

## PUBLIC/LEGAL NOTICE

*The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on May 16, 2022 at 7:00 pm at the Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois.*

*Public Comment Prior to the Meeting: Citizens may provide public comment via email: [library@lislelibrary.org](mailto:library@lislelibrary.org) or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.*

*The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.*

### LISLE LIBRARY DISTRICT BOARD MEETING May 16, 2022 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
  - a. President Bartelli and Trustee Sullivan reviewed the April billings in May
  - b. Treasurer Norton and Trustee Wynn will review the May billings in June
4. Consent Agenda - Action Required
  - a. Approve Minutes of the April 18, 2022 Board Meeting
  - b. Acknowledge Treasurer's Report, 04/30/22, Investment Activity Report, 04/30/22, Current Assets Report, 04/30/22, Revenue Report, 04/30/22, and Expense Report, 04/30/22
  - c. Authorize Payment of Bills, 05/16/22
5. Unfinished Business
  - a. Capital Improvement Project
    - i. Monthly Project Status Update - CCS Report including exterior signage, exterior painting, and north drive lane coordination discussion
6. Committee Reports
  - a. Finance
  - b. Personnel and Policy
  - c. Physical Plant
  - d. Advocacy and Outreach
7. Staff Reports
  - a. Director's Report
  - b. Assistant Director's Report
8. New Business
  - a. Adopt Ordinance 22-01: Transfer of funds to Special Reserve Fund - Action Required  
Transfer of \$2,800,000.00 from the Corporate Fund to the Special Reserve Fund under 75 ILCS 16/40-50.
  - b. Salary Scale FY2022-23 - Action Required  
Approve updated salary scale in accordance with the Illinois minimum wage target for 2025.
  - c. Approve FY2022-23 LLD Working Budget - Action Required  
Annual approval of the LLD Working Budget for fiscal year 2022-23.

9. Opportunity for Trustee comments (five minutes)  
Bartelli, Larson, Norton, Sullivan, Swistak, Turner, Wynn
10. Adjourn

LISLE LIBRARY DISTRICT  
BOARD MEETING  
April 18, 2022 - 7:02 p.m.

1. Roll call

Present:

Marjorie Bartelli - President  
Emily Swistak - Vice President  
Karen Larson - Secretary  
Liz Sullivan - Trustee  
Lorna Turner - Trustee  
Sara Wynn - Trustee [arrived at 7:17 p.m.]

Absent:

Jenny Norton - Treasurer

Also present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Chris Knight - Recording Secretary  
Marc Rogers - CCS International Inc., Project Manager

2. Opportunity for visitors to speak - general public comment period - None

3. Assignments for reviewing monthly accounts payable

- a. Secretary Larson and Trustee Wynn reviewed the March billings in April
- b. President Bartelli and Trustee Sullivan will review the April billings in May

4. Consent Agenda - Action Required

- a. Approve Minutes of the March 16, 2022 Board Meeting
- b. Approve Minutes of the March 21, 2022 Special Board Meeting
- c. Acknowledge Treasurer's Report, 03/31/22, Investment Activity Report, 03/31/22, Current Assets Report, 03/31/22, Revenue Report, 03/31/22, and Expense Report, 03/31/22
- d. Authorize Payment of Bills, 04/18/22

**MOTION:** Secretary Larson moved to approve the Consent Agenda. Trustee Turner seconded.

Discussion: Vice President Swistak noted a scrivener's error in the March 16, 2022 Board meeting minutes.

Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business

- a. Capital Improvement Project
  - i. Monthly Project Status Update - CCS Report

Mr. Rogers provided an update regarding the Phase 1 move, abatement, construction, and sanitary line. He stated that there were no changes to the schedule. Mr. Rogers provided an overview of upcoming activities including signage design, workstations, shelving, wall framing, electrical/plumbing rough-ins, and site logistics. He discussed work on the north

drive aisle for a sanitary connection and stated that there may be a temporary shutdown of the aisle.

Discussion: Trustee Sullivan asked how the public was informed about the Library closure. Director Weinstein stated that signs were on all public doors and the LLD posted information on various social media platforms. President Bartelli asked about the southeast parking lot fencing. Mr. Rogers said that it is where incoming construction materials will be stored.

Mr. Rogers stated that the project continues to track on budget. He provided an overview of change orders.

Discussion: Trustee Turner commented that she saw someone looking within the LLD dumpsters. Director Weinstein asked Assistant Director McQuillan to have the Facility Monitors move the dumpster signs that indicate dumpsters are only for LLD purposes.

ii. General Furniture Bid Package Award Recommendation - Action Required

**MOTION:** Vice President Swistak moved to approve the agreement with Midwest Office Interiors, Inc. for the FF&E General Furniture bid package for the lump sum of \$142,107.05, with Board President as signatory to the contract. Trustee Wynn seconded.

Mr. Rogers provided a summary and informed the Board about a furniture deduct of -\$7,111.08. President Bartelli asked about the budget. Mr. Rogers explained that the budget was a target number and mentioned that similar furniture could be purchased for a lower price.

Roll Call Vote - All Aye. The motion passed.

iii. Shelving Bid Package Award Recommendation - Action Required

**MOTION:** Vice President Swistak moved to approve the agreement with Bradford Systems Corporation for the FF&E Shelving bid package for the lump sum bid amount of \$143,745.75, with Board President as signatory to the contract. Trustee Wynn seconded.

Mr. Rogers provided a summary and informed the Board on deducts to the sum of -\$3,467.20 regarding panel and metal finish changes.

Roll Call Vote - All Aye. The motion passed.

6. Committee Reports

- a. Finance - Trustee Turner stated that the Committee had a meeting scheduled for the next week.
- b. Personnel and Policy - Vice President Swistak stated that the Committee met on April 7<sup>th</sup>. She provided an overview of discussion points on the Director's evaluation and administrative salary study. She mentioned that Committee members were assigned homework regarding input on broad evaluation categories and rating number preferences. She stated that the Committee would work on a draft at their next meeting. She discussed meeting dates and said Director Weinstein would confirm dates/times with members soon.
- c. Physical Plant - Secretary Larson had nothing to report.



- d. Advocacy and Outreach - Trustee Sullivan had nothing to report.

## 7. Staff Reports

Director Weinstein summarized her Director's report. She reminded the Board that officials and staff have until May 2<sup>nd</sup> to submit completed Statement of Economic Interest forms. Director Weinstein stated that the DuPage Arts Foundation would award the LLD \$2,500 once the Library reaches \$12,500 of the LiteZilla goal amount. She mentioned that the Library has currently collected \$11,200. Director Weinstein said that she contacted the Lisle Community Service Corporation about a potential grant for assistance with the LiteZilla and that they would need to work with the Friends of the Library. She informed the Board that the Live and Learn Grant award decision should come sometime in May.

She stated that the Library had its ceremonial groundbreaking on March 21<sup>st</sup>. She mentioned that the Library highlighted the Illinois Digital Heritage Hub (IDHH) on social media which featured the Library's 1979 groundbreaking. Director Weinstein lauded the numerous views on social media regarding the LLD's March 21<sup>st</sup> groundbreaking video and floorplan/demo slideshows. She mentioned that two videos featuring Trustees would be coming soon.

Director Weinstein commented that a printed summary about the renovation was available at all of the public services desks and available in a PDF format on the LLD website. She discussed the temporary staff work spaces.

She spoke about the process of implementing a donate button on the LLD website and stated that she thinks it could launch within a week or two. Director Weinstein discussed the Museum Adventure Pass program and stated that the Library was pursuing access to more passes.

Assistant Director McQuillan shared two updates. She mentioned that the atrium windows were fixed by Des Plaines Glass. She stated that Des Plaines Glass will propose a maintenance plan. She said that in March there were issues with light poles in the east lot and that the electrician found the cause. She stated that the electrician disconnected the pole and installed a new line, which restored light to the east poles.

## 8. Opportunity for Trustee comments (five minutes)

Trustee Sullivan stated that she appreciated the quarterly reports. She asked about the differences in the digital resources that were added in the third quarter within the Technical Services report. Assistant Director McQuillan suggested that it involved vendors and availability. Vice President Swistak mentioned that she appreciated the construction videos and the Library Stories features on Facebook and Instagram. She said she enjoyed looking through the windows into the construction area. Trustee Turner mentioned that the Lisle Woman's Club would have a pop-up flower arranging event at Villa St. Benedict and at the Library. Trustee Wynn stated that she was pleased to see the construction through the windows and thanked everyone for their work. President Bartelli commented that the renovation has been exciting. She stated that she appreciated the quarterly reports. President Bartelli asked when Trustees could tour the construction area. Mr. Rogers confirmed that it would be arranged.

## 9. Adjourn

**MOTION:** Vice President Swistak moved to adjourn the meeting. Trustee Sullivan seconded.

Roll Call Vote - All Aye. The motion passed.

The meeting adjourned at 7:57 p.m.

Recorded by

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Chris Knight, Recording Secretary

Approved by the Board of Trustees on May 16, 2022.

Approved by

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Karen Larson, Secretary of the LLD Board of Trustees

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## Treasurer's Report as of April 30, 2022

	Cash Balance	Financial	Financial
Fund Name	04/30/22	Assets %	Assets %
		W/ Spec Res	W/O Spec Res
<b>Corporate</b>	6,652,975.21	<b>65.00%</b>	<b>94.81%</b>
<b>IMRF</b>	202,158.60	<b>1.98%</b>	<b>2.88%</b>
<b>FICA</b>	161,880.91	<b>1.58%</b>	<b>2.31%</b>
Subtotals	<b>7,017,014.72</b>	<b>68.56%</b>	<b>100.00%</b>
<b>Special Reserve</b>	3,217,706.94	<b>31.44%</b>	<b>0.00%</b>
	<b>10,234,721.66</b>	<b>100.00%</b>	<b>100.00%</b>

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Treasurer

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Date

## INVESTMENT ACTIVITY

INTEREST													
Company	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	145.75	135.85	125.51	116.21	111.99	128.49	115.92	116.03	180.57	273.92			1,450.24
Ehlers	0.93	1.22	0.76	4.61	4.77	2.90	0.44	0.01	0.31	0.01			15.96
Ehlers-Inv interest #5707	1,720.74	6,521.93	911.94	9,537.05	2,059.03	37.67	1,506.30	2,998.68	5,948.07	5,259.36			36,500.77
Ehlers-Inv interest #8217	0.00	0.00	0.00	0.00	1.60	17.85	36.94	84.23	96.43	2.40			239.45
Fifth Third Bank	310.78	281.95	346.50	182.47	159.67	152.75	129.83	105.62	104.88	88.65			1,863.10
Lisle Savings	49.35	54.47	52.78	51.09	52.81	51.12	52.83	52.85	47.75	52.87			517.92
Lisle CD 2635	176.99	177.12	171.54	177.39	171.80	177.66	177.79	160.70	178.05	172.44			1,741.48
Lisle CD 2669	49.70	49.71	48.12	49.73	48.14	49.75	49.76	44.95	49.78	48.19			487.83
IL Funds	24.71	24.66	24.08	31.98	33.42	69.79	94.73	130.94	344.55	582.36			1,360.62
US Bank-9853	30.83	31.85	31.85	30.82	31.86	10.27	10.62	10.61	9.59	10.62			208.92
US Bank-9370	0.47	0.51	0.48	0.47	0.46	0.44	0.44	0.44	0.40	0.45			4.56
TOTALS	2,510.25	7,279.27	1,713.56	10,181.22	2,675.55	698.69	2,175.60	3,705.06	6,960.38	6,491.27	-	-	44,390.85
Interest - Special Reserve Only	923.73	2,572.18	545.02	3,277.04	887.22	209.89	727.59	1,260.32	2,445.71	2,351.32	-	-	15,200.02
Interest - No Special Reserve Reflected	1,586.52	4,707.09	1,168.54	6,904.18	1,788.33	488.80	1,448.01	2,444.74	4,514.67	4,139.95	-	-	29,190.83
Totals	2,510.25	7,279.27	1,713.56	10,181.22	2,675.55	698.69	2,175.60	3,705.06	6,960.38	6,491.27	-	-	44,390.85

	INVESTMENTS												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities and Sales	0.00	290,000.00	205,000.00	360,000.00	6.00	2,200,000.00	1,067,000.00	498,000.00	1,148,000.00	2,163,000.00	0.00	0.00	7,931,000.00
Investment Purchases	0.00	0.00	0.00	0.00	600,000.00	3,157,000.00	898,000.00	249,000.00	1,599,574.23	2,069,119.76	0.00	0.00	8,572,693.99
TOTALS	0.00	290,000.00	205,000.00	360,000.00	(600,000.00)	(957,000.00)	169,000.00	249,000.00	(451,574.23)	93,880.24	0.00	0.00	(641,693.99)

**CURRENT ASSETS  
AT FAIR MARKET VALUE  
April 30, 2022**

							Fair Market Value on 4/30/22	
<u>Checking Accounts</u>								
Fifth Third Operating Acct							\$84,137.06	
Fifth Third Financial Now acct				1.60%			\$2,079,082.12	
Fifth Third Financial-petty cash							\$400.00	
US Bank							\$21,788.86	
E commerce							\$53,744.66	
							<u>\$2,239,152.70</u>	
<u>Money Markets</u>								
Lisle Savings Bank							\$207,543.49	
IMET				2.33%			\$964,778.28	
The Illinois Funds				2.40%			\$1,485,753.51	
							<u>\$2,658,075.28</u>	
Ehlers Investments #5707							\$6,904.04	
Ehlers Investments #8217							\$161,333.60	

Lisle Library District  
For the Ten Months Ending April 30, 2022  
Revenues - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
<b>REVENUES</b>					
70-02-4481-00 Interest Earned	\$ 2,351.32	\$ 15,200.02	\$ 26,405.27	\$ 31,500.00	48.25
<b>TOTAL INTEREST</b>	<u>2,351.32</u>	<u>15,200.02</u>	<u>26,405.27</u>	<u>31,500.00</u>	<u>48.25</u>
70-04-4587-10 Restricted - Transfer from Cor	0.00	0.00	250,000.00	2,800,000.00	0.00
70-05-4680-00 Debt Certificate	0.00	0.00	0.00	1,000,000.00	0.00
<b>TOTAL OTHER REVENUE</b>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>	<u>3,800,000.00</u>	<u>0.00</u>
<b>TOTAL REVENUES</b>	<u>2,351.32</u>	<u>15,200.02</u>	<u>276,405.27</u>	<u>3,831,500.00</u>	<u>0.40</u>

Lisle Library District  
For the Ten Months Ending April 30, 2022  
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$ 0.00	\$ 3,770,568.40	\$ 3,705,629.37	\$ 3,775,885.00	99.86
40-01-4414-00 Tax Levy - IMRF	0.00	81,829.38	116,473.47	80,800.00	101.27
45-01-4415-00 Tax Levy - FICA	0.00	170,249.73	159,518.03	169,680.00	100.34
TOTAL TAX LEVY	0.00	4,022,647.51	3,981,620.87	4,026,365.00	99.91
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	0.00	31,560.08	32,563.42	30,000.00	105.20
TOTAL TIF SURPLUS	0.00	31,560.08	32,563.42	30,000.00	105.20
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax -	9,264.11	37,888.06	16,600.15	10,000.00	378.88
40-01-4462-00 Personal Property Repl. Tax -	534.66	2,186.63	958.05	500.00	437.33
45-01-4463-00 Personal Property Repl. Tax -	84.00	343.55	150.52	90.00	381.72
TOTAL PERSONAL PROPERTY REP	9,882.77	40,418.24	17,708.72	10,590.00	381.66
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	3,873.88	27,339.78	44,630.28	55,000.00	49.71
40-02-4475-00 Interest Earned - IMRF	145.22	987.49	1,947.17	2,500.00	39.50
45-02-4476-00 Interest Earned - FICA	120.85	863.56	1,298.52	2,000.00	43.18
TOTAL INTEREST INCOME	4,139.95	29,190.83	47,875.97	59,500.00	49.06
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 Unrealized Gain/Loss on	(21,840.71)	(66,534.70)	(37,903.97)	5,000.00	(1,330.69)
TOTAL UNREALIZED GAIN/LOSS O	(21,840.71)	(66,534.70)	(37,903.97)	5,000.00	(1,330.69)
DESK INCOME					
10-03-4531-00 Lost Books	60.27	732.88	1,140.99	1,500.00	48.86
10-03-4536-00 Non-Resident Fees	0.00	591.95	571.53	500.00	118.39
10-03-4540-00 Fines	70.29	460.28	2,977.14	3,000.00	15.34
TOTAL DESK INCOME	130.56	1,785.11	4,689.66	5,000.00	35.70
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	0.00	0.00	60.00	0.00	0.00
10-03-4560-30 Gifts - Restricted - YS	150.00	11,200.00	0.00	0.00	0.00
10-04-4573-00 Copier Income	321.03	3,571.52	2,962.01	3,500.00	102.04

Lisle Library District  
For the Ten Months Ending April 30, 2022  
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-04-4583-00 Per Capita Grant	0.00	42,043.40	35,630.00	35,000.00	120.12
10-04-4584-00 Other Income - Corp.	0.00	1,025,437.64	1,249.38	2,500.00	41,017.51
10-04-4585-00 License Sticker Renewals	159.50	6,008.50	1,645.75	2,500.00	240.34
10-05-4595-00 Misc. Jury Duty	0.00	44.44	0.00	0.00	0.00
TOTAL UNRESTRICTED INCOME	630.53	1,088,305.50	41,547.14	43,500.00	2,501.85
TOTAL REVENUES	\$ (7,056.90)	\$ 5,147,372.57	\$ 4,088,101.81	\$ 4,179,955.00	123.14



Lisle Library District  
For the Ten Months Ending April 30, 2022  
Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
<b>SPECIAL RESERVE EXPENSES</b>					
<b>MAINTENANCE AND EQUIPMENT EXPENSES</b>					
70-20-5666-00 Facility and Campus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
70-65-5667-00 Security Systems	0.00	0.00	34,443.28	0.00	0.00
70-65-5671-00 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
70-65-5674-00 Consulting	0.00	0.00	98,387.50	0.00	0.00
<b>TOTAL MAINTENANCE AND EQUIP</b>	<b>0.00</b>	<b>0.00</b>	<b>132,830.78</b>	<b>15,000.00</b>	<b>0.00</b>
<b>RENOVATION COSTS</b>					
70-65-5675-00 Renovation Project	180,521.90	693,401.82	0.00	5,850,000.00	11.85
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
<b>TOTAL RENOVATION COSTS</b>	<b>180,521.90</b>	<b>693,401.82</b>	<b>0.00</b>	<b>5,850,000.00</b>	<b>11.85</b>
<b>TOTAL SPECIAL RESERVE EXPENSES</b>	<b>180,521.90</b>	<b>693,401.82</b>	<b>132,830.78</b>	<b>5,865,000.00</b>	<b>11.82</b>

