

LISLE LIBRARY DISTRICT
BOARD MEETING
January 11, 2012

The January Board Meeting was called to order at 7:30 p.m. at the Lisle Library District, 777 Front Street, Lisle, Illinois.

I. Roll call

Present:

Richard Flint – President
Jay French – Vice-President
Mary Ellen Durbin – Treasurer
John Huff – Secretary
Teri Hock – Trustee
Cathy Melton – Trustee
Colleen Sehy – Trustee

Absent:

Also Present:

Tatiana Weinstein – Director of Adult Services
Shannon Halikias – Future Director
James Filliung – Architect
Katharine Seelig – Assistant Director
Eileen Soliday – Recording Secretary

II. Opportunity for Visitors to Speak

III. Consent Agenda

- A. Approve Minutes of December 14, 2011 Board Meeting
- B. Approve Minutes of January 4, 2012 Physical Plant Committee Meeting
- C. Acknowledge Treasurer's Report, 12/31/11, Investment Activity Report, 12/31/11, Current Assets Report, 12/31/11, Revenue Report, 12/31/11, and Expense Report, 12/31/11
- D. Authorize Payment of Bills, 01/11/12

MOTION: C. Melton moved to approve the Consent Agenda. T. Hock seconded. Roll Call Vote – All Aye

IV. Director's Report

- A. Assign Trustees for "Review of Bills Next Month"
Review January billings in February – J. French and M. Durbin

K. Seelig reported the outdoor benches and flower box have been secured and the job is finished.

She informed trustees that the current tenant for the rental property will be leaving at the end of March. Property Management will advertise for new tenants soon. She feels that it would be a good idea to have the property inspected at this time to see what items may need maintenance and/or replacement. The cost of the home inspection and any repairs will be ours. R. Flint asked trustees if they agreed to have the home inspection done and they responded, yes.

K. Seelig and R. Flint attended an Intergovernmental Meeting on Tuesday, January 10, 2012. They meet every three months. The next meeting will be April 10th at the Village Hall.

V. Assistant Director's Report

VI. Communications

None

VII. Committee Reports

A. Finance – M. Durbin stated the library has a balance of \$6,775,000.00 and 99.9% of all tax revenue is in. Fidelity CD's are maturing soon. At the next Finance Committee Meeting on January 25, 2012, 7:00 p.m. there will be a discussion of whether or not to reinvest these funds with Fidelity. M. Durbin informed trustees that G. Boskelly, our new Finance Manager is doing a very good job. G. Boskelly will be attending the Committee Meeting on January 25 to present her calendar of financial activities; all trustees are welcome to attend.

B. Personnel/Policy – T. Hock stated there is no meeting planned.

C. Physical Plant – J. Huff stated the Committee met on January 4, 2012 with architect J. Filliung. They discussed a new sign, security cameras, the rental property and replacing the double set of doors at the east entrance to bring them up to code. The next Physical Plant Committee Meeting will be in April.

VIII. Unfinished Business

IX. New Business

A. Approve new IMRF Authorized Agent

MOTION: M. Durbin moved to appoint Ginger Boskelly as our IMRF Authorized Agent. C. Sehy seconded. Roll Call Vote – All Aye

B. Appoint Committee to prepare working budget

R. Flint stated preparing the budget usually takes two meetings in March. R. Flint appointed a Committee of the Whole for the purpose of approving a working budget.

C. Replacement of Entrance Doors

J. Filliung stated he can work on specifications for new entrance doors that will be up to code. He noted the library will not need a bid, but we will get a few quotes. R. Flint asked

trustees if they agreed to let K. Seelig spend the money for architect's drawings. They all responded, yes.

J. French stated that all elected officials are now required to have FOIA training according to the Attorney General's office.

X. Executive Session

Not needed.

XI. Adjourn

J. Huff moved to adjourn the meeting. C. Melton seconded. Voice Vote – All Aye

The meeting adjourned at 8:20 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on February 8, 2012

John Huff, Secretary of the Board