

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on May 8, 2019 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois. The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT

BOARD MEETING

May 8, 2019 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Consent Agenda - Action Required
 - a. Approve Minutes of the April 10, 2019 Committee of the Whole Meeting
 - b. Approve Minutes of the April 10, 2019 Board Meeting
 - c. Acknowledge Treasurer's Report, 04/30/19, Investment Activity Report, 04/30/19, Current Assets Report, 04/30/19, Revenue Report, 04/30/19, and Expense Report, 04/30/19
 - d. Authorize Payment of Bills, 05/8/19
4. Director's Report

Assign Trustees for "Review of Bills Next Month"

President Fisher and Trustee Flint reviewed the April billings in May.

Vice President Hummel and Trustee Swistak will review the May billings in June.
5. Assistant Director's Report
6. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
 - d. Committee of the Whole - Budget - Retire
7. Unfinished Business
 - a. Approve FY2019-20 LLD Working Budget - Action Required
Annual approval of the LLD Working Budget for fiscal year 2019-2020.
8. New Business
 - a. Resolution 19-01 - Action Required
Trustee commendation
 - b. Resolution 19-02 - Action Required
Trustee commendation
 - c. Resolution 19-03 - Action Required
Trustee commendation
 - d. Cleaning services proposal - Action Required
Board approval for agreement for cleaning services for the LLD
 - e. Audit services proposal - Action Required
Board approval of agreement for audit services for the LLD
 - f. Approval for closing Library for Staff Development Day - Action Required
Board approval for closing the LLD on Friday, August 16, 2019 for Staff Development Day.
 - g. Set Director's salary for FY2019-20 - Action Required
Board approval of LLD Director's salary for FY2019-20.
9. Executive Session

5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
10. Opportunity for Trustee comments (five minutes)

Bartelli, Fisher, Flint, Hummel, Sullivan, Swistak, Wang
11. Adjourn

LISLE LIBRARY DISTRICT
COMMITTEE OF THE WHOLE - BUDGET
April 10, 2019 - 6:00 p.m.

1. Roll call

Present:

Jay Fisher - President | Chair
Thomas Hummel - Vice President
Longry Wang - Treasurer
Marjorie Bartelli - Secretary
Richard Flint - Trustee
Liz Sullivan - Trustee
Emily Swistak - Trustee

Also Present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Ginger Boskelly - Finance Director
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak

Two members of the public addressed the Committee. The first visitor praised staff for the work that went into drafting the budget. He recommended that the Board delay the vote on the budget so that the newly elected trustees could have more time to review the details. The second visitor concurred with the first visitor.

3. Approve Minutes of the March 13, 2019 Committee of the Whole Meeting

MOTION: Treasurer Wang moved to approve minutes of the March 13, 2019 Committee of the Whole meeting. Trustee Sullivan seconded.
Roll Call Vote - All Aye. The motion passed.

4. FY 2019-20 Budget Discussion

Director Weinstein reiterated the overview she provided at the March Board meeting regarding LLD expense lines and how they relate to property tax bills. She explained the differences between the budget, B&A, and levy. She also noted that the LLD has lowered the tax levy and budget for the last two years. She stated that the Committee discussed the following topics last month; Building, Operating, Insurance, Contractual Services, Equipment, Materials, Programs, Restricted Usage, and Contingency and that there were a couple of modifications highlighted in yellow. Director Weinstein stated that four categories would be added to the topic list, rounding out all budget categories; Employee costs, Personnel Development, .02 Building/Maintenance expenses, and special Reserves. Director Weinstein referenced the decrease in expected revenues due to lowering the levy and that there is an increase in some expense lines due to improvement projects.

The Director provided an overview of employee costs. Staff will have to pay more into health insurance costs with a 90/10 model. Dependent coverage moves to a 40/60 model. There is a 1.94% increase in total employee costs which includes a minimum wage increase for the Page position to \$10/hr. The Director recommends that the yearly adjustment to the pay grade scale reflect the CPI rate of 1.9%. The Building Cost category had no change. The Operating Expenses category had no change. The Insurance Cost category had no change.

The Contractual Services category had an added \$3,000 for OPEB actuarial consulting. Director Weinstein and Finance Director Boskelly explained the added consulting expenses. The Personnel Development category was left flat. Under the Equipment Cost category, Major Equip/Library-Wide was changed to Technology and Facility. The Materials Cost category had no change. The Program Cost category had no change.

The Special Reserve category had a marked increase for capital expenses. Director Weinstein provided an overview of all of the line items in this category. The .02 Building/Maintenance Fund is projected to be expended by end of the fiscal year. There was no change in the Restricted Use and Contingency expense lines.

Director Weinstein stated that she views the draft as a practical budget with identified projects that should sustain the Library until broader decisions are made regarding improving the facility.

Discussion: Vice President Hummel asked about the Marq on Main impact fees. Director Weinstein declared that \$4,896.52 was received. Secretary Bartelli asked about the TIF surplus revenue line. Finance Director Boskelly explained that this is a new line to accommodate TIF funds which will no longer show in the Back Taxes account line. President Fisher asked how much money was received this year. Finance Director Boskelly noted that the LLD received approximately \$37,000. Trustee Sullivan asked where TIF surplus funds get deposited. Finance Director Boskelly stated that the TIF funds are deposited into the Corporate Fund.

Trustee Sullivan asked what percentage of the LLD's overall expenses are employee costs. Director Weinstein stated that in similar organizations it is generally 60%. Treasurer Wang commented that the employee costs are reasonable and that the LLD staff are an asset. Trustee Flint asked if there were employees taking courses. Director Weinstein said that professional development is encouraged and that those expenses come from the personnel development account lines. Trustee Sullivan asked about SWAN. Director Weinstein provided details about consortia, SWAN, and the LLD's ILS, Polaris.

Treasurer Wang asked about the OPEB requirement. Director Weinstein stated that two audit firms mentioned that it was a highly recommended practice per GASB. Trustee Flint asked Director Weinstein to review OPEB. Director Weinstein stated that OPEB stands for *other post-employment benefits* and the recommendation is to conduct an actuarial report regarding retirees paying for health insurance out of their own pocket. Secretary Bartelli asked about the facility appraisal account line. Finance Director Boskelly explained that it was a fixed asset appraisal, different from the upcoming Physical Plant facility assessment.

Trustee Flint asked for details regarding the renaming of account lines under Equipment Costs. Director Weinstein referred to the technology project list. Trustee Sullivan recommended a presentation with technology plans for the future. Director Weinstein mentioned that the IT Manager is working on a technology plan draft.

Trustee Flint asked about consulting costs in the special reserves line. Director Weinstein stated that this was for prospective project management costs. Trustee Flint asked about consultant Jack Hayes. Director Weinstein stated that Jack Hayes had been hired to perform a life-cycle building assessment for the LLD. Treasurer Wang asked about prioritization of projects. Director Weinstein stated that major capital projects will be on hold until the facility assessment is complete so that the Board can have a broader discussion.

Vice President Hummel affirmed that the budgeted \$10,000 in the .02 fund was a place holder to expend this account line. Trustee Sullivan asked about the total amount in that fund. Assistant Director McQuillan and Finance Director Boskelly stated that there was approximately \$81,000 at the end of March and that maintenance and technology projects were underway. Trustees discussed the use of public PCs, types of computers, and laptop use in the building.

Trustee Flint asked for a breakdown of the budget. Director Weinstein replied that the budget reflects a 2.73% decrease in expected revenues mostly due to the decrease in the tax levy. There is a 2.94% increase in the overall expenditures without special reserve and when special reserve is included, the budget reflects a 9.39% increase. Trustee Sullivan commented that she finds the method of comparing budget to budget as highly unusual. President Fisher stated that in his experience it is not uncommon for a governmental body to show budget to budget comparisons. Director Weinstein mentioned that the LLD included projected expenses in the draft as requested by the Board. Treasurer Wang commented about cash based vs accrual methods and thought the draft comparisons were entirely acceptable.

5. Adjourn

MOTION: Trustee Flint moved to adjourn the meeting. Treasurer Wang seconded.

Voice Vote - All Aye

The meeting adjourned at 6:56 p.m.

Recorded by:

Chris Knight, Recording Secretary

Approved by the Board of Trustees on May 8, 2019.

Approved by

Jay Fisher, Committee Chair

LISLE LIBRARY DISTRICT
BOARD MEETING
April 10, 2019 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President
Thomas Hummel - Vice President
Longry Wang - Treasurer
Marjorie Bartelli - Secretary
Richard Flint - Trustee
Liz Sullivan - Trustee
Emily Swistak - Trustee

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Ginger Boskelly - Finance Director
Chris Knight - Recording Secretary
Will Savage - Director of Youth Services

2. Opportunity for visitors to speak

Two members of the public addressed the Board. The first visitor thanked Trustee Flint for his years of service on the Board and hopes that the new Board would follow in his footsteps. The second visitor announced that she had been a candidate for Library Trustee and that she wants to see the Board go in a more inclusive direction. She also thanked Trustee Flint for his service on the Board.

Consent Agenda

- a. Approve Minutes of the March 13, 2019 Board Meeting
- b. Acknowledge Treasurer's Report, 03/31/19, Investment Activity Report, 03/31/19, Current Assets Report, 03/31/19, Revenue Report, 03/31/19, and Expense Report, 03/31/19
- c. Authorize Payment of Bills, 04/10/19

MOTION: Vice President Hummel moved to approve the Consent Agenda items 3a through 3c. Treasurer Wang seconded.

Discussion: Secretary Bartelli asked a question about the working cash line item. Director Weinstein explained that line item.

President Fisher called for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

3. Director's Report

Assign Trustees for "Review of Bills Next Month."

Secretary Bartelli and Trustee Sullivan reviewed the March billings in April.

President Fisher and Trustee Flint will review the April billings in May.

Director Weinstein discussed National Library Week and an upcoming program in partnership with the Lisle Woman's Club dedicated to the women who founded the LLD. The Library received donations in memory of former LLD Trustee, Barbara Roake.

The Director and Assistant Director met with Jack Hayes of FQC on March 22nd. Topics included the facility life-cycle assessment and storm water projects. There are two RFPs out for LLD audit and cleaning services. The LLD anticipates decisions about both services in May. The Director met with Mr. Ed Bedford, Naperville Township Supervisor, who has teaching expertise regarding the American Negro League. The LLD may partner with other local libraries for a reading/baseball program next spring.

The Library is moving forward with another vendor for a library app. We expect to launch the new app in late summer. The Library was mentioned at the April 1st Village Board meeting regarding Marq on Main impact fees. The Library received a partial payment of \$4,896.52. Payments occur as units are occupied. The Director apprised the Board and public about Village code books within the LLD collection.

Discussion: Trustee Flint asked about the Library's location and whether there was more discussion about moving downtown or staying in the current footprint. The Director stated that no other comprehensive discussion has followed the Board's October 2018 discussion. Trustee Flint asked if moving downtown was still on the table. Director Weinstein stated that everything was on the table and reiterated that the Board agreed to explore all options. The upcoming facility assessment should spark broader discussion. Trustee Flint asked about an impending \$20 million dollar facility plan. Director Weinstein replied that she has not heard of such a plan.

4. Assistant Director's Report

Assistant Director McQuillan discussed National Library Week, the *Dragons Love Tacos* program, and Family Craft Night. The Event Team is getting ready for Summer Read. The Kickoff is on Saturday, June 1st. The theme is *Showtime at the Library*.

The facility is undergoing HVAC repairs for the air handler liner. The LLD is replacing fluorescent lightbulbs with LEDs. Landscaping work includes mulching and an overall spring cleanup on campus. The Summer Lunch program will occur on Mondays with more details to come.

The Assistant Director met with Jack Hayes on March 22nd to begin the process of the facility assessment. She met him again on April 3rd to look at recent repair documents and architectural maps. There is an RFP for cleaning services on the website. There will be a walkthrough on Monday, April 8th. April 30th is the deadline for proposals. Recommendation for the cleaning service agreement will be in the May packet.

Discussion: Vice President Hummel asked if the police would be involved with the summer lunches. Assistant Director McQuillan stated that the Lisle Police would help get the word out and may attend a lunch or two with the kids. President Fisher asked if it would be useful to talk to the school district regarding marketing. Assistant Director McQuillan stated that the food pantry works with the schools to inform teachers and social workers.

5. Committee Reports

- a. Finance - The Committee did not meet. Treasurer Wang commented there was nothing to report.
- b. Personnel/Policy - Trustee Flint stated he would like to have a meeting before the May 8th Board meeting and asked that Committee members contact the Director regarding their availability.

- c. Physical Plant - Vice President Hummel announced there will be a meeting on April 17th at 7pm.
- d. Committee of the Whole/Budget - the Committee met before the regular Board meeting on April 10th. President Fisher commented that there could be another meeting depending on the vote for the working budget later tonight.

6. Unfinished Business - None

7. New Business

- a. Approve LLD pay grade adjustment - Action Required
Annual industry standard review and adjustment to LLD pay scale.
MOTION: Trustee Flint moved to approve the LLD pay grade adjustment. Trustee Swistak seconded.

Discussion: Director Weinstein provided an overview of the pay scale. The CPI rate is 1.9% and Director Weinstein mentioned that adjusting the pay scale is important to attract quality candidates and allow the LLD to remain competitive. The only pay grade anomaly is that there is an increase of 12% for the Page position, from \$8.89/hour starting pay to \$10/hour to accommodate the forthcoming phasing to a \$15.00 Illinois minimum wage. Trustee Flint stated he would support the pay scale adjustment, but wished it could have been more generous because the scales are just limits. Secretary Bartelli asked about the 1.9% shift. Director Weinstein replied that the scales shift up 1.9% to provide equitable starting salaries. Treasurer Wang asked about performance reviews and guidelines. Director Weinstein discussed performance reviews and recommended a salary study be conducted since the LLD had not had one done since 2013/14. Trustee Flint asked about number of LLD employees and the number of FTEs. Director Weinstein noted that there were currently 57 employees, 45 FTEs. President Fisher asked how many employees are bumping up against the max and how many are clustered around the midpoint. Finance Director Boskelly said approximately 5 employees are close to the max.

Roll Call Vote - Trustee Sullivan - Present, Trustee Swistak - Aye, Trustee Wang - Aye, Trustee Bartelli - Aye, Trustee Flint - Aye, Trustee Hummel - Aye. The motion passed.

Discussion: Secretary Bartelli recommended implementing a salary study.

- b. Approve FY2019-20 LLD Working Budget - Action Required
Annual approval of the LLD Working Budget for fiscal year 2019-2020.

Discussion: Trustee Flint asked that before a motion was made that he'd like to hear from Director Weinstein to get a sense whether it should be voted on tonight or delayed until next month. Director Weinstein stated that the budget is based on the work that the standing committees have accomplished during the year, as well as the Strategic Planning Committee. She mentioned that the budget reflects those achievements and provides a blueprint for discussions that will carry the new Board to the B&A.

MOTION: Trustee Sullivan moved to table the vote on the FY2019-20 LLD Working Budget until the May Board meeting. Vice President Hummel seconded.

Discussion: Trustee Flint stated that it would only make sense to delay the budget if the Board thought something would change between now and May. President Fisher commented that the current Board would be the voting body in the May meeting. Vice President Hummel stated that in the Committee of the Whole meeting a Trustee-elect asked to postpone the vote so that he could have more time to review it and come back with more public comment. Treasurer Wang said she would support delaying the vote because there are three new Board members who may have input. President Fisher called for a vote on the motion.

Trustee Sullivan amended her motion to table the vote until June instead of the May Board meeting. President Fisher reviewed Robert's Rules for the proper procedure of tabling an agenda item. He read and understood that the agenda item must be addressed at the next regular Board meeting under Unfinished Business. Trustee Sullivan withdrew the amendment to her motion.

President Fisher called for a vote on the motion.

Roll Call Vote - Trustee Wang - Aye, Trustee Bartelli - Aye, Trustee Flint - Nay, Trustee Hummel - Aye, Trustee Sullivan - Aye, Trustee Swistak - Nay, Trustee Fisher - Aye. The motion passed.

8. Opportunity for Trustee comments (five minutes)

President Fisher commented that he had talked with Director Weinstein about the terms of the new Trustees elect. Under state law their terms begin May 20th. The Director will arrange for the new Trustees to take the Oath of Office on May 20th or soon thereafter. A Special Board meeting shall be scheduled for May 22nd at 7pm so that the new Board members can elect officers. The new President and Director can then work to draft June's Board meeting agenda. Trustee Flint discussed a shuttle service for the LLD. He proposed the new Board collect data on what services are available and costs. Trustee Flint brought up the topic of fundraising. He also said that the Library needs an architect and a new Special Reserve Resolution. Vice President Hummel wished Ellen Purcell a happy retirement. Trustee Sullivan mentioned she had sent an email to staff regarding transportation options available to people that are low income or seniors. Trustee Swistak thanked staff for their hard work in preparing the draft budget. Treasurer Wang also thanked staff for preparing a thorough budget proposal. She appreciated the budget discussion regarding the value of the Library and wanted the three new Board members to have input as well. Secretary Bartelli stated it was important that all Trustees attend the meeting for the election of officers. Trustee Sullivan asked if the new Trustees are aware of the May 22nd meeting date. President Fisher stated that tonight was the first announcement for the Special Meeting date.

9. Adjourn

MOTION: Trustee Flint moved to adjourn the meeting. Treasurer Wang seconded.

Voice Vote - All Aye

The meeting adjourned at 7:45 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on May 8, 2019.

Approved by

Marjorie Bartelli, Secretary of the LLD Board of Trustees

DRAFT

Treasurer's Report as of April 30 2019

Fund Name	Cash Balance 03/31/19	Cash Receipts this month	Cash Disbursed this month	Cash Balance 04/30/19	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	5,655,200.07	24,734.60	307,684.99	5,372,249.68	55.69%	84.01%
Building Maintenance	81,694.32	138.60	17,459.65	64,373.27	0.67%	1.01%
IMRF	378,028.67	854.77	11,159.91	367,723.53	3.81%	5.75%
FICA	186,639.54	349.64	13,406.36	173,582.82	1.80%	2.71%
Working Cash	415,856.71	702.09	0.00	416,558.80	4.32%	6.51%
Subtotals	6,717,419.31	26,779.70	349,710.91	6,394,488.10	66.29%	100.00%
Special Reserve	3,221,742.96	29,866.80	0.00	3,251,609.76	33.71%	0.00%
	9,939,162.27	56,646.50	349,710.91	9,646,097.86	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

Company	INTEREST												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	1,486.16	1,497.02	1,447.03	1,660.23	1,600.34	1,736.16	1,833.05	1,651.39	1,853.49	1,794.18			16,559.05
Ehlers	1.46	10.70	1.47	1.04	0.86	1.43	1.81	1.97	29.49	9.09			59.32
Ehlers-Inv interest	1,204.39	6,782.39	5,597.35	4,977.99	9,606.48	4,075.19	840.83	7,700.77	11,718.54	6,612.07			59,116.00
MB Financial	5,010.51	4,791.21	6,050.57	6,224.69	5,702.43	5,484.31	4,950.38	4,182.41	4,150.29	3,514.58			50,061.38
Lisle Savings	66.84	69.09	69.12	66.91	66.93	69.18	69.21	64.76	67.02	69.28			678.34
Lisle CD 2635	337.46	459.22	445.33	461.12	447.17	463.03	464.00	419.94	465.86	451.76			4,414.89
Lisle CD 2669	256.60	256.90	248.89	257.48	249.45	258.06	393.78	471.19	522.83	507.11			3,422.29
IL Funds	2,184.69	2,221.51	2,221.08	2,465.39	2,459.02	2,659.62	2,777.26	2,530.94	2,850.14	2,741.32			25,110.97
US Bank-9853	30.82	31.85	31.86	508.03	524.98	508.03	524.99	524.98	474.14	524.98			3,684.66
US Bank-9370	2.50	2.65	2.74	2.71	2.84	2.80	2.95	3.01	2.76	3.11			28.07
TOTALS	10,581.43	16,122.54	16,115.44	16,625.59	20,660.50	15,257.81	11,858.26	17,551.36	22,134.56	16,227.48	0.00	0.00	163,134.97

INVESTMENTS													
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	
Investment Maturities	100,000.00	118,000.00	30,000.00	150,000.00	250,000.00	0.00	0.00	0.00	410,000.00	15,000.00		1,073,000.00	
Investment Purchases		231,914.00		189,926.50	249,998.68	0.00	0.00	0.00	190,191.51	274,755.00		1,136,785.69	
TOTALS	100,000.00	-113,914.00	30,000.00	-39,926.50	1.32	0.00	0.00	0.00	219,808.49	-259,755.00	0.00	0.00	-63,785.69

[illegible][illegible]

\$4,312,676.13

TOTAL CURRENT ASSETS

\$9,646,097.86

Lisle Library District
Revenues through April 30, 2019 (83% of FY 18-19)
Special Reserve Only

REVENUES		Current Month Apr, 2019	YTD July - Apr 2018-2019	YTD Jul - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
INTEREST/ DONATIONS						
70-02-4481-00	Interest Earned - Special Reserve	\$4,866.80	\$46,728.47	\$14,666.60	\$13,000.00	359.45 %
70-04-4587-10	Restricted - Transfer from Corporate F	\$25,000.00	\$250,000.00	\$250,000.00	\$300,000.00	83.33 %
TOTAL INTEREST & CASH DONATION		\$29,866.80	\$296,728.47	\$264,666.60	\$313,000.00	94.80 %
TOTAL REVENUES		\$29,866.80	\$296,728.47	\$264,666.60	\$313,000.00	94.80 %

Lisle Library District

Revenues through April 30, 2019 (83% of FY 18-19)

