

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on June 12, 2019 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois. The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING June 12, 2019 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Presidential appointment of LLD standing committees
4. Presidential confirmation of new order of business
5. Assignments for reviewing monthly accounts payable
 - a. Vice President Bartelli and Trustee Sullivan reviewed the May billings in June
 - b. Treasurer Norton and Trustee Larson will review the June billings in July
6. Consent Agenda - Action Required
 - a. Approve Minutes of the May 8, 2019 Board Meeting
 - b. Approve Minutes of the May 8, 2019 Executive Session
 - c. Approve Minutes of the May 22, 2019 Special Board Meeting
 - d. Acknowledge Treasurer's Report, 05/31/19, Investment Activity Report, 05/31/19, Current Assets Report, 05/31/19, Revenue Report, 05/31/19, and Expense Report, 05/31/19
 - e. Authorize Payment of Bills, 06/12/19
7. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
8. Unfinished Business
9. New Business
 - a. Adopt Resolution 19-04: Lisle Library District Board Members - Action Required
Annual resolution of true and correct list of current LLD Board Members
 - b. Adopt Ordinance 19-01: Ordinance authorizing non-resident cards - Action Required
Annual ordinance authorizing public library non-resident cards by the tax bill method
 - c. Adopt Ordinance 19-02: Meeting Date Ordinance - Action Required
Annual setting of regular Board Meetings for the Lisle Library District
 - d. Discussion: Long range planning for facility
 - e. Discussion: Working Cash Fund options
 - f. Discussion: Statistics/Data
10. Staff Reports
11. Opportunity for Trustee comments (five minutes)
Bartelli, Duffy, Hummel, Larson, Norton, Sullivan, Swistak
12. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
May 8, 2019 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President
Thomas Hummel - Vice President
Longry Wang - Treasurer
Richard Flint - Trustee
Liz Sullivan - Trustee
Emily Swistak - Trustee

Absent:

Marjorie Bartelli - Secretary

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Ginger Boskelly - Finance Director
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak

Five members of the public addressed the Board. The first visitor thanked outgoing Board members for their service and spoke about the working budget vote. The second visitor spoke about his community science club. The third visitor thanked outgoing Board members for their service. The fourth visitor thanked outgoing Board members for their service and expressed condolences regarding the loss of staff member Natalie Karl. The fifth visitor thanked the Board for delaying approving the working budget and also thanked outgoing Board members for their service.

Consent Agenda

- a. Approve Minutes of the April 10, 2019 Committee of the Whole Meeting
- b. Approve Minutes of the April 10, 2019 Board Meeting
- c. Acknowledge Treasurer's Report, 04/30/19, Investment Activity Report, 04/30/19, Current Assets Report, 04/30/19, Revenue Report, 04/30/19, and Expense Report, 04/30/19
- d. Authorize Payment of Bills, 05/08/19

MOTION: Vice President Hummel moved to approve the Consent Agenda items 3a through 3d. Trustee Swistak seconded.

Roll Call Vote - All Aye. The motion passed.

3. Director's Report

Assign Trustees for "Review of Bills Next Month."

President Fisher and Trustee Flint reviewed the April billings in May.

Vice President Hummel and Trustee Swistak will review the May billings in June.

Director Weinstein took a moment to express condolences to the family and friends of staff member Natalie Karl.

Director Weinstein mentioned the celebration of National Library Week with the Lisle Woman's Club on Saturday, April 13th. Attendees remembered Barbara Roake, Marilyn Cawiezel, and Robin Sprietsma. Approximately 50 people attended the program. Donations in memory of Barbara Roake included two Mission-style lamps, a signed children's art print, and 15 hard cover books. A plaque was presented documenting Barbara Roake's journey in establishing the Library.

The Friends of the Library District had their book and media sale. There is now new shelving and reorganization of the Friends space in the Library storage area.

Director Weinstein and President Fisher attended an intergovernmental meeting on April 11th.

Jack Hayes of FQC toured the building and campus examining storm water issues, curb work, and HVAC air handlers. There will be a comprehensive building assessment report presented soon.

There will be a new expansion of LLD's September's 'I Love My Lisle Library Card' business and nonprofit partnership program. This program is not unlike the Summer Read reading incentive program. It will be app-based and users have the option to receive discounts at local businesses and organizations all year long. Implementation is set to launch this fall with more details to come.

The LLD will host an LTA practicum student this fall.

The LLD will enable automatic renewals for materials this summer. More details to come.

Discussion: Treasurer Wang commented on statistics for an app based platform. Vice President Hummel asked about previous participation regarding the LTA program. Director Weinstein replied that the Library has hosted LTA students in the past but not since her tenure as Director. Trustee Flint commented that he'd participated in lecturing LTA candidates at the College of DuPage in previous years.

4. Assistant Director's Report

Assistant Director McQuillan stated the LLD Event Planning Team has been working on the Summer Read Kick-off set for Saturday, June 1st from 11 am to 3 pm. Activities include an inflatable slide, floor pianos, a photo booth, crafts, a cupcake truck, and live music. The wrap-up event will be on Saturday, July 27th from 11 am to 2 pm.

The south detention pond and parking lot filled with stormwater during heavy rain. The Lisle Public Works Department came to inspect the situation as a courtesy. Their effort in attempting to dislodge debris down the drain was not successful. They mentioned seeing mud in the pipe.

There is a small leak in the roof over the Youth Services department office. MetalMaster came to patch the roof and will return for a permanent repair.

The parking lot lighting issue is due to disintegrating conduit underneath the asphalt drive. The electrician is handling the problem.

The Lisle/Woodridge Fire Department conducted its annual inspection of the LLD.

Discussion: Trustee Sullivan asked if the parking lot has flooded before. Assistant Director McQuillan responded that the parking lot and detention areas have flooded a number of times. President Fisher asked for a timeframe regarding fixing the parking lot lights. Assistant Director McQuillan stated that the electrician must first coordinate with another company to arrange for appropriate equipment. Trustee Sullivan suggested coming to a swift solution regarding the flooding situation. Vice President Hummel stated that stormwater solutions will be discussed in an upcoming Physical Plant Committee meeting. Vice President Hummel asked about the size of the leak in Youth Services. Assistant Director McQuillan stated that it was very small.

5. Committee Reports

- a. Finance - The Committee did not meet. Treasurer Wang commented there was nothing to report. No meeting planned.

Discussion: Trustee Sullivan asked about dissolving the Working Cash Fund and the ability to move monies. Director Weinstein requested Board consensus regarding the dissolution of the Fund. President Fisher stated that the new President and Board would discuss the Working Cash Fund.

- b. Personnel/Policy - The Committee did not meet. No meeting planned.
- c. Physical Plant - Vice President Hummel provided an overview of the projects discussed at the April 17th Physical Plant Committee meeting.

Discussion: Vice President Hummel asked about additional updates on projects. Assistant Director McQuillan provided an update on projects. Trustee Flint stated that he hoped that some attention would be given to the carpeting at the Circulation Desk.

- d. Committee of the Whole/Budget - This committee has fulfilled its role and was retired by the Board President.

6. Unfinished Business

- a. Approve FY2019-20 LLD Working Budget - Action Required
Annual approval of the LLD Working Budget for fiscal year 2019-2020.

MOTION: Trustee Swistak moved to approve the LLD Working Budget for fiscal year 2019-2020.

Trustee Flint called a point of order suggesting the Board vote to take the Working Budget off the table. Trustee Flint then rescinded his suggestion.

Discussion: Trustee Swistak asked for clarification regarding community social media posts concerning deficit spending. Director Weinstein clarified that the LLD had a healthy operating reserve and that budgeted expenses would come from the Corporate Fund and operational reserves. Trustee Sullivan asked if everyone understood the definition of deficit spending. President Fisher explained why the Library was using funds from the operating reserves. Trustee Sullivan asked if the auditor journal entries are reflected in the FY17/18 actuals. Finance Director Boskelly confirmed, "Yes." Trustee Sullivan commented about programs and the attendee numbers versus expenditures. Trustee Flint, Treasurer Wang, and Vice President Hummel also commented on programming activities. Trustee Sullivan asked that the contingency line item be reduced. She also commented on a variety of other library services and statistics. Trustee Sullivan stated she could not support the budget and

would vote “no.” Trustee Flint stated that he would support the budget. President Fisher stated that he would support the budget as presented.

President Fisher called for a vote on the motion.

Roll Call Vote - Trustee Hummel - Aye, Trustee Sullivan - Nay, Trustee Swistak - Aye, Trustee Wang - Aye, Trustee Flint - Aye, Trustee Fisher - Aye. The motion passed.

7. New Business

a. Resolution 19-01 - Action Required

Trustee commendation of Trustee Flint for his years of service.

President Fisher recited Resolution 19-01.

MOTION: President Fisher moved to approve Resolution 19-01. Treasurer Wang seconded.

Discussion: Trustee Flint commented that he also served as Vice President during his time on the Board.

President Fisher called for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

b. Resolution 19-02 - Action Required

Trustee commendation of President Fisher for his years of service.

Trustee Flint recited Resolution 19-02.

MOTION: Trustee Flint moved to approve Resolution 19-02. Vice President Hummel seconded.

Roll Call Vote - All Aye. The motion passed.

c. Resolution 19-03 - Action Required

Trustee commendation of Treasurer Wang for her years of service.

President Fisher recited Resolution 19-03.

MOTION: President Fisher moved to approve Resolution 19-03. Vice President Hummel seconded.

Discussion: Trustee Sullivan thanked Treasurer Wang for her work as Treasurer and as Finance Committee Chair.

President Fisher called for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

d. Cleaning services proposal - Action Required

Board approval for agreement for cleaning services for the LLD.

MOTION: Trustee Sullivan moved to approve the cleaning service agreement with Eco Clean Maintenance for one year with the option to renew for the amount of \$22,344. Trustee Swistak seconded.

Discussion: Trustee Sullivan stated that the RFP for cleaning services was very thorough. Vice President Hummel asked if the current cleaning company bid as well. Assistant Director McQuillan said yes.

