

LISLE LIBRARY DISTRICT
BOARD MEETING
January 13, 2016 - 7:00 p.m.

The January Board Meeting of the Lisle Library District was called to order at 7:00 p.m. at 777 Front Street, Lisle, IL.

I. Roll call

Present:

Richard Flint – President

Maureen Rieck – Vice President

Colleen Sehy - Treasurer

John Huff – Secretary

Jay Fisher – Trustee

Thomas Hummel – Trustee

Longry Wang – Trustee

Absent:

None

Also Present:

Katharine Seelig – Director

Tatiana Weinstein – Assistant Director

Ginger Boskelly – Finance Director

Beth McQuillan – Director of Technical Services

Will Savage – Director of Youth Services

Alexa Hansen – Communications Coordinator

Peggy Kapala – Staff Member

Eileen Soliday – Recording Secretary

II. Opportunity for Visitors to Speak

The Board welcomed Alexa Hansen as the new Communications Coordinator for the Library.

III. Consent Agenda

A. Approve Minutes of the December 9, 2015 Board Meeting

B. Acknowledge Treasurer's Report, 12/31/15, Investment Activity Report, 12/31/15,
Current Assets Report, 12/31/15, Revenue Report, 11/31/15, and Expense Report, 12/31/15

C. Authorize Payment of Bills, 01/13/16

The Consent Agenda was amended as follows:

December 9, 2015 Board Meeting Minutes, page 2, first paragraph: Tests of systems and testing of account balances were **"good."** The auditor's **unqualified** opinion of the Lisle Library District accounting practices for fiscal year 2014-2015 **was that they are "good."**

December 9, 2015 Board Meeting Minutes, page 2, IX. New Business: A. Accept Annual Audit – This was completed **following the Consent Agenda and before the Director's Report.**

MOTION: Trustee Huff moved to approve the Consent Agenda as amended. Trustee Sehy seconded. Roll Call Vote – All Aye

IV. Director's Report

Trustee Huff and Trustee Hummel reviewed the December billings in January.

Trustee Fisher and Trustee Wang will review the January billings in February.

The Director noted that the reorganization of the Literacy collection to make it more user-friendly has increased its usage considerably.

The Director stated there will be a Trustee workshop in Oakbrook, IL on Saturday, February 13, 2016, topics will include FOIA (Freedom of Information Act) and OMA (Open Meetings Act). Trustees are encouraged to attend.

V. Assistant Director's Report

The Assistant Director stated the 50th Anniversary party for the Lisle Library District went very well. There is a slide show of this event on our web page.

Our new online service, *My Next Read*, lets patrons fill out a form and tell us a bit about what they like to read. Our Librarians will email a list of two books chosen just for them.

We have a new display of art in Gallery 777. The Artist's Reception was well received.

We are working with the Illinois State Poetry Society and the Midwest Collage Society to plan a program bringing together art with poetry.

VI. Communications

The President stated he has heard many positive comments about the 50th Anniversary party.

VII. Committee Reports

A. Finance – No meeting is scheduled. The Library has received approximately 99% of the Levy.

B. Personnel/Policy – No meeting is scheduled.

C. Physical Plant – No meeting is scheduled.

D. Facilities Steering – No meeting is scheduled.

E. Information Stewardship – No meeting is scheduled.

There will be a Special Board Meeting on January 20, 2016 for a presentation on the space study report.

VIII. Unfinished Business

IX. New Business

A. Appoint Committee to prepare working budget

The President of the Board appointed a Committee of the Whole to prepare and examine the working budget for FY 2016-2017. This Committee will meet on March 2, 2016 and April 20, 2016.

B. Approve Ordinance 16-01: An Ordinance Annexing Territory to the Lisle Library District

The Director stated the Library has received a petition from Arbor Place, a new development in Lisle, to become part of the Lisle Library District. The territory to be annexed is commonly known as Arbor Place of Lisle, 4795 Karns Road, Lisle, and DuPage County, Illinois. All supporting documents have been included. To add this parcel of land to our

rolls, Ordinance 16-01 needs to be approved by the Board of Trustees and then filed with the DuPage County Clerk and Recorder of Deeds.

MOTION: Trustee Sehy moved to Approve Ordinance 16-01: An Ordinance Annexing Territory to the Lisle Library District. The territory to be annexed is commonly known as Arbor Place of Lisle, 4795 Karns Road, Lisle, DuPage County, Illinois. Trustee Rieck seconded. Roll Call Vote – Trustee Fisher – Aye, Trustee Flint – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye, Trustee Wang – Aye The motion passed.

C. Approve Per Capita Grant Application

The Director explained the requirements of the Per Capita Grant and how they have been met. She stated grant funds, should the Library receive them, will be used for electronic access, programs, adult materials and children’s materials.

MOTION: Trustee Huff moved to approve the Per Capita and Equalization Aid Grants Application. Trustee Wang seconded. Roll Call Vote – All Aye

Trustee Hummel asked if impact fees have been received from Arbor Place of Lisle. The Director stated that impact fees have been received.

Trustee Hummel asked that the semiannual review of minutes include historical executive session minutes.

X. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Trustee Rieck seconded. Voice Vote – All Aye

The Meeting adjourned at 7:54 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on February 10, 2016

Approved by

John Huff, Secretary of the Board