No Special Reserve reflected

	Current Month Apr, 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$0.00	\$3,945,848.92	\$4,379,880.36	\$3,914,484.64	100.80 %
30-01-4413-00 Tax Levy - .02 Building/Maint.	\$0.00	\$154,159.43	\$136,387.24	\$152,136.05	101.33 %
40-01-4414-00 Tax Levy - IMRF	\$0.00	\$154,360.97	\$219,747.81	\$156,965.76	98.34 %
45-01-4415-00 Tax Levy - FICA	\$0.00	\$136,293.15	\$174,061.74	\$136,439.47	99.89 %
TOTAL TAX LEVY	\$0.00	\$4,390,662.47	\$4,910,077.15	\$4,360,025.92	100.70 %
BACK TAXES					
10-01-4441-00 Back Taxes - Corp.	\$0.00	\$2,065.96	\$1,227.72	\$40,000.00	5.16 %
30-01-4443-00 Back Taxes - .02 Building/Maint	\$0.00	\$60.55	\$38.50	\$0.00	0.00 %
40-01-4444-00 Back Taxes - IMRF	\$0.00	\$97.82	\$62.56	\$0.00	0.00 %
45-01-4445-00 Back Taxes - FICA	\$0.00	\$74.66	\$49.27	\$0.00	0.00 %
TOTAL BACK TAXES	\$0.00	\$2,298.99	\$1,378.05	\$40,000.00	5.75 %
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax - Corp	\$3,728.15	\$12,085.59	\$12,073.23	\$11,000.00	109.87 %
40-01-4462-00 Personal Property Repl. Tax - IMRF	\$215.16	\$697.48	\$696.78	\$600.00	116.25 %
45-01-4463-00 Personal Property Repl. Tax - FICA	\$33.81	\$109.59	\$109.48	\$100.00	109.59 %
TOTAL PERSONAL PROPERTY REPLACEMENT TAX	\$3,977.12	\$12,892.66	\$12,879.49	\$11,700.00	110.19 %
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	\$9,564.56	\$101,296.39	\$4,858.13	\$35,000.00	289.42 %
30-02-4474-00 Interest Earned - .02 B/M	\$138.60	\$1,042.02	\$1,417.38	\$1,500.00	69.47 %
40-02-4475-00 Interest Earned - IMRF	\$639.61	\$5,288.72	\$3,796.10	\$4,000.00	132.22 %
45-02-4476-00 Interest Earned - FICA	\$315.83	\$2,559.96	\$2,124.28	\$2,300.00	111.30 %
80-02-4482-00 Interest Earned - Working Cash	\$702.09	\$6,219.43	\$3,695.91	\$4,000.00	155.49 %
TOTAL INTEREST INCOME	\$11,360.69	\$116,406.52	\$15,891.80	\$46,800.00	248.73 %
COUNTY INTEREST					
10-02-4511-00 County Interest - Corp	\$0.00	\$1,542.44	\$0.00	\$0.00	0.00 %

Lisle Library District
Revenues through April 30, 2019 (83% of FY 18-19)
 No Special Reserve reflected

	Current Month Apr, 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
TOTAL COUNTY INTEREST	\$0.00	\$1,542.44	\$0.00	\$0.00	0.00 %
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 4526 - Unrealized Gain/Loss on Inves	\$1,642.14	\$37,355.24	\$0.00	\$0.00	0.00 %
TOTAL UNREALIZED GAIN/LOSS ON INVESTMENTS	\$1,642.14	\$37,355.24	\$0.00	\$0.00	0.00 %
DESK INCOME					
10-03-4531-00 Lost Books - Adult	\$190.22	\$2,175.48	\$2,782.91	\$3,500.00	62.16 %
10-03-4536-00 Non-Resident Fees	\$0.00	\$237.45	\$0.00	\$500.00	47.49 %
10-03-4540-00 Fines - Main Circ Desk	\$3,223.58	\$31,950.23	\$36,346.94	\$40,000.00	79.88 %
TOTAL DESK INCOME	\$3,413.80	\$34,363.16	\$39,129.85	\$44,000.00	78.10 %
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	\$925.00	\$1,325.00	\$96.50	\$0.00	0.00 %
10-04-4562-00 Gifts-book purchases	\$0.00	\$56.95	\$90.00	\$0.00	0.00 %
10-04-4564-00 Gifts-Equipment	\$0.00	\$478.94	\$0.00	\$0.00	0.00 %
10-04-4573-00 Copier Income	\$364.43	\$1,173.01	\$924.50	\$1,200.00	97.75 %
10-04-4583-00 Per Capita Grant	\$0.00	\$35,630.00	\$22,131.65	\$0.00	0.00 %
10-04-4584-00 Other Income - Corp.	\$5,096.52	\$7,106.68	\$3,729.87	\$1,000.00	710.67 %
TOTAL UNRESTRICTED INCOME	\$6,385.95	\$45,770.58	\$26,972.52	\$2,200.00	2,080.48 %
TOTAL REVENUES	\$26,779.70	\$4,641,292.06	\$5,006,328.86	\$4,504,725.92	103.03 %

Lisle Library District
Expenses through April 30, 2019 (83% of FY 18-19)
Special Reserve Only

	Cur Mth Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
SPECIAL RESERVE EXPENSES					
RENTAL, MAINT AND EQUIP EXPENSES					
70-20-5660-00 Maint/Repairs-Bldg Structure (Spec R	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00 %
70-65-5671-00 Furniture & Equipment (Spec Res)	\$0.00	\$4,357.84	\$7,405.63	\$200,000.00	2.18 %
70-65-5674-00 Consulting	\$0.00	\$0.00	\$26,647.44	\$50,000.00	0.00 %
TOTAL RENTAL, MAINT AND EQUIP EXPENSES	\$0.00	\$4,357.84	\$34,053.07	\$280,000.00	1.56 %
TOTAL SPECIAL RESERVE EXPENSES	\$0.00	\$4,357.84	\$34,053.07	\$280,000.00	1.56 %

Lisle Library District
Expenses through April 30, 2019 (83% of FY 18-19)
 No Special Reserve reflected

		Current Month Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
ALL EXPENSES						
EMPLOYEE COSTS						
Salaries						
10-10-5603-10	Administrative - Reg. Hours	\$42,764.11	\$402,064.32	\$386,264.63	\$524,814.38	76.61 %
10-10-5603-20	Adult Services - Reg. Hours	\$45,330.61	\$431,097.01	\$413,887.16	\$549,285.24	78.48 %
10-10-5603-30	Youth Services - Reg. Hours	\$29,146.03	\$269,105.82	\$258,827.89	\$346,183.57	77.74 %
10-10-5603-50	Technical Services - Reg. Hours	\$21,976.16	\$218,139.07	\$209,937.92	\$272,021.81	80.19 %
10-10-5603-60	Circulation - Reg. Hours	\$41,310.64	\$381,048.84	\$367,796.38	\$513,846.15	74.16 %
10-10-5613-10	Administrative - Sunday Hrs.	\$0.00	\$0.00	\$4,802.43	\$0.00	0.00 %
10-10-5613-20	Adult Services - Sunday Hrs.	\$0.00	\$0.00	\$18,988.67	\$0.00	0.00 %
10-10-5613-30	Youth Services - Sunday Hrs.	\$0.00	\$0.00	\$12,482.74	\$0.00	0.00 %
10-10-5613-60	Circulation - Sunday Hrs.	\$0.00	\$0.00	\$24,658.60	\$0.00	0.00 %
Total Salaries		\$180,527.55	\$1,701,455.06	\$1,697,646.42	\$2,206,151.15	77.12 %
Health and Dental Ins.						
10-10-5621-10	Hosp. Ins. - Admin	\$4,590.56	\$45,602.38	\$45,570.56	\$59,000.00	77.29 %
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$7,726.80	\$76,782.48	\$75,150.21	\$111,000.00	69.17 %
10-10-5621-30	Hosp. Ins. - YS	\$2,900.45	\$33,237.18	\$36,315.69	\$48,000.00	69.24 %
10-10-5621-50	Hosp. Ins. - Tech	\$2,920.72	\$30,103.82	\$30,182.51	\$42,000.00	71.68 %
10-10-5621-60	Hosp. Ins. - Circ	\$3,819.18	\$44,658.75	\$45,595.76	\$60,000.00	74.43 %
10-10-5622-10	Dental Ins. - Admin.	(\$130.24)	\$2,591.16	\$3,136.23	\$4,000.00	64.78 %
10-10-5622-20	Dental Ins. - Adult Serv	(\$288.28)	\$4,723.84	\$6,097.21	\$6,500.00	72.67 %
10-10-5622-30	Dental Ins. - YS	(\$135.83)	\$916.72	\$1,652.80	\$2,500.00	36.67 %
10-10-5622-50	Dental Ins. - Tech	(\$170.57)	\$2,251.39	\$2,506.37	\$4,000.00	56.28 %
10-10-5622-60	Dental Ins. - Circ	(\$62.59)	\$2,793.07	\$3,621.31	\$3,000.00	93.10 %
Total Health & Dental Ins.		\$21,170.20	\$243,660.79	\$249,828.65	\$340,000.00	71.66 %
Other Staff Benefits						
10-10-5646-00	5646 Unemployment Compensat	\$1,327.05	\$1,431.92	\$1,513.82	\$4,000.00	35.80 %
10-10-5623-00	CompPsych Assistance Plan	\$0.00	\$0.00	\$288.60	\$870.00	0.00 %
Total Other Staff Benefits		\$1,327.05	\$1,431.92	\$1,802.42	\$4,870.00	29.40 %

Lisle Library District

Expenses through April 30, 2019 (83% of FY 18-19)

No Special Reserve reflected

	Current Month Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	\$3,192.84	\$29,956.43	\$28,674.17	\$40,130.56	74.65 %
45-10-5625-20 FICA Expense - Adult Serv.	\$3,247.11	\$30,792.10	\$31,451.16	\$42,020.00	73.28 %
45-10-5625-30 FICA Expense - Youth Services	\$2,216.41	\$20,435.81	\$20,677.52	\$26,500.00	77.12 %
45-10-5625-50 FICA Expense - Tech Servs.	\$1,661.48	\$16,246.48	\$15,364.52	\$20,810.00	78.07 %
45-10-5625-60 FICA Expense - Circulation	\$3,088.52	\$28,416.47	\$29,225.05	\$39,310.00	72.29 %
Total FICA Expenses	\$13,406.36	\$125,847.29	\$125,392.42	\$168,770.56	74.57 %
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	\$2,686.65	\$30,141.40	\$35,123.29	\$43,000.00	70.10 %
40-10-5628-20 IMRF Expense - Adult Servs	\$3,205.33	\$34,923.98	\$42,184.37	\$45,000.00	77.61 %
40-10-5628-30 IMRF Expense - Youth Services	\$1,861.35	\$19,999.70	\$23,194.52	\$28,000.00	71.43 %
40-10-5628-50 IMRF Expense - Tech Servs.	\$1,472.41	\$18,237.53	\$19,547.98	\$22,000.00	82.90 %
40-10-5628-60 IMRF Expense - Circulation	\$1,934.17	\$21,868.99	\$26,818.83	\$42,000.00	52.07 %
Total IMRF Expenses	\$11,159.91	\$125,171.60	\$146,868.99	\$180,000.00	69.54 %
TOTAL EMPLOYEE COSTS	\$227,591.07	\$2,197,566.66	\$2,221,538.90	\$2,899,791.71	75.78 %
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	\$450.00	\$3,600.00	\$4,050.00	\$5,400.00	66.67 %
10-20-5651-00 INet	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00 Utilities - Phone	\$748.10	\$6,580.23	\$5,803.27	\$8,000.00	82.25 %
10-20-5653-00 Utilities - Gas	\$854.04	\$7,084.70	\$4,778.51	\$7,000.00	101.21 %
10-20-5654-00 Utilities - Sewer & Water	\$221.16	\$2,063.12	\$1,970.00	\$2,750.00	75.02 %
10-20-5655-00 Utilities - Electric	\$0.00	\$34,148.81	\$37,517.22	\$50,000.00	68.30 %
10-20-5656-00 Verizon	\$158.11	\$793.98	\$450.72	\$1,500.00	52.93 %
Total Utilities	\$2,431.41	\$56,080.84	\$56,379.72	\$76,460.00	73.35 %
Maintenance and Repairs					
10-20-5660-00 Maint Contracts - HVAC	\$1,200.00	\$4,800.00	\$4,800.00	\$5,000.00	96.00 %
10-20-5661-00 Maint Contracts - Maint. Service	\$2,448.23	\$24,324.38	\$25,840.95	\$36,750.00	66.19 %

Lisle Library District

Expenses through April 30, 2019 (83% of FY 18-19)

No Special Reserve reflected

	Current Month Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
10-20-5662-00 Maint Contr. - Landscape Serv.	\$500.00	\$38,277.50	\$27,316.90	\$34,500.00	110.95 %
10-20-5663-00 Maint/Repairs-Genl repairs, Sup	\$527.01	\$6,186.93	\$7,771.20	\$9,000.00	68.74 %
10-20-5664-00 Maint/Repairs-Non Contr. Work	\$2,440.85	\$17,669.78	\$15,781.28	\$18,700.00	94.49 %
10-20-5665-00 Rubbish Removal	\$358.18	\$2,042.59	\$1,790.90	\$2,500.00	81.70 %
Total Maintenance and Repairs	\$7,474.27	\$93,301.18	\$83,301.23	\$106,450.00	87.65 %
TOTAL BUILDING COSTS	\$9,905.68	\$149,382.02	\$139,680.95	\$182,910.00	81.67 %
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage	\$411.40	\$3,983.44	\$3,369.24	\$4,000.00	99.59 %
10-25-5710-10 Printing/Spec. Serv. - Adult	\$2,170.00	\$10,850.00	\$13,062.17	\$20,000.00	54.25 %
10-25-5711-00 Postage Special Serv	\$0.00	\$6,620.87	\$4,792.89	\$8,500.00	77.89 %
10-25-5712-00 Printing	\$0.00	\$138.00	\$620.19	\$1,000.00	13.80 %
Total Postage and Printing	\$2,581.40	\$21,592.31	\$21,844.49	\$33,500.00	64.45 %
Supplies					
10-25-5713-00 Office Supplies	\$272.14	\$4,138.65	\$3,133.69	\$5,000.00	82.77 %
10-25-5714-00 Circ. Material Supplies	\$496.69	\$4,727.11	\$4,506.11	\$9,500.00	49.76 %
10-25-5715-00 Copier Supplies	\$0.00	\$884.70	\$884.70	\$2,000.00	44.24 %
10-25-5716-00 Kitchen Supplies	\$267.49	\$4,945.21	\$4,286.58	\$6,500.00	76.08 %
10-25-5717-00 Processing Supplies	\$2,201.47	\$22,059.22	\$15,442.38	\$25,000.00	88.24 %
10-25-5718-00 Computer Supplies	\$930.27	\$7,117.40	\$9,133.74	\$14,500.00	49.09 %
Total Supplies	\$4,168.06	\$43,872.29	\$37,387.20	\$62,500.00	70.20 %
Other Operating Costs					
10-25-5719-00 Publishing	\$0.00	\$732.46	\$746.35	\$1,200.00	61.04 %
10-25-5722-15 Safety Deposit Box Rental	\$0.00	\$50.00	\$50.00	\$150.00	33.33 %
10-25-5723-00 Check Printing	\$0.00	\$258.78	\$0.00	\$250.00	103.51 %
10-25-5723-15 Bank Charges	\$23.20	\$2,241.22	\$1,724.31	\$1,750.00	128.07 %
10-25-5724-15 Local Travel	\$0.00	\$367.86	\$394.49	\$500.00	73.57 %
Total Other Operating Costs	\$23.20	\$3,650.32	\$2,915.15	\$3,850.00	94.81 %

Lisle Library District
Expenses through April 30, 2019 (83% of FY 18-19)
 No Special Reserve reflected

	Current Month Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
TOTAL OPERATING EXPENSES	\$6,772.66	\$69,114.92	\$62,146.84	\$99,850.00	69.22 %
INSURANCE					
10-30-5750-00 Fidelity Bonds	\$0.00	\$2,400.00	\$2,400.00	\$2,300.00	104.35 %
10-30-5751-00 Property Damage (All-Peril)	\$0.00	\$29,868.70	\$25,820.36	\$23,000.00	129.86 %
10-30-5754-00 5754 Workers Comp Insurance	\$0.00	\$9,053.00	\$8,606.00	\$6,400.00	141.45 %
TOTAL INSURANCE	\$0.00	\$41,321.70	\$36,826.36	\$31,700.00	130.35 %
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	\$0.00	\$3,419.25	\$5,782.50	\$20,000.00	17.10 %
10-35-5761-00 Collection Agency	\$0.00	\$384.80	\$420.65	\$700.00	54.97 %
10-35-5762-00 Other Contr Services - Admin	(\$250.00)	\$1,790.00	\$1,073.00	\$3,500.00	51.14 %
10-35-5763-00 Other Contr Svcs-Tech Asst	\$1,520.00	\$20,652.88	\$24,597.16	\$30,000.00	68.84 %
10-35-5764-10 Other Contr Svcs - Library Wid	\$0.00	\$2,681.60	\$1,025.00	\$4,500.00	59.59 %
10-35-5765-10 Investment Agency Consultants	\$588.17	\$5,135.20	\$5,086.09	\$7,000.00	73.36 %
10-35-5769-00 Acct Maint & Upgrades	\$0.00	\$7,574.04	\$9,818.12	\$7,574.00	100.00 %
10-35-5770-00 5770 Contractual - Audit Fee	\$0.00	\$8,500.00	\$8,250.00	\$8,500.00	100.00 %
10-35-5771-00 Payroll Service	\$504.07	\$6,083.30	\$6,245.42	\$7,700.00	79.00 %
TOTAL CONTRACTUAL SERVICES	\$2,362.24	\$56,221.07	\$62,297.94	\$89,474.00	62.84 %
PERSONNEL DEVELOPMENT					
Staff & Trustee Development					
10-40-5783-00 Dues - Staff	\$0.00	\$3,411.00	\$5,106.00	\$5,100.00	66.88 %
10-40-5784-00 Meetings - Staff	\$131.43	\$935.48	\$1,049.91	\$2,000.00	46.77 %
10-40-5785-00 Conferences - Staff	\$1,567.97	\$8,530.44	(\$834.94)	\$15,000.00	56.87 %
10-40-5786-00 Employee/Volunteer Recognition	\$0.00	\$517.57	\$717.42	\$2,000.00	25.88 %
10-40-5787-00 In-Service	\$0.00	\$2,917.34	\$1,777.41	\$3,000.00	97.24 %
10-40-5788-00 Training (Cont Ed) - Staff	\$0.00	\$1,480.32	\$484.00	\$1,500.00	98.69 %
10-45-5786-70 Dues - Trustee	\$0.00	\$300.00	\$525.00	\$525.00	57.14 %
10-45-5787-70 Conferences - Trustee	\$0.00	\$175.00	\$300.00	\$1,000.00	17.50 %
10-45-5788-70 Meetings - Trustee	\$0.00	\$0.00	\$205.00	\$1,000.00	0.00 %

Lisle Library District

Expenses through April 30, 2019 (83% of FY 18-19)

No Special Reserve reflected

	Current Month Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
10-45-5789-70 Training-Trustees	\$0.00	\$0.00	\$500.00	\$1,000.00	0.00 %
Total Staff & Trustee Development	\$1,699.40	\$18,267.15	\$9,829.80	\$32,125.00	56.86 %
TOTAL PERSONNEL DEVELOPMENT	\$1,699.40	\$18,267.15	\$9,829.80	\$32,125.00	56.86 %
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	\$0.00	\$48,622.70	\$48,299.07	\$50,000.00	97.25 %
Total Major Equipment	\$0.00	\$48,622.70	\$48,299.07	\$50,000.00	97.25 %
Minor Equipment					
10-48-5823-10 Minor Equip - Dir/Asst Dir	\$0.00	\$588.83	\$472.80	\$700.00	84.12 %
10-48-5823-20 Minor Equip - Adult Services	\$0.00	\$776.24	\$622.48	\$700.00	110.89 %
10-48-5823-30 Minor Equip - Youth	\$0.00	\$669.91	\$755.09	\$700.00	95.70 %
10-48-5823-50 Minor Equip - Tech Services	\$234.17	\$611.52	\$776.58	\$700.00	87.36 %
10-48-5823-60 Minor Equip - Circ	\$0.00	\$461.65	\$242.78	\$700.00	65.95 %
Total Minor Equipment	\$234.17	\$3,108.15	\$2,869.73	\$3,500.00	88.80 %
Equip Maint/Repairs & Rentals					
10-48-5843-00 Rental-Postage Meter	\$180.00	\$540.00	\$824.00	\$720.00	75.00 %
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	\$1,419.92	\$11,372.47	\$13,759.54	\$19,000.00	59.86 %
10-48-5846-00 Equip Maint/Repr-NonContr	\$24.90	\$738.10	\$1,076.13	\$1,000.00	73.81 %
Total Equip Maint/Repairs & Rentals	\$1,624.82	\$12,650.57	\$15,659.67	\$20,720.00	61.05 %
TOTAL EQUIPMENT COSTS	\$1,858.99	\$64,381.42	\$66,828.47	\$74,220.00	86.74 %
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	\$229.26	\$3,874.03	\$5,540.28	\$9,000.00	43.04 %
10-50-5863-30 Books - Youth Serv	\$4,337.39	\$46,640.39	\$46,511.92	\$53,000.00	88.00 %
10-50-5863-50 Books - Tech Serv	\$0.00	\$100.00	\$78.00	\$200.00	50.00 %
10-50-5864-10 Books - Non Fiction	\$7,809.43	\$85,406.22	\$57,498.32	\$82,000.00	104.15 %

Lisle Library District
Expenses through April 30, 2019 (83% of FY 18-19)
 No Special Reserve reflected

	Current Month Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
10-50-5865-10 Books - Adult Fiction	\$6,252.12	\$59,318.77	\$51,808.90	\$68,500.00	86.60 %
10-50-5867-20 Ref Books - Adult Serv	\$4,584.02	\$18,103.36	\$21,774.54	\$22,000.00	82.29 %
Total Books	\$23,212.22	\$213,442.77	\$183,211.96	\$234,700.00	90.94 %
Databases					
10-50-5869-20 Internet Licensed DBases	\$6,106.00	\$127,755.75	\$107,140.22	\$126,500.00	100.99 %
10-50-5872-10 Dbases - Professional	\$0.00	\$4,877.54	\$10,263.84	\$10,000.00	48.78 %
10-50-5873-30 Dbases - Youth Serv	\$0.00	\$10,504.00	\$12,259.70	\$12,700.00	82.71 %
Total Databases	\$6,106.00	\$143,137.29	\$129,663.76	\$149,200.00	95.94 %
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	\$3,363.87	\$17,910.59	\$11,175.62	\$18,000.00	99.50 %
10-50-5895-40 A-V Matls - Adult Serv	\$15,742.32	\$104,089.41	\$70,485.73	\$102,000.00	102.05 %
Total Audio-Visual Materials	\$19,106.19	\$122,000.00	\$81,661.35	\$120,000.00	101.67 %
Periodicals/Doc Delivery					
10-50-5900-20 Periodicals - Adult Serv	\$199.38	\$41,218.71	\$36,941.83	\$42,000.00	98.14 %
10-50-5900-30 Periodicals - Youth Serv. Dept.	\$0.00	\$327.40	\$683.39	\$800.00	40.93 %
10-50-5900-80 Periodicals - Prof. Collections	\$0.00	\$2,285.84	\$3,967.46	\$4,000.00	57.15 %
10-50-5871-20 Document Delivery	\$31.40	\$21,344.63	\$20,848.54	\$22,000.00	97.02 %
Total Periodicals/Doc Delivery	\$230.78	\$65,176.58	\$62,441.22	\$68,800.00	94.73 %
TOTAL LIBRARY MEDIA	\$48,655.19	\$543,756.64	\$456,978.29	\$572,700.00	94.95 %
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	\$1,557.11	\$14,581.49	\$12,550.61	\$16,000.00	91.13 %
10-60-5931-30 Programs - Youth Serv. Dept.	\$4,100.56	\$10,712.52	\$5,623.93	\$11,000.00	97.39 %
10-60-5931-40 Online Marketing	\$10.00	\$1,565.22	\$1,542.48	\$1,800.00	86.96 %
10-60-5931-50 Community Relations	\$345.26	\$4,445.71	\$4,146.51	\$6,500.00	68.40 %
Total Programs	\$6,012.93	\$31,304.94	\$23,863.53	\$35,300.00	88.68 %