President Fisher called for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

e. Audit services proposal - Action Required

Board approval of agreement for audit services for the LLD.

MOTION: President Fisher moved to approve the audit service agreement with Lauterbach & Amen for one year with the option to renew for the amount of \$8,400. Trustee Sullivan seconded.

Discussion: Treasurer Wang stated that they were a good choice and asked about hours of work. Vice President Hummel asked about telephone consultation. Finance Director Boskelly provided clarification.

President Fisher called for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

f. Approval for closing Library for Staff Development Day - Action Required

Board approval for closing the LLD on Friday, August 16, 2019 for Staff Development Day.

MOTION: Trustee Flint moved the Board approve closing the Library on Friday, August 16, 2019 for Staff Development Day. Trustee Sullivan seconded.

Discussion: Trustee Flint asked for a brief overview. Director Weinstein stated that staff has not yet solidified the complete agenda, but provided an explanation of Staff Development Day activities/instruction sessions.

President Fisher called for a vote on the motion.

Roll Call Vote - All Aye. The motion passed.

g. Set Director's salary for FY2019-20 - Action Required

Board approval of LLD Director's salary for FY2019-20.

8. Executive Session

MOTION: Trustee Flint moved to go onto Executive Session for 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. Trustee Sullivan seconded.

Voice Vote - All Aye. The motion passed.

The Board voted to go into Executive Session at 8:16 p.m.

The Board came back into Open Session at 9:23 p.m.

MOTION: Trustee Flint moved to offer Director Weinstein a 3.5% raise to the amount of \$115,755.59.

Trustee Sullivan seconded.

Roll Call Vote - All Aye. The motion passed.

9. Opportunity for Trustee comments (five minutes)

President Fisher thanked his fellow Board members, past members, and staff for their work. Vice President Hummel thanked the outgoing Board members and welcomed the incoming Trustees. Trustee Sullivan echoed Vice President Hummel. Trustee Swistak thanked Trustees Fisher, Flint, and Wang for all their knowledge and experience. Treasurer Wang commented that it had been a great experience serving on the Lisle Library Board of Trustees and was pleased to be able to contribute to the future vision of the Library. Trustee Flint read aloud a poem he crafted for the occasion.

10. Adjourn

MOTION: Trustee Flint moved to adjourn the meeting. Treasurer Wang seconded.

Voice Vote - All Aye

The meeting adjourned at 9:28 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on June 12, 2019.

Approved by

Emily Swistak, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT
SPECIAL BOARD MEETING
May 22, 2019 - 7:00 p.m.

1. Roll call

Present:

Thomas Hummel - Vice President

Marjorie Bartelli - Secretary

Thomas Duffy - Trustee

Karen Larson - Trustee

Jenny Norton - Trustee

Liz Sullivan - Trustee

Emily Swistak - Trustee

Also present:

Tatiana Weinstein - Director

Beth McQuillan - Assistant Director

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. Election of Officers

MOTION: Trustee Bartelli moved to nominate T. Hummel as President of the Board. Trustee Swistak seconded.

Voice Vote - All Aye. The motion passed.

T. Hummel was elected President for a 12 month term.

MOTION: Trustee Sullivan moved to nominate M. Bartelli as Vice President of the Board. Trustee Larson seconded.

Voice Vote - All Aye. The motion passed.

M. Bartelli was elected Vice President for a 12 month term.

MOTION: Trustee Bartelli moved to nominate E. Swistak as Secretary of the Board. Trustee Larson seconded.

Voice Vote - All Aye. The motion passed.

E. Swistak was elected Secretary for a 12 month term.

MOTION: Trustee Sullivan moved to nominate J. Norton as Treasurer of the Board. Trustee Swistak seconded.

Voice Vote - All Aye. The motion passed.

J. Norton was elected Treasurer for a 12 month term.

4. Adjourn

MOTION: Vice President Bartelli moved to adjourn the meeting. Secretary Swistak seconded.

Voice Vote - All Aye

The meeting adjourned at 7:04 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on June 12, 2019.

Approved by

Emily Swistak, Secretary of the LLD Board of Trustees

DRAFT

Treasurer's Report as of May 31 2019

Fund Name	Cash Balance 04/30/19	Cash Receipts this month	Cash Disbursed this month	Cash Balance 05/31/19	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	5,372,249.68	103,172.65	308,121.06	5,167,301.27	54.90%	84.29%
Building Maintenance	64,373.27	131.94	40,087.67	24,417.54	0.26%	0.40%
IMRF	367,723.53	1,901.40	11,112.58	358,512.35	3.81%	5.85%
FICA	173,582.82	2,605.96	13,423.24	162,765.54	1.73%	2.66%
Working Cash	416,558.80	850.43	0.00	417,409.23	4.43%	6.81%
Subtotals	6,394,488.10	108,662.38	372,744.55	6,130,405.93	65.13%	100.00%
Special Reserve	3,251,609.76	30,034.68	0.00	3,281,644.44	34.87%	0.00%
	9,646,097.86	138,697.06	372,744.55	9,412,050.37	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

Company	INTEREST												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	1,486.16	1,497.02	1,447.03	1,660.23	1,600.34	1,736.16	1,833.05	1,651.39	1,853.49	1,794.18	1,853.15		18,412.20
Ehlers	1.46	10.70	1.47	1.04	0.86	1.43	1.81	1.97	29.49	9.09	7.84		67.16
Ehlers-Inv interest	1,204.39	6,782.39	5,597.35	4,977.99	9,606.48	4,075.19	840.83	7,700.77	11,718.54	6,612.07	8,626.23		67,742.23
Fifth Third Bank	5,010.51	4,791.21	6,050.57	6,224.69	5,702.43	5,484.31	4,950.38	4,182.41	4,150.29	3,514.58	3,199.40		53,260.78
Lisle Savings	66.84	69.09	69.12	66.91	66.93	69.18	69.21	64.76	67.02	69.28	67.06		745.40
Lisle CD 2635	337.46	459.22	445.33	461.12	447.17	463.03	464.00	419.94	465.86	451.76	467.79		4,882.68
Lisle CD 2669	256.60	256.90	248.89	257.48	249.45	258.06	393.78	471.19	522.83	507.11	525.21		3,947.50
IL Funds	2,184.69	2,221.51	2,221.08	2,465.39	2,459.02	2,659.62	2,777.26	2,530.94	2,850.14	2,741.32	2,840.38		27,951.35
US Bank-9853	30.82	31.85	31.86	508.03	524.98	508.03	524.99	524.98	474.14	524.98	508.03		4,192.69
US Bank-9370	2.50	2.65	2.74	2.71	2.84	2.80	2.95	3.01	2.76	3.11	3.07		31.14
TOTALS	10,581.43	16,122.54	16,115.44	16,625.59	20,660.50	15,257.81	11,858.26	17,551.36	22,134.56	16,227.48	18,098.16	0.00	181,233.13

INVESTMENTS													
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	
Investment Maturities	100,000.00	118,000.00	30,000.00	150,000.00	250,000.00	0.00	0.00	0.00	410,000.00	15,000.00	160,000.00	1,233,000.00	
Investment Purchases		231,914.00		189,926.50	249,998.68	0.00	0.00	0.00	190,191.51	274,755.00	160,000.00	1,296,785.69	
TOTALS	100,000.00	-113,914.00	30,000.00	-39,926.50	1.32	0.00	0.00	0.00	219,808.49	-259,755.00	0.00	-63,785.69	

Checking Accounts					Fair Market Value on 5/31/19			
Fifth Third Operating Acct	merged 5/6/19							
Fifth Third Financial Now acct		1.60%			\$49,327.35			
Fifth Third Financial-petty cash					\$2,404,436.88			
US Bank					\$400.00			
E commerce					\$20,455.61			
					\$47,339.49			
					\$2,521,959.33			
Money Markets								
Lisle Savings Bank					\$204,020.99			
IMET		2.33%			\$945,423.05			
The Illinois Funds		2.44%			\$1,373,826.29			
					\$2,523,270.33			
Restricted Cash-IMET								
					\$28,280.10			
Ehlers Investments								
					\$15,029.52			
Investments					Due			
Purchased	Face Amt.	@	Coupon Rate	YTM	Paid	FMV	Due	
Fed Natl Mtg Assoc	5/16/2016	\$ 160,000.00	99.975	1.20	1.21	159,975.00	\$0.00	5/16/2019
Memomnee Falls	5/2/2016	\$ 25,000.00	102.191	2.00	1.27	25,757.47	\$25,000.00	6/1/2019
Cathay Bank	2/16/2018	\$ 170,000.00	100.000	2.00	2.00	170,000.00	\$169,867.40	8/16/2019
Merrick BK South	8/19/2016	\$ 125,000.00	100.000	1.20	1.20	124,952.50	\$124,646.25	8/19/2019
Everbank	9/7/2016	\$ 160,000.00	100.000	1.20	1.20	160,015.00	\$159,480.00	9/6/2019
Freddie Mac	12/7/2015	\$ 60,000.00	100.000	1.25	1.58	59,398.02	\$59,782.80	10/2/2019
Ally Bank	12/23/2016	\$ 50,000.00	100.000	1.65	1.65	49,979.76	\$49,786.00	12/23/2019
Lisle Savings Bank	1/16/2019	\$ 225,325.93	100.000	2.72	2.75	225,325.93	\$227,621.08	2/16/2020
Key Bank Natl	3/8/2017	\$ 225,000.00	100.000	1.70	1.70	224,902.50	\$223,728.75	3/9/2020
Green Bay, WI SD	12/20/2016	\$ 10,000.00	100.000	4.30	4.30	10,725.26	\$10,149.10	4/1/2020
US Bank	9/15/2018	\$ 249,999.99	100.000	2.50	2.50	249,999.99	\$249,999.99	4/15/2020
Memomnee Falls	5/2/2016	\$ 15,000.00	106.927	3.50	1.70	16,055.51	\$15,126.75	5/1/2020
Sallie Mae	6/14/2017	\$ 110,000.00	99.950	1.90	1.90	109,960.00	\$109,376.30	6/15/2020
Lisle Savings Bank	7/11/2018	\$ 218,374.39	100.000	2.50	2.50	218,374.39	\$223,230.15	7/1/2020
Barclays Bank	9/20/2017	\$ 130,000.00	100.000	1.90	1.90	129,950.00	\$129,127.70	8/17/2020
Will County, IL CCS	12/20/2016	\$ 160,000.00	100.000	1.95	1.95	159,935.00	\$158,937.60	9/20/2020
Live Oak Banking	7/30/2018	\$ 112,000.00	99.950	2.57	2.57	50,284.43	\$50,151.00	10/1/2020
Cook Cty IL Comm College	3/12/2019	\$ 30,000.00	100.000	2.60	2.60	30,222.98	\$30,020.40	12/1/2020
Community Bank	3/25/2019	\$ 160,000.00	100.000	2.55	2.55	159,968.53	\$160,174.40	12/22/2020
FNMA	2/28/2017	\$ 175,000.00	100.000	2.75	2.75	111,959.00	\$112,443.52	11/16/2020
Fond Du Lac Cty, WI	12/28/2017	\$ 60,000.00	100.000	2.60	2.60	30,222.98	\$30,020.40	12/1/2020
FNMA	2/28/2018	\$ 170,000.00	100.000	2.00	2.00	169,930.00	\$169,775.60	5/28/2021
Citibank	8/20/2018	\$ 120,000.00	99.950	3.00	3.00	119,955.00	\$121,267.20	8/24/2021
Madison, WI	11/17/2016	\$ 100,000.00	102.896	2.45	1.83	103,209.06	\$100,703.00	10/1/2021
Federal Farm Credit	10/1/2018	\$ 85,000.00	99.940	3.04	3.06	84,964.00	\$86,247.35	10/1/2021
Discover Bk	10/3/2018	\$ 105,000.00	99.950	3.05	3.06	104,962.50	\$106,271.55	10/4/2021
FHLMC	5/14/2018	\$ 170,000.00	99.000	2.50	2.80	169,256.25	\$170,170.00	11/23/2021
FHLMC	7/25/2017	\$ 155,000.00	100.000	2.00	2.00	155,223.39	\$154,840.35	12/29/2021
FHLB	8/29/2017	\$ 205,000.00	100.000	2.00	2.00	205,026.39	\$204,944.65	2/28/2022

