

LISLE LIBRARY DISTRICT  
BOARD MEETING  
September 14, 2016 - 7:00 p.m.

1. Roll call

Present:

Richard Flint – President  
Maureen Rieck – Vice President  
Colleen Sehy – Treasurer  
John Huff – Secretary  
Jay Fisher - Trustee  
Thomas Hummel – Trustee

Absent:

Longry Wang – Trustee

Also Present:

Kathy Seelig – Director  
Tatiana Weinstein – Assistant Director  
Beth McQuillan – Director of Technical Services  
Will Savage – Director of Youth Services  
Ginger Boskelly – Finance Director  
Alexa Hansen – Communications Coordinator  
Teri Zarat – Assistant Director of Circulation Services  
Nancy Frederickson – Technical Services  
JoAnn Leash – Technical Services  
Ellen Purcell – Circulation Services  
Rochelle Storm – Adult Services  
Anita A. – Lisle Resident  
Eileen Soliday – Recording Secretary

2. Opportunity for visitors to speak

Anita A. stated she would like to give the staff at Lisle Library a “gold star” for their professionalism.

3. Consent Agenda

- a. Approve Minutes of the August 10, 2016 Board Meeting
- b. Approve Minutes of the September 7, 2016 Board Meeting
- c. Acknowledge Treasurer’s Report, 08/31/16, Investment Activity Report, 08/31/16, Current Assets Report, 08/31/16, Revenue Report, 08/31/16, and Expense Report, 08/31/16
- d. Authorize Payment of Bills, 09/14/16

There was an amendment to the Minutes of the August 10, 2016 Board Meeting, Item 7. Committee Reports, a. Finance – The Finance Committee **had a discussion** of a possible Health Savings Account option for staff.

**MOTION:** Trustee Fisher moved to approve the Consent Agenda as amended. Trustee Rieck seconded. Roll Call Vote – All Aye

The Board moved to item 9. New Business:

- a. Adopt Ordinance 16-09: Budget and Appropriation Ordinance

**MOTION:** Trustee Sehy moved to adopt Ordinance 16-09: an Ordinance adopting a budget and appropriation of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District, Lisle, DuPage County, Illinois for the fiscal year beginning July 1, 2016, and ending June 30, 2017, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object of purpose. Trustee Huff seconded. Roll Call Vote – Trustee Fisher – Nay, Trustee Flint – Aye, Trustee Huff, Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

- b. Approve Certified Estimate of Revenues by Source

**MOTION:** Trustee Sehy moved to approve the Chief Fiscal Officer’s certificate of estimated revenue for the Lisle Library District, Lisle, DuPage County, Illinois. Trustee Fisher seconded. Roll Call Vote – Trustee Fisher – Aye, Trustee Flint – Aye, Trustee Huff, Aye, Trustee Hummel – Nay, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

4. Director’s Report

Trustee Rieck and Trustee Hummel reviewed the August billings in September. Trustee Huff and Trustee Wang will review the September billings in October. Concrete work is finished, sewer grates have been installed, and meeting room kitchen and carpeting project are complete. Self-check ecommerce is working, moving to the next version of Polaris software soon. There will be a RAILS (Reaching Across Illinois Library System) Trustee workshop at Lisle Library on October 1<sup>st</sup>. ILA (Illinois Library Association) conference in Rosemont will have Trustee Day on October 20<sup>th</sup>.

5. Assistant Director’s Report

The Assistant Director discussed circulation statistics. At this year’s Ready-Set-Go we introduced Roku and Youth Services introduced their new Launch Pads.

6. Communications

Thank you to Lisle Library for Jean Demas’ work in literacy from Naperville 203 school district.

7. Committee Reports

- a. Finance: will plan meeting – date to be determined
- b. Personnel/Policy: will plan meeting – date to be determined
- c. Physical Plant: no meeting planned

8. Old Business

- a. Distribution to HSA (Health Savings Account) Option

The Board discussed the HSA option and seed money distribution.

**MOTION:** Trustee Sehy moved to approve a contribution to employee’s HSA (Health Savings Account) in the amount of 50% of the first year of an individual’s deductible in the first quarter of the calendar year. Trustee Fisher seconded. Roll Call Vote – Trustee Fisher – Aye, Trustee Flint – Abstain, Trustee Huff, Aye, Trustee Hummel – Aye, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

- b. Policy 850 Section G. Insurance

The policy was discussed. No action was taken.

- c. Allocation for Community Engagement Consultant

**MOTION:** Trustee Hummel moved to table this item. Trustee Huff seconded. Roll Call Vote – Trustee Fisher – Aye, Trustee Flint – Nay, Trustee Huff, Aye, Trustee Hummel – Aye, Trustee Rieck – Aye, Trustee Sehy – Aye. The motion passed.

**MOTION:** Trustee Huff moved to go into Executive Session for 5ILCS120/2(21). Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee Hummel seconded. Voice Vote – All Aye

The Board went into Executive Session at 9:12 p.m.

The Board returned to Open Session at 9:18 p.m.

- 10. Release of closed session minutes

**MOTION:** Trustee Sehy moved to release the minutes from February 10, 2016: review of 2004-05 to 2014-15 closed session minutes and closed session tapes, March 9, 2016 #1: Release of closed session minutes, March 9, 2016 #2: Tax objection, and May 11, 2016: Director's evaluation. Trustee Huff seconded. Roll Call Vote – All Aye

- 11. Review of Closed Session Tapes

No action was taken.

- 12. Adjourn

**MOTION:** Trustee Hummel moved to adjourn the meeting. Trustee Rieck seconded. Voice Vote – All Aye

The meeting adjourned at 9:22 p.m.

Recorded by:

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Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on October 12, 2016

Approved by

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John Huff, Secretary of the Board