Lisle Library District
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 No Special Reserve reflected

	Current Month Apr 2019	YTD July - Apr 2018-2019	YTD July - Apr 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
Readers Service's					
10-60-5940-10 Reader Services - Adult Serv. De	\$0.00	\$1,895.79	\$168.56	\$2,000.00	94.79 %
10-60-5940-30 Reader Services - Youth Serv. D	\$300.00	\$4,031.38	\$2,674.36	\$5,000.00	80.63 %
Total Readers Services's	\$300.00	\$5,927.17	\$2,842.92	\$7,000.00	84.67 %
TOTAL PROGRAMS AND READER'S SERVICES	\$6,312.93	\$37,232.11	\$26,706.45	\$42,300.00	88.02 %
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	\$657.34	\$1,208.08	\$0.00	\$0.00	0.00 %
10-80-5981-80 Restricted - Per Capita Grant	\$400.00	\$3,269.04	\$0.00	\$0.00	0.00 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$250,000.00	\$250,000.00	\$300,000.00	83.33 %
10-80-5986-80 IMRF Funding	\$0.00	\$50,000.00	\$200,000.00	\$50,000.00	100.00 %
TOTAL RESTRICTED USAGE EXPENSES	\$26,057.34	\$304,477.12	\$450,000.00	\$350,000.00	86.99 %
.02 BLDG/MAINT EXPENSES					
30-65-5920-00 Network - Purchases (.02 B/M)	\$2,826.52	\$19,395.59	\$6,999.07	\$60,000.00	32.33 %
30-65-5925-00 Network - Maint. (.02 B/M)	\$10,940.13	\$36,526.25	\$18,522.41	\$30,000.00	121.75 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$3,693.00	\$109,250.00	\$33,925.58	\$65,000.00	168.08 %
Total .02 BLDG/MAINT EXPENSES	\$17,459.65	\$165,171.84	\$59,447.06	\$155,000.00	106.56 %
CONTINGENCY					
10-90-5999-00 Contingency	\$1,035.76	\$1,035.76	\$1,116.00	\$25,000.00	4.14 %
Total	\$1,035.76	\$1,035.76	\$1,116.00	\$25,000.00	4.14 %
TOTAL ALL EXPENSES	\$349,710.91	\$3,647,928.41	\$3,593,397.06	\$4,555,070.71	80.09 %

Lisle Library District

Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
4imprint, Inc. 4imprint, Inc.	5/8/2019 PFI 17658053	Summer Read Program Invoice	Paid	10-60-5940-30	Reader Services - Youth Serv. Dept.	\$442.19
					<i>Totals for 4imprint, Inc.:</i>	<u>\$442.19</u>
AG Interpreting and Professional Service Inc. AG Interpreting and Professional Service I	5/8/2019 1274	Program: Sign Language Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$150.00
					<i>Totals for AG Interpreting and Professional Service Inc.:</i>	<u>\$150.00</u>
Allegra Print & Imaging Allegra Print & Imaging	5/8/2019 30244	Window Envelopes Invoice	Paid	10-25-5712-00	Printing	\$132.93
	5/8/2019 30297	Business Cards - Demas Invoice	Paid	10-25-5712-00	Printing	\$99.00
AlphaGraphics AlphaGraphics	5/8/2019 57550	LLD Promotional Notepads Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$809.76
	5/8/2019 57669	LLD Info Banner Invoice	Paid	10-60-5931-50	Community Relations	\$76.50
Anderson Pest Solutions Anderson Pest Solutions	5/8/2019 5138648	Pest Control Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$145.23
					<i>Totals for AlphaGraphics:</i>	<u>\$886.26</u>
Apple Inc. Apple Inc.	5/8/2019 AA15114524	Tech Upgrade Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$2,990.00
	5/8/2019 AA15033489	Tech Upgrade Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$1,274.00
					<i>Totals for Anderson Pest Solutions:</i>	<u>\$145.23</u>

Lisle Library District Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L4171582) Baker & Taylor (L4171582)	5/8/2019 AA15000327	Tech Upgrade Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$3,745.00
					<i>Totals for Apple Inc.:</i>	<u>\$8,009.00</u>
	5/8/2019 043019	Audio Books & Processing Invoice	Paid	10-80-5981-80 10-25-5717-00	Restricted - Per Capita Grant Processing Supplies	\$1,754.99 \$213.20
					<i>Totals for Baker & Taylor (L4171582):</i>	<u>\$1,968.19</u>
Baker & Taylor (C5223353) Baker & Taylor (C5223353)	5/8/2019 043019	Continuations Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv	\$36.10
					<i>Totals for Baker & Taylor (C5223353):</i>	<u>\$36.10</u>
Baker & Taylor (C5223433) Baker & Taylor (C5223433)	5/8/2019 043019	Continuations Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$775.87
					<i>Totals for Baker & Taylor (C5223433):</i>	<u>\$775.87</u>
Baker & Taylor (L0334152) Baker & Taylor (L0334152)	5/8/2019 043019	Circ, Processing & Gifts Invoice	Paid	10-50-5864-10 10-25-5717-00 10-03-4550-00	Books - Non Fiction Processing Supplies Gifts - Unrestricted Corp	\$5,729.13 \$225.54 \$220.99
					<i>Totals for Baker & Taylor (L0334152):</i>	<u>\$6,175.66</u>
Baker & Taylor (L3965522) Baker & Taylor (L3965522)	5/8/2019 043019	Unprocessed Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$78.56
					<i>Totals for Baker & Taylor (L3965522):</i>	<u>\$78.56</u>
Baker & Taylor (L4171782) Baker & Taylor (L4171782)	5/8/2019 043019	Auto Yours & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$90.82 \$3.10
					<i>Totals for Baker & Taylor (L4171782):</i>	<u>\$93.92</u>

Lisle Library District Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L4342812)	5/8/2019 043019	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$716.60 \$25.20
Baker & Taylor (L5202982)					<i>Totals for Baker & Taylor (L4342812):</i>	<u>\$741.80</u>
Baker & Taylor (L5202982)	5/8/2019 043019	PBS & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult Fiction Processing Supplies	\$92.08 \$21.85
Baker & Taylor (L5425632)					<i>Totals for Baker & Taylor (L5202982):</i>	<u>\$113.93</u>
Baker & Taylor (L5425632)	5/8/2019 043019	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$2,634.81 \$125.65
Baker & Taylor (L5543202)					<i>Totals for Baker & Taylor (L5425632):</i>	<u>\$2,760.46</u>
Baker & Taylor (L5543202)	5/8/2019 043019	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult Fiction Processing Supplies	\$7,412.17 \$270.05
Bear Landscape Group					<i>Totals for Baker & Taylor (L5543202):</i>	<u>\$7,682.22</u>
Bear Landscape Group	5/8/2019 5877	Landscape Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$987.50
Burlington English Inc.					<i>Totals for Bear Landscape Group:</i>	<u>\$987.50</u>
Burlington English Inc.	5/8/2019 112979	Web Software Annual Renew Invoice	Paid	10-50-5863-20	Literacy/ESL	\$960.00
Case Lots, Inc.					<i>Totals for Burlington English Inc.:</i>	<u>\$960.00</u>
Case Lots, Inc.	5/8/2019 8534	Misc. Janitorial Supplies Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$314.00
CDW Government					<i>Totals for Case Lots, Inc.:</i>	<u>\$314.00</u>
CDW Government	5/8/2019 RRR1129	Battery Backup Self Checks a Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$827.76

Lisle Library District

Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Chicago Metropolitan Fire Prevention Chicago Metropolitan Fire Prevention	5/8/2019 RXJ4470	Licenses & Maintenance Sma Invoice	Paid	30-65-5925-00 10-35-5763-00	Network - Maint. (.02 B/M) Other Contr Srvcs-Tech Asst	\$2,750.00 \$687.50
	5/8/2019 IN00304840	Fire Monitoring Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$160.50
	5/8/2019 IN00305461	Backflow Testing Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$466.80
Totals for CDW Government:						\$4,265.26
Chicago Tribune Chicago Tribune	5/8/2019 30102321-111819	Subscription thru 11/19/19 Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv	\$286.00
	5/8/2019 76733	Music CDs Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$353.94
	5/8/2019 76732	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$139.41
Totals for Chicago Metropolitan Fire Prevention:						\$627.30
Compact Disc Source Compact Disc Source	5/8/2019 76795	Music CDs Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$452.94
	5/8/2019 76794	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$184.63
	5/8/2019 76853	Music CDs Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$528.42
Complete Cleaning Company	5/8/2019 76852	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$218.31
Totals for Compact Disc Source:						\$1,877.65

Lisle Library District

Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Complete Cleaning Company	5/8/2019 C09790	Cleaning Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$2,303.00
Courageous Bakery Courageous Bakery	5/8/2019 060119	Summer Read Kickoff Final P Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$1,276.00
					<i>Totals for Complete Cleaning Company:</i>	<u>\$2,303.00</u>
Dell Marketing LP Dell Marketing LP	5/8/2019 10309272460	4 Laptops - Outreach & Dire Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$4,480.28
	5/8/2019 10310802845	20 Public PCs - Windows 10 Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$13,413.20
					<i>Totals for Dell Marketing LP:</i>	<u>\$17,893.48</u>
Jean Demas Jean Demas	5/8/2019 041619	RAILS & LEARN Literacy Invoice	Paid	10-40-5784-00	Meetings - Staff	\$51.62
					<i>Totals for Jean Demas:</i>	<u>\$51.62</u>
Demco, Inc. Demco, Inc.	5/8/2019 6579875	CD Cases Invoice	Paid	10-25-5717-00	Processing Supplies	\$208.42
	5/8/2019 6598087	Ink & Pad, Spine Labels Invoice	Paid	10-25-5717-00	Processing Supplies	\$117.39
					<i>Totals for Demco, Inc.:</i>	<u>\$325.81</u>
Direct Energy Business Direct Energy Business	5/8/2019 190910037915838	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,964.45
					<i>Totals for Direct Energy Business:</i>	<u>\$3,964.45</u>
EnvisionWare, INC. EnvisionWare, INC.	5/8/2019 INV-US-41493	PCI Compliance Payware - J Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$167.00

Lisle Library District

Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Garvey's Office Products Garvey's Office Products	5/8/2019 PINV1718795	Distilled Water for Disc Clear Invoice	Paid	10-25-5714-00	Circ. Material Supplies	\$29.97
	5/8/2019 PINV1718774	LED Bulbs Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$380.00
	Totals for EnvisionWare, INC.:					\$167.00
Andy Head Andy Head	5/8/2019 061919	Summer Read Performer Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$450.00
	Totals for Garvey's Office Products:					\$409.97
Home Depot Credit Service Home Depot Credit Service	5/8/2019 5075409	Nuts and Bolts Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$3.25
	Totals for Andy Head:					\$450.00
IHLS - OCLC IHLS - OCLC	5/8/2019 18451	ILL Fee Invoice	Paid	10-50-5871-20	Document Delivery	\$51.00
	Totals for Home Depot Credit Service:					\$3.25
Illinois Library Association Illinois Library Association	Totals for IHLS - OCLC:					\$51.00
	5/8/2019 162719	Membership Dues - Savage Invoice	Paid	10-40-5783-00	Dues - Staff	\$150.00
	5/8/2019 162422	Membership Dues - Ferrari Invoice	Paid	10-40-5783-00	Dues - Staff	\$100.00
	5/8/2019 162721	Membership Dues - Duran Invoice	Paid	10-40-5783-00	Dues - Staff	\$100.00
	5/8/2019 162327	Membership Dues - Swistak Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00

Lisle Library District

Accounts Payable for May 8, 2019

Vendor Name		Transaction Date		Description		Status	Account Number	Account Description	Amount
Tax Identification Number	Transaction Number	Transaction Type	Invoice						
Impact Networking, LLC	5/8/2019	162501	Membership Dues - Sullivan	Invoice	Paid		10-45-5786-70	Dues - Trustee	\$75.00
	5/8/2019	162530	Membership Dues - Bartelli	Invoice	Paid		10-45-5786-70	Dues - Trustee	\$75.00
	5/8/2019	164149	Reaching Forward Conference	Invoice	Paid		10-40-5785-00	Conferences - Staff	\$300.00
	Totals for Illinois Library Association:								\$875.00
	5/8/2019	1409230	Paper	Invoice	Paid		10-25-5715-00	Copier Supplies	\$294.90
Johnson Controls Security Solutions	Totals for Impact Networking, LLC:								\$294.90
	5/8/2019	609392801	Inspection Fees	Invoice	Paid		30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$1,860.00
Jackie Kilcran	Totals for Johnson Controls Security Solutions:								\$1,860.00
	5/8/2019	043019	Mileage Reimbursement	Invoice	Paid		10-25-5724-15	Local Travel	\$44.08
Richard Landry	Totals for Jackie Kilcran:								\$44.08
	5/8/2019	062619	Summer Read Performer	Invoice	Paid		10-60-5940-30	Reader Services - Youth Serv. Dept.	\$425.00
Librarica LLC	Totals for Richard Landry:								\$425.00
	5/8/2019	204234-107R	CASSIE Annual Maintenance	Invoice	Paid		10-35-5763-00	Other Contr Svcs-Tech Asst	\$625.20
Library Ideas LLC	Totals for Librarica LLC:								\$625.20
	5/8/2019	68836	Read Aloud VOX Books	Invoice	Paid		10-80-5981-80	Restricted - Per Capita Grant	\$669.10

Lisle Library District Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
LIMRICC PHIP Health LIMRICC PHIP Health	5/8/2019 35	Employee Assistance Plan Invoice	Paid	10-10-5623-00	ComPsych Assistance Plan	\$865.80
					Totals for Library Ideas LLC:	\$669.10
Lisle Woman's Club Lisle Woman's Club	5/8/2019 060919	Garden Gait Ad 2019 Invoice	Paid	10-60-5931-50	Community Relations	\$100.00
					Totals for LIMRICC PHIP Health:	\$865.80
Loyola University Chicago Loyola University Chicago	5/8/2019 194026	Replacement Cost Lost ILL I Invoice	Paid	10-50-5871-20	Document Delivery	\$100.00
					Totals for Lisle Woman's Club:	\$100.00
Paul Merklein Paul Merklein	5/8/2019 061219	Summer Read Performer Invoice	Paid	10-60-5940-30	Reader Services - Youth Serv. Dept.	\$450.00
					Totals for Loyola University Chicago:	\$100.00
Montano's Landscaping & Nursery, Inc Montano's Landscaping & Nursery, Inc	5/8/2019 042919	April Snow Removal Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$900.00
					Totals for Paul Merklein:	\$450.00
NCPERS Group Life Ins NCPERS Group Life Ins	5/8/2019 4602052019	Payroll Withholding Invoice	Paid	10-00-2638-00	Vol. Life (NCPERS)	\$96.00
					Totals for Montano's Landscaping & Nursery, Inc:	\$900.00
Outsource Solutions Group, Inc. Outsource Solutions Group, Inc.	5/8/2019 46762	Backup Software Licenses M Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$200.00
					Totals for NCPERS Group Life Ins:	\$96.00
					Totals for Outsource Solutions Group, Inc.:	\$200.00

Lisle Library District

Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
OverDrive, Inc. OverDrive, Inc.	5/8/2019 CD0110719078208	Advantage Titles Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$2,000.00
Peregrine, Stime, Newman, Ritzman Peregrine, Stime, Newman, Ritzman	5/8/2019 59705	Legal Services Invoice	Paid	10-35-5760-00	Legal Services	\$252.00
					<i>Totals for OverDrive, Inc.:</i>	<u>\$2,000.00</u>
Petty Cash Checking Account Petty Cash Checking Account	5/8/2019 050819	Return of Lost Items, AS Pro Invoice	Paid	10-03-4540-00 10-60-5931-10	Fines - Main Circ Desk Programs - Adult Services	\$109.33 \$50.00
					<i>Totals for Peregrine, Stime, Newman, Ritzman:</i>	<u>\$252.00</u>
Justin Procter Justin Procter	5/8/2019 032819	Reimburse Mileage Invoice	Paid	10-25-5724-15	Local Travel	\$5.92
					<i>Totals for Petty Cash Checking Account:</i>	<u>\$159.33</u>
RAILS RAILS	5/8/2019 5679	Gale Analytics on Demand Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$6,297.48
					<i>Totals for Justin Procter:</i>	<u>\$5.92</u>
Recorded Books, LLC Recorded Books, LLC	5/8/2019 76202530	DVD Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$41.60
					<i>Totals for RAILS:</i>	<u>\$6,297.48</u>
Joan Rocchi Joan Rocchi	5/8/2019 061119	Program: Growing & Using H Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$125.00
					<i>Totals for Recorded Books, LLC:</i>	<u>\$41.60</u>
Will Savage					<i>Totals for Joan Rocchi:</i>	<u>\$125.00</u>

Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Will Savage	5/8/2019 040319	PJ Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$7.49
SavATree					<i>Totals for Will Savage:</i>	<u>\$7.49</u>
SavATree	5/8/2019 6616348	Tree Removal Invoice	Paid	30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$8,500.00
Phillip-Michael Scales					<i>Totals for SavATree:</i>	<u>\$8,500.00</u>
Phillip-Michael Scales XX-XXX5813	5/8/2019 060119	Summer Read Kickoff Musi Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$450.00
Staples Advantage					<i>Totals for Phillip-Michael Scales:</i>	<u>\$450.00</u>
Staples Advantage	5/8/2019 1623813130	Misc. Kitchen, Office & Jani Invoice	Paid	10-25-5716-00	Kitchen Supplies	\$357.55
				10-25-5713-00	Office Supplies	\$326.17
				10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$196.88
				10-20-5665-00	Rubbish Removal	\$100.00
Staples Plumbing and Heating					<i>Totals for Staples Advantage:</i>	<u>\$980.60</u>
Staples Plumbing and Heating	5/8/2019 208864	Plumbing Repairs Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$248.50
	5/8/2019 042519	1/3 Bathroom Remodel Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$6,950.00
SWAN					<i>Totals for Stephens Plumbing and Heating:</i>	<u>\$7,198.50</u>
SWAN	5/8/2019 6771	Reciprocal Borrowing & ILL Invoice	Paid	10-50-5871-20	Document Delivery	\$155.50
The Fun Ones					<i>Totals for SWAN:</i>	<u>\$155.50</u>
The Fun Ones XX-XXX1048	5/8/2019 62969	Summer Read Kickoff Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$1,020.00

Lisle Library District Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Today's Business Solutions						
Today's Business Solutions	5/8/2019 9191	Coin & Bill Tower for Toshi Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$1,670.00
<i>Totals for The Fun Ones:</i>						<u>\$1,020.00</u>
Toshiba Business Solutions, USA						
Toshiba Business Solutions, USA	5/8/2019 15288600	Copier Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$90.32
<i>Totals for Today's Business Solutions:</i>						<u>\$1,670.00</u>
Unique Management Services, Inc.						
Unique Management Services, Inc.	5/8/2019 550272	Collection Account Submittal Invoice	Paid	10-35-5761-00	Collection Agency	\$44.75
<i>Totals for Toshiba Business Solutions, USA:</i>						<u>\$90.32</u>
Vanguard ID Systems						
Vanguard ID Systems	5/8/2019 INV-147832-LMV3YH	Library Cards - 4000 Invoice	Paid	10-25-5714-00	Circ. Material Supplies	\$1,901.14
<i>Totals for Unique Management Services, Inc.:</i>						<u>\$44.75</u>
Verizon						
Verizon	5/8/2019 9828512974	Wireless Hot Spots Invoice	Paid	10-20-5656-00	Verizon	\$108.05
<i>Totals for Vanguard ID Systems:</i>						<u>\$1,901.14</u>
Village of Lisle						
Village of Lisle	5/8/2019 2019 Inspection	Elevator Inspection Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$100.00
	5/8/2019 042519	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$133.34
	5/8/2019 3600000287	Internet Service Invoice	Paid	10-20-5650-00	Internet Service Provider	\$450.00
<i>Totals for Village of Lisle:</i>						<u>\$683.34</u>
<i>Totals for Verizon:</i>						<u>\$108.05</u>

Accounts Payable for May 8, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
World Trade Press World Trade Press XX-XXX7301	5/8/2019 INV670269	A - Z Maps & World Travel Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$693.60
<i>Totals for World Trade Press:</i>						<u>\$693.60</u>

Lisle Library District

Accounts Payable for May 8, 2019

Account Summary

Account Number	Description	Net Amount
10-00-2638-00	Vol. Life (NCPERS)	\$96.00
10-03-4540-00	Fines - Main Circ Desk	\$109.33
10-03-4550-00	Gifts - Unrestricted Corp	\$220.99
10-10-5623-00	CompPsych Assistance Plan	\$865.80
10-20-5650-00	Internet Service Provider	\$450.00
10-20-5654-00	Utilities - Sewer & Water	\$133.34
10-20-5655-00	Utilities - Electric	\$3,964.45
10-20-5656-00	Verizon	\$108.05
10-20-5661-00	Maint Contracts - Maint. Service	\$2,448.23
10-20-5662-00	Maint Contr. - Landscape Serv.	\$1,887.50
10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$894.13
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$7,198.50
10-20-5665-00	Rubbish Removal	\$100.00
10-25-5712-00	Printing	\$231.93
10-25-5713-00	Office Supplies	\$326.17
10-25-5714-00	Circ. Material Supplies	\$1,931.11
10-25-5715-00	Copier Supplies	\$294.90
10-25-5716-00	Kitchen Supplies	\$357.55
10-25-5717-00	Processing Supplies	\$1,752.75
10-25-5724-15	Local Travel	\$50.00
10-35-5760-00	Legal Services	\$252.00
10-35-5761-00	Collection Agency	\$44.75
10-35-5763-00	Other Contr Svcs-Tech Asst	\$1,312.70
10-40-5783-00	Dues - Staff	\$350.00
10-40-5784-00	Meetings - Staff	\$51.62
10-40-5785-00	Conferences - Staff	\$300.00
10-45-5786-70	Dues - Trustee	\$225.00
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$817.62
10-50-5863-20	Literacy/ESL	\$960.00
10-50-5863-30	Books - Youth Serv	\$3,442.23
10-50-5864-10	Books - Non Fiction	\$6,583.56
10-50-5865-10	Books - Adult Fiction	\$7,504.25
10-50-5867-20	Ref Books - Adult Serv	\$36.10