Lisle Library District  
For the Ten Months Ending April 30, 2022  
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
<b>ALL EXPENSES</b>					
<b>EMPLOYEE COSTS</b>					
<b>Salaries</b>					
10-10-5603-10 Administrative - Reg. Hours	\$ 41,310.71	\$ 396,240.73	\$ 379,487.78	\$ 480,000.00	82.55
10-10-5603-20 Adult Services - Reg. Hours	43,429.09	423,836.61	455,711.77	580,000.00	73.08
10-10-5603-30 Youth Services - Reg. Hours	33,037.88	315,410.22	295,170.88	450,000.00	70.09
10-10-5603-50 Technical Services - Reg. Hour	19,085.96	201,690.07	222,214.04	277,000.00	72.81
10-10-5603-60 Circulation - Reg. Hours	36,716.21	369,369.20	369,009.32	475,000.00	77.76
Total Salaries	173,579.85	1,706,546.83	1,721,593.79	2,262,000.00	75.44
<b>Health and Dental Ins.</b>					
10-10-5621-10 Hosp. Ins. - Admin	3,837.25	36,433.90	37,714.26	47,000.00	77.52
10-10-5621-20 Hosp. Ins. - Adult Serv.	7,812.07	74,111.98	78,932.30	97,000.00	76.40
10-10-5621-30 Hosp. Ins. - YS	3,941.92	38,299.45	28,101.20	51,500.00	74.37
10-10-5621-50 Hosp. Ins. - Tech	2,395.94	25,682.18	26,665.80	39,500.00	65.02
10-10-5621-60 Hosp. Ins. - Circ	4,492.99	40,903.71	54,286.94	55,000.00	74.37
10-10-5622-10 Dental Ins. - Admin.	184.98	1,849.80	1,965.80	2,350.00	78.71
10-10-5622-20 Dental Ins. - Adult Serv	372.43	4,530.98	5,009.40	5,450.00	83.14
10-10-5622-30 Dental Ins. - YS	106.59	2,117.28	2,219.56	2,600.00	81.43
10-10-5622-50 Dental Ins. - Tech	(138.60)	1,388.61	2,242.41	2,800.00	49.59
10-10-5622-60 Dental Ins. - Circ	215.72	2,196.08	2,081.87	2,800.00	78.43
Total Health and Dental Ins.	23,221.29	227,513.97	239,219.54	306,000.00	74.35
<b>Other Staff Benefits</b>					
10-10-5646-00 Unemployment Compensation	1,454.69	1,873.36	1,716.24	4,000.00	46.83
Total Other Staff Benefits	1,454.69	1,873.36	1,716.24	4,000.00	46.83
<b>FICA Expenses</b>					
45-10-5625-10 FICA Expense - Admin	3,121.19	29,937.74	28,454.47	37,000.00	80.91
45-10-5625-20 FICA Expense - Adult Serv.	3,122.99	30,522.57	32,634.86	45,500.00	67.08
45-10-5625-30 FICA Expense - Youth Services	2,491.13	23,667.09	22,092.84	34,500.00	68.60
45-10-5625-50 FICA Expense - Tech Servs.	1,435.34	15,143.68	16,666.66	21,500.00	70.44
45-10-5625-60 FICA Expense - Circulation	2,599.21	26,729.03	26,943.98	36,500.00	73.23
Total FICA Expenses	12,769.86	126,000.11	126,792.81	175,000.00	72.00
<b>IMRF Expenses</b>					
40-10-5628-10 IMRF Expense - Admin	1,851.45	23,193.16	28,786.30	26,650.00	87.03
40-10-5628-20 IMRF Expense - Adult Servs	2,146.66	26,556.03	37,348.45	37,700.00	70.44
40-10-5628-30 IMRF Expense - Youth Services	1,455.80	18,285.08	22,589.37	27,300.00	66.98
40-10-5628-50 IMRF Expense - Tech Servs.	920.06	12,784.40	18,093.27	17,550.00	72.85

Lisle Library District  
For the Ten Months Ending April 30, 2022  
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
40-10-5628-60	1,277.72	16,947.01	21,262.97	20,800.00	81.48
IMRF Expense - Circulation					
Total IMRF Expenses	7,651.69	97,765.68	128,080.36	130,000.00	75.20
Total EMPLOYEE COSTS	218,677.38	2,159,699.95	2,217,402.74	2,877,000.00	75.07
<b>BUILDING COSTS</b>					
<b>Utilities</b>					
10-20-5650-00	450.00	4,500.00	4,050.00	5,400.00	83.33
Internet Service Provider					
10-20-5651-00	0.00	1,810.00	1,810.00	1,810.00	100.00
INet					
10-20-5652-00	771.37	7,015.31	7,030.64	10,000.00	70.15
Utilities - Phone					
10-20-5653-00	996.33	8,534.70	6,272.77	7,500.00	113.80
Utilities - Gas					
10-20-5654-00	124.16	1,341.36	1,161.40	2,900.00	46.25
Utilities - Sewer & Water					
10-20-5655-00	3,471.47	37,384.00	29,887.49	50,000.00	74.77
Utilities - Electric					
10-20-5656-00	0.00	1,125.00	1,290.36	1,500.00	75.00
Verizon					
Total Utilities	5,813.33	61,710.37	51,502.66	79,110.00	78.01
<b>Maintenance and Repairs</b>					
10-20-5660-00	1,250.00	5,000.00	4,850.00	5,000.00	100.00
Maint Contracts - HVAC					
10-20-5661-00	0.00	27,270.90	32,851.02	49,500.00	55.09
Maint Contracts - Maint. Servi					
10-20-5662-00	0.00	28,275.00	42,590.00	40,000.00	70.69
Maint Contr. - Landscape Serv.					
10-20-5663-00	436.67	5,517.16	5,586.65	10,000.00	55.17
Maint/Repairs-Genl repairs, Su					
10-20-5664-00	723.79	37,709.26	41,123.17	70,000.00	53.87
Maint/Repairs-Non Contr. Work					
10-20-5665-00	276.74	2,986.31	3,502.53	4,000.00	74.66
Rubbish Removal					
Total Maintenance and Repairs	2,687.20	106,758.63	130,503.37	178,500.00	59.81
TOTAL BUILDING COSTS	8,500.53	168,469.00	182,006.03	257,610.00	65.40
<b>OPERATING EXPENSES</b>					
<b>Postage and Printing</b>					
10-25-5710-00	620.99	3,792.04	2,777.20	5,500.00	68.95
Postage and Shipping					
10-25-5710-10	3,142.57	13,384.57	4,952.34	17,000.00	78.73
Printing/Spec. Serv. - Adult					
10-25-5711-00	1,100.00	7,052.79	5,823.88	8,800.00	80.15
Postage Special Serv					
10-25-5712-00	0.00	271.38	438.74	1,000.00	27.14
Printing					
Total Postage and Printing	4,863.56	24,500.78	13,992.16	32,300.00	75.85
<b>Supplies</b>					
10-25-5713-00	192.21	4,242.41	4,192.91	5,500.00	77.13
Office Supplies					
10-25-5714-00	570.62	9,501.14	6,945.11	10,000.00	95.01
Circ. Material Supplies					
10-25-5715-00	0.00	751.37	1,333.88	1,900.00	39.55
Copier Supplies					
10-25-5716-00	110.79	3,079.57	2,865.27	6,000.00	51.33
Kitchen Supplies					

Lisle Library District  
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	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-25-5717-00 Processing Supplies	1,792.83	23,834.50	36,724.81	43,000.00	55.43
10-25-5718-00 Computer Supplies	174.00	7,812.97	5,725.84	12,400.00	63.01
Total Supplies	2,840.45	49,221.96	57,787.82	78,800.00	62.46
Other Operating Costs					
10-25-5719-00 Publishing	42.00	756.61	828.46	1,500.00	50.44
10-25-5722-15 Safety Deposit Box Rental	0.00	137.50	140.00	200.00	68.75
10-25-5723-00 Check Printing	0.00	402.29	95.61	500.00	80.46
10-25-5723-15 Bank Charges	440.24	3,507.37	1,888.92	6,000.00	58.46
10-25-5724-15 Local Travel	30.34	184.47	176.37	500.00	36.89
Total Other Operating Costs	512.58	4,988.24	3,129.36	8,700.00	57.34
TOTAL OPERATING EXPENSES	8,216.59	78,710.98	74,909.34	119,800.00	65.70
INSURANCE					
10-30-5750-00 Fidelity Bond	0.00	2,100.00	2,100.00	2,100.00	100.00
10-30-5751-00 Property Damage (All-Peril)	0.00	57,232.50	47,994.50	40,000.00	143.08
10-30-5752-00 Notary Bond	0.00	75.00	0.00	225.00	33.33
10-30-5754-00 Workers Comp Insurance	0.00	10,285.50	10,713.50	9,000.00	114.28
TOTAL INSURANCE	0.00	69,693.00	60,808.00	51,325.00	135.79
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	562.50	4,713.75	3,712.50	15,000.00	31.43
10-35-5761-00 Collection Agency	53.70	331.15	179.00	700.00	47.31
10-35-5762-00 Other Contr Services - Admin	1,079.00	1,329.00	2,701.29	6,000.00	22.15
10-35-5763-00 Other Contr Svcs-Tech Asst	1,094.38	77,594.16	57,339.07	76,000.00	102.10
10-35-5764-10 Other Contr Svcs - Library Wi	0.00	24,245.58	25,591.70	38,000.00	63.80
10-35-5765-10 Investment Agency Consultants	614.48	5,446.05	5,425.67	7,500.00	72.61
10-35-5769-00 Acct Maint & Upgrades	0.00	0.00	522.61	6,000.00	0.00
10-35-5770-00 Contractual - Audit Fee	0.00	8,900.00	8,650.00	8,700.00	102.30
10-35-5771-00 Payroll Service	543.17	6,303.82	6,219.29	7,700.00	81.87
TOTAL CONTRACTUAL SERVICES	3,947.23	128,863.51	110,341.13	165,600.00	77.82
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	450.00	3,021.00	3,364.00	4,000.00	75.53
10-40-5784-00 Meetings - Staff	0.00	167.51	32.25	1,500.00	11.17
10-40-5785-00 Conferences - Staff	75.00	1,012.94	1,710.30	4,500.00	22.51
10-40-5786-00 Memorial/Tribute/Recognition	19.98	272.85	331.21	1,000.00	27.29
10-40-5787-00 Staff Development	138.56	522.42	0.00	2,500.00	20.90
10-40-5788-00 Training (Cont Ed) - Staff	0.00	700.00	305.00	1,500.00	46.67

Lisle Library District  
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10-45-5786-70 Dues - Trustec	375.00	605.00	450.00	525.00	115.24
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5788-70 Meetings - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5789-70 Training-Trustees	0.00	39.98	80.00	1,000.00	4.00
<b>TOTAL PERSONNEL DEVELOPMEN</b>	<b>1,058.54</b>	<b>6,341.70</b>	<b>6,272.76</b>	<b>18,525.00</b>	<b>34.23</b>
<b>EQUIPMENT COSTS</b>					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	0.00	56,060.59	54,474.35	53,000.00	105.77
10-48-5803-10 Technology	725.00	13,029.53	43,934.96	50,000.00	26.06
10-48-5804-10 Facility	0.00	5,377.99	792.86	10,000.00	53.78
<b>Total Major Equipment</b>	<b>725.00</b>	<b>74,468.11</b>	<b>99,202.17</b>	<b>113,000.00</b>	<b>65.90</b>
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	0.00	0.00	493.29	700.00	0.00
10-48-5823-20 Minor Equip - Adult Services	240.72	704.64	603.55	700.00	100.66
10-48-5823-30 Minor Equipment - Youth	0.00	117.96	0.00	700.00	16.85
10-48-5823-50 Minor Equip - Tech Services	0.00	595.65	700.00	700.00	85.09
10-48-5823-60 Minor Equip - Circ	0.00	0.00	186.92	700.00	0.00
<b>Total Minor Equipment</b>	<b>240.72</b>	<b>1,418.25</b>	<b>1,983.76</b>	<b>3,500.00</b>	<b>40.52</b>
Equip Maint/Repairs and Rentals					
10-48-5843-00 Rental-Postage Meter	180.57	722.28	720.57	720.00	100.32
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	652.17	13,621.20	13,003.24	20,280.00	67.17
10-48-5846-00 Equip Maint/Repr-NonContr	153.66	183.57	255.60	1,000.00	18.36
<b>Total Equip Maint/Repairs and Rentals</b>	<b>986.40</b>	<b>14,527.05</b>	<b>13,979.41</b>	<b>22,000.00</b>	<b>66.03</b>
<b>TOTAL EQUIPMENT COSTS</b>	<b>1,952.12</b>	<b>90,413.41</b>	<b>115,165.34</b>	<b>138,500.00</b>	<b>65.28</b>
<b>LIBRARY MEDIA</b>					
Books					
10-50-5863-20 Literacy/ESL	0.00	3,604.87	2,004.48	8,000.00	45.06
10-50-5863-30 Books - Youth Serv	2,073.04	37,818.58	38,018.77	54,000.00	70.03
10-50-5863-50 Books - Tech Serv	0.00	0.00	57.55	0.00	0.00
10-50-5864-10 Books - Non Fiction	5,550.07	57,451.66	40,562.37	86,100.00	66.73
10-50-5865-10 Books - Adult/Teen Fiction	3,464.07	51,213.87	48,153.63	74,500.00	68.74
10-50-5867-20 Ref Books - Adult Serv	386.20	8,019.81	10,256.89	18,100.00	44.31
<b>Total Books</b>	<b>11,473.38</b>	<b>158,108.79</b>	<b>139,053.69</b>	<b>240,700.00</b>	<b>65.69</b>

Lisle Library District  
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<b>Databases</b>					
10-50-5869-20 Internet Licensed DBases	0.00	92,727.83	87,574.41	125,000.00	74.18
10-50-5872-10 Dbases - Professional	0.00	5,327.56	5,572.29	10,000.00	53.28
10-50-5873-30 Dbases - Youth Serv	0.00	15,142.15	9,493.50	15,000.00	100.95
<b>Total Databases</b>	<b>0.00</b>	<b>113,197.54</b>	<b>102,640.20</b>	<b>150,000.00</b>	<b>75.47</b>
<b>Audio-Visual Materials</b>					
10-50-5890-30 A-V Matls - Youth Serv	371.92	12,908.90	14,255.50	13,000.00	99.30
10-50-5895-40 A-V Matls - Adult Serv	5,886.18	50,503.36	86,307.56	55,000.00	91.82
10-50-5899-20 Digital Content	13,656.80	91,956.51	0.00	92,000.00	99.95
<b>Total Audio-Visual Materials</b>	<b>19,914.90</b>	<b>155,368.77</b>	<b>100,563.06</b>	<b>160,000.00</b>	<b>97.11</b>
<b>Periodicals/Doc Delivery</b>					
10-50-5871-20 Document Delivery	122.75	23,174.32	22,009.49	24,000.00	96.56
10-50-5900-20 Periodicals - Adult Serv	44.95	29,850.90	35,735.71	39,350.00	75.86
10-50-5900-30 Periodicals - Youth	0.00	132.91	474.01	500.00	26.58
10-50-5900-80 Periodicals - Prof. Collection	0.00	2,115.97	4,797.47	3,000.00	70.53
<b>Total Periodicals/Doc Delivery</b>	<b>167.70</b>	<b>55,274.10</b>	<b>63,016.68</b>	<b>66,850.00</b>	<b>82.68</b>
<b>TOTAL LIBRARY MEDIA</b>	<b>31,555.98</b>	<b>481,949.20</b>	<b>405,273.63</b>	<b>617,550.00</b>	<b>78.04</b>
<b>PROGRAMS AND READER'S SERVICES</b>					
<b>Programs</b>					
10-60-5931-10 Programs - Adult Services	550.48	10,048.22	8,545.05	11,000.00	91.35
10-60-5931-30 Programs - Youth	286.00	6,683.41	7,448.87	10,000.00	66.83
10-60-5931-40 Online Marketing	104.77	794.95	527.88	1,000.00	79.50
10-60-5931-50 Community Relations	122.74	1,853.04	2,129.78	6,500.00	28.51
<b>Total Programs</b>	<b>1,063.99</b>	<b>19,379.62</b>	<b>18,651.58</b>	<b>28,500.00</b>	<b>68.00</b>
<b>Readers Services</b>					
10-60-5940-10 Reader Services - Adult Serv.	0.00	184.68	1,972.50	2,000.00	9.23
10-60-5940-30 Reader Services - Youth Serv.	108.20	1,798.78	5,500.00	5,500.00	32.71
<b>Total Readers Services</b>	<b>108.20</b>	<b>1,983.46</b>	<b>7,472.50</b>	<b>7,500.00</b>	<b>26.45</b>
<b>TOTAL PROGRAMS AND READERS</b>	<b>1,172.19</b>	<b>21,363.08</b>	<b>26,124.08</b>	<b>36,000.00</b>	<b>59.34</b>
<b>RESTRICTED USAGE EXPENSES</b>					
10-80-5980-80 Restricted - Gifts	0.00	0.00	16.99	0.00	0.00
10-80-5981-80 Restricted - Per Capita Grant	0.00	24,552.78	34,743.71	35,000.00	70.15

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TOTAL RESTRICTED USAGE EXPEN	0.00	24,552.78	34,760.70	35,000.00	70.15
CONTINGENCY					
10-90-5999-00 Contingency	0.00	13,671.14	0.00	25,000.00	54.68
TOTAL CONTINGENCY	0.00	13,671.14	0.00	25,000.00	54.68
TOTAL EXPENSES - EXC OP TRANS	275,080.56	3,243,727.75	3,233,063.75	4,341,910.00	74.71
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	0.00	0.00	250,000.00	2,800,000.00	0.00
TOTAL OPERATING TRANSFERS O	0.00	0.00	250,000.00	2,800,000.00	0.00
TOTAL ALL EXPENSES	275,080.56	3,243,727.75	3,483,063.75	7,141,910.00	45.42

**Lisle Library District**  
**Accounts Payable - May 16, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
AlphaGraphics	64805	LLD Signs AlphaGraphics	10-25-5712-00 10-00-2610-00	Printing Accounts Payable	216.89	216.89
B&T (C5223353)	043022	Continuations & Processing Baker & Taylor (C5223353)	10-50-5867-20 10-25-5717-00 10-00-2610-00	Ref Books - Adult Serv Processing Supplies Accounts Payable	233.93 5.46	239.39
B&T (C5223433)	043022	Continuations & Processing Baker & Taylor (C5223433)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	456.08 36.45	492.53
B&T (L0334152)	043022	Circ & Processing Baker & Taylor (L0334152)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	4,344.12 218.61	4,562.73
B&T (L4171582)	043022	Audio Books & Processing Baker & Taylor (L4171582)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Matis - Adult Serv Processing Supplies Accounts Payable	926.13 157.79	1,083.92
B&T (L5443202)	043022	Books - Fiction & Processing Baker & Taylor (L5443202)	10-50-5865-10 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Processing Supplies Accounts Payable	78.90 4.56	83.46
Bear Landscape	10475	Spring Planters Bear Landscape	10-20-5662-00 10-00-2610-00	Maint Contr. - Landscap Accounts Payable	100.00	100.00
Bear Landscape	10533	Landscape Maintenance Bear Landscape	10-20-5662-00 10-00-2610-00	Maint Contr. - Landscap Accounts Payable	1,000.00	1,000.00
Bradford Systems	37469-A	Shelving Bradford Systems Corporation	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	49,097.49	49,097.49
Case Lots	11275	Janitorial Supplies Case Lots Inc.	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	147.30	147.30
CCS	121082-04302022	Project Consulting CCS	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	7,700.00	7,700.00
CDW G	W462874	Versalink C500 Printer CDW Government	10-48-5803-10 10-00-2610-00	Technology Accounts Payable	854.05	854.05
Chicago Metro Fire	IN00383828	Fire Extinguisher Service Chicago Metro Fire Prevention	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	163.20	163.20
Chicago Metro Fire	IN00384009	Fire Alarm Testing Chicago Metro Fire Prevention	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	435.00	435.00



