin – Trustee  
Colleen Sehy – Trustee  
Teri Hock – Trustee (arrived at 7:58 p.m.)  
John Huff – Secretary (arrived at 7:59 p.m.)  
Kathy Seelig – Acting Director  
Eileen Soliday– Recording Secretary

Absent:

Thomas Hough – Treasurer  
Bill Strecker – Director

Also Present:

Beth McQuillan – Director of Technical Services  
Cathy Melton – Resident/Trustee elect  
Jim Filiung - Architect

**II. Opportunity for Visitors to Speak**

**III. Consent Agenda**

- A. Approve Minutes of February 9, 2011 Board Meeting
- B. Acknowledge Treasurer's Report, 2/28/11, Investment Activity Report, 12/28/11, Current Assets Report, 2/28/11, Revenue Report, 2/28/11, and Expense Report, 2/28/11
- C. Authorize Payment of Bills, 03/09/11

**MOTION:** J. French moved to approve the Consent Agenda. C. Sehy seconded. Roll Call vote – All Aye

### **Presentation by J. Filliung, Architect**

J. Filliung, architect, stated he did an outside roof inspection with K. Seelig. The roof is not in good condition, it is beyond its lifespan. He suggested adding much needed insulation and having a rubber roof with a white reflective covering put on in FY2011-2012. The gutters are filled with stone from the existing roof and need to be cleaned. The gutters themselves are in relatively good condition except for some braces that need to be repaired on the south side of the building. The masonry on the roof needs tuck pointing in several areas.

He discussed the canopy project he presented to the Physical Plant Committee. He presented two designs that the committee preferred. There would be lighting in or around the canopy and the approximate cost will be \$40,000.

The sidewalk pitting at the entrance was due to installation in late fall and the cement was not cured long enough before winter came and salt was applied. This can be repaired, but if the canopy project is going to be done, the sidewalk repair should be done afterwards.

The lighting around the building is within the Village codes, but there are some areas that could be improved upon. He suggested four light poles to match the existing light poles, one at each of the entranceways off Front Street, one at the Kingston Avenue exit, and one where the east parking lot meets the south parking lot. He also suggested installing new bollard lights where the old, deteriorated ones are located, in the east parking lot and along the north side of the building going up the hill. Total estimate for lighting is \$19,800.

The newly installed railing on the south side of the building could be extended to include the sloping sidewalk as per staff and patron requests. The approximate cost for this would be \$5,000.

J. Filliung said some of these projects can be done together to save money. He can do drawings for the bid and get building permits. C. Sehy asked how long the whole process would take. J. Filliung said it would take a couple of months.

R. Flint thanked J. Filliung for his presentation to the Board.

### **Landscape/Hardscape Project**

At this time, J. French gave a presentation about the possible Landscape/Hardscape project designed by J. Ruhl. A presentation was given to the Physical Plant Committee

Meeting on March 1, 2011. The project would be a seating area terraced into the landscape where the east parking lot and south parking lot meet. Unilock pavers would be used and there would be lighting on both levels of the retaining walls. C. Sehy asked about the lighting and suggested using embedded lights.

#### **IV. Director's Report**

- A. T. Hough and J. Huff reviewed the February bills in March. T. Hough and C. Sehy will review the March bills in April.  
J. Huff questioned the purchase of 3000 bags. K. Seelig said they are the recycled bags that circulation uses for patron materials. He also questioned the use tax for NI Gas. R. Flint said the library is not exempt from paying that tax.
  
- B. K. Seelig reported the pedestal for the Jane Belon Shaw sculpture will match the one that holds the Dennis Huslig sculpture. It will cost \$500 to have made. When the pedestal is finished, a plexiglass cover will be custom made to encase the sculpture.
  
- C. There are seven names that are being voted on for the merging of the Library Systems. Voting is being done online.
  
- D. The Lisle VFW is looking for Trustees who may be interested in being in the Memorial Day parade.
  