Lisle Library District

Accounts Payable for May 8, 2019

10-50-5869-20	Internet Licensed DBases	\$693.60
10-50-5871-20	Document Delivery	\$306.50
10-50-5900-20	Periodicals - Adult Serv	\$286.00
10-60-5931-10	Programs - Adult Services	\$50.00
10-60-5931-30	Programs - Youth Serv. Dept.	\$7.49
10-60-5931-50	Community Relations	\$176.50
10-60-5940-30	Reader Services - Youth Serv. Dept.	\$1,317.19
10-80-5981-80	Restricted - Per Capita Grant	\$26,058.23
30-65-5920-00	Network - Purchases (.02 B/M)	\$18,721.24
30-65-5925-00	Network - Maint. (.02 B/M)	\$3,117.00
30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$10,360.00
	GRAND TOTAL:	\$106,394.31

Lisle Library District

Account Distribution Report by Number

May 8, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-00-2638-00, Vol. Life (NCPERS)									
5/8/2019	4602052019	Invoice	5703-244	NCPERS Group Life Ins	NCPERS Group Life I	Posted	5/8/2019	\$96.00	\$0.00
					Totals for 10-00-2638-00, Vol. Life (NCPERS):			\$96.00	\$0.00
10-03-4540-00, Fines - Main Circ Desk									
5/8/2019	050819	Invoice	5703-057	Petty Cash Checking Account	Petty Cash Checking A	Posted	5/8/2019	\$109.33	\$0.00
					Totals for 10-03-4540-00, Fines - Main Circ Desk:			\$109.33	\$0.00
10-03-4550-00, Gifts - Unrestricted Corp									
5/8/2019	043019	Invoice	5703-269	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	5/8/2019	\$220.99	\$0.00
					Totals for 10-03-4550-00, Gifts - Unrestricted Corp:			\$220.99	\$0.00
10-10-5623-00, ComPsych Assistance Plan									
5/8/2019	35	Invoice	5703-223	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	5/8/2019	\$865.80	\$0.00
					Totals for 10-10-5623-00, ComPsych Assistance Plan:			\$865.80	\$0.00
10-20-5650-00, Internet Service Provider									
5/8/2019	36000000287	Invoice	5703-258	Village of Lisle	Village of Lisle-360000	Posted	5/8/2019	\$450.00	\$0.00
					Totals for 10-20-5650-00, Internet Service Provider:			\$450.00	\$0.00
10-20-5654-00, Utilities - Sewer & Water									
5/8/2019	042519	Invoice	5703-254	Village of Lisle	Village of Lisle-04251	Posted	5/8/2019	\$133.34	\$0.00
					Totals for 10-20-5654-00, Utilities - Sewer & Water:			\$133.34	\$0.00
10-20-5655-00, Utilities - Electric									
5/8/2019	190910037915838	Invoice	5703-013	Direct Energy Business	Direct Energy Business	Posted	5/8/2019	\$3,964.45	\$0.00
					Totals for 10-20-5655-00, Utilities - Electric:			\$3,964.45	\$0.00
10-20-5656-00, Verizon									
5/8/2019	9828512974	Invoice	5703-256	Verizon	Verizon-9828512974	Posted	5/8/2019	\$108.05	\$0.00
					Totals for 10-20-5656-00, Verizon:			\$108.05	\$0.00
10-20-5661-00, Maint Contracts - Maint. Service									
5/8/2019	5138648	Invoice	5703-070	Anderson Pest Solutions	Anderson Pest Solutio	Posted	5/8/2019	\$145.23	\$0.00
5/8/2019	C09790	Invoice	5703-197	Complete Cleaning Company	Complete Cleaning Co	Posted	5/8/2019	\$2,303.00	\$0.00
					Totals for 10-20-5661-00, Maint Contracts - Maint. Service:			\$2,448.23	\$0.00
10-20-5662-00, Maint Contr. - Landscape Serv.									
5/8/2019	042919	Invoice	5703-260	Montano's Landscaping & Nur	Montano's Landscapin	Posted	5/8/2019	\$900.00	\$0.00
5/8/2019	5877	Invoice	5703-270	Bear Landscape Group	Bear Landscape Group-	Posted	5/8/2019	\$987.50	\$0.00
					Totals for 10-20-5662-00, Maint Contr. - Landscape Serv.:			\$1,887.50	\$0.00

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Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount	
10-20-5663-00, Maint/Repairs-Genl repairs, Supplies										
5/8/2019	8534	Invoice	5703-090	Case Lots, Inc.	Case Lots, Inc.-8534	Posted	5/8/2019	\$314.00	\$0.00	
5/8/2019	PINV1718774	Invoice	5703-219	Garvey's Office Products	Garvey's Office Produc	Posted	5/8/2019	\$380.00	\$0.00	
5/8/2019	1623813130	Invoice	5703-228	Staples Advantage	Staples Advantage-162	Posted	5/8/2019	\$196.88	\$0.00	
5/8/2019	5075409	Invoice	5703-264	Home Depot Credit Service	Home Depot Credit Se	Posted	5/8/2019	\$3.25	\$0.00	
				Totals for 10-20-5663-00, Maint/Repairs-Genl repairs, Supplies:					\$894.13	\$0.00
10-20-5664-00, Maint/Repairs-Non Contr. Work										
5/8/2019	208864	Invoice	5703-114	Stephens Plumbing and Heating	Stephens Plumbing and	Posted	5/8/2019	\$248.50	\$0.00	
5/8/2019	042519	Invoice	5703-262	Stephens Plumbing and Heating	Stephens Plumbing and	Posted	5/8/2019	\$6,950.00	\$0.00	
				Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work:					\$7,198.50	\$0.00
10-20-5665-00, Rubbish Removal										
5/8/2019	1623813130	Invoice	5703-229	Staples Advantage	Staples Advantage-162	Posted	5/8/2019	\$100.00	\$0.00	
				Totals for 10-20-5665-00, Rubbish Removal:					\$100.00	\$0.00
10-25-5712-00, Printing										
5/8/2019	30244	Invoice	5703-094	Allegra Print & Imaging	Allegra Print & Imagin	Posted	5/8/2019	\$132.93	\$0.00	
5/8/2019	30297	Invoice	5703-112	Allegra Print & Imaging	Allegra Print & Imagin	Posted	5/8/2019	\$99.00	\$0.00	
				Totals for 10-25-5712-00, Printing:					\$231.93	\$0.00
10-25-5713-00, Office Supplies										
5/8/2019	1623813130	Invoice	5703-227	Staples Advantage	Staples Advantage-162	Posted	5/8/2019	\$326.17	\$0.00	
				Totals for 10-25-5713-00, Office Supplies:					\$326.17	\$0.00
10-25-5714-00, Circ. Material Supplies										
5/8/2019	INV-147832-LMV3Y	Invoice	5703-108	Vanguard ID Systems	Vanguard ID Systems-	Posted	5/8/2019	\$1,901.14	\$0.00	
5/8/2019	PINV1718795	Invoice	5703-201	Garvey's Office Products	Garvey's Office Produc	Posted	5/8/2019	\$29.97	\$0.00	
				Totals for 10-25-5714-00, Circ. Material Supplies:					\$1,931.11	\$0.00
10-25-5715-00, Copier Supplies										
5/8/2019	1409230	Invoice	5703-100	Impact Networking, LLC	Impact Networking, LL	Posted	5/8/2019	\$294.90	\$0.00	
				Totals for 10-25-5715-00, Copier Supplies:					\$294.90	\$0.00
10-25-5716-00, Kitchen Supplies										
5/8/2019	1623813130	Invoice	5703-225	Staples Advantage	Staples Advantage-162	Posted	5/8/2019	\$357.55	\$0.00	
				Totals for 10-25-5716-00, Kitchen Supplies:					\$357.55	\$0.00
10-25-5717-00, Processing Supplies										
5/8/2019	76732	Invoice	5703-007	Compact Disc Source	Compact Disc Source	Posted	5/8/2019	\$139.41	\$0.00	

Lisle Library District

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Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
5/8/2019	6579875	Invoice	5703-064	Demco, Inc.	Demco, Inc.-6579875	Posted	5/8/2019	\$208.42	\$0.00
5/8/2019	76794	Invoice	5703-106	Compact Disc Source	Compact Disc Source	Posted	5/8/2019	\$184.63	\$0.00
5/8/2019	76852	Invoice	5703-242	Compact Disc Source	Compact Disc Source	Posted	5/8/2019	\$218.31	\$0.00
5/8/2019	043019	Invoice	5703-268	Baker & Taylor (L0334152)	Baker & Taylor (L0334152)	Posted	5/8/2019	\$225.54	\$0.00
5/8/2019	043019	Invoice	5703-274	Baker & Taylor (L4171582)	Baker & Taylor (L4171582)	Posted	5/8/2019	\$213.20	\$0.00
5/8/2019	043019	Invoice	5703-283	Baker & Taylor (L4171782)	Baker & Taylor (L4171782)	Posted	5/8/2019	\$3.10	\$0.00
5/8/2019	043019	Invoice	5703-286	Baker & Taylor (L4342812)	Baker & Taylor (L4342812)	Posted	5/8/2019	\$25.20	\$0.00
5/8/2019	043019	Invoice	5703-289	Baker & Taylor (L5202982)	Baker & Taylor (L5202982)	Posted	5/8/2019	\$21.85	\$0.00
5/8/2019	043019	Invoice	5703-292	Baker & Taylor (L5425632)	Baker & Taylor (L5425632)	Posted	5/8/2019	\$125.65	\$0.00
5/8/2019	043019	Invoice	5703-295	Baker & Taylor (L5543202)	Baker & Taylor (L5543202)	Posted	5/8/2019	\$270.05	\$0.00
5/8/2019	6598087	Invoice	5703-300	Demco, Inc.	Demco, Inc.-6598087	Posted	5/8/2019	\$117.39	\$0.00
10-25-5724-15, Local Travel								\$1,752.75	\$0.00
5/8/2019	032819	Invoice	5703-062	Justin Procter	Justin Procter-032819	Posted	5/8/2019	\$5.92	\$0.00
5/8/2019	043019	Invoice	5703-236	Jackie Kilcran	Jackie Kilcran-043019	Posted	5/8/2019	\$44.08	\$0.00
10-35-5760-00, Legal Services								\$50.00	\$0.00
5/8/2019	59705	Invoice	5703-096	Peregrine, Stime, Newnan, Rit	Peregrine, Stime, Newnan	Posted	5/8/2019	\$252.00	\$0.00
10-35-5761-00, Collection Agency								\$252.00	\$0.00
5/8/2019	550272	Invoice	5703-060	Unique Management Services, I	Unique Management S	Posted	5/8/2019	\$44.75	\$0.00
10-35-5763-00, Other Contr Svcs-Tech Asst								\$44.75	\$0.00
5/8/2019	204234-107R	Invoice	5703-211	Librarica LLC	Librarica LLC-204234-	Posted	5/8/2019	\$625.20	\$0.00
5/8/2019	RXJ4470	Invoice	5703-215	CDW Government	CDW Government-R	Posted	5/8/2019	\$687.50	\$0.00
10-40-5783-00, Dues - Staff								\$1,312.70	\$0.00
5/8/2019	162719	Invoice	5703-074	Illinois Library Association	Illinois Library Associa	Posted	5/8/2019	\$150.00	\$0.00
5/8/2019	162422	Invoice	5703-076	Illinois Library Association	Illinois Library Associa	Posted	5/8/2019	\$100.00	\$0.00
5/8/2019	162721	Invoice	5703-078	Illinois Library Association	Illinois Library Associa	Posted	5/8/2019	\$100.00	\$0.00
10-40-5784-00, Meetings - Staff								\$350.00	\$0.00
5/8/2019	041619	Invoice	5703-122	Jean Demas	Jean Demas-041619	Posted	5/8/2019	\$51.62	\$0.00

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Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-40-5785-00, Conferences - Staff									
5/8/2019	164149	Invoice	5703-102	Illinois Library Association	Illinois Library Associa	Posted	5/8/2019	\$300.00	\$0.00
<i>Totals for 10-40-5784-00, Meetings - Staff:</i>								\$51.62	\$0.00
10-45-5786-70, Dues - Trustee									
5/8/2019	162327	Invoice	5703-080	Illinois Library Association	Illinois Library Associa	Posted	5/8/2019	\$75.00	\$0.00
5/8/2019	162501	Invoice	5703-082	Illinois Library Association	Illinois Library Associa	Posted	5/8/2019	\$75.00	\$0.00
5/8/2019	162530	Invoice	5703-084	Illinois Library Association	Illinois Library Associa	Posted	5/8/2019	\$75.00	\$0.00
<i>Totals for 10-40-5785-00, Conferences - Staff:</i>								\$300.00	\$0.00
10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide									
5/8/2019	15288600	Invoice	5703-092	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	5/8/2019	\$90.32	\$0.00
5/8/2019	IN00304840	Invoice	5703-126	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	5/8/2019	\$160.50	\$0.00
5/8/2019	IN00305461	Invoice	5703-193	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	5/8/2019	\$466.80	\$0.00
5/8/2019	2019 Inspection	Invoice	5703-195	Village of Lisle	Village of Lisle-2019 I	Posted	5/8/2019	\$100.00	\$0.00
<i>Totals for 10-45-5786-70, Dues - Trustee:</i>								\$225.00	\$0.00
10-50-5863-20, Literacy/ESL									
5/8/2019	112979	Invoice	5703-086	Burlington English Inc.	Burlington English Inc	Posted	5/8/2019	\$960.00	\$0.00
<i>Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:</i>								\$817.62	\$0.00
10-50-5863-30, Books - Youth Serv									
5/8/2019	043019	Invoice	5703-281	Baker & Taylor (L4171782)	Baker & Taylor (L4171	Posted	5/8/2019	\$90.82	\$0.00
5/8/2019	043019	Invoice	5703-284	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	5/8/2019	\$716.60	\$0.00
5/8/2019	043019	Invoice	5703-290	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	5/8/2019	\$2,634.81	\$0.00
<i>Totals for 10-50-5863-30, Books - Youth Serv:</i>								\$3,442.23	\$0.00
10-50-5864-10, Books - Non Fiction									
5/8/2019	043019	Invoice	5703-266	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	5/8/2019	\$5,729.13	\$0.00
5/8/2019	043019	Invoice	5703-277	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	5/8/2019	\$775.87	\$0.00
5/8/2019	043019	Invoice	5703-279	Baker & Taylor (L3965522)	Baker & Taylor (L3965	Posted	5/8/2019	\$78.56	\$0.00
<i>Totals for 10-50-5864-10, Books - Non Fiction:</i>								\$6,583.56	\$0.00
10-50-5865-10, Books - Adult Fiction									
5/8/2019	043019	Invoice	5703-287	Baker & Taylor (L5202982)	Baker & Taylor (L5202	Posted	5/8/2019	\$92.08	\$0.00
5/8/2019	043019	Invoice	5703-293	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	5/8/2019	\$7,412.17	\$0.00
<i>Totals for 10-50-5865-10, Books - Adult Fiction:</i>								\$7,504.25	\$0.00

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Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-50-5867-20, Ref Books - Adult Serv									
5/8/2019	043019	Invoice	5703-275	Baker & Taylor (C5223353)	Baker & Taylor (C5223	Posted	5/8/2019	\$36.10	\$0.00
Totals for 10-50-5867-20, Ref Books - Adult Serv:								\$36.10	\$0.00
10-50-5869-20, Internet Licensed DBases									
5/8/2019	INV670269	Invoice	5703-088	World Trade Press	World Trade Press-IN	Posted	5/8/2019	\$693.60	\$0.00
Totals for 10-50-5869-20, Internet Licensed DBases:								\$693.60	\$0.00
10-50-5871-20, Document Delivery									
5/8/2019	194026	Invoice	5703-003	Loyola University Chicago	Loyola University Chi	Posted	5/8/2019	\$100.00	\$0.00
5/8/2019	18451	Invoice	5703-072	IHLS - OCLC	IHLS - OCLC-18451	Posted	5/8/2019	\$51.00	\$0.00
5/8/2019	6771	Invoice	5703-098	SWAN	SWAN-6771	Posted	5/8/2019	\$155.50	\$0.00
Totals for 10-50-5871-20, Document Delivery:								\$306.50	\$0.00
10-50-5900-20, Periodicals - Adult Serv									
5/8/2019	30102321-111819	Invoice	5703-209	Chicago Tribune	Chicago Tribune-30102	Posted	5/8/2019	\$286.00	\$0.00
Totals for 10-50-5900-20, Periodicals - Adult Serv:								\$286.00	\$0.00
10-60-5931-10, Programs - Adult Services									
5/8/2019	050819	Invoice	5703-059	Petty Cash Checking Account	Petty Cash Checking A	Posted	5/8/2019	\$50.00	\$0.00
Totals for 10-60-5931-10, Programs - Adult Services:								\$50.00	\$0.00
10-60-5931-30, Programs - Youth Serv. Dept.									
5/8/2019	040319	Invoice	5703-009	Will Savage	Will Savage-040319	Posted	5/8/2019	\$7.49	\$0.00
Totals for 10-60-5931-30, Programs - Youth Serv. Dept.:								\$7.49	\$0.00
10-60-5931-50, Community Relations									
5/8/2019	060919	Invoice	5703-246	Lisle Woman's Club	Lisle Woman's Club-06	Posted	5/8/2019	\$100.00	\$0.00
5/8/2019	57669	Invoice	5703-296	AlphaGraphics	AlphaGraphics-57669	Posted	5/8/2019	\$76.50	\$0.00
Totals for 10-60-5931-50, Community Relations:								\$176.50	\$0.00
10-60-5940-30, Reader Services - Youth Serv. Dept.									
5/8/2019	PFI 17658053	Invoice	5703-001	4imprint, Inc.	4imprint, Inc.-PFI 176	Posted	5/8/2019	\$442.19	\$0.00
5/8/2019	061219	Invoice	5703-248	Paul Merklein	Paul Merklein-061219	Posted	5/8/2019	\$450.00	\$0.00
5/8/2019	062619	Invoice	5703-250	Richard Landry	Richard Landry-06261	Posted	5/8/2019	\$425.00	\$0.00
Totals for 10-60-5940-30, Reader Services - Youth Serv. Dept.:								\$1,317.19	\$0.00
10-80-5981-80, Restricted - Per Capita Grant									
5/8/2019	76733	Invoice	5703-005	Compact Disc Source	Compact Disc Source	Posted	5/8/2019	\$353.94	\$0.00
5/8/2019	76795	Invoice	5703-104	Compact Disc Source	Compact Disc Source	Posted	5/8/2019	\$452.94	\$0.00

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5/8/2019	5679	Invoice	5703-110	RAILS	RAILS-5679	Posted	5/8/2019	\$6,297.48	\$0.00
5/8/2019	9191	Invoice	5703-116	Today's Business Solutions	Today's Business Solu	Posted	5/8/2019	\$1,670.00	\$0.00
5/8/2019	57550	Invoice	5703-118	AlphaGraphics	AlphaGraphics-57550	Posted	5/8/2019	\$809.76	\$0.00
5/8/2019	68836	Invoice	5703-120	Library Ideas LLC	Library Ideas LLC-6883	Posted	5/8/2019	\$669.10	\$0.00
5/8/2019	62969	Invoice	5703-191	The Fun Ones	The Fun Ones-62969	Posted	5/8/2019	\$1,020.00	\$0.00
5/8/2019	AA15114524	Invoice	5703-203	Apple Inc.	Apple Inc.-AA1511452	Posted	5/8/2019	\$2,990.00	\$0.00
5/8/2019	AA15033489	Invoice	5703-205	Apple Inc.	Apple Inc.-AA1503348	Posted	5/8/2019	\$1,274.00	\$0.00
5/8/2019	AA15000327	Invoice	5703-207	Apple Inc.	Apple Inc.-AA1500032	Posted	5/8/2019	\$3,745.00	\$0.00
5/8/2019	76202530	Invoice	5703-217	Recorded Books,LLC	Recorded Books,LLC-7	Posted	5/8/2019	\$41.60	\$0.00
5/8/2019	060119	Invoice	5703-221	Phillip-Michael Scales	Phillip-Michael Scales-	Posted	5/8/2019	\$450.00	\$0.00
5/8/2019	1274	Invoice	5703-230	AG Interpreting and Profession	AG Interpreting and P	Posted	5/8/2019	\$150.00	\$0.00
5/8/2019	060119	Invoice	5703-232	Courageous Bakery	Courageous Bakery-06	Posted	5/8/2019	\$1,276.00	\$0.00
5/8/2019	061919	Invoice	5703-234	Andy Head	Andy Head-061919	Posted	5/8/2019	\$450.00	\$0.00
5/8/2019	76853	Invoice	5703-240	Compact Disc Source	Compact Disc Source	Posted	5/8/2019	\$528.42	\$0.00
5/8/2019	061119	Invoice	5703-252	Joan Rocchi	Joan Rocchi-061119	Posted	5/8/2019	\$125.00	\$0.00
5/8/2019	043019	Invoice	5703-272	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	5/8/2019	\$1,754.99	\$0.00
5/8/2019	CD0110719078208	Invoice	5703-298	OverDrive, Inc.	OverDrive, Inc.-CD011	Posted	5/8/2019	\$2,000.00	\$0.00
30-65-5920-00, Network - Purchases (.02 B/M)								\$26,058.23	\$0.00
5/8/2019	RRR1129	Invoice	5703-011	CDW Government	CDW Government-R	Posted	5/8/2019	\$827.76	\$0.00
5/8/2019	10309272460	Invoice	5703-189	Dell Marketing LP	Dell Marketing LP-103	Posted	5/8/2019	\$4,480.28	\$0.00
5/8/2019	10310802845	Invoice	5703-238	Dell Marketing LP	Dell Marketing LP-103	Posted	5/8/2019	\$13,413.20	\$0.00
30-65-5925-00, Network - Maint. (.02 B/M)								\$18,721.24	\$0.00
5/8/2019	46762	Invoice	5703-066	Outsource Solutions Group, In	Outsource Solutions G	Posted	5/8/2019	\$200.00	\$0.00
5/8/2019	INV-US-41493	Invoice	5703-068	EnvisionWare, INC.	EnvisionWare, INC.-IN	Posted	5/8/2019	\$167.00	\$0.00
5/8/2019	RXJ4470	Invoice	5703-213	CDW Government	CDW Government-R	Posted	5/8/2019	\$2,750.00	\$0.00
30-65-5926-00, Maint - Bldg Structure (.02 B/M)								\$3,117.00	\$0.00
5/8/2019	609392801	Invoice	5703-124	Johnson Controls Security Solu	Johnson Controls Secu	Posted	5/8/2019	\$1,860.00	\$0.00
5/8/2019	6616348	Invoice	5703-199	SavA Tree	SavA Tree-6616348	Posted	5/8/2019	\$8,500.00	\$0.00
Totals for 30-65-5926-00, Maint - Bldg Structure (.02 B/M):								\$10,360.00	\$0.00
Grand Totals:								\$106,394.31	\$0.00