**Lisle Library District**  
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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
		Prevention				
Chicago Metro Fire	IN00384047	Back Flow Testing Chicago Metro Fire Prevention	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	474.80	474.80
Colley Elevator	225876	Elevator Inspection Colley Elevator Company	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	385.00	385.00
ComEd	042622	Usage ComEd	10-20-5655-00 10-00-2610-00	Utilities - Electric Accounts Payable	3,769.38	3,769.38
Compact Disc Sourc	80052	Processing Compact Disc Source	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	95.06	95.06
Compact Disc Sourc	80053	Music CDs Compact Disc Source	10-50-5895-40 10-00-2610-00	A-V Mats - Adult Serv Accounts Payable	240.18	240.18
Dell	2008076658237	Staff PCs Dell Marketing LLP	10-48-5803-10 10-00-2610-00	Technology Accounts Payable	12,357.12	12,357.12
Demco	7123888	Supplies Demco	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	203.24	203.24
EBSCO	2205275	Rate Adjustment EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	101.20	101.20
EBSCO	CM2204109	Discontinued Title EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	24.00	24.00
EBSCO	CM2204805	Discontinued Title EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	34.05	34.05
Eco Clean	10602	Cleaning Services Eco Clean Maintenance	10-20-5661-00 10-00-2610-00	Maint Contracts - Maint. Accounts Payable	2,472.00	2,472.00
Ehlers Investment	043022	Investment Consulting Ehlers Investment Partners	10-35-5765-10 10-00-2610-00	Investment Agency Cons Accounts Payable	593.88	593.88
Findaway	388136	Playaway Cases Findaway World	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	58.91	58.91
Fire Cakes	060422	Program: Summer Read Kick Off Fire Cakes, LLC	10-60-5931-50 10-00-2610-00	Community Relations Accounts Payable	861.18	861.18
Garvey's	B2B1573764	Card Stock Garvey's Office Products	10-25-5713-00 10-00-2610-00	Office Supplies Accounts Payable	13.73	13.73

**Lisle Library District**  
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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Gershbein, Michael	072222	Program: Bitcoin & Cryptocurrency Michael Gershbein	10-60-5931-10 10-00-2610-00	Programs - Adult Service Accounts Payable	200.00	200.00
Groot	8798685T098	Rubbish Groot, Inc.	10-20-5665-00 10-00-2610-00	Rubbish Removal Accounts Payable	275.28	275.28
Home Depot	19160832931	Supplies Home Depot Credit Services	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	35.77	35.77
Home Depot	19165237532	Misc Supplies Home Depot Credit Services	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	44.09	44.09
HR Source	FY23-58478	Membership Dues HR Source	10-35-5762-00 10-00-2610-00	Other Contr Services - A Accounts Payable	1,465.00	1,465.00
Ingram	043022	Books & Processing  Ingram Library Services	10-50-5865-10 10-50-5864-10 10-50-5863-30 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Books - Non Fiction Books - Youth Serv Processing Supplies Accounts Payable	6,690.83 2,220.44 3,299.56 938.96	13,149.79
Interior Investments	177012	Work Stations Interior Investments, LLC	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	25,100.00	25,100.00
Johnson Fire	88717811	Fire Alarm Panel Repair Johnson Controls Fire Protection	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	1,133.00	1,133.00
Kanopy	296465PPU	Kanopy Kanopy, Inc.	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	252.00	252.00
Kocemba, Yolanda	043022	ESL for You! Teacher Stipened Yolanda Kocemba	10-50-5863-20 10-00-2610-00	Literacy/ESL Accounts Payable	171.00	171.00
Konica Minolta Busin	279839975	C458 Usage Konica Minolta Business Solutions	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	166.19	166.19
Konica Minolta Busin	9008588901	Lexmark Maintenance Konica Minolta Business Solutions	10-25-5718-00 10-00-2610-00	Computer Supplies Accounts Payable	174.00	174.00
LIMIRICC PHIP Healt	050522	May Premium	10-10-5621-10 10-10-5621-20 10-10-5621-30	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS	4,355.03 10,074.57 4,396.62	

**Lisle Library District**  
**Accounts Payable - May 16, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Lisle Savings	042922	LIMRICC PHIP Health	10-10-5621-50 10-10-5621-60 10-00-2610-00	Hosp. Ins. - Tech Hosp. Ins. - Circ Accounts Payable	2,716.78 8,623.10	30,166.10
		Box 991 Renewal Lisle Savings Bank	10-25-5722-15 10-00-2610-00	Safety Deposit Box Rent Accounts Payable	100.00	100.00
Midwest Environmen	22-271	Project Air Testing Midwest Environmental Consulting	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	3,250.00	3,250.00
Midwest Office Int	44911	Furniture Midwest Office Interiors	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	47,248.59	47,248.59
Midwest Tape	502047091	Hoopla Midwest Tape	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	3,790.74	3,790.74
Midwest Tape 2516	050222	CD Books Midwest Tape (2516)	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	42.49	42.49
Midwest Tape 7288	050222	DVDs, Blu-rays & Processing Midwest Tape (7288)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Matls - Adult Serv Processing Supplies Accounts Payable	1,468.57 383.85	1,852.42
Midwest Tape 7289	050222	DVDs, Blu-rays Midwest Tape (7289)	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	9.99	9.99
Midwest Tape 7291	050222	DVDs, Blu-rays, CD Books Midwest Tape (7291)	10-50-5890-30 10-00-2610-00	A-V Matls - Youth Serv Accounts Payable	89.96	89.96
Naperville Sun	081322	Newspaper Naperville Sun	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	88.00	88.00
Outsource	65432	Polaris Server Repair Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	218.75	218.75
Outsource	65970	Monthly Server Maintenance Outsource Solutions	10-48-5803-10 10-00-2610-00	Technology Accounts Payable	1,320.00	1,320.00
OverDrive	110722130561	Advantage OverDrive, Inc.	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	2,008.66	2,008.66
OverDrive	110722145386	Advantage OverDrive, Inc.	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	2,061.17	2,061.17
OverDrive	ARPA22140503	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	49.50	49.50

**Lisle Library District**  
**Accounts Payable - May 16, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
OverDrive	CP22140640	CPC OverDrive, Inc.	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	1,442.27	1,442.27
Penworthy	0581561-IN	Books The Penworthy Company	10-50-5863-30 10-00-2610-00	Books - Youth Serv Accounts Payable	731.95	731.95
Perfection Window	2488	Safety Film on Glass Perfection Window Films	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	650.00	650.00
Procter, Justin	042922	Mileage Reimbursement Justin Procter	10-25-5724-15 10-00-2610-00	Local Travel Accounts Payable	5.97	5.97
ProQuest	70713398	Wall Street Journal ProQuest LLC	10-50-5869-20 10-00-2610-00	Internet Licensed DBase Accounts Payable	804.47	804.47
Rentfleish, Anjali	041122	Book Repair Training Anjali Rentfleish	10-40-5784-00 10-00-2610-00	Meetings - Staff Accounts Payable	4.27	4.27
Savage, Will	041122	Spring Read Will Savage	10-60-5931-30 10-00-2610-00	Programs - Youth Accounts Payable	50.00	50.00
Sheehan, Nagle	444.01.11	April Architect Services Sheehan, Nagle, Hartray Architects	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	17,307.20	17,307.20
Sheehan, Nagle	444.01.12	May Architect Services Sheehan, Nagle, Hartray Architects	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	9,257.20	9,257.20
Sikich	566179	Accounting Services Sikich LLP	10-35-5764-10 10-00-2610-00	Other Contr Svcs - Libra Accounts Payable	1,294.00	1,294.00
University of Chicag	194605035RI	Reissue Voided Check #5634 University of Chicago Library	10-50-5871-20 10-00-2610-00	Document Delivery Accounts Payable	35.00	35.00
Varry, Andrea	041122	Book Repair Training Andrea Varry	10-40-5784-00 10-00-2610-00	Meetings - Staff Accounts Payable	4.27	4.27
Verizon	9904571185	Cell Phone & Hot Spots Verizon	10-20-5656-00 10-50-5895-40 10-00-2610-00	Verizon A-V Malls - Adult Serv Accounts Payable	125.00 175.85	300.85
Village of Lisle	032822	Usage Village of Lisle	10-20-5654-00 10-00-2610-00	Utilities - Sewer & Water Accounts Payable	40.76	40.76
					<b>254,250.39</b>	<b>254,250.39</b>

PRIOR MONTHS BILLS PAID BETWEEN April 2022 and May 2022			
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor		Amount
HSA	Salaries 4/15/2022		63808.22
HSA	IL Dept. of Revenue	State Tax Withheld	4007.33
Auto W/D	Howard Simon & Associates	PR Serv. - 4/15/2022	345.27
HSA	EFTPS/Electronic Tax Payment 4/15/2022	Fed Tax \$8005.73	21211.16
		FICA W/H \$6602.73	
		FICA Lib \$6602.70	
HSA	Salaries 4/29/2022		59590.79
HSA	IL Dept. of Revenue	State Tax Withheld	3732.06
Auto W/D	Howard Simon & Associates	PR Serv. - 4/29/2022	197.90
HSA	EFTPS/Electronic Tax Payment 4/29/2022	Fed Tax \$7408.93	19743.22
		FICA W/H \$6167.13	
		FICA Lib \$6167.16	
Wired	IMRF	IMRF W/H \$7450.41	15188.34
		IMRF Lib. \$7737.93	
		Sub Total	187824.29
Check #	Vendor	Description	Amount
6026	A. J. Gallagher Risk Management	Builder's Risk Insurance	7,113.00
6027	AFLAC (G6920)	Payroll Withholding	206.14
6028	AlphaGraphics	Book Drop Signs	122.74
6029	Amazon	Books, Video Games, Supplies	2,189.79
6030	Case Lots Inc.	Janitorial Supplies	177.20
6031	CCS	Project Management	8,610.00
6032	Chicago Metro Fire Prevention	Fire/Radio Monitoring	165.75
6033	Delta Dental - Risk	May Premium	2,134.70
6034	Discount School Supply	Activity Kits	27.92
6035	Fifth Third Bank	Phone, Supplies, Periodicals, AV Materials	3,558.22
6036	Garvey's Office Products	Circ Supplies	41.66
6037	Home Depot Credit Services	Activity Kits	33.60
6038	IHLS - OCLC	Replacement Cost Lost ILL Item	122.75
6039	Illinois Holocaust Museum	Program: Virtual Field Trip	240.00
6040	LIMRiCC UCGA	1st Quarter Unemployment	1,454.69
6041	NCPERS Group Life Ins	Payroll Withholding	64.00

6042	Sarah Okner	Program: Life in a Japanese Internment Camp	300.00
6043	Outsource Solutions	Warranty Extension Backup Server	108.13
6044	Paddock Publications	Publishing	42.00
6045	Patriot Electric & Technologies	Repair Light Pole Line	610.00
6046	RMC Imaging, Inc.	Microfiche Reader Annual Maintenance	725.00
6047	Showcases	Locks	33.54
6048	Staples Advantage	Misc Kitchen & Office Supplies	150.66
6049	SWAN	Reciprocal Borrowing Loss	27.00
6050	Village of Lisle	Monthly Internet Service	450.00
6051	Chicago Title and Trust Company	Escrow & Lien Service	1,400.00
		<b>Sub Total</b>	<b>\$ 30,108.49</b>
		<b>TOTAL</b>	<b>\$ 217,932.78</b>

Monthly Circulation Report - April 2022

	Checkouts	Renewals	Apr-22 TOTALS	YTD FY 20/21	YTD FY 21/22	YTD % Change	
Adult Non-Print	2,412	2,501	4,913	67,142	54,870	-18.28%	
Adult Print	3,430	3,275	6,705	84,781	84,086	-0.82%	
Adult Total	5,842	5,776	11,618	151,923	138,956	-8.54%	
YS Non-Print	382	792	1,174	16,300	15,939	-2.21%	
YS Print	6,278	6,470	12,748	135,082	134,545	-0.40%	
Total YS	6,660	7,262	13,922	151,382	150,484	-0.59%	
Digital Media							
Overdrive	4,106		4,106	33,941	36,094	6.34%	
hoopla	1,965		1,965	20,114	18,966	-5.71%	
Overdrive Magazines **	127		127	3,747	1,104	-70.54%	
PressReader *	857		857	3,634	3,892	7.10%	
Kanopy *	230		230	1,141	2,402	110.52%	
Total Digital	7,285	0	7,285	62,577	62,458	-0.19%	
Subtotal Print + Non-Print/Digital	19,787	13,038	32,825	365,882	351,898	-3.82%	
Computer/Tech Sessions Logins	1,338		1,338	6,746	10,255	52.02%	
Database Usage/Unique Logins	3,749		3,749	30,824	37,819	22.69%	
Wireless Use	298		298	3,029	4,349	43.58%	
ScannX sessions/jobs	123		123	1,732	5,072	192.84%	
Museum Adventure Passes	30		30	98	271	176.53%	
Total IT/Resource Sessions	5,538	0	5,538	42,429	57,766	36.15%	
Total Circulation	25,325	13,038	38,363	408,311	409,664	0.33%	
Literacy Software Usage Hours			7	0	21	100.00%	
Borrower Information	Apr 2022 Total	YTD 20/21	YTD 21/22	YTD % Change			
New Library Cards Added	107	763	1,129	47.97%			
Monthly Borrowers	2,270	21,711	24,428	12.51%			
Total # Registered Borrowers	7,801	8,149	7,801	-4.27%			
InterLibrary Loans							** New stat April 2021 (formerly
Materials Sent	0	732	719	-1.78%			RB Digital). RB Digital merged with
Materials Received	421	3,070	3,159	2.90%			Overdrive.
Polaris/Catalog Holds							
Holds Placed	2,795	46,168	31,156	-32.52%			
Holds Checked Out	2,175	40,024	25,509	-36.27%			* New statlines for September 2020.

# Lisle Library District - Program and Service Statistics - April 2022

Library Event Statistics										
		Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY20/21	YTD FY21/22	% Change
Staff Facilitated Programs	Attendees		12	33	4	3	52	346	1,129	226.30%
			65	492	7	15	579	5,096	8,154	60.01%
			2	0		4	6	6	34	466.67%
			5	0		4	9	30	88	193.33%
			3	0			3	21	30	42.86%
Performer/Speaker/Author	Attendees		98	0			98	318	492	54.72%
		1				1	8	12	50.00%	
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)		241					241	804	2,052	155.22%
Total Number of Programs		1	17	33	4	7	62	381	1,205	216.27%
Total Patrons Served by Programming		241	168	492	7	19	927	6,248	10,786	72.63%
Reference Questions			1,704	1,649	1,432		4,785	44,372	43,700	-1.51%
Volunteer Hours			5.00	0.00			5.00	55.00	86.00	56.36%
Notary Service		23					23	154	208	35.06%
LLD Kindness Cards *			0	0			0	N/A	255	--
Outreach Service Statistics										
Outreach Visits			0	5	0		5	10	37	270.00%
Patrons Served by Outreach Visits			0	160	0		160	500	1,611	222.20%
Home Delivery Dates			2				2	22	22	0.00%
Patrons Served via Home Delivery			78				78	1,365	879	-35.60%
Total Outreach Programs			2	5	0		7	32	59	84.38%
Total Patrons Served with Outreach Services			78	160	0		238	1,865	2,490	33.51%
Civic Facility Use										
Literacy/Tutoring Room Use (patron count)		0						0	0	--
Number of Outside Groups Using Meeting Space		0						0	77	100.00%
Patrons Entering Building		8,769						64,933	86,245	32.82%
Friend's Sponsored Programs		0						0	0	--
Attendees		0						0	0	--
Social Media Use										
Facebook (daily page consumption)		1,336						7,602	12,536	64.90%
Twitter Followers		868						821	868	5.72%
Instagram Likes		533						6,996	6,988	-0.11%
Flickr Views		1,473						42,019	45,087	7.30%
YouTube Views		7,209						30,100	62,036	106.10%
Total LLD App Downloads		471						3,210	4,441	38.35%
Total LLD App Sessions		2,013						18,772	19,484	3.79%

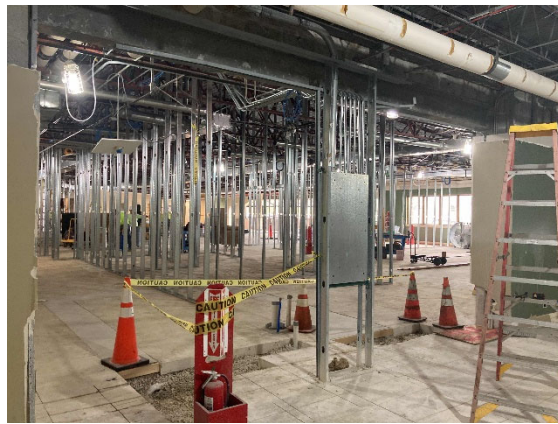
\* New statline as of December 2021,  
due to renovation temporarily suspended.



May Board Report

**A. Progress Update (since the last Board Meeting on 4/18/2022)**

- Furniture shop drawing reviews and order processing is in progress.
- Preliminary signage design has started.
- Construction is progressing.
  - Interior Framing is progressing
  - Mechanical, Electrical and Plumbing (M/E/P) rough-in is progressing
  - Work to relocate found M/E/P conflicts at the new elevator is underway.
  - Concrete trenches for underslab plumbing were cut, rough-in completed and filled.
- The Library is reviewing found cabling in the ceiling to determine if it can be removed.





May Board Report

**B. Project Schedule Summary – Tracking on Schedule**

No overall schedule change at this time.

Master Project Schedule - Executive Summary																			
# of working months:		7	8	9	10	11	12	13	14	15	16	17	18	19	20				
month		12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22	9/22	10/22	11/22	12/22	1/23	2/23			
<b>Permitting</b>																			
Zoning and Permit Process Discussion with Village																			
Special Use Application Process (Replacing the 1993 Special Use Approval)																			
Anticipated Building Permit Process																			
<b>Contractor Procurement</b>																			
Contractor Pre-qualification																			
Bid / Award Phase																			
<b>Construction Phase</b>																			
Pre-Construction / Mobilization																			
Phase 1 Construction - West Side of Building (including new entrances & sitework)																			
Phase 2 Construction - East Side of Building																			
<b>Project Close-Out and Final Move-In</b>																			

**C. Upcoming Activities**

- Exterior signage design will be continuing.
- Planning for abating the uncovered floor mastic will occur in May / June.
- Construction is ongoing:
  - Framing and rough-in of MEP (mechanical / electrical / plumbing) is continuing.
  - Structural reinforcements for the new elevator shaft will begin prior to the 2<sup>nd</sup> floor slab being removed.
  - North drive-aisle sanitary line connection work.

