

LISLE LIBRARY DISTRICT
BOARD MEETING
September 9, 2015– 7:00 p.m.

The September Board Meeting of the Lisle Library District was called to order at 7:00 p.m. at 777 Front Street, Lisle, IL.

I. Roll call

Present:

Richard Flint – President
Maureen Rieck – Vice President
Colleen Sehy – Treasurer
John Huff – Secretary
Jay Fisher – Trustee
Thomas Hummel – Trustee
Longry Wang – Trustee

Also Present:

Katharine Seelig – Director
Tatiana Weinstein – Assistant Director
Ginger Boskelly – Director of Finances
Nicole Mueller – Communications Coordinator
Beth McQuillan – Director of Technical Services
Will Savage – Director of Youth Services
Peggy Kapala – North Aurora Resident/Staff
Ken Herdeman – Investment advisor
Eileen Soliday – Recording Secretary

II. Opportunity for Visitors to Speak

None

III. Consent Agenda

- A. Approve Minutes of the August 12, 2015 Board Meeting
- B. Acknowledge Treasurer's Report, 08/31/15, Investment Activity Report, 08/31/15, Current Assets Report, 08/31/15, Revenue Report, 08/31/15, and Expense Report, 08/31/15
- C. Authorize Payment of Bills, 09/09/15

There were three changes to the consent agenda:

III. Consent Agenda, remove: B. ~~Approve Minutes of the August 12, 2015 Executive Session.~~

August 12, 2015 Board Meeting Minutes, page 3, first full sentence: He stated that **to his knowledge** no other public body in Illinois does it this way.

August 12, 2015 Board Meeting Minutes, page 3, XI. Adjourn: The meeting adjourned at **8:43 p.m.**

MOTION: Trustee Hummel moved to approve the Consent Agenda as amended. Trustee Rieck seconded. Roll Call Vote – All Aye

The President of the Board asked Ken Herdeman to give his presentation at this time. Ken Herdeman discussed the Library's investments. He also discussed the Library's IMET (Illinois Metropolitan Investment Fund) earnings and his forecast for future investments.

IV. Director's Report

Trustee Rieck and Trustee Fisher reviewed the August billings in September.

Trustee Huff and Trustee Hummel will review the September billings in October.

The Director discussed Staff Development Day, Friday, August 14th. Concrete work has been completed along the Front Street side of the Library. The auditors have finished the Library audit for FY2014-15.

V. Assistant Director's Report

Gallery 777's art exhibit for August/September is "My World" by Jill Beck. The opening was well attended. Staff Development Day went well, the day included safety drills, a speaker from the Attorney General's Office, a session on diversity, and a team building activity. Staff is preparing for our annual "Ready, Set, Go" program.

VI. Communications

VII. Committee Reports

- A. Finance – Trustee Sehy stated ecommerce is going well. This year's audit was conducted in two days instead of three because of good administrative organization techniques. Baker and Taylor billings are going digital now. The next Finance Committee Meeting will be September 23, 2015.
- B. Personnel/Policy – No meeting planned.
- C. Physical Plant – No meeting planned.
- D. Facilities Steering – No meeting planned.
- E. Information Stewardship – No meeting planned.

VIII. Unfinished Business

IX. New Business

- A. Adopt Ordinance 15-06: Budget and Appropriation Ordinance

MOTION: Trustee Rieck moved to adopt Ordinance 15-06: an ordinance adopting a budget and appropriation of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District, Lisle, DuPage County, Illinois for the fiscal year beginning July 1, 2015, and ending June 30, 2016, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object or purpose. Trustee Huff seconded.

The Director explained that the Budget and Appropriation Ordinance is a legal document to be filed with the County.

Roll Call Vote – Trustee Fisher – Aye, Trustee Flint – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye, Trustee Wang – Aye. The motion passed.

- B. Approve Certified Estimate of Revenues by Source

MOTION: Trustee Sehy moved to approve the Certified Estimate of Revenues by Source for the Lisle Library District, Lisle, DuPage County, Illinois for the fiscal year beginning July 1, 2015 and ending June 30, 2016. Trustee Wang seconded.

The Finance Director stated this is the estimate of revenues to be received from the Levy and Financials for fiscal year 2015-2016.

Roll Call Vote – Trustee Fisher – Aye, Trustee Flint – Aye, Trustee Huff – Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye, Trustee Wang – Aye. The motion passed.

C. Review of cash investments – Ken Herdeman

This was done earlier, after the consent agenda.

X. Executive Session

MOTION: Trustee Huff moved to go into Executive Session for: 5 ILCS 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee Fisher seconded. Roll Call Vote – All Aye

The Board left Open Session and went into Executive Session at 8:03 p.m.

The Board came out of Executive Session and returned to Open Session at 8:25 p.m.

XI. Release of Closed Session Minutes

MOTION: Trustee Huff moved to release the Closed Session Minutes from: February 11, 2015 #1, February 11, 2015 #2, April 8, 2015 and July 29, 2015. Trustee Sehy seconded. Roll Call Vote – All Aye

XII. Review of Closed Session Tapes

MOTION: Trustee Huff moved to destroy Closed Session tapes from August 21, 2013, July 17, 2013 and February 20, 2013. Trustee Fisher seconded. Roll Call Vote – All Aye

XIII. Adjourn

MOTION: Trustee Fisher moved to adjourn the meeting. Trustee Rieck seconded. Voice Vote – All Aye
The meeting adjourned at 8:28 p.m.

Recorded by

Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on October 14, 2015
Approved by

John Huff, Secretary of the Board