

LISLE LIBRARY DISTRICT
BOARD MEETING
January 11, 2017 - 7:00 p.m.

1. Roll call

Present:

Richard Flint – President
Maureen Rieck – Vice-President
Colleen Sehy – Treasurer
John Huff – Secretary
Jay Fisher – Trustee
Tom Hummel – Trustee
Longry Wang – Trustee

2. Opportunity for visitors to speak

3. Consent Agenda – Action Required

- a. Approve Minutes of the December 14, 2016 Board Meeting
- b. Acknowledge Treasurer’s Report, 12/31/16, Investment Activity Report, 12/31/16, Current Assets Report, 12/31/16, Revenue Report, 12/31/16, and Expense Report, 12/31/16
- c. Authorize Payment of Bills, 01/11/17

There were three amendments to the December 14, 2016 Board Meeting minutes: Item 8. a. Finance, **IMET and other investors filed suit against the United States Department of Agriculture (USDA). Distributions cannot be made until potential priority claims of the USDA and the Internal Revenue Service (IRS) are resolved.** Item 8. d. Health Insurance (ad hoc), **First meeting planned for February 6, 2017 at 2:00 p.m.** Item 10. f. Trustee Sehy moved to approve annual review ~~revision~~ of Policy 710: Fund Balances.

4. Director’s Report

Assign Trustees for “Review of Bills Next Month”

Trustee Huff and Trustee Hummel reviewed the December billings in January.
Trustee Sehy and Trustee Wang will review the January billings in February.

Technology update: a switch went down on December 29th causing multiple technology issues throughout the week; it has since been repaired. A circuit breaker blew in the Administrative offices due to a line overload and an electrician was called. Gallery 777 had an artist reception on January 6th for Nancy S. Rosenberg, mixed-media artist. Batavia Public Library staff visited LLD to learn about our self-check kiosks. ILA’s Trustee workshop is scheduled for February 18th. There was a follow-up regarding our digital download capabilities in comparison to a neighboring library.

5. Communications

Trustee Sehy thanked the Department Directors for their quarterly reports. She also complimented the work done by Jean Demas, Literacy Outreach Librarian and Alexa Hansen, Communications Coordinator.

6. Committee Reports

- a. Finance - Trustee Sehy reported that we have received 99.8% of our levy. There will be a Finance Committee meeting on January 25th at 7:00 p.m.
- b. Personnel/Policy – No meeting planned

- c. Physical Plant - No meeting planned
- d. Health Insurance (ad hoc) – The first meeting will be on Monday, February 6, 2017 at 2:00 p.m.

7. Unfinished Business

8. New Business

- a. Appoint Committee to prepare working budget – The President appointed a Committee of the Whole to prepare a working budget. There will be two meetings for budget discussion on February 22, 2017 and March 22, 2017 at 7:00 p.m. Wednesday, April 5, 2017 has been reserved if a third meeting is needed.
- b. Approve Per Capita Grant

MOTION: Trustee Sehy moved to approve the Per Capita Grant for submission. Roll Call Vote – All Aye

- c. Determine not to exceed amount for community engagement consultant
- d. Hire consultant

MOTION: Trustee Huff moved to hire Millennia Consulting for \$54,450 with additional expenses not to exceed \$5,500. Roll Call Vote – Trustee Fisher – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye, Trustee Wang – Aye The motion passed.

9. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Voice Vote – All Aye
The meeting adjourned at 8:30 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on February 8, 2017

Approved by

John Huff, Secretary of the Board