**Lisle Library District**  
North Main Entry Capital Improvement Project



May Board Report

**D. Project Cost Summary – Tracking on Budget**

Approved Total Project Budget: \$7.7M

Expenditures Summary					
Project Component	Concept Phase Budget (a)	Anticipated Cost Update (thru 5/9/2022)		Committed to Date (thru 5/9/2022)	
		\$	Change from Budget (\$)	Contracted (\$)	Expenditures (\$)
E-000: Land Cost					
E-000.1: Land Cost	\$0	\$0	\$0	\$0	\$0
<b>E-000: Land Cost Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
E-100: Bond Cost					
E-100.1: Financing Costs	\$15,000	\$0	-\$15,000	\$0	\$0
<b>E-100: Bond Cost Total</b>	<b>\$15,000</b>	<b>\$0</b>	<b>-\$15,000</b>	<b>\$0</b>	<b>\$0</b>
E-200: Building Costs					
E-200.1: Building Construction	\$5,669,200	\$5,500,900	-\$168,300	\$5,355,485	\$478,748
E-200.2: Environmental Remediation	\$0	\$46,200	\$46,200	\$26,200	\$17,133
E-200.3: Site Utilities	\$0	\$0	\$0	\$0	\$0
E-200.4: Permitting and Zoning Fees	\$60,782	\$12,500	-\$48,282	\$2,580	\$1,110
<b>E-200: Building Costs Total</b>	<b>\$5,729,982</b>	<b>\$5,559,600</b>	<b>-\$170,382</b>	<b>\$5,384,265</b>	<b>\$496,991</b>
E-300: Soft Costs					
E-300.1: Professional Service Costs	\$924,810	\$913,293	-\$11,517	\$833,206	\$628,492
E-300.2: Fixtures, Furnishing & Equipment	\$840,000	\$1,024,569	\$184,569	\$777,564	\$121,446
E-300.3: Other Owner Soft Costs	\$0	\$335	\$335	\$335	\$335
<b>E-300: Soft Costs Total</b>	<b>\$1,764,810</b>	<b>\$1,938,197</b>	<b>\$173,387</b>	<b>\$1,611,104</b>	<b>\$750,273</b>
E-400: Contingency					
E-400.1: Owner Contingency	\$190,208	\$202,203	\$11,995	\$0	\$0
<b>E-400: Contingency Total</b>	<b>\$190,208</b>	<b>\$202,203</b>	<b>\$11,995</b>	<b>\$0</b>	<b>\$0</b>
<b>Project Expenditure Totals</b>	<b>\$7,700,000</b>	<b>\$7,700,000</b>	<b>\$0</b>	<b>\$6,995,369</b>	<b>\$1,247,264</b>

**Variance \$ from Budget Notes (New Only):**

- #1 Reduced 'anticipated' construction cost to relocate funds for additional abatement.
- #2 Increased 'commitment' for approved change orders to General Contractor for found conditions.
- #3 Increased 'commitment' for Board approved furniture packages; negligible change to 'anticipated cost'.
- #4 Negligible change to 'anticipated' owner contingency.

Invoices sent for processing since last Board Meeting:

Categories	Invoice #	Invoice Value
<b>E-200: Building Costs</b>		
E-200.1: Building Construction		
Camosy	Pay App #2	\$ 357,602.00
E-200.2: Environmental Remediation		
MEC	22-271	\$ 3,250.00
<b>E-300: Soft Costs</b>		
E-300.1: Professional Service Costs		
CCS International	121082-04302022	\$ 7,700.00
JCLight	11123894	\$ 59.39
SNHA	444.01.11	\$ 17,307.20
SNHA	444.01.12	\$ 9,257.20
E-300.2: Fixtures, Furnishing & Equipment		
Bradford Systems	37469-A	\$ 49,097.49
Interior Investments	DEP REQUEST 177012	\$ 25,100.00
Midwest Office Interiors	44911 - Deposit	\$ 47,248.59
<b>Grand Total</b>		<b>\$ 516,621.87</b>

1815 South Meyers Road  
Suite 1070  
Oakbrook Terrace, IL 60181  
**630.678.0808**  
[www.CCSdifference.com](http://www.CCSdifference.com)



May Board Report

**E. Change Order Update**

Following is a list of Construction ( Camosy - General Contractor) change orders.

NOTE:

**Construction Change orders have not expended 'below the line' contingencies to date.** However, current change orders are anticipated to expend the full 'above the line' amount held for construction.

Change Order	Current Cost	Notes
COR #1 – Permitting required changes.	\$ 27,243.00	<b>Under Review</b>
COR #2R– Found plumbing work at conflicts at Elevator & Stairs	\$ 12,841.00	<b>Approved</b> to maintain progress on site. Reduced from over \$16k.
COR #3– Found fire protection work at conflicts at Elevator & Stairs	\$ 7,449.00	<b>Approved</b> to maintain progress on site.
COR #4R– NOT TO EXCEED labor for Hydronic conflicts at Elevator & Stairs	\$ 17,697.00	<b>Approved</b> to maintain progress on site.
COR #5–Materials necessary for Hydronic conflicts at Elevator & Stairs	\$ 19,789.96	<b>Approved</b> to maintain progress on site.
COR #6 –Found Electrical Work for conflicts at Elevator & Stairs	\$ 17,176.00	<b>Under Review</b> – reduced from over \$25K
COR #7 – Additional Framing for Climbing Wall in YS	\$ 6,054.00	<b>Under Review</b>
COR #8 – New drinking fountain in YS	\$ TBD	<b>Pending</b> - Costs not yet submitted.

Images for reference with CORs #2, #3, #4, #5, and #6 below:



Areas: where found conflicts were uncovered: - New entry (including landing, elevator and stairs) and 2<sup>nd</sup> floor infill area @ location of existing egress stair.

May Board Report

**F. Open Bid Alternate Discussion**

Following is a list of bid alternates that are still open. **No Updates** for the May Board Meeting.

Alternate	Cost @ Bid	Notes
Alternate #1 - Meeting Room AV - Wireless Screen Casting	\$ 5,725	Award not critical at this time. To be considered for approval in the future.
Alternate #2 - Meeting Room AV - Sound Upgrades & Asst. Listen	\$ 6,500	Award not critical at this time. To be considered for approval in the future.
Alternate #3 - Meeting Room AV - Wireless Microphone	\$ 17,200	Award not critical at this time. To be considered for approval in the future.
Alternate #5 - Family Restroom Finish Replacement	\$ 22,900	Scope to be reviewed further for potential future award.
Alternate #7 - Masonry Cleaning	\$ 9,000	Award not critical at this time. To be considered for approval in the future.
Alternate #8 - Deduct Exterior Masonry Painting	\$ (11,000)	Award not critical at this time. To be considered for approval in the future.
Alternate #9 - Deduct Interior Masonry Painting	\$ (1,800)	Award not critical at this time. To be considered for approval in the future.

**G. Exterior Signage Discussion**

- Image 360 has started to layout exterior signage options to fix the two existing main library signs.

A PRELIMINARY example of the current direction for the sign at Kingston and Front is shown below.



## **H. Exterior Painting Discussion**

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- LLD painted a larger area of siding with the previously Board Approved color.
- The team intends to proceed with the 'peale green' color as approved and bid.
- FOR DISCUSSION: There is a potential savings of \$11,000 to not paint the exterior stone – (alternate #8).

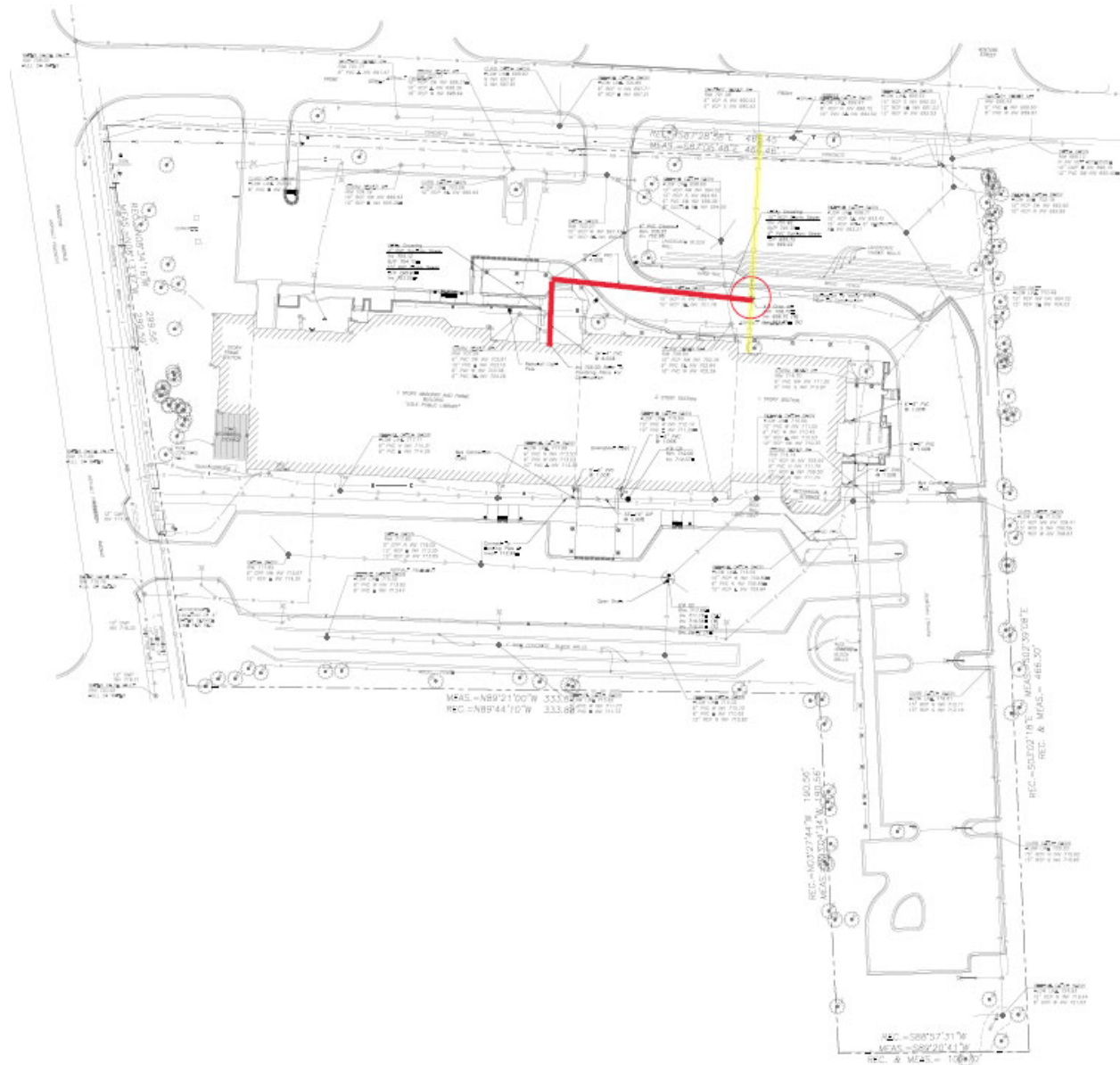




May Board Report

**I. North Drive Lane Coordination**

- A 20' deep hole is to be dug for the installation of a manhole to tie in the new family restrooms with the existing sanitary line.
- The work is currently anticipated to take one week either at the end of May or in June.
- The team is currently reviewing options for a turnaround at the south and east lot during this time period.



1815 South Meyers Road  
Suite 1070  
Oakbrook Terrace, IL 60181

630.678.0808  
[www.CCSdifference.com](http://www.CCSdifference.com)

To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: May 11, 2022

## May 2022 | DIRECTOR'S REPORT

### Meetings:

CCS/Camosy/SNH – Apr 13	US Bank – Apr 28
Swistak – Apr 18	IL State Library – Apr 28
LLD Board – Apr 18	HR Source – May 1
BEAR landscaping – Apr 19	CCS/Camosy/SNH – May 4
Ehlers – Apr 19	Dept. Directors – May 5
CCS/Camosy/SNH – Apr 20	Sullivan/Turner – May 9
LLD Finance Committee – Apr 25	Norton/Wynn – May 10
CCS/Camosy/SNH – Apr 27	Larson – May 11
Annual Joint Review Board/TIF – Apr 27	Bartelli/Swistak – May 12
CCS/SNH – Apr 27	

### Friends of the Lisle Public Library District (FLPLD)

The LLD is sad to share that FLPLD President Doug Cunningham recently passed away. I was informed in late April and contacted the LLD Board and other FLPLD members with this somber news. The FLPLD provided the following statement that appears on the LLD website:

*"Doug Cunningham's passion for the Lisle Library was manifest in decades of dedicated service as a member and long-time President of the Friends. He leveraged the organization as a conduit for bringing information and enjoyment to the public, most notably through concerts and book sales. He will be greatly missed."*

### Donate to the LLD

I'm pleased to report that the Library now has a donation button on the LLD website. We've secured a way for patrons to donate via our ecommerce platform and receive acknowledgment of their donation. Currently, the button takes you to our existing fundraising effort – the LiteZilla light wall. In the future, we can change this information page describing another specific fundraising effort or we can have a more general donation page.

### Joint Review Board

On Wednesday, April 27th, I attended the Annual Joint Review Board (JRB) meeting at Village Hall. These meetings are required by statute and are held to update TIF-affected taxing bodies. The VOL held a JRB meeting in October 2021, so this wasn't exactly 'annual' in that we met six months prior. I was informed that this meeting was scheduled due to COVID-related delays.

The LLD is a member of this review board as a taxing body, but we do not have a vote regarding the TIF. The Village has complete authority over the TIFs. Other taxing bodies may provide feedback, however, all TIF decisions are made by the VOL Board of Trustees.



To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: May 11, 2022

This meeting generally repeated the same information as presented at the meeting in October, however the Mayor did appoint a new public member at this meeting.

### **Museum Adventure Pass Program**

Libraries First, the vendor who provides the Museum Adventure Pass program, has agreed to allow the LLD to procure more passes for our patrons. Only larger library systems were able to offer more passes until recently. With a minimal increase in the Library's participation fee, the LLD has doubled the amount of passes for our patrons.

Passes continue to be available on a first-come, first-served basis whether requested in-person or online. One pass may be checked out per family, per loan period. The loan period is seven days and will expire after the date printed on the pass. Admission permissions vary per museum. Program information can be found under the *Programs* tab on the LLD website, under *Community Pass Programs*.

### **Renovation Activities**

#### *Landscaping/Signage*

On April 19<sup>th</sup>, Assistant Director McQuillan and I met with the LLD's landscaper to discuss maintenance for the corner of Front Street and Kingston Avenue. This past month, I've met with the renovation's signage consultant regarding the entrance sign on this corner. To improve visibility and highlight the sign, the LLD will need to adjust some bushes, trim several trees, and remove dead/damaged shrubbery. The LLD plans to add strategically placed evergreens/conifers to the mix as well. This should occur sometime in early June and happen over a two-day period.

#### *Trustee Tours*

This week, over a four day period, Trustees in groups of no more than two, received tours of the construction areas. Pat Barton, Camosy's Superintendent, guided Trustees around the first and second floor. Pat outlined the new entrance locations, YS Play Area, new elevator space, and various other floor configurations. *See attached photos.*

After the tours, I asked Trustees to visit the newer paint sample area on the south side of the building. Over the weekend, I painted a larger zone so that Trustees could see the color in full sun. The color compliments the stone, the landscape, and speaks to the natural tones that will eventually enhance the interior of the building.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Tatiana Weinstein', with a stylized, flowing script.

Tatiana Weinstein

To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: May 11, 2022



## TRUSTEE TOURS



## May 2022 Assistant Director Report

### Meetings/Virtual Meetings/Events

- Board Meeting – April 18
- Bear Landscape – April 19
- Colley Elevator – April 20
- CMFP – April 20, 28
- Des Plaines Glass – April 20
- RAILS Asst Dir – April 22
- Finance Committee – April 25
- Monaco – May 2 & 5
- CCS, SNH, Camosy – Apr 20, 27
- Johnson Controls – April 20
- CCS, SNH, Camosy – May 4 & 11
- CMFP – May 4 & 9
- LLD Leadership Team – May 5
- Patriot Electric – May 10

### Facility

Tuesday, April 20, Chicago Metro Fire Prevention (CMFP) tested the fire alarms, and back flow system water equipment in the Library. A Colley Elevator technician worked with CMFP workers to test the elevator fire safety systems. Sprinkler testing followed on May 4<sup>th</sup> and smoke detectors on May 9<sup>th</sup>. CMFP technicians inspected ceiling sprinklers in the Library service area and they also viewed sprinklers in the construction area. No problems were detected. These tests are required annually.

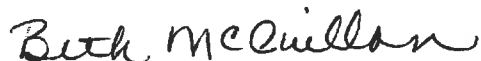
A Johnson Controls/Simplex technician made repairs to the fire panel and recommended a change in the wiring hook-up from the CMFP radio-monitoring equipment to the fire panel. CMFP made the recommended changes on April 28.

In early May, Monaco Mechanical performed the spring preventative maintenance on the HVAC system, changing filters and checking the air conditioning units and building automation system. Monaco made a repair to one of the air conditioning units.

The Library has designated the lower level interior as a tornado sheltering area. 3M Ultra Safety and Security Window Film was applied to interior windows in that area as recommended by Sheehan, Nagle, Hartray Architects.

### Meetings

I attended the RAILS Assistant Directors Networking Group virtual meeting on Friday, April 22. Topics were sources for newsletter design and printing, a discussion on virtual programing statistics for the IPLAR report, and training options for staff in the areas of customer service and patron safety.



Beth McQuillan  
Assistant Director

ORDINANCE 22-01

ORDINANCE TRANSFERRING FUNDS TO SPECIAL RESERVE FUND

**WHEREAS**, the Board of Library Trustees of the Lisle Library District previously established a Special Reserve Fund in accordance with applicable statutes; and

**WHEREAS**, applicable statutes permit the accumulation of funds over time for one or more purposes as authorized by statute and as designated by the Trustees; and

**WHEREAS**, funds have accumulated in the Special Reserve Fund for the purposes stated in the documentation relating to the Special Reserve Fund; and

**NOW, THEREFORE**, be it ordained by the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois, as follows:

**SECTION 1:** The sum of \$2,800,000.00 in the Corporate Fund shall be transferred to the Special Reserve Fund to be expended in accordance with the terms and conditions of the Special Reserve Fund.

**SECTION 2:** This ordinance is effective immediately on the date of its passage.

ADOPTED this 16<sup>th</sup> day of May, 2022, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Marjorie Bartelli  
President, Lisle Library Board of Trustees

Attest:

\_\_\_\_\_  
Karen Larson  
Secretary, Lisle Library Board of Trustees

STATE OF ILLINOIS        )  
                                      ) SS  
COUNTY OF DUPAGE        )

**CERTIFICATE OF AUTHENTICITY**

I hereby certify that I am the duly qualified and acting Secretary of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I further certify that the attached is a true and correct copy of Ordinance 22-01 adopted on May 16, 2022, at a meeting of the Board of Library Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have affixed my signature and the corporate seal of the Lisle Library District this 16th day of May, 2022.

---

Karen Larson, Secretary  
Board of Library Trustees  
Lisle Library District

**ORDINANCE 21-01**

**Special Reserve Fund Revisions**

Whereas, the Illinois Public Library District Act (the Act) (75 ILCS 16/40-50) authorizes establishment of a reserve fund (Special Reserve Fund); and

Whereas, money in the Special Reserve Fund is limited in use as provided by the Act; and

Whereas, except for expenditures for emergency repairs, a plan for the use of the Special Reserve Fund and a cost estimate for said plan are required; and

Whereas, said plan may be amended as circumstances may require; and

Whereas, there has been and continues to be a need to provide increased library service to the constituents of the Lisle Library District; and

Whereas, in view of the foregoing, revising the plan for maintaining, equipping, providing library materials and services, technology, land use, is now indicated.

