

*LISLE LIBRARY DISTRICT
BOARD MEETING
April 8, 2015– 7:30 p.m.*

I. Roll call

Present:

Richard Flint - President
Jay French – Vice President
Colleen Sehy – Treasurer
John Huff – Secretary
Richard Adrian - Trustee
Thomas Hummel – Trustee
Maureen Rieck – Trustee

Also Present:

Kathy Seelig – Director
Tatiana Weinstein – Assistant Director
Will Savage – Director of Youth Services
Beth McQuillan – Director of Technical Services
Ginger Boskelly – Director of Finances
Nicole Mueller – Communications Coordinator
Eileen Soliday – Recording Secretary
Jay Fisher – Lisle Resident

II. Opportunity for Visitors to Speak

None

III. Consent Agenda

- A. Approve Minutes of the February 11, 2015 Executive Session #1
- B. Approve Minutes of the February 11, 2015 Executive Session #2
- C. Approve Minutes of the March 11, 2015 Board Meeting
- D. Approve Minutes of the March 11, 2015 Executive Session
- E. Approve Minutes of the March 25, 2015 Committee of the Whole Meeting
- F. Acknowledge Treasurer’s Report, 03/31/15, Investment Activity Report, 03/31/15, Current Assets Report, 03/31/15, Revenue Report, 03/31/15, and Expense Report, 03/31/15
- G. Authorize Payment of Bills, 04/08/15

MOTION: Richard Adrian moved to accept the Consent agenda. Maureen Rieck seconded. Roll Call Vote – All Aye

IV. Director’s Report

Trustee Huff and Trustee Adrian reviewed the March billings in April.

Trustee Sehy and Trustee Rieck will review the April billings in May.

The Director stated there was a problem with Cassie for a few days. It has been solved, but statistics for computer resources are likely down because of this.

The 2015-16 fiscal year Per Capita Grant money has been received from the State of Illinois.

We have done a “soft launch” of the self-check kiosk. Some of the media case un-lockers are not working, but we are working on a solution. Fines are being paid through ecommerce.

Trustee Rieck stated she was glad to see contacts being made with the Rotary Club, Chamber of Commerce and Intergovernmental meetings.

The President gave a brief description of the items discussed at the Intergovernmental meeting.

Trustee Huff congratulated Trustees on the election results. He also included Jay Fisher, who ran as a write-in candidate, however write-in results are not yet available.

The May 13, 2015 Board Meeting will be the last meeting with the current Trustees.

Staff member, Linda Anderanin, passed away suddenly April 16, 2015. A memorial service will be held for her on April 25, 2015 in Michigan. She worked for the library for 14 years. She was the Home Delivery Coordinator. Both staff and patrons miss her greatly.

V. Assistant Director's Report

The Assistant Director and the Director met with the Lisle Woman's Club. We are exploring ways to partner with them.

The Butterfly Garden will be ready to plant soon. Half the garden will be for milkweed and the other half will be planted by Youth Services for use in their Science Saturday programs.

Gallery 777 exhibit, "It's All About the Hats" by photographer Michael Bracey is on display through May, 2015.

Staff member, Winona Patterson has been hired as a full time Paraprofessional/Home Delivery Coordinator.

VI. Communications

Some communications were:

A family is happy with items offered and programs provided.

Four patrons were pleased with the blogging class.

VII. Committee Reports

A. Finance - The Treasurer discussed the Treasurer's report and investments. No meeting is planned.

B. Personnel/Policy - No meeting is planned

C. Physical Plant - No meeting is planned

D. Facilities Steering - No meeting is planned

E. Information Stewardship – The next meeting will be April 23, 2015 at 2:30 p.m.

Trustee French and Trustee Rieck commented on the nice job the Department Directors had done on Quarterly Reports; they were very informative.

VIII. Unfinished Business

None

IX. New Business

A. Adopt Working Budget

The Treasurer stated she met with the Director and the Finance Director to see if any last minute changes had been made. No changes were made since the Committee of the Whole meeting on March 25, 2015.

MOTION: Trustee Sehy moved to adopt the Annual Working Budget for FY 2015-16. Trustee Adrian seconded. Roll Call Vote – Trustee Adrian – Aye, Trustee Flint – Aye, Trustee French – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

B. Approve Revised Salary Scale

The Treasurer stated that salary scales should be updated regularly to be competitive.

MOTION: Trustee Sehy moved to adopt the revised Competitive Pay Structure effective July 1, 2015.

Trustee French seconded. Roll Call Vote - Trustee Adrian – Aye, Trustee Flint – Aye, Trustee French – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

C. Approve changing July Board meeting from 7-8-2015 to 7-15-2015

The Director explained that it would be helpful to move the July Board Meeting to July 15, 2015 because the Finance Director will be closing Fiscal Year 2014-15 on June 30th and time will be short because of the July 4th holiday.

MOTION: Trustee Huff moved to change the July 8, 2015 Board Meeting to July 15, 2015. Trustee Rieck seconded.

Roll Call Vote - Trustee Adrian – Present, Trustee Flint – Aye, Trustee French – Aye, Trustee Huff – Aye, Trustee Hummel – Aye, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

D. Approve Director's Salary

MOTION: Trustee Sehy moved to go into Executive Session for: 5 ILCS 120/2 (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Trustee Huff seconded. Roll Call Vote - Trustee Adrian – Aye, Trustee Flint – Aye, Trustee French – Aye, Trustee Huff – Aye, Trustee Hummel – Present, Trustee Rieck – Aye, Trustee Sehy – Aye.

The Board went into Executive Session at 8:14 p.m.

The Board returned to Open Session at 8:38 p.m.

MOTION: Trustee Huff moved to increase the Director's salary by 3% to \$103,000 per year effective July 1, 2015. Roll Call Vote – Trustee Adrian – Aye, Trustee Flint – Aye, Trustee French – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

The Director thanked the Board for their support.

X. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Trustee French seconded. Voice Vote – All Aye

The meeting adjourned at 8:41 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on May 13, 2015.

Approved by

John Huff, Secretary of the Board