

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District Board of Trustees will be held on April 11, 2018 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT
BOARD MEETING
April 11, 2018 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. IMRF briefing - Illinois Municipal Retirement Fund representative Tecyna Anderson
4. Executive Session
 - 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
5. Consent Agenda - Action Required
 - a. Approve Minutes of the March 14, 2018 Board Meeting
 - b. Acknowledge Treasurer's Report, 03/31/18, Investment Activity Report, 03/31/18, Current Assets Report, 03/31/18, Revenue Report, 03/31/18, and Expense Report, 03/31/18
 - c. Authorize Payment of Bills, 04/11/18
6. Director's Report
 - Assign Trustees for "Review of Bills Next Month"
 - Secretary Sullivan and Trustee Flint reviewed the March billings in April.
 - President Fisher and Trustee Bartelli will review the April billings in May.
7. Assistant Director's Report
8. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
 - d. LLD Strategic Planning
 - e. Committee of the Whole - Budget
9. Unfinished Business
10. New Business
 - a. Adopt Resolution 18-01 - Action Required
 - Approve Resolution 18-01 censure resolution
11. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
March 14, 2018 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President

Thomas Hummel - Vice President

Longry Wang - Treasurer

Liz Sullivan - Secretary (arrived 7:02 p.m.)

Marjorie Bartelli - Trustee

Richard Flint - Trustee

Emily Swistak - Trustee

Also present:

Beth McQuillan - Assistant Director

Ginger Boskelly - Finance Director

Chris Knight - Recording Secretary

Will Savage - Director of Youth Services

2. Opportunity for visitors to speak

Two visitors addressed the Board. The first speaker asked about the Management Association. He then referenced the proposed pay grade document questioning various positions and grades. Finally, he commented about the monthly expenses report and differences between November and December balances.

The second visitor mentioned that he was surprised to read in the January minutes that a Trustee had proposed not paying a vendor for services rendered. The service in question was the November training for Trustees. The visitor mentioned that he attended the meeting and felt the training session was a valuable opportunity as evidenced by the many questions asked by Trustees.

3. Consent Agenda

- a. Approve Minutes of the February 14, 2018 Board Meeting
- b. Approve Minutes of the February 14, 2018 Executive Session
- c. Acknowledge Treasurer's Report, 02/28/18, Investment Activity Report, 02/28/18, Current Assets Report, 02/28/18, Revenue Report, 02/28/18, and Expense Report, 02/28/18
- d. Authorize Payment of Bills, 03/14/18

There was a proposed amendment to the February 14, 2018 Board Meeting minutes:

Correction to Item 8a, Discussion: *"Vice President Hummel explained that he was not satisfied with how the attorney handled the PAC **violation recommendation**."*

MOTION: Vice President Hummel moved to approve the Consent Agenda 3a through 3c as amended. Secretary Sullivan seconded.

Discussion: Trustee Flint commented that the amendment was improper and that he would oppose it. Secretary Sullivan asked for clarification on the amendment. Vice President Hummel repeated

the amendment. President Fisher proposed using the word “remedy.” Secretary Sullivan suggested using the phrase “remedy of the violation.”

Vice President Hummel pulled the motion. President Fisher announced that the motion was abandoned.

MOTION: Vice President Hummel moved to approve the Consent Agenda 3a through 3c as originally presented. Secretary Sullivan seconded.

Discussion: Secretary Sullivan asked whether she should bring questions regarding the Treasurer’s Report up now or later. President Fisher recommended waiting until the Treasurer presents the Finance Committee Report.

Roll Call Vote - Trustee Flint - Nay, Trustee Hummel - Aye, Trustee Sullivan - Aye, Trustee Swistak - Aye, Trustee Wang - Aye, Trustee Bartelli - Aye. The motion passed.

MOTION: Trustee Flint moved to approve item d; approval of the bills as presented. Trustee Swistak seconded.

Discussion: Vice President Hummel referenced two items: the Legislative Meet-up and Trustee Workshop. He stated that he did not believe the events constituted Trustee training. President Fisher commented that advocacy is part of the role of a Trustee. Secretary Sullivan commented that she receives emails about ILA issues and initiatives. Secretary Sullivan addressed an issue about the Library purchasing a book for her about library trends. The Director stated that this book could be interlibrary loaned for her.

Vice President Hummel continued opposing the workshop attendance, stating that he did not believe Trustees should attend these type of events. Secretary Sullivan suggested that the President should attend these events and then if he cannot, the Vice President should go and if he cannot, the Treasurer should go and so on. President Fisher responded by saying the event topics are relevant to all Trustees, not just Officers and mentioned that Trustee Flint expressed interest and followed the proper protocol. Vice President Hummel suggested that the attendance form should have been on the agenda.

Secretary Sullivan asked for a list of all ILA opportunities. Director Weinstein mentioned that all Trustees are members of ILA and receive email notifications and the ILA Reporter magazine that list meeting dates. Secretary Sullivan stated that she will take it upon herself to make a list and send it to every member of the Board. Trustee Flint asked her not to do so because it was improper. He described ILA conference schedules, what it takes to be an engaged Trustee, and that his attendance and the process to attend was handled with transparency. Vice President Hummel disagreed.

Secretary Sullivan had additional comments regarding the role of a Trustee. She stated that she believed that the people with the least seniority should be sent to the ILA opportunities first. She was happy to hear that ILA had two regular Trustee events. Lastly, she mentioned that she believed that one of the main duties of Trustee was fundraising.

Secretary Sullivan explained that she had visited multiple libraries and met with Board Presidents and Trustees. Treasurer Wang recommended that after Trustees attend a conference, that they

return and share their experience with the rest of the Board. Trustee Bartelli seconded Treasurer Wang's suggestion. Secretary Sullivan added that she would prefer that the Trustee create a presentation for the Board.

President Fisher called for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

Discussion: Trustee Flint noted that emails concerning public business were being sent by one LLD Trustee to other LLD Trustees. His advice was to ignore them as though as they had not been sent. Trustee Swistak stated that the Board was a team and that discussions must take place at an open meeting. President Fisher suggested that best practice would be to send emails directly to one Trustee or to Director Weinstein. Trustee Flint responded by suggesting to use email as it is intended by public officials. Secretary Sullivan explained that she would be happy to read her emails aloud at every meeting. She also commented that she believed that the LLD Board meets the least amount of times as compared to other public entities.

4. Director's Report

Assign Trustees for "Review of Bills Next Month."

Treasurer Wang and Trustee Swistak reviewed the February billings in March.

Secretary Sullivan and Trustee Flint will review the March billings in April.

Director Weinstein thanked the Board for their condolences last month and for the donation on behalf of her mother. She also thanked Assistant Director McQuillan for taking care of the Library while she took some bereavement time and recognized Chris Knight for his role in preparing the room for the very first recorded Board meeting last month. Josh Hepler was also recognized for his video work and uploading to the Library's YouTube channel where the public may view the open meeting recordings.

The Library celebrated Harry Potter Day on March 10th. An estimated 400+ people attended the three hour program. Finding parking was difficult. She congratulated the staff that worked on the program.

The Library budget meetings have been scheduled for April 4th and April 18th, both at 7 pm.

April 4th will cover costs associated with Building, Operating, Insurance, Contractual Services, Equipment, Materials, Programs, Restricted Use, and Contingency. April 18th will cover Personnel, Staff and Trustee Development, Special Reserves, the Building and Maintenance Fund, and Revenues. Director Weinstein discussed and provided background regarding pay grade adjustments. She recommended to keep with CPI this year; between a 2.1% and 1.8% adjustment (US and Chicago respectively).

Discussion:

Vice President Hummel and Secretary Sullivan asked questions regarding pay grades. Secretary Sullivan asked Director Weinstein to share the Library job descriptions with members of the Board.

The dates for the next two LLD Strategic Planning Committee meetings were announced, March 21st and May 2nd, both at 7 pm. Committee members were asked to send the Director one strategic plan example that might prove beneficial to the Committee's work. A packet will be created with the examples for the March 21st discussion. She asked that all Board members make inquires during the Committee meeting so that all members may benefit from those questions. She asked that members connect with her to set up a tour of the Library if interested.

Discussion: Secretary Sullivan asked if it were possible to get a years' worth of programs including descriptions, dates, and attendance. Director Weinstein directed Secretary Sullivan to the Library's online calendar. Director Weinstein asked the rest of the Board if they wanted more detail than what was available on the online calendar. Vice President Hummel asked if the information was readily available. Director Weinstein answered that the attendance information would have to be pulled separately but that general attendance statistics are supplied monthly within the Board packets. Secretary Sullivan asked for the cost of each program.

Secretary Sullivan remarked about the LLD Strategic Planning and Budget meetings. She proposed finishing the Strategic Plan before budgeting and doing away with the working budget and just passing the B&A. She also mentioned that the Board was wasting time and not planning meetings efficiently. Trustee Sullivan stated that Trustees were more important than staff when scheduling for Strategic Planning Committee meetings.

5. Assistant Director's Report

Assistant Director McQuillan discussed the heavy rain of February 18th and 19th. The south parking lot had some flooding due to the retention area being full of water. The landscaping crew came and pumped out the water. This is a reoccurring issue that needs further investigation. She thanked the event planning team for their work with the very successful Harry Potter Day. It took a lot of work. The Library had 847 patrons in the building that day between 9:30 am to 5 pm. National Library Week occurs April 8th through the 14th. The event planning team has activities planned for the whole week. The Summer Read theme for this year is *Reading Takes You Everywhere*. The Library has had difficulties in maintaining the proper temperatures in the east end of the building. Repairs have been made. The new policy manual will be passed out with the recent updates.

Discussion: Secretary Sullivan asked if the Library can work with St. Joan of Arc for overflow parking. Assistant Director McQuillan answered that the Library already has a mutual agreement with St. Joan. Secretary Sullivan asked if it were possible to get an RFP written regarding fixing the flooding problem in the parking lot. Assistant Director McQuillan responded by recommending it be one of the elements of discussion at the Strategic Planning meetings.

6. Committee Reports

- a. Finance - The Committee did not meet. No meeting planned.
- b. Personnel/Policy - The Committee did not meet. No meeting planned.
- c. Physical Plant - The Committee did not meet. No meeting planned

7. Unfinished Business - None

8. New Business

- a. Approve LLD pay grade adjustment

MOTION: Trustee Flint moved to adopt a pay grade adjustment of 2.1%. Treasurer Wang seconded.

Discussion: Director Weinstein recapped her comments about the proposed pay grade adjustment. Treasurer Wang discussed her experience in the corporate sector. Secretary Sullivan proposed that the vote be postponed until the budget meetings are held. Vice President Hummel had an issue with 2.1% and would prefer 1.8%.

President Fisher called for a vote on the motion.

Roll Call Vote - Trustee Sullivan - Present, Trustee Swistak - Aye, Trustee Wang - Aye, Trustee Bartelli - Nay, Trustee Flint - Aye, Trustee Hummel - Nay, Trustee Fisher - Aye. The motion passed.

9. Adjourn

MOTION: Trustee Swistak moved to adjourn the meeting. Vice President Hummel seconded.

Voice Vote - All Aye

The meeting adjourned at 8:29 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on April 11, 2018.

Approved by

Liz Sullivan, Secretary of the Board

Treasurer's Report as of March 31, 2018

| Fund Name | Cash Balance 02/28/18 | Cash Receipts this month | Cash Disbursed this month | Cash Balance 03/31/18 | |
|-----------------------------|--------------------------|-----------------------------|------------------------------|--------------------------|----------------|
| Corporate | 5,750,754.81 | 11,547.57 | 304,602.54 | 5,457,699.84 | 82.59% |
| Building Maintenance | 165,198.38 | 170.03 | 19,410.03 | 145,958.38 | 2.21% |
| IMRF | 403,429.50 | 505.63 | 14,784.33 | 389,150.80 | 5.89% |
| FICA | 219,519.18 | 239.98 | 13,042.46 | 206,716.70 | 3.13% |
| Working Cash | 408,368.70 | 419.36 | 0.00 | 408,788.06 | 6.19% |
| Subtotals | 6,947,270.57 | 12,882.57 | 351,839.36 | 6,608,313.78 | 100.00% |
| Special Reserve | 2,850,540.86 | 26,813.79 | 0.00 | 2,877,354.65 | |
| | 9,797,811.43 | 39,696.36 | 351,839.36 | 9,485,668.43 | |

Treasurer

Date

INVESTMENT ACTIVITY

| INTEREST | | | | | | | | | | | | | |
|---------------------------------------|----------|----------|-----------|----------|-----------|----------|----------|-----------|----------|------|------|------|-----------|
| Company | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Total |
| IMET | 900.80 | 900.82 | 871.85 | 906.78 | 883.23 | 1,004.51 | 1,072.13 | 971.67 | 1,137.56 | | | | 8,649.35 |
| Ehlers | 0.21 | 1.69 | 0.85 | 0.18 | 0.29 | 0.47 | 2.22 | 2.42 | 0.53 | | | | 8.86 |
| Ehlers-Inv interest | 1,780.35 | 6,364.21 | 7,449.33 | 4,438.61 | 7,908.82 | 3,686.43 | 1,832.85 | 7,507.26 | 5,306.40 | | | | 46,274.26 |
| MB Financial | 529.50 | 498.28 | 723.13 | 759.08 | 678.59 | 656.19 | 565.33 | 463.19 | 449.84 | | | | 5,323.13 |
| Lisle | 51.62 | 51.64 | 51.65 | 50.00 | 51.68 | 50.02 | 51.70 | 50.05 | 48.95 | | | | 457.31 |
| Lisle CD 2635 | 86.07 | 83.12 | 80.47 | 83.19 | 80.53 | 83.25 | 83.28 | 75.25 | 83.34 | | | | 738.50 |
| Lisle CD 2669 | 253.16 | 253.45 | 245.55 | 254.02 | 246.11 | 254.60 | 254.89 | 230.47 | 255.45 | | | | 2,247.70 |
| IL Funds | 1,059.68 | 1,110.77 | 1,120.42 | 1,183.65 | 1,166.98 | 1,318.24 | 1,451.55 | 1,368.91 | 1,644.90 | | | | 11,425.10 |
| US Bank-9853 | 30.82 | 31.85 | 31.85 | 30.83 | 31.85 | 30.82 | 31.85 | 31.85 | 28.77 | | | | 280.49 |
| US Bank-9370-switched to money market | | | | | | | | | 2.13 | | | | 2.13 |
| TOTALS | 4,692.21 | 9,295.83 | 10,575.10 | 7,706.34 | 11,048.08 | 7,084.53 | 5,345.80 | 10,701.07 | 8,957.87 | 0.00 | 0.00 | 0.00 | 75,406.83 |

| | INVESTMENTS | | | | | | | | | | | | |
|-----------------------|-------------|------------|------------|------|------|------|-----------|------------|------|------|------|------|--------------|
| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Total |
| Investment Maturities | 150,000.00 | 325,000.00 | 405,000.00 | 0.00 | 0.00 | 0.00 | 55,000.00 | 157,000.00 | 0.00 | | | | 1,092,000.00 |
| Investment Purchases | 155,223.39 | 334,976.39 | 411,768.75 | 0.00 | 0.00 | 0.00 | 63,050.40 | 170,000.00 | 0.00 | | | | 1,135,018.93 |
| TOTALS | -5,223.39 | -9,976.39 | -6,768.75 | 0.00 | 0.00 | 0.00 | -8,050.40 | -13,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | -43,018.93 |

[illegible]

| | | |
|--------------------|-------|-----------------------|
| Money Markets | | |
| Lisle Savings Bank | | \$203,040.73 |
| IMET | 1.67 | \$923,097.99 |
| The Illinois Funds | 1.474 | \$1,315,414.44 |
| | | <u>\$2,441,553.16</u> |