Now, therefore, it is ordained and determined by the Board of Library Trustees that the plans and cost estimates for use of money in the Special Reserve Fund are revised as stated in the attached Plan for Special Reserve Fund Expenditures.

Further the Ordinance shall be in full force and effect from and after the adoption as provided by law.

Adopted this 16<sup>th</sup> day of June, 2021 pursuant to a roll call vote as follows:

AYES: Sullivan, Norton, Swistak, Larson, Bartelli

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



Marjorie Bartelli  
President, LLD Board of Trustees

ATTEST:



Karen Larson  
Secretary, LLD Board of Trustees

Lisle Library District  
Plan for Special Reserve Fund Expenditures

Funds which have accumulated and which may accumulate in the future in the Special Reserve Fund may be used for one or more of the following purposes with costs as stated.

<u>Capital Improvement Project/Renovation</u>	<u>7,700,000.00</u>
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Includes: Construction, Professional Services,  
Fixtures/Furniture/Equipment (FF&E), Contingencies  
*Plan approved by LLD Board of Trustees, May 19, 2021*

<u>Campus Enhancements</u>	<u>2,000,000.00</u>
----------------------------	---------------------

Includes: Construction, Fixtures, Equipment,  
Professional Services, Contingencies  
*Plans for future campus enhancements*

Emergency Repairs

*As required*

	<u>9,700,000.00</u>
--	---------------------



STATE OF ILLINOIS

COUNTY OF DUPAGE

CERTIFICATION OF AUTHENTICITY

I, Karen Larson, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance adopting Special Reserve Fund Revisions on the 16<sup>th</sup> day of June 2021, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 16<sup>th</sup> day of June, 2021.

A handwritten signature in cursive script, reading "Karen Larson", is written over a horizontal line.

Karen Larson

Secretary, LLD Board of Trustees



## LLD Salary Scale FY22/23

FLSA	Job Title	Minimum	Maximum
		2022 - 2023	
E	Library Director	\$ 100,425.00	\$ 150,598.50
		\$ 51.50	\$ 77.23
E	Assistant Director	\$ 77,532.00	\$ 116,317.00
		\$ 39.76	\$ 59.65
E	Department Directors   IT Manager	\$ 68,152.50	\$ 102,219.00
		\$ 34.95	\$ 52.42
E	Assistant Director Adult Services   Youth Services	\$ 52,669.50	\$ 78,916.50
		\$ 27.01	\$ 40.47
E	Assistant Director Circulation Services	\$ 46,254.00	\$ 69,342.00
		\$ 23.72	\$ 35.56
NE	Librarian	\$ 46,254.00	\$ 69,342.00
		\$ 23.72	\$ 35.56
NE	Administrative/IT Asst   Admin Office Coordinator	\$ 40,618.50	\$ 60,937.50
		\$ 20.83	\$ 31.25
NE	Paraprofessional   Graphics & Vid Spec   Marketing Spec	\$ 36,952.50	\$ 54,444.00
		\$ 18.95	\$ 27.92
NE	Associate   Facility Monitor	\$ 28,977.00	\$ 42,490.50
		\$ 14.86	\$ 21.79
NE	Library Page	\$ 25,350.00	\$ 32,311.50
		\$ 13.00	\$ 16.57

FLSA = Fair Labor Standards Act

E = Exempt

NE = Non-exempt

## 2022/2023 DRAFT LLD WORKING BUDGET

The Draft 22/23 LLD Working Budget covers all expense and revenue categories. LLD Administrative staff have compiled this data. Administration has consulted with department managers regarding respective departmental suggestions. The LLD's financial advisors and other outsourced professionals have reviewed this data and provided recommendations. The LLD Finance Committee reviewed a Working Budget draft on April 25, 2022.

The following spreadsheets show a *projected actual* column for the remainder of this fiscal year. This draft shows recorded expenditures and revenues through April 30, 2022.

### EXPENSE CATEGORIES

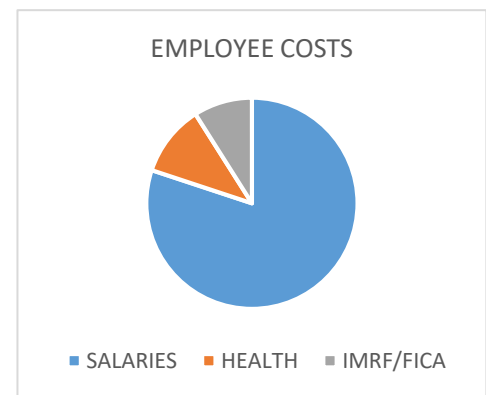
#### EMPLOYEE

Salaries and health care benefits represent the largest budgeted (and actual) expenditure in the Corporate Fund. ILA's Standards for Illinois Public Libraries manual references that salaries alone can comprise up to 60% of the budget. Salaries plus benefits can comprise up to 70% of the budget.<sup>1</sup>

The LLD currently employs 51 staff, half of which qualify for health insurance. Total employee costs include performance increases and the minimum wage adjustment (aligned with the State target for 2025).

The LLD shows that salaries will comprise 51% of total budgeted expenses. Salaries plus benefits will comprise 64% of budgeted expenses.

The employee cost line total remains essentially flat. This is primarily due to restructured staffing, retirements, and a reduction in IMRF expenditures. Information for these costs came via IMRF and LIMRICC.



**SUMMARY: Total budgeted employee costs show a decrease of -0.17%.**

#### BUILDING

Building costs include all utilities, maintenance contracts such as landscaping/HVAC, and non-contractual building repair work. The building cost line total remains essentially flat. Better estimates for water/sewer and gas are incorporated to provide this line item total.

**SUMMARY: Total budgeted building costs show an increase of 0.74%**

#### OPERATING

Operating costs include postage, printing, banking fees, and processing. The operating cost line total remains essentially flat.

**SUMMARY: Total budgeted operating costs show a decrease of -0.83%**

---

<sup>1</sup> The library compensates staff in a fair and equitable manner. Salaries alone typically account for up to 60 percent of the total budget. Salaries plus fringe benefits (FICA pension and health insurance) account for up to 70 percent. The library should conduct a market benchmarking study with pay ranges, conducted by a reputable company, to determine current competitive pay practices for their library. (Pg. 9: Serving Our Public 4.0; Standards for Illinois Public Libraries, 2019).

### **INSURANCE**

Insurance costs include bonding (every two years for notary), property damage, and workers compensation. This category shows an increase per the recommendation of the LLD's risk agency, LIRA and due to notary bond costs. *Please note that comparisons with audited actuals and projected unaudited actuals present a discrepancy in line item totals (calendar year vs fiscal year).*

**SUMMARY: Total budgeted insurance costs show an increase of 7.79%**

### **CONTRACTUAL**

Contractual costs include attorney fees, audit costs, investment agency fees, outsourced IT services and payroll charges. There are anticipated increases associated with upgrading and redesigning the LLD website (not done in FY21/22), IT cybersecurity enhancements, and potential outsourced hours connected to technology improvements associated with the renovation.

**SUMMARY: Total budgeted contractual costs show an increase of 12.02%**

### **PERSONNEL DEVELOPMENT**

Personnel Development costs include staff and Trustee dues, conference attendance, continuing education/training, and recognition costs. The proposed budgeted increases are due to the recent ability to attend conferences again (COVID/vaccines), anticipated memorials/recognitions (retirements), and a request for continuing education.

**SUMMARY: Total budgeted personnel development costs show an increase of 64.24%**

### **EQUIPMENT**

Equipment costs include the Polaris database, technology purchases, minor facility fixtures/gear, and minor repairs. A slight increase is proposed due to inflationary costs for our ILS (integrated library system), Polaris.

**SUMMARY: Total budgeted equipment costs show a minor increase of 1.44%**

### **LIBRARY MATERIALS**

Library Materials costs include all physical materials, digital content, and interlibrary loan costs. This line remains essentially flat. Readjusting line item totals related to patron use was key.

**SUMMARY: Total budgeted materials costs show a minor increase of 0.11%**

### **PROGRAMS**

The Programs category includes all LLD programs, community relations costs, and supplies for such activities. The LLD plans to increase programming at the LLD once the renovation is complete (meeting rooms available). The LLD plans to have a festive ribbon-cutting event to mark the completion of the renovation.

**SUMMARY: Total budgeted programs costs show an increase of 11.11%**

## **CONTINGENCY**

**SUMMARY: Total budgeted contingency costs remain flat**

## **RESTRICTED**

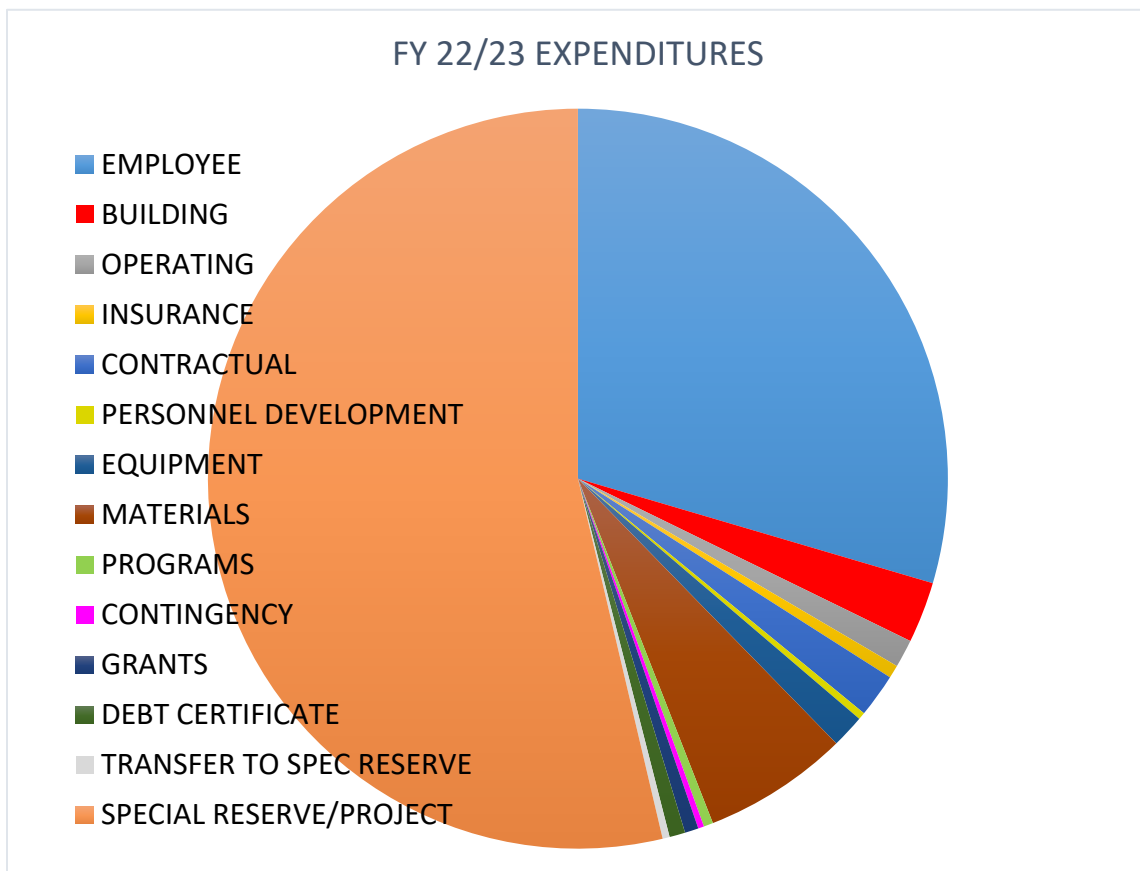
Restricted expenses includes IL Per Capita Grant proceeds, other grants, gifts, and transfers to Special Reserve. For FY 22/23, this category budgets for the LiteZilla installation in Youth Services; an LLD fundraising effort. This category also shows the transfer from Corporate Fund to the Special Reserve Fund for savings and payment for the debt certificate.

**SUMMARY: Total budgeted restricted costs show an increase of 65.71%**

## **SPECIAL RESERVE**

Special Reserve expenses include capital improvement project costs and facility enhancements. This category budgets for the completion of the renovation project and campus contingency expenses related to the project.

**SUMMARY: Total budgeted special reserve costs show a decrease of -11.08%**



## REVENUE CATEGORIES

### CORPORATE

The Corporate Fund tax levy revenues show a slight increase of 2.06%. The tax levy was slightly increased using the CPI per the renovation project plan, personal property replacement taxes have increased significantly due to deadline extensions, the District population has increased from 28,500 to 30,281 with the EAV rising approximately 14M dollars, and the DuPage County aggregate refund of \$5,344.44 was included – all contributing to increased revenue in this line item.

Interest income has significantly decreased due to the current financial climate (-83.33%). The LLD's financial advisors have recommended a very conservative estimate for this line item. The 'Other Income' category includes desk income such as license sticker renewals and lost materials fees. It also includes grant revenue. This category has increased 28.87% due to a budgeted increase in IL Per Capita funds and a potential FY22/23 fundraising gain.

**SUMMARY: Total budgeted corporate revenues show an increase of 1.09%**

### IMRF

The IMRF Fund shows a -2.49% decrease primarily due a decrease in the levy for this fund and a decrease in interest earned on the fund. The LLD received advice from its financial advisor on this estimate. The LLD IMRF Fund currently has a healthy balance.

**SUMMARY: Total budgeted IMRF revenues show a -2.49% decrease**

### FICA

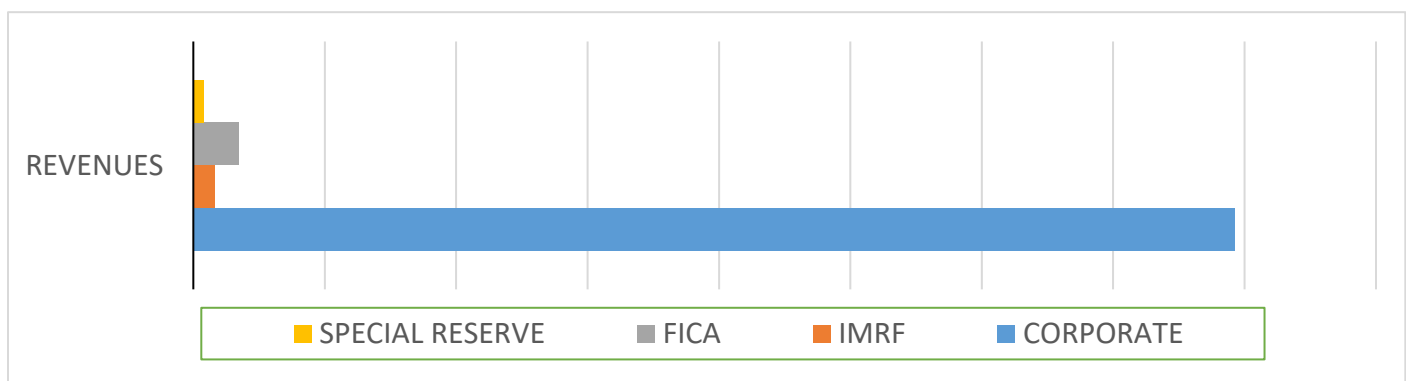
The FICA Fund remains essentially flat with a negligible -0.06% decrease. , in alignment with Social Security/Medicare rates and proper fund balances.

**SUMMARY: Total budgeted FICA revenues show a -0.06% decrease**

### SPECIAL RESERVE

The Special Reserve Fund shows a significant decrease of -98.96% due to a depletion of the fund for the renovation project, thus gaining considerably less interest and due to less money transferred to this fund.

**SUMMARY: Total budgeted SPECIAL RESERVE revenues show a -98.96% decrease**



## EXPENSES DRAFT

FUNDS	EXPENSES	ACTUALS 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21-22	PROJECTED ACTUALS W/O AUDIT ADJ 21-22	BUDGET 22 - 23	"+/-" From 21 - 22 Budget
CORPORATE	<b>EMPLOYEE COSTS</b>						
	SALARIES	\$ 2,131,656.75	\$ 1,706,546.83	\$ 2,262,000.00	\$ 2,048,458.00	\$ 2,300,000.00	1.68%
	HEALTH INS/UNEMP	\$ 288,752.50	\$ 229,387.33	\$ 310,000.00	\$ 285,013.00	\$ 314,000.00	1.29%
	TOTAL SALARY+INS	\$ 2,420,409.25	\$ 1,935,934.16	\$ 2,572,000.00	\$ 2,333,471.00	\$ 2,614,000.00	1.63%
IMRF	IMRF EXP	\$ 155,051.35	\$ 97,765.68	\$ 130,000.00	\$ 113,150.00	\$ 80,000.00	-38.46%
FICA	FICA EXP	\$ 157,228.67	\$ 126,000.11	\$ 175,000.00	\$ 156,707.00	\$ 178,000.00	1.71%
	TOTAL EMP COSTS W BENEFITS	\$ 2,732,689.27	\$ 2,159,699.95	\$ 2,877,000.00	\$ 2,603,328.00	\$ 2,872,000.00	-0.17%
CORPORATE	<b>BUILDING COSTS</b>						
	INTERNET/INET	\$ 7,210.00	\$ 6,310.00	\$ 7,210.00	\$ 7,210.00	\$ 7,210.00	0.00%
	PHONE	\$ 9,393.54	\$ 7,015.31	\$ 10,000.00	\$ 8,600.00	\$ 10,000.00	0.00%
	GAS	\$ 7,803.11	\$ 8,534.70	\$ 7,500.00	\$ 9,850.00	\$ 10,000.00	33.33%
	SEWER/WATER	\$ 1,640.49	\$ 1,341.36	\$ 2,900.00	\$ 1,750.00	\$ 2,300.00	-20.69%
	ELECTRICAL	\$ 41,160.48	\$ 37,384.00	\$ 50,000.00	\$ 47,000.00	\$ 50,000.00	0.00%
	VERIZON	\$ 1,499.18	\$ 1,125.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
	MAINT. CONTRACTS						
	HVAC	\$ 4,850.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
	CLEANING/PESTS	\$ 39,743.22	\$ 27,270.90	\$ 49,500.00	\$ 41,500.00	\$ 49,500.00	0.00%
	LANDSCAPE	\$ 43,850.00	\$ 28,275.00	\$ 40,000.00	\$ 35,000.00	\$ 40,000.00	0.00%
	NON-CONTRACT REPAIRS	\$ 67,821.11	\$ 43,226.42	\$ 80,000.00	\$ 65,000.00	\$ 80,000.00	0.00%
	RUBBISH REMOVAL	\$ 3,502.53	\$ 2,986.31	\$ 4,000.00	\$ 3,700.00	\$ 4,000.00	0.00%
	TOTAL	\$ 228,473.66	\$ 168,469.00	\$ 257,610.00	\$ 226,110.00	\$ 259,510.00	0.74%
CORPORATE	<b>OPERATING COSTS</b>						
	POSTAGE/SHIPPING	\$ 10,143.07	\$ 10,844.83	\$ 14,300.00	\$ 12,000.00	\$ 14,300.00	0.00%
	PRINTING	\$ 8,270.53	\$ 13,655.95	\$ 18,000.00	\$ 16,250.00	\$ 18,000.00	0.00%
	SUPPLIES/PROCESSING	\$ 71,721.85	\$ 49,221.96	\$ 78,800.00	\$ 72,000.00	\$ 77,800.00	-1.27%
	BANK/NOTICES	\$ 3,507.79	\$ 4,803.77	\$ 8,200.00	\$ 7,000.00	\$ 8,200.00	0.00%
	LOCAL TRAVEL	\$ 188.58	\$ 184.47	\$ 500.00	\$ 350.00	\$ 500.00	0.00%
	TOTAL	\$ 93,831.82	\$ 78,710.98	\$ 119,800.00	\$ 107,600.00	\$ 118,800.00	-0.83%

