

LISLE LIBRARY DISTRICT
BOARD MEETING
May 10, 2017 - 7:00 p.m.

1. Roll call

Present:

Richard Flint - President
Maureen Rieck - Vice-President
Colleen Sehy - Treasurer
John Huff - Secretary
Jay Fisher - Trustee
Thomas Hummel - Trustee
Longry Wang - Trustee

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Will Savage - Director of Youth Services
Ginger Boskelly - Finance Director
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak

Public comment period included observations on the working budget, Youth Services programming, and digital services.

3. Resolutions

The President of the Board congratulated and thanked departing Trustees for their years of service.

- a. Resolution R17-01 - Colleen Sehy
Trustee Wang recited Resolution R17-01.
- b. Resolution R17-02 - Maureen Rieck
Trustee Fisher recited Resolution R17-02.
- c. Resolution R17-03 - John Huff
Trustee Flint recited Resolution R17-03.

MOTION: Trustee Fisher moved to approve Resolutions; R17-01, R17-02, and R17-03.

Voice Vote - All Aye

4. Consent Agenda

- a. Approve Minutes of the April 12, 2017 Board Meeting
- b. Approve Minutes of the May 3, 2017 Personnel/Policy Committee Meeting
- c. Acknowledge Treasurer's Report, 04/30/17, Investment Activity Report, 04/30/17, Current Assets Report, 04/30/17, Revenue Report, 04/30/17, and Expense Report, 04/30/17
- d. Authorize Payment of Bills, 05/10/17

There was an amendment to the Minutes of the April 12, 2017 Board Meeting, Item 6. Committee Reports,

a. Finance:

She also mentioned that ~~cash~~ tax receipts are no longer coming in until the start of the next fiscal year.

MOTION: Trustee Hummel moved to approve Consent Agenda items a. through c. as amended.

Roll Call Vote - All Aye

MOTION: Trustee Hummel moved to amend Consent Agenda item d. as follows: withholding a total of \$672.00 from the \$4095.00 bill for Legal Services by Peregrine, Stime, Newman, Ritzman, & Bruckner, Ltd., approving payment of \$3,423.00.

Roll Call Vote - Trustee Fisher - Nay, Trustee Huff - Aye, Trustee Hummel - Aye, Trustee Rieck - Nay, Trustee Sehy - Nay, Trustee Wang - Nay

The motion failed.

The Board affirmed that Director Weinstein explore options for legal services subject to her discretion.

MOTION: Trustee Sehy moved to approve Consent Agenda item d. as written.

Roll Call Vote - Trustee Fisher - Aye, Trustee Huff - Aye, Trustee Hummel - Present, Trustee Rieck - Aye, Trustee Sehy - Aye, Trustee Wang - Aye

The motion passed.

5. Director's Report

Assign Trustees for "Review of Bills Next Month."

Trustee Huff and Trustee Wang reviewed the April billings in May.

Trustee Flint and Trustee Fisher will review the May billings in June.

The Director spoke with a representative from Town Square Publications and provided information about the Library for the new Lisle Community Guide. The Director and the Board President attended an intergovernmental meeting. The LLD community engagement project began with a round of focus groups facilitated by Millennia Consulting. The Library is moving financial accounts from Bank of America to MB Financial and new signatories will be added once Board Officers are elected in June. The IT Manager attended the Illinois Valley Network Users Association conference and the Communications Coordinator attended a LACONI seminar. On May 3rd, the Personnel Policy Committee met to discuss and propose changes to Policy 850, Policy 815 and Policy 825. The Friends of the Library book sale in April was well received. The Library received Comment/Suggestion cards that included a recommendation to modify the drive-up book drop and comments praising staff.

6. Assistant Director's Report

Staff assisted the Friends of the Library to prepare for the April sale. The forms for reimbursement for expenses incurred due to the recent power outage were submitted to ComEd. Annual safety tests were completed by *Chicago Metropolitan Fire Prevention* including extinguishers, sprinkler system, and fire alarm panels. The staff safety team finalized edits that were made to person-in-charge (PIC) procedures.

7. Committee Reports

- a. Finance - The Committee did not meet. Trustee Sehy thanked the Finance Director for her coordination regarding changing banks. No meeting planned.
- b. Personnel Policy - The Committee met May 3rd to discuss revisions to Policy 850 Section X - G. (2.) Insurance, Policy 850 Section X - N. Automobile Property Damage Reimbursement (Edit: Vehicle Use for Library Business), Policy 815 Resolution Adopting Automobile Property Damage Reimbursement (Edit: Personal Vehicle Use for Library Business), & Policy 825 Compensation and Expenses of Trustees. No meeting planned.
- c. Physical Plant - The Committee did not meet. Trustee Huff suggested two subjects should be addressed at future Committee meetings: bathroom access on the Youth Services floor and personal space around the public PCs. No meeting planned.

8. Unfinished Business

No unfinished business.

9. New Business

- a. Approve FY2017-18 Working Budget

MOTION: Trustee Hummel moved to table the vote on the FY2017-18 Working Budget.

The motion failed due to a lack of a second.

MOTION: Trustee Hummel moved to approve the FY2017-18 Working Budget with the stipulation no money or funds be transferred to the Special Reserve Fund until B&A Ordinance is passed later in the year.

Roll Call Vote - Trustee Fisher - Aye, Trustee Huff - Nay, Trustee Hummel - Aye, Trustee Rieck - Aye, Trustee Sehy - Aye, Trustee Wang - Aye

The motion passed.

- b. Approve revisions to Policy 850 Section X - G. (2.) Insurance, Policy 850 Section X - N. Automobile Property Damage Reimbursement (Edit: Vehicle Use for Library Business), Policy 815 Resolution Adopting Automobile Property Damage Reimbursement (Edit: Personal Vehicle Use for Library Business), & Policy 825 Compensation and Expenses of Trustees

There was an amendment to the policy revision for Policy 815 Resolution Adopting Automobile Property Damage Reimbursement (Edit: Personal Vehicle Use for Library Business)

This excludes Trustee travel to and from the Library for Board and Committee meetings.

MOTION: Trustee Sehy moved to approve the policy revisions as amended.

Roll Call Vote - All Aye

- c. Set Director's FY2017-18 salary

MOTION: Trustee Hummel moved to table the Executive Session.

The motion failed due to a lack of a second.

MOTION: Trustee Sehy moved to go into Executive Session for 5 ILCS 120/2(c)(1) The appointment, employment, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Voice Vote - All Aye

The Board went into Executive Session at 8:50 p.m.

The Board came back into Open Session at 9:30 p.m.

MOTION: Trustee Hummel moved to increase the Director's salary by 3%.

Roll Call Vote - Trustee Fisher - Aye, Trustee Flint - Aye, Trustee Huff - Aye, Trustee Hummel - Aye, Trustee Rieck - Aye, Trustee Sehy - Aye, Trustee Wang - Aye

The motion passed.

10. Adjourn

MOTION: Trustee Huff moved to adjourn the meeting. Voice Vote - All Aye

The meeting adjourned at 9:40 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on June 14, 2017.

Approved by

Secretary of the Board