

LISLE LIBRARY DISTRICT
BOARD MEETING
November 12, 2014 – 7:30 p.m.

I. Roll call

Present:

Richard Flint – President
Jay French – Vice-President
Colleen Sehy – Treasurer
John Huff – Secretary
Richard Adrian – Trustee
Thomas Hummel – Trustee
Maureen Rieck – Trustee

Also Present:

Kathy Seelig – Interim Director
Tatiana Weinstein – Interim Assistant Director
Will Savage – Director of Youth Services
Beth McQuillan – Director of Technical Services
Ginger Boskelly – Director of Finances
Nicole Mueller – Communications Coordinator
Peggy Kapala – Aurora resident/Staff member
Paul Reed – Auditor/Knutte and Associates

II. Opportunity for Visitors to Speak

None

III. Consent Agenda

- A. Approve Minutes of the October 8, 2014 Board Meeting
- B. Approve Minutes of the October 8, 2014 Executive Session #1
- C. Approve Minutes of the October 8, 2014 Executive Session #2
- D. Approve Minutes of the October 15, 2014 Committee of the Whole Meeting
- E. Approve Minutes of the October 22, 2014 Personnel-Policy Committee Meeting
- F. Approve Minutes of the October 22, 2014 Finance Committee Meeting
- G. Approve Minutes of the November 5, 2014 Physical Plant Committee Meeting
- H. Acknowledge Treasurer's Report, 10/31/14, Investment Activity Report, 10/31/14, Current Assets Report, 10/31/14, Revenue Report, 10/31/14, and Expense Report, 10/31/14
- I. Authorize Payment of Bills, 11/12/14

The following changes were made to the Consent Agenda:

October 15, 2014 Committee of the Whole meeting, Page 1, Item II, first paragraph: **This meeting was the result of the Committee's work.**

October 22, 2014 Personnel-Policy Committee meeting, Page 1, Item II, fourth paragraph: There was some discussion about **whether** email comments sent to the Board **are considered public comments.**

November 5, 2014 Physical Plant Committee meeting, Page 1, Item II, fourth paragraph: The Interim Assistant Director discussed a letter received by the Illinois Department of **Natural** Resources asking libraries in Illinois to plant a milkweed garden for Monarch butterflies as their population is diminishing.

MOTION: Trustee Adrian moved to approve the Consent Agenda as revised. Trustee Rieck seconded. Roll Call Vote – All Aye

Paul Reed gave a report of the audit to Trustees.

IV. Director's Report

Trustee Adrian and Trustee Hummel reviewed the October Billings in November. Trustee Flint and Trustee Rieck will review the November Billings in December.

Ecommerce will be testing soon with US Bank. The new ecommerce machines will work with current credit cards and the new chip cards also.

V. Assistant Director's Report

We are working with our logo designer to design a new 50th anniversary logo.

The nine-library "Big Read" program has been changed to "Rediscover." There will be a selection of books to read this year instead of just one book.

We are working with the Literacy Coordinator on signage and renaming of the *Literacy Area*.

Books about tests and certification are being moved to one area in the Library.

The Lisle Library received a certificate of appreciation from the Lisle-Woodridge Fire District for its building donations, providing fire personnel structures in which to train.

VI. Communications

The Interim Director received a letter from the featured artist this month in Gallery 777 thanking the Library and the Woman's Club for a "dream come true" for her.

She spoke with the President of the Friends of the Library; they reported they received about \$2,200 from the May book sale and about \$2,100 from the October book sale.

There were numerous articles published in local papers this month featuring Lisle Library District.

VII. Committee Reports

A. Finance

At the October 22, 2014 meeting the Committee received a report from Ken Herdeman about the current financial climate. The Committee discussed the audit and the levy. As of the end of October the library had received 97.51% of levy receipts. The Chair spoke of IMET fraudulent loans with First Farmers Financial. The library has a total of \$1.1 million invested with IMET. Pennant invested \$33,000 of Library money from the IMET Convenience Fund and that money has been frozen while Pennant works to recover assets. The Chair does not see a reason to remove funds from IMET at this time.

B. Personnel/Policy

The October 22, 2014 meeting was well attended by the public. The next meeting will be held November 19, 2014 at 7:00 p.m.

C. Physical Plant

The Committee met on November 5, 2014 to discuss possible projects. The next meeting will be held in January of 2015.

D. Facilities Steering

No Facilities Steering Committee meeting has been planned.

E. Financial Goals

No Financial Goals Committee meeting has been planned.

F. Information Stewardship

The Information Stewardship Committee may meet again in January of 2015.

VIII. Unfinished Business

None

IX. New Business

A. Accept Audit FY 2013-14

MOTION: Trustee Sehy moved to accept the Lisle Library District Annual Audit for FY 2013-14. Trustee Huff seconded. Roll Call Vote – All Aye

B. Approve Certificate of Compliance with the Truth In Taxation Act

MOTION: Trustee Rieck moved to approve the Certificate of Compliance with the Truth in Taxation Act. Trustee Adrian seconded. Roll Call Vote – All Aye

C. Approve Levy Ordinance 14-07

MOTION: Trustee Sehy moved to approve Ordinance 14-07: An ordinance levying taxes for corporate purposes for the fiscal year beginning July 1, 2014, and ending June 30, 2015, for the Lisle Library District. Trustee French seconded. Roll Call Vote – Trustee Adrian – Aye, Trustee Flint – Aye, Trustee French – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

X. Executive Session

MOTION: Trustee Rieck moved to go into Executive Session for: 5ILCS120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. Trustee Huff seconded. Voice Vote – All Aye

The Board went into Executive Session at 8:21 p.m.

The Board came out of Executive Session at 8:50 p.m.

XI. Adjourn

Trustee Adrian moved to adjourn the meeting. Trustee Rieck seconded. Voice Vote – All Aye

The meeting adjourned at 8:50 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on December 10, 2014.

Approved by

John Huff, Secretary of the Board