Lisle Library District
Account Distribution Report by Number
May 8, 2019

Lisle Library District Account Distribution Report by Number May 8, 2019

Report name: Account Number Report for May 8, 2019
Report format: Detail
Include these transaction dates: 5/8/2019 to 5/8/2019
Include these post dates: 5/8/2019 to 5/8/2019
Include all Post Statuses
Do not include adjustment transactions
Include miscellaneous entries
Include these Accounts: Query: Account number report
Include all Funds
Include all Classes
Include all Vendors
Include all Invoices
Include all Credit Memos
Include all Payments
Include all Purchase Orders
Include all Receipts
Include all Account Attributes
Include all Vendor Attributes
Include all Invoice Attributes
Include all Credit Memo Attributes
Include all Purchase Order Attributes
Include all Function(s)
Include all Department(s)

PRIOR MONTHS BILLS PAID BETWEEN April 2019 and May 2019 BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor		Amount
HSA	Salaries 4/15/19		\$ 66,722.87
HSA	Garnishment	Employee Deduction	\$ 161.93
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$ 4,276.49
Auto W/D	Howard Simon & Associates	Mo. PR Serv. - April, 2019	\$ 504.07
HSA	EFTPS/Electronic Tax Pymt 4/15/19	Fed Tax \$8545.98	\$ 22,477.95
		FICA W/H \$6965.98	
		FICA Lib \$6965.99	
HSA	Salaries 4/30/19		\$ 61,914.99
HSA	Garnishment	Employee Deduction	\$ 111.68
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$ 3,948.23
HSA	EFTPS/Electronic Tax Pymt 4/30/19	Fed Tax \$7638.84	\$ 20,519.59
		FICA W/H \$6440.38	
		FICA Lib \$6440.37	
Wired	IMRF	IMRF W/H \$8103.15	\$ 19,263.06
		IMRF Lib. \$11159.91	
		Sub Total	\$ 199,900.86
Check #	Vendor	Description	Amt
2935	Albertsons/Safeway	Food for March - Jewel	124.04
2936	Ehlers Investment Partners	Consulting Fee February & March	1116.85
2937	Konica Minolta Business Solutions	Usage	337.99
2938	Konical Minolta Premier Finance	Lease	211.10
2939	LIMRICC PHIP Health	Medical Premium	27551.86
2940	Monaco Mechanical Service, Inc.	Ductwork Repair	1520.00
2941	Outsource Solutions Group, Inc.	Monthly Maintenance - February & Licenses	920.00
2942	AFLAC (G6920)	Payroll Withholding	338.61
2943	Amazon	Books, Games, Supplies, Equipment	5868.73
2944	Andertoons, LLC	Program: Sharks vs Trucks	300.00
2945	LIMRICC - UCGA	1st Quarter	1327.05
2946	MB Financial Credit Card	Phone, Verizon, Conference, Programs	4016.22
2947	Outsource Solutions Group, Inc.	Monthly Maintenance Server	800.00
2948	Republic Services	Garbage Service	179.09
		Sub Total	\$ 44,611.54
		TOTAL	\$ 244,512.40

RECAP OF PRIOR SHEETS EXPENSES

TOTAL CORPORATE EXPENSES	\$291,397.78
TOTAL .02 BUILDING/MAINT. EXPENSES	\$34,942.66
TOTAL IMRF/FICA EXPENSES	\$24,566.27
TOTAL WORKING CASH EXPENSES	
TOTAL SPECIAL RESERVE	\$0.00
TOTAL OF ALL ABOVE	\$350,906.71

These expenses have been submitted by _____
 (Tatiana Weinstein)

The above items have been approved by the Lisle Library District Board of Trustees on: / 5/8/2019

 Trustee

 Presiding Officer

List any invoices by payee and check number NOT being approved for payment:

Monthly Circulation Report - April 2019

	Checkouts	Renewals	Apr-19 TOTALS	YTD FY 17/18	YTD FY 18/19	YTD % Change	
Adult Non-Print	5,889	1,970	7,859	94,430	84,072	-10.97%	
Adult Print	5,868	2,866	8,734	92,084	91,071	-1.10%	
Adult Total	11,757	4,836	16,593	186,514	175,143	-6.10%	
YS Non-Print	1,434	698	2,132	23,571	21,679	-8.03%	
YS Print	7,284	3,396	10,680	107,369	104,782	-2.41%	
Total YS	8,718	4,094	12,812	130,940	126,461	-3.42%	
Digital Media							
Overdrive	2,139		2,139	14,833	20,859	40.63%	
hoopla	1,972		1,972	15,551	19,427	24.92%	
RB Digital	350		350	1,472	3,012	104.62%	
Total Digital	4,461	0	4,461	31,856	43,298	35.92%	
Subtotal Print + Non-Print/Digital	24,936	8,930	33,866	349,310	344,902	-1.26%	
Computer/Tech Sessions Logins	2,581		2,581	26,342	25,327	-3.85%	
Database Usage/Unique Logins	3,112		3,112	27,620	31,216	13.02%	
Wireless Use	1,521		1,521	18,256	15,029	-17.68%	
ScannX sessions/jobs	458		458	3,282	3,978	21.21%	
Museum Adventure Passes	32		32	210	213	1.43%	
Total IT/Resource Sessions	7,704	0	7,704	75,710	75,763	0.07%	
Total Circulation	32,640	8,930	41,570	425,020	420,665	-1.02%	
Literacy Software Usage Hours			88	989	917	-7.28%	
Borrower Information	Apr. 2019 Total	YTD 17/18	YTD 18/19	YTD % Change			
New Library Cards Added	101	1,306	1,257	-3.75%			
Monthly Borrowers	2,886	30,567	29,143	-4.66%			
Total # Registered Borrowers	10,668	11,140	10,668	-4.24%			
InterLibrary Loans							
Materials Sent	157	1,457	1,430	-1.85%			
Materials Received	444	3,930	3,990	1.53%			
Polaris/Catalog Holds							
Holds Placed	3,130	29,514	30,008	1.67%			
Holds Checked Out	2,546	22,860	23,622	3.33%			

Lisle Library District
Program and Service Statistics - April 2019

	LibWide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY17/18	YTD FY18/19	% Change
Library Event Statistics									
Staff Facilitated Programs		21	60	38	2	121	840	1,255	49.40%
Attendees		219	1,030	46	24	1,319	12,080	12,064	-0.13%
Computer/Technology Programs		4	2		2	8	107	101	-5.61%
Attendees		15	20		3	38	412	395	-4.13%
Performer/Speaker/Author		6	0			6	32	32	0.00%
Attendees		211	0			211	775	1,044	34.71%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	0					0	8	7	-12.50%
Attendees	0					0	1,164	1,414	21.48%
Total Number of Programs	0	31	62	38	4	135	987	1,395	41.34%
Total Patrons Served by Programming	0	445	1,050	46	27	1,568	14,431	14,917	3.37%
Reference Questions		1,124	1,807	2,352		5,283	63,455	60,863	-4.08%
Volunteer Hours		5.00	18.00			23.00	915.00	740.50	-19.07%
Outreach Service Statistics									
Outreach Visits		2	13	1		16	131	149	13.74%
Patrons Served by Outreach Visits		28	972	25		1,025	7,845	8,629	9.99%
Home Delivery Dates		2				2	21	21	0.00%
Patrons Served via Home Delivery		111				111	797	1,144	43.54%
Total Outreach Programs		4	13	1		18	152	170	11.84%
Total Patrons Served with Outreach Services		139	972	25		1,136	8,642	9,773	13.09%
Civic Facility Use									
Literacy/Tutoring Room Use (patron count)	90						1,036	910	-12.16%
Number of Outside Groups Using Meeting Space	29						254	234	-7.87%
Patrons Entering Building	14,966						145,556	140,632	-3.38%
Friend's Sponsored Programs	1						10	12	20.00%
Attendees	68						837	815	-2.63%
Social Media Use									
Facebook (daily page consumption)	1,690						16,163	15,982	-1.12%
Twitter Followers	766						712	766	7.58%
Pinterest Average Daily Viewers	122						1,684	1,903	13.00%
Instagram Likes	420						3,954	4,677	18.29%
Flickr Views	14,001						92,811	156,842	68.99%
YouTube Views	428						N/A *	1,495	--

* New statline for January 2019.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: May 3, 2019

Director's Report

Meetings:

Committee of the Whole – April 10	Physical Plant Committee – April 17	JTS – April 26
LLD Board of Trustees – April 10	COD Practicum Student – April 18	Finance Staff – April 30
Intergovernmental – April 11	Dept Directors – April 18	Bid Announcement – May 1
IT Staff – April 11	Duffy – April 19	Giant Steps – May 1
Dept Directors – April 11	Capira/Staff – April 22	Hummel – May 2
YS Staff – April 11	Hayes/FQC – April 23	Hayes/FQC – May 3
Hummel – April 12	Friends – April 24	Fisher – May
LWC – April 13	MLRewards – April 25	
Staff – April 16	Dept Directors – April 25	

Highlights/Developments

National Library Week/Lisle Woman's Club Event

Rounding out *National Library Week*, the LLD celebrated its special relationship with the Lisle Woman's Club (LWC). The event featured notable women who've contributed their time and energy to make the Library what it is today. On Saturday, April 13th, family and friends gathered to remember and toast these local leaders and Library founders.

I welcomed guests and paid tribute to three LWC women: Barbara Roake, Robin Sprietsma, and Marilyn Cawiezel. I also introduced event attendees to the donations that were made in memory of Barbara Roake: two Mission-style reading lamps, a signed children's art print, and fifteen hardcover books were on display.

A plaque was also presented that documents Barbara Roake's journey in establishing the LLD. Barbara Roake's daughter Corrinne Skweres and the LWC's Nancy Wilson also provided commemorative and caring comments. A mural of historic LWC photographs graced the meeting room wall, the *Bel Sonore Chamber Ensemble* played beautiful music, and visitors enjoyed each other *and the snacks at the refreshment table*.

Friends Book Sale/Storage Room

The Friends of the Lisle Public Library District (FLPLD) kicked off their book and media sale on Thursday, May 2nd. In preparation for the sale, I coordinated with FLPLD Board members to arrange for the reorganization of the LLD storage room where book sale items are kept.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: May 3, 2019

Assistant Director McQuillan prepped the storage area with the aid of the LLD Facility Monitors. FLPLD volunteers installed new shelving racks in the storage room. There is now a better arrangement of space for FLPLD activities and the overall area is much tidier.

Intergovernmental

The LLD President and I attended the Intergovernmental Meeting on April 11th. The following topics were discussed among participants:

Fire District – The LWFD will have a public survey to assist with an upcoming five-year strategic plan. There are 87 firefighters in the District. A new ambulance is forthcoming. The LWFD Annual Report is on the District's website.

Convention/Visitor's Bureau – The LCVB is in talks with the Village regarding a possible economic development partnership effort. The *DuPage Pistol Shrimp* home opener is on May 30th at Benedictine University. *Veggie Fest* will be held at Lucent Park on August 10th.

School Dist. 203 – There is a new Building/Grounds Director. New teacher contract negotiations are ongoing. The District lowered its levy by 2 million dollars.

School Dist. 202 – The new elementary school building is scheduled to open on August 5th. The referendum to reduce funding failed. The 202 math team finished top 10 in State.

Park District – The Universal Design Community Park concepts/images are on the *Partners for Parks* website and social media sites. The PD received partial payment of impact fees from the Village. The boat/kayak launch project is underway. The PD is looking for seasonal employees. There is a pesticide-free test program occurring in four parks. Summer concerts begin in July.

Facility Assessment

FQC's Jack Hayes, Assistant Director McQuillan, and I toured the building and campus/properties on April 23rd. The LLD Physical Plant Committee requested that FQC provide guidance regarding the LLD's stormwater issues and any other imminent matters. Mr. Hayes recommended that the LLD contract to correct the offset pipe issue on Front Street, mitigate curb/sidewalk flaws across the campus, and to replace air handlers by 2020. Another meeting is scheduled for May 3rd with FQC to evaluate structural, mechanical, plumbing, and electrical components.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: May 3, 2019

Business Partnership Program Expansion

Every September the LLD celebrates *Library Card Sign-Up Month* by offering patrons discounts at numerous local businesses just by showing their Library card. We call this program the *I Love My Lisle Library Card Business & Non-Profit Partnership Program*. Every year patrons ask us why we can't offer the program more than just one month a year. The simple answer is that coordinating the details with the businesses, keeping them engaged, and marketing initiatives take a lot of staff effort.

This year the LLD is exploring expanding the program by looking into an online reading incentive program that rewards library card-holders/readers with discounts at local businesses all year long. It's not unlike our summer reading incentive program -- it's an app-based platform that connects with local businesses to offer the discounts. We are excited to try this new online resource and see if our patrons enjoy a new type of reading program that provides discounts. Our aim is to launch in the fall, coinciding with *Library Card Sign-Up Month*.

Practicum Student

The *Library Technical Assistant Program* at the College of DuPage requires a practicum. It must be completed in order to receive the LTA Certification. Generally, the student is required to serve 75 hours at a local library, unpaid. Service hours are spent in multiple departments. These hours are served during the college semester, and should be completed at least one week before the end of the semester. Students can work on a special project or simply assist with day-to-day duties. They are also required to complete online assignments for the program.

I have agreed to mentor and host a practicum student at the LLD during the fall semester. I am working with COD's LTA Coordinator and we are in the beginning phases of onboarding a student. This opportunity introduces students to the world of librarianship and provides valuable professional experience for future civil servants.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Tatiana Weinstein', with a stylized, flowing script.

Tatiana Weinstein

May 2019 Assistant Director Report

Meetings

- Sav-A-Tree – April 16,17,18
- My Rewards – April 25
- Event Team – April 16
- Physical Plant Comm – April 17
- CMFP – April 12, 16
- Board Meeting – April 10
- RAILS Asst Dir mtg – April 26
- Monaco Mechanical – April 25, 29
- Jack Hayes – April 3 & 23
- Jensen Plumbing – April 4
- Staff Meeting – April 16
- Alan Doty – April 5
- LWC – April 13

Event Team

The Team has been working on Summer Read programing with the theme: Showtime at the Library. Outdoor activities, floor pianos, photobooth, crafts, cupcake truck, and music with sign-up for Summer Read is planned.. Summer Read will kick-off on Saturday, June 1st from 11 to 3. As staff plan for kick-off, we also plan to celebrate the completion of the summer reading goals. The Wrap-up event will be Saturday, July 27th from 11 to 2 with prize pickup stations.

Facility

The air conditioning unit for Youth Services had an automatic turnoff due to reduced electrical power. Monaco Mechanical restarted the unit. Commonwealth Edison was called to report the issue. A Commonwealth Edison field rep inspection found no issues with our power lines to the building.

The south detention area filled with rain water starting April 29th. The Front Street detention area was clear. With continuing rain through May 2, the south detention area filled and the south parking lot was covered with rain water. The Village of Lisle Public Works Department attempted to clear a blockage in the storm drain for the south parking lot without success. Mud is inside the pipes and storm sewer rodding will be needed.

The ceiling area of the Youth Services office had a roof leak during the week of April 29th. Staff will be arranging inspection and repair as weather allows.

May 2nd the Lisle Woodridge Fire Department did their annual inspection of the Library. Sprinkler heads, emergency lighting and fire extinguishers were checked.

The LLD posted a RFP for cleaning services on April 1 with a walk-through on April 8th. The LLD received ten proposals for Library cleaning services by April 30th at 5pm.

Beth McQuillan



Chicago Tribune NAPERVILLE SUN

From the community: Storytime with the Taco Dragon



Community Contributor Josh Hepler | April 23, 2019

Will Savage, Youth Services Director at Lisle Library District, hosts a storytime with help from one of the dragons from 'Dragons Love Tacos' by Adam Rubin.

Chicago Tribune **NAPERVILLE SUN**

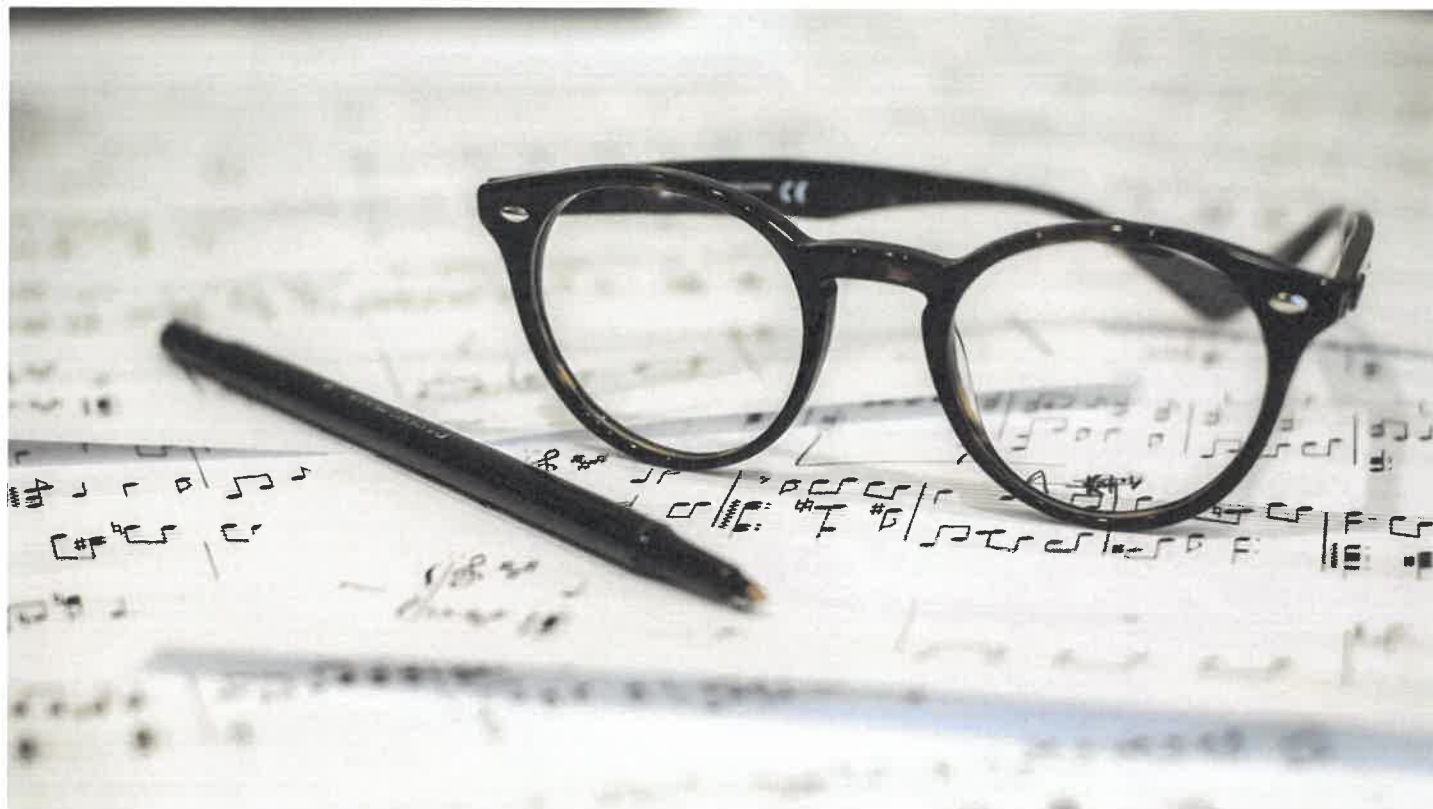
From the community: Lisle Library District's Gallery 777
April Reception



Community Contributor Josh Hepler | April 9, 2019

Photographer and featured artist Robert J. Flores poses with his mother at the latest Gallery 777 opening, 'Spring Ahead'.

From the community: Celebrating Library Leaders for National Library Week



Community Contributor Josh Hepler | April 5, 2019

The In partnership with the Lisle Woman's Club (LWC), the Lisle Library District (LLD) will present a tribute recognizing the distinguished relationship between the LLD and the LWC on Saturday, April 13th from 2:00-4:00 PM in the Library's meeting room.

The Bel Sonore Chamber Ensemble will provide music for the event. Their unique blend of flute, oboe and bassoon with soprano voice covers a wide repertoire ranging from the early Baroque to Jazz standards. Light refreshments will be served.

The community has lost three outstanding Library leaders within the past five years: Barbara Roake, Marilyn Cawiezel, and Robin Sprietsma. This program will celebrate these women, and all the women who've contributed their time, energy, and love to make the LLD what it is today. Celebrate National Library Week and help us honor and toast the women who built the Lisle Library District!

Lisle Library Events

For more information, or to register for any of these events, visit lislelibrary.org or call 630-971-1675

KIDS

Discovery Brigade

Grades K-2. Registration required. Mondays, Meeting Room A/B, 4:00-4:45 PM



Each Monday we will explore different science or technology topics with programming specifically targeting kids in early Elementary school. Join the Discovery Brigade to see what fun and craziness awaits! For grades K-2.

- Money Smart Market (April 1) We're hosting our own art expo. Craft what you can, but remember, resources are limited!
- Wizard's Workshop (April 8) In the Middle Ages, alchemy was an early form of chemistry. Today we do experiments with a little magic!
- Fool Your Friends (April 15) Let's put our minds to the test. This week we're delving into the world of brain teasers and challenges.
- Preserving Our Planet (April 22) Our planet is amazing! This Earth Day, explore how humans can help preserve our planet.

Imagination Inc.

Grades 3-5. Registration required. Tuesdays, Meeting Room A/B, 4:00-5:00 PM

Are you ready to delve deeper when it comes to science? Do you yearn to explore strange new worlds? Do you like to watch things explode? Then join us for Imagination Inc. every Tuesday! For grades 3-5.

- Lego Tech-Vestors (April 2) Kids work in teams to develop robots and manage resources to negotiate 'investments' from staff.
- Paint and Relax (April 9) Looking to let out some of that creative energy? Sit back, relax, and paint something fabulous!
- Robot Formula 1 (April 16) Got the need for speed? Follow our lead and you'll succeed! Learn to make a robot racecar!
- Silk Screened T-Shirts (April 23) Express your fashion sense and get ready for summer by learning how to make your own T-shirt.

TEENS

Bottle Cap Badge

Thursday, April 11, 4:15-5:15 PM | Meeting Rooms

Art you can wear? Yes, please! Whether you're into fandom things or high art, if it can fit into a bottle cap, you can wear it!



The Financial Aid Process

Thursday, April 11, 6:30-7:30 PM | Meeting Room B

An ISACorps member will cover college costs, types of financial aid, how to apply for financial aid (including the Free Application for Federal Student Aid, or FAFSA), financial aid award packages, and other important information.