| Investments | Purchased | Face Amt. | Coupon Rate | YTM | Paid | FMV | Due |
|-------------------------|------------|---------------|-------------|------|------------|----------------|------------|
| Discover Bank | 7/22/2015 | \$ 150,000.00 | 99.100 | 1.30 | 149,023.97 | \$149,967.00 | 5/14/2018 |
| Lisle Savings Bank | 7/11/2017 | \$ 217,393.93 | 100.000 | 0.45 | 217,450.22 | \$218,102.65 | 7/30/2018 |
| Fed Natl Mtge Assoc | 2/27/2014 | \$ 100,000.00 | 99.575 | 1.00 | 99,672.22 | \$99,711.00 | 7/30/2018 |
| Capital One Bk USA Natl | 8/19/2015 | \$ 118,000.00 | 100.000 | 1.75 | 118,000.00 | \$117,985.84 | 8/20/2018 |
| US Bank | 12/15/2016 | \$ 249,999.99 | 100.000 | 0.15 | 249,999.99 | \$249,999.99 | 9/15/2018 |
| Ally Bank CD | 10/22/2015 | \$ 30,000.00 | 99.800 | 1.70 | 29,965.58 | \$29,988.90 | 9/24/2018 |
| Capital One | 10/1/2015 | \$ 150,000.00 | 99.948 | 1.65 | 150,071.18 | \$149,928.00 | 10/1/2018 |
| Comenity Cap Bk | 11/3/2015 | \$ 125,000.00 | 99.970 | 1.40 | 124,982.29 | \$124,892.50 | 11/2/2018 |
| Capital One Bk USA | 11/4/2015 | \$ 125,000.00 | 100.000 | 1.55 | 125,000.00 | \$124,887.50 | 11/5/2018 |
| Lisle Savings Bank | 7/16/2015 | \$ 214,915.16 | 100.000 | 1.35 | 214,915.16 | \$222,922.04 | 1/16/2019 |
| Wells Fargo Bank | 3/9/2016 | \$ 160,000.00 | 100.000 | 1.20 | 160,000.00 | \$159,168.00 | 3/11/2019 |
| Stevens Point | 3/2/2016 | \$ 16,000.00 | 107.615 | 4.10 | 16,409.06 | \$15,217.20 | 4/1/2019 |
| Fed Natl Mtg Assoc | 5/16/2016 | \$ 160,000.00 | 99.975 | 1.20 | 159,975.00 | \$158,257.60 | 5/16/2019 |
| Menomonee Falls | 5/2/2016 | \$ 25,000.00 | 102.191 | 2.00 | 25,757.47 | \$24,912.00 | 6/1/2019 |
| Cathay Bank | 2/16/2018 | \$ 170,000.00 | 100.000 | 2.00 | 170,000.00 | \$169,418.60 | 8/16/2019 |
| Merrick Bk South | 8/19/2016 | \$ 125,000.00 | 100.000 | 1.20 | 124,952.50 | \$122,991.25 | 8/19/2019 |
| Everbank | 9/7/2016 | \$ 160,000.00 | 100.000 | 1.20 | 160,015.00 | \$157,539.20 | 9/6/2019 |
| Freddie Mac | 12/7/2015 | \$ 60,000.00 | 100.000 | 1.25 | 59,388.02 | \$59,100.60 | 10/2/2019 |
| Ally Bank | 12/23/2016 | \$ 50,000.00 | 100.000 | 1.65 | 49,979.76 | \$49,349.50 | 12/23/2019 |
| Key Bank Natl | 3/8/2017 | \$ 225,000.00 | 100.000 | 1.70 | 224,902.50 | \$221,514.75 | 3/9/2020 |
| Green Bay, WI SD | 12/20/2016 | \$ 10,000.00 | 100.000 | 4.30 | 10,725.26 | \$10,371.80 | 4/1/2020 |
| Menomonee Falls | 5/2/2016 | \$ 15,000.00 | 106.927 | 3.50 | 16,055.51 | \$15,274.05 | 5/1/2020 |
| Sallie Mae | 6/14/2017 | \$ 110,000.00 | 99.950 | 1.90 | 109,960.00 | \$108,430.30 | 6/15/2020 |
| Sallie Mae | 8/16/2017 | \$ 130,000.00 | 100.000 | 1.90 | 129,950.00 | \$127,948.60 | 8/17/2020 |
| Barclays Bank | 9/20/2017 | \$ 160,000.00 | 100.000 | 1.95 | 159,935.00 | \$157,531.20 | 9/20/2020 |
| Will County, IL CCS | 12/20/2016 | \$ 50,000.00 | 100.000 | 2.57 | 50,284.43 | \$49,766.00 | 10/1/2020 |
| FNMA | 2/28/2017 | \$ 175,000.00 | 100.000 | 2.00 | 175,000.00 | \$171,484.25 | 2/26/2021 |
| Fond Du Lac Cty, WI | 12/28/2017 | \$ 60,000.00 | 100.000 | 4.00 | 63,950.40 | \$62,122.80 | 3/1/2021 |
| FNMA | 2/28/2017 | \$ 170,000.00 | 100.000 | 2.00 | 169,930.00 | \$166,713.90 | 5/28/2021 |
| Madison, WI | 11/1/2016 | \$ 100,000.00 | 102.896 | 2.45 | 103,209.06 | \$99,344.00 | 10/1/2021 |
| FHLMC | 7/25/2017 | \$ 155,000.00 | 100.000 | 2.00 | 155,223.39 | \$151,776.00 | 10/1/2021 |
| FHLB | 8/29/2017 | \$ 205,000.00 | 100.000 | 2.00 | 205,026.39 | \$200,121.00 | 12/29/2021 |
| Federal Farm Credit | 9/19/2017 | \$ 250,000.00 | 100.000 | 2.07 | 251,833.75 | \$244,010.00 | 5/9/2022 |
| | | | | | | \$4,190,748.02 | |

\$9,485,668.43

Lisle Library District
Revenues through 3/31/2018
Special Reserve Only

| | | Current Month Mar, 2018 | YTD July - Mar 2017-2018 | YTD Jul - Mar 2016-2017 | FY 17-18 Annual Budget | FY 17-18 % of Budget to YTD |
|--------------------------------|--|----------------------------|--------------------------------|-------------------------------|---------------------------|-----------------------------------|
| REVENUES | | | | | | |
| INTEREST/ DONATIONS | | | | | | |
| 70-02-4481-00 | Interest Earned - Special Reserve | \$1,813.79 | \$12,701.80 | \$6,928.29 | \$7,000.00 | 181.45 % |
| 70-04-4587-10 | Restricted - Transfer from Corporate F | \$25,000.00 | \$225,000.00 | \$400,000.00 | \$300,000.00 | 75.00 % |
| TOTAL INTEREST & CASH DONATION | | \$26,813.79 | \$237,701.80 | \$406,928.29 | \$307,000.00 | 77.43 % |
| TOTAL REVENUES | | | | | | |
| | | \$26,813.79 | \$237,701.80 | \$406,928.29 | \$307,000.00 | 77.43 % |

Lisle Library District

Revenues through Mar 31 2018

No Special Reserve reflected

| | Current Month Mar 2018 | YTD July - Mar 2017-2018 | YTD July - Mar 2016-2018 | FY 17-18 Annual Budget | FY 17-18 % of Budget to YTD |
|--|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| REVENUES | | | | | |
| TAX LEVY | | | | | |
| 10-01-4411-00 Tax Levy - Corp. | \$0.00 | \$4,379,880.36 | \$4,420,646.97 | \$4,347,646.00 | 100.74 % |
| 30-01-4413-00 Tax Levy - .02 Building/Maint. | \$0.00 | \$136,387.24 | \$121,436.24 | \$136,350.00 | 100.03 % |
| 40-01-4414-00 Tax Levy - IMRF | \$0.00 | \$219,747.81 | \$222,909.25 | \$220,180.00 | 99.80 % |
| 45-01-4415-00 Tax Levy - FICA | \$0.00 | \$174,061.74 | \$127,024.59 | \$173,720.00 | 100.20 % |
| TOTAL TAX LEVY | \$0.00 | \$4,910,077.15 | \$4,892,017.05 | \$4,877,896.00 | 100.66 % |
| BACK TAXES | | | | | |
| 10-01-4441-00 Back Taxes - Corp. | \$0.00 | \$1,227.72 | \$18,200.37 | \$45,000.00 | 2.73 % |
| 30-01-4443-00 Back Taxes - .02 Building/Maint | \$0.00 | \$38.50 | \$431.45 | \$0.00 | 0.00 % |
| 40-01-4444-00 Back Taxes - IMRF | \$0.00 | \$62.56 | \$1,165.66 | \$0.00 | 0.00 % |
| 45-01-4445-00 Back Taxes - FICA | \$0.00 | \$49.27 | \$886.66 | \$0.00 | 0.00 % |
| TOTAL BACK TAXES | \$0.00 | \$1,378.05 | \$20,684.14 | \$45,000.00 | 3.06 % |
| PERSONAL PROPERTY REPLACEMENT TAX | | | | | |
| 10-01-4461-00 Personal Property Repl. Tax - Corp | \$1,569.21 | \$8,847.50 | \$11,331.72 | \$11,000.00 | 80.43 % |
| 40-01-4462-00 Personal Property Repl. Tax - IMRF | \$90.56 | \$510.61 | \$643.66 | \$600.00 | 85.10 % |
| 45-01-4463-00 Personal Property Repl. Tax - FICA | \$14.23 | \$80.23 | \$101.13 | \$100.00 | 80.23 % |
| TOTAL PERSONAL PROPERTY REPLACEMENT TAX | \$1,674.00 | \$9,438.34 | \$12,076.51 | \$11,700.00 | 80.67 % |
| INTEREST INCOME | | | | | |
| 10-02-4472-00 Interest Earned - Corp | \$6,633.41 | \$8,405.11 | \$20,513.79 | \$30,000.00 | 28.02 % |
| 30-02-4474-00 Interest Earned - .02 B/M | \$170.03 | \$1,270.18 | \$815.95 | \$1,000.00 | 127.02 % |
| 40-02-4475-00 Interest Earned - IMRF | \$415.07 | \$3,403.78 | \$1,142.33 | \$1,200.00 | 283.65 % |
| 45-02-4476-00 Interest Earned - FICA | \$225.75 | \$1,915.80 | \$1,172.02 | \$1,200.00 | 159.65 % |
| 80-02-4482-00 Interest Earned - Working Cash | \$419.36 | \$3,284.27 | \$2,818.73 | \$3,000.00 | 109.48 % |
| TOTAL INTEREST INCOME | \$7,863.62 | \$18,279.14 | \$26,462.82 | \$36,400.00 | 50.22 % |
| DESK INCOME | | | | | |
| 10-03-4531-00 Lost Books - Adult | \$274.39 | \$2,572.83 | \$3,824.46 | \$4,000.00 | 64.32 % |

Lisle Library District
Revenues through Mar 31 2018
No Special Reserve reflected

| | Current Month Mar 2018 | YTD July - Mar 2017-2018 | YTD July - Mar 2016-2018 | FY 17-18 Annual Budget | FY 17-18 % of Budget to YTD |
|---|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| 10-03-4536-00 Non-Resident Fees | \$0.00 | \$0.00 | \$959.83 | \$500.00 | 0.00 % |
| 10-03-4540-00 Fines - Main Circ Desk | \$2,954.15 | \$33,133.85 | \$35,081.08 | \$40,000.00 | 82.83 % |
| TOTAL DESK INCOME | \$3,228.54 | \$35,706.68 | \$39,865.37 | \$44,500.00 | 80.24 % |
| UNRESTRICTED INCOME | | | | | |
| 10-03-4550-00 Gifts - Unrestricted Corp | \$0.00 | \$96.50 | \$485.00 | \$0.00 | 0.00 % |
| 10-04-4562-00 Gifts-book purchases | \$0.00 | \$90.00 | \$0.00 | \$0.00 | 0.00 % |
| 10-04-4573-00 Copier Income | \$116.41 | \$846.80 | \$1,089.80 | \$1,200.00 | 70.57 % |
| 10-04-4584-00 Other Income - Corp. | \$0.00 | \$3,729.87 | \$580.22 | \$1,000.00 | 372.99 % |
| TOTAL UNRESTRICTED INCOME | \$116.41 | \$4,763.17 | \$2,155.02 | \$2,200.00 | 216.51 % |
| TOTAL REVENUES | \$12,882.57 | \$4,979,642.53 | \$4,993,260.91 | \$5,017,696.00 | 99.24 % |

Lisle Library District
Expenses through March 31 2018
Special Reserve Only

| | Cur Mth Mar 2018 | YTD July - Mar 2017-2018 | YTD July - Mar 2016-2017 | FY 17-18 Annual Budget | FY 17-18 % of Budget to YTD |
|--|------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| SPECIAL RESERVE EXPENSES | | | | | |
| RENTAL, MAINT AND EQUIP EXPENSES | | | | | |
| 70-20-5660-00 Maint/Repairs-Bldg Structure (Spec R | \$0.00 | \$0.00 | \$0.00 | \$30,000.00 | 0.00 % |
| 70-65-5671-00 Furniture & Equipment (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$100,000.00 | 0.00 % |
| 70-65-5674-00 Consulting | \$0.00 | \$26,647.44 | \$13,613.00 | \$50,000.00 | 53.29 % |
| TOTAL RENTAL, MAINT AND EQUIP EXPENSES | \$0.00 | \$26,647.44 | \$13,613.00 | \$180,000.00 | 14.80 % |
| RENOVATION COSTS | | | | | |
| 70-65-5861-00 Interior Renovation (Spec Res) | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00 % |
| TOTAL RENOVATION COSTS | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0.00 % |
| TOTAL SPECIAL RESERVE EXPENSES | \$0.00 | \$26,647.44 | \$13,613.00 | \$190,000.00 | 14.03 % |

Lisle Library District

Expenses through Mar 31, 2018

No Special Reserve reflected

| | | Current Month Mar 2018 | YTD July - Mar 2017-2018 | YTD July - Mar 2016-2017 | FY 17-18 Annual Budget | FY 17-18 % of Budget to YTD |
|-------------------------------|---------------------------------|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| ALL EXPENSES | | | | | | |
| EMPLOYEE COSTS | | | | | | |
| Salaries | | | | | | |
| 10-10-5603-10 | Administrative - Reg. Hours | \$40,779.42 | \$344,734.30 | \$342,880.19 | \$508,961.08 | 67.73 % |
| 10-10-5603-20 | Adult Services - Reg. Hours | \$42,773.87 | \$370,533.18 | \$371,063.18 | \$529,222.36 | 70.01 % |
| 10-10-5603-30 | Youth Services - Reg. Hours | \$27,857.21 | \$230,246.12 | \$229,501.75 | \$357,007.29 | 64.49 % |
| 10-10-5603-50 | Technical Services - Reg. Hours | \$21,335.22 | \$188,111.73 | \$218,441.36 | \$268,861.76 | 69.97 % |
| 10-10-5603-60 | Circulation - Reg. Hours | \$37,719.60 | \$329,459.06 | \$331,340.60 | \$481,779.21 | 68.38 % |
| 10-10-5613-10 | Administrative - Sunday Hrs. | \$501.65 | \$4,429.77 | \$4,594.29 | \$6,200.00 | 71.45 % |
| 10-10-5613-20 | Adult Services - Sunday Hrs. | \$1,822.07 | \$17,275.10 | \$15,816.85 | \$23,400.00 | 73.83 % |
| 10-10-5613-30 | Youth Services - Sunday Hrs. | \$1,294.69 | \$11,424.78 | \$10,791.66 | \$16,000.00 | 71.40 % |
| 10-10-5613-60 | Circulation - Sunday Hrs. | \$2,491.75 | \$22,765.52 | \$22,868.18 | \$29,400.00 | 77.43 % |
| Total Salaries | | \$176,575.48 | \$1,518,979.56 | \$1,547,298.06 | \$2,220,831.70 | 68.40 % |
| Health and Dental Ins. | | | | | | |
| 10-10-5621-10 | Hosp. Ins. - Admin | \$2,835.59 | \$40,172.97 | \$26,523.44 | \$60,000.00 | 66.95 % |
| 10-10-5621-20 | Hosp. Ins. - Adult Serv. | \$7,645.88 | \$67,531.83 | \$57,225.11 | \$100,000.00 | 67.53 % |
| 10-10-5621-30 | Hosp. Ins. - YS | \$3,622.63 | \$32,720.56 | \$27,868.34 | \$60,000.00 | 54.53 % |
| 10-10-5621-50 | Hosp. Ins. - Tech | \$3,105.74 | \$27,076.77 | \$35,589.17 | \$38,000.00 | 71.25 % |
| 10-10-5621-60 | Hosp. Ins. - Circ | \$4,530.82 | \$41,064.94 | \$29,789.08 | \$47,000.00 | 87.37 % |
| 10-10-5622-10 | Dental Ins. - Admin. | \$263.40 | \$2,872.83 | \$2,543.48 | \$4,600.00 | 62.45 % |
| 10-10-5622-20 | Dental Ins. - Adult Serv | \$378.51 | \$5,548.02 | \$4,535.97 | \$7,000.00 | 79.26 % |
| 10-10-5622-30 | Dental Ins. - YS | (\$62.99) | \$1,461.09 | \$1,494.19 | \$2,600.00 | 56.20 % |
| 10-10-5622-50 | Dental Ins. - Tech | \$127.02 | \$2,208.67 | \$1,910.82 | \$2,500.00 | 88.35 % |
| 10-10-5622-60 | Dental Ins. - Circ | \$318.40 | \$3,302.91 | \$2,619.55 | \$3,300.00 | 100.09 % |
| Total Health & Dental Ins. | | \$22,765.00 | \$223,960.59 | \$190,099.15 | \$325,000.00 | 68.91 % |
| Other Staff Benefits | | | | | | |
| 10-10-5646-00 | 5646 Unemployment Compensat | \$0.00 | \$263.32 | (\$2,044.34) | \$4,000.00 | 6.58 % |
| 10-10-5646-10 | Tuition Reimbursement - Staff | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | 0.00 % |
| 10-10-5623-00 | CompPsych Assistance Plan | \$288.60 | \$288.60 | \$0.00 | \$1,000.00 | 28.86 % |

Lisle Library District

Expenses through Mar 31, 2018

No Special Reserve reflected

| | Current Month Mar 2018 | YTD July - Mar 2017-2018 | YTD July - Mar 2016-2017 | FY 17-18 Annual Budget | FY 17-18 % of Budget to YTD |
|---|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| Total Other Staff Benefits | \$288.60 | \$551.92 | (\$2,044.34) | \$7,000.00 | 7.88 % |
| FICA Expenses | | | | | |
| 45-10-5625-10 FICA Expense - Admin | \$3,076.83 | \$25,549.73 | \$26,194.13 | \$40,000.00 | 63.87 % |
| 45-10-5625-20 FICA Expense - Adult Serv. | \$3,194.25 | \$28,220.85 | \$28,977.33 | \$41,000.00 | 68.83 % |
| 45-10-5625-30 FICA Expense - Youth Services | \$2,213.82 | \$18,426.39 | \$18,324.67 | \$29,393.63 | 62.69 % |
| 45-10-5625-50 FICA Expense - Tech Servs. | \$1,563.56 | \$13,763.38 | \$15,749.89 | \$21,500.00 | 64.02 % |
| 45-10-5625-60 FICA Expense - Circulation | \$2,994.00 | \$26,229.55 | \$26,357.85 | \$38,000.00 | 69.03 % |
| Total FICA Expenses | \$13,042.46 | \$112,189.90 | \$115,603.87 | \$169,893.63 | 66.04 % |
| IMRF Expenses | | | | | |
| 40-10-5628-10 IMRF Expense - Admin | \$3,614.96 | \$31,449.85 | \$33,181.94 | \$51,000.00 | 61.67 % |
| 40-10-5628-20 IMRF Expense - Adult Servs | \$4,160.82 | \$37,979.59 | \$41,233.87 | \$54,000.00 | 70.33 % |
| 40-10-5628-30 IMRF Expense - Youth Services | \$2,350.27 | \$20,779.23 | \$18,358.55 | \$37,000.00 | 56.16 % |
| 40-10-5628-50 IMRF Expense - Tech Servs. | \$1,873.18 | \$17,634.75 | \$22,089.29 | \$27,000.00 | 65.31 % |
| 40-10-5628-60 IMRF Expense - Circulation | \$2,785.10 | \$24,135.49 | \$28,213.42 | \$48,419.42 | 49.85 % |
| Total IMRF Expenses | \$14,784.33 | \$131,978.91 | \$143,077.07 | \$217,419.42 | 60.70 % |
| TOTAL EMPLOYEE COSTS | \$227,455.87 | \$1,987,660.88 | \$1,994,033.81 | \$2,940,144.75 | 67.60 % |
| BUILDING COSTS | | | | | |
| Utilities | | | | | |
| 10-20-5650-00 Internet Service Provider | \$450.00 | \$3,600.00 | \$5,012.40 | \$6,600.00 | 54.55 % |
| 10-20-5651-00 INet | \$0.00 | \$1,810.00 | \$1,360.00 | \$1,810.00 | 100.00 % |
| 10-20-5652-00 Utilities - Phone | \$722.79 | \$5,082.99 | \$6,509.96 | \$7,800.00 | 65.17 % |
| 10-20-5653-00 Utilities - Gas | \$0.00 | \$4,186.19 | \$4,732.80 | \$7,000.00 | 59.80 % |
| 10-20-5654-00 Utilities - Sewer & Water | \$114.96 | \$1,683.78 | \$1,820.66 | \$2,750.00 | 61.23 % |
| 10-20-5655-00 Utilities - Electric | \$3,982.89 | \$33,579.33 | \$28,346.49 | \$48,700.00 | 68.95 % |
| 10-20-5656-00 Verizon | \$50.08 | \$400.64 | \$400.64 | \$680.00 | 58.92 % |
| Total Utilities | \$5,320.72 | \$50,342.93 | \$48,182.95 | \$75,340.00 | 66.82 % |
| Maintenance and Repairs | | | | | |