- E. The Annual Laconi Trustee Dinner will be held at Cantigny on Friday, April 15, 2011. Trustees interested in attending should call K. Seelig to register.
  
- F. K. Seelig and R. Flint attended the Intergovernmental Meeting. A new senior development is planned for Fender and Ogden Ave. Mayor Broda announced the population for Lisle has gone down to 22,390, but noted there are 400 vacant properties in foreclosure. The Short St. Bridge is going to be rebuilt. The View restaurant is getting a new look and a new name. The Park District reported a subdivision in Lisle wants to disconnect from them. The Park District and the Village of Lisle are being inundated with FOIA requests.

#### **V. Assistant Director's Report**

This is included in the Director's Report

## **VI. Communications**

J. French stated the ILA had an article on Lisle Firefighters reaching out to kids with books.

## **VII. Committee Reports**

Finance – There was no Finance Committee meeting. A Committee of the Whole is scheduled to have a first look at the FY2011-2012 budget on Wednesday, March 16, 2011 at 7:00 p.m. and again on Wednesday, April 6, 2011 at 7:00 p.m.

Personnel Policy – The Personnel Policy Committee met on Wednesday, February 23, 2011 at 7:00 p.m. Policies 315, 650, 907 and 908 were discussed. Copies are included in Board packets for a First Read. M. Durbin noted that in Policy 907, under c, “comments considered profane, frivolous, harassing, and repetitive” is subjective and she would like to see more objective language used. K. Seelig noted that Policy 908, Identity Protection Policy is intended for staff social security numbers only; we do not collect social security numbers from our patrons.

Physical Plant – The Physical Plant Committee met on Tuesday, March 1, 2011 at 7:00 p.m. J. Filliung and J. Ruhl gave presentations at that meeting.

## **VIII. Unfinished Business**

### **A. Strategic Plan**

R. Flint stated he has appointed a Steering Committee for the Strategic Plan. It will be co-chaired by J. French and B. McQuillan. Also on the committee are T. Weinstein, P. Freer, V. Rakowski, and J. Huff. K. Seelig and R. Flint are ex officio members. The idea is to divide the work by dividing members into sub-committees. M. Durbin and C. Sehy expressed disagreement about how the Strategic Plan process is being conducted. Discussion followed. In the interest of time, R. Flint suggested moving on to New Business.

## **IX. New Business**

### **A. Policies 315, 650, 907, 908**

These Policies were submitted for First Read.

B. Landscape/Hardscape Project  
No action taken

C. Canopy and Lighting  
No action taken

D. Roofing report

E. Annexation/Deannexation

R. Flint stated that the library received a petition to disconnect from Corporate Woods subdivision. This subdivision has been on our tax rolls since 1994. K. Seelig discussed the petition with B. Kay, lawyer, and he stated the petition is ineffective to start a referendum. This subdivision cannot disconnect from the library. Corporate Woods is different from Regency Woods in that there was some question as to whether the library informed Regency Woods subdivision well enough that they were being annexed. Regency Woods homeowners petitioned to disconnect within the allotted time limit of being annexed. That is the difference between these two subdivisions and why it is not possible for Corporate Woods to bring disconnection to referendum.

M. Durbin asked K. Seelig to have B. Kay send a letter explaining why Corporate Woods will not be disconnected to the petition holder.

### **X. Executive Session**

**MOTION:** J. Huff moved to go into Executive Session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c)(1) M. Durbin seconded. Roll Call Vote – All Aye

The Board went into Executive Session at 9:21 p.m.

The Board returned to Open Session at 9:40 p.m.

### **XI. Adjourn**

**MOTION:** M. Durbin moved to adjourn the meeting. T. Hock seconded. Voice Vote – All Aye

Meeting adjourned at 9:41 p.m.

Recorded by

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Eileen Soliday  
Recording Secretary

Approved by the Board of Trustees on the 13<sup>th</sup> day of April, 2011  
Approved by

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J. Huff  
Secretary