

LISLE LIBRARY DISTRICT
BOARD MEETING
March 8, 2017 - 7:00 p.m.

1. Roll call

Present:

Richard Flint - President
Maureen Rieck - Vice-President
Colleen Sehy - Treasurer
John Huff - Secretary
Jay Fisher - Trustee
Thomas Hummel - Trustee

Absent:

Longry Wang - Trustee

2. Opportunity for visitors to speak

Public comment period included visitor comments about the Board's decision to hire a community engagement consultant, library resources and book clubs, bathroom access in Youth Services, a local author's book, and a presentation to the Board of a stained glass panel of the LLD logo.

3. Consent Agenda

- a. Approve Minutes of the February 6, 2017 Health Insurance ad hoc Committee Meeting
- b. Approve Minutes of the February 8, 2017 Board Meeting
- c. Approve Minutes of the February 8, 2017 Executive Session
- d. Approve Minutes of the February 20, 2017 Health Insurance ad hoc Committee Meeting
- e. Approve Minutes of the February 22, 2017 Committee of the Whole Budget Meeting
- f. Approve Minutes of the March 1, 2017 Personnel/Policy Committee Meeting
- g. Acknowledge Treasurer's Report, 02/28/17, Investment Activity Report, 02/28/17, Current Assets Report, 02/28/17, Revenue Report, 02/28/17, and Expense Report, 02/28/17
- h. Authorize Payment of Bills, 03/08/17

MOTION: Trustee Hummel moved to approve Consent Agenda items a. through g. and defer the vote on item h. until after discussion of New Business, item 9b.

Roll Call Vote - All Aye

4. Director's Report

Assign Trustees for "Review of Bills Next Month."

Trustee Flint and Trustee Fisher reviewed the February billings in March.

Trustee Rieck and Trustee Hummel will review the March billings in April.

The Director has restructured staff positions within the Library. There were three internal promotions. Two previous positions will not be filled. The Administrative Office Manager retired at the end of February. Gail Graziani, Assistant Director of Adult Services, now coordinates Gallery 777. Literacy Librarian, Jean Demas, has moved from the Administrative Department to Adult Services Department. Millennia Consulting will meet with the department head/reference team this month for a tour. Representative David Olsen held a "mobile office" in the Library's foyer to answer questions from constituents. The Director will be working with the Finance Director to implement a new health insurance structure. More information will be provided at the March 22nd Committee of the Whole meeting. The meeting room wall was repaired and repainted.

5. Assistant Director's Report

The Assistant Director met with vendors including cleaning, landscaping, and snow removal. There were some plumbing issues in the west mechanical room. She also attended a Legislative Meet-Up and was able to speak with Representative David Olsen in February. The PA system speakers were tested with the help of the IT Manager. A few rocks fell off the stone façade near the entrance. A masonry firm has been contacted for a repair estimate.

6. Communications

7. Committee Reports

- a. Finance - The Chair acknowledged moving funds from Illinois Funds to Ehlers Investment Partners. No meeting planned.
- b. Personnel Policy - The Committee met March 1st and discussed revisions to Policy 850 section X - G. Insurance. No meeting planned.
- c. Physical Plant - No meeting planned
- d. Health Insurance (ad hoc) - The Committee met February 6th and 20th to discuss to Policy 850 section X - G. Insurance and other library health insurance plans. This committee has fulfilled its role and was retired by the Board President.

8. Unfinished Business

9. New Business

- a. Approve revision to Policy 850 section X - G. Insurance

The Board discussed proposed changes to Policy 850 section X - G. The ad hoc Health Insurance Committee (retired) and Personnel Policy Committee reviewed and revised this policy, clarifying definitions, describing types of insurance and revising language and sentence orientation. Personnel Policy members recommend revisiting section X - G, item 2. for relocation within Policy 850.

MOTION: Trustee Rieck moved to approve the revision to Policy 850 section X - G. Insurance.

Roll Call Vote - All Aye

- b. Approve and confirm decision to hire Millennia Consulting as the Library's community engagement consulting firm for purposes such as, but not limited to, long range planning, focus groups, and data collection; for a fee of \$54,450.00 with additional expenses not to exceed \$5,500.00

MOTION: Trustee Sehy moved to approve and confirm the decision to hire Millennia Consulting as the Library's community engagement consulting firm for purposes such as, but not limited to, long range planning, focus groups, and data collection; for a fee of \$54,450.00 with additional expenses not to exceed \$5,500.00.

Roll Call Vote - Trustee Fisher - Aye, Trustee Huff - Aye, Trustee Hummel - Nay, Trustee Rieck - Aye, Trustee Sehy - Aye

The motion passed.

MOTION: Trustee Rieck moved to approve Consent Agenda, item h. Roll Call Vote - All Aye

10. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Voice Vote - All Aye

The meeting adjourned at 8:13 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on April 12, 2017.

Approved by

John Huff, Secretary of the Board