Lisle Library District

Expenses through Mar 31, 2018

No Special Reserve reflected

| | Current Month Mar 2018 | YTD July - Mar 2017-2018 | YTD July - Mar 2016-2017 | FY 17-18 Annual Budget | FY 17-18 % of Budget to YTD |
|-------------------------------|----------------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| 10-20-5660-00 | Maint Contracts - HVAC | \$0.00 | \$3,600.00 | \$6,082.83 | 65.45 % |
| 10-20-5661-00 | Maint Contracts - Maint. Service | \$2,444.00 | \$21,093.95 | \$21,801.00 | 57.40 % |
| 10-20-5662-00 | Maint Contr. - Landscape Serv. | \$10,020.00 | \$26,566.90 | \$29,286.90 | 78.14 % |
| 10-20-5663-00 | Maint/Repairs-Genl repairs, Sup | \$1,064.80 | \$7,256.14 | \$8,000.00 | 90.70 % |
| 10-20-5664-00 | Maint/Repairs-Non Contr. Work | \$1,803.86 | \$13,763.65 | \$12,844.70 | 76.46 % |
| 10-20-5665-00 | Rubbish Removal | \$179.09 | \$1,611.81 | \$2,500.00 | 64.47 % |
| Total Maintenance and Repairs | | \$15,511.75 | \$73,892.45 | \$104,750.00 | 70.54 % |
| TOTAL BUILDING COSTS | | \$20,832.47 | \$124,235.38 | \$180,090.00 | 68.99 % |
| OPERATING EXPENSES | | | | | |
| Postage and Printing | | | | | |
| 10-25-5710-00 | Postage | \$0.00 | \$2,405.25 | \$1,651.62 | 53.45 % |
| 10-25-5710-10 | Printing/Spec. Serv. - Adult | \$0.00 | \$10,892.17 | \$21,695.81 | 41.26 % |
| 10-25-5711-00 | Postage Special Serv | \$0.00 | \$4,792.89 | \$8,500.00 | 56.39 % |
| 10-25-5712-00 | Printing | \$0.00 | \$620.19 | \$915.28 | 62.02 % |
| Total Postage and Printing | | \$0.00 | \$18,710.50 | \$40,400.00 | 46.31 % |
| Supplies | | | | | |
| 10-25-5713-00 | Office Supplies | \$113.00 | \$2,674.03 | \$2,370.34 | 53.48 % |
| 10-25-5714-00 | Circ. Material Supplies | \$235.54 | \$2,868.03 | \$2,791.72 | 31.59 % |
| 10-25-5715-00 | Copier Supplies | \$294.90 | \$884.70 | \$1,262.24 | 35.39 % |
| 10-25-5716-00 | Kitchen Supplies | \$694.79 | \$3,833.42 | \$4,141.61 | 58.98 % |
| 10-25-5717-00 | Processing Supplies | \$1,508.72 | \$12,603.11 | \$16,179.37 | 45.83 % |
| 10-25-5718-00 | Computer Supplies | \$1,642.55 | \$9,003.51 | \$10,795.66 | 66.69 % |
| Total Supplies | | \$4,489.50 | \$31,866.80 | \$64,080.00 | 49.73 % |
| Other Operating Costs | | | | | |
| 10-25-5719-00 | Publishing | \$0.00 | \$746.35 | \$657.80 | 37.32 % |
| 10-25-5722-15 | Safety Deposit Box Rental | \$0.00 | \$50.00 | \$150.00 | 33.33 % |
| 10-25-5723-00 | Check Printing | \$0.00 | \$0.00 | \$250.00 | 0.00 % |
| 10-25-5723-15 | Bank Charges | \$187.75 | \$1,515.26 | \$1,000.00 | 151.53 % |

Lisle Library District

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No Special Reserve reflected

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|---|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| 10-25-5724-15 Local Travel | \$38.37 | \$367.89 | \$169.85 | \$700.00 | 52.56 % |
| Total Other Operating Costs | \$226.12 | \$2,679.50 | \$2,167.79 | \$4,100.00 | 65.35 % |
| TOTAL OPERATING EXPENSES | \$4,715.62 | \$53,256.80 | \$68,538.05 | \$108,580.00 | 49.05 % |
| INSURANCE | | | | | |
| 10-30-5750-00 Fidelity Bonds | \$0.00 | \$2,400.00 | \$0.00 | \$2,500.00 | 96.00 % |
| 10-30-5751-00 Property Damage (All-Peril) | \$0.00 | \$25,820.36 | \$23,568.00 | \$25,000.00 | 103.28 % |
| 10-30-5754-00 5754 Workers Comp Insurance | \$0.00 | \$8,555.00 | \$5,290.00 | \$5,400.00 | 158.43 % |
| TOTAL INSURANCE | \$0.00 | \$36,775.36 | \$28,858.00 | \$32,900.00 | 111.78 % |
| CONTRACTUAL SERVICES | | | | | |
| 10-35-5760-00 Legal Services - Admin | \$3,465.00 | \$4,725.00 | \$9,360.00 | \$25,000.00 | 18.90 % |
| 10-35-5761-00 Collection Agency | \$62.65 | \$393.80 | \$438.45 | \$700.00 | 56.26 % |
| 10-35-5762-00 Other Contr Services - Admin | \$0.00 | \$1,073.00 | \$685.00 | \$3,500.00 | 30.66 % |
| 10-35-5763-00 Other Contractual Services-Tech | \$2,418.35 | \$24,165.16 | \$18,258.28 | \$25,000.00 | 96.66 % |
| 10-35-5764-10 Other Contractual Services - IS | \$0.00 | \$1,025.00 | \$1,025.00 | \$4,500.00 | 22.78 % |
| 10-35-5765-10 Investment Agency Consultants | \$518.30 | \$4,511.43 | \$3,533.55 | \$7,000.00 | 64.45 % |
| 10-35-5769-00 Acct Maint & Upgrades | \$0.00 | \$9,818.12 | \$0.00 | \$7,937.00 | 123.70 % |
| 10-35-5770-00 5770 Contractual - Audit Fee | \$0.00 | \$8,250.00 | \$8,000.00 | \$8,250.00 | 100.00 % |
| 10-35-5771-00 Payroll Service | \$517.78 | \$5,731.98 | \$5,233.66 | \$7,700.00 | 74.44 % |
| TOTAL CONTRACTUAL SERVICES | \$6,982.08 | \$59,693.49 | \$46,533.94 | \$89,587.00 | 66.63 % |
| PERSONNEL DEVELOPMENT | | | | | |
| Staff & Trustee Development | | | | | |
| 10-40-5783-00 Dues - Staff | \$605.00 | \$4,756.00 | \$3,679.00 | \$5,400.00 | 88.07 % |
| 10-40-5784-00 Meetings - Staff | \$57.54 | \$957.06 | \$1,303.54 | \$2,500.00 | 38.28 % |
| 10-40-5785-00 Conferences - Staff | \$57.96 | (\$2,489.08) | \$5,181.59 | \$15,000.00 | (16.59)% |
| 10-40-5786-00 Employee/Volunteer Recognition | \$198.75 | \$717.42 | \$823.73 | \$2,000.00 | 35.87 % |
| 10-40-5787-00 In-Service | \$0.00 | \$1,777.41 | \$1,287.95 | \$3,000.00 | 59.25 % |
| 10-40-5788-00 Training (Cont Ed) - Staff | \$0.00 | \$484.00 | \$1,231.58 | \$2,200.00 | 22.00 % |
| 10-45-5786-70 Dues - Trustee | \$225.00 | \$300.00 | \$0.00 | \$525.00 | 57.14 % |

Lisle Library District

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|-------------------------------------|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| 10-45-5787-70 | \$0.00 | \$300.00 | \$350.00 | \$500.00 | 60.00 % |
| 10-45-5788-70 | \$175.00 | \$205.00 | \$352.25 | \$500.00 | 41.00 % |
| 10-45-5789-70 | \$0.00 | \$500.00 | \$0.00 | \$500.00 | 100.00 % |
| Total Staff & Trustee Development | \$1,319.25 | \$7,507.81 | \$14,209.64 | \$32,125.00 | 23.37 % |
| TOTAL PERSONNEL DEVELOPMENT | \$1,319.25 | \$7,507.81 | \$14,209.64 | \$32,125.00 | 23.37 % |
| EQUIPMENT COSTS | | | | | |
| Major Equipment | | | | | |
| 10-48-5801-10 | \$0.00 | \$48,299.07 | \$44,607.07 | \$47,100.00 | 102.55 % |
| 10-48-5802-00 | \$0.00 | \$0.00 | \$455.64 | \$0.00 | 0.00 % |
| 10-48-5802-20 | \$0.00 | \$0.00 | \$331.84 | \$0.00 | 0.00 % |
| 10-48-5802-50 | \$0.00 | \$0.00 | \$365.99 | \$0.00 | 0.00 % |
| Total Major Equipment | \$0.00 | \$48,299.07 | \$45,760.54 | \$47,100.00 | 102.55 % |
| Minor Equipment | | | | | |
| 10-48-5823-10 | \$0.00 | \$472.80 | \$0.00 | \$700.00 | 67.54 % |
| 10-48-5823-15 | \$0.00 | \$0.00 | \$41.90 | \$0.00 | 0.00 % |
| 10-48-5823-20 | \$131.52 | \$622.48 | \$16.90 | \$700.00 | 88.93 % |
| 10-48-5823-30 | \$153.00 | \$755.09 | \$94.75 | \$700.00 | 107.87 % |
| 10-48-5823-50 | \$0.00 | \$776.58 | \$51.81 | \$700.00 | 110.94 % |
| 10-48-5823-60 | \$0.00 | \$242.78 | \$81.33 | \$700.00 | 34.68 % |
| Total Minor Equipment | \$284.52 | \$2,869.73 | \$286.69 | \$3,500.00 | 81.99 % |
| Equip Maint/Repairs & Rentals | | | | | |
| 10-48-5843-00 | \$0.00 | \$0.00 | \$1.00 | \$800.00 | 0.00 % |
| 10-48-5845-00 | \$3,013.29 | \$11,841.70 | \$12,126.29 | \$19,150.00 | 61.84 % |
| 10-48-5846-00 | \$0.00 | \$1,076.13 | \$84.73 | \$1,000.00 | 107.61 % |
| 10-48-5846-20 | \$0.00 | \$0.00 | \$7,520.49 | \$0.00 | 0.00 % |
| Total Equip Maint/Repairs & Rentals | \$3,013.29 | \$12,917.83 | \$19,732.51 | \$20,950.00 | 61.66 % |
| TOTAL EQUIPMENT COSTS | \$3,297.81 | \$64,086.63 | \$65,779.74 | \$71,550.00 | 89.57 % |

Lisle Library District

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|---------------------------------|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| LIBRARY MEDIA | | | | | |
| Books | | | | | |
| 10-50-5863-20 | \$0.00 | \$5,465.12 | \$3,703.09 | \$10,000.00 | 54.65 % |
| 10-50-5863-30 | \$5,415.89 | \$42,693.98 | \$32,042.97 | \$51,000.00 | 83.71 % |
| 10-50-5863-50 | \$0.00 | \$78.00 | \$0.00 | \$500.00 | 15.60 % |
| 10-50-5864-10 | \$5,517.76 | \$50,202.62 | \$51,281.78 | \$82,000.00 | 61.22 % |
| 10-50-5865-10 | \$5,044.21 | \$45,601.10 | \$44,879.52 | \$65,000.00 | 70.16 % |
| 10-50-5866-20 | \$0.00 | \$0.00 | \$3,317.30 | \$0.00 | 0.00 % |
| 10-50-5867-20 | \$3,925.50 | \$13,450.40 | \$15,426.09 | \$24,000.00 | 56.04 % |
| Total Books | \$19,903.36 | \$157,491.22 | \$150,650.75 | \$232,500.00 | 67.74 % |
| Databases | | | | | |
| 10-50-5869-20 | \$1,700.00 | \$95,787.62 | \$88,380.79 | \$126,500.00 | 75.72 % |
| 10-50-5872-10 | \$149.99 | \$10,263.84 | \$3,088.57 | \$10,000.00 | 102.64 % |
| 10-50-5873-30 | \$7,186.00 | \$12,259.70 | \$3,658.00 | \$12,500.00 | 98.08 % |
| Total Databases | \$9,035.99 | \$118,311.16 | \$95,127.36 | \$149,000.00 | 79.40 % |
| Audio-Visual Materials | | | | | |
| 10-50-5890-30 | \$566.85 | \$10,646.94 | \$11,007.78 | \$18,000.00 | 59.15 % |
| 10-50-5895-40 | \$9,210.60 | \$65,220.69 | \$64,011.51 | \$95,000.00 | 68.65 % |
| Total Audio-Visual Materials | \$9,777.45 | \$75,867.63 | \$75,019.29 | \$113,000.00 | 67.14 % |
| Periodicals/Doc Delivery | | | | | |
| 10-50-5900-20 | \$144.00 | \$36,822.30 | \$41,230.97 | \$42,620.00 | 86.40 % |
| 10-50-5900-30 | \$0.00 | \$683.39 | \$715.59 | \$1,000.00 | 68.34 % |
| 10-50-5900-80 | \$0.00 | \$3,967.46 | \$3,378.44 | \$5,000.00 | 79.35 % |
| 10-50-5871-20 | \$51.50 | \$20,828.29 | \$20,346.08 | \$22,000.00 | 94.67 % |
| Total Periodicals/Doc Delivery | \$195.50 | \$62,301.44 | \$65,671.08 | \$70,620.00 | 88.22 % |
| TOTAL LIBRARY MEDIA | \$38,912.30 | \$413,971.45 | \$386,468.48 | \$565,120.00 | 73.25 % |

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|--------------------------------------|----------------------------------|---------------------------|--------------------------------|--------------------------------|---------------------------|-----------------------------------|
| PROGRAMS AND READER'S SERVICES | | | | | | |
| Programs | | | | | | |
| 10-60-5931-10 | Programs - Adult Services | \$1,188.56 | \$11,891.20 | \$7,418.21 | \$16,000.00 | 74.32 % |
| 10-60-5931-30 | Programs - Youth Serv. Dept. | \$359.94 | \$5,159.05 | \$3,833.40 | \$11,000.00 | 46.90 % |
| 10-60-5931-40 | Online Marketing | \$415.09 | \$1,527.97 | \$466.33 | \$2,000.00 | 76.40 % |
| 10-60-5931-50 | Community Relations | \$460.85 | \$4,135.51 | \$1,534.16 | \$6,000.00 | 68.93 % |
| Total Programs | | \$2,424.44 | \$22,713.73 | \$13,252.10 | \$35,000.00 | 64.90 % |
| Readers Service's | | | | | | |
| 10-60-5940-10 | Reader Services - Adult Serv. De | \$0.00 | \$168.56 | \$451.02 | \$2,000.00 | 8.43 % |
| 10-60-5940-30 | Reader Services - Youth Serv. D | \$1,489.49 | \$2,374.36 | \$2,631.84 | \$5,300.00 | 44.80 % |
| Total Readers Services's | | \$1,489.49 | \$2,542.92 | \$3,082.86 | \$7,300.00 | 34.83 % |
| TOTAL PROGRAMS AND READER'S SERVICES | | \$3,913.93 | \$25,256.65 | \$16,334.96 | \$42,300.00 | 59.71 % |
| RESTRICTED USAGE EXPENSES | | | | | | |
| 10-80-5981-80 | Restricted - Per Capita Grant | \$0.00 | \$0.00 | \$7,558.01 | \$0.00 | 0.00 % |
| 10-80-5984-80 | Transfer to Special Reserve | \$25,000.00 | \$225,000.00 | \$400,000.00 | \$300,000.00 | 75.00 % |
| 10-80-5986-80 | IMRF Funding | \$0.00 | \$200,000.00 | \$200,000.00 | \$200,000.00 | 100.00 % |
| TOTAL RESTRICTED USAGE EXPENSES | | \$25,000.00 | \$425,000.00 | \$607,558.01 | \$500,000.00 | 85.00 % |
| .02 BLDG/MAINT EXPENSES | | | | | | |
| 30-65-5920-00 | Network - Purchases (.02 B/M) | \$1,064.38 | \$6,569.96 | \$36,416.65 | \$50,000.00 | 13.14 % |
| 30-65-5925-00 | Network - Maint. (.02 B/M) | \$7,364.65 | \$16,844.17 | \$33,320.47 | \$30,000.00 | 56.15 % |
| 30-65-5926-00 | Maint - Bldg Structure (.02 B/M) | \$10,981.00 | \$33,925.58 | \$31,007.98 | \$57,000.00 | 59.52 % |
| Total .02 BLDG/MAINT EXPENSES | | \$19,410.03 | \$57,339.71 | \$100,745.10 | \$137,000.00 | 41.85 % |
| CONTINGENCY | | | | | | |
| 10-90-5999-00 | Contingency | \$0.00 | \$500.00 | \$0.00 | \$75,000.00 | 0.67 % |
| Total | | \$0.00 | \$500.00 | \$0.00 | \$75,000.00 | 0.67 % |
| 20 TOTAL ALL EXPENSES | | \$351,839.36 | \$3,255,284.16 | \$3,454,110.23 | \$4,774,396.75 | 68.18 % |