## EXPENSES DRAFT

FUNDS		ACTUALS 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21-22	PROJECTED ACTUALS W/O AUDIT ADJ 21-22	BUDGET 22 - 23	"+/-" From 21 - 22 Budget
CORPORATE	<b>INSURANCE COSTS</b>						
	FIDELITY BONDS	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	0.00%
	PROP. DAMAGE (ALL PERIL)	\$ 30,228.00	\$ 57,232.50	\$ 40,000.00	\$ 57,233.00	\$ 46,000.00	15.00%
	NOTARY BOND	\$ -	\$ 75.00	\$ 225.00	\$ 75.00	\$ 225.00	225.00%
	WORKERS COMP	\$ 7,794.00	\$ 10,285.50	\$ 9,000.00	\$ 10,285.00	\$ 7,000.00	-22.22%
	TOTAL	\$ 40,122.00	\$ 69,693.00	\$ 51,325.00	\$ 69,693.00	\$ 55,325.00	7.79%
CORPORATE	<b>CONTRACTUAL COSTS</b>						
	LEGAL SERVICES	\$ 11,981.25	\$ 4,713.75	\$ 15,000.00	\$ 6,000.00	\$ 15,000.00	0.00%
	COLLECTION AGENCY	\$ 214.80	\$ 331.15	\$ 700.00	\$ 500.00	\$ 700.00	0.00%
	OUTSRC ACCT/HR/OSG	\$ 97,604.28	\$ 103,168.74	\$ 120,000.00	\$ 120,000.00	\$ 140,000.00	16.67%
	INVESTMENT AGENCY	\$ 7,235.98	\$ 5,446.05	\$ 7,500.00	\$ 7,000.00	\$ 7,500.00	0.00%
	ACCOUNTING SOFTWARE	\$ 2,687.58	\$ -	\$ 6,000.00	\$ 4,300.00	\$ 5,200.00	-13.33%
	AUDIT	\$ 8,650.00	\$ 8,900.00	\$ 8,700.00	\$ 8,900.00	\$ 9,200.00	5.75%
	PAYROLL	\$ 7,251.68	\$ 6,303.82	\$ 7,700.00	\$ 7,400.00	\$ 7,900.00	2.60%
	TOTAL	\$ 135,625.57	\$ 128,863.51	\$ 165,600.00	\$ 154,100.00	\$ 185,500.00	12.02%
CORPORATE	<b>PERSONNEL DEVELOPMENT</b>						
	STAFF DUES/CONF	\$ 5,188.01	\$ 4,201.45	\$ 10,000.00	\$ 4,250.00	\$ 13,400.00	34.00%
	MEMORIAL/RECOG	\$ 331.21	\$ 272.85	\$ 1,000.00	\$ 2,000.00	\$ 4,500.00	350.00%
	IN-SERVICE DAY	\$ -	\$ 522.42	\$ 2,500.00	\$ 525.00	\$ 2,500.00	0.00%
	CONT. ED	\$ 705.00	\$ 700.00	\$ 1,500.00	\$ 1,200.00	\$ 6,500.00	333.33%
	TRUSTEE DUES/CONF/TRAIN	\$ 530.00	\$ 644.98	\$ 3,525.00	\$ 650.00	\$ 3,525.00	0.00%
	TOTAL	\$ 6,754.22	\$ 6,341.70	\$ 18,525.00	\$ 8,625.00	\$ 30,425.00	64.24%
CORPORATE	<b>EQUIPMENT</b>						
	POLARIS	\$ 50,824.18	\$ 56,060.59	\$ 53,000.00	\$ 56,060.59	\$ 55,000.00	3.77%
	TECH	\$ 47,003.23	\$ 13,029.53	\$ 50,000.00	\$ 42,000.00	\$ 50,000.00	0.00%
	FACILITY	\$ 792.86	\$ 5,377.99	\$ 10,000.00	\$ 5,378.00	\$ 10,000.00	0.00%
	MINOR EQUIP	\$ 3,208.18	\$ 1,418.25	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	0.00%
	OTHER FAC MAINT/REPAIRS	\$ 18,876.94	\$ 14,527.05	\$ 22,000.00	\$ 21,000.00	\$ 22,000.00	0.00%
	TOTAL	\$ 120,705.39	\$ 90,413.41	\$ 138,500.00	\$ 127,938.59	\$ 140,500.00	1.44%

## EXPENSES DRAFT

FUNDS	EXPENSES	ACTUALS 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21-22	PROJECTED ACTUALS W/O AUDIT ADJ 21-22	BUDGET 22 - 23	"+/-" From 21 - 22 Budget
CORPORATE	<b>LIBRARY MATERIALS</b>						
	BOOKS	\$ 205,854.35	\$ 158,108.79	\$ 240,700.00	\$ 192,000.00	\$ 240,700.00	0.00%
	DATABASES	\$ 102,740.76	\$ 113,197.54	\$ 150,000.00	\$ 140,000.00	\$ 132,000.00	-12.00%
	DOC DELIVERY/ILLS	\$ 22,115.99	\$ 23,174.32	\$ 24,000.00	\$ 23,500.00	\$ 24,500.00	2.08%
	AUDIO/VISUAL	\$ 162,275.66	\$ 155,368.77	\$ 160,000.00	\$ 165,000.00	\$ 180,000.00	12.50%
	PERIODICALS	\$ 41,078.87	\$ 32,099.78	\$ 42,850.00	\$ 35,000.00	\$ 41,000.00	-4.32%
	<b>TOTAL</b>	<b>\$ 534,065.63</b>	<b>\$ 481,949.20</b>	<b>\$ 617,550.00</b>	<b>\$ 555,500.00</b>	<b>\$ 618,200.00</b>	<b>0.11%</b>
CORPORATE	<b>PROGRAMS</b>						
	LIB-WIDE PROGRAMS	\$ 19,833.35	\$ 16,731.63	\$ 21,000.00	\$ 21,000.00	\$ 25,000.00	19.05%
	COMM REL/SUPPLIES	\$ 13,364.57	\$ 4,631.45	\$ 15,000.00	\$ 12,000.00	\$ 15,000.00	0.00%
	<b>TOTAL</b>	<b>\$ 33,197.92</b>	<b>\$ 21,363.08</b>	<b>\$ 36,000.00</b>	<b>\$ 33,000.00</b>	<b>\$ 40,000.00</b>	<b>11.11%</b>
CORPORATE	<b>CONTINGENCY</b>		\$ 13,671.14	\$ 25,000.00	\$ 13,671.14	\$ 25,000.00	0.00%
CORPORATE	<b>RESTRICTED EXPENSES</b>						
	GIFTS/GRANTS	\$ 16.99	\$ -	\$ -	\$ -	\$ 16,000.00	0.00%
	IL PER CAPITA GRANT	\$ 35,630.00	\$ 24,552.78	\$ 35,000.00	\$ 42,043.40	\$ 42,000.00	20.00%
	<b>SUBTOTAL</b>	<b>\$ 35,646.99</b>	<b>\$ 24,552.78</b>	<b>\$ 35,000.00</b>	<b>\$ 42,043.40</b>	<b>\$ 58,000.00</b>	<b>65.71%</b>
	DEBT CERTIFICATE					\$ 67,000.00	
	<b>BUDGET SUB W/O SR TRANSFER</b>	<b>\$ 3,961,112.47</b>	<b>\$ 3,243,727.75</b>	<b>\$ 4,341,910.00</b>	<b>\$ 3,941,609.13</b>	<b>\$ 4,470,260.00</b>	<b>2.96%</b>
	<b>SPECIAL RESERVE TRANSFER</b>						
	TRANSFER TO SPEC RESRV	\$ 300,000.00	\$ -	\$ 2,800,000.00	\$ 2,800,000.00	\$ 30,000.00	-98.93%
	<b>TOTAL SPEC RESRV</b>	<b>\$ 300,000.00</b>	<b>\$ -</b>	<b>\$ 2,800,000.00</b>	<b>\$ 2,800,000.00</b>	<b>\$ 30,000.00</b>	<b>-98.93%</b>
	<b>TOTAL BUDGETED EXPENSES</b>	<b>\$ 4,261,112.47</b>	<b>\$ 3,243,727.75</b>	<b>\$ 7,141,910.00</b>	<b>\$ 6,741,609.13</b>	<b>\$ 4,500,260.00</b>	<b>-36.99%</b>



## EXPENSES DRAFT

FUNDS	EXPENSES	ACTUALS 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21-22	PROJECTED ACTUALS W/O AUDIT ADJ 21-22	BUDGET 22 - 23	
SPECIAL RESERVE	<b>SPECIAL RESERVE</b>						
	CONSULTING	\$ 195,474.10	\$ -	\$ -	\$ -		
	FACILITY/CAMPUS	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	
	FURNITURE/EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	
	INTERIOR UPDATES	\$ -	\$ -	\$ -	\$ -	\$ -	
	SECURITY SYSTEMS	\$ 34,443.28	\$ -	\$ -	\$ -	\$ -	
	RENOVATION PROJ. EXP	\$ -	\$ 693,401.82	\$ 5,850,000.00	\$ 2,500,000.00	\$ 5,200,000.00	
	<b>TOTAL</b>	\$ 229,917.38	\$ 693,401.82	\$ 5,865,000.00	\$ 2,500,000.00	\$ 5,215,000.00	-11.08%
	<b>BY FUND</b>						
		ACTUALS 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21 - 22	PROJECTED ACTUALS W/O AUDIT ADJ 21 - 22	BUDGET 22 - 23	" +/- " From 21 - 22 Budget
	<b>CORPORATE</b>	\$ 3,948,832.45	\$ 3,019,961.96	\$ 6,836,910.00	\$ 6,471,752.13	\$ 4,242,260.00	-37.95%
	<b>IMRF</b>	\$ 155,051.35	\$ 97,765.68	\$ 130,000.00	\$ 113,150.00	\$ 80,000.00	-38.46%
	<b>FICA</b>	\$ 157,228.67	\$ 126,000.11	\$ 175,000.00	\$ 156,707.00	\$ 178,000.00	1.71%
	<b>SPECIAL RESERVE</b>	\$ 229,917.38	\$ 693,401.82	\$ 5,865,000.00	\$ 2,500,000.00	\$ 5,215,000.00	-11.08%
	<b>TOTAL</b>	\$ 4,491,029.85	\$ 3,937,129.57	\$ 13,006,910.00	\$ 9,241,609.13	\$ 9,715,260.00	-25.31%
	<b>TOTAL FUNDS W/O SPEC RES</b>	\$ 4,261,112.47	\$ 3,243,727.75	\$ 7,141,910.00	\$ 6,741,609.13	\$ 4,500,260.00	-36.99%

# REVENUES DRAFT

FUNDS	REVENUES	Actuals 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21 -22	PROJECTED ACTUALS W/O AUDIT ADJ 21 - 22	BUDGET 22 - 23	"+/-" From 21 - 22 Budget
CORPORATE	TAX LEVY	\$ 3,705,270.82	\$ 3,770,568.40	\$ 3,775,885.00	\$ 3,770,568.00	\$ 3,846,660.00	1.87%
	BACK TAXES						
	TIF SURPLUS	\$ 32,563.42	\$ 31,560.08	\$ 30,000.00	\$ 31,560.08	\$ 30,000.00	0.00%
	PERS. PROP. REPLACMNT TAX	\$ 23,072.21	\$ 37,888.06	\$ 10,000.00	\$ 38,000.00	\$ 18,000.00	80.00%
	TOTAL TAXES	\$ 3,760,906.45	\$ 3,840,016.54	\$ 3,815,885.00	\$ 3,840,128.08	\$ 3,894,660.00	2.06%
	INTEREST EARNED	\$ 47,050.75	\$ 27,339.78	\$ 55,000.00	\$ 36,465.00	\$ 10,000.00	-81.82%
	COUNTY INTEREST						
	UNREALIZED GN/LOSS INVSTMNTS	\$ (44,708.26)	\$ (66,534.70)	\$ 5,000.00	\$ (21,300.00)	\$ -	-100.00%
	TOTAL INTEREST	\$ 2,342.49	\$ (39,194.92)	\$ 60,000.00	\$ 15,165.00	\$ 10,000.00	-83.33%
	OTHER INCOME						
	LOST MATERIALS	\$ 1,370.02	\$ 732.88	\$ 1,500.00	\$ 750.00	\$ 1,000.00	-33.33%
	NON-RES FEES	\$ 968.71	\$ 591.95	\$ 500.00	\$ 591.95	\$ 500.00	0.00%
	FINES/FEES	\$ 2,839.26	\$ 460.28	\$ 3,000.00	\$ 500.00	\$ 500.00	-83.33%
	GIFTS UNRESTRICTED	\$ 60.00	\$ -	\$ -	\$ -	\$ 5,000.00	0.00%
	GIFTS/GRANTS RESTRICTED		\$ 11,200.00	\$ -	\$ 15,000.00	\$ -	0.00%
	OTHER CORP INCOME	\$ 4,618.09	\$ 1,025,437.64	\$ 5,000.00	\$ 1,025,437.64	\$ 2,000.00	-60.00%
	COPIER INCOME	\$ 4,130.99	\$ 3,571.52	\$ 3,500.00	\$ 4,000.00	\$ 3,500.00	0.00%
(moved from OTHR CORP INCOME)	LICENSE STICKER SALES		\$ 6,008.50		\$ 8,000.00	\$ 8,000.00	
	IL PER CAPITA GRANT	\$ 35,630.00	\$ 42,043.40	\$ 35,000.00	\$ 42,043.40	\$ 42,000.00	20.00%
	MISC/JURY DUTY		\$ 44.44		\$ 44.44		
	TOTAL OTHER INCOME	\$ 49,617.07	\$ 1,090,090.61	\$ 48,500.00	\$ 1,096,367.43	\$ 62,500.00	28.87%
	TOTAL CORPORATE FUND	\$ 3,812,866.01	\$ 4,890,912.23	\$ 3,924,385.00	\$ 4,951,660.51	\$ 3,967,160.00	1.09%

# REVENUES DRAFT

FUNDS	REVENUES	Actuals 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21 -22	PROJECTED ACTUALS W/O AUDIT ADJ 21 - 22	BUDGET 22 - 23	"+/-" From 21 - 22 Budget
IMRF	TAX LEVY	\$ 116,461.72	\$ 81,829.38	\$ 80,800.00	\$ 81,829.38	\$ 80,166.00	-0.78%
	BACK TAXES						
	PERS. PROP. REPLACEMNT TAX	\$ 1,331.57	\$ 2,186.63	\$ 500.00	\$ 1,651.97	\$ 850.00	70.00%
	TOTAL TAXES	\$ 117,793.29	\$ 84,016.01	\$ 81,300.00	\$ 83,481.35	\$ 81,016.00	-0.35%
	INTEREST EARNED	\$ 2,048.74	\$ 987.49	\$ 2,500.00	\$ 1,200.00	\$ 700.00	-72.00%
	COUNTY INTEREST						
	TOTAL INTEREST	\$ 2,048.74	\$ 987.49	\$ 2,500.00	\$ 1,200.00	\$ 700.00	-72.00%
	<b>TOTAL IMRF</b>	<b>\$ 119,842.03</b>	<b>\$ 85,003.50</b>	<b>\$ 83,800.00</b>	<b>\$ 84,681.35</b>	<b>\$ 81,716.00</b>	<b>-2.49%</b>
FICA	TAX LEVY	\$ 159,501.78	\$ 170,249.73	\$ 169,680.00	\$ 170,249.73	\$ 171,022.00	0.79%
	BACK TAXES						
	PERS. PROP. REPLACEMNT TAX	\$ 209.21	\$ 343.55	\$ 90.00	\$ 259.55	\$ 150.00	66.67%
	TOTAL TAXES	\$ 159,710.99	\$ 170,593.28	\$ 169,770.00	\$ 170,509.28	\$ 171,172.00	0.83%
	INTEREST EARNED	\$ 1,366.00	\$ 863.56	\$ 2,000.00	\$ 1,000.00	\$ 500.00	-75.00%
	COUNTY INTEREST						
	TOTAL INTEREST	\$ 1,366.00	\$ 863.56	\$ 2,000.00	\$ 1,000.00	\$ 500.00	-75.00%
	<b>TOTAL FICA</b>	<b>\$ 161,076.99</b>	<b>\$ 171,456.84</b>	<b>\$ 171,770.00</b>	<b>\$ 171,509.28</b>	<b>\$ 171,672.00</b>	<b>-0.06%</b>
SPEC RESERVE	INTEREST EARNED	\$ 28,071.05	\$ 15,200.02	\$ 31,500.00	\$ 16,848.00	\$ 10,000.00	-68.25%
	RESTR. TRANSFR FROM CORP.	\$ 300,000.00	\$ -	\$ 2,800,000.00	\$ 2,800,000.00	\$ 30,000.00	-98.93%
	DEBT CERTIFICATE			\$ 1,000,000.00			
	<b>TOTAL SPECIAL RESERVE</b>	<b>\$ 328,071.05</b>	<b>\$ 15,200.02</b>	<b>\$ 3,831,500.00</b>	<b>\$ 2,816,848.00</b>	<b>\$ 40,000.00</b>	<b>-98.96%</b>

# REVENUES DRAFT

	BY FUND	Actuals 20-21	Actuals YTD Thru April 30, 2022	BUDGET 21 -22	PROJECTED ACTUALS W/O AUDIT ADJ 21 - 22	BUDGET 22 - 23	"+/-" From 21 - 22 Budget
	<b>CORPORATE</b>	\$ 3,812,866.01	\$ 4,890,912.23	\$ 3,924,385.00	\$ 4,951,660.51	\$ 3,967,160.00	1.09%
	<b>IMRF</b>	\$ 119,842.03	\$ 85,003.50	\$ 83,800.00	\$ 84,681.35	\$ 81,716.00	-2.49%
	<b>FICA</b>	\$ 161,076.99	\$ 171,456.84	\$ 171,770.00	\$ 171,509.28	\$ 171,672.00	-0.06%
	<b>SPECIAL RESERVE</b>	\$ 328,071.05	\$ 15,200.02	\$ 3,831,500.00	\$ 2,816,848.00	\$ 40,000.00	-98.96%
	<b>TOTAL</b>	\$ 4,421,856.08	\$ 5,162,572.59	\$ 8,011,455.00	\$ 8,024,699.14	\$ 4,260,548.00	-46.82%
	<b>TOTAL FUNDS W/O SPEC RES</b>	\$ 4,093,785.03	\$ 5,147,372.57	\$ 4,179,955.00	\$ 5,207,851.14	\$ 4,220,548.00	<b>0.97%</b>



## Book Groups at the Lisle Library District

Posted by Gail Graziani  
18 April 2022



The Lisle Library District has a long history of offering a variety of book groups, including the Science Fiction & Fantasy book group which has been meeting monthly for over 30 years and still has a few founding members, while the Food for Thought culinary book group is new as of this January. Our groups also cover Fiction, Nonfiction, and Mystery titles.