Art Remade

Thursday, April 18, 4:15-5:15 PM | Meeting Rooms

Earth Day is on Sat. but we decided to celebrate early with recycled art! Express what's in your soul with recycled materials and a little glue.

DIY Book Hedgehogs

Monday, April 22, 6:30-8:30 PM | Meeting Room B

Celebrate National Poetry Month by rearranging some written words to make a bookish hedgehog! Fold book pages and add accessories to create your own unique book creature!

ADULTS

Essentials of Estate Planning

Friday, April 4, 2:00-3:30 PM | Meeting Room A/B

When the time comes, is your estate in order? Bentron Financial teaches us about Wills vs. Trusts, Power of Attorney, Guardianship appointments, and more! At the end of the program, you will have the information needed to protect your spouse and heirs.



Getting the Most from Retirement

Tuesday, April 6, 2:00-3:30 PM | Meeting Room A/B

The right strategy can help you maximize your retirement plan. Join Karen Chan as she teaches us about required minimum distributions, when it makes sense to take money out, how to choose the right beneficiary, and the rules of inheriting an account.

Greener Cleaners

Friday, April 26, 7:00-8:00 PM | Meeting Room A/B

Visiting artist Anna Stange will lead this hands-on, make-and-take workshop. Learn how to make effective, environmentally-friendly cleaners from ingredients like baking soda, vinegar, washing powder, and essential oils. All supplies included.



LITERACY

Launchpads in the Literacy/ELD Section!

Find our Playaway Launchpads on our Literacy/English Language Development (ELD) shelves. These kits contain a tablet preloaded with learning activities, including programs to improve grammar, writing, listening, vocabulary, and games such as crossword puzzles and brainteasers. Our newest title is Health Smarts for tips about staying healthy. Each Launchpad has a three-week loan period with two renewals to give you time to master the content. Try one today!

More events can be found at lislelibrary.org

REVENUES BUDGET FY 19-20

	Revenues	Actuals FY 16-17	Actuals FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Budget FY 19-20 to Budget FY 18-19	Actuals 3/31/19	Projections 06/30/19
	CORPORATE FUND								
10-01-4411-00	Tax Levy - Corp	4,422,139.17	4,379,918.81	4,347,646.00	3,914,484.64	3,966,823.34	1.34%	3,945,848.92	3,945,848.92
10-01-4441-00	Back Taxes - Corp	18,200.37	1,227.72	45,000.00	40,000.00	0.00	-100.00%	2,065.96	2,070.00
10-01-44XX-00	TIF Surplus-Corp	0.00	0.00	0.00	0.00	35,000.00	3500000.00%	0.00	0.00
10-01-4461-00	Personal Prop Tax	18,537.29	15,361.30	11,000.00	11,000.00	12,000.00	9.09%	8,357.44	9,000.00
	Total Taxes	4,458,876.83	4,396,507.83	4,403,646.00	3,965,484.64	4,013,823.34	1.22%	3,956,272.32	3,956,918.92
10-02-4472-00	Interest Earned - Corp	32,425.85	19,834.00	30,000.00	35,000.00	82,000.00	134.29%	91,731.83	100,000.00
10-02-4511-00	County Interest - Corp	0.00	1,460.59	0.00	0.00	0.00	0.00%	1,542.44	1,542.44
10-02-4525-00	Unrealized Gain/Loss on Investments	0.00	0.00	0.00	0.00	25,000.00	0.00%	35,713.10	40,000.00
	Total Interest	32,425.85	21,294.59	30,000.00	35,000.00	107,000.00	206.71%	128,987.37	141,542.44
10-03-4531-00	Lost Books	4,729.59	3,105.70	4,000.00	3,500.00	3,000.00	-14.29%	1,985.26	2,500.00
10-03-4536-00	Non-Resident Fees	1,337.80	0.00	500.00	500.00	250.00	-50.00%	237.45	237.45
10-03-4540-00	Fines	47,155.98	43,435.31	40,000.00	40,000.00	35,000.00	-12.50%	28,726.65	35,000.00
10-03-4550-00	Gifts - Unrestricted Corp.	485.00	196.50	0.00	0.00	0.00	0.00%	878.94	1,565.00
	(If received)								
10-04-4573-00	Copier Income	1,611.92	1,104.14	1,200.00	1,200.00	1,000.00	-16.67%	808.58	900.00
	Total Desk Income	55,320.29	47,841.65	45,700.00	45,200.00	39,250.00	-13.16%	32,636.88	40,202.45
10-04-4562-00	Restr Gifts - Books	35.00	90.00	0.00	0.00	0.00	0.00%	56.95	56.95
10-04-4583-00	Per Capita Grant	0.00	22,131.65	0.00	0.00	0.00	0.00%	35,630.00	35,630.00
10-04-4584-00	Other Income - Corp.	580.22	4,109.09	1,000.00	1,000.00	1,000.00	0.00%	2,010.16	6,000.00
	Total Restricted Usage	615.22	26,324.74	1,000.00	1,000.00	1,000.00	0.00%	37,697.11	41,686.95
10-05-4595-00	Misc - Jury Duty	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	TOTAL CORPORATE FUND	4,547,238.19	4,491,968.81	4,480,346.00	4,046,884.64	4,161,073.34	2.83%	4,155,593.68	4,180,350.76
	BUILDING MAINTENANCE FUND								
30-01-4413-00	Tax Levy - .02 B/M	121,472.60	138,953.56	136,350.00	152,136.06	0.00	-100.00%	154,159.43	154,159.43
30-01-4443-00	Back Taxes - .02 B/M	431.45	38.50	0.00	0.00	0.00	0.00%	60.55	60.55
	Total Taxes	121,904.05	138,992.06	136,350.00	152,136.06	0.00	-100.00%	154,219.98	154,219.98
30-02-4474-00	Interest Earned - .02 B/M	1,080.18	1,810.65	1,000.00	1,500.00	0.00	-100.00%	903.42	950.00
30-02-4513-00	County Interest - .02 B/M	0.00	58.57	0.00	0.00	0.00	0.00%	0.00	0.00
	Total Interest	1,080.18	1,869.22	1,000.00	1,500.00	0.00	-100.00%	903.42	950.00
	TOTAL BUILDING MAINT FUND	122,984.23	140,861.28	137,350.00	153,636.06	0.00	-100.00%	155,123.40	155,169.98
	IMRF FUND								
40-01-4414-00	Tax Levy - IMRF	223,085.74	217,290.25	220,180.00	156,965.76	50,984.25	-67.52%	154,360.97	154,360.97
40-01-4444-00	Back Taxes - IMRF	1,165.66	62.56	0.00	0.00	0.00	0.00%	97.82	97.82
40-01-4462-00	Pers Prop Repl Tax - IMRF	1,059.51	886.54	600.00	600.00	600.00	0.00%	482.32	550.00
	Total Taxes	225,310.91	218,239.35	220,780.00	157,565.76	51,584.25	-67.26%	154,941.11	155,008.79
40-02-4475-00	Interest Earned - IMRF	1,512.25	4,833.11	1,200.00	4,000.00	4,500.00	12.50%	4,649.11	5,000.00
40-02-4514-00	County Interest - IMRF	0.00	56.78	0.00	0.00	0.00	0.00%	0.00	0.00
	Total Interest	1,512.25	4,889.89	1,200.00	4,000.00	4,500.00	12.50%	4,649.11	5,000.00
	TOTAL IMRF FUND	226,823.16	223,129.24	221,980.00	161,565.76	56,084.25	-65.29%	159,590.22	160,008.79
	FICA FUND								
45-01-4415-00	Tax Levy - FICA	127,020.60	173,999.43	173,720.00	136,439.47	126,838.87	-7.04%	136,293.15	136,293.15
45-01-4445-00	Back Taxes - FICA	886.66	49.27	0.00	0.00	0.00	0.00%	74.66	74.66
45-01-4463-00	Pers Prop Repl Tax - FICA	166.46	139.30	100.00	100.00	100.00	0.00%	75.78	100.00
	Total Taxes	128,073.72	174,188.00	173,820.00	136,539.47	126,938.87	-7.03%	136,443.59	136,467.81
45-02-4476-00	Interest Earned - FICA	1,551.54	2,657.15	1,200.00	2,300.00	2,500.00	8.70%	2,244.13	2,500.00
45-02-4515-00	County Interest - FICA	0.00	50.92	0.00	0.00	0.00	0.00%	0.00	0.00
	Total Interest	1,551.54	2,708.07	1,200.00	2,300.00	2,500.00	8.70%	2,244.13	2,500.00

REVENUES BUDGET FY 19-20

	Revenues	Actuals FY 16-17	Actuals FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Budget FY 19-20 to Budget FY 18-19	Actuals 3/31/19	Projections 06/30/19
	TOTAL FICA FUND	129,625.26	176,896.07	175,020.00	138,839.47	129,438.87	-6.77%	138,687.72	138,967.81
	SPECIAL RESERVE FUND								
70-02-4481-00	Interest Earned - Special Reserve	9,692.25	19,586.28	7,000.00	13,000.00	35,000.00	169.23%	41,861.67	50,000.00
70-04-4587-10	Restricted - Transfer from Corporate Fund	475,000.00	300,000.00	300,000.00	300,000.00	300,000.00	0.00%	225,000.00	300,000.00
	TOTAL SPECIAL RESERVE FUND	484,692.25	319,586.28	307,000.00	313,000.00	335,000.00	7.03%	266,861.67	350,000.00
	WORKING CASH FUND								
80-02-4482-00	Interest Earned - Working Cash	3,731.51	4,835.58	3,000.00	4,000.00	4,500.00	12.50%	5,517.34	6,000.00
	Total Interest	3,731.51	4,835.58	3,000.00	4,000.00	4,500.00	12.50%	5,517.34	6,000.00
	TOTAL WORKING CASH FUND	3,731.51	4,835.58	3,000.00	4,000.00	4,500.00	12.50%	5,517.34	6,000.00
	TOTAL INCOME - W/O Spec. Res	5,030,402.35	5,037,690.98	5,017,696.00	4,504,725.92	4,351,096.46	-3.41%	4,614,512.36	4,640,497.34
	TOTAL INCOME - All Funds	5,515,094.60	5,357,277.26	5,324,696.00	4,817,725.92	4,686,096.46	-2.73%	4,881,374.03	4,990,497.34

EXPENSE SUMMARY FY 2018-2019

CORPORATE FUND	EMPLOYEE COSTS	Actuals FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	% of chg
10-10-5603-10	Admin - Regular Hours	489,320.05	494,893.64	508,961.08	524,814.38	538,996.84	2.70%
10-10-5603-20	Adult Servs - Regular Hours	516,909.88	523,908.60	529,222.36	549,285.24	561,938.59	2.30%
10-10-5603-30	Youth Servs - Regular Hours	330,409.93	335,744.28	357,007.29	346,183.57	398,744.11	15.18%
10-10-5603-50	Technical Servs - Regular Hours	291,554.26	259,377.28	268,861.76	272,021.81	279,943.69	2.91%
10-10-5603-60	Circulation - Regular Hours	466,472.17	465,120.22	481,779.21	513,846.15	482,446.73	-6.11%
10-10-5613-10	Administrative - Sunday Hours	5,930.54	5,770.74	6,200.00	0.00	0.00	0.00%
10-10-5613-20	Adult Services - Sunday Hours	21,456.22	23,285.07	23,400.00	0.00	0.00	0.00%
10-10-5613-30	Youth Servs - Sunday Hours	14,066.91	15,320.88	16,000.00	0.00	0.00	0.00%
10-10-5613-60	Circulation - Sunday Hours	29,735.21	29,668.60	29,400.00	0.00	0.00	0.00%
multiple	Health Insurance	246,882.50	279,711.99	305,000.00	320,000.00	320,000.00	0.00%
multiple	Dental Insurance	17,631.34	17,257.84	20,000.00	20,000.00	20,000.00	0.00%
10-10-5623-00	Compsynch Assistance Plan	0.00	865.80	1,000.00	870.00	870.00	0.00%
10-10-5646-00	Unemployment Compensation Ins	-32.07	2,001.91	4,000.00	4,000.00	4,000.00	0.00%
10-10-5646-10	Tuition Reimbursement	0.00	0.00	2,000.00	0.00	0.00	0.00%
(excludes IMRF, FICA)	Total Employee Costs	2,430,336.94	2,452,926.85	2,552,831.70	2,551,021.15	2,606,939.96	2.19%
CORPORATE FUND	BUILDING COSTS						
10-20-5650-00	Internet Service Provider	6,362.40	5,400.00	6,600.00	5,400.00	5,400.00	0.00%
10-20-5651-00	INet Consortium	1,810.00	1,810.00	1,810.00	1,810.00	1,810.00	0.00%
10-20-5652-00	Utilities - Phone	8,778.92	7,983.36	7,800.00	8,000.00	8,000.00	0.00%
10-20-5653-00	Utilities - Gas	6,585.83	7,349.34	7,000.00	7,000.00	7,500.00	7.14%
10-20-5654-00	Utilities - Sewer/Water	2,763.58	2,535.07	2,750.00	2,750.00	2,900.00	5.45%
10-20-5655-00	Utilities - Electric	48,926.79	49,875.89	48,700.00	50,000.00	52,000.00	4.00%
10-20-5656-00	Verizon Wireless	730.96	551.33	680.00	1,500.00	1,500.00	0.00%
10-20-5660-00	Maint Contracts - HVAC	4,933.65	4,800.00	5,500.00	5,000.00	5,000.00	0.00%
10-20-5661-00	Maint Contracts - Maint Serv.	32,111.00	33,774.95	36,750.00	36,750.00	37,500.00	2.04%
10-20-5662-00	Maint Contracts - Landscape Serv	34,375.04	34,061.04	34,000.00	34,500.00	40,000.00	15.94%
10-20-5663-00	Maint/Repairs - Genl Supplies	10,707.90	9,223.89	8,000.00	9,000.00	9,000.00	0.00%
10-20-5664-00	Maint/Repairs - Non Contract Work	23,430.27	22,378.05	18,000.00	18,700.00	83,700.00	347.59%
10-20-5665-00	Rubbish Removal	2,149.08	2,149.08	2,500.00	2,500.00	2,500.00	0.00%
	Total Building Costs	183,665.42	181,892.00	180,090.00	182,910.00	256,810.00	40.40%
CORPORATE FUND	OPERATING EXPENSES						
10-25-5710-00	Postage and Shipping	2,739.60	4,490.07	4,500.00	4,000.00	4,500.00	12.50%
10-25-5710-10	Printing/Spec Serv. - Adult	30,501.65	15,693.86	26,400.00	20,000.00	18,000.00	-10.00%

EXPENSE SUMMARY FY 2018-2019

		Actuals FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	% of chg
10-25-5710-30	Printing/Spec Serv. - Youth Services	87.80	0.00	0.00	0.00	0.00	0.00%
10-25-5711-00	Postage Spec Serv	7,709.03	4,792.89	8,500.00	8,500.00	8,500.00	0.00%
10-25-5712-00	Printing	1,208.34	1,048.18	1,000.00	1,000.00	1,000.00	0.00%
10-25-5713-00	Office Supplies	6,374.85	4,964.09	5,000.00	5,000.00	5,000.00	0.00%
10-25-5714-00	Circ Material Supplies	9,264.86	9,093.99	9,080.00	9,500.00	10,000.00	5.26%
10-25-5715-00	Copier Supplies	1,852.04	2,474.50	2,500.00	2,000.00	1,800.00	-10.00%
10-25-5716-00	Kitchen Supplies	6,433.82	6,720.87	6,500.00	6,500.00	6,500.00	0.00%
10-25-5717-00	Processing Supplies	30,914.76	28,873.54	27,500.00	25,000.00	28,000.00	12.00%
10-25-5718-00	Computer Supplies	15,937.02	15,236.36	13,500.00	14,500.00	12,400.00	-14.48%
10-25-5719-00	Publishing	704.95	1,470.66	2,000.00	1,200.00	2,200.00	83.33%
10-25-5722-15	Safety Deposit Box Rental	150.00	150.00	150.00	150.00	150.00	0.00%
10-25-5723-00	Check Printing	193.13	0.00	250.00	250.00	250.00	0.00%
10-25-5723-15	Bank Charges	1,396.65	1,513.20	1,000.00	1,750.00	3,100.00	77.14%
10-25-5724-15	Local Travel	255.66	524.87	700.00	500.00	500.00	0.00%
	Total Operating Expenses	115,724.16	97,047.08	108,580.00	99,850.00	101,900.00	2.05%
	CORPORATE FUND						
	INSURANCE						
10-30-5750-00	Fidelity Bonds	0.00	2,400.00	2,500.00	2,300.00	2,100.00	-8.70%
10-30-5751-00	Property Damage (All-Peril)	26,193.00	15,314.86	25,000.00	23,000.00	22,600.00	-1.74%
10-30-5752-00	Notary Bond	0.00	0.00	0.00	0.00	65.00	6500.00%
10-30-5754-00	Workers Comp Insurance	5,396.00	5,651.00	5,400.00	6,400.00	6,200.00	-3.13%
	Total Insurance	31,589.00	23,365.86	32,900.00	31,700.00	30,965.00	-2.32%
	CORPORATE FUND						
	CONTRACTUAL SERVICES						
10-35-5760-00	Legal Services	16,501.25	6,622.50	25,000.00	20,000.00	15,000.00	-25.00%
10-35-5761-00	Collection Agency	545.85	572.80	700.00	700.00	700.00	0.00%
10-35-5762-00	Other Contractual Services - Admin	3,804.72	1,628.00	3,500.00	3,500.00	6,500.00	85.71%
10-35-5763-00	Contractual-Technology Asst	31,696.22	27,834.04	25,000.00	30,000.00	60,000.00	100.00%
10-35-5764-10	Other Contractual Services - Librs.	5,142.39	1,343.40	4,500.00	4,500.00	14,000.00	211.11%
10-35-5765-10	Investment Agency Consultants	5,792.91	6,774.62	7,000.00	7,000.00	7,000.00	0.00%
10-35-5769-00	Acctg - Maint & Upgrades	0.00	8,118.12	7,937.00	7,574.00	8,950.00	18.17%
10-35-5770-00	Audit Fee	8,250.00	8,250.00	8,250.00	8,500.00	10,000.00	17.65%
10-35-5771-00	Payroll Service	7,138.90	7,267.49	7,700.00	7,700.00	7,700.00	0.00%
10-48-5846-20	Acctg - Maint & Upgrades	7,520.49	0.00	0.00	0.00	0.00	0.00%
	Total Contractual	86,392.73	68,410.97	89,587.00	89,474.00	129,850.00	45.13%

EXPENSE SUMMARY FY 2018-2019

CORPORATE FUND	PERSONNEL DEVELOPMENT	Actuals FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	% of chg
10-40-5783-00	Dues - Staff	3,919.00	5,185.00	5,400.00	5,100.00	5,100.00	0.00%
10-40-5784-00	Meetings - Staff	1,591.83	1,544.41	2,500.00	2,000.00	2,000.00	0.00%
10-40-5785-00	Conferences - Staff	16,865.14	3,910.42	15,000.00	15,000.00	15,000.00	0.00%
10-40-5786-00	Memorial/Tribute/Recognition	1,215.34	877.26	2,000.00	2,000.00	2,000.00	0.00%
10-40-5787-00	In-Service	1,287.95	1,988.25	3,000.00	3,000.00	3,000.00	0.00%
10-40-5788-00	Training (Cont Ed) - Staff	1,231.58	2,199.00	2,200.00	1,500.00	1,500.00	0.00%
	Total Personnel Dev - Staff Only	26,110.84	15,704.34	30,100.00	28,600.00	28,600.00	0.00%
CORPORATE FUND	TRUSTEE EXPENSES						
10-45-5786-70	Dues - Trustee	675.00	525.00	525.00	525.00	525.00	0.00%
10-45-5788-70	Meetings - Trustee	352.25	380.00	500.00	1,000.00	1,000.00	0.00%
10-45-5787-70	Conferences - Trustee	350.00	205.00	500.00	1,000.00	1,000.00	0.00%
10-45-5789-70	Training-Trustee	384.96	500.00	500.00	1,000.00	1,000.00	0.00%
	Total Trustee Only	1,762.21	1,610.00	2,025.00	3,525.00	3,525.00	0.00%
	Total Personnel Development	27,873.05	17,314.34	32,125.00	32,125.00	32,125.00	0.00%
CORPORATE FUND	EQUIPMENT						
10-48-5801-10	Polaris ILS	48,692.97	46,037.57	47,100.00	50,000.00	52,500.00	5.00%
10-48-5801-XX	Technology	0.00	0.00	0.00	0.00	66,000.00	660000.00%
10-48-5801-XX	Facility	0.00	0.00	0.00	0.00	10,000.00	100000.00%
10-48-5802-00	Major Equip - Library Wide	455.64	0.00	0.00	0.00	0.00	0.00%
10-48-5802-10	Major Equip - Dir/Asst Dir	318.57	0.00	0.00	0.00	0.00	0.00%
10-48-5802-15	Major Equip - Adm Serv/Pr	269.99	0.00	0.00	0.00	0.00	0.00%
10-48-5802-20	Major Equip - Adult Services	331.84	0.00	0.00	0.00	0.00	0.00%
10-48-5802-30	Major Equip - Youth	129.75	0.00	0.00	0.00	0.00	0.00%
10-48-5802-50	Major Equip - Tech Services	496.41	0.00	0.00	0.00	0.00	0.00%
10-48-5802-60	Major Equip - Circ	462.80	0.00	0.00	0.00	0.00	0.00%
10-48-5823-10	Minor Equip - Administration	360.78	592.08	700.00	700.00	700.00	0.00%
10-48-5823-15	Minor Equip - Adm Serv/Pr	136.52	0.00	0.00	0.00	0.00	0.00%
10-48-5823-20	Minor Equip - Adult Services	80.00	731.00	700.00	700.00	700.00	0.00%
10-48-5823-30	Minor Equip - Youth	94.75	774.05	700.00	700.00	700.00	0.00%
10-48-5823-50	Minor Equip - Tech Services	196.74	776.58	700.00	700.00	700.00	0.00%
10-48-5823-60	Minor Equip - Circ	81.33	693.87	700.00	700.00	700.00	0.00%
10-48-5843-00	Rental - Postage Meter	1.00	824.00	800.00	720.00	720.00	0.00%
10-48-5845-00	Equip Maint/Repr - Contracts - Lib Wide	17,874.57	18,171.76	19,150.00	19,000.00	19,000.00	0.00%