Lisle Library District

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|-------------------------------------|--------|--------------------------------|--|------------------------|
| Anderson Pest Solutions Anderson Pest Solutions | 4/11/2018 4648774 | March 2018 Pest Control Invoice | Paid | 10-20-5661-00 | Maint Contracts - Maint. Service | \$141.00 |
| Baker & Taylor (L4171582) Baker & Taylor (L4171582) | 4/11/2018 033118 | Audio Books & Processing Invoice | Paid | 10-50-5895-40 10-25-5717-00 | A-V Matls - Adult Serv. Dept. Processing Supplies | \$986.13 \$124.80 |
| Baker & Taylor (C5223353) Baker & Taylor (C5223353) | 4/11/2018 033118 | Continuations Invoice | Paid | 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$1,962.36 |
| Baker & Taylor (C5223433) Baker & Taylor (C5223433) | 4/11/2018 033118 | Continuations Invoice | Paid | 10-50-5864-10 | Books - Non Fiction | \$603.46 |
| Baker & Taylor (L0334152) Baker & Taylor (L0334152) | 4/11/2018 033118 | Circ & Processing Invoice | Paid | 10-50-5864-10 10-25-5717-00 | Books - Non Fiction Processing Supplies | \$6,631.02 \$295.75 |
| Baker & Taylor (L3965522) Baker & Taylor (L3965522) | 4/11/2018 033118 | Unprocessed Invoice | Paid | 10-50-5864-10 | Books - Non Fiction | \$34.45 |
| Baker & Taylor (L4171782) Baker & Taylor (L4171782) | 4/11/2018 033118 | Auto Yours & Processing Invoice | Paid | 10-50-5863-30 10-25-5717-00 | Books - Youth Serv. Dept. Processing Supplies | \$237.99 \$6.05 |
| Baker & Taylor (L4342812) | | | | | | |
| Totals for Anderson Pest Solutions: | | | | | | \$141.00 |
| Totals for Baker & Taylor (L4171582): | | | | | | \$1,110.93 |
| Totals for Baker & Taylor (C5223353): | | | | | | \$1,962.36 |
| Totals for Baker & Taylor (C5223433): | | | | | | \$603.46 |
| Totals for Baker & Taylor (L0334152): | | | | | | \$6,926.77 |
| Totals for Baker & Taylor (L3965522): | | | | | | \$34.45 |
| Totals for Baker & Taylor (L4171782): | | | | | | \$244.04 |

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|--|--|---|--------|--------------------------------|--|------------------------|
| Baker & Taylor (L4342812) | 4/11/2018 033118 | Books - YS & Processing Invoice | Paid | 10-50-5863-30 10-25-5717-00 | Books - Youth Serv. Dept. Processing Supplies | \$521.39 \$20.20 |
| Baker & Taylor (L5202982) | | | | | <i>Totals for Baker & Taylor (L4342812):</i> | <i>\$541.59</i> |
| Baker & Taylor (L5202982) | 4/11/2018 033118 | PBS & Processing Invoice | Paid | 10-50-5865-10 10-25-5717-00 | Books - Adult Fiction Processing Supplies | \$60.20 \$11.50 |
| Baker & Taylor (L5226642) | | | | | <i>Totals for Baker & Taylor (L5202982):</i> | <i>\$71.70</i> |
| Baker & Taylor (L5226642) | 4/11/2018 033118 | Reference Books - Adult & P Invoice | Paid | 10-50-5867-20 10-25-5717-00 | Ref Books - Adult Serv. Dept. Processing Supplies | \$2,009.13 \$11.70 |
| Baker & Taylor (L5425632) | | | | | <i>Totals for Baker & Taylor (L5226642):</i> | <i>\$2,020.83</i> |
| Baker & Taylor (L5425632) | 4/11/2018 033118 | Books - YS & Processing Invoice | Paid | 10-50-5863-30 10-25-5717-00 | Books - Youth Serv. Dept. Processing Supplies | \$2,622.59 \$133.60 |
| Baker & Taylor (L5543202) | | | | | <i>Totals for Baker & Taylor (L5425632):</i> | <i>\$2,756.19</i> |
| Baker & Taylor (L5543202) | 4/11/2018 033118 | Books - Fiction & Processing Invoice | Paid | 10-50-5865-10 10-25-5717-00 | Books - Adult Fiction Processing Supplies | \$6,089.65 \$272.95 |
| Mallory Caise | | | | | <i>Totals for Baker & Taylor (L5543202):</i> | <i>\$6,362.60</i> |
| Mallory Caise | 4/11/2018 030918 | YA Thursday Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$9.58 |
| Case Lots, Inc. | | | | | <i>Totals for Mallory Caise:</i> | <i>\$9.58</i> |
| Case Lots, Inc. | 4/11/2018 000868 | Janitorial Supplies Invoice | Paid | 10-20-5663-00 | Maint/Repairs-Genl repairs, Supplies | \$347.30 |
| CCH Inc. | | | | | <i>Totals for Case Lots, Inc.:</i> | <i>\$347.30</i> |
| CCH Inc. | 4/11/2018 5410262834 | Business Strategies in Print Invoice | Paid | 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$2,437.40 |

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|----------------------------------|--------|----------------|-------------------------------------|-------------------|
| Compact Disc Source Compact Disc Source | 4/11/2018 75151 | Music CDs Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$200.53 |
| | 4/11/2018 75150 | Processing Invoice | Paid | 10-25-5717-00 | Processing Supplies | \$79.02 |
| | 4/11/2018 75131 | Music CDs Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$211.86 |
| | 4/11/2018 75132 | Processing Invoice | Paid | 10-25-5717-00 | Processing Supplies | \$79.02 |
| | 4/11/2018 75205 | Music CDs Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$180.85 |
| | 4/11/2018 75204 | Processing Invoice | Paid | 10-25-5717-00 | Processing Supplies | \$63.56 |
| Totals for CCH Inc.: | | | | | | <u>\$2,437.40</u> |
| Complete Cleaning Company Complete Cleaning Company | 4/11/2018 C05422 | April 2018 Cleaning Invoice | Paid | 10-20-5661-00 | Maint Contracts - Maint. Service | \$2,303.00 |
| | 4/11/2018 C04429 | January 2018 Cleaning Invoice | Paid | 10-20-5661-00 | Maint Contracts - Maint. Service | \$2,303.00 |
| | Totals for Compact Disc Source: | | | | | <u>\$814.84</u> |
| | Totals for Complete Cleaning Company: | | | | | <u>\$4,606.00</u> |
| Dan Laib Studios Dan Laib Studios | 4/11/2018 474 | Performer Invoice | Paid | 10-60-5940-30 | Reader Services - Youth Serv. Dept. | \$300.00 |
| | Totals for Dan Laib Studios: | | | | | <u>\$300.00</u> |
| Demco, Inc. Demco, Inc. | 4/11/2018 6338020 | Storytime Seating Invoice | Paid | 70-65-5671-00 | Furniture & Equipment (Spec Res) | \$626.92 |
| | Totals for Demco, Inc.: | | | | | <u>\$626.92</u> |

Lisle Library District

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|--|--------|----------------|--|-------------------|
| DuPage County Public Works DuPage County Public Works | 4/11/2018 032018 | Usage Invoice | Paid | 10-20-5654-00 | Utilities - Sewer & Water | \$120.58 |
| Dynegy Energy Services Dynegy Energy Services | 4/11/2018 149565718031 | Usage Invoice | Paid | 10-20-5655-00 | Utilities - Electric | \$3,937.89 |
| | | | | | <i>Totals for DuPage County Public Works:</i> | <u>\$120.58</u> |
| Easypemrit Postage Easypemrit Postage | 4/11/2018 032518 | Meter Refill Invoice | Paid | 10-25-5710-00 | Postage | \$970.99 |
| | | | | | <i>Totals for Dynegy Energy Services:</i> | <u>\$3,937.89</u> |
| Educational Development Corporation Educational Development Corporation | 4/11/2018 DIR2421525 | Books Invoice | Paid | 10-50-5863-30 | Books - Youth Serv. Dept. | \$375.60 |
| | | | | | <i>Totals for Easypemrit Postage:</i> | <u>\$970.99</u> |
| EnvisionWare, INC. EnvisionWare, INC. | 4/11/2018 INV-US-35533 | Move Printer Software to Ne Invoice | Paid | 30-65-5925-00 | Network - Maint. (.02 B/M) | \$300.00 |
| | 4/11/2018 INV-US-35553 | PCI Compliance FEB 2018 Invoice | Paid | 30-65-5925-00 | Network - Maint. (.02 B/M) | \$167.00 |
| | | | | | <i>Totals for Educational Development Corporation:</i> | <u>\$375.60</u> |
| Pam Freer Pam Freer | 4/11/2018 030418 | Book Group Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$6.99 |
| | | | | | <i>Totals for EnvisionWare, INC.:</i> | <u>\$467.00</u> |
| Garvey's Office Products Garvey's Office Products | 4/11/2018 PINV1488695 | Book Tape Invoice | Paid | 10-25-5717-00 | Processing Supplies | \$58.40 |
| | | | | | <i>Totals for Pam Freer:</i> | <u>\$6.99</u> |

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|--|--------|----------------|------------------------------|------------|
| Graham Crackers Comics Graham Crackers Comics | 4/11/2018 PINV1502538 | Crafts Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$126.69 |
| | Totals for Garvey's Office Products: <u>\$185.09</u> | | | | | |
| Gail Graziani Gail Graziani | 4/11/2018 050518 | Program: Comic Book Giveav Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$100.55 |
| | Totals for Graham Crackers Comics: <u>\$100.55</u> | | | | | |
| Hagg Press Hagg Press | 4/11/2018 032818 | Book Group Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$16.54 |
| | Totals for Gail Graziani: <u>\$16.54</u> | | | | | |
| The Hartford The Hartford | 4/11/2018 104764 | April/May Newsletter Invoice | Paid | 10-25-5710-10 | Printing/Spec. Serv. - Adult | \$2,170.00 |
| | Totals for Hagg Press: <u>\$2,170.00</u> | | | | | |
| IHLS - OCLC IHLS - OCLC | 4/11/2018 14804291 030818 | Amount Due From Audit Invoice | Paid | 10-30-5754-00 | 5754 Workers Comp Insurance | \$51.00 |
| | Totals for The Hartford: <u>\$51.00</u> | | | | | |
| Illinois Library Association Illinois Library Association | 4/11/2018 15766 | ILL Fee Management Invoice | Paid | 10-50-5871-20 | Document Delivery | \$20.25 |
| | Totals for IHLS - OCLC: <u>\$20.25</u> | | | | | |
| InfoGroup InfoGroup | 4/11/2018 146014 | Dues: Duran, Ferrari, Savage, Invoice | Paid | 10-40-5783-00 | Dues - Staff | \$350.00 |
| | Totals for Illinois Library Association: <u>\$575.00</u> | | | | | |
| InfoGroup InfoGroup | 4/11/2018 10003320617 | Reference USA Renewal Invoice | Paid | 10-50-5869-20 | Internet Licensed DBases | \$5,355.00 |

Lisle Library District

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|--|--------|----------------|----------------------------------|------------|
| Jackie Kilcran Jackie Kilcran | 4/11/2018 033118 | Mileage Reimbursement Invoice | Paid | 10-25-5724-15 | Local Travel | \$26.60 |
| | | | | | Totals for InfoGroup: | \$5,355.00 |
| Media Finder Media Finder | 4/11/2018 103216 | Standard Periodical Directory Invoice | Paid | 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$1,915.25 |
| | | | | | Totals for Jackie Kilcran: | \$26.60 |
| Midwest Tape (7289) Midwest Tape (7289) | 4/11/2018 040218 | DVDs/Blu-rays w/o Process Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$9.99 |
| | | | | | Totals for Media Finder: | \$1,915.25 |
| Midwest Tape (7288) Midwest Tape (7288) | 4/11/2018 040218 | DVDs/Blu-ray w/Processing Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$2,749.60 |
| | | | | | Totals for Midwest Tape (7289): | \$9.99 |
| Midwest Tape (7291) Midwest Tape (7291) | 4/11/2018 040218 | JH CDs, YS DVD/Blu-rays Invoice | Paid | 10-50-5890-30 | A-V Matls - Youth Serv. Dept. | \$123.33 |
| | | | | | Totals for Midwest Tape (7288): | \$2,749.60 |
| Midwest Tape (12957) Midwest Tape (12957) | 4/11/2018 040218 | DVDs/Blu-rays TV Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$110.97 |
| | | | | | Totals for Midwest Tape (7291): | \$123.33 |
| Monaco Mechanical Service, Inc. Monaco Mechanical Service, Inc. | 4/11/2018 17954 | Repair Stairwell Heater Invoice | Paid | 10-20-5664-00 | Maint/Repairs-Non Contr. Work | \$981.84 |
| | | | | | Totals for Midwest Tape (12957): | \$110.97 |

Lisle Library District

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|---|--------|--------------------------------|--------------------------------------|--------------------|
| | 4/11/2018 17986 | HVAC 4/1/18 - 6/30/18 Invoice | Paid | 10-20-5660-00 | Maint Contracts - HVAC | \$1,200.00 |
| | 4/11/2018 17972 | Replace Sensor AHJ-E Invoice | Paid | 10-20-5664-00 | Maint/Repairs-Non Contr. Work | \$993.79 |
| Montano's Landscaping & Nursery, Inc | | | | | | |
| Montano's Landscaping & Nursery, Inc | 4/11/2018 040318 | March Salting Invoice | Paid | 10-20-5662-00 | Maint Contr. - Landscape Serv. | \$750.00 |
| Totals for Monaco Mechanical Service, Inc.: | | | | | | <u>\$3,175.63</u> |
| Laura Murff | | | | | | |
| Laura Murff | 4/11/2018 030118 | ILA and LACONI Meetings Invoice | Paid | 10-40-5784-00 | Meetings - Staff | \$44.69 |
| Totals for Montano's Landscaping & Nursery, Inc: | | | | | | <u>\$750.00</u> |
| Naperville Sun | | | | | | |
| Naperville Sun | 4/11/2018 33968309 041919 | Newspaper Subscription Invoice | Paid | 10-50-5900-20 | Periodicals - Adult Serv. Dept. | \$130.00 |
| Totals for Laura Murff: | | | | | | <u>\$44.69</u> |
| NCPERS - IL IMRF | | | | | | |
| NCPERS - IL IMRF | 4/11/2018 46020418 | Payroll Withholding Invoice | Paid | 10-00-2638-00 | Vol. Life (NCPERS) | \$96.00 |
| Totals for Naperville Sun: | | | | | | <u>\$130.00</u> |
| NCPERS - IL IMRF | | | | | | |
| Totals for NCPERS - IL IMRF: | | | | | | <u>\$96.00</u> |
| New Albertsons Inc | | | | | | |
| New Albertsons Inc | 4/11/2018 021918 | Staff Meeting and Kitchen Su Invoice | Paid | 10-40-5784-00 10-25-5716-00 | Meetings - Staff Kitchen Supplies | \$12.11 \$16.46 |
| | 4/11/2018 022118 | PJ Storytime Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$6.66 |
| | 4/11/2018 022718 | Teen Program / Outreach Sup Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$18.57 |

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|---|--------|----------------|------------------------------|----------|
| NICOR NICOR | 4/11/2018 022218 | Film Program Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$29.98 |
| | 4/11/2018 030118 | Chess Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$6.00 |
| | 4/11/2018 030718 | PJ Storytime / Turtles Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$8.86 |
| | 4/11/2018 031018 | Harry Potter Day Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$13.50 |
| | 4/11/2018 031618 | Teen Program Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$5.99 |
| | 4/11/2018 031618 | Mario Kart Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$9.98 |
| Totals for New Albertsons Inc: | | | | | | \$128.11 |
| Outsource Solutions Group, Inc. Outsource Solutions Group, Inc. | 4/11/2018 031618 | Usage Invoice | Paid | 10-20-5653-00 | Utilities - Gas | \$592.32 |
| | 4/11/2018 40446 | Back Up Software Licenses Invoice | Paid | 30-65-5925-00 | Network - Maint. (.02 B/M) | \$225.00 |
| | Totals for NICOR: | | | | | \$592.32 |
| Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd. Peregrine, Stime, Newman, Ritzman & Br | 4/11/2018 030818 | Legal Services 1/1/18 - 2/28/1 Invoice | Paid | 10-35-5760-00 | Legal Services - Admin | \$945.00 |
| | Totals for Outsource Solutions Group, Inc.: | | | | | \$225.00 |
| | Totals for Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.: | | | | | \$945.00 |
| Pitney Bowes Global Financial Services LLC Pitney Bowes Global Financial Services LI XX-XXX4287 | 4/11/2018 3102034671 | Lease 4/7/16 - 7/6/16 Invoice | Paid | 10-48-5843-00 | Rental-Postage Meter | \$180.00 |

Lisle Library District

Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|--|--|---------------------------------------|--------|--------------------------------|-------------------------------------|---------------------|
| XX-XXX4287 | 4/11/2018 3102034672 | Lease 7/7/16 - 10/6/16 Invoice | Paid | 10-48-5843-00 | Rental-Postage Meter | \$180.00 |
| | 4/11/2018 3102034673 | Lease 10/7/16 - 1/6/17 Invoice | Paid | 10-48-5843-00 | Rental-Postage Meter | \$180.00 |
| | 4/11/2018 3102034675 | Lease 1/7/17 - 4/6/17 Invoice | Paid | 10-48-5843-00 | Rental-Postage Meter | \$180.00 |
| XX-XXX4287 | 4/11/2018 3102034676 | Lease 4/7/17 / 7/6/17 Invoice | Paid | 10-48-5843-00 10-90-5999-00 | Rental-Postage Meter Contingency | \$104.00 \$76.00 |
| | 4/11/2018 3102034679 | Lease 7/7/17 - 10/6/17 Invoice | Paid | 10-90-5999-00 | Contingency | \$180.00 |
| XX-XXX4287 | 4/11/2018 3102034680 | Lease 10/7/17 - 1/6/18 Invoice | Paid | 10-90-5999-00 | Contingency | \$180.00 |
| | 4/11/2018 3102034678 | Lease 1/7/18 - 4/6/18 Invoice | Paid | 10-90-5999-00 | Contingency | \$180.00 |
| RAILS RAILS | | | | | | |
| Totals for Pitney Bowes Global Financial Services LLC: | | | | | | \$1,440.00 |
| Recorded Books, LLC Recorded Books, LLC | 4/11/2018 4829 | Gale Analytics 3/18 - 3/19 Invoice | Paid | 10-50-5869-20 | Internet Licensed DBases | \$5,997.60 |
| | 4/11/2018 75748893 | Audio Books Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$321.80 |
| | 4/11/2018 75761920 | Audio Books Invoice | Paid | 10-50-5895-40 | A-V Matls - Adult Serv. Dept. | \$74.20 |
| Totals for RAILS: | | | | | | \$5,997.60 |
| Republic Services Republic Services | | | | | | |
| Totals for Recorded Books, LLC: | | | | | | \$396.00 |
| 4/11/2018 0551-013959779 | | Rubbish 4/1 - 4/30/18 Invoice | Paid | 10-20-5665-00 | Rubbish Removal | \$179.09 |
| | | Totals for Republic Services: | | | | \$179.09 |