I surveyed the LLD book group facilitators for insights on their particular groups and on book groups in general, and the results are below:

**Fixed on Fiction** facilitated by Elizabeth Hopkins, Director of Adult Services

*We are a friendly group of readers who primarily discuss Fiction with the occasional Non-Fiction offering. Our members are from all walks of life and appreciate the joy that comes from sharing books with good friends.*

*I have an exceptionally open-minded group who are always willing to read outside of their comfort zone. Each year they always surprise me with some of the titles they choose and I'm consistently proud of their dedication to reading broadly.*

*I find that book group is just good for the soul...for both the patrons and for me as the facilitator! Spending time talking books with a group of kind, well-read folks is such a joy. If I'm perhaps feeling a bit deflated or in need of a pick-me-up, book group always reminds me of why I work in libraries.*

**Food for Thought - A Culinary Discussion Group** facilitated by Noelle Spicher, Adult and Teen Focus Librarian

*Food For Thought is a cookbook book group that focuses on one theme each meeting like brunch or baking. Participants each choose a book to suit the month's theme, cook a recipe from the book, and then report back with findings, pictures, joys, frustrations, recommendations, and general discussion.*

*This discussion group runs very smoothly on its own. While I have only had a few meetings so far, I have learned to mostly sit back and let the discussion guide itself with only occasional interjections to refocus the group or to give a little warning when time is running low. While I may have had my own expectations for what discussions would entail, it has been a great experience to let go of those expectations and enjoy the discussions as they unfold.*

**Murder Among Friends** facilitated by Patricia Ruocco, Adult Services Librarian

*We cover the full range of mystery and crime novels in choosing the books we read. A unique part of our mystery selection process is that we consider whether or not the authors of the books would be interested in joining our discussion, either digitally or in-person if that is possible. We give special attention to emerging authors – especially if they are local.*

*I have found it to be invaluable to attend mystery conferences. I usually try to get to at least the local one in Chicago (Midwest Mystery Conference held bi-annually) and two out of state conferences: Malice Domestic & Bouchercon. Between these three, I get a great current overview of the key mystery genres our mystery patrons usually want: local mysteries, traditional/cozy mysteries, P.I.s, police procedurals, suspense, and others! Not only can I see what new books authors have coming up, but whether or not they'd be good Zooming candidates if we choose one of their books to talk about.*

**Booked for the Day** facilitated by Jean Demas, Literacy and Adult Services Librarian

*The Booked for the Day discussion group is interesting in that we read books in a variety of genres including fiction, nonfiction, science fiction/fantasy, biography, and mystery.*

*As a facilitator, I strive to keep the discussion moving forward and to give each participant an opportunity to speak without placing anyone "on the spot" to contribute. I do this by having a series of questions about the book, such as favorite characters, memorable quotes, or best part of the plot, to draw out members who may not be as comfortable with discussing their thoughts, especially if the person's like or dislike of the book is different than others who comment. I also allow time at the start of each monthly discussion to "chit/chat" about anything we want to share with each other which makes our group more personable and provides a connection among participants.*

**Just the Facts** facilitated by Krista Kloepper, Interlibrary Loan Coordinator and Adult Services Librarian

*The Just the Facts book group is smaller than our other groups, but the members have big opinions, and share them well. I have about four on average, and we have wonderful discussions, and laugh...a lot.*

*The group is unique because we discuss nonfiction, and each member brings a unique viewpoint to our discussions. So many different life experiences help highlight aspects of our books that not everyone has thought of. I'll say this about Just the Facts, if this wasn't a library sponsored group, I would join it on my own! It's so much fun, even when we have a consensus that we didn't like the book.*

**Science Fiction & Fantasy** facilitated by Gail Graziani, Assistant Director of Adult Services

*The SF-F group is special in that a few members have been in the group for 30 plus years! To begin each meeting we mention other books we are reading or shows we are watching. We also choose from a list of codes to describe each book (for example: coming of age, dirigibles, and cats), and rate each title on a scale from 1-5.*

*The depth of knowledge about the various genres and classics in this group is a wonderful resource for our discussions, but I can personally testify that the group is very welcoming to those who are newer to their speculative fiction journey!*

To support the book groups, we prepare a flyer four times a year that includes the upcoming meetings and we list the information in the Library's newsletter. We also offer a display of past book group titles which has proven to be a great resource for readers' advisory and for browsing. Overall, LLD's six book groups are examples of a thriving, core library service that continues to bring people together for discussion, community, and fun.

*Our guest post today is from Gail Graziani, Assistant Director of Adult Services at Lisle Library District.*



The My Library Is ... campaign  
is a project of the [Reaching Across Illinois Library System](https://www.mylibraryis.org/).

<https://www.mylibraryis.org/blog/book-groups-lisle-library-district>

# Chicago Tribune

## Things to do in Chicago

### **ILP An Evening with Nick Offerman and Jeff Tweedy**

Wednesday, April 27, 2022

7:00 pm - 8:30 pm

<https://go.evvnt.com/1094306-0>

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Join us for an evening with actor, humorist, and woodworker Nick Offerman. Best known for his breakout role as Ron Swanson in the acclaimed series Parks and Recreation, Nick will be discussing his newest book, "Where the Deer and the Antelope Play: The Pastoral Observations of One Ignorant American Who Loves to Walk Outside." His hiking buddy, Jeff Tweedy of Wilco, will join him in conversation.





# Daily Herald

## Lisle Library District joins with local libraries to host actor and author Nick Offerman

Submitted by Joy Davis

On Wednesday, April 27, bestselling author and comedic actor Nick Offerman will be joined in conversation virtually with Wilco frontman Jeff Tweedy.

It will begin at 7 p.m. via Zoom.

Offerman is best known for his role as Ron Swanson on "Parks & Recreation" and as host of NBC's "Making It." Offerman and Tweedy, who are hiking buddies, will discuss Offerman's newest book "Where the Deer and the Antelope Play: The Pastoral Observations of One Ignorant American Who Loves to Walk Outside."

He has authored three other books including "Gumption," is the co-author of "The Greatest Love Story Ever Told," and publishes the Donkey Thoughts Substack newsletter. Born in Joliet and raised in nearby Minooka, he now lives in L.A. with his wife and fellow actor Megan Mullally. In his spare time, he can be found at his L.A. woodshop building hand-crafted items from wood.



Nick Offerman will virtually speak with Illinois Libraries Present, a statewide collaboration among public libraries, on Wednesday, April 27. *Courtesy of Taylor Miller*

For more information, visit [lislelibrary.org](https://lislelibrary.org) or call (630) 971-1675.

This event is made possible by Illinois Libraries Present, a statewide collaboration among public libraries offering high-quality events. Funding for this grant was awarded by the Illinois State Library, a Department of the Office of Secretary of State, using funds provided by the U.S. Institute of Museum and Library Services, under the provisions of the Library Services and Technology Act (LSTA).

# Daily Herald

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# Suburban Life

## Adult & Teen Craft Kit: Wooden Chick

Friday, April 01, 2022

9:00 am - 9:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

### Price: Free

The Lisle Library District is happy to provide LLD cardholders with one craft kit per household. Sign-up beginning Monday, 3/28 at 9 AM for this week's craft kit event, Wooden Chick. Once you register you can pick up this kit downstairs in Adult Services any day between Monday, 3/28 and Friday, 4/1.



# Suburban Life

## Virtual Program: All About Scholarships

Thursday, April 21, 2022

6:00 pm - 7:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

### Price: Free

Join us as a representative from ISAC introduces the process of applying for scholarships addresses the basics of a scholarship application, along with tips on how to submit a successful application.



# Suburban Life

## Booked for the Day

Friday, April 04, 2022

11:00 am - 12:00 pm

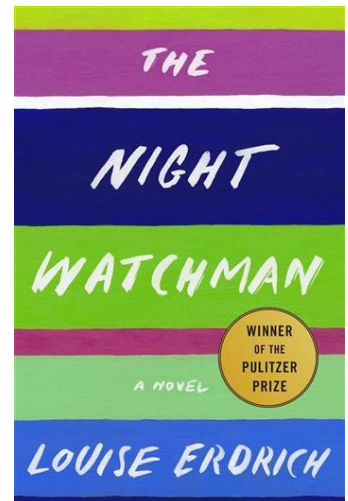
Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Please join us to discuss *Men at Arms* by Terry Pratchett.



'What's so hard about pulling a sword out of a stone? The real work's already been done. You ought to make yourself useful and find the man who put the sword in the stone in the first place.'

The City Watch needs MEN! But what it's got includes Corporal Carrot (technically a dwarf), Lance-constable Cuddy (really a dwarf), Lance-constable Detritus (a troll), Lance-constable Angua (a woman... most of the time) and Corporal Nobbs (disqualified from the human race for shoving).

And they need all the help they can get, because someone in Ankh-Morpork has been getting dangerous ideas - about crowns and legendary swords, and destiny. And the problem with destiny is, of course, that she is not always careful where she points her finger. One minute you might be minding your own business on a normal if not spectacular career path, the next you might be in the frame for the big job, like saving the world...

Summary courtesy of Goodreads

# Suburban Life

## Fixed on Fiction Book Group

Thursday, April 14, 2022

7:00 pm - 8:00 pm

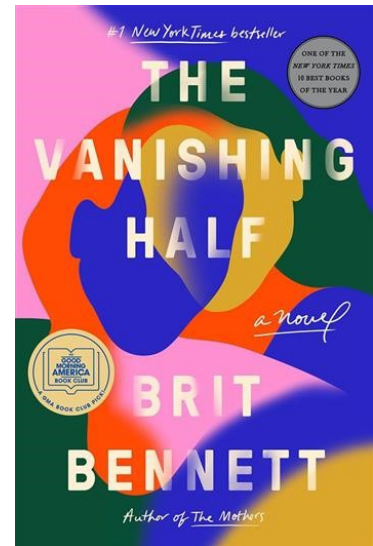
Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Please join us as we discuss *The Vanishing Half* by Brit Bennett.



The Vignes twin sisters will always be identical. But after growing up together in a small, southern black community and running away at age sixteen, it's not just the shape of their daily lives that is different as adults, it's everything: their families, their communities, their racial identities. Many years later, one sister lives with her black daughter in the same southern town she once tried to escape. The other passes for white, and her white husband knows nothing of her past. Still, even separated by so many miles and just as many lies, the fates of the twins remain intertwined. What will happen to the next generation, when their own daughters' storylines intersect? Weaving together multiple strands and generations of this family, from the Deep South to California, from the 1950s to the 1990s, Brit Bennett produces a story that is at once a riveting, emotional family story and a brilliant exploration of the American history of passing. Looking well beyond issues of race, *The Vanishing Half* considers the lasting influence of the past as it shapes a person's decisions, desires, and expectations, and explores some of the multiple reasons and realms in which people sometimes feel pulled to live as something other than their origins.

Summary courtesy of Goodreads.

# Suburban Life

## **ILP An Evening with Nick Offerman and Jeff Tweedy**

Wednesday, April 27, 2022

7:00 pm - 8:30 pm

<https://go.evvnt.com/1094306-0>

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Join us for an evening with actor, humorist, and woodworker Nick Offerman. Best known for his breakout role as Ron Swanson in the acclaimed series Parks and Recreation, Nick will be discussing his newest book, "Where the Deer and the Antelope Play: The Pastoral Observations of One Ignorant American Who Loves to Walk Outside." His hiking buddy, Jeff Tweedy of Wilco, will join him in conversation.





# Suburban Life

## **Virtual Program: Jazz Legends of Chicago**

Tuesday, April 26, 2022

7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Early on in jazz music's 20th Century journey from New Orleans to the world, jazz was said to have "moved up the river to Chicago." Whether or not jazz pioneers like Louis Armstrong actually came by riverboat, automobile or train doesn't really matter now. The fact remains that Chicago has been an important incubator for a variety of jazz styles since the 1920s and even today serves as the hometown of some of the music's world-renowned jazz artists. WDCB Station Manager Dan Bindert will spotlight some of the many important jazz artists who have called Chicago home, including legendary figures like Louis Armstrong, Benny Goodman, and Nat "King" Cole, along with a few of the leading exponents of today's Chicago jazz. This is a virtual program. Zoom link will be available to those registered and on this event page.



# Suburban Life

## Just the Facts Book Group

Wednesday, April 20, 2022

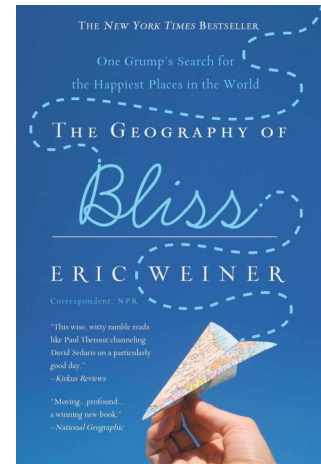
7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free



Please join us to discuss *The Geography of Bliss: One Grump's Search for the Happiest Places in the World* by Eric Weiner.

Weiner spent a decade as a foreign correspondent reporting from such discontented locales as Iraq, Afghanistan, and Indonesia. Unhappy people living in profoundly unstable states, he notes, inspire pathos and make for good copy, but not for good karma. So Weiner, admitted grump and self-help book aficionado, undertook a year's research to travel the globe, looking for the "unheralded happy places." The result is this book, equal parts laugh-out-loud funny and philosophical, a journey into both the definition of and the destination for true contentment.

Apparently, the happiest places on earth include, somewhat unexpectedly, Iceland, Bhutan, and India. Weiner also visits the country deemed most malcontent, Moldova, and finds real merit in the claim.

But the question remains: What makes people happy? Is it the freedom of the West or the myriad restrictions of Singapore? The simple ashrams of India or the glittering shopping malls of Qatar? From the youthful drunkenness of Iceland to the despond of Slough, a sad but resilient town in Heathrow's flight path, Weiner offers wry yet profound observations about the way people relate to circumstance and fate.

Both revealing and inspirational, perhaps the best thing about this hilarious trip across four continents is that for the reader, the "geography of bliss" is wherever they happen to find themselves while reading it. -Summary courtesy of Goodreads



# Suburban Life

**Learn to Speak English with Confidence!**

Tuesday, April 19, 2022

7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Please join us as we discuss *The Vanishing Half* by Brit Bennett.

improve your English speaking skills and pronunciation using the database, Clear Pronunciation 2. This session will cover an overview on how to say consonants correctly, recognize sentence stress to identify the most important content words, focus on connected speech patterns, and emphasizing words using the tone of your voice. You can also practice your pronunciation by recording your voice to hear it played back to you. Registration is required along with an Internet-connected device to join the class. This is a virtual program and a Zoom link will be provided a day before the event.



# Suburban Life

## **Murder Among Friends Book Group**

Wednesday, April 13, 2022

7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Please join us as we discuss A Bad Day for Sunshine by Darynda Jones.

This meeting will be held via Zoom. If you would like to attend, please contact Patricia Ruocco at [ruoccop@lislelibrary.org](mailto:ruoccop@lislelibrary.org).

Darynda will be joining us through Zoom! Please note that we are meeting on Wednesday for this month's meeting.



# Suburban Life

## Newspapers and Magazines Around the World

Thursday, April 07, 2022

2:00 pm - 3:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Learn how to access newspapers and magazines from around the world with PressReader. This database provides access to thousands of titles in many different languages, and will even read to you. Sign up for this introduction which will be held via Zoom.



# Suburban Life

## Outdoor Teen Craft: DIY Checker Board

Thursday, April 07, 2022

6:00 pm - 7:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Make your own checker board with wood pieces and paint! We will meet in the parking lot, weather permitting.



# Suburban Life

## Science Fiction & Fantasy Book Group

Wednesday, April 27, 2022

7:00 pm - 8:00 pm

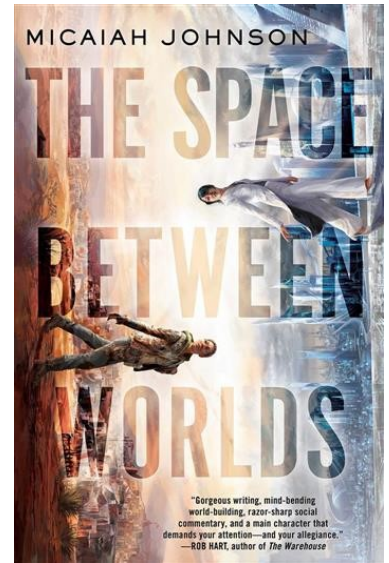
Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Please join us to discuss *The City of Brass* by S.A. Chakraborty. This meeting will be held via Zoom. If you would like to attend, please contact Gail Graziani at [grazianig@lislelibrary.org](mailto:grazianig@lislelibrary.org).



Nahri has never believed in magic. Certainly, she has power; on the streets of 18th century Cairo, she's a con woman of unsurpassed talent. But she knows better than anyone that the trade she uses to get by—palm readings, zars, healings—are all tricks, sleights of hand, learned skills; a means to the delightful end of swindling Ottoman nobles.

But when Nahri accidentally summons an equally sly, darkly mysterious djinn warrior to her side during one of her cons, she's forced to accept that the magical world she thought only existed in childhood stories is real. For the warrior tells her a new tale: across hot, windswept sands teeming with creatures of fire, and rivers where the mythical marid sleep; past ruins of once-magnificent human metropolises, and mountains where the circling hawks are not what they seem, lies Daevabad, the legendary city of brass, a city to which Nahri is irrevocably bound.

In that city, behind gilded brass walls laced with enchantments, behind the six gates of the six djinn tribes, old resentments are simmering. And when Nahri decides to enter this world, she learns that true power is fierce and brutal. That magic cannot shield her from the dangerous web of court politics. That even the cleverest of schemes can have deadly consequences.

After all, there is a reason they say be careful what you wish for...

-Summary courtesy of Goodreads

# Suburban Life

## Understanding Social Security: A Look at the Bigger Picture

Tuesday, April 12, 2022

7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Are you or someone you know ready to begin receiving Social Security? Join Dr. James L. Flanagan, of Bentron Financial for this program on Social Security. Dr. Flanagan will discuss: when to take benefits, working while getting benefits, taxation, and Social Security spousal benefits. Learn what you need to know to maximize the benefits you have earned! This is a virtual program. Zoom link will be available to those registered and on this event page.



# Suburban Life

## Virtual Teen Program: Anime & Manga Night

Friday, April 22, 2022

7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Want to learn more about anime and manga? Already a fan? Join us on Zoom as we screen anime, talk about our favorites, and enjoy a manga-inspired craft. Pick up an anime night kit from Adult Services Staff at the Circulation Desk beginning a week before the program to be prepared with all the necessary treats and supplies for our virtual meeting.

# Patch

## Adult & Teen Craft Kit: Wooden Chick

Friday, April 1, 9:30 a.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

The Lisle Library District is happy to provide LLD cardholders with one craft kit per household. Sign-up beginning Monday, 3/28 at 9 AM for this week's craft kit event, Wooden Chick. Once you register you can pick up this kit downstairs in Adult Services any day between Monday, 3/28 and Friday, 4/1.



# Patch

All About Scholarships (Virtual)

Thursday, April 21, 6:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Join us as a representative from ISAC who introduces the process of applying for scholarships addresses the basics of a scholarship application, along with tips on how to submit a successful application.

