

LISLE LIBRARY DISTRICT
BOARD MEETING
January 14, 2015 – 7:30 p.m.

The January 14, 2015 Board Meeting was called to order at 7:30 p.m. at the Lisle Library District, 777 Front Street.

I. Roll Call

Present:

Richard Flint – President
Jay French – Vice-President
Colleen Sehy – Treasurer
John Huff – Secretary
Thomas Hummel – Trustee
Richard Adrian – Trustee
Maureen Rieck – Trustee

Also Present:

Ginger Boskelly – Finance Director
Nicole Mueller – Communications Coordinator
Will Savage – Youth Services Director
Kathy Seelig – Director
Tatiana Weinstein – Assistant Director
Karen Burris – Lisle Woman’s Club
Barbara Roake – Lisle Woman’s Club
Jane Doyle – Lisle Woman’s Club
Joanne Ehrhardt – Lisle Woman’s Club
Grace Forker – Lisle Woman’s Club
Sue Ekins – Lisle Woman’s Club
Doug Cunningham – Friends of the Library
Cathy Cawiezel – Lisle Resident
Patrick Cawiezel – Lisle Resident

The President chose to move agenda item IX. A. Cawiezel Resolution to the beginning of the meeting. He spoke about Marilyn Cawiezel and her many years of service and dedication to the Lisle Library District. Marilyn was influential in naming the Lisle Library Meeting Room in memory of her husband, Albert. The Library would now like to add Marilyn’s name to this memorial.

MOTION: Trustee Adrian moved to approve Resolution R15-01 rededicating the Albert F. Cawiezel Memorial Meeting Room as the Albert F. and Marilyn W. Cawiezel Memorial Meeting Room. Trustee Hummel seconded. Roll Call Vote – All Aye

Trustee Huff read Resolution R15-01. The Board President and Secretary signed the Resolution and a commemorative certificate. The Board and guests left the room to reveal the new memorial sign on the Meeting Room door. The Resolution and certificate were given to the Cawiezel family members, kind words of remembrance were spoken by Doug Cunningham and others. Cathy Cawiezel spoke about how much this honor would have meant to her mother. Pictures were taken to commemorate the occasion. The Cawiezel family presented a check in appreciation of the Lisle Library District staff. The Board returned to resume the meeting.

II. Opportunity for Visitors to Speak
None

III. Consent Agenda

The following change was made to the consent agenda:

December 10, 2014 Board Meeting Minutes, pg. 2, after changes to the consent agenda the following sentence was added: **Trustee Hummel would have preferred to have TIF Discussion on tonight's agenda.**

MOTION: Trustee Rieck moved to approve the consent agenda as amended. Trustee Huff seconded. Roll Call Vote – All Aye

IV. Director's Report

Assign Trustees for "Review of Bills Next Month"

Trustee French and Trustee Hummel reviewed the December billings in January.

Trustee Flint and Trustee Huff will review the January billings in February.

- The President stated he attended the December staff meeting on December 14, 2014 to announce to staff their new Director was Kathy Seelig and their new Assistant Director was Tatiana Weinstein. The staff meeting erupted in applause at the news.
- The Director stated that the custom built tables to hold the DVD/CD case unlocking devices were delivered on Monday. The cost for both tables was \$600. The ecommerce equipment will be ready to use shortly.
- A new sign has been ordered for the parking lot entrance.
- We have received a letter from the State Library that we will receive a check for \$35,630 for the per capita grant.
- Trustees that are interested in going to the Trustee workshop, please see the Director.
- The Joint Review Board met and the vote was unanimous for the downtown TIF.
- The phones have been a problem. AT&T has been working on it.

The Board President stated he, the Director and the Assistant Director attended the intergovernmental meeting.

V. Assistant Director's Report

- The new employee evaluation forms have been given to staff and explained.
- The new Literacy area has been re-cataloged.

VI. Communications

The Communications Coordinator talked about some of the Library's 50th Anniversary celebrations that are being planned for the year. There will be new events announced with every Library newsletter mailing throughout 2015.

The Director noted that Statement of Economic Interest forms will be online this year. Trustees should watch their email for more information.

Trustees are encouraged to take the OMA certification yearly. Please give a copy of your OMA certification to the Business Office for filing.

VII. Committee Reports

- A. Finance – The next meeting will be January 28, 2015 at 7:00 p.m. There will be a discussion of investment strategy procedures, the investment policy and the Foundation.
- B. Personnel-Policy – The next meeting will be January 21, 2015 at 7:00 p.m.
- C. Physical Plant – There was nothing to report.
- D. Facilities Steering – There are no plans to meet.
- E. Financial Goals – The Chair spoke about the good work the Committee did, especially helping the Board better understand IMRF. This Committee is closed, it will no longer meet.
- F. Information Stewardship – No meeting date has been set.

VIII. Unfinished Business

- A. Delete Policy 320: Audio Visual Equipment Loans

MOTION: Trustee French moved to delete obsolete Policy 320: Audio Visual Equipment Loans. Trustee Sehy seconded. Roll Call Vote – All Aye

- B. Policy 907: Public Comment Policy

MOTION: Trustee Sehy moved to approve updates to Policy 907: Public Comment Policy. Trustee Rieck seconded. Roll Call Vote – Trustee Adrian – Aye, Trustee French – Aye, Trustee Flint – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

- C. Policy 905: Open Meetings

MOTION: Trustee French moved to approve updates to Policy 905: Open Meetings Policy. Trustee Hummel seconded. Roll Call Vote – All Aye

- D. Policy 315: Loan Periods

MOTION: Trustee Rieck moved to approve updates to Policy 315: Loan Periods. Trustee Adrian seconded. Roll Call Vote – All Aye

E. Policy 325: Schedule of Fines and Fees

The Director asked to delay this vote as there are still revisions to be made.

IX. New Business

A. Cawiezel Resolution – done earlier

B. Appoint Committee to prepare working budget

The President of the Board appointed the Committee of the Whole to examine and determine a working budget for FY 2015-16. Meeting dates will be March 4, 2015 and March 25, 2015, these meetings will begin at 7:00 p.m.

X. Executive Session

There was no need.

Trustee Huff noted that two candidates filed for Library Trustee. There are four vacancies.

XI. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Trustee Rieck seconded. Voice Vote – All Aye

The meeting adjourned at 9:00 p.m.

Recorded by

Eileen Soliday

Approved by the Board of Trustees on February 11, 2015

Approved by,

John Huff, Secretary of the Board