TOTAL CURRENT ASSETS

Lisle Library District
Revenues through May 31, 2019 (92% of FY 18-19)
Special Reserve Only

REVENUES		Current Month May, 2019	YTD July - May 2018-2019	YTD Jul - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
INTEREST/ DONATIONS						
70-02-4481-00	Interest Earned - Special Reserve	\$5,034.68	\$51,763.15	\$16,793.84	\$13,000.00	398.18 %
70-04-4587-10	Restricted - Transfer from Corporate F	\$25,000.00	\$275,000.00	\$275,000.00	\$300,000.00	91.67 %
TOTAL INTEREST & CASH DONATION		<u>\$30,034.68</u>	<u>\$326,763.15</u>	<u>\$291,793.84</u>	<u>\$313,000.00</u>	<u>104.40 %</u>
TOTAL REVENUES		<u>\$30,034.68</u>	<u>\$326,763.15</u>	<u>\$291,793.84</u>	<u>\$313,000.00</u>	<u>104.40 %</u>

Lisle Library District

Revenues through May 31, 2019 (92% of FY 18-19)

No Special Reserve reflected

	Current Month May, 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$0.00	\$3,945,848.92	\$4,379,880.36	\$3,914,484.64	100.80 %
30-01-4413-00 Tax Levy - .02 Building/Maint.	\$0.00	\$154,159.43	\$136,387.24	\$152,136.05	101.33 %
40-01-4414-00 Tax Levy - IMRF	\$0.00	\$154,360.97	\$219,747.81	\$156,965.76	98.34 %
45-01-4415-00 Tax Levy - FICA	\$0.00	\$136,293.15	\$174,061.74	\$136,439.47	99.89 %
TOTAL TAX LEVY	\$0.00	\$4,390,662.47	\$4,910,077.15	\$4,360,025.92	100.70 %
BACK TAXES					
10-01-4441-00 Back Taxes - Corp.	\$0.00	\$2,065.96	\$1,227.72	\$40,000.00	5.16 %
30-01-4443-00 Back Taxes - .02 Building/Maint	\$0.00	\$60.55	\$38.50	\$0.00	0.00 %
40-01-4444-00 Back Taxes - IMRF	\$0.00	\$97.82	\$62.56	\$0.00	0.00 %
45-01-4445-00 Back Taxes - FICA	\$0.00	\$74.66	\$49.27	\$0.00	0.00 %
TOTAL BACK TAXES	\$0.00	\$2,298.99	\$1,378.05	\$40,000.00	5.75 %
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax - Corp	\$4,532.52	\$16,618.11	\$15,361.30	\$11,000.00	151.07 %
40-01-4462-00 Personal Property Repl. Tax - IMRF	\$261.58	\$959.06	\$886.54	\$600.00	159.84 %
45-01-4463-00 Personal Property Repl. Tax - FICA	\$41.10	\$150.69	\$139.30	\$100.00	150.69 %
TOTAL PERSONAL PROPERTY REPLACEMENT TAX	\$4,835.20	\$17,727.86	\$16,387.14	\$11,700.00	151.52 %
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	\$10,975.94	\$112,272.33	\$17,559.91	\$35,000.00	320.78 %
30-02-4474-00 Interest Earned - .02 B/M	\$131.94	\$1,173.96	\$1,673.45	\$1,500.00	78.26 %
40-02-4475-00 Interest Earned - IMRF	\$751.15	\$6,039.87	\$4,461.43	\$4,000.00	151.00 %
45-02-4476-00 Interest Earned - FICA	\$354.02	\$2,913.98	\$2,467.57	\$2,300.00	126.69 %
80-02-4482-00 Interest Earned - Working Cash	\$850.43	\$7,069.86	\$4,422.74	\$4,000.00	176.75 %
TOTAL INTEREST INCOME	\$13,063.48	\$129,470.00	\$30,585.10	\$46,800.00	276.65 %
COUNTY INTEREST					
10-02-4511-00 County Interest - Corp	\$0.00	\$1,542.44	\$1,460.59	\$0.00	0.00 %

Lisle Library District
Revenues through May 31, 2019 (92% of FY 18-19)
No Special Reserve reflected

	Current Month May, 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
30-02-4513-00 County Interest - .02 B/M	\$0.00	\$0.00	\$58.57	\$0.00	0.00 %
40-02-4514-00 County Interest - IMRF	\$0.00	\$0.00	\$56.78	\$0.00	0.00 %
45-02-4515-00 County Interest - FICA	\$0.00	\$0.00	\$50.92	\$0.00	0.00 %
TOTAL COUNTY INTEREST	\$0.00	\$1,542.44	\$1,626.86	\$0.00	0.00 %
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 4526 - Unrealized Gain/Loss on Inves	\$9,841.96	\$47,197.20	\$0.00	\$0.00	0.00 %
TOTAL UNREALIZED GAIN/LOSS ON INVESTMENTS	\$9,841.96	\$47,197.20	\$0.00	\$0.00	0.00 %
DESK INCOME					
10-03-4531-00 Lost Books - Adult	\$88.95	\$2,264.43	\$2,981.55	\$3,500.00	64.70 %
10-03-4536-00 Non-Resident Fees	\$339.51	\$576.96	\$0.00	\$500.00	115.39 %
10-03-4540-00 Fines - Main Circ Desk	\$2,872.23	\$34,822.46	\$39,773.41	\$40,000.00	87.06 %
TOTAL DESK INCOME	\$3,300.69	\$37,663.85	\$42,754.96	\$44,000.00	85.60 %
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	(\$120.99)	\$1,204.01	\$196.50	\$0.00	0.00 %
10-04-4562-00 Gifts-book purchases	\$0.00	\$56.95	\$90.00	\$0.00	0.00 %
10-04-4564-00 Gifts-Equipment	\$0.00	\$478.94	\$0.00	\$0.00	0.00 %
10-04-4573-00 Copier Income	\$120.85	\$1,293.86	\$1,005.19	\$1,200.00	107.82 %
10-04-4583-00 Per Capita Grant	\$0.00	\$35,630.00	\$22,131.65	\$0.00	0.00 %
10-04-4584-00 Other Income - Corp.	\$5,793.72	\$12,900.40	\$4,103.09	\$1,000.00	1,290.04 %
TOTAL UNRESTRICTED INCOME	\$5,793.58	\$51,564.16	\$27,526.43	\$2,200.00	2,343.83 %
TOTAL REVENUES	\$36,834.91	\$4,678,126.97	\$5,030,335.69	\$4,504,725.92	103.85 %

Lisle Library District
Expenses through May 31, 2019 (92% of FY 18-19)
Special Reserve Only

	Cur Mth May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
SPECIAL RESERVE EXPENSES					
RENTAL, MAINT AND EQUIP EXPENSES					
70-20-5660-00 Maint/Repairs-Bldg Structure (Spec R	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00 %
70-65-5671-00 Furniture & Equipment (Spec Res)	\$0.00	\$4,357.84	(\$575.11)	\$200,000.00	2.18 %
70-65-5674-00 Consulting	\$0.00	\$0.00	\$26,647.44	\$50,000.00	0.00 %
TOTAL RENTAL, MAINT AND EQUIP EXPENSES	\$0.00	\$4,357.84	\$26,072.33	\$280,000.00	1.56 %
TOTAL SPECIAL RESERVE EXPENSES	\$0.00	\$4,357.84	\$26,072.33	\$280,000.00	1.56 %

Lisle Library District
Expenses through May 31, 2019 (92% of FY 18-19)
 No Special Reserve reflected