EXPENSE SUMMARY FY 2018-2019

		Actuals FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	% of chg
10-48-5846-00	Equip Maint/Repr - Non-Contr - Lib Wide	1,363.34	1,194.87	1,000.00	1,000.00	1,000.00	0.00%
	Total Equipment	71,347.00	69,795.78	71,550.00	74,220.00	152,720.00	105.77%
CORPORATE FUND	LIBRARY MATERIALS						
10-50-5863-20	Literacy	7,354.77	8,654.00	10,000.00	9,000.00	9,000.00	0.00%
10-50-5863-30	Books - Youth	50,397.60	54,055.15	51,000.00	53,000.00	54,000.00	1.89%
10-50-5863-50	Books - Tech Services	202.05	78.00	500.00	200.00	100.00	-50.00%
10-50-5864-10	Books - Non-Fiction	81,079.82	86,495.68	82,000.00	82,000.00	86,100.00	5.00%
10-50-5865-10	Books - Adult/Teen Fiction	68,985.94	72,847.99	65,000.00	68,500.00	72,500.00	5.84%
10-50-5866-20	Rental Books - Adult Services	3,749.80	0.00	0.00	0.00	0.00	0.00%
10-50-5867-20	Reference Books - Adult Services	22,365.10	24,598.18	24,000.00	22,000.00	20,000.00	-9.09%
10-50-5869-20	Internet Licensed Dbases	103,932.42	100,649.52	126,500.00	126,500.00	130,000.00	2.77%
10-50-5871-20	Document Delivery	20,603.17	21,053.40	22,000.00	22,000.00	23,000.00	4.55%
10-50-5872-10	Databases - Professional	7,413.57	14,588.84	10,000.00	10,000.00	10,000.00	0.00%
10-50-5873-30	Databases - Youth Services	16,257.33	12,259.70	12,500.00	12,700.00	12,700.00	0.00%
10-50-5890-30	Audio-Visual Matls - Youth	18,106.63	18,621.22	18,000.00	18,000.00	18,000.00	0.00%
10-50-5895-40	Audio-Visual Matls - Adult Services	100,413.73	103,342.30	95,000.00	102,000.00	117,300.00	15.00%
10-50-5900-20	Periodicals - Adult Services	41,750.35	37,187.69	42,620.00	42,000.00	42,000.00	0.00%
10-50-5900-30	Periodicals - Youth	667.84	683.39	1,000.00	800.00	700.00	-12.50%
10-50-5900-80	Periodicals - Prof. Collection	3,378.44	3,967.46	5,000.00	4,000.00	3,800.00	-5.00%
	Total Library Materials	546,658.56	559,082.52	565,120.00	572,700.00	599,200.00	4.63%
CORPORATE FUND	PROGRAMS						
10-60-5931-10	Programs - Adult	14,065.16	16,645.58	16,000.00	16,000.00	16,500.00	3.13%
10-60-5931-30	Programs - Youth	11,477.18	12,175.67	11,000.00	11,000.00	12,000.00	9.09%
10-60-5931-40	Online Marketing - Lib Wide	466.33	1,677.00	2,000.00	1,800.00	2,000.00	11.11%
10-60-5931-50	Community Relations-Library Wide	7,026.53	6,324.82	6,000.00	6,500.00	6,500.00	0.00%
10-60-5940-10	Readers Services - Adult Services	1,387.41	1,682.73	2,000.00	2,000.00	2,000.00	0.00%
10-60-5940-30	Readers Services - Youth Services	4,395.42	4,624.22	5,300.00	5,000.00	5,500.00	10.00%
	Total Programs	38,818.03	43,130.02	42,300.00	42,300.00	44,500.00	5.20%
CORPORATE FUND	RESTRICTED EXPENSES						
10-80-5980-80	Restricted - Gifts	0.00	0.00	0.00	0.00	0.00	0.00%
10-80-5981-80	Restricted - Per Capita Grant	21,971.75	22,131.41	0.00	0.00	0.00	0.00%
10-80-5984-80	Restricted - Transfer to Special Reserve	475,000.00	300,000.00	300,000.00	300,000.00	300,000.00	0.00%

EXPENSE SUMMARY FY 2018-2019

		Actuals FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	% of chg
10-80-5986-80	Restricted- Transfer to IMRF	200,000.00	200,000.00	200,000.00	50,000.00	50,000.00	0.00%
	Total Restricted Expenses	696,971.75	522,131.41	500,000.00	350,000.00	350,000.00	0.00%
10-90-5999-00	Contingency	0.00	0.00	75,000.00	25,000.00	25,000.00	0.00%
	TOTAL CORPORATE FUND EXPENSES	4,229,376.64	4,035,096.83	4,250,083.70	4,051,300.15	4,330,009.96	6.88%
	.02 BUILDING/MAINTENANCE FUND						
30-65-5920-00	Network - Purchases (.02 B/M)	40,492.58	53,566.83	50,000.00	60,000.00	0.00	-100.00%
30-65-5925-00	Network Maintenance (.02 B/M)	41,853.94	15,098.60	30,000.00	30,000.00	0.00	-100.00%
30-65-5926-00	Maint - Bldg Structure (.02 B/M)	59,820.48	63,515.01	57,000.00	65,000.00	10,000.00	-84.62%
	TOTAL .02 BUILDING/MAINT. FUND	142,167.00	132,180.44	137,000.00	155,000.00	10,000.00	-93.55%
	IMRF FUND						
40 multiple acct#s	IMRF Expense	201,289.68	188,084.04	217,419.42	180,000.00	176,000.00	-2.22%
	TOTAL IMRF FUND	201,289.68	188,084.04	217,419.42	180,000.00	176,000.00	-2.22%
	FICA FUND						
45 multiple acct#s	FICA Expense	161,629.85	159,302.88	169,893.63	168,770.56	173,048.35	2.53%
	TOTAL FICA FUND	161,629.85	159,302.88	169,893.63	168,770.56	173,048.35	2.53%
	(TOTALS NOT REFLECTING SPEC. RES.)	4,734,463.17	4,514,664.19	4,774,396.75	4,555,070.71	4,689,058.31	2.94%
	SPECIAL RESERVE FUND						
	Capital Expenses and Maintenance						
70-20-5660-00	Facility and campus (Spec Res)	0.00	0.00	30,000.00	30,000.00	345,000.00	1050.00%
70-65-5671-00	Library Furn. and Equipment (Spec Res)	0.00	0.00	100,000.00	200,000.00	30,000.00	-85.00%
	Total Capital Expenses and Maintenance	0.00	0.00	130,000.00	230,000.00	375,000.00	63.04%

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EXPENSE SUMMARY FY 2018-2019

		Actuals FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	% of chg
70-65-5674-00	Consulting	27,568.91	26,647.44	50,000.00	50,000.00	75,000.00	50.00%
70-65-5861-00	Interior Renovations	0.00	0.00	10,000.00	0.00	10,000.00	0.00%
70-65-5922-10	Security System (Spec Res)	0.00	0.00	0.00	0.00	140,000.00	140000000.00%
	TOTAL SPECIAL RESERVE FUND	27,568.91	26,647.44	190,000.00	280,000.00	600,000.00	114.29%
	Total Expenses - ALL FUNDS	4,762,032.08	4,541,311.63	4,964,396.75	4,835,070.71	5,289,058.31	9.39%

EMPLOYEE COST BUDGET FY 2019-20

Acct. #	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
EMPLOYEE COSTS								
10-10-5603-10 Admin - Regular Hours	489,320.05	494,893.64	508,961.08	524,814.38	538,996.84	2.70%	317,313.52	515,000.00
10-10-5603-20 Adult Servs - Regular Hours	516,909.88	523,908.60	529,222.36	549,285.24	561,938.59	2.30%	340,425.62	540,000.00
10-10-5603-30 Youth Servs - Regular Hours	330,409.93	335,744.28	357,007.29	346,183.57	398,744.11	15.18%	211,354.03	350,000.00
10-10-5603-50 Tech Servs - Regular Hours	291,554.26	259,377.28	268,861.76	272,021.81	279,943.69	2.91%	174,399.65	265,000.00
10-10-5603-60 Circulation - Regular Hours	466,472.17	465,120.22	481,779.21	513,846.15	482,446.73	-6.11%	301,557.60	470,000.00
10-10-5613-10 Admin - Sunday Hours	5,930.54	5,770.74	6,200.00	0.00	0.00	0.00%	0.00	0.00
10-10-5613-20 Adult Serv - Sunday Hours	21,456.22	23,285.07	23,400.00	0.00	0.00	0.00%	0.00	0.00
10-10-5613-30 Youth Servs - Sunday Hours	14,066.91	15,320.88	16,000.00	0.00	0.00	0.00%	0.00	0.00
10-10-5613-60 Circulation - Sunday Hours	29,735.21	29,668.60	29,400.00	0.00	0.00	0.00%	0.00	0.00
Salaries subtotal	2,165,855.17	2,153,089.31	2,220,831.70	2,206,151.15	2,262,069.96	2.53%	1,345,050.42	2,140,000.00
multiple acct#s Health Insurance	246,882.50	279,711.99	305,000.00	320,000.00	320,000.00	0.00%	185,736.82	280,000.00
multiple acct#s 7-10% rate increase (LIMRICC)								
Dental Insurance	17,631.34	17,257.84	20,000.00	20,000.00	20,000.00	0.00%	12,494.33	18,500.00
10-10-5623-00 Compsych Assistance Plan	0.00	865.80	1,000.00	870.00	870.00	0.00%	0.00	870.00
\$1.11 per 65 employee=865.8								
Tuition Reimb.	0.00	0.00	2,000.00	0.00	0.00	0.00%	0.00	0.00
Total Employee Costs - Corp	2,430,369.01	2,450,924.94	2,548,831.70	2,547,021.15	2,602,939.96	2.20%	1,543,281.57	2,439,370.00
multiple acct#s IMRF Expense - all Depts.	201,289.68	188,084.04	217,419.42	180,000.00	176,000.00	-2.22%	103,029.02	154,000.00
(separate fund) IMRF rate for 2019 is 6.7%. The preliminary rate for 2020 is 8.8% (calendar year)								
multiple acct#s FICA Expense - all Depts.	161,629.84	159,302.88	169,893.63	168,770.56	173,048.35	2.53%	99,391.83	163,710.00
(separate fund) FICA rate for all salaries is 7.65%								
10-10-5646-00 Unemployment Comp Ins.	-32.07	2,001.91	4,000.00	4,000.00	4,000.00	0.00%	104.87	2,000.00
Total Employee Costs	2,793,256.46	2,800,313.77	2,940,144.75	2,899,791.71	2,955,988.31	1.94%	1,745,807.29	2,759,080.00

BUILDING COSTS BUDGET FY 19-20

Acct. #	BUILDING COSTS	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actuals 03/13/19	Projections 06/30/19
10-20-5650-00	Internet Service Provider	6,362.40	5,400.00	6,600.00	5,400.00	5,400.00	0.00%	3,150.00	5,400.00
	Internet access								
10-20-5651-00	INet Consortium	1,810.00	1,810.00	1,810.00	1,810.00	1,810.00	0.00%	1,810.00	1,810.00
	INet equipment (fiberoptic/ethernet)								
10-20-5652-00	Utilities - Phone	8,778.92	7,983.36	7,800.00	8,000.00	8,000.00	0.00%	5,082.71	7,336.00
10-20-5653-00	Utilities - Gas	6,585.83	7,349.34	7,000.00	7,000.00	7,500.00	7.14%	6,230.66	7,500.00
10-20-5654-00	Utilities - Sewer & Water	2,763.58	2,535.07	2,750.00	2,750.00	2,900.00	5.45%	1,841.96	2,775.00
10-20-5655-00	Utilities - Electric	48,926.79	49,875.89	48,700.00	50,000.00	52,000.00	4.00%	34,148.81	50,134.39
10-20-5656-00	Verizon (remote access)	730.96	551.33	680.00	1,500.00	1,500.00	0.00%	585.79	1,176.00
	Hotspots								
10-20-5660-00	Maint Contracts - HVAC	4,933.65	4,800.00	5,500.00	5,000.00	5,000.00	0.00%	3,600.00	4,800.00
	Scheduled preventative maintenance								
10-20-5661-00	Maint Contracts - Maint Service	32,111.00	33,774.95	36,750.00	36,750.00	37,500.00	2.04%	21,876.15	35,000.00
	Pest control, facility cleaning: window, carpet, tiles, etc.								
10-20-5662-00	Maint Contracts - Landscape Serv	34,375.04	34,061.04	34,000.00	34,500.00	40,000.00	15.94%	37,777.50	43,147.00
	Landscaping, tree/shrub removal services, snow plowing and salting of parking lot/sidewalks								
10-20-5663-00	Maint/Repairs - General, Supplies	10,707.90	9,223.89	8,000.00	9,000.00	9,000.00	0.00%	5,434.77	9,000.00
	Janitorial supplies, replacement lights, etc.								
10-20-5664-00	Maint/Repairs - Non Contract Work	23,430.27	22,378.05	18,000.00	18,700.00	83,700.00	347.59%	15,228.93	18,500.00
	Hvac repairs not under contract, plumbing, electrical work, other repairs.								
10-20-5665-00	Rubbish Removal	2,149.08	2,149.08	2,500.00	2,500.00	2,500.00	0.00%	1,684.41	2,200.00
	Total Building Costs	183,655.42	181,892.00	180,090.00	182,910.00	256,810.00	40.40%	138,451.69	188,778.39

OPERATING COSTS BUDGET FY 19-20

Acct #		Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 18-20 to Bud 18-19	Actuals 03/13/19	Projections 06/30/2019
	OPERATING EXPENSES								
10-25-5710-00	Postage/Shipping	2,739.60	4,490.07	4,500.00	4,000.00	4,500.00	12.50%	3,170.54	4,100.00
	Postage meter, UPS/FedEx, certified mailings								
10-25-5710-10	Printing/Spec Serv.	30,501.65	15,693.86	26,400.00	20,000.00	18,000.00	-10.00%	8,680.00	13,000.00
	Newsletter, other communications								
10-25-5710-30	Printing/Spec Serv. - Youth Services	87.80	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	No longer separate line item								
10-25-5711-00	Postage Spec Serv	7,709.03	4,792.89	8,500.00	8,500.00	8,500.00	0.00%	5,522.04	7,772.04
	Mailing and permit fees								
10-25-5712-00	Printing	1,208.34	1,048.18	1,000.00	1,000.00	1,000.00	0.00%	138.00	900.00
	Letterhead, envelopes, business cards								
10-25-5713-00	Office Supplies	6,374.85	4,964.09	5,000.00	5,000.00	5,000.00	0.00%	3,866.51	4,700.00
	Library-wide supplies								
10-25-5714-00	Circ Material Supplies	9,264.86	9,093.99	9,080.00	9,500.00	10,000.00	5.26%	4,221.67	9,500.00
	Patron IDs, barcode labels, registration cards, cleaning supplies, thermal receipt paper, bags, etc								
10-25-5715-00	Copier Supplies	1,852.04	2,474.50	2,500.00	2,000.00	1,800.00	-10.00%	884.70	1,500.00
	Copier supplies for all copiers; toner, paper.								
10-25-5716-00	Kitchen Supplies	6,433.82	6,720.87	6,500.00	6,500.00	6,500.00	0.00%	4,514.06	6,300.00
10-25-5717-00	Processing Supplies	30,914.76	28,873.54	27,500.00	25,000.00	28,000.00	12.00%	19857.75	27,500.00
	Barcodes, replacement cases, security tags, labels, etc.								
10-25-5718-00	Computer Supplies	15,937.02	15,236.36	13,500.00	14,500.00	12,400.00	-14.48%	6,252.33	12,000.00
	Laser toner cartridges, color printers supplies, cleaning products for public/staff PCs, PACS and printers.								
10-25-5719-00	Publishing	704.95	1,470.66	2,000.00	1,200.00	2,200.00	83.33%	732.46	1,200.00
	Ordinances, booklets, directories, etc.								
10-25-5722-15	Safety Deposit Box Rental	150.00	150.00	150.00	150.00	150.00	0.00%	50.00	150.00
10-25-5723-00	Check Printing	193.13	0.00	250.00	250.00	250.00	0.00%	258.78	260.00
	Accis payable/petty cash checks, deposit slips								
10-25-5723-15	Bank Charges	1,396.65	1,513.20	1,000.00	1,750.00	3,100.00	77.14%	2,010.68	2,240.00
	Fees: wire, bank, and e-commerce								
10-25-5724-15	Local Travel	255.66	524.87	700.00	500.00	500.00	0.00%	367.86	500.00
	Travel reimbursement for business								
	Total Operating Expenses	115,724.16	97,047.08	108,580.00	99,850.00	101,900.00	2.05%	60,527.38	91,622.04

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INSURANCE COSTS BUDGET FY 19-20

Acct. #	INSURANCE	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
10-30-5750-00	Fidelity Bonds	0.00	2,400.00	2,500.00	2,300.00	2,100.00	-8.70%	2,400.00	2,400.00
	Treasurer's bond								
10-30-5751-00	Property Insurance	26,193.00	15,314.86	25,000.00	23,000.00	22,600.00	-1.74%	29,868.70	29,869.00
	Package; Property, Gen. Liability, Auto, Physical Damage, Crime, Boiler & Machinery, etc.								
10-30-5752-00	Notary Bond	0.00	0.00	0.00	0.00	65.00	6500.00%	0.00	0.00
10-30-5754-00	Workers Comp Insurance	5,396.00	5,651.00	5,400.00	6,400.00	6,200.00	-3.13%	8,836.00	8,836.00
	LIRA recommended adjustment								
	Total Insurance	31,589.00	23,365.86	32,900.00	31,700.00	30,965.00	-2.32%	41,104.70	41,105.00

**CONTRACTUAL SERVICES COSTS
BUDGET FY 2019-20**

Acct. #		Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
10-35-5760-00	CONTRACTUAL SERVICES								
	Legal Services	16,501.25	6,622.50	25,000.00	20,000.00	15,000.00	-25.00%	3,419.25	6,000.00
10-35-5761-00	Collection Agency	545.85	572.80	700.00	700.00	700.00	0.00%	393.80	550.00
10-35-5762-00	Other Contractual Services - Adm HR Source, facility appraisal, Constant Contact, OPEB actuarial consulting, etc	3,804.72	1,628.00	3,500.00	3,500.00	6,500.00	85.71%	2,040.00	2,750.00
10-35-5763-00	Contractual-Technology Consulting								
	Network monitoring, OSG, cloud services, licensing and maintenance agreements	31,696.22	27,834.04	25,000.00	30,000.00	60,000.00	100.00%	19,132.88	24,500.00
10-35-5764-10	Other Contractual Services - Library-wide	5,142.39	1,343.40	4,500.00	4,500.00	14,000.00	211.11%	2,681.60	7,000.00
10-35-5765-10	Web & app design authority, HR salary study Investment Agency Consultants	5,792.91	6,774.62	7,000.00	7,000.00	7,000.00	0.00%	3,436.33	6,000.00
10-35-5769-00	Acctg - Maint & Upgrades	0.00	8,118.12	7,937.00	7,574.00	8,950.00	18.17%	7,574.04	7,575.00
10-35-5770-00	Audit Fee	8,250.00	8,250.00	8,250.00	8,500.00	10,000.00	17.65%	8,500.00	8,500.00
	RFP for new audit firm								
10-35-5771-00	Payroll Service	7,138.90	7,267.49	7,700.00	7,700.00	7,700.00	0.00%	5,052.62	7,200.00
10-48-5846-20	Acctg - Maint & Upgrades	7,520.49	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	Moved from Equipment budget								
	Total Contractual	86,392.73	68,410.97	89,587.00	89,474.00	129,850.00	45.13%	52,230.52	70,075.00

PERSONNEL DEVELOPMENT BUDGET FY 2019-20

Acct. #	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
PERSONNEL DEVELOPMENT								
10-40-5783-00	3,919.00	5,185.00	5,400.00	5,100.00	5,100.00	0.00%	3,411.00	4,200.00
10-40-5784-00	1,591.83	1,544.41	2,500.00	2,000.00	2,000.00	0.00%	780.32	1,750.00
10-40-5785-00	16,865.14	3,910.42	15,000.00	15,000.00	15,000.00	0.00%	6,517.47	13,500.00
10-40-5786-00	1,215.34	877.26	2,000.00	2,000.00	2,000.00	0.00%	517.57	1,100.00
10-40-5787-00	1,287.95	1,988.25	3,000.00	3,000.00	3,000.00	0.00%	2,917.34	2,920.00
10-40-5788-00	1,231.58	2,199.00	2,200.00	1,500.00	1,500.00	0.00%	1,480.32	1,485.00
Total Personnel Dev - Staff	26,110.84	15,704.34	30,100.00	28,600.00	28,600.00	0.00%	15,624.02	24,955.00
TRUSTEE EXPENSES								
10-45-5786-70	675.00	525.00	525.00	525.00	525.00	0.00%	300.00	525.00
10-45-5787-70	350.00	380.00	500.00	1,000.00	1,000.00	0.00%	175.00	300.00
10-45-5788-70	352.25	205.00	500.00	1,000.00	1,000.00	0.00%	0.00	0.00
10-45-5789-70	384.96	500.00	500.00	1,000.00	1,000.00	0.00%	0.00	0.00
Total Personnel Dev - Trustee	1,762.21	1,610.00	2,025.00	3,525.00	3,525.00	0.00%	475.00	825.00
Total Personnel Development	27,873.05	17,314.34	32,125.00	32,125.00	32,125.00	0.00%	16,099.02	25,780.00

EQUIPMENT COSTS BUDGET FY 19-20

Acct. #	EQUIPMENT	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
10-48-5801-10	EQUIPMENT								
	Polaris ILS	48,692.97	46,037.57	47,100.00	50,000.00	52,500.00	5.00%	48,622.70	49,000.00
	ILS software maint and updates, server/client, self-checks, outreach module, inventory PAC, licenses, Syndetics								
10-48-5801-XX	Technology	0.00	0.00	0.00	0.00	66,000.00	5600000.00%	0.00	0.00
	Hardware								
10-48-5801-XX	Facility	0.00	0.00	0.00	0.00	10,000.00	1000000.00%	0.00	0.00
	Tables, chairs, desks								
10-48-5802-00	Major Equip - Library Wide	455.64	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
10-48-5802-10	Major Equip - Dir/Asst Dir	318.57	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
10-48-5802-15	Major Equip - Adm Serv	269.99	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
10-48-5802-20	Major Equip - Adult Services	331.84	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
10-48-5802-30	Major Equip - Youth	129.75	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
10-48-5802-50	Major Equip - Tech Services	496.41	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
10-48-5802-60	Major Equip - Circ	462.80	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	<i>Combined Major Equip with Minor Equip</i>								
10-48-5823-10	Minor Equip - Administration	360.78	592.08	700.00	700.00	700.00	0.00%	588.83	700.00
10-48-5823-15	Minor Equip - Adm Serv/PR	136.52	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
10-48-5823-20	Minor Equip - Adult Services	80.00	731.00	700.00	700.00	700.00	0.00%	776.24	700.00
10-48-5823-30	Minor Equip - Youth	94.75	774.05	700.00	700.00	700.00	0.00%	558.76	700.00
10-48-5823-50	Minor Equip - Tech Services	196.74	776.58	700.00	700.00	700.00	0.00%	287.92	700.00
10-48-5823-60	Minor Equip - Circ	81.33	693.87	700.00	700.00	700.00	0.00%	461.65	700.00
10-48-5843-00	Rental - Postage Meter	1.00	824.00	800.00	720.00	720.00	0.00%	360.00	720.00
	Rental fees-180/qr								
10-48-5845-00	Equip Maint/Repr - Contracts - Lib Wide	17,874.57	18,171.76	19,150.00	19,000.00	19,000.00	0.00%	9,735.29	18,000.00
	Elevator/inspection, security alarm, main copier, backflow testing, sprinklers, fire extinguishers, automatic doors, R11 disk cleaner, boiler inspection, YS/CS copiers, cash register								
10-48-5846-00	Equip Maint/Repr - Non-Contracts - Lib Wide	1,363.34	1,194.87	1,000.00	1,000.00	1,000.00	0.00%	475.01	800.00
	Total Equipment	71,347.00	69,795.78	71,550.00	74,220.00	152,720.00	105.77%	61,866.40	72,020.00

