

LISLE LIBRARY DISTRICT
BOARD MEETING
February 10, 2016 - 7:00 p.m.

The February 10, 2016 Board Meeting was called to order at 7:00 p.m. at 777 Front Street, Lisle, IL

I. Roll call

Present:

Richard Flint – President
Colleen Sehy – Treasurer
Jay Fisher - Trustee
Thomas Hummel – Trustee
Longry Wang - Trustee

Absent:

Maureen Rieck – Vice President
John Huff – Secretary

Also Present:

Kathy Seelig – Director
Tatiana Weinstein – Assistant Director
Ginger Boskelly – Finance Director
Will Savage – Director of Youth Services
Beth McQuillan – Director of Technical Services
Alexa Hansen – Communications Coordinator
Peggy Kapala – Aurora Resident
Eileen Soliday – Recording Secretary

II. Opportunity for Visitors to Speak - None

III. Consent Agenda

- A. Approve Minutes of the January 13, 2016 Board Meeting
- B. Approve Minutes of the January 20, 2016 Special Board Meeting
- C. Acknowledge Treasurer's Report, 01/31/16, Investment Activity Report, 01/31/16, Current Assets Report, 01/31/16, Revenue Report, 01/31/16, and Expense Report, 01/31/16
- D. Authorize Payment of Bills, 01/31/16

The consent agenda was amended as follows:

A. January 13, 2016 Board Meeting, pg. 2, IV. Director's Report, last paragraph: The Director stated there will be a Trustee workshop in Oakbrook, IL on Saturday, February 13, 2016, **topics will include** FOIA (Freedom of Information Act) and OMA (Open Meetings Act).

MOTION: Trustee Fisher moved to approve the consent agenda, Items A., C., and D., as amended. Trustee Sehy seconded. Roll Call Vote – All Aye

MOTION: Trustee Hummel moved to amend the consent agenda, Item B. to take out all but the first sentence on pg. 2, IV Presentation of Facilities Report and add his written statement to part II Opportunity for Visitors to

Speak. Roll Call Vote – Trustee Fisher – Nay, Trustee Flint – Nay, Trustee Hummel – Aye, Trustee Sehy – Nay, Trustee Wang – Nay The motion failed.

MOTION: Trustee Wang moved to amend the consent agenda, Item B. to take out all but the first sentence on pg. 2, IV Presentation of Facilities Report. Trustee Fisher seconded. Roll Call Vote – All Aye

MOTION: Trustee Hummel moved to approve Item B. of the consent agenda: January 20, 2016 Special Board Meeting, to add an abbreviated version of his written statement to part II, Opportunity for Visitors to Speak. Trustee Fisher seconded. Roll Call Vote – All Aye

The Consent Agenda was amended as follows:

B. January 20, 2016 Special Board Meeting, page 2, IV. Presentation of Facilities Report, Joseph Huberty gave a detailed presentation on the Lisle Library District Strategic Facility Plan prepared by Engberg Anderson Architects. **(Delete the rest of the paragraph).**

B. January 20, 2016 Special Board Meeting, II. Opportunity for visitors to speak, third sentence: Trustee Hummel issued a statement apologizing for a misdirected email. **His email requested the meeting be postponed to adequately go over the materials.**

MOTION: Trustee Fisher moved to approve the amended Consent Agenda, Item B. Trustee Wang seconded. Roll Call Vote – Trustee Fisher – Aye, Trustee Flint – Aye, Trustee Hummel – Nay, Trustee Sehy – Aye, Trustee Wang – Aye The motion passed.

IV. Director's Report

Assign Trustees for "Review of Bills Next Month"

Trustee Fisher and Trustee Wang reviewed the January billings in February.

Trustee Rieck and Trustee Sehy will review the February billings in March.

The Director gave her report, and included these points:

- The Director and Literacy Outreach Librarian, Jean Demas accepted the Naperville School District 203 Exemplary Business Partnership Award on February 9, 2016. The award praises Lisle Library District's promotion of family literacy throughout the community.
- There will be a LACONI (Library Administrators Conference of Northern Illinois) Banquet on Friday, May 13, 2016. Trustees are encouraged to attend.
- The Director distributed the Library's four page Annual Report to Trustees. Patrons will be able to pick one up in the Library or view the report online tomorrow.

V. Assistant Director's Report

- We hosted the first of four ARRT (Adult Reading Roundtable) meetings to be held at Lisle Library District. 45 Librarians from around Chicagoland came to this meeting and were given a tour of the library. Our Adult Services Librarian, Elizabeth Hopkins, is on the ARRT Steering Committee.
- Our staff went to Arbor Place and signed up residents for their new library cards.
- We are working to finalize the "Big Author" event, in collaboration with 6 other libraries. The event will take place on September 24, 2016.

VI. Communications

A few thank you notes were received for programs offered and for Gallery 777.

VII. Committee Reports

- A. Finance – The Finance Committee met on February 8, 2016 to discuss a revision of the Salary Scale. The Chair, the Director and the Finance Director are looking at different Health Insurance options for the future. A representative of LIMRiCC (Library Insurance Management and Risk Control Combination) will give a presentation at the June 8, 2016 Board Meeting and also at the Staff Development Day on August, 12, 2016. The Library received a check for \$46,000 from the Navistar TIF. No Finance Committee meeting is scheduled.
- B. Personnel/Policy – No meeting is scheduled.
- C. Physical Plant – No meeting is scheduled.
- D. Facilities Steering - No meeting is scheduled.
- E. Information Stewardship – No meeting is scheduled.

VIII. Unfinished Business

IX. New Business

A. Salary scale revision

Management Association recommends an annual adjustment of the salary scale. The Director recommends a 2% adjustment to the salary scale. The Treasurer stated the Finance Committee voted to recommend this 2% adjustment to the Board. Budget line for salaries will be discussed at the Committee of the Whole Budget Meetings.

MOTION: Trustee Sehy moved to approve the 2% Salary Scale revision as outlined in the draft LLD Pay Grades, effective July 1, 2016. Trustee Wang seconded. Roll Call Vote – Trustee Fisher – Nay, Trustee Flint – Aye, Trustee Hummel – Nay, Trustee Sehy – Aye, Trustee Wang – Aye The motion passed.

X. Executive Session

MOTION: Trustee Fisher moved to go into Executive Session for: 5ILCS 120/2 (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee Hummel seconded. Voice Vote – All Aye

The Board went into Executive Session at 8:08 p.m.

The Board returned to Open Session at 8:42 p.m.

MOTION: Trustee Sehy moved to destroy the Executive Session recordings from February 12, 2014 and April 9, 2014. Trustee Fisher seconded. Roll Call Vote – All Aye

MOTION: Trustee Fisher moved to release the following Executive Session Minutes: March 8, 2006, October 10, 2007, July 13, 2011, November 17, 2011, November 29, 2011, November 30, 2011, December 6, 2011, October 10, 2012, November 6, 2012, November 7, 2012, February 20, 2013 #2, May 8, 2013 #3, July 17, 2013, August 21, 2013, February 12, 2014 #1, April 9, 2014, September 17, 2014 #2, October 8, 2014 #2, March 11, 2015. Trustee Wang seconded. Roll Call Vote – All Aye

X. Adjourn

MOTION: Trustee Hummel moved to adjourn the meeting. Trustee Fisher seconded. Voice Vote – All Aye
The meeting adjourned at 8:46 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on March 9, 2016
Approved by

John Huff, Secretary of the Board