	Current Month May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10					
Administrative - Reg. Hours	\$42,838.78	\$444,903.10	\$427,372.81	\$524,814.38	84.77 %
10-10-5603-20					
Adult Services - Reg. Hours	\$45,205.43	\$476,302.44	\$457,235.17	\$549,285.24	86.71 %
10-10-5603-30					
Youth Services - Reg. Hours	\$28,836.25	\$297,942.07	\$287,055.97	\$346,183.57	86.06 %
10-10-5603-50					
Technical Services - Reg. Hours	\$25,378.57	\$243,517.64	\$231,639.33	\$272,021.81	89.52 %
10-10-5603-60					
Circulation - Reg. Hours	\$38,449.76	\$419,498.60	\$404,671.17	\$513,846.15	81.64 %
10-10-5613-10					
Administrative - Sunday Hrs.	\$0.00	\$0.00	\$5,398.08	\$0.00	0.00 %
10-10-5613-20					
Adult Services - Sunday Hrs.	\$0.00	\$0.00	\$21,547.27	\$0.00	0.00 %
10-10-5613-30					
Youth Services - Sunday Hrs.	\$0.00	\$0.00	\$14,026.79	\$0.00	0.00 %
10-10-5613-60					
Circulation - Sunday Hrs.	\$0.00	\$0.00	\$27,914.51	\$0.00	0.00 %
Total Salaries	\$180,708.79	\$1,882,163.85	\$1,876,861.10	\$2,206,151.15	85.31 %
Health and Dental Ins.					
10-10-5621-10					
Hosp. Ins. - Admin	\$4,590.56	\$50,192.94	\$50,691.29	\$59,000.00	85.07 %
10-10-5621-20					
Hosp. Ins. - Adult Serv.	\$7,726.80	\$84,509.28	\$82,796.09	\$111,000.00	76.13 %
10-10-5621-30					
Hosp. Ins. - YS	\$2,900.45	\$36,137.63	\$39,938.32	\$48,000.00	75.29 %
10-10-5621-50					
Hosp. Ins. - Tech	\$2,957.63	\$33,061.45	\$33,288.25	\$42,000.00	78.72 %
10-10-5621-60					
Hosp. Ins. - Circ	\$3,834.21	\$48,492.96	\$50,126.58	\$60,000.00	80.82 %
10-10-5622-10					
Dental Ins. - Admin.	\$635.62	\$3,226.78	\$3,399.63	\$4,000.00	80.67 %
10-10-5622-20					
Dental Ins. - Adult Serv	\$1,130.64	\$5,854.48	\$6,561.06	\$6,500.00	90.07 %
10-10-5622-30					
Dental Ins. - YS	\$141.44	\$1,058.16	\$1,717.16	\$2,500.00	42.33 %
10-10-5622-50					
Dental Ins. - Tech	\$511.01	\$2,762.40	\$2,718.73	\$4,000.00	69.06 %
10-10-5622-60					
Dental Ins. - Circ	\$532.77	\$3,325.84	\$3,939.71	\$3,000.00	110.86 %
Total Health & Dental Ins.	\$24,961.13	\$268,621.92	\$275,176.82	\$340,000.00	79.01 %
Other Staff Benefits					
10-10-5646-00					
5646 Unemployment Compensat	\$0.00	\$1,431.92	\$1,513.82	\$4,000.00	35.80 %
10-10-5623-00					
CompPsych Assistance Plan	\$865.80	\$865.80	\$288.60	\$870.00	99.52 %
Total Other Staff Benefits	\$865.80	\$2,297.72	\$1,802.42	\$4,870.00	47.18 %

Lisle Library District
Expenses through May 31, 2019 (92% of FY 18-19)
 No Special Reserve reflected

	Current Month May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	\$3,198.48	\$33,154.91	\$31,783.35	\$40,130.56	82.62 %
45-10-5625-20 FICA Expense - Adult Serv.	\$3,237.52	\$34,029.62	\$34,745.72	\$42,020.00	80.98 %
45-10-5625-30 FICA Expense - Youth Services	\$2,192.75	\$22,628.56	\$22,938.81	\$26,500.00	85.39 %
45-10-5625-50 FICA Expense - Tech Servs.	\$1,923.28	\$18,169.76	\$16,956.11	\$20,810.00	87.31 %
45-10-5625-60 FICA Expense - Circulation	\$2,871.21	\$31,287.68	\$32,212.93	\$39,310.00	79.59 %
Total FICA Expenses	\$13,423.24	\$139,270.53	\$138,636.92	\$168,770.56	82.52 %
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	\$2,693.84	\$32,835.16	\$38,764.91	\$43,000.00	76.36 %
40-10-5628-20 IMRF Expense - Adult Servs	\$3,196.93	\$38,120.91	\$46,624.33	\$45,000.00	84.71 %
40-10-5628-30 IMRF Expense - Youth Services	\$1,841.15	\$21,840.85	\$25,437.91	\$28,000.00	78.00 %
40-10-5628-50 IMRF Expense - Tech Servs.	\$1,700.37	\$19,937.90	\$21,448.02	\$22,000.00	90.63 %
40-10-5628-60 IMRF Expense - Circulation	\$1,680.29	\$23,549.28	\$29,511.61	\$42,000.00	56.07 %
Total IMRF Expenses	\$11,112.58	\$136,284.10	\$161,786.78	\$180,000.00	75.71 %
TOTAL EMPLOYEE COSTS	\$231,071.54	\$2,428,638.12	\$2,454,264.04	\$2,899,791.71	83.75 %
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	\$450.00	\$4,050.00	\$4,500.00	\$5,400.00	75.00 %
10-20-5651-00 INet	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00 Utilities - Phone	\$758.52	\$7,338.75	\$6,516.08	\$8,000.00	91.73 %
10-20-5653-00 Utilities - Gas	\$0.00	\$7,084.70	\$4,778.51	\$7,000.00	101.21 %
10-20-5654-00 Utilities - Sewer & Water	\$265.41	\$2,328.53	\$2,059.96	\$2,750.00	84.67 %
10-20-5655-00 Utilities - Electric	\$3,964.45	\$38,113.26	\$41,281.66	\$50,000.00	76.23 %
10-20-5656-00 Verizon	\$158.13	\$952.11	\$500.80	\$1,500.00	63.47 %
Total Utilities	\$5,596.51	\$61,677.35	\$61,447.01	\$76,460.00	80.67 %
Maintenance and Repairs					
10-20-5660-00 Maint Contracts - HVAC	\$0.00	\$4,800.00	\$4,800.00	\$5,000.00	96.00 %
10-20-5661-00 Maint Contracts - Maint. Service	\$2,448.23	\$26,772.61	\$28,284.95	\$36,750.00	72.85 %

Lisle Library District
Expenses through May 31, 2019 (92% of FY 18-19)
 No Special Reserve reflected

	Current Month May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
10-20-5662-00 Maint Contr. - Landscape Serv.	\$1,887.50	\$40,165.00	\$29,536.28	\$34,500.00	116.42 %
10-20-5663-00 Maint/Repairs-Genl repairs, Sup	\$944.13	\$7,131.06	\$9,172.28	\$9,000.00	79.23 %
10-20-5664-00 Maint/Repairs-Non Contr. Work	\$15,698.50	\$33,368.28	\$18,200.08	\$18,700.00	178.44 %
10-20-5665-00 Rubbish Removal	\$100.00	\$2,142.59	\$1,969.99	\$2,500.00	85.70 %
Total Maintenance and Repairs	\$21,078.36	\$114,379.54	\$91,963.58	\$106,450.00	107.45 %
TOTAL BUILDING COSTS	\$26,674.87	\$176,056.89	\$153,410.59	\$182,910.00	96.25 %
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage	\$286.00	\$4,269.44	\$3,433.33	\$4,000.00	106.74 %
10-25-5710-10 Printing/Spec. Serv. - Adult	\$809.76	\$11,659.76	\$13,062.17	\$20,000.00	58.30 %
10-25-5711-00 Postage Special Serv	\$1,098.54	\$7,719.41	\$4,792.89	\$8,500.00	90.82 %
10-25-5712-00 Printing	\$231.93	\$369.93	\$620.19	\$1,000.00	36.99 %
Total Postage and Printing	\$2,426.23	\$24,018.54	\$21,908.58	\$33,500.00	71.70 %
Supplies					
10-25-5713-00 Office Supplies	\$326.17	\$4,464.82	\$4,238.91	\$5,000.00	89.30 %
10-25-5714-00 Circ. Material Supplies	\$2,228.05	\$6,955.16	\$5,867.00	\$9,500.00	73.21 %
10-25-5715-00 Copier Supplies	\$294.90	\$1,179.60	\$1,179.60	\$2,000.00	58.98 %
10-25-5716-00 Kitchen Supplies	\$486.32	\$5,431.53	\$4,509.85	\$6,500.00	83.56 %
10-25-5717-00 Processing Supplies	\$2,514.45	\$24,573.67	\$19,800.45	\$25,000.00	98.29 %
10-25-5718-00 Computer Supplies	(\$27.55)	\$7,089.85	\$10,400.37	\$14,500.00	48.90 %
Total Supplies	\$5,822.34	\$49,694.63	\$45,996.18	\$62,500.00	79.51 %
Other Operating Costs					
10-25-5719-00 Publishing	\$0.00	\$732.46	\$1,470.66	\$1,200.00	61.04 %
10-25-5722-15 Safety Deposit Box Rental	\$0.00	\$50.00	\$150.00	\$150.00	33.33 %
10-25-5723-00 Check Printing	\$0.00	\$258.78	\$0.00	\$250.00	103.51 %
10-25-5723-15 Bank Charges	\$0.00	\$2,241.22	\$1,237.19	\$1,750.00	128.07 %
10-25-5724-15 Local Travel	\$50.00	\$417.86	\$421.09	\$500.00	83.57 %
Total Other Operating Costs	\$50.00	\$3,700.32	\$3,278.94	\$3,850.00	96.11 %

Lisle Library District
Expenses through May 31, 2019 (92% of FY 18-19)
 No Special Reserve reflected