Lisle Library District Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|---|--------|----------------|--|-------------------|
| Robbins Schwartz Robbins Schwartz XX-XXX0001 | 4/11/2018 279629 | Legal Services 1/31/18 Invoice | Paid | 10-35-5760-00 | Legal Services - Admin | \$112.50 |
| | | | | | <i>Totals for Robbins Schwartz:</i> | <u>\$112.50</u> |
| Patricia Ruocco Patricia Ruocco | 4/11/2018 031118 | Oscar Contest Supplies Invoice | Paid | 10-60-5931-10 | Programs - Adult Services | \$6.73 |
| | | | | | <i>Totals for Patricia Ruocco:</i> | <u>\$6.73</u> |
| Will Savage Will Savage | 4/11/2018 032118 | PJ Storytime Invoice | Paid | 10-60-5931-30 | Programs - Youth Serv. Dept. | \$6.99 |
| | | | | | <i>Totals for Will Savage:</i> | <u>\$6.99</u> |
| Staples Advantage Staples Advantage | 4/11/2018 8048985957 | Misc. Kitchen, Office and Ja Invoice | Paid | 10-25-5716-00 | Kitchen Supplies | \$357.70 |
| | | | | 10-25-5713-00 | Office Supplies | \$273.30 |
| | | | | 10-20-5663-00 | Maint/Repairs-Genl repairs, Supplies | \$51.08 |
| | | | | 30-65-5920-00 | Network - Purchases (.02 B/M) | \$293.99 |
| | | | | | <i>Totals for Staples Advantage:</i> | <u>\$976.07</u> |
| The Library Store, Inc. The Library Store, Inc. | 4/11/2018 499510 | JH Furniture Invoice | Paid | 70-65-5671-00 | Furniture & Equipment (Spec Res) | \$6,778.71 |
| | | | | | <i>Totals for The Library Store, Inc.:</i> | <u>\$6,778.71</u> |
| Triple S Vending Triple S Vending | 4/11/2018 12131 | Water Invoice | Paid | 10-25-5716-00 | Kitchen Supplies | \$49.00 |
| | 4/11/2018 12141 | Cooler Rental Invoice | Paid | 10-25-5716-00 | Kitchen Supplies | \$30.00 |
| | | | | | <i>Totals for Triple S Vending:</i> | <u>\$79.00</u> |

Tyco Integrated Security LLC

Lisle Library District Accounts Payable for April 11, 2018

| Vendor Name Tax Identification Number | Transaction Date Transaction Number | Description Transaction Type | Status | Account Number | Account Description | Amount |
|---|--|---|--------|----------------|---|-----------------|
| Tyco Integrated Security LLC | 4/11/2018 30224218 | Security Monitoring Invoice | Paid | 10-48-5845-00 | Equip Maint/Repr-Contr-Lib. Wide | \$753.56 |
| Unique Management Services, Inc. Unique Management Services, Inc. | 4/11/2018 458758 | Collection Accounts February Invoice | Paid | 10-35-5761-00 | Collection Agency | \$26.85 |
| | | | | | <i>Totals for Tyco Integrated Security LLC:</i> | <u>\$753.56</u> |
| Versant Funding LLC Versant Funding LLC | 4/11/2018 Q3313 | Smartshield Business Care A Invoice | Paid | 10-35-5763-00 | Other Contractual Services-Technology As | \$432.00 |
| | | | | | <i>Totals for Unique Management Services, Inc.:</i> | <u>\$26.85</u> |
| Village of Lisle Village of Lisle | 4/11/2018 360000223 | INET Feb-Mar Internet Conso Invoice | Paid | 10-20-5651-00 | INet | \$450.00 |
| | 4/11/2018 032718 | Usage Invoice | Paid | 10-20-5654-00 | Utilities - Sewer & Water | \$165.64 |
| | | | | | <i>Totals for Village of Lisle:</i> | <u>\$615.64</u> |
| Teri Zarat Teri Zarat | 4/11/2018 031518 | LACONI Meeting Invoice | Paid | 10-40-5784-00 | Meetings - Staff | \$36.05 |
| | | | | | <i>Totals for Teri Zarat:</i> | <u>\$36.05</u> |

Lisle Library District

Accounts Payable for April 11, 2018

Account Summary

| Account Number | Description | Net Amount |
|----------------|--|-------------|
| 10-00-2638-00 | Vol. Life (NCPERS) | \$96.00 |
| 10-20-5651-00 | INet | \$450.00 |
| 10-20-5653-00 | Utilities - Gas | \$592.32 |
| 10-20-5654-00 | Utilities - Sewer & Water | \$286.22 |
| 10-20-5655-00 | Utilities - Electric | \$3,937.89 |
| 10-20-5660-00 | Maint Contracts - HVAC | \$1,200.00 |
| 10-20-5661-00 | Maint Contracts - Maint. Service | \$4,747.00 |
| 10-20-5662-00 | Maint Contr. - Landscape Serv. | \$750.00 |
| 10-20-5663-00 | Maint/Repairs-Genl repairs, Supplies | \$398.38 |
| 10-20-5664-00 | Maint/Repairs-Non Contr. Work | \$1,975.63 |
| 10-20-5665-00 | Rubbish Removal | \$179.09 |
| 10-25-5710-00 | Postage | \$970.99 |
| 10-25-5710-10 | Printing/Spec. Serv. - Adult | \$2,170.00 |
| 10-25-5713-00 | Office Supplies | \$273.30 |
| 10-25-5716-00 | Kitchen Supplies | \$453.16 |
| 10-25-5717-00 | Processing Supplies | \$1,156.55 |
| 10-25-5724-15 | Local Travel | \$26.60 |
| 10-30-5754-00 | 5754 Workers Comp Insurance | \$51.00 |
| 10-35-5760-00 | Legal Services - Admin | \$1,057.50 |
| 10-35-5761-00 | Collection Agency | \$26.85 |
| 10-35-5763-00 | Other Contractual Services-Technology Asst | \$432.00 |
| 10-40-5783-00 | Dues - Staff | \$350.00 |
| 10-40-5784-00 | Meetings - Staff | \$92.85 |
| 10-45-5786-70 | Dues - Trustee | \$225.00 |
| 10-48-5843-00 | Rental-Postage Meter | \$824.00 |
| 10-48-5845-00 | Equip Maint/Repr-Contr-Lib. Wide | \$753.56 |
| 10-50-5863-30 | Books - Youth Serv. Dept. | \$3,757.57 |
| 10-50-5864-10 | Books - Non Fiction | \$7,268.93 |
| 10-50-5865-10 | Books - Adult Fiction | \$6,149.85 |
| 10-50-5867-20 | Ref Books - Adult Serv. Dept. | \$8,324.14 |
| 10-50-5869-20 | Internet Licensed DBases | \$11,352.60 |
| 10-50-5871-20 | Document Delivery | \$20.25 |
| 10-50-5890-30 | A-V Mats - Youth Serv. Dept. | \$123.33 |

Lisle Library District Accounts Payable for April 11, 2018

| | | |
|---------------|-------------------------------------|-------------|
| 10-50-5895-40 | A-V Mats - Adult Serv. Dept. | \$4,845.93 |
| 10-50-5900-20 | Periodicals - Adult Serv. Dept. | \$130.00 |
| 10-60-5931-10 | Programs - Adult Services | \$204.85 |
| 10-60-5931-30 | Programs - Youth Serv. Dept. | \$168.76 |
| 10-60-5940-30 | Reader Services - Youth Serv. Dept. | \$300.00 |
| 10-90-5999-00 | Contingency | \$616.00 |
| 30-65-5920-00 | Network - Purchases (.02 B/M) | \$293.99 |
| 30-65-5925-00 | Network - Maint. (.02 B/M) | \$692.00 |
| 70-65-5671-00 | Furniture & Equipment (Spec Res) | \$7,405.63 |
| | GRAND TOTAL: | \$75,129.72 |

Lisle Library District

Account Distribution Report by Number

April 11, 2018

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|---|-----------------------|------------------|-----------------------|------------------------------|-------------------------|-------------|-----------|--------------|---------------|
| 10-00-2638-00, Vol. Life (NCPERS) | | | | | | | | | |
| 4/11/2018 | 46020418 | Invoice | 5420-254 | NCPERS - IL IMRF | NCPERS - IL IMRF- | Posted | 4/11/2018 | \$96.00 | \$0.00 |
| Totals for 10-00-2638-00, Vol. Life (NCPERS): | | | | | | | | \$96.00 | \$0.00 |
| 10-20-5651-00, INet | | | | | | | | | |
| 4/11/2018 | 3600000223 | Invoice | 5420-198 | Village of Lisle | Village of Lisle-360000 | Posted | 4/11/2018 | \$450.00 | \$0.00 |
| Totals for 10-20-5651-00, INet: | | | | | | | | \$450.00 | \$0.00 |
| 10-20-5653-00, Utilities - Gas | | | | | | | | | |
| 4/11/2018 | 031618 | Invoice | 5420-077 | NICOR | NICOR-031618 | Posted | 4/11/2018 | \$592.32 | \$0.00 |
| Totals for 10-20-5653-00, Utilities - Gas: | | | | | | | | \$592.32 | \$0.00 |
| 10-20-5654-00, Utilities - Sewer & Water | | | | | | | | | |
| 4/11/2018 | 032018 | Invoice | 5420-133 | DuPage County Public Works | DuPage County Public | Posted | 4/11/2018 | \$120.58 | \$0.00 |
| 4/11/2018 | 032718 | Invoice | 5420-252 | Village of Lisle | Village of Lisle-03271 | Posted | 4/11/2018 | \$165.64 | \$0.00 |
| Totals for 10-20-5654-00, Utilities - Sewer & Water: | | | | | | | | \$286.22 | \$0.00 |
| 10-20-5655-00, Utilities - Electric | | | | | | | | | |
| 4/11/2018 | 149565718031 | Invoice | 5420-206 | Dynegy Energy Services | Dynegy Energy Servi | Posted | 4/11/2018 | \$3,937.89 | \$0.00 |
| Totals for 10-20-5655-00, Utilities - Electric: | | | | | | | | \$3,937.89 | \$0.00 |
| 10-20-5660-00, Maint Contracts - HVAC | | | | | | | | | |
| 4/11/2018 | 17986 | Invoice | 5420-187 | Monaco Mechanical Service, I | Monaco Mechanical S | Posted | 4/11/2018 | \$1,200.00 | \$0.00 |
| Totals for 10-20-5660-00, Maint Contracts - HVAC: | | | | | | | | \$1,200.00 | \$0.00 |
| 10-20-5661-00, Maint Contracts - Maint. Service | | | | | | | | | |
| 4/11/2018 | 4648774 | Invoice | 5420-005 | Anderson Pest Solutions | Anderson Pest Solutio | Posted | 4/11/2018 | \$141.00 | \$0.00 |
| 4/11/2018 | C05422 | Invoice | 5420-059 | Complete Cleaning Company | Complete Cleaning Co | Posted | 4/11/2018 | \$2,303.00 | \$0.00 |
| 4/11/2018 | C04429 | Invoice | 5420-250 | Complete Cleaning Company | Complete Cleaning Co | Posted | 4/11/2018 | \$2,303.00 | \$0.00 |
| Totals for 10-20-5661-00, Maint Contracts - Maint. Service: | | | | | | | | \$4,747.00 | \$0.00 |
| 10-20-5662-00, Maint Contr. - Landscape Serv. | | | | | | | | | |
| 4/11/2018 | 040318 | Invoice | 5420-256 | Montano's Landscaping & Nur | Montano's Landscapin | Posted | 4/11/2018 | \$750.00 | \$0.00 |
| Totals for 10-20-5662-00, Maint Contr. - Landscape Serv.: | | | | | | | | \$750.00 | \$0.00 |
| 10-20-5663-00, Maint/Repairs-Genl repairs, Supplies | | | | | | | | | |
| 4/11/2018 | 8048985957 | Invoice | 5420-050 | Staples Advantage | Staples Advantage-804 | Posted | 4/11/2018 | \$51.08 | \$0.00 |
| 4/11/2018 | 000868 | Invoice | 5420-061 | Case Lots, Inc. | Case Lots, Inc.-000868 | Posted | 4/11/2018 | \$347.30 | \$0.00 |
| Totals for 10-20-5663-00, Maint/Repairs-Genl repairs, Supplies: | | | | | | | | \$398.38 | \$0.00 |
| 10-20-5664-00, Maint/Repairs-Non Contr. Work | | | | | | | | | |

Lisle Library District

Account Distribution Report by Number

April 11, 2018

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|---|-----------------------|------------------|-----------------------|------------------------------|------------------------|-------------|-----------|--------------|---------------|
| 4/11/2018 | 17954 | Invoice | 5420-007 | Monaco Mechanical Service, I | Monaco Mechanical S | Posted | 4/11/2018 | \$981.84 | \$0.00 |
| 4/11/2018 | 17972 | Invoice | 5420-204 | Monaco Mechanical Service, I | Monaco Mechanical S | Posted | 4/11/2018 | \$993.79 | \$0.00 |
| 10-20-5665-00, Rubbish Removal | | | | | | | | | |
| 4/11/2018 | 0551-013959779 | Invoice | 5420-073 | Republic Services | Republic Services-055 | Posted | 4/11/2018 | \$179.09 | \$0.00 |
| 10-25-5710-00, Postage | | | | | | | | | |
| 4/11/2018 | 032518 | Invoice | 5420-131 | Easypermit Postage | Easypermit Postage-03 | Posted | 4/11/2018 | \$970.99 | \$0.00 |
| 10-25-5710-10, Printing/Spec. Serv. - Adult | | | | | | | | | |
| 4/11/2018 | 104764 | Invoice | 5420-196 | Hagg Press | Hagg Press-104764 | Posted | 4/11/2018 | \$2,170.00 | \$0.00 |
| 10-25-5713-00, Office Supplies | | | | | | | | | |
| 4/11/2018 | 8048985957 | Invoice | 5420-049 | Staples Advantage | Staples Advantage-804 | Posted | 4/11/2018 | \$273.30 | \$0.00 |
| 10-25-5716-00, Kitchen Supplies | | | | | | | | | |
| 4/11/2018 | 8048985957 | Invoice | 5420-047 | Staples Advantage | Staples Advantage-804 | Posted | 4/11/2018 | \$357.70 | \$0.00 |
| 4/11/2018 | 021918 | Invoice | 5420-153 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$16.46 | \$0.00 |
| 4/11/2018 | 12131 | Invoice | 5420-192 | Triple S Vending | Triple S Vending-1213 | Posted | 4/11/2018 | \$49.00 | \$0.00 |
| 4/11/2018 | 12141 | Invoice | 5420-194 | Triple S Vending | Triple S Vending-1214 | Posted | 4/11/2018 | \$30.00 | \$0.00 |
| 10-25-5717-00, Processing Supplies | | | | | | | | | |
| 4/11/2018 | PINV1488695 | Invoice | 5420-063 | Garvey's Office Products | Garvey's Office Produc | Posted | 4/11/2018 | \$58.40 | \$0.00 |
| 4/11/2018 | 75150 | Invoice | 5420-137 | Compact Disc Source | Compact Disc Source | Posted | 4/11/2018 | \$79.02 | \$0.00 |
| 4/11/2018 | 75132 | Invoice | 5420-141 | Compact Disc Source | Compact Disc Source | Posted | 4/11/2018 | \$79.02 | \$0.00 |
| 4/11/2018 | 75204 | Invoice | 5420-210 | Compact Disc Source | Compact Disc Source | Posted | 4/11/2018 | \$63.56 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-226 | Baker & Taylor (L0334152) | Baker & Taylor (L0334 | Posted | 4/11/2018 | \$295.75 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-231 | Baker & Taylor (L4171582) | Baker & Taylor (L4171 | Posted | 4/11/2018 | \$124.80 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-234 | Baker & Taylor (L4171782) | Baker & Taylor (L4171 | Posted | 4/11/2018 | \$6.05 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-237 | Baker & Taylor (L4342812) | Baker & Taylor (L4342 | Posted | 4/11/2018 | \$20.20 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-240 | Baker & Taylor (L5202982) | Baker & Taylor (L5202 | Posted | 4/11/2018 | \$11.50 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-243 | Baker & Taylor (L5226642) | Baker & Taylor (L5226 | Posted | 4/11/2018 | \$11.70 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-246 | Baker & Taylor (L5425632) | Baker & Taylor (L5425 | Posted | 4/11/2018 | \$133.60 | \$0.00 |
| Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work: | | | | | | | | | \$0.00 |
| Totals for 10-25-5665-00, Rubbish Removal: | | | | | | | | | \$0.00 |
| Totals for 10-25-5710-00, Postage: | | | | | | | | | \$0.00 |
| Totals for 10-25-5710-10, Printing/Spec. Serv. - Adult: | | | | | | | | | \$0.00 |
| Totals for 10-25-5713-00, Office Supplies: | | | | | | | | | \$0.00 |
| Totals for 10-25-5716-00, Kitchen Supplies: | | | | | | | | | \$0.00 |