# Patch

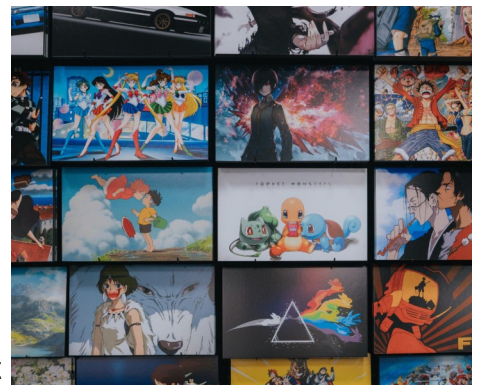
Virtual Teen Program: Anime & Manga Night

Friday, April 22, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Want to learn more about anime and manga? Already a fan? Join us on Zoom as we screen anime, talk about our favorites, and enjoy a manga-inspired craft. Pick up an anime night kit from Adult Services Staff at the Circulation Desk beginning a week before the program to be prepared with all the necessary treats and supplies for our virtual meeting.





# Patch

Booked for the Day Book Group Discussion

Monday, April 4, 11:00 a.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

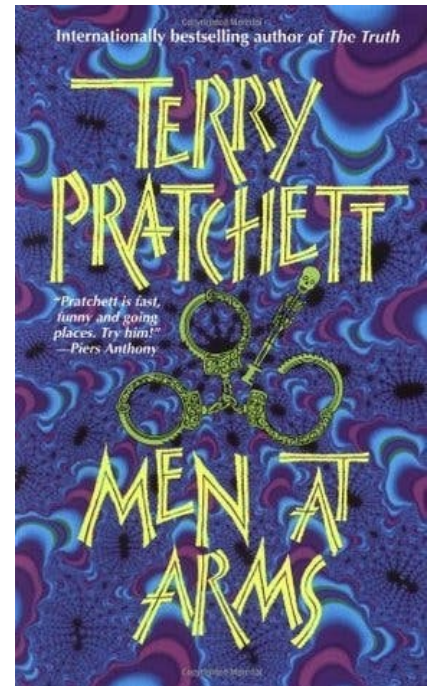
Please join us to discuss **Men at Arms** by Terry Pratchett.

*'What's so hard about pulling a sword out of a stone? The real work's already been done. You ought to make yourself useful and find the man who put the sword in the stone in the first place.'*

*The City Watch needs MEN! But what it's got includes Corporal Carrot (technically a dwarf), Lance-constable Cuddy (really a dwarf), Lance-constable Detritus (a troll), Lance-constable Angua (a woman... most of the time) and Corporal Nobbs (disqualified from the human race for shoving).*

*And they need all the help they can get, because someone in Ankh-Morpork has been getting dangerous ideas - about crowns and legendary swords, and destiny. And the problem with destiny is, of course, that she is not always careful where she points her finger. One minute you might be minding your own business on a normal if not spectacular career path, the next you might be in the frame for the big job, like saving the world...*

Summary courtesy of [Goodreads](#)







## Virtual ESL for You

Saturday, April 2, 10:00 a.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Come to our virtual English as a second language class to help you improve your reading, speaking, and writing skills. Registration is required along with an Internet-connected device to join the class. This is a virtual program and a Zoom link will be provided a day before the event.



## VIRTUAL CLASS: ESL for You!

Saturday, April 16, 10:00 a.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Come to our virtual English as a second language class to help you improve your reading, speaking, and writing skills. Registration is required along with an Internet connected device to join the class. This is a virtual program and a Zoom link will be provided a day before the event.

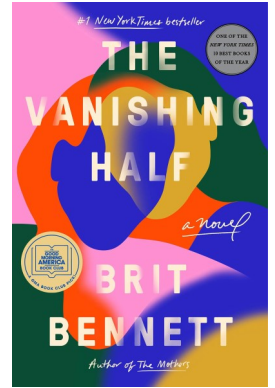
# Patch

Fixed on Fiction Book Group

Thursday, April 14, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Please join us as we discuss **The Vanishing Half** by Brit Bennett.

*The Vignes twin sisters will always be identical. But after growing up together in a small, southern black community and running away at age sixteen, it's not just the shape of their daily lives that is different as adults, it's everything: their families, their communities, their racial identities. Many years later, one sister lives with her black daughter in the same southern town she once tried to escape. The other passes for white, and her white husband knows nothing of her past. Still, even separated by so many miles and just as many lies, the fates of the twins remain intertwined. What will happen to the next generation, when their own daughters' storylines intersect? Weaving together multiple strands and generations of this family, from the Deep South to California, from the 1950s to the 1990s, Brit Bennett produces a story that is at once a riveting, emotional family story and a brilliant exploration of the American history of passing. Looking well beyond issues of race, *The Vanishing Half* considers the lasting influence of the past as it shapes a person's decisions, desires, and expectations, and explores some of the multiple reasons and realms in which people sometimes feel pulled to live as something other than their origins.*

Summary courtesy of [Goodreads](https://www.goodreads.com/book/show/51922316-the-vanishing-half).

# Patch

## Comedian Nick Offerman To Appear At Virtual Lisle Library Event

The Parks and Rec star will discuss his books with Wilco frontman Jeff Tweedy during a virtual event that will take place on April 27.

By Jeff Arnold, Patch Staff

LISLE, IL — Comedian Nick Offerman and Wilco lead singer Jeff Tweedy will appear together virtually at an event hosted by the Lisle Library District later this month in which the two hiking buddies will discuss the Parks and Recreation star's books.

The event will be held at 7 p.m. on April 27 at the Lisle Library District, which is located at 777 Front St.

Offerman, who also stars as the host of NBC's "Making It" will discuss his new book "Where The Deer And Antelope Play: The Pastoral Observations of One Ignorant American Who Loves to Walk Outside."

Offerman, a Joliet native, has authored three other books including "Gumption," is the co-author of "The Greatest Love Story Ever Told," and publishes the Donkey Thoughts Substack newsletter.

Offerman was raised in nearby Minooka and lives in Los Angeles with his wife and fellow actor Megan Mullally. In his spare time, he works in his found woodshop building hand-crafted items.

"Fans of both comedy and nature will enjoy hearing from the remarkable Nick Offerman. Lisle Library District is thrilled for this opportunity made possible by Illinois Libraries Present," Marketing Specialist Joy Davis said.

Registration for the event is required at [https://bit.ly/April27\\_NickOfferman](https://bit.ly/April27_NickOfferman). For more information, visit [lislelibrary.org](https://lislelibrary.org) or call (630) 971-1675.



Comedian Nick Offerman will appear at a virtual event along with musician Jeff Tweedy when the two hiking buddies will discuss Offerman's books. (Photo by Jordan Strauss/Invision/AP)

# Patch

## ILP An Evening with Nick Offerman and Jeff Tweedy

Wednesday, April 27, 2022

7:00 pm - 8:30 pm

<https://go.evvnt.com/1094306-0>

Lisle Library District

777 Front St.

Lisle, IL 60532

**Price:** Free

Join us for an evening with actor, humorist, and woodworker

Nick Offerman. Best known for his breakout role as Ron Swanson in the acclaimed series Parks and Recreation, Nick will be discussing his newest book, "Where the Deer and the Antelope Play: The Pastoral Observations of One Ignorant American Who Loves to Walk Outside." His hiking buddy, Jeff Tweedy of Wilco, will join him in conversation.



# Patch

Learn to Speak English with Confidence!

Tuesday, April 19, 7:00 a.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Improve your English speaking skills and pronunciation using the database, *Clear Pronunciation 2*. This session will cover an overview on how to say consonants correctly, recognizing sentence stress to identify the most important content words, focusing on connected speech patterns, and emphasizing words using the tone of your voice. You can also practice your pronunciation by recording your voice to hear it played back to you. Registration is required along with an Internet-connected device to join the class. This is a virtual program and a Zoom link will be provided a day before the event.

# Patch

Virtual Program: Jazz Legends of Chicago

Tuesday, April 26, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Early on in jazz music's 20th Century journey from New Orleans to the world, jazz was said to have "moved up the river to Chicago." Whether or not jazz pioneers like Louis Armstrong actually came by riverboat, automobile or train doesn't really matter now. The fact remains that Chicago has been an important incubator for a variety of jazz styles since the 1920s and even today serves as the hometown of some of the music's world renowned jazz artists. WDCB Station Manager Dan Bindert will spotlight some of the many important jazz artists who have called Chicago home, including legendary figures like Louis Armstrong, Benny Goodman and Nat "King" Cole, along with a few of the leading exponents of today's Chicago jazz. *This is a virtual program. Zoom link will be available to those registered and on this event page.*

# Patch

Just the Facts Nonfiction Book Group

Wednesday, April 20, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

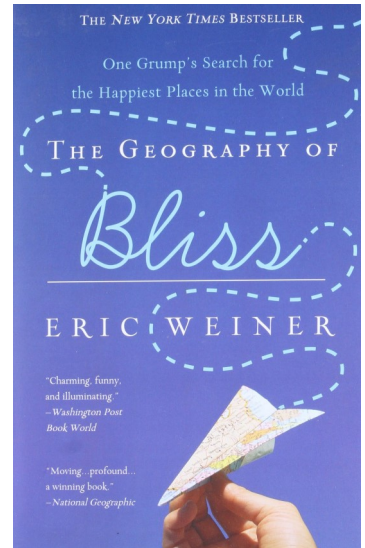
Please join us to discuss **The Geography of Bliss: One Grump's Search for the Happiest Places in the World** by Eric Weiner.

*Weiner spent a decade as a foreign correspondent reporting from such discontented locales as Iraq, Afghanistan, and Indonesia. Unhappy people living in profoundly unstable states, he notes, inspire pathos and make for good copy, but not for good karma. So Weiner, admitted grump and self-help book aficionado, undertook a year's research to travel the globe, looking for the "unheralded happy places." The result is this book, equal parts laugh-out-loud funny and philosophical, a journey into both the definition of and the destination for true contentment.*

*Apparently, the happiest places on earth include, somewhat unexpectedly, Iceland, Bhutan, and India. Weiner also visits the country deemed most malcontent, Moldova, and finds real merit in the claim.*

*But the question remains: What makes people happy? Is it the freedom of the West or the myriad restrictions of Singapore? The simple ashrams of India or the glittering shopping malls of Qatar? From the youthful drunkenness of Iceland to the despond of Slough, a sad but resilient town in Heathrow's flight path, Weiner offers wry yet profound observations about the way people relate to circumstance and fate.*

*Both revealing and inspirational, perhaps the best thing about this hilarious trip across four continents is that for the reader, the "geography of bliss" is wherever they happen to find themselves while reading it. -Summary courtesy of [Goodreads](#)*





# Patch

Murder Among Friends Book Group  
Wednesday, April 13, 7:00 p.m.  
Lisle Library District, 777 Front St. Lisle, IL 60532  
More info: <https://bit.ly/3wAfyS8>

Please join us as we discuss **A Bad Day for Sunshine** by Darynda Jones.

This meeting will be held via Zoom. If you would like to attend, please contact Patricia Ruocco at [ruoccop@lislelibrary.org](mailto:ruoccop@lislelibrary.org).

**Darynda will be joining us through Zoom!** Please note that we are meeting on **Wednesday** for this month's meeting.

*Sheriff Sunshine Vicram finds her cup o' joe more than half full when the small village of Del Sol, New Mexico, becomes the center of national attention for a kidnapper on the loose.*

*Del Sol, New Mexico is known for three things: its fry-an-egg-on-the-cement summers, strong cups of coffee - and, now, a nationwide manhunt? Del Sol native Sunshine Vicram has returned to town as the elected sheriff - thanks to her adorably meddlesome parents who nominated her--and she expects her biggest crime wave to involve an elderly flasher named Doug. But a teenage girl is missing, a kidnapper is on the loose, and all of this is reminding Sunshine why she left Del Sol in the first place. Add to that the trouble at her daughter's new school, plus and a kidnapped prized rooster named Puff Daddy, and, well, the forecast looks anything but sunny.*

*But even clouds have their silver linings. This one's got Levi, Sunshine's sexy, almost-old-flame, and a fiery-hot US Marshall. With temperatures rising everywhere she turns, Del Sol's normally cool-minded sheriff is finding herself knee-deep in drama and danger. Can Sunshine face the call of duty - and find the kidnapper who's terrorizing her beloved hometown - without falling head over high heels in love . . . or worse?*

-Summary courtesy of [GoodReads](#)



# Patch

Newspapers & Magazines Around the World

Thursday, April 7, 2:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Learn how to access newspapers and magazines from around the world with PressReader. This database provides access to thousands of titles in many different languages, and will even read to you. Sign up for this introduction which will be held via Zoom.



# Patch

Outdoor Teen Craft: DIY Checker Board

Thursday, April 7, 6:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Make your own checker board with wood pieces and paint!

We will meet in the parking lot, weather permitting.





# Patch

Science Fiction and Fantasy Book Group  
Wednesday, April 27, 7:00 p.m.  
Lisle Library District, 777 Front St. Lisle, IL 60532  
More info: <https://bit.ly/3wAfyS8>

Please join us to discuss ***The City of Brass*** by S.A. Chakraborty. This meeting will be held via Zoom. If you would like to attend, please contact Gail Graziani at [grazianig@lislelibrary.org](mailto:grazianig@lislelibrary.org).

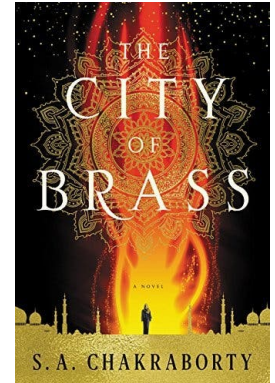
*Nahri has never believed in magic. Certainly, she has power; on the streets of 18th century Cairo, she's a con woman of unsurpassed talent. But she knows better than anyone that the trade she uses to get by—palm readings, zars, healings—are all tricks, sleights of hand, learned skills; a means to the delightful end of swindling Ottoman nobles.*

*But when Nahri accidentally summons an equally sly, darkly mysterious djinn warrior to her side during one of her cons, she's forced to accept that the magical world she thought only existed in childhood stories is real. For the warrior tells her a new tale: across hot, windswept sands teeming with creatures of fire, and rivers where the mythical marid sleep; past ruins of once-magnificent human metropolises, and mountains where the circling hawks are not what they seem, lies Daevabad, the legendary city of brass, a city to which Nahri is irrevocably bound.*

*In that city, behind gilded brass walls laced with enchantments, behind the six gates of the six djinn tribes, old resentments are simmering. And when Nahri decides to enter this world, she learns that true power is fierce and brutal. That magic cannot shield her from the dangerous web of court politics. That even the cleverest of schemes can have deadly consequences.*

*After all, there is a reason they say be careful what you wish for...*

-Summary courtesy of [Goodreads](#)



# Patch

## **Lisle Library District offers Spring Read**

By Joy Davis, Neighbor

777 Front St. Lisle, IL 60532

More info: <https://lislelibrary.beanstack.org/reader365>

The Lisle Library District, 777 Front St., is offering Spring Read for all ages through April 30.



Kids who read and log a book about every continent will be entered into a prize drawing.

Adults and Teens who read and log five hours a week will be entered into a weekly prize drawing.

“The LLD promotes reading year-round, and Spring Read is no different!” said Marketing Specialist Joy Davis.

Register at [lislelibrary.beanstack.org](https://lislelibrary.beanstack.org) or download the Beanstack app.

# Patch

Understanding Social Security: A Look at the Bigger Picture (virtual)

Tuesday, April 12, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Are you or someone you know ready to begin receiving Social Security? Join Dr. James L. Flanagan, of Bentron Financial for this program on Social Security. Dr. Flanagan will discuss: when to take benefits, working while getting benefits, taxation, and Social Security spousal benefits. Learn what you need to know to maximize the benefits you have earned!



# Patch

YA Take and Make: Pressed Flowers Bookmarks

Monday, April 4, 5:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Learn the art of flower pressing and create a unique bookmark to use or gift! For Grades 5-12. Pick up this kit at the Youth Services desk any day between Monday, 4/4 and Saturday, 4/9.

LISLE LIBRARY DISTRICT  
FINANCE COMMITTEE MEETING  
September 7, 2021 - 2:03 p.m.

1. Roll call

Present:

Lorna Turner - Trustee | Chair

Liz Sullivan - Trustee

Marjorie Bartelli - President

Tatiana Weinstein - Director | Ex-officio

Beth McQuillan - Assistant Director | Ex-officio

Absent:

Jenny Norton - Treasurer

Also Present:

Chris Knight - Recording Secretary

Marc Rogers - CCS International Inc., Project Manager [left the meeting at 2:27 p.m.]

Tami Olszewski - Ehlers Inc., Senior Investment Advisor (via GoToMeeting) [left the meeting at 2:27 p.m.]

Dawn Lawson - Ehlers Inc., Senior Client Service Advisor (via GoToMeeting) [left the meeting at 2:27 p.m.]

2. Opportunity for visitors to speak - None

3. Approve Minutes of the February 3, 2021 Finance Committee Meeting

**MOTION:** Trustee Sullivan moved to approve minutes of the February 3, 2021 Finance Committee meeting. President Bartelli seconded.

Roll Call Vote - All Aye. The motion passed.

4. Renovation schedule and investment strategy: CCS and Ehlers - Discussion

Mr. Rogers provided a summary of the project schedule and a monthly cash flow example. He recommended Ehlers representatives discuss the best way to gain interest on funds.

Ms. Olszewski stated that the Library shall comply with State and Federal statutes for debt issuance. She recommended holding the funds in a segregated account. She stated that funds from the account could also be invested. Ms. Olszewski noted that Ehlers would work with Mr. Rogers for month to month project expenditures.

Discussion: Trustee Turner asked about money market rates. Ms. Olszewski discussed market rates. Mr. Rogers asked if investments are safeguarded against decline. Ms. Olszewski provided examples of protection, such as FDIC, and confirmed that the LLD's investments are protected and at low risk.

Mr. Rogers, Ms. Olszewski, and Ms. Lawson left the meeting at 2:27 p.m.

5. B&A review and presentation options - Discussion

Director Weinstein provided B&A examples from other libraries to discuss formatting. She stated that some libraries apply a flat percentage on line items. She said the LLD has routinely opted to apply specific percentages to line items. She stated that the appropriation column does not indicate the intention to spend up to the allowance. She said that the appropriation is there to allow the Library to legally spend funds, should the LLD need to do so. Director Weinstein explained the \$2.8 million transfer from the Corporate Fund to the Special Reserve Fund. She stated that both Sikich and Lauterbach & Amen looked at the B&A and both agreed with the formatting of the B&A.

Discussion: Trustee Sullivan asked about the fidelity bond. Director Weinstein stated that the bond insures the LLD Treasurer for half the amount of the corporate budget. Director Weinstein stated that there is a 6.7% increase to the B&A from the Budget total. Director Weinstein suggested including an introductory statement to the B&A explaining the 6.7% increase and the \$2.8 million transfer from the Corporate Fund to the Special Reserve Fund. Trustee Sullivan agreed.

Trustee Turner asked about public input. Director Weinstein stated a public hearing would be held at 6:30 on the day of the Board meeting. President Bartelli agreed with providing explanatory notes. Director Weinstein stated that the LLD has historically come under budget every year. She stated that she would draft an explanatory statement and include it within the Board packet.

6. Adjourn

**MOTION:** Trustee Sullivan moved to adjourn the meeting. President Bartelli seconded.

Voice Vote - All Aye

The meeting adjourned at 2:57 p.m.

Recorded by

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Chris Knight, Recording Secretary

Approved by the Finance Committee on April 25, 2022.

Approved by

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Lorna Turner, Committee Chair