	Current Month May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
TOTAL OPERATING EXPENSES	\$8,298.57	\$77,413.49	\$71,183.70	\$99,850.00	77.53 %
INSURANCE					
10-30-5750-00 Fidelity Bonds	\$0.00	\$2,400.00	\$2,400.00	\$2,300.00	104.35 %
10-30-5751-00 Property Damage (All-Peril)	\$0.00	\$29,868.70	\$25,820.36	\$23,000.00	129.86 %
10-30-5754-00 5754 Workers Comp Insurance	\$0.00	\$9,053.00	\$8,606.00	\$6,400.00	141.45 %
TOTAL INSURANCE	\$0.00	\$41,321.70	\$36,826.36	\$31,700.00	130.35 %
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	\$252.00	\$3,671.25	\$5,782.50	\$20,000.00	18.36 %
10-35-5761-00 Collection Agency	\$44.75	\$429.55	\$429.60	\$700.00	61.36 %
10-35-5762-00 Other Contr Services - Admin	\$0.00	\$1,790.00	\$2,373.00	\$3,500.00	51.14 %
10-35-5763-00 Other Contr Svcs-Tech Asst	\$1,312.70	\$21,965.58	\$25,942.36	\$30,000.00	73.22 %
10-35-5764-10 Other Contr Svcs - Library Wid	\$0.00	\$2,681.60	\$1,025.00	\$4,500.00	59.59 %
10-35-5765-10 Investment Agency Consultants	\$0.00	\$5,135.20	\$5,642.47	\$7,000.00	73.36 %
10-35-5769-00 Acct Maint & Upgrades	\$0.00	\$7,574.04	\$8,118.12	\$7,574.00	100.00 %
10-35-5770-00 5770 Contractual - Audit Fee	\$0.00	\$8,500.00	\$8,250.00	\$8,500.00	100.00 %
10-35-5771-00 Payroll Service	\$504.33	\$6,587.63	\$6,758.99	\$7,700.00	85.55 %
TOTAL CONTRACTUAL SERVICES	\$2,113.78	\$58,334.85	\$64,322.04	\$89,474.00	65.20 %
PERSONNEL DEVELOPMENT					
Staff & Trustee Development					
10-40-5783-00 Dues - Staff	\$350.00	\$3,761.00	\$5,185.00	\$5,100.00	73.75 %
10-40-5784-00 Meetings - Staff	\$159.48	\$1,094.96	\$1,147.08	\$2,000.00	54.75 %
10-40-5785-00 Conferences - Staff	\$343.73	\$8,874.17	\$885.75	\$15,000.00	59.16 %
10-40-5786-00 Employee/Volunteer Recognition	\$59.94	\$577.51	\$717.42	\$2,000.00	28.88 %
10-40-5787-00 In-Service	\$0.00	\$2,917.34	\$1,777.41	\$3,000.00	97.24 %
10-40-5788-00 Training (Cont Ed) - Staff	\$0.00	\$1,480.32	\$2,274.00	\$1,500.00	98.69 %
10-45-5786-70 Dues - Trustee	\$225.00	\$525.00	\$525.00	\$525.00	100.00 %
10-45-5787-70 Conferences - Trustee	\$0.00	\$175.00	\$300.00	\$1,000.00	17.50 %
10-45-5788-70 Meetings - Trustee	\$0.00	\$0.00	\$205.00	\$1,000.00	0.00 %

Lisle Library District

Expenses through May 31, 2019 (92% of FY 18-19)

No Special Reserve reflected

	Current Month May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
10-45-5789-70 Training-Trustees	\$134.97	\$134.97	\$500.00	\$1,000.00	13.50 %
Total Staff & Trustee Development	\$1,273.12	\$19,540.27	\$13,516.66	\$32,125.00	60.83 %
TOTAL PERSONNEL DEVELOPMENT	\$1,273.12	\$19,540.27	\$13,516.66	\$32,125.00	60.83 %
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	\$0.00	\$48,622.70	\$48,299.07	\$50,000.00	97.25 %
Total Major Equipment	\$0.00	\$48,622.70	\$48,299.07	\$50,000.00	97.25 %
Minor Equipment					
10-48-5823-10 Minor Equip - Dir/Asst Dir	\$27.60	\$616.43	\$592.08	\$700.00	88.06 %
10-48-5823-20 Minor Equip - Adult Services	\$0.00	\$776.24	\$663.97	\$700.00	110.89 %
10-48-5823-30 Minor Equip - Youth	\$0.00	\$669.91	\$755.09	\$700.00	95.70 %
10-48-5823-50 Minor Equip - Tech Services	\$28.85	\$640.37	\$776.58	\$700.00	91.48 %
10-48-5823-60 Minor Equip - Circ	\$75.37	\$537.02	\$242.78	\$700.00	76.72 %
Total Minor Equipment	\$131.82	\$3,239.97	\$3,030.50	\$3,500.00	92.57 %
Equip Maint/Repairs & Rentals					
10-48-5843-00 Rental-Postage Meter	\$0.00	\$540.00	\$824.00	\$720.00	75.00 %
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	\$1,279.08	\$12,651.55	\$16,922.51	\$19,000.00	66.59 %
10-48-5846-00 Equip Maint/Repr-NonContr	\$0.00	\$738.10	\$1,076.13	\$1,000.00	73.81 %
Total Equip Maint/Repairs & Rentals	\$1,279.08	\$13,929.65	\$18,822.64	\$20,720.00	67.23 %
TOTAL EQUIPMENT COSTS	\$1,410.90	\$65,792.32	\$70,152.21	\$74,220.00	88.65 %
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	\$960.00	\$4,834.03	\$6,924.16	\$9,000.00	53.71 %
10-50-5863-30 Books - Youth Serv	\$3,525.93	\$50,166.32	\$49,415.63	\$53,000.00	94.65 %
10-50-5863-50 Books - Tech Serv	\$0.00	\$100.00	\$78.00	\$200.00	50.00 %
10-50-5864-10 Books - Non Fiction	\$6,580.58	\$91,986.80	\$66,127.52	\$82,000.00	112.18 %

Lisle Library District
Expenses through May 31, 2019 (92% of FY 18-19)
 No Special Reserve reflected

	Current Month May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
10-50-5865-10 Books - Adult Fiction	\$7,513.24	\$66,832.01	\$59,377.95	\$68,500.00	97.57 %
10-50-5867-20 Ref Books - Adult Serv	\$36.10	\$18,139.46	\$22,939.37	\$22,000.00	82.45 %
Total Books	\$18,615.85	\$232,058.62	\$204,862.63	\$234,700.00	98.87 %
Databases					
10-50-5869-20 Internet Licensed DBases	\$693.60	\$128,449.35	\$107,820.22	\$126,500.00	101.54 %
10-50-5872-10 Dbases - Professional	\$0.00	\$4,877.54	\$10,263.84	\$10,000.00	48.78 %
10-50-5873-30 Dbases - Youth Serv	\$0.00	\$10,504.00	\$12,259.70	\$12,700.00	82.71 %
Total Databases	\$693.60	\$143,830.89	\$130,343.76	\$149,200.00	96.40 %
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	\$0.00	\$17,910.59	\$11,761.13	\$18,000.00	99.50 %
10-50-5895-40 A-V Matls - Adult Serv	\$0.00	\$104,089.41	\$82,994.43	\$102,000.00	102.05 %
Total Audio-Visual Materials	\$0.00	\$122,000.00	\$94,755.56	\$120,000.00	101.67 %
Periodicals/Doc Delivery					
10-50-5900-20 Periodicals - Adult Serv	\$337.95	\$41,556.66	\$37,036.74	\$42,000.00	98.94 %
10-50-5900-30 Periodicals - Youth Serv. Dept.	\$0.00	\$327.40	\$683.39	\$800.00	40.93 %
10-50-5900-80 Periodicals - Prof. Collections	\$0.00	\$2,285.84	\$3,967.46	\$4,000.00	57.15 %
10-50-5871-20 Document Delivery	\$306.50	\$21,651.13	\$20,893.50	\$22,000.00	98.41 %
Total Periodicals/Doc Delivery	\$644.45	\$65,821.03	\$62,581.09	\$68,800.00	95.67 %
TOTAL LIBRARY MEDIA	\$19,953.90	\$563,710.54	\$492,543.04	\$572,700.00	98.43 %
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	\$197.11	\$14,778.60	\$14,749.08	\$16,000.00	92.37 %
10-60-5931-30 Programs - Youth Serv. Dept.	\$456.64	\$11,169.16	\$9,990.04	\$11,000.00	101.54 %
10-60-5931-40 Online Marketing	\$5.00	\$1,570.22	\$1,556.53	\$1,800.00	87.23 %
10-60-5931-50 Community Relations	\$596.38	\$5,042.09	\$5,247.11	\$6,500.00	77.57 %
Total Programs	\$1,255.13	\$32,560.07	\$31,542.76	\$35,300.00	92.24 %

Lisle Library District
Expenses through May 31, 2019 (92% of FY 18-19)
 No Special Reserve reflected

