

LISLE LIBRARY DISTRICT
BOARD MEETING MINUTES
August 12, 2015– 7:00 p.m.

I. Roll call

Present:

Richard Flint – President
Maureen Rieck - Vice President
Colleen Sehy – Treasurer
John Huff – Secretary
Jay Fisher - Trustee
Thomas Hummel – Trustee
Longry Wang – Trustee

Also Present:

Katharine Seelig – Director
Tatiana Weinstein – Assistant Director
Ginger Boskelly – Finance Director
Nicole Mueller – Communications Coordinator
Beth McQuillan – Director of Technical Services
Will Savage – Director of Youth Services
Peggy Kapala – North Aurora Resident/Staff

The President initiated a discussion about the agenda and its posting on our legal board and website. The consensus of the Board was that the meeting should go on because the agenda was posted on the legal board outside the Library more than 48 hours in advance of the meeting, as the statutes require.

II. Opportunity for Visitors to Speak

None

III. Consent Agenda – Action Required

- A. Approve Minutes of the July 15, 2015 Board Meeting
- B. Approve Minutes of the July 22, 2015 Finance Committee Meeting
- C. Approve Minutes of the July 29, 2015 Special Board Meeting
- D. Approve Executive Session Minutes of the July 29, 2015 Special Board Meeting
- E. Acknowledge Treasurer’s Report, 07/31/15, Investment Activity Report, 07/31/15, Current Assets Report, 07/31/15, Revenue Report, 07/31/15, and Expense Report, 07/31/15
- F. Authorize Payment of Bills, 08/12/15

Trustees requested the following changes to the Consent Agenda:

- July 15, 2015 Board Meeting Minutes: page 2, VII. Committee Reports, President Flint announced the **2015-16** committee assignments.
- July 22, 2015 Finance Committee Meeting Minutes: page 2, VI. Review of Fund Balance Policy, third sentence: **The audited balances will be reviewed at the November Board Meeting along with a snapshot of the Library’s IMRF funding. The Board will then decide if any unassigned funds will be transferred.**

- July 29, 2015 Special Board Meeting Minutes: page 1, III. Adjourn, Trustee **Fisher** moved to adjourn the meeting.

MOTION: Trustee Huff moved to accept the Consent Agenda as amended. Trustee Rieck seconded.
Roll Call Vote – All Aye

IV. Director's Report

Trustee Flint and Trustee Wang reviewed the July billings in August.
Trustee Rieck and Trustee Fisher will review the August billings in September.

The Director spoke about staff and trustee involvement in the Village of Lisle 4th of July parade.

The Summer Reading Program final "retro" wrap-up party went very well. Patrons enjoyed a car show filled with Thunderbirds, cotton candy, hot dogs and an old fashioned turtle race.

Staff are enjoying the fresh paint and new furniture in the Staff Lounge.

V. Assistant Director's Report

The Assistant Director stated that 505 adults, 105 teens and 702 children registered for the 2015 Summer Reading Program.

The Library will be closed Friday, August 14th for Staff Development Day.

The August 7th Art Gallery opening went well, about 30 people attended.

VI. Communications

A patron asked about having Fine Forgiveness Day.

A thank you for the Hoopla class.

Trustee Rieck stated she loved the classical music 101 display.

VII. Committee Reports

- A. Finance – The Treasurer stated she, the Director and the Finance Director discussed the draft B&A before it went into the Board Packet. Ken Herdeman from Ehlers will be at the September Board Meeting. The next Finance Committee Meeting will be September 23, 2015.
- B. Personnel/Policy – no meeting
- C. Physical Plant – no meeting
- D. Facilities Steering – no meeting
- E. Information Stewardship – no meeting
- F. Ad hoc Committee to review the minutes – President Flint and Trustee Fisher reviewed the minutes for FY2014-15. The President officially disbanded this Ad hoc Committee.

Trustee Hummel stated he did not agree with some items the Finance Committee discussed at their July 22, 2015 meeting. He stated that he would like to keep having billings printed by both vendor and account number in his packet. He stated it is the Board's responsibility to vote on the bills, not just the two

Trustees who review the billings each month. He stated that to his knowledge no other public body in Illinois does it this way.

VIII. Unfinished Business

None

IX. New Business

A. Draft Ordinance 15-06: Budget and Appropriation Ordinance Discussion

The Director stated the Public Hearing Notice was published in the Daily Herald on August 5, 2015; the Public Hearing will be held on September 9, 2015 at 6:30 p.m. She also explained, especially for new Trustees, the process Libraries must use for the Budget and Appropriation Ordinance.

B. Approve IPLAR

MOTION: Trustee Sehy moved to approve the IPLAR (Illinois Public Library Annual Report). Trustee Wang seconded. Roll Call Vote – All Aye

X. Executive Session

There was no Executive Session.

XI. Adjourn

MOTION: Trustee Wang moved to adjourn the meeting. Trustee Fisher seconded. Voice Vote – All Aye

The meeting adjourned at 8:43 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on September 9, 2015.

Approved by

John Huff, Secretary of the Board