

LISLE LIBRARY DISTRICT
BOARD MEETING
February 11, 2015 – 7:30 p.m.

The February 11, 2015 Board meeting was called to order at 7:30 p.m. at the Lisle Library District, 777 Front Street.

I. Roll Call

Present:

Richard Flint – President
Jay French – Vice President
Colleen Sehy – Treasurer
John Huff – Secretary
Richard Adrian – Trustee
Maureen Rieck – Trustee

Absent:

Thomas Hummel – Trustee

Also Present:

Kathy Seelig – Director
Tatiana Weinstein – Assistant Director
Ginger Boskelly – Finance Director
Nicole Mueller – Communications Coordinator
Will Savage - Youth Services Director
Peggy Kapala – Aurora resident/staff member
Jay Fisher – Lisle resident
Eileen Soliday – Recording Secretary

II. Opportunity for Visitors to Speak

Jay Fisher, a long-time Lisle resident, told the Board about himself and his background. He has filed to be a write-in candidate for the open Lisle Library trustee position in the April election.

III. Consent Agenda

- A. Approve Minutes of the January 14, 2014 Board Meeting
- B. Approve Minutes of the January 28, 2014 Finance Committee Meeting
- C. Acknowledge Treasurer's Report, 01/31/15, Investment Activity Report, 01/31/15, Current Assets Report, 01/31/15, Revenue Report, 01/31/15, and Expense Report, 01/31/15
- D. Authorize Payment of Bills, 02/11/15

Changes were made as follows:

Treasurer's Report for **January 14, 2015** was amended to correct the year. 2014 was corrected to 2015 and initialed by the Treasurer.

In the January 28, 2014 Finance Committee Meeting, IV., fifth sentence should read: **The Committee discussed the possibility of a transaction fee.**

MOTION: Trustee Rieck moved to approve the Consent Agenda as amended. Trustee Adrian seconded. Roll Call – All Aye

Trustee Huff noted some large billings, especially for salt and snow removal for the month of January.

IV. Director's Report

Assign Trustees for "Review of Bills Next Month"

Trustee Flint and Trustee Huff reviewed the January billings in February.

Trustee French and Trustee Sehy will review the February billings in March.

- The Director stated that Engberg Anderson is the company that has been chosen to do the space study.
- The new entrance sign should be ready to be installed soon.
- Trustees are reminded to check their emails for the Statement of Economic Interest from the county. This must be completed online.
- The Director gave Trustees answers to the audit of the minutes for FY2014-15.
- The new kiosk may be available soon.

V. Assistant Director's Report

- The 3M protective film has been installed on designated office windows. Also, new dead bolt locks have been installed on office doors in case of emergency.
- Gallery 777 is now featuring artist, Sandy Parks. The opening went nicely and was well attended. Trustee Sehy would like for staff to send out an email reminder to Trustees for the Art openings.

VI. Communications

The Director stated there were no other communications than were in the Director's Report.

VII. Committee Reports

- A. Finance - The Finance Committee met on January 28th where they worked in the investment policy and strategy. They also had an extensive discussion of ecommerce.
- B. Personnel/Policy – The next meeting will be February 18th at 7:00 p.m.
- C. Physical Plant – No plans to meet until after the space study is finished.
- D. Facilities Steering – No meetings are planned.
- E. Information Stewardship – No plans to meet until March.

Trustee Rieck thanked the Communications Coordinator for the nice work she has been doing with public relations.

VIII. Unfinished Business

None

IX. New Business

None

X. Executive Session

MOTION: Trustee Rieck moved to go into executive session for: 5ILCS120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee Huff seconded. Roll Call Vote – All Aye

The Board went into executive session at 8:12 p.m.

The Board returned to open session at 8:19 p.m.

MOTION: Trustee Sehy moved to go into executive session for: 5ILCS120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Trustee Huff seconded. Roll Call Vote – All Aye

The Board went into executive session at 8:21 p.m.

The Board returned to open session at 8:30 p.m.

Trustee Huff asked if the Library could get a lawyer on retention. There was some discussion about whether or not it would be any less expensive. We will check to see if any other libraries use retainer agreements.

XI. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Trustee Sehy seconded. Voice Vote – All Aye

The meeting adjourned at 8:35 p.m.

Recorded by

Eileen Soliday

Approved by the Board of Trustees on March 11, 2015

Approved by

John Huff, Secretary of the Board