Lisle Library District

Account Distribution Report by Number

April 11, 2018

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|------------------|-----------------------|------------------|-----------------------|-------------------------------|---|-------------|-----------|--------------|---------------|
| 4/11/2018 | 033118 | Invoice | 5420-249 | Baker & Taylor (L5543202) | Baker & Taylor (L5543 | Posted | 4/11/2018 | \$272.95 | \$0.00 |
| | | | | | Totals for 10-25-5717-00, Processing Supplies: | | | \$1,156.55 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-202 | Jackie Kilcran | Jackie Kilcran-033118 | Posted | 4/11/2018 | \$26.60 | \$0.00 |
| | | | | | Totals for 10-25-5724-15, Local Travel: | | | \$26.60 | \$0.00 |
| 4/11/2018 | 14804291 030818 | Invoice | 5420-027 | The Hartford | The Hartford-1480429 | Posted | 4/11/2018 | \$51.00 | \$0.00 |
| | | | | | Totals for 10-30-5754-00, 5754 Workers Comp Insurance: | | | \$51.00 | \$0.00 |
| 4/11/2018 | 279629 | Invoice | 5420-001 | Robbins Schwartz | Robbins Schwartz-279 | Posted | 4/11/2018 | \$112.50 | \$0.00 |
| 4/11/2018 | 030818 | Invoice | 5420-003 | Peregrine, Stime, Newm, Rit | Peregrine, Stime, Newm | Posted | 4/11/2018 | \$945.00 | \$0.00 |
| | | | | | Totals for 10-35-5760-00, Legal Services - Admin: | | | \$1,057.50 | \$0.00 |
| 4/11/2018 | 458758 | Invoice | 5420-009 | Unique Management Services, I | Unique Management S | Posted | 4/11/2018 | \$26.85 | \$0.00 |
| | | | | | Totals for 10-35-5761-00, Collection Agency: | | | \$26.85 | \$0.00 |
| 4/11/2018 | Q3313 | Invoice | 5420-023 | Versant Funding LLC | Versant Funding LLC-C | Posted | 4/11/2018 | \$432.00 | \$0.00 |
| | | | | | Totals for 10-35-5763-00, Other Contractual Services-Technology Asst: | | | \$432.00 | \$0.00 |
| 4/11/2018 | 146014 | Invoice | 5420-189 | Illinois Library Association | Illinois Library Associa | Posted | 4/11/2018 | \$350.00 | \$0.00 |
| | | | | | Totals for 10-40-5783-00, Dues - Staff: | | | \$350.00 | \$0.00 |
| 4/11/2018 | 030118 | Invoice | 5420-053 | Laura Murff | Laura Murff-030118 | Posted | 4/11/2018 | \$44.69 | \$0.00 |
| 4/11/2018 | 031518 | Invoice | 5420-075 | Teri Zaraf | Teri Zaraf-031518 | Posted | 4/11/2018 | \$36.05 | \$0.00 |
| 4/11/2018 | 021918 | Invoice | 5420-151 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$12.11 | \$0.00 |
| | | | | | Totals for 10-40-5784-00, Meetings - Staff: | | | \$92.85 | \$0.00 |
| 4/11/2018 | 146014 | Invoice | 5420-191 | Illinois Library Association | Illinois Library Associa | Posted | 4/11/2018 | \$225.00 | \$0.00 |
| | | | | | Totals for 10-45-5786-70, Dues - Trustee: | | | \$225.00 | \$0.00 |
| 4/11/2018 | 3102034671 | Invoice | 5420-029 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$180.00 | \$0.00 |
| 4/11/2018 | 3102034672 | Invoice | 5420-031 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$180.00 | \$0.00 |

Account Distribution Report by Number

April 11, 2018

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|--|-----------------------|------------------|-----------------------|-------------------------------|------------------------|-------------|-----------|--------------|---------------|
| 4/11/2018 | 3102034673 | Invoice | 5420-033 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$180.00 | \$0.00 |
| 4/11/2018 | 3102034675 | Invoice | 5420-035 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$180.00 | \$0.00 |
| 4/11/2018 | 3102034676 | Invoice | 5420-037 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$104.00 | \$0.00 |
| 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide | | | | | | | | | |
| 4/11/2018 | 30224218 | Invoice | 5420-045 | Tyco Integrated Security LLC | Tyco Integrated Securi | Posted | 4/11/2018 | \$753.56 | \$0.00 |
| 10-50-5863-30, Books - Youth Serv. Dept. | | | | | | | | | |
| 4/11/2018 | DIR2421525 | Invoice | 5420-069 | Educational Development Corp | Educational Developme | Posted | 4/11/2018 | \$375.60 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-232 | Baker & Taylor (L4171782) | Baker & Taylor (L4171 | Posted | 4/11/2018 | \$237.99 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-235 | Baker & Taylor (L4342812) | Baker & Taylor (L4342 | Posted | 4/11/2018 | \$521.39 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-244 | Baker & Taylor (L5425632) | Baker & Taylor (L5425 | Posted | 4/11/2018 | \$2,622.59 | \$0.00 |
| 10-50-5864-10, Books - Non Fiction | | | | | | | | | |
| 4/11/2018 | 033118 | Invoice | 5420-222 | Baker & Taylor (C5223433) | Baker & Taylor (C5223 | Posted | 4/11/2018 | \$603.46 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-224 | Baker & Taylor (L0334152) | Baker & Taylor (L0334 | Posted | 4/11/2018 | \$6,631.02 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-227 | Baker & Taylor (L3965522) | Baker & Taylor (L3965 | Posted | 4/11/2018 | \$34.45 | \$0.00 |
| 10-50-5865-10, Books - Adult Fiction | | | | | | | | | |
| 4/11/2018 | 033118 | Invoice | 5420-238 | Baker & Taylor (L5202982) | Baker & Taylor (L5202 | Posted | 4/11/2018 | \$60.20 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-247 | Baker & Taylor (L5543202) | Baker & Taylor (L5543 | Posted | 4/11/2018 | \$6,089.65 | \$0.00 |
| 10-50-5867-20, Ref Books - Adult Serv. Dept. | | | | | | | | | |
| 4/11/2018 | 103216 | Invoice | 5420-182 | Media Finder | Media Finder-103216 | Posted | 4/11/2018 | \$1,915.25 | \$0.00 |
| 4/11/2018 | 5410262834 | Invoice | 5420-184 | CCH Inc. | CCH Inc.-5410262834 | Posted | 4/11/2018 | \$2,437.40 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-220 | Baker & Taylor (C5223353) | Baker & Taylor (C5223 | Posted | 4/11/2018 | \$1,962.36 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-241 | Baker & Taylor (L5226642) | Baker & Taylor (L5226 | Posted | 4/11/2018 | \$2,009.13 | \$0.00 |
| 10-50-5869-20, Internet Licensed DBases | | | | | | | | | |
| 4/11/2018 | 4829 | Invoice | 5420-174 | RAILS | RAILS-4829 | Posted | 4/11/2018 | \$5,997.60 | \$0.00 |
| 4/11/2018 | 10003320617 | Invoice | 5420-180 | InfoGroup | InfoGroup-100033206 | Posted | 4/11/2018 | \$5,355.00 | \$0.00 |
| 10-50-5871-20, Document Delivery | | | | | | | | | |

Account Distribution Report by Number

April 11, 2018

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|---|-----------------------|------------------|-----------------------|---------------------------|------------------------|-------------|-----------|--------------|-------------------|
| 4/11/2018 | 15766 | Invoice | 5420-019 | IHLS - OCLC | IHLS - OCLC-15766 | Posted | 4/11/2018 | \$20.25 | \$0.00 |
| 10-50-5890-30, A-V Matls - Youth Serv. Dept. | | | | | | | | | |
| 4/11/2018 | 040218 | Invoice | 5420-218 | Midwest Tape (7291) | Midwest Tape (7291)- | Posted | 4/11/2018 | \$123.33 | \$0.00 |
| <i>Totals for 10-50-5871-20, Document Delivery:</i> | | | | | | | | | <i>\$0.00</i> |
| 10-50-5895-40, A-V Matls - Adult Serv. Dept. | | | | | | | | | |
| 4/11/2018 | 75748893 | Invoice | 5420-025 | Recorded Books, LLC | Recorded Books, LLC-7 | Posted | 4/11/2018 | \$321.80 | \$0.00 |
| 4/11/2018 | 75151 | Invoice | 5420-135 | Compact Disc Source | Compact Disc Source | Posted | 4/11/2018 | \$200.53 | \$0.00 |
| 4/11/2018 | 75131 | Invoice | 5420-139 | Compact Disc Source | Compact Disc Source | Posted | 4/11/2018 | \$211.86 | \$0.00 |
| 4/11/2018 | 75761920 | Invoice | 5420-143 | Recorded Books, LLC | Recorded Books, LLC-7 | Posted | 4/11/2018 | \$74.20 | \$0.00 |
| 4/11/2018 | 75205 | Invoice | 5420-208 | Compact Disc Source | Compact Disc Source | Posted | 4/11/2018 | \$180.85 | \$0.00 |
| 4/11/2018 | 040218 | Invoice | 5420-212 | Midwest Tape (7289) | Midwest Tape (7289)- | Posted | 4/11/2018 | \$9.99 | \$0.00 |
| 4/11/2018 | 040218 | Invoice | 5420-214 | Midwest Tape (12957) | Midwest Tape (12957) | Posted | 4/11/2018 | \$110.97 | \$0.00 |
| 4/11/2018 | 040218 | Invoice | 5420-216 | Midwest Tape (7288) | Midwest Tape (7288)- | Posted | 4/11/2018 | \$2,749.60 | \$0.00 |
| 4/11/2018 | 033118 | Invoice | 5420-229 | Baker & Taylor (L4171582) | Baker & Taylor (L4171 | Posted | 4/11/2018 | \$986.13 | \$0.00 |
| <i>Totals for 10-50-5895-40, A-V Matls - Adult Serv. Dept.:</i> | | | | | | | | | <i>\$4,845.93</i> |
| 10-50-5900-20, Periodicals - Adult Serv. Dept. | | | | | | | | | |
| 4/11/2018 | 33968309 041919 | Invoice | 5420-145 | Naperville Sun | Naperville Sun-339683 | Posted | 4/11/2018 | \$130.00 | \$0.00 |
| <i>Totals for 10-50-5900-20, Periodicals - Adult Serv. Dept.:</i> | | | | | | | | | <i>\$130.00</i> |
| 10-60-5931-10, Programs - Adult Services | | | | | | | | | |
| 4/11/2018 | 031118 | Invoice | 5420-055 | Patricia Ruocco | Patricia Ruocco-03111 | Posted | 4/11/2018 | \$6.73 | \$0.00 |
| 4/11/2018 | 030418 | Invoice | 5420-057 | Pam Freer | Pam Freer-030418 | Posted | 4/11/2018 | \$6.99 | \$0.00 |
| 4/11/2018 | 022718 | Invoice | 5420-156 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$18.57 | \$0.00 |
| 4/11/2018 | 022218 | Invoice | 5420-158 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$29.98 | \$0.00 |
| 4/11/2018 | 030118 | Invoice | 5420-160 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$6.00 | \$0.00 |
| 4/11/2018 | 031018 | Invoice | 5420-164 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$13.50 | \$0.00 |
| 4/11/2018 | 031618 | Invoice | 5420-166 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$5.99 | \$0.00 |
| 4/11/2018 | 032818 | Invoice | 5420-172 | Gail Graziani | Gail Graziani-032818 | Posted | 4/11/2018 | \$16.54 | \$0.00 |
| 4/11/2018 | 050518 | Invoice | 5420-200 | Graham Crackers Comics | Graham Crackers Comi | Posted | 4/11/2018 | \$100.55 | \$0.00 |
| <i>Totals for 10-60-5931-10, Programs - Adult Services:</i> | | | | | | | | | <i>\$204.85</i> |
| 10-60-5931-30, Programs - Youth Serv. Dept. | | | | | | | | | |
| 4/11/2018 | PINV1502538 | Invoice | 5420-065 | Garvey's Office Products | Garvey's Office Produc | Posted | 4/11/2018 | \$126.69 | \$0.00 |
| 4/11/2018 | 030918 | Invoice | 5420-067 | Mallory Caise | Mallory Caise-030918 | Posted | 4/11/2018 | \$9.58 | \$0.00 |

Lisle Library District

Account Distribution Report by Number

April 11, 2018

| Transaction Date | AP Transaction Number | Transaction Type | GL Transaction Number | Vendor/Payee | Journal Reference | Post Status | Post Date | Debit Amount | Credit Amount |
|--|-----------------------|------------------|-----------------------|-------------------------------|-------------------------|-------------|-----------|--------------|---------------|
| 4/11/2018 | 022118 | Invoice | 5420-154 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$6.66 | \$0.00 |
| 4/11/2018 | 030718 | Invoice | 5420-162 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$8.86 | \$0.00 |
| 4/11/2018 | 031618 | Invoice | 5420-168 | New Albertsons Inc | New Albertsons Inc-0 | Posted | 4/11/2018 | \$9.98 | \$0.00 |
| 4/11/2018 | 032118 | Invoice | 5420-178 | Will Savage | Will Savage-032118 | Posted | 4/11/2018 | \$6.99 | \$0.00 |
| 10-60-5940-30, Reader Services - Youth Serv. Dept. | | | | | | | | | |
| 4/11/2018 | 474 | Invoice | 5420-071 | Dan Laib Studios | Dan Laib Studios-474 | Posted | 4/11/2018 | \$300.00 | \$0.00 |
| 10-90-5999-00, Contingency | | | | | | | | | |
| 4/11/2018 | 3102034679 | Invoice | 5420-039 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$180.00 | \$0.00 |
| 4/11/2018 | 3102034680 | Invoice | 5420-041 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$180.00 | \$0.00 |
| 4/11/2018 | 3102034678 | Invoice | 5420-043 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$180.00 | \$0.00 |
| 4/11/2018 | 3102034676 | Invoice | 5420-186 | Pitney Bowes Global Financial | Pitney Bowes Global F | Posted | 4/11/2018 | \$76.00 | \$0.00 |
| 30-65-5920-00, Network - Purchases (.02 B/M) | | | | | | | | | |
| 4/11/2018 | 8048985957 | Invoice | 5420-051 | Staples Advantage | Staples Advantage-804 | Posted | 4/11/2018 | \$293.99 | \$0.00 |
| 30-65-5925-00, Network - Maint. (.02 B/M) | | | | | | | | | |
| 4/11/2018 | 40446 | Invoice | 5420-021 | Outsource Solutions Group, In | Outsource Solutions G | Posted | 4/11/2018 | \$225.00 | \$0.00 |
| 4/11/2018 | INV-US-35533 | Invoice | 5420-147 | EnvisionWare, INC. | EnvisionWare, INC.-IN | Posted | 4/11/2018 | \$300.00 | \$0.00 |
| 4/11/2018 | INV-US-35553 | Invoice | 5420-149 | EnvisionWare, INC. | EnvisionWare, INC.-IN | Posted | 4/11/2018 | \$167.00 | \$0.00 |
| 70-65-5671-00, Furniture & Equipment (Spec Res) | | | | | | | | | |
| 4/11/2018 | 499510 | Invoice | 5420-170 | The Library Store, Inc. | The Library Store, Inc. | Posted | 4/11/2018 | \$6,778.71 | \$0.00 |
| 4/11/2018 | 6338020 | Invoice | 5420-176 | Demco, Inc. | Demco, Inc.-6338020 | Posted | 4/11/2018 | \$626.92 | \$0.00 |
| Totals for 70-65-5671-00, Furniture & Equipment (Spec Res): | | | | | | | | | |
| | | | | | | | | \$7,405.63 | \$0.00 |
| Grand Totals: | | | | | | | | | |
| | | | | | | | | \$75,129.72 | \$0.00 |

Lisle Library District Account Distribution Report by Number April 11, 2018

Report name: Account Number Report for April 11, 2018
Report format: Detail
Include these transaction dates: 4/11/2018 to 4/11/2018
Include these post dates: 4/11/2018 to 4/11/2018
Include all Post Statuses
Do not include adjustment transactions
Include miscellaneous entries
Include these Accounts: Query: Account number report
Include all Funds
Include all Classes
Include all Vendors
Include all Invoices
Include all Credit Memos
Include all Payments
Include all Purchase Orders
Include all Receipts
Include all Account Attributes
Include all Vendor Attributes
Include all Invoice Attributes
Include all Credit Memo Attributes
Include all Purchase Order Attributes
Include all Function(s)
Include all Department(s)

RECAP OF PRIOR SHEETS EXPENSES

| | |
|------------------------------------|--------------|
| TOTAL CORPORATE EXPENSES | \$246,384.58 |
| TOTAL .02 BUILDING/MAINT. EXPENSES | \$985.99 |
| TOTAL IMRF/FICA EXPENSES | \$27,826.81 |
| TOTAL WORKING CASH EXPENSES | |
| TOTAL SPECIAL RESERVE | \$7,405.63 |
| TOTAL OF ALL ABOVE | \$282,603.01 |

These expenses have been submitted by _____
(Tatiana Weinstein)

The above items have been approved by the Lisle Library District Board of Trustees on: / 4/11/2018

Trustee

Presiding Officer

List any invoices by payee and check number NOT being approved for payment:

Monthly Circulation Report - March 2018

| | Checkouts | Renewals | Feb-18 TOTALS | YTD FY 16/17 | YTD FY 17/18 | YTD % Change |
|------------------------------------|-----------------|-----------|------------------|--------------|--------------|--------------|
| Adult Non-Print | 7,556 | 2,311 | 9,867 | 91,761 | 85,776 | -6.52% |
| Adult Print | 6,975 | 3,173 | 10,148 | 88,871 | 82,913 | -6.70% |
| Adult Total | 14,531 | 5,484 | 20,015 | 180,632 | 168,689 | -6.61% |
| YS Non-Print | 1,837 | 877 | 2,714 | 24,041 | 21,411 | -10.94% |
| YS Print | 8,288 | 3,478 | 11,766 | 94,322 | 96,429 | 2.23% |
| Total YS | 10,125 | 4,355 | 14,480 | 118,363 | 117,840 | -0.44% |
| Digital Media | | | | | | |
| Overdrive | 1,543 | | 1,543 | 12,928 | 13,220 | 2.26% |
| hoopla | 1,874 | | 1,874 | 9,238 | 13,823 | 49.63% |
| RB Digital (formerly Zinio) | 207 | | 207 | 1,413 | 1,347 | -4.67% |
| Total Digital | 3,624 | 0 | 3,624 | 23,579 | 28,390 | 20.40% |
| Subtotal Print + Non-Print/Digital | 28,280 | 9,839 | 38,119 | 322,574 | 314,919 | -2.37% |
| Computer/Tech Sessions Logins | 2,884 | | 2,884 | 25,941 | 23,707 | -8.61% |
| Database Usage/Unique Logins | 3,026 | | 3,026 | 26,325 | 24,589 | -6.59% |
| Wireless Use | 2,025 | | 2,025 | 18,660 | 16,365 | -12.30% |
| ScannX sessions/jobs | 293 | | 293 | 2,726 | 2,858 | 4.84% |
| Museum Adventure Passes | 15 | | 15 | 235 | 195 | -17.02% |
| Total IT/Resource Sessions | 8,243 | 0 | 8,243 | 73,887 | 67,714 | -8.35% |
| Total Circulation | 36,523 | 9,839 | 46,362 | 396,461 | 382,633 | -3.49% |
| Literacy Software Usage Hours | | | 99 | 813 | 887 | 9.10% |
| Borrower Information | Feb. 2018 Total | YTD 16/17 | YTD 17/18 | YTD % Change | | |
| New Library Cards Added | 121 | 1,375 | 1,193 | -13.24% | | |
| Monthly Borrowers | 3,158 | 28,971 | 27,587 | -4.78% | | |
| Total # Registered Borrowers | 11,228 | 11,778 | 11,228 | -4.67% | | |
| InterLibrary Loans | | | | | | |
| Materials Sent | 154 | 1,111 | 1,311 | 18.00% | | |
| Materials Received | 464 | 3,450 | 3,544 | 2.72% | | |
| Polaris/Catalog Holds | | | | | | |
| Holds Placed | 3,310 | 27,375 | 26,471 | -3.30% | | |
| Holds Checked Out | 2,414 | 21,719 | 20,426 | -5.95% | | |