	Current Month May 2019	YTD July - May 2018-2019	YTD July - May 2017-2018	FY 18-19 Annual Budget	FY 18-19 % of Budget to YTD
Readers Service's					
10-60-5940-10 Reader Services - Adult Serv. De	\$0.00	\$1,895.79	\$1,615.62	\$2,000.00	94.79 %
10-60-5940-30 Reader Services - Youth Serv. D	\$1,759.38	\$5,790.76	\$3,632.41	\$5,000.00	115.82 %
Total Readers Services's	\$1,759.38	\$7,686.55	\$5,248.03	\$7,000.00	109.81 %
TOTAL PROGRAMS AND READER'S SERVICES	\$3,014.51	\$40,246.62	\$36,790.79	\$42,300.00	95.15 %
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	\$0.00	\$1,208.08	\$0.00	\$0.00	0.00 %
10-80-5981-80 Restricted - Per Capita Grant	\$13,648.95	\$16,917.99	\$7,980.74	\$0.00	0.00 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$275,000.00	\$275,000.00	\$300,000.00	91.67 %
10-80-5986-80 IMRF Funding	\$0.00	\$50,000.00	\$200,000.00	\$50,000.00	100.00 %
TOTAL RESTRICTED USAGE EXPENSES	\$38,648.95	\$343,126.07	\$482,980.74	\$350,000.00	98.04 %
.02 BLDG/MAINT EXPENSES					
30-65-5920-00 Network - Purchases (.02 B/M)	\$28,289.24	\$47,684.83	\$15,115.86	\$60,000.00	79.47 %
30-65-5925-00 Network - Maint (.02 B/M)	\$9,938.43	\$46,464.68	\$19,915.66	\$30,000.00	154.88 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$1,860.00	\$111,110.00	\$40,114.04	\$65,000.00	170.94 %
Total .02 BLDG/MAINT EXPENSES	\$40,087.67	\$205,259.51	\$75,145.56	\$155,000.00	132.43 %
CONTINGENCY					
10-90-5999-00 Contingency	\$196.74	\$1,232.50	\$1,116.00	\$25,000.00	4.93 %
Total	\$196.74	\$1,232.50	\$1,116.00	\$25,000.00	4.93 %
TOTAL ALL EXPENSES	\$372,744.55	\$4,020,672.88	\$3,952,251.73	\$4,555,070.71	88.27 %

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Albertsons/Safeway Albertsons/Safeway	6/12/2019 051019	Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$16.74
	6/12/2019 050919	Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$10.49
	6/12/2019 051319	Meeting Supplies Invoice	Paid	10-40-5784-00 10-25-5716-00	Meetings - Staff Kitchen Supplies	\$16.77 \$13.96
Totals for Albertsons/Safeway:						<u>\$57.96</u>
Allegra Print & Imaging Allegra Print & Imaging	6/12/2019 30463	Business Cards - Walker Invoice	Paid	10-25-5712-00	Printing	\$69.00
	Totals for Allegra Print & Imaging:					<u>\$69.00</u>
AlphaGraphics AlphaGraphics	6/12/2019 57838	LLD Parade Banner Invoice	Paid	10-60-5931-50	Community Relations	\$76.50
	Totals for AlphaGraphics:					<u>\$76.50</u>
American Library Association (Chicago) American Library Association (Chicago)	6/12/2019 073119	United for Libraries Invoice	Paid	10-45-5786-70	Dues - Trustee	\$80.00
	Totals for American Library Association (Chicago):					<u>\$80.00</u>
	6/12/2019 5173231	Pest Control Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$145.23
Totals for Anderson Pest Solutions:						<u>\$145.23</u>
Animals for Awareness Animals for Awareness	6/12/2019 060519	Summer Read Performer Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$356.50
	Totals for Animals for Awareness:					<u>\$356.50</u>

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L4171582)	6/12/2019 053119	Audio Books & Processing Invoice	Paid	10-80-5981-80 10-25-5717-00	Restricted - Per Capita Grant Processing Supplies	\$996.63 \$117.00
Baker & Taylor (C5223353)					<i>Totals for Baker & Taylor (L4171582):</i>	<i>\$1,113.63</i>
Baker & Taylor (C5223353)	6/12/2019 053119	Continuations Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv	\$359.99
Baker & Taylor (C5223433)					<i>Totals for Baker & Taylor (C5223433):</i>	<i>\$359.99</i>
Baker & Taylor (C5223433)	6/12/2019 061219	Continuations Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$843.57
Baker & Taylor (L0334152)					<i>Totals for Baker & Taylor (L0334152):</i>	<i>\$843.57</i>
Baker & Taylor (L0334152)	6/12/2019 053119	Circ, Processing & B&T360 Invoice	Paid	10-50-5864-10 10-25-5717-00 10-50-5872-10 10-80-5981-80	Books - Non Fiction Processing Supplies Dbases - Professional Restricted - Per Capita Grant	\$1,052.08 \$162.45 \$4,325.00 \$3,391.77
Baker & Taylor (L4171782)					<i>Totals for Baker & Taylor (L0334152):</i>	<i>\$8,931.30</i>
Baker & Taylor (L4171782)	6/12/2019 053119	Auto Yours & Processing Invoice	Paid	10-50-5863-20 10-25-5717-00	Literacy/ESL Processing Supplies	\$283.52 \$12.10
Baker & Taylor (L4342812)					<i>Totals for Baker & Taylor (L4171782):</i>	<i>\$295.62</i>
Baker & Taylor (L4342812)	6/12/2019 053119	Books - YS & Processing Invoice	Paid	10-50-5863-20 10-25-5717-00	Literacy/ESL Processing Supplies	\$699.20 \$21.15
Baker & Taylor (L5202982)					<i>Totals for Baker & Taylor (L4342812):</i>	<i>\$720.35</i>
Baker & Taylor (L5202982)	6/12/2019 053119	PBS & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult Fiction Processing Supplies	\$19.26 \$4.60
Baker & Taylor (L5425632)					<i>Totals for Baker & Taylor (L5202982):</i>	<i>\$23.86</i>

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L5425632)	6/12/2019 053119	Books - YS & Processing Invoice	Paid	10-50-5863-20 10-25-5717-00	Literacy/ESL Processing Supplies	\$2,198.10 \$111.80
Baker & Taylor (L5543202)					<i>Totals for Baker & Taylor (L5425632):</i>	<i>\$2,309.90</i>
Baker & Taylor (L5543202)	6/12/2019 053119	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult Fiction Processing Supplies	\$5,590.22 \$218.00
Batteries Plus LLC					<i>Totals for Baker & Taylor (L5543202):</i>	<i>\$5,808.22</i>
Batteries Plus LLC	6/12/2019 P14381566	Batteries Invoice	Paid	10-48-5846-00	Equip Maint/Repr-NonContr	\$153.60
Bear Landscape Group					<i>Totals for Batteries Plus LLC:</i>	<i>\$153.60</i>
Bear Landscape Group	6/12/2019 6084	Flowers & Mulch Invoice	Paid	10-20-5662-00 10-90-5999-00	Maint Contr. - Landscape Serv. Contingency	\$1,574.16 \$3,375.84
Blackbaud					<i>Totals for Bear Landscape Group:</i>	<i>\$4,950.00</i>
Blackbaud	6/12/2019 91686558	Renewal 7/1/19 - 6/30/20 Invoice	Paid	10-35-5769-00	Acct Maint & Upgrades	\$8,710.15
Capira Technologies LLC					<i>Totals for Blackbaud:</i>	<i>\$8,710.15</i>
Capira Technologies LLC	6/12/2019 051019	Downpayment CapiraMobile Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$1,657.50
Case Lots, Inc.					<i>Totals for Capira Technologies LLC:</i>	<i>\$1,657.50</i>
Case Lots, Inc.	6/12/2019 9149	Janitorial Supplies Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$457.10
	6/12/2019 9695	Misc Janitorial Supplies Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$407.80
					<i>Totals for Case Lots, Inc.:</i>	<i>\$864.90</i>

Lisle Library District

Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
CDW Government CDW Government	6/12/2019 PZM5131	Proline Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$39.10
	6/12/2019 SCC6168	Xerox Waste Toner Cartridge Invoice	Paid	10-25-5718-00	Computer Supplies	\$58.44
	6/12/2019 SKJ4166	Xerox Maintenance Contracts Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$933.56
Chicago Metropolitan Fire Prevention						
Chicago Metropolitan Fire Prevention	6/12/2019 IN00306079	Fire Extinguisher Service Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$867.20
	6/12/2019 IN00306129	Fire Alarm Test & Inspection Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$495.00
	6/12/2019 IN00306347	Sprinkler Testing Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$265.00
Totals for CDW Government:						<u>\$1,031.10</u>
Color Burst						
Color Burst	6/12/2019 29394	Summer Read T-Shirts Invoice	Paid	10-60-5931-50	Community Relations	\$614.00
Totals for Chicago Metropolitan Fire Prevention:						<u>\$1,627.20</u>
Color Burst						
Compact Disc Source						
Compact Disc Source	6/12/2019 76902	Music CDs Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$186.43
	6/12/2019 76901	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$72.15
	6/12/2019 76955	Music CDs Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$303.56
	6/12/2019 76954	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$122.10
Totals for Color Burst:						<u>\$614.00</u>

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Complete Cleaning Company Complete Cleaning Company	6/12/2019 AW05264	Carpet Cleaning Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$2,590.00
	6/12/2019 C10115	Cleaning Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$2,303.00
	6/12/2019 AW05253	Window Cleaning Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$650.00
	Totals for Complete Cleaning Company:					\$5,543.00
Steve Darnall Steve Darnall	6/12/2019 061319	Program: Radio Goes to War Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$275.00
	Totals for Steve Darnall:					\$275.00
Dell Marketing LP Dell Marketing LP	6/12/2019 10312339431	Server for Spiceworks Troubl Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$3,483.90
	Totals for Dell Marketing LP:					\$3,483.90
Demco, Inc. Demco, Inc.	6/12/2019 6608539	Summer Read Invoice	Paid	10-25-5717-00	Processing Supplies	\$108.37
	Totals for Demco, Inc.:					\$108.37
Department of the Treasury Department of the Treasury	6/12/2019 Form720-2019	PCORI Fees Invoice	Paid	10-90-5999-00	Contingency	\$98.00
	Totals for Department of the Treasury:					\$98.00
Direct Energy Business Direct Energy Business	6/12/2019 191200038223808	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,296.37
	6/12/2019 191490038521482	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,746.23

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Discount School Supply						
Discount School Supply	6/12/2019 W35966150101	Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$105.28
Ehlers Investment Partners						
Ehlers Investment Partners	6/12/2019 043019	April 2019 Consulting Invoice	Paid	10-35-5765-10	Investment Agency Consultants	\$571.54
ELM USA, Inc.						
ELM USA, Inc.	6/12/2019 20230	Reaching Forward Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$41.76
Encomium Publications						
Encomium Publications	6/12/2019 19106	Literacy/ELD Books Invoice	Paid	10-03-4550-00	Gifts - Unrestricted Corp	\$187.93
	6/12/2019 19107	Literacy/ELD Books Invoice	Paid	10-50-5863-20	Literacy/ESL	\$295.90
	6/12/2019 19108	Literacy/ELD Books Invoice	Paid	10-03-4550-00 10-50-5863-20	Gifts - Unrestricted Corp Literacy/ESL	\$212.07 \$69.53
EnvisionWare, INC.						
EnvisionWare, INC.	6/12/2019 INV-US-42475	Payware - Feb PCI Compliance Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$167.00
	6/12/2019 INV-US-42517	Payware - March PCI Compliance Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$167.00
	6/12/2019 INV-US-42543	Payware - April PCI Compliance Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$167.00

