

LISLE LIBRARY DISTRICT  
BOARD MEETING  
October 12, 2016 - 7:00 p.m.

1. Roll call

Present:

Richard Flint – President  
Maureen Rieck – Vice President  
Colleen Sehy – Treasurer  
John Huff – Secretary  
Jay Fisher - Trustee  
Thomas Hummel – Trustee  
Longry Wang – Trustee

Also Present:

Kathy Seelig – Director  
Tatiana Weinstein – Assistant Director  
Beth McQuillan – Director of Technical Services/Recording Secretary  
Will Savage – Director of Youth Services  
Ginger Boskelly – Finance Director  
Alexa Hansen – Communications Coordinator  
Peggy Kapala – North Aurora resident  
Debbie Starr – Lisle Lions Club member  
John Sweeney – Lisle Lions Club member  
Joseph Bracken – Lisle Lions Club member  
Sandy Williams – Lisle Lions Club member  
Anita A. – Lisle Resident

2. Opportunity for visitors to speak

Lisle Lions Club members were present to acknowledge their donation of \$485.00 for low-vision resources at the Library. Lions Club members received a tour of the Library.

3. Consent Agenda

- a. Approve Minutes of the September 14, 2016 Public Hearing
- b. Approve Minutes of the September 14, 2016 Executive Session
- c. Approve Minutes of the October 12, 2016 Board Meeting
- d. Acknowledge Treasurer's Report, 09/30/16, Investment Activity Report, 09/30/16, Current Assets Report, 09/30/16, Revenue Report, 09/30/16, and Expense Report, 09/30/16
- e. Authorize Payment of Bills, 10/12/16

The following are amendments to the Consent Agenda:

- 1) September 14, 2016 Public Hearing Minutes will be part of the November 9, 2016 consent agenda.
- 2) September 14, 2016 Executive Session Minutes will be part of the November 9, 2016 consent agenda.

- 3) Minutes of the September 14, 2016 Board Meeting: Item 8. Old Business, a. Distribution to HSA (Health Savings Account) option, MOTION: Trustee Sehy moved to approve a contribution to **employee's** HSA (Health Savings Account) in the amount of 50% **of** the first year of an individual's deductible in the first quarter of the calendar year.
- 4) Minutes of the September 14, 2016 Board Meeting: Page 3, Item b. Policy 850 Section G. Insurance: **The policy was discussed. No action was taken.**
- 5) Minutes of the October 6, 2016 Personnel/Policy Committee Meeting: Item 2. Discussion of Policy **810/850**: Reimbursed expenses.

**MOTION:** Trustee Fisher moved to approve the Consent Agenda as amended. Seconded. Roll Call Vote – All Aye

4. Director's Report

The Director attended the Trustee workshop at LLD with R. Flint, C. Sehy and T. Weinstein. Polaris upgrade is finished. ILA conference will be next week. Photo Scanner is now available at the scanning station. Congressman Roskam visited LLD for a tour and conversation with literacy tutors. Possible dates for consultant presentations: December 6,7 or 8. Presentation of .02 funding and its history.

The Board moved to item 8. Unfinished Business, b. Ordinance 16:08: .02% Building and Maintenance.

**MOTION:** Trustee Huff moved to approve Ordinance 16:08: .02% Building and Maintenance. Seconded. Roll Call Vote: Trustee Fisher – Nay, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye, Trustee Wang – Aye. Motion Passed

The Board moved to item 8. Unfinished Business, c. Approve Public Notice for Ordinance 16-08.

**MOTION:** Trustee Rieck moved to approve public notice for Ordinance 16:08. Seconded. Roll Call Vote – All Aye

5. Assistant Director's Report

Four new databases have been added, including the popular Legal Forms. Chat IM is on the web page. Attended Zone 1 meeting with K. Seelig. Downers Grove and Woodridge have new library directors. Attended workshop at Northlake Library.

6. Communications

7. Committee Reports

- a. Finance: Met September 28, 2016, K. Herdeman from Ehlers Investment Partners provided an investment overview with recommendations.
- b. Personnel/Policy: Met October 6, 2016, discussed reimbursed travel expenses for trustees and staff. Also discussed sick leave policy changes to definition of family.
- c. Physical Plant: no meeting planned

8. Unfinished Business

- a. Approve Policy 850, Section G: Insurance

The Board discussed Policy 850 and made further changes to the wording.

**MOTION:** Trustee Fisher moved to approve changes to Policy 850, Section G: Insurance as amended. Seconded. Roll Call Vote – All Aye

9. New Business

a. Approve Resolution R16-03: Resolution to Determine Estimate of Funds

**MOTION:** Trustee Huff moved to approve Resolution R16-03: Resolution to Determine Estimate of Funds for 2016-17. Seconded. Roll Call Vote - Trustee Fisher – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye, Trustee Wang – Aye. Motion Passed

Library Director Katharine Seelig announced her retirement as of December 31, 2016. The Board thanked her for 35 years of service. The Board will plan a public thank you to Director Seelig on Friday, December 16, 2016.

**MOTION:** Trustee Huff moved to go into Executive Session for: 5 ILCS 120/120/2 (c) (1) The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded. Roll Call Vote – All Aye

The Board went into Executive Session at 9:00 p.m.

The Board returned to Open Session at 9:53 p.m.

12. Adjourn

**MOTION:** Trustee Wang moved to adjourn the meeting. Seconded. Voice Vote – All Aye

The meeting adjourned at 9:53 p.m.

Recorded by:

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Beth McQuillan, Recording Secretary

Approved by the Board of Trustees on November 9, 2016

Approved by

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John Huff, Secretary of the Board