Lisle Library District
Program and Service Statistics - March 2018

| | LibWide | Adult | Youth | TS/Circ | Literacy | TOTAL | YTD FY16/17 | YTD FY17/18 | % Change |
|--|---------|-------|-------|---------|----------|-------|-------------|-------------|----------|
| Library Event Statistics | | | | | | | | | |
| Staff Facilitated Programs | | 22 | 66 | 35 | 3 | 126 | 699 | 705 | 0.86% |
| Attendees | | 187 | 1,136 | 49 | 43 | 1,415 | 10,568 | 10,853 | 2.70% |
| Computer/Technology Programs | | 6 | 0 | | 2 | 8 | 57 | 95 | 66.67% |
| Attendees | | 12 | 0 | | 2 | 14 | 248 | 370 | 49.19% |
| Performer/Speaker/Author | | 2 | 0 | | | 2 | 34 | 29 | -14.71% |
| Attendees | | 69 | 0 | | | 69 | 787 | 709 | -9.91% |
| LLD Events (SumRd, RSG, NatLibWk, whole Lib event) | 2 | | | | | 2 | 4 | 7 | 75.00% |
| Attendees | 412 | | | | | 412 | 510 | 884 | 73.33% |
| Total Number of Programs | 2 | 30 | 66 | 35 | 5 | 138 | 794 | 836 | 5.29% |
| Total Patrons Served by Programming | 412 | 268 | 1,136 | 49 | 45 | 1,910 | 12,113 | 12,816 | 5.80% |
| Reference Questions | | 2,518 | 2,037 | 2,505 | | 7,060 | 57,960 | 57,033 | -1.60% |
| Volunteer Hours | | 5.00 | 76.00 | | | 81.00 | 1,075.50 | 834.50 | -22.41% |
| Outreach Service Statistics | | | | | | | | | |
| Outreach Visits | | 2 | 12 | 2 | | 16 | 101 | 112 | 10.89% |
| Patrons Served by Outreach Visits | | 104 | 1,059 | 85 | | 1,248 | 5,994 | 6,473 | 7.99% |
| Home Delivery Dates | | 2 | | | | 2 | 19 | 19 | 0.00% |
| Patrons Served via Home Delivery | | 75 | | | | 75 | 711 | 721 | 1.41% |
| Total Outreach Programs | | 4 | 12 | 2 | | 18 | 120 | 131 | 9.17% |
| Total Patrons Served with Outreach Services | | 179 | 1059 | 85 | | 1,323 | 6,705 | 7,194 | 7.29% |
| Civic Facility Use | | | | | | | | | |
| Literacy/Tutoring Room Use (patron count) | 125 | | | | | | 889 | 924 | 3.94% |
| Number of Outside Groups Using Meeting Space | 26 | | | | | | 208 | 225 | 8.17% |
| Patrons Entering Building | 16,085 | | | | | | 137,045 | 130,500 | -4.78% |
| Friend's Sponsored Programs | 1 | | | | | | 8 | 8 | 0.00% |
| Attendees | 28 | | | | | | 392 | 252 | -35.71% |
| Social Media Use | | | | | | | | | |
| Facebook (daily page consumption) | 2,224 | | | | | | 10,266 | 14,439 | 40.65% |
| Twitter Followers | 703 | | | | | | 638 | 703 | 10.19% |
| Pinterest Average Daily Viewers | 108 | | | | | | 1,789 | 1,486 | -16.94% |
| Instagram Likes | 790 | | | | | | 2,708 | 3,507 | 29.51% |
| Flickr Views | 23,238 | | | | | | 55,098 | 86,501 | 56.99% |

To: Lisle Library District Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: April 6, 2018

Director's Report April 2018

Meetings

| | |
|---------------------------------------|---|
| Dept Directors – Mar 15 | Staff – Mar 23 |
| T. Hummel – Mar 19 | Staff – Mar 27 |
| E. Swistak – Mar 20 | J. Fisher – April 2 |
| Staff – Mar 20 | Verizon – April 3 |
| Dept Directors – Mar 20 | Committee of the Whole Budget – April 4 |
| Strategic Planning Committee – Mar 21 | J. Fisher – April 6 |
| Staff – Mar 22 | |

Highlights | Developments

National Library Week

April 8th - 14th is *National Library Week*, and the theme this year is *Libraries Lead*. It is a nationwide observance sponsored by the American Library Association and institutions across the country encourage public participation in the celebration of libraries.

The Lisle Library District is celebrating in a number of ways – we will have *Curious George* visit the Library on April 11th, and at all the public service desks this week, patrons will have the chance to win an LLD umbrella by trying to guess the *Book in a Bottle*.

Another way residents can show their love for the Library this month, is to display the attractive *We Love the LLD* yard signs -- available at the public service desks and at programs. We ask that patrons either apply for a Library card, attend a program, or give the Library your contact information for text alerts, e-news updates, or follow us on social media.

Meetings

A flurry of productive meetings have dominated my schedule during the months of March and April. Trustee tours, vendor briefings in person and via telephone, meeting with my Department Directors and other staff all aided the committee meeting discussions this past month. Staff provided valuable input and I am grateful for their expertise, feedback, and participation.

The LLD had a productive Strategic Planning Committee Meeting where members discussed example plans of other agencies, focus areas for a new strategic plan, and possible facility/campus improvements. The next meeting is scheduled for May 2nd.

The Committee of the Whole Budget Meeting was held on April 4th where we discussed costs associated with the Building, Operations, Insurance, Contractual Services, Equipment, Materials, Programs,

*To: Lisle Library District Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: April 6, 2018*

Restricted Use, and Contingency. Board members provided input and those ideas will be brought to the second scheduled meeting on April 18th where we will discuss the second half of the budget. Categories for the second meeting include Personnel, Staff and Trustee Development, Building and Maintenance, Special Reserves and Revenue.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Tatiana Weinstein', with a stylized, flowing script.

Tatiana Weinstein

April 2018 Assistant Director's Report

Meetings:

- Konica Minolta – Mar 5
- Event Team – Mar 6 & Mar 15
- Elkay – Mar 7
- SavATree – Mar 8
- Applied Concept – Mar 9
- Digital Outreach Team – Mar 12
- Anderson Lock – Mar 16
- Staff meeting – Mar 20
- Strategic Planning Committee – Mar 21
- Board Meeting – Mar 14
- Miller Concrete – Mar 26
- Heritage Technologies – Mar 26

The Digital Outreach Team (DOT) met this past month to discuss promotion to increase subscribers to the LLD YouTube channel. The DOT reports 34 subscribers. Josh Hepler, Communications Coordinator, worked with Youth Services staff to film and edit story-time songs used in programing. These short videos are available on the LLD YouTube channel.

The Library Event Planning Team met in March to review the overwhelming success of the Harry Potter Day at the LLD Saturday, March 10th. Staff discussed use of the meeting room and facility resources for busy Library-wide events. The Team also discussed final plans for National Library Week April 8-14. Activities include: outreach visits at the schools plus story-time with the book character Curious George, and guess a book in a bottle. Plans are being finalized for Summer Read kick-off Saturday, June 2 and the Summer Read wrap day on Saturday, July 28.

I had several meetings with Sandy Hayes, IT Manager, to discuss current and future network and technology projects. Priority will be given to network routers and switches, printer maintenance plans, server replacement schedules and software licenses. I also met with Laura Murff, Technical Services Director, to review processing changes with audio-visual material vendors and cataloging enhancements through Polaris, the integrated library system.

Respectfully submitted,



Beth McQuillan

Adult Services Quarterly Report
January – February – March 2018

January:

We concluded our second Winter Read program for adults and teens during the month of January. At the end of the program 425 adults registered and 344 completed the reading challenge. An impressive increase from last year's program, which concluded with 124 adult registrations and 89 patrons completing the challenge. Our number of teen participants increased greatly as well. At the end of this year's program 53 teens registered and 32 completed the program. Last year 14 teens registered and 7 completed the program. Adult Services is delighted to see so many adults and teens enjoying the Winter Read and participating enthusiastically. We look forward to next year's program and hope to see an equally large, if not bigger, number of participants!

Adult Services offered a unique program in January- *Treasures from the Vault: A Quilting History* with Melissa Wraalstad, Executive Director of Wisconsin Museum of Quilts & Fiber Arts. This program was presented in partnership with the Lisle Woman's Club and the Lisle Heritage Society. 78 individuals gathered at the Library to hear Melissa share highlights from the museum's permanent collection, including the stories behind quilts that are not always exhibited. With nearly 80 attendees, the meeting rooms were completely full and every available chair was used. Due to this impressive turnout, we hope to offer similar programs in the future.

Our Community Table continues to be a popular destination on the Adult Services floor. During the month of January, patrons were invited to share their New Year's resolutions on colorful slips of paper which were then displayed on a hanging mobile. Approximately 75 individuals participated in this activity.

Teen Focus Librarian, Noelle Spicher, visited Lisle Senior High School for a lunchroom visit. Noelle spoke to 31 teens and promoted upcoming programs and our new teen book group- *Readers Rejoice*.

February:

February was a very busy month for outreach in Adult Services. Noelle Spicher visited Benet Academy where she attended two English classes and book talked titles on the students' reading lists. Noelle spoke to 57 students and promoted the Library's teen programs and materials in addition to her book talks. Additionally, Noelle visited Naperville North High School during parent teacher conferences night where she discussed programming and teen books. Noelle also returned to Lisle Senior High School for a lunchroom visit where she spoke to 30 students and promoted *Harry Potter Day* at the Library. Adult Services Librarian and *Just Between Frames* film group facilitator, Patricia Ruocco, visited the Lisle Park District's Senior Center where she introduced a screening of the film *Dunkirk*. While she was there Patricia also discussed the

Library's film group, materials for movie enthusiasts, and the 2018 *Pick the Oscar Winners* contest. Lastly, Jean Demas staffed an outreach table at the Annual Service Fair at College of DuPage to recruit student volunteers to help with the weekly Family Literacy program. The students are screened by COD to be able to participate in service hours in various libraries and social service agencies in the county.

We launched a new exhibit in Gallery 777 this month. *The Tranquil Spirit* by Julia Zhe Wang featured portraits and still life paintings which were displayed through March. An opening reception was hosted for the artist on February 9th.

In February, we invited patrons to share their Library love via paper hearts where they were prompted to answer the question: "What do you love about the Library?" Patrons could participate at service desks throughout the building and the completed hearts were displayed in the foyer. Some responses included: "The Librarians! Great listeners and knowledgeable. Always eager to help. So nice," "Travel books. Love the help for vacation," and "The classes and workshops!" Approximately 145 individuals participated in this event.

March:

On Saturday, March 10th 400 patrons of all ages attended the Library's first Harry Potter Day: *Hogwarts at the Library!* Patrons began the festivities by receiving a pair of Harry Potter glasses and being sorted into a Hogwarts house. They were then invited to meet live owls courtesy of the Fox Valley Wildlife Center or begin a *Harry Potter* themed scavenger hunt. Shortly thereafter "Diagon Alley" opened where Rowling fans could partake in wizardly snacks, play Quidditch, take pictures with Hagrid in the magical photo booth, decorate their own edible wand, and create a Ministry of Magic identification card. The event concluded with a screening of *Harry Potter and the Prisoner of Azkaban*. Patrons of all ages came dressed as their favorite *Harry Potter* character and staff worked the event in costume as well. As this was our first ever Harry Potter Day, we weren't sure what to expect in terms of attendance. We were delighted to have such an incredible turnout and immediately began making plans for next year's Harry Potter Day. Please see photos from this event below.

Adult Programming Librarian, Xavier Duran, participated as a judge for ILA's Young Adult Services Forum's 2018 Tournament of Books where he reviewed and ranked books. Xavier also participated as a judge for the Soon to Be Famous Illinois Author Project 2018 – a contest for self-published authors to compete to win \$1000 and a review in Library Journal.

On Saturday, March 17th, Patricia Ruocco attended Murder and Mayhem in Chicago where she listened to expert panels and networked with authors, editors, publishers, and librarians. Seven members of the *Murder Among Friends* book group also attended the event. Author Gillian Flynn was the luncheon speaker and author Sara Paretsky sat at Patricia's table.

20 teens attended the program "DIY Succulent Planter" where they decorated planters to make elegant or whimsical creations for spring. Comments from attendees included: "I really enjoyed

the freedom and abundance of materials,” “I only wish I could make another,” and “I loved this!”

Our 13th annual *LLD Oscar Winners Contest* concluded in March. Patrons were invited to fill out a ballot and predict the winners in the top five categories. Five patron winners received movie-themed prizes and their victory photos holding a faux Oscar statue were featured on the Library’s Facebook page. This program continues to increase in popularity as we had 86 participants this year.

Respectfully Submitted,

Elizabeth Hopkins



Youth Services Quarterly Report–April 2018

News and Patron Communications:

- We have had several comments regarding the Global Voices collection. Most of the comments have been that while they enjoy that part of the collection, they wish it were larger. We are assessing the current shelving configuration and trying to determine what (if any) adjustments can be made.
- We have seen an uptick in usage for the online teacher request form. This increase is mostly new teachers to the service, who have let us know they were not aware that we would curate and pull selections of books for them. We hope to turn the recent uptick in usage of this service into broader awareness.
- We have begun to lay the groundwork for circulating various STEAM activity kits for patrons to use at home. Each kit will highlight certain STEAM opportunities for patrons to experience, from measuring liquids to complex coding. In collaboration with Tech Services we hope to have the first few kits circulating by Summer Read Kickoff.
- After a year of circulation statistics on the category shelved picture books we have determined that the category based manner of organization is very popular with our picture book patrons. In a large majority of cases, books placed in the display categories would match or exceed their total annual checkouts from the previous year in their time on display. We hope to continue to improve the current category displays.
- We received a lot of very nice feedback from “Love your Library Month” this February. Patrons had a good time writing their own hearts for our winter tree as well as reading those written by patrons who visited before them.

Programs & Community Outreach Highlights:

- We are currently well into planning for our summer reading program. Outreach visits with local elementary schools and junior highs have been scheduled, along with a few field trips from students at Schiesher.
- The annual spring read is being held during the month of April. This year the theme is robots. Patrons are able to choose one of three selected books to read, and then complete a robot craft that will be hung in the library (if the creator is willing to part with their robot). Upon completion participants will receive their own HexBug robot accompanied by a small pamphlet containing a few STEM activities they can complete with their new robot friend.
- We have had many successful outreaches over the course of the last three months. We have attended events at Beebe Elementary, Naperville North High School, and the Lisle Park District. We have performed storytimes at many different locations including but not limited to Tate Woods Elementary, Pathway Connections Preschool, KinderCare, Kidstreet, and Bright Horizons. We also had visits from Kindi Academy and several local scouting groups.
- As you all have heard, Harry Potter Day was a smashing success. I would like to thank everyone on the planning committee for making such a great idea a reality. We had a hard time keeping track of all of the new patrons asking about different resources that Saturday.

Professional Development:

- I attended several Laconi meeting and one event during the last three months. The event revolved around how to ensure that a library's collection appropriately reflects its community. I was able to network with other local librarians and take a measure of how well we have done with our collection development over the last year.
- Assistant Director John Ferrari has had several meetings as a member of the IRead board. This committee plans and implements the summer reading program theme for the state of Illinois. The committee recently finalized the art for summer reading promotion along with the theme of 2018 "Reading Takes You Everywhere."
- I attended the third and fourth meetings of the District 203/DuPage County Early Childhood Collaborative. The group has solidified a mission statement along with a set of goals to be achieved by the start of the 2020 school year.

Respectfully Submitted,

Will Savage
Director of Youth Services

Quarterly Board Report
3rd Quarter FY17/18
Circulation Services Department

April 5, 2018

3rd Quarter Outreach Visits

From January through March, Circulation Services (CS) staff members participated in many outreach events around the community:

- Lisle Park District's Gentle Learning Preschool's New Student Open House on January 24
- Lunchtime at Apolis Greek Street Food on February 7
- Naperville North High School's Parent Teacher Conferences on February 15
- Beebe Elementary School's Fun Fair on February 23
- Lisle Park District's Traditional Egg Hunt on March 24
- Lisle Park District's Flashlight Egg Hunt on March 29

Staff members promoted library programs, databases, and registered people for new library cards. Special thanks to Anne Loeding-Foster, Neetu Gurbani, and Stephanie Kandlik, as well as to the contributing staff members of both the Adult Services and Youth Services departments.

LLD Navigator Tours

CS officially launched LLD Navigator tours in September 2014. The tours consist of special introductions of the Library to new patrons (new library card registrations). Every CS Desk staff member is trained on being an LLD Navigator.

LLD Navigator tours can be summarized as follows:

- The brief tours of the Library highlight services, programs, and point out the Library's various material collections.
- It is important for the LLD Navigator to keep up-to-date with all current Library information and news, to share during the tour.
- It is vital for the LLD Navigator to make patrons feel welcomed and answer questions and/or direct patrons to the appropriate staff.

Quality Patron Service

CS Receptionist/Library Associate, Rose Brown, participated in a webinar and a one-day workshop, both on patron service. She presented highlights of what she learned during a CS Department meeting in March. An in-depth discussion on best practices followed among CS staff members. I shared parts of our discussion with the entire library staff during the monthly all-staff meeting in March.

Harry Potter Day

CS staff members participated in the Library's Harry Potter Day event on March 10. Staff members assisted in a variety of different ways. A big thank you to all who contributed to this event.



Pictured at far left is CS Associate, Leigh Dionne, who was responsible for creating all of the many large, decorative signs for the event. Her “Have You Seen This Wizard?” photo-opportunity display (pictured at right with CS Receptionsit/Library Associate, Stephanie Kandlik, in the background) was a success with patrons.