Lisle Library District

Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
John Ferrari John Ferrari	6/12/2019 INV-US-42604	Payware - May PCI Complain Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$167.00
	6/12/2019 053119	Summer Read Kickoff Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$34.29
					<i>Totals for EnvisionWare, INC.:</i>	<u>\$668.00</u>
Dawn Filomena Dawn Filomena	6/12/2019 050319	Reaching Forward Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$43.01
					<i>Totals for John Ferrari:</i>	<u>\$34.29</u>
Flowers of Lisle Flowers of Lisle	6/12/2019 3951	Sympathy - N. Karl Invoice	Paid	10-40-5786-00	Employee/Volunteer Recognition	\$77.94
					<i>Totals for Dawn Filomena:</i>	<u>\$43.01</u>
Pam Freer Pam Freer	6/12/2019 050619	Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$10.48
	6/12/2019 060219	Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$8.98
					<i>Totals for Flowers of Lisle:</i>	<u>\$77.94</u>
Garvey's Office Products Garvey's Office Products	6/12/2019 PINV1723577	CD Sleeves Invoice	Paid	10-25-5717-00	Processing Supplies	\$37.96
	6/12/2019 PINV1721784	Circ Office Supplies Invoice	Paid	10-25-5713-00	Office Supplies	\$25.75
	6/12/2019 PINV1724129	Office Supplies Invoice	Paid	10-25-5713-00	Office Supplies	\$71.89
					<i>Totals for Pam Freer:</i>	<u>\$19.46</u>

Lisle Library District

Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	6/12/2019 PINV1705921	Paper & Tape Invoice	Paid	10-25-5714-00	Circ. Material Supplies	\$90.17
	6/12/2019 PINV1705731	Tape Invoice	Paid	10-25-5717-00	Processing Supplies	\$49.47
	6/12/2019 PINV1725399	CD Sleeves Invoice	Paid	10-25-5717-00	Processing Supplies	\$56.94
	6/12/2019 PINV1730296	LED Lightbulbs Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$760.00
	6/12/2019 PINV1692154	Misc Office Supplies Invoice	Paid	10-25-5713-00	Office Supplies	\$37.02
Leslie Goddard Leslie Goddard XXX-XX-6517	6/12/2019 PINV1695121	Book Tape Invoice	Paid	10-25-5713-00	Office Supplies	\$87.60
					<i>Totals for Garvey's Office Products:</i>	<u>\$1,216.80</u>
	6/12/2019 062819	Program: Gace Kelly Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$300.00
Hagg Press Hagg Press					<i>Totals for Leslie Goddard:</i>	<u>\$300.00</u>
	6/12/2019 3126	June - July Newsletter Invoice	Paid	10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,170.00
					<i>Totals for Hagg Press:</i>	<u>\$2,170.00</u>
Sandy Hayes Sandy Hayes	6/12/2019 050919	CCB Tech Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$113.33
					<i>Totals for Sandy Hayes:</i>	<u>\$113.33</u>
	6/12/2019 208339	Replace 2 Security Cameras Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$1,338.79
Heritage Technology Solutions Heritage Technology Solutions					<i>Totals for Heritage Technology Solutions:</i>	<u>\$1,338.79</u>

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Home Depot Credit Service Home Depot Credit Service	6/12/2019 2073537	Tools Invoice	Paid	10-48-5846-00	Equip Maint/Repr-NonContr	\$2.98
	<i>Totals for Home Depot Credit Service:</i>					<u>\$2.98</u>
HR Source HR Source	6/12/2019 FY20-58478	Annual Membership Invoice	Paid	10-35-5762-00	Other Contr Services - Admin	\$1,340.00
	<i>Totals for HR Source:</i>					<u>\$1,340.00</u>
IHLS - OCLC IHLS - OCLC	6/12/2019 18574	ILL Fee Management Invoice	Paid	10-50-5871-20	Document Delivery	\$40.50
	<i>Totals for IHLS - OCLC:</i>					<u>\$40.50</u>
Illinois Library Association Illinois Library Association	6/12/2019 164693	Membership Dues - Walker Invoice	Paid	10-40-5783-00	Dues - Staff	\$100.00
	6/12/2019 165305	Membership - Duffy Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00
	6/12/2019 165307	Membership - Larson Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00
	6/12/2019 165306	Membership - Norton Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00
	<i>Totals for Illinois Library Association:</i>					<u>\$325.00</u>
Impact Networking, LLC Impact Networking, LLC	6/12/2019 1438850	Xerox Printer Ink 6600 Invoice	Paid	10-25-5718-00	Computer Supplies	\$2,421.00
	6/12/2019 1439917	Xerox Printer Ink 8560 & Ve Invoice	Paid	10-25-5718-00	Computer Supplies	\$1,902.50
	6/12/2019 1445699	Printer Ink - Xerox Invoice	Paid	10-25-5718-00	Computer Supplies	\$1,265.00

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Innovative Interfaces Innovative Interfaces	6/12/2019 INV-INC21781	Polaris API Invoice	Paid	10-48-5801-10 10-35-5763-00 30-65-5925-00	Totals for Impact Networking, LLC: Polaris Maint (Corp) Other Contr Svcs-Tech Asst Network - Maint (.02 B/M)	\$5,588.50 \$3,877.30 \$1,747.70 \$1,013.00
	6/12/2019 132297	1500 Non-Woven Tote Bags Invoice	Paid	10-25-5714-00 10-90-5999-00	Totals for Innovative Interfaces: Circ. Material Supplies Contingency	\$6,638.00 \$941.61 \$1,213.39
	6/12/2019 132418	Plastic Bags - 7000 Invoice	Paid	10-25-5714-00	Circ. Material Supplies	\$2,310.00
					Totals for JanWay Company:	\$4,465.00
Johnson Controls Security Solutions Johnson Controls Security Solutions	6/12/2019 41266724	Tamper Device Fire Safety Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$4,721.00
	6/12/2019 051019	Spray Paint, Kitchen Supplies Invoice	Paid	10-25-5716-00 10-20-5663-00	Kitchen Supplies Maint/Repairs-Genl repairs, Supplies	\$9.14 \$8.98
	6/12/2019 053119	Ice Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$3.28
	6/12/2019 053119	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$21.46
Jackie Kilcran Jackie Kilcran	6/12/2019 050719	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Totals for Jackie Kilcran:	\$42.86
	6/12/2019 052019	Reimburse Mileage Invoice	Paid	10-25-5724-15	Local Travel	\$6.61
					Local Travel	\$19.84
					Totals for Chris Knight:	\$26.45

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Yolanda Kocemba Yolanda Kocemba	6/12/2019 051819	ESL for You! Teacher Stipen Invoice	Paid	10-50-5863-20 10-60-5931-10	Literacy/ESL Programs - Adult Services	\$501.00 \$753.00
						<u>Totals for Yolanda Kocemba:</u> \$1,254.00
Konica Minolta Premier Finance Konica Minolta Premier Finance	6/12/2019 386624969	Copier Lease Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$211.10
						<u>Totals for Konica Minolta Premier Finance:</u> \$211.10
Library Ideas LLC Library Ideas LLC	6/12/2019 69491	VOX Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$224.70
						<u>Totals for Library Ideas LLC:</u> \$224.70
LIMRICC PHIP Health LIMRICC PHIP Health	6/12/2019 06-2019	Hospital Insurance Invoice	Paid	10-10-5621-10 10-10-5621-20 10-10-5621-60 10-10-5621-50 10-10-5621-30	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - Circ Hosp. Ins. - Tech Hosp. Ins. - YS	\$5,577.72 \$10,265.92 \$5,443.55 \$2,345.31 \$3,879.21
						<u>Totals for LIMRICC PHIP Health:</u> \$27,511.71
Lisle Postmaster (208) Lisle Postmaster (208)	6/12/2019 072519	Bulk Mailing Permit Invoice	Paid	10-25-5711-00	Postage Special Serv	\$235.00
						<u>Totals for Lisle Postmaster (208):</u> \$235.00
Lisle Savings Bank Lisle Savings Bank	6/12/2019 Box 991-051619	P.O. Box 991 Rental Fee Invoice	Paid	10-25-5722-15	Safety Deposit Box Rental	\$100.00
						<u>Totals for Lisle Savings Bank:</u> \$100.00
Metalmaster Roofmaster Metalmaster Roofmaster	6/12/2019 3828	Leak - Roof Patch Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$448.00

Lisle Library District

Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Midwest Tape (7289) Midwest Tape (7289)	6/12/2019 3907	Roof Repair Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$258.00
					<i>Totals for Metalmaster Roofmaster:</i>	<u>\$706.00</u>
	6/12/2019 060319	DVDs/Blu-rays w/o Process Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$157.98
					<i>Totals for Midwest Tape (7289):</i>	<u>\$157.98</u>
Midwest Tape (7288) Midwest Tape (7288)	6/12/2019 060319	DVDs/Blu-rays w/Processing Invoice	Paid	10-80-5981-80 10-25-5717-00	Restricted - Per Capita Grant Processing Supplies	\$1,795.47 \$460.45
					<i>Totals for Midwest Tape (7288):</i>	<u>\$2,255.92</u>
Midwest Tape (7291) Midwest Tape (7291)	6/12/2019 060319	DVDs/Blu-rays Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$82.47
					<i>Totals for Midwest Tape (7291):</i>	<u>\$82.47</u>
Midwest Tape Midwest Tape	6/12/2019 97333961	Hoopla Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$4,328.43
					<i>Totals for Midwest Tape:</i>	<u>\$4,328.43</u>
Miller Sealcoating and Striping Miller Sealcoating and Striping XX-XXX3521	6/12/2019 7011	Seal Coat Parking Lot Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$7,575.00
					<i>Totals for Miller Sealcoating and Striping:</i>	<u>\$7,575.00</u>
Monaco Mechanical Service, Inc. Monaco Mechanical Service, Inc.	6/12/2019 18369	Exhaust Fan Repair Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$711.90
	6/12/2019 18394	Boiler Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$457.32
	6/12/2019 18393	B.A.S. Alarm Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$183.34

