

LISLE LIBRARY DISTRICT
BOARD MEETING
April 12, 2017 - 7:00 p.m.

1. Roll call

Present:

Richard Flint - President
Maureen Rieck - Vice-President
Colleen Sehy - Treasurer
John Huff - Secretary, Arrived 7:29 p.m.
Jay Fisher - Trustee
Thomas Hummel - Trustee
Longry Wang - Trustee

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Will Savage - Director of Youth Services
Ginger Boskelly - Finance Director
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak

Public comment period included statements from two Lisle residents. One resident addressed the Board and Director and mentioned that he appreciated the staff and Library resources. The other resident, a member of a Lisle Library book group, stated that she was at the meeting to observe Board operations.

3. Consent Agenda

- a. Approve Minutes of the March 8, 2017 Board Meeting
- b. Acknowledge Treasurer's Report, 03/31/17, Investment Activity Report, 03/31/17, Current Assets Report, 03/31/17, Revenue Report, 03/31/17, and Expense Report, 03/31/17
- c. Authorize Payment of Bills, 04/12/17

There was an amendment to the Minutes of the March 8, 2017 Board Meeting, Item 3. Consent Agenda:
MOTION - Trustee Hummel moved to approve Consent Agenda items a. through g. and defer the vote on item h. until after discussion of New Business, item 9b.

MOTION: Trustee Fisher moved to approve Consent Agenda items a. through c. as amended.

Roll Call Vote - All Aye

4. Director's Report

Assign Trustees for "Review of Bills Next Month."

Trustee Rieck and Trustee Hummel reviewed the March billings in April.

Trustee Huff and Trustee Wang will review the April billings in May.

The Director announced that the Library is celebrating National Library Week and there are two promotions for the weeklong event. Wendy Siegel and Carol White from Millennia Consulting met with the Community Engagement Project point team and toured of the facility and surrounding property. Local stained glass artist, Paul Jarecki, was interviewed for the LLD newsletter and the donated panel of the library logo was installed near the Gallery 777 for everyone to enjoy. On the evening of March 22nd the library experienced a major power outage. A transformer had blown. ComEd replaced the transformer and repaired underground cable. There is an additional self-check kiosk near the Audio Visual area on the Adult level. The Director met

with the Library's auditor to discuss the annual financial report. A Lisle parent contacted the Director regarding youth coding programming. The Library has received its FY 17/18 Per Capita grant letter. The Director received an email from a highly satisfied patron about his experience with an Adult Services librarian.

5. Assistant Director's Report

The Assistant Director mentioned that the staff handled the March 22nd power outage very well and that it was a good training experience for everyone. Emergency flashlight batteries were inspected and replaced as needed throughout the building. The electrician came to repair lighting issues in and around the Library. Gutters and downspouts located on the North side of the building will be replaced before the end of April. The repair on the stone façade was completed. Representatives from the West Suburban Community Pantry met with staff to educate them about the food needs in the community.

6. Committee Reports

- a. Finance - No meeting held. The Committee Chair met with the Director and Finance Manager to ask questions about and discuss the FY 17/18 budget. She also mentioned that tax receipts are no longer coming in until the start of the next fiscal year. No meeting planned.
- b. Personnel Policy - No meeting held. The next meeting is scheduled for May 3, 2017 at 1 p.m.
- c. Physical Plant - No meeting held. The Chair suggested that the committee assess building repairs and that they discuss bathroom requirements in the Youth Services department. No meeting planned.

7. Unfinished Business

FY 17/18 Budget discussion

The Board President gave an overview of how a library budget is created and passed. The Director then discussed the draft LLD budget by category. Health insurance costs were detailed including a discussion about a new cost sharing structure between the Library and staff. The draft budget proposal showed a 5.64% decrease in total expenses from the previous year's budget.

8. New Business

No new business.

9. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Voice Vote - All Aye
The meeting adjourned at 8:21 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on May 10, 2017.

Approved by

John Huff, Secretary of the Board