MATERIALS COSTS BUDGET FY 19-20

Acct. #	MATERIALS	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
10-50-5863-20	Literacy	7,354.77	8,654.00	10,000.00	9,000.00	9,000.00	0.00%	3,644.77	9,000.00
	ESL/ELD classes, books, AV and journal subscriptions, posters/brochures, software								
10-50-5863-30	Books - Youth	50,397.60	54,055.15	51,000.00	53,000.00	54,000.00	1.89%	42,250.99	53,000.00
	Books, replacements, lost/missing & duplicate popular materials								
10-50-5863-50	Books - Tech Services	202.05	78.00	500.00	200.00	100.00	-50.00%	100.00	100.00
	Library of Congress subect headings, etc								
10-50-5864-10	Books - Non Fiction	81,079.82	86,495.68	82,000.00	82,000.00	86,100.00	5.00%	77,535.33	82,000.00
	Books, replacements, lost/missing & duplicate popular materials								
10-50-5865-10	Books - Adult/Teen Fiction	68,985.94	72,847.99	65,000.00	68,500.00	72,500.00	5.84%	52,969.49	68,000.00
	Books, replacements, lost/missing & duplicate popular materials								
40-50-5866-20	Business-Reference-Supplements	3,749.80	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	Combined this w/10-50-5867-20								
10-50-5867-20	Reference Books - Adult Services	22,365.10	24,598.18	24,000.00	22,000.00	20,000.00	-9.09%	13,519.34	22,000.00
	Continuations, govt. investments, directories, etc								
10-50-5869-20	Internet Licensed Dbases	103,932.42	100,649.52	126,500.00	126,500.00	130,000.00	2.77%	121,649.75	126,000.00
	Publicly accessible databases/remote and in-house								
10-50-5871-20	Document Delivery	20,603.17	21,053.40	22,000.00	22,000.00	23,000.00	4.55%	21,313.23	22,000.00
	OCLC and management fees of ILLs								
10-50-5872-10	Databases - Professional	7,413.57	14,588.84	10,000.00	10,000.00	10,000.00	0.00%	4,727.55	8,000.00
	Book vendor platform, cataloging, etc.								
10-50-5873-30	Databases - Youth Services	16,257.33	12,259.70	12,500.00	12,700.00	12,700.00	0.00%	10,504.00	12,000.00
	Publicly accessible databases/remote and in-house								
10-50-5890-30	Audio-Visual Mats - Youth	18,106.63	18,621.22	18,000.00	18,000.00	18,000.00	0.00%	14,374.35	18,000.00
	AV materials for children and Jr high aged students, includes DVDs, CDs, video games, digital content, audio books, puzzles and puppets.								
10-50-5895-40	Audio-Visual Mats - Adult Services	100,413.73	103,342.30	95,000.00	102,000.00	117,300.00	15.00%	87,386.06	100,000.00
	E-readers/devices, digital content, e-audio, art prints, replacement copies, Dvds and Blu-rays, etc.								
10-50-5900-20	Periodicals - Adult Services	41,750.35	37,187.69	42,620.00	42,000.00	42,000.00	0.00%	40,967.38	42,000.00
	Magazines and affiliated resources								
10-50-5900-30	Periodicals - Youth	667.84	683.39	1,000.00	800.00	700.00	-12.50%	327.40	600.00
	Magazines and affiliated resources								
10-50-5900-80	Periodicals - Prof. Collection	3,378.44	3,967.46	5,000.00	4,000.00	3,800.00	-5.00%	2,285.84	3,500.00
	ALA, ILA and other affiliated publications								
	Total Library Materials	546,658.56	559,082.52	565,120.00	572,700.00	599,200.00	4.63%	493,555.48	566,200.00

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PROGRAM COSTS BUDGET FY 19-20

Acct. #		Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
PROGRAMS									
Programs - Adults									
10-60-5931-10	Adult, Teen, Family and Senior programs: speakers, performers, lectures, book/film groups, classes.	14,065.16	16,645.58	16,000.00	16,000.00	16,500.00	3.13%	11,082.45	16,000.00
Programs - Youth									
10-60-5931-30	Babies thru Jr-high programs, speakers and performers. After school and outreach programs	11,477.18	12,175.67	11,000.00	11,000.00	12,000.00	9.09%	6,080.38	11,000.00
Online Marketing - Library wide									
10-60-5931-40	Digital Outreach Team, eNews, VIP Text	466.33	1,677.00	2,000.00	1,800.00	2,000.00	11.11%	1,555.22	1,800.00
Community Relations-Library Wide									
10-60-5931-50	Library-wide programming efforts: Nat'l Library Week, Library Card Signup Month, outreach, digital sign, Museum Adventure Pass annual membership	7,026.53	6,324.82	6,000.00	6,500.00	6,500.00	0.00%	4,013.26	6,500.00
Readers Services - Adult Services									
10-60-5940-10	Posters, bookmarks, display items, colored paper, summer read program supplies, etc.	1,387.41	1,682.73	2,000.00	2,000.00	2,000.00	0.00%	1,895.79	2,000.00
Readers Services - Youth									
10-60-5940-30	YS area displays, storytime room, bulletin boards, bookmarks, program supplies, etc	4,395.42	4,624.22	5,300.00	5,000.00	5,500.00	10.00%	3,548.25	5,000.00
Total Programs									
		38,818.03	43,130.02	42,300.00	42,300.00	44,500.00	5.20%	28,175.35	42,300.00

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**SPECIAL RESERVES
FY 2019-2020**

Acct. #		Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
	SPECIAL RESERVE FUND								
	Capital Expenses and Maintenance								
70-20-5660-00	Facility and Campus (Spec Res)	0.00	0.00	30,000.00	30,000.00	345,000.00	1050.00%	0.00	0.00
	Book drop, stormwater management, campus curb repairs, air handlers								
70-65-5671-00	Library Furniture and Equipment (Spec Res)	0.00	0.00	100,000.00	200,000.00	30,000.00	-85.00%	4,108.84	5,000.00
	YS bin shelving								
70-65-5674-00	Consulting (Spec Res)	27,568.91	26,647.44	50,000.00	50,000.00	75,000.00	50.00%	0.00	10,000.00
	Potential bldg enhancements , Project Management Expenses								
70-65-5861-00	Interior Renovation (Spec Res)	0.00	0.00	10,000.00	0.00	10,000.00	1000000.00%	0.00	0.00
	Paint/moulding								
70-65-5922-10	Security System (Spec Res)	0.00	0.00	0.00	0.00	140,000.00	1400000000.00%	0.00	0.00
	Keyless entry/RFID								
	Total Capital Expenses and Maintenance	27,568.91	26,647.44	190,000.00	280,000.00	600,000.00	114.29%	4,108.84	15,000.00
	TOTAL ALL SPECIAL RESERVE FUND EXPENSES	27,568.91	26,647.44	190,000.00	280,000.00	600,000.00	114.29%	4,108.84	15,000.00

Acct. #	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 to Bud 18-19	Actual 03/13/19	Projections 06/30/19
30-65-5920-00 Network Purchases	40,492.58	53,566.83	50,000.00	60,000.00	0.00	-100.00%	16,559.41	60,000.00
30-65-5925-00 Network Maintenance	41,853.94	15,098.60	30,000.00	30,000.00	0.00	-100.00%	22,951.42	30,000.00
30-65-5926-00 Maint - Bldg Structure/Upgrades	59,820.48	63,515.01	57,000.00	65,000.00	10,000.00	-84.62%	105,557.00	126,000.00
TOTAL .02 BUILDING/MAINT. FUND	142,167.00	132,180.44	137,000.00	155,000.00	10,000.00	-93.55%	145,067.83	216,000.00

Acct. #	Actual FY 16-17	Actual FY 17-18	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Bud 19-20 Bud 18-19	Actual 03/13/19	Projections 06/30/19
RESTRICTED USE								
10-80-5980-80	0.00	0.00	0.00	0.00	0.00	0.00%	550.74	560.00
10-80-5981-80	21,971.75	22,131.41	0.00	0.00	0.00	0.00%	2,869.04	35,630.00
10-80-5984-80	475,000.00	300,000.00	300,000.00	300,000.00	300,000.00	0.00%	225,000.00	300,000.00
10-80-5986-80	200,000.00	200,000.00	200,000.00	50,000.00	50,000.00	0.00%	50,000.00	50,000.00
Total Restricted Use	696,971.75	522,131.41	500,000.00	350,000.00	350,000.00	0.00%	278,419.78	386,190.00
CONTINGENCY								
10-90-5999-00	0.00	0.00	75,000.00	25,000.00	25,000.00	0.00%	0.00	7,500.00
Contingency								

RESOLUTION 19-01
LISLE LIBRARY DISTRICT (LLD)

May 8, 2019

Be it resolved that the following is true and accurate:

WHEREAS Richard Flint has served on the Board of Trustees for the Lisle Library District since August 2002; and

WHEREAS Richard Flint chaired the LLD Technology Committee (2004-2007); and

WHEREAS Richard Flint has served as Board President of the Lisle Library District (2007-2017); and

WHEREAS Richard Flint twice chaired the LLD Personnel & Policy Committee; and

WHEREAS Richard Flint co-chaired the LLD Facilities Steering Committee (2012-2016); and

WHEREAS Richard Flint co-chaired the LLD Information Stewardship Committee (2013-2016); and

WHEREAS Richard Flint has served on the LLD Financial Goals Committee and LLD Strategic Planning Committees; and

WHEREAS Richard Flint has benefited the LLD Board of Trustees with his parliamentary insight; and

WHEREAS Richard Flint has reliably represented Lisle Library District, its vision, mission, and values; and

WHEREAS Richard Flint has served as a model for new Trustees; and

WHEREAS Richard Flint has enriched our meetings with his leadership, wisdom, and advocacy.

Therefore, be it resolved by the Board of Trustees of the Lisle Library District that Richard Flint be commended for his exemplary service to the District.

This Resolution has been adopted by the LLD Board of Trustees this 8th day of May, 2019.

Approved by

Jay Fisher, President of the LLD Board of Trustees

ATTEST:

Marjorie Bartelli, Secretary of the LLD Board of Trustees

RESOLUTION 19-02
LISLE LIBRARY DISTRICT (LLD)

May 8, 2019

Be it resolved that the following is true and accurate:

WHEREAS Jay Fisher has served on the Board of Trustees for the Lisle Library District since May 2015; and

WHEREAS Jay Fisher has served as Board President of the Lisle Library District (2017-2019); and

WHEREAS Jay Fisher has served on the LLD Physical Plant Committee (2015-2016); and

WHEREAS Jay Fisher has served on the LLD Personnel & Policy Committee (2016-2017); and

WHEREAS Jay Fisher has served on the LLD Finance Committee (2018-2019); and

WHEREAS Jay Fisher has served on the LLD Strategic Planning Committee (2018-2019); and

WHEREAS Jay Fisher has benefited the LLD Board of Trustees with his attention to policy detail; and

WHEREAS Jay Fisher has reliably represented Lisle Library District, its vision, mission, and values; and

WHEREAS Jay Fisher has served as a model for new Trustees; and

WHEREAS Jay Fisher has elevated our meetings with his insight, decorum, and advocacy.

Therefore, be it resolved by the Board of Trustees of the Lisle Library District that Jay Fisher be commended for his exemplary service to the District.

This Resolution has been adopted by the LLD Board of Trustees this 8th day of May, 2019.

Approved by

Jay Fisher, President of the LLD Board of Trustees

ATTEST:

Marjorie Bartelli, Secretary of the LLD Board of Trustees

RESOLUTION 19-03
LISLE LIBRARY DISTRICT (LLD)

May 8, 2019

Be it resolved that the following is true and accurate:

WHEREAS Longry Wang has served on the Board of Trustees for the Lisle Library District since August 2015; and

WHEREAS Longry Wang has served as LLD Treasurer (2017-2019); and

WHEREAS Longry Wang chaired the LLD Finance Committee (2017-2019); and

WHEREAS Longry Wang has served on the LLD Physical Plant Committee (2016-2017) and LLD Strategic Planning Committee (2018-2019); and

WHEREAS Longry Wang has benefited the LLD Board of Trustees with her financial acumen; and

WHEREAS Longry Wang has reliably represented Lisle Library District, its vision, mission, and values; and

WHEREAS Longry Wang has served as a model for new Trustees; and

WHEREAS Longry Wang has enhanced our meetings with her expertise, stewardship, and intelligence.

Therefore, be it resolved by the Board of Trustees of the Lisle Library District that Longry Wang be commended for her exemplary service to the District.

This Resolution has been adopted by the LLD Board of Trustees this 8th day of May, 2019.

Approved by

Jay Fisher, President of the LLD Board of Trustees

ATTEST:

Marjorie Bartelli, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT
PHYSICAL PLANT COMMITTEE MEETING
March 6, 2019 - 7:01 p.m.

1. Roll call

Present:

Thomas Hummel - Vice President | Chair

Marjorie Bartelli - Secretary

Emily Swistak - Trustee

Jay Fisher - President/Ex-officio

Tatiana Weinstein - Director/Ex-officio

Beth McQuillan - Assistant Director/Ex-officio

Also Present:

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. Approve Minutes of the January 16, 2019 Physical Plant Committee Meeting

MOTION: Trustee Swistak moved to approve minutes of the January 16, 2019 Physical Plant Committee meeting. Secretary Bartelli seconded.

Roll Call Vote - All Aye. The motion passed.

4. Strategic Plan initiatives:

a. HVAC project - discussion/update

Director Weinstein and Assistant Director McQuillan provided updates regarding the HVAC system; age of equipment components, duct connector repair replacement work, and an air temperature control circulation problem in the Administration office.

Secretary Bartelli asked about the age of the boilers. Assistant Director McQuillan said one was labeled 2010 and the other 2012. Director Weinstein asked about life expectancy of the air handlers. Assistant Director McQuillan said that they are towards the end of their life cycle. Vice President Hummel asked about a prior HVAC project. Assistant Director McQuillan said that prior projects involved the software components and boilers in 2012.

b. Storm water report – update

Director Weinstein mentioned that at the last meeting, the Committee reviewed the stormwater drainage report from Visu-Sewer with video footage of problem areas. Assistant Director McQuillan stated that she spoke with Jason Elias, Village of Lisle Public Works Director. She discovered that the Village outsources stormwater efforts and works with Benes Engineering.

c. Keyless entry - discussion/update

Director Weinstein explained how keyless entry could be used at the LLD. Three companies visited the LLD and assessed external and internal doors. Ballpark estimates for such a project were between \$21,000 and \$34,000. Most of the cost is due to wiring doors, new door latches that work with the system, and the wiring connecting all points to the software. Director Weinstein commented that this is a project that would go out for bid and recommended that this project move to the 2019/2020 budget year. Secretary Bartelli asked about the urgency of the project. Director Weinstein commented that public buildings are moving forward with keyless entry for enhanced security, recognition of who is in the building/when, and that the key fobs also do double duty by managing print jobs at the networked printer for staff.

d. Universal Design restroom project - discussion/update

Director Weinstein provided an overview of the project. She mentioned that the project would be under \$25,000 so it would not have to go out for bid. Assistant Director McQuillan updated the Committee on her visit to the Park District and the assessments from local vendors. Trustee Swistak mentioned the need for appropriate soap dispensers. Director Weinstein stated that once the LLD hears from another vendor, she would like all of the vendors to come back with an itemized list and bring that to the next Committee meeting. Director Weinstein discussed a previous question from Secretary Bartelli, regarding the west-end bathrooms.

e. Facility assessment - discussion

Director Weinstein mentioned that her goal was to connect with firms that could assist the LLD with a storm water project review and a building condition assessment. Director Weinstein noted that she spoke with six firms. Of the six, two firms fit the criteria and both verbally estimated that the project would come in under \$10,000. One of the firms was FQC in Addison. The LLD has worked with FQC in the past. Vice President Hummel asked if the firm would receive a percentage of future capital project work. The Director said she would look into his question. Director Weinstein asked the Committee if they were agreeable to have FQC detail an agreement and schedule this project. The Committee agreed.

5. Parking lot lights - issues report

Assistant Director McQuillan provided an overview of the parking lot lights issue. The electrician tested the lights and found the problem was outside, not inside the building. The electrician is using the process of elimination to isolate the issue.

Secretary Bartelli asked for clarification on the proposal by FQC and asked if they gave an estimate on how long the work would take. Director Weinstein stated that FQC estimated the work to be completed within a two month period.

Trustee Swistak asked about the updated project list in the packet. Vice President Hummel asked about the 'PC/monitor replacements and laptops' on the list. Director Weinstein explained that the equipment is on a rotating replacement plan. Director Weinstein also mentioned that some projects may be moved to the next fiscal year due to cost and/or being seasonal projects.

Secretary Bartelli asked about the .02 budget line and spending above 100%. Assistant Director McQuillan mentioned that some of the spending would come from the B&A increase in the maintenance account line. Director Weinstein reiterated that the Library has extended the maintenance line in the B&A due to eliminating the .02 levy last year and that expenses would come from the Corporate Fund.

Three projects are anticipated before June 30th; sealcoating the parking lot, installing a tamper-proof backflow wheel for sprinklers, and reorganizing HVAC ducts in the Administrative offices.

Director Weinstein proposed a meeting in April and presented three dates to the Committee; the 16th, 17th, and 19th. The Committee agreed on April 17th at 7:00 pm. Vice President Hummel asked if FQC could expedite the storm water work. Director Weinstein stated that it would be a multi-visit project and would look into his request. Secretary Bartelli asked about painting the building. Director Weinstein stated that the documentation in their paperwork referred to touch-up painting in and around the building.

6. Adjourn

MOTION: Secretary Bartelli moved to adjourn the meeting. Trustee Swistak seconded.

Voice Vote - All Aye

The meeting adjourned at 8:02 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Physical Plant Committee on April 17, 2019

Approved by

Thomas Hummel, Committee Chair

LISLE LIBRARY DISTRICT
COMMITTEE OF THE WHOLE - BUDGET
March 13, 2019 - 6:00 p.m.

1. Roll call

Present:

Jay Fisher - President | Chair

Thomas Hummel - Vice President

Longry Wang - Treasurer (arrived 6:09 p.m.)

Marjorie Bartelli - Secretary

Richard Flint - Trustee

Liz Sullivan - Trustee

Absent:

Emily Swistak - Trustee

Also Present:

Tatiana Weinstein - Director

Beth McQuillan - Assistant Director

Ginger Boskelly - Finance Director

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. FY 2019-20 Budget Discussion

President Fisher stated that the FY 2019-20 budget categories were Building, Operating, Insurance, Contractual Services, Equipment, Materials, Programs, Restricted Usage, and Contingency. Director Weinstein provided an overview of the LLD expense lines. She also explained the differentiation between the budget and the tax levy. Director Weinstein reminded the Committee about moving the .02 expenditures to the Corporate Fund lines.

Director Weinstein discussed building costs including utilities, landscaping, and maintenance/repair work.

Discussion:

Trustee Sullivan asked about the amount differences between FY18-19 and 19-20 in the Maintenance/Repairs line. Director Weinstein explained .02 expense line shift into the Corporate Fund.

Director Weinstein discussed the operating costs including printing, mailing, processing, and computer supplies.

Director Weinstein discussed the insurance line. She indicated a decrease of 2% due to lower treasurer's bond, property insurance, and workers comp insurance. Projections were provided by LIRA, the LLD's risk agency.

Director Weinstein discussed the contractual services line which includes legal services, outsource vendors, audit services, and appraisals. Legal services were lowered by 25%, technology line was increased, and there was an increase in contractual services for a new app implementation and possible salary study. The audit services line was increased due to recent RFP notice.

Discussion:

Trustee Flint asked why legal services was lowered by \$5,000. Director Weinstein stated that she based this on actuals. Trustee Sullivan asked if lawsuits were covered by insurance. Secretary Bartelli asked which line the facility assessment would fall under. Director Weinstein replied that the Board allotted for consulting in the Special Reserve account lines. Trustee Sullivan suggested reviewing the budget in full instead of reviewing in two parts. Vice President Hummel commented on the proposed salary study. Trustee Sullivan recommended an efficiency/process reengineering study before a salary study. Treasurer Wang referenced using metrics and benchmarking for efficiencies. Trustee Flint stated that he was in favor of doing a salary study. President Fisher said that a salary study made sense. Secretary Bartelli asked about OSG technology expenses. Secretary Bartelli questioned audit account line recommendation. Trustee Sullivan suggested sharing financial services and technology services with other government bodies. Treasurer Wang stated that researching cheaper vendor rates was always possible.

Director Weinstein clarified the increase in the equipment costs lines due to the IT hardware expenses moving to Major Equipment line from the .02 line.

Discussion:

Trustee Sullivan asked if .02 expenses will be zeroed out. Director Weinstein explained that .02 expenses would occur until the line was expended.

Materials costs increased by 4.5% due to product cost increases and purchasing more AV/digital content. Program costs increased by 5%.

Discussion:

Treasurer Wang asked if 5% was enough of an increase. Director Weinstein confirmed that 5% was reasonable. President Fisher mentioned that there was also a limit based on staff and space in the building.

Director Weinstein stated that the Restricted Use and Contingency lines were kept flat from FY 18/19 to FY 19/20.

Discussion:

Trustee Sullivan asked about the project list. Director Weinstein expanded on the project list.

4. Adjourn

MOTION: Treasurer Wang moved to adjourn the meeting. Vice President Hummel seconded.

Voice Vote - All Aye

The meeting adjourned at 6:39 p.m.

Recorded by:

Chris Knight, Recording Secretary

Approved by the Committee of the Whole on April 10, 2019.

Approved by

Jay Fisher, Committee Chair