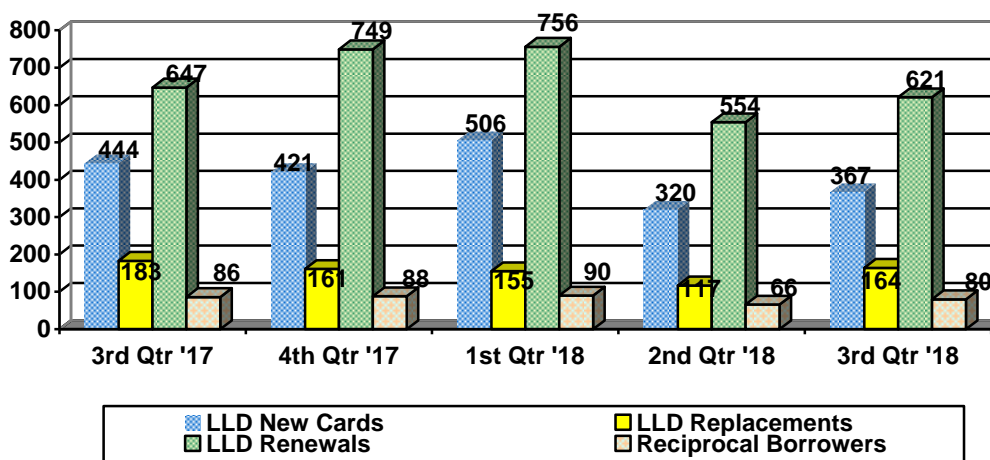
LLD in London/Online Feature

CS Associate, Julie Beck, who vacationed in London in March, is pictured here holding an LLD purple tote bag in front of one of the city’s famous red double-decker buses.

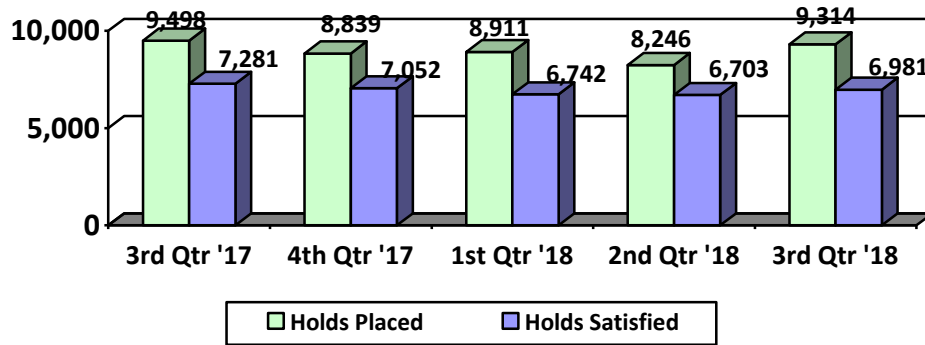
During the 3rd Quarter, Julie was featured in an LLD YouTube video where she spoke about her favorite Star Wars books.



LLD Quarterly Registrations Activity

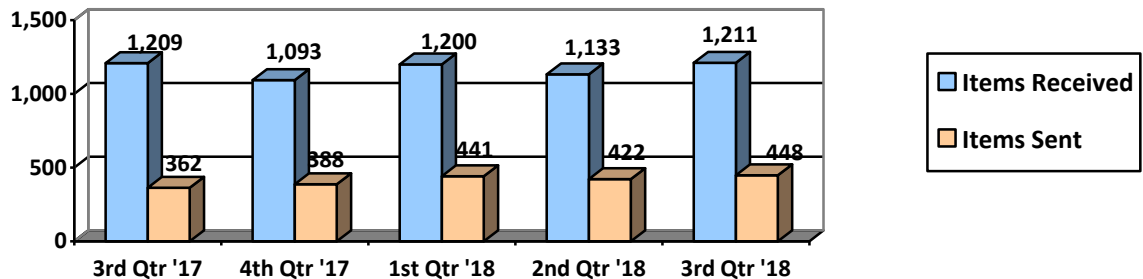


LLD Quarterly Holds Activity



From January to March, CS Pages pulled 4,325 items from shelves to satisfy the “pending holds requests.”

LLD Quarterly ILL Activity



LLD received and sent more interlibrary loan items for 3rd Quarter '18 than during the past four quarters.

Library Visit/Meeting

In March, CS Assistant Director, Teri Zarat, attended a LACONI Circulation Services meeting titled, “Mental Health First Aide at a Glance,” at the Indian Trails Public Library, located in Wheeling. It was a half day presentation of an eight-hour training course that helps staff members who work with the public to recognize people who are in distress and in need of assistance. After the meeting, she went on a tour of the newly renovated library. Teri spoke about the program briefly at the all-staff meeting in March, and she will go into more detail with CS staff members soon.

Respectfully Submitted by

Paul T. Hurt, MLIS/M.Ed.
Director of Circulation Services

Third Quarter FY17-18 in Technical Services

The third quarter ushered in staff anniversary milestones in Technical Services. Nancy Frederickson has been a part of the Lisle Library District for 30 years and a patron for even longer, 53 years. She has been an invaluable member of Technical Services, always striving to meet patron and staff needs to make LLD the best library it can be. Natalie Karl celebrated 20 years of working alongside fellow Technical Services team members with a smile and can-do attitude that exemplifies the spirit of the Lisle Library District.

As part of Technical Service's on going evaluation of its work flow, a new processing service has been added to our vendor processing. Midwest Tapes, our primary vendor for movies, will now add RFID to our material for us and encode the tag before shipping. This added service will help contain cost for the continuing use of RFID in our audiovisual collection and help the materials get into the patron's hands faster.

Laura attended multiply meetings in the 3rd quarter. She attended the RAILS Technical Services meeting and continues to hear new and inventive ideas from Technical Services staff across the Chicagoland counties. She also joined the ILA Resource and Technical Services forum committee to brainstorm ideas for Technical Service programs at ILA this year. Additional, Laura attended the Public Library Association conference in Philadelphia in March. At the conference, she attended programs on the changing needs for the 21st century Public library, OCLC product updates, Dewey decimal classification updates, the evolving information needs of citizens, and innovative ways libraries have adapted to non-Dewey classification. Laura was also able to touch base with many of our vendors and discuss new services that may be of interest to our patrons.

Laura was one of three presenters for the LACONI Technical Services Workflow program on March 1st at the Naperville Public Library. She presented an hour long program on the innovative workflow solutions for a non-consortium public library. The program also included librarians from La Grange and Naperville Public Library to discuss consortium library practices and workflow for large, multi-branch public libraries. The event was attend by 67 Technical Service staff and the presenters received positive feedback from the attendees.

Laura Murff

Director of Technical Services

Materials processed this quarter

| | |
|-----------------------------|-------------|
| Adult Services books | 2390 |
| Adult Services audiovisual | 672 |
| Adult Services periodicals | 1641 |
| Adult Services Total | 4703 |

| | |
|-----------------------------|-------------|
| Youth Services books | 1132 |
| Youth Services audiovisual | 75 |
| Youth Services periodicals | 63 |
| Youth Services Total | 1270 |

| | |
|-----------------------------------|-------------|
| EMediaLibrary Marc records added | 146 |
| Hoopla Marc records added | 2841 |
| Hoopla Marc records deleted | (1093) |
| Gale records added | 8 |
| Electronic Resources Total | 1902 |

Chicago Tribune **NAPERVILLE SUN**

From the community: **Harry Potter Day at Lisle Library District**



Community Contributor Josh Hepler
March 16, 2018

A young patron participates in a wizard-themed scavenger hunt at the Lisle Library District.



FEATURES

Why Chicago Is Crime Fiction's Hometown

'Murder and Mayhem in Chicago' returns Saturday, March 17.



BY LORI RADER-DAY
MARCH 12, 2018

COMMENTS 0

This St. Patrick's Day, as thousands of Chicagoans pour into the streets to dye the river green, others will paint the town blood-red.

[Murder and Mayhem in Chicago](#), a crime fiction conference in its second year, will draw more than two hundred readers, authors, and aspiring writers to hear from three dozen authors and experts in publishing, forensic science and art, policing, and crime reporting. The one-day event (Saturday, March 17) will conclude with a conversation between bestselling thriller writers Gillian Flynn and Jeffery Deaver.

Last year, I co-founded Murder and Mayhem in Chicago with Dana Kaye. This year, I asked some of our forthcoming panelists why Chicago is the perfect location for a crime fiction conference.

"Census is a vital testament to selfless love; a psalm to commonplace miracles; and a mysterious evolving metaphor. So kind, it aches."

—David Mitchell, author of *Cloud Atlas*

• • •

Chicago readers should be excited about MMC because it's a chance to meet authors living and working right here in Chicagoland! Who knows, maybe you'll meet an author who lives down the street or the hall from you and they'll use you as a character in their next novel.

Patricia Ruocco, librarian at Lisle Public Library

Members of Lisle Library District's mystery discussion group, Murder Among Friends, and I are thrilled to have the chance to hear and talk with the authors of books we've read—and find more to add to our future reading list.

• • •

Marcella Raymond, WGN crime reporter

As an aspiring author, I can't wait to attend Murder and Mayhem in Chicago and connect with other writers.

From the community: Harry Potter Day Comes to Lisle Library District



Community Contributor Josh Hepler
March 2, 2018

Whether you're a full-fledged Harry Potter devotee or just a casual fan of the bespectacled wizard, Lisle Library District would like to invite you to its first-ever Harry Potter Day! This joyous celebration of all things wizardly will come to the Library on Saturday, March 10th, from 12:00-3:00 PM.

Join us for all-ages fun, games, and crafts! Attendees will be able to sort themselves into Hogwarts houses, try mystical crafts and foods, learn about and meet live owls courtesy of the Fox Valley Wildlife Center (12:00 - 1:00 PM), use our magical photobooth, explore the Library with a J.K. Rowling-themed scavenger hunt (1:00 - 3:00 PM), and watch Prisoner of Azkaban (starting at 2:00 PM). Costumes are encouraged. Whether you're an aspiring wizard, witch, or self-proclaimed muggle, we'd love to see you there!

Lisle Library Events

For more information, or to register for any of these events, visit lislelibrary.org or call 630-971-1675

KIDS

Thursday Kids Club

Grades K-2. Registration Required.

Meeting Room A/B, 4:00-4:45 PM

Anything can be discovered between the pages of a book! Every week we will focus on a different theme with books, crafts, science experiments, and more! March's themes are Explore Dr. Suess (Mar. 1), Gluep! (Mar. 8), St. Patrick's Day (Mar. 15), 3-2-1 Go! (Mar. 22), and Planetariums (Mar. 31)!

Funday Monday & Terrific Tuesday

Grades K-5. Registration required.

Meeting Room A/B, 4:00-5:00 PM

Combine fantastic fun with education at the Library! This month we create our own wax designs with Crayon Printing (Mar. 5 & 6), learn about Newton's laws in Stop & Go (Mar. 12 & 13), engineer a space bunker in Lego WeDo Moon Base (Jan. 19 & 20), and connect math to pattern design in Fractals! (Jan. 26 & 27).

Science Saturday: Superhero Science

Grades 3-5

Saturday, March 3, 10:30-11:30 AM | Meeting Room B

What makes Iron Man tick? How about Batman's awesome gadgets? Learn the science behind some of your favorite superheroes.



Pajama Storytime

Ages 2-6. Wednesday, March 7 & 21, Registration required.

Youth Services Activity Room. 6:00-6:30 PM

Bring your favorite stuffed animal and cuddle up for a night storytime at the library. Stories will be heard, songs will be danced to, and everyone will have a blast!

TEENS

Tech Week: Mini-Quadcopter Challenge

Friday, March 9, 6:30-8:00 PM | Meeting Room B

Get a crash course in operating mini-quadcopters, then create an obstacle course, and test your own skills by navigating one of the mini-copters through challenges. Winners will be determined by precision and speed!

YA Thursday: Between the Panels

Thursday, March 8, 4:15-5:00 PM | Meeting Room B

Want to read comics, but aren't sure where to start? Love them already, want to share your faves and get new recommendations? Join our new YA Comic Book Club! This month we read Nameless City by Faith Erin Hicks.

Teen Book Club: Readers Rejoice!

Friday, March 16, 6:00-8:30 PM | Meeting Room B

Nick and Norah's Infinite Playlist is told through alternating voices and follows Nick and Norah on a roller coaster of a chance date night as they try to recover from past heartbreaks and forge new paths. Plenty of angst, humor, and music are packed into this title. Read the book, then join us to snack and discuss!

ADULTS

Lisle Library District Writer's Group

Friday, February 16, 6:30-8:30 PM | Meeting Room A

The Writer's Group meets on the third Friday of every month! The group shares three pages of written work, be it creative fiction or non-fiction, poetry, or other written formats, and gives helpful feedback. Writers can join anytime - the door is open to all writers of any format.



Seed Starting 101 with Mr. Brown Thumb!

Sunday, March 25, 2:00-3:30 PM | Meeting Room A

Gardening season is approaching and the LLD Seed Library is back in full-swing. Join Mr. Brown Thumb - the blogger behind Chicago's oldest active gardening blog - who will explain the basics of starting plants from seed. Learn everything you need to know to grow your garden from seed!

Adult Craft: DIY Terrariums!

Tuesday, March 27, 7:00-8:30 PM | Meeting Room A/B

Spring is almost upon us! Add a bit of greenery to your home with a DIY terrarium! Everyone makes one terrarium, and will be given a variety of hardy plants to choose from. Registration begins Tuesday, March 13, at 9:30 AM.

Leslie Goddard Presents: Amelia Earhart

Saturday, March 31, 2:00-3:00 PM | Meeting Room A/B

Amelia Earhart's courageous exploits made her an international celebrity in the early 20th century. Leslie Goddard portrays Amelia Earhart and relives her experiences as the first woman to cross the Atlantic by airplane. Join us for a fantastic look into the life of an iconic legend of aviation.



LITERACY

ESL for You! Literacy/English Language Development (ELD) Class

Saturdays, 10:00 AM - Noon | March 10 & 24

If you or someone you know, needs help with speaking, reading, writing, or communicating in English, come to class! No registration required; classes are in session all year.

Conversation Group

Saturdays, 10:00 AM - Noon | March 10 & 24

Improve your conversation skills at our English Conversation Group that meets on the 2nd and 4th Saturday of every month. Some speaking skills are required to learn new vocabulary words and phrases, and to engage in lively conversation. More events can be found at lislelibrary.org



Join the



NATIONAL LIBRARY WEEK CELEBRATION

APPLY for a
library card.

(OR)

ATTEND
a program.

(OR)

ADD your
contact info
for texts, e-news updates,
or follow us on social media.

... and get
a Library
yard sign!

All April
at LLD.



Resolution 18-01

- I. Whereas the Board of Trustees of the Lisle Library District adheres to all relevant statutes and laws governing nonprofit fundraising, and supports limitations and restrictions on participation of elected officials;
- II. Whereas the Board of Trustees of the Lisle Library District strongly condemns the use of social media and other vehicles of communication, to slander, ridicule, harass or defame any LLD employee or fellow Trustee;
- III. Whereas the Board of Trustees of the Lisle Library District believes that all discussion of the public business should occur in full view of the public, at properly-noticed board and committee meetings;
- IV. Whereas the Board of Trustees of the Lisle Library District believes that official correspondence must not disclose confidential information about private citizens;
- V. Whereas the Board of Trustees of the Lisle Library District believes that no LLD Trustee should use his or her LLD Board position to speak, organize, advocate, solicit or exercise leadership on behalf of the LLD Board of Trustees without the express permission or authority of the LLD Board of Trustees.

Therefore, be it resolved that the LLD Board of Trustees censures Trustee Liz Sullivan, who:

- used her LLD Trustee position to plan, publicize and solicit participation in private fundraising events, using the official LLD logo, without the approval of the LLD Board of Trustees;
- on April 4, 2018 used Facebook to deliberately and specifically defame Director Tatiana Weinstein;
- sends broadcast emails between meetings to fellow Trustees, staff, and others to discuss the LLD budget, policies, methods and procedures, statistics, and other public business;
- discloses names and private information, including but not limited to, personal email addresses and health related information about members of the public in her email correspondence with Trustees, staff, and others;
- interferes with the official operations of other independent organizations, such as the Friends of the Lisle Public Library District.

We call on Trustee Sullivan to act collectively with the whole of the Lisle Library District Board of Trustees and in compliance with this censure resolution.

Adopted this 11th day of April, 2018 pursuant to a vote as follows:

Ayes _____

Nays _____

Absent _____

Abstain _____

Jay Fisher, President of the LLD Board of Trustees

ATTEST:

Thomas Hummel, Vice President of the Board

LISLE LIBRARY DISTRICT
LLD STRATEGIC PLANNING COMMITTEE
February 21, 2018 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President

Thomas Hummel - Vice President

Longry Wang - Treasurer

Marjorie Bartelli - Trustee

Richard Flint - Trustee

Emily Swistak - Trustee

Absent:

Liz Sullivan - Secretary

Also present:

Tatiana Weinstein - Director

Beth McQuillan - Assistant Director

Elizabeth Hopkins - Director of Adult Services

Will Savage - Director of Youth Services

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

Trustee Flint called a point of order asking that Tatiana Weinstein, Beth McQuillan, Elizabeth Hopkins, and Will Savage be included in roll call. President Fisher included staff in the roll call.

3. Introductions

Committee members introduced themselves, announcing name and title. The Committee includes all Lisle Library District Trustees, the Library Director, Assistant Director, Director of Adult Services, and Director of Youth Services.

4. Review LLD 2011-2016 Strategic Plan

Director Weinstein presented an overview of the 2011-2016 Strategic Plan via a PowerPoint presentation. She discussed the five areas of focus: Public Relations & Marketing, Collection & Resources, Space/Place, Staff/Administration/Trustee Development, and Technology.

5. Review process and steps to LLD 2017 Community Engagement Project

Director Weinstein continued the presentation with a timeline beginning with the LLD Facilities Steering Committee in 2012, and closing with the 2017 Community Engagement Project.

6. Discussion and goal setting

President Fisher discussed homework for Committee members. Committee members are to research other strategic plans that might benefit the LLD, and to email the Director with one fitting example. Members should also come to the next meeting with five broad areas of focus for an eventual Plan and to pinpoint areas around the facility that may need attention. The Committee was presented with potential dates in March and May for meetings. March 21st, 29th, and May 2nd were chosen as prospective dates.

7. Adjourn

MOTION: Vice President Hummel moved to adjourn the meeting. Treasurer Wang seconded.

Voice Vote - All Aye

The meeting adjourned at 7:50 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the LLD Strategic Planning Committee on March 21, 2018.

Approved by

Liz Sullivan, Secretary of the Board