Lisle Library District

Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Naperville Sun Naperville Sun	6/12/2019 18403	Admin Office Zone Changes Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$7,975.00
	6/12/2019 18404	Lobby Restrooms Exhaust Fa Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$457.32
Totals for Monaco Mechanical Service, Inc.:						<u>\$9,784.88</u>
NCPERS Group Life Ins NCPERS Group Life Ins	6/12/2019 33968309	Newspaper Subscription Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv	\$84.50
	Totals for Naperville Sun:					<u>\$84.50</u>
New Readers Press New Readers Press	6/12/2019 4602062019	Payroll Withholding Invoice	Paid	10-00-2638-00	Vol. Life (NCPERS)	\$80.00
	Totals for NCPERS Group Life Ins:					<u>\$80.00</u>
Outsource Solutions Group, Inc. Outsource Solutions Group, Inc.	6/12/2019 9022069	Challenger Levels 1 - 8 w/Tea Invoice	Paid	10-50-5863-20	Literacy/ESL	\$119.03
	Totals for New Readers Press:					<u>\$119.03</u>
OverDrive, Inc. OverDrive, Inc.	6/12/2019 47190	Sophos Antivirus Renewal Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$5,312.38
	6/12/2019 47644	Monthly Server Maintenance Invoice	Paid	10-35-5763-00	Other Contr Svcs-Tech Asst	\$800.00
Totals for Outsource Solutions Group, Inc.:						<u>\$6,112.38</u>
Winona Patterson	6/12/2019 H-0058065	Consortium Fee Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$3,000.00
	Totals for OverDrive, Inc.:					<u>\$3,000.00</u>

Lisle Library District

Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Winona Patterson	6/12/2019 050319	Reaching Forward Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$41.76
Plaques Plus Plaques Plus	6/12/2019 E0507-36	Name Plates - Trustees Invoice	Paid	10-45-5788-70	Meetings - Trustee	\$30.90
					<i>Totals for Winona Patterson:</i>	<i>\$41.76</i>
	6/12/2019 E0516-08	Name Plates Trustees Invoice	Paid	10-45-5788-70	Meetings - Trustee	\$8.40
					<i>Totals for Plaques Plus:</i>	<i>\$39.30</i>
ProLiteracy Membership Program ProLiteracy Membership Program	6/12/2019 580457-2019	Annual Membership & Onli Invoice	Paid	10-40-5783-00 10-50-5900-20	Dues - Staff Periodicals - Adult Serv	\$39.00 \$129.98
					<i>Totals for ProLiteracy Membership Program:</i>	<i>\$168.98</i>
Republic Services Republic Services	6/12/2019 0551-014446839	Rubbish Invoice	Paid	10-20-5665-00	Rubbish Removal	\$179.09
					<i>Totals for Republic Services:</i>	<i>\$179.09</i>
Will Savage Will Savage	6/12/2019 050119	PJ Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$7.98
	6/12/2019 011419	Steam Night Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$7.48
	6/12/2019 052919	PJ Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$7.49
					<i>Totals for Will Savage:</i>	<i>\$22.95</i>
Staples Advantage Staples Advantage	6/12/2019 16241911191	Misc Office, Kitchen & Janit Invoice	Paid	10-25-5713-00 10-25-5716-00 10-20-5663-00	Office Supplies Kitchen Supplies Maint/Repairs-Genl repairs, Supplies	\$233.00 \$169.24 \$48.69
					<i>Totals for Staples Advantage:</i>	<i>\$450.93</i>

Lisle Library District

Accounts Payable for June 12, 2019

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Brian Stein Brian Stein	6/12/2019 050819	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$22.27
Stephens Plumbing and Heating Stephens Plumbing and Heating	6/12/2019 209461	Toilet Valve Repair Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$139.00
	6/12/2019 209332	Faucet Repair Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$134.00
Rochelle Storm Rochelle Storm	6/12/2019 050319	Reaching Forward Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$41.76
The Fun Ones The Fun Ones XX-XXX1048	6/12/2019 63490	Summer Read Generator Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$105.00
Toshiba Business Solutions, USA Toshiba Business Solutions, USA	6/12/2019 15375927	Lower Level Copier Mainten Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$90.32
Unique Management Services, Inc. Unique Management Services, Inc.	6/12/2019 552275	Collection Accounts April Su Invoice	Paid	10-35-5761-00	Collection Agency	\$8.95
Verizon Verizon	6/12/2019 9830490669	3 Hot Spots Invoice	Paid	10-20-5656-00	Verizon	\$108.03
Totals for Brian Stein:						\$22.27
Totals for Stephens Plumbing and Heating:						\$273.00
Totals for Rochelle Storm:						\$41.76
Totals for The Fun Ones:						\$105.00
Totals for Toshiba Business Solutions, USA:						\$90.32
Totals for Unique Management Services, Inc.:						\$8.95

Lisle Library District Accounts Payable for June 12, 2019

Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Amount
Tax Identification Number	Transaction Number	Transaction Type				
Village of Lisle	6/12/2019	Monthly Internet Service Co Invoice	Paid	10-20-5650-00	Internet Service Provider	\$450.00
	3600000292					
	6/12/2019	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$133.34
	052819					
Visu-Sewer of Illinois	6/12/2019	Storm Sewer Cleaning Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,650.00
	8424					
WILIUG	6/12/2019	Annual Membership Invoice	Paid	10-40-5783-00	Dues - Staff	\$40.00
	19-20 Membership					
	6/12/2019	Conference Registration Invoice	Paid	10-40-5785-00	Conferences - Staff	\$50.00
	2019					

Lisle Library District

Accounts Payable for June 12, 2019

Account Summary

Account Number	Description	Net Amount
10-00-2638-00	Vol. Life (NCPERS)	\$80.00
10-03-4550-00	Gifts - Unrestricted Corp	\$400.00
10-10-5621-10	Hosp. Ins. - Admin	\$5,577.72
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$10,265.92
10-10-5621-30	Hosp. Ins. - YS	\$3,879.21
10-10-5621-50	Hosp. Ins. - Tech	\$2,345.31
10-10-5621-60	Hosp. Ins. - Circ	\$5,443.55
10-20-5650-00	Internet Service Provider	\$450.00
10-20-5654-00	Utilities - Sewer & Water	\$133.34
10-20-5655-00	Utilities - Electric	\$7,042.60
10-20-5656-00	Verizon	\$108.03
10-20-5661-00	Maint Contracts - Maint. Service	\$5,688.23
10-20-5662-00	Maint Contr. - Landscape Serv.	\$1,574.16
10-20-5663-00	Maint/Repairs-Geol repairs, Supplies	\$1,682.57
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$24,709.88
10-20-5665-00	Rubbish Removal	\$179.09
10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,170.00
10-25-5711-00	Postage Special Serv	\$235.00
10-25-5712-00	Printing	\$69.00
10-25-5713-00	Office Supplies	\$455.26
10-25-5714-00	Circ. Material Supplies	\$3,341.78
10-25-5716-00	Kitchen Supplies	\$192.34
10-25-5717-00	Processing Supplies	\$1,554.54
10-25-5718-00	Computer Supplies	\$5,646.94
10-25-5722-15	Safety Deposit Box Rental	\$100.00
10-25-5724-15	Local Travel	\$70.18
10-35-5761-00	Collection Agency	\$8.95
10-35-5762-00	Other Contr Services - Admin	\$1,340.00
10-35-5763-00	Other Contr Svcs-Tech Asst	\$2,547.70
10-35-5765-10	Investment Agency Consultants	\$571.54
10-35-5769-00	Acct Maint & Upgrades	\$8,710.15
10-40-5783-00	Dues - Staff	\$179.00
10-40-5784-00	Meetings - Staff	\$16.77

Accounts Payable for June 12, 2019

10-40-5785-00	Conferences - Staff	\$331.62
10-40-5786-00	Employee/Volunteer Recognition	\$77.94
10-45-5786-70	Dues - Trustee	\$305.00
10-45-5788-70	Meetings - Trustee	\$39.30
10-48-5801-10	Polaris Maint (Corp)	\$3,877.30
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$1,928.62
10-48-5846-00	Equip Maint/Repr-NonContr	\$156.58
10-50-5863-20	Literacy/ESL	\$4,166.28
10-50-5864-10	Books - Non Fiction	\$1,895.65
10-50-5865-10	Books - Adult Fiction	\$5,609.48
10-50-5867-20	Ref Books - Adult Serv	\$359.99
10-50-5871-20	Document Delivery	\$40.50
10-50-5872-10	Dbases - Professional	\$4,325.00
10-50-5900-20	Periodicals - Adult Serv	\$214.48
10-60-5931-10	Programs - Adult Services	\$1,377.97
10-60-5931-30	Programs - Youth Serv. Dept	\$624.02
10-60-5931-50	Community Relations	\$690.50
10-80-5981-80	Restricted - Per Capita Grant	\$14,467.44
10-90-5999-00	Contingency	\$4,687.23
30-65-5920-00	Network - Purchases (.02 B/M)	\$5,795.35
30-65-5925-00	Network - Maint. (.02 B/M)	\$8,650.88
	GRAND TOTAL:	\$156,389.89

Lisle Library District

Account Distribution Report by Number

June 12, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-00-2638-00, Vol. Life (NCPERS)									
6/12/2019	4602062019	Invoice	5738-319	NCPERS Group Life Ins	NCPERS Group Life I	Posted	6/12/2019	\$80.00	\$0.00
					<i>Totals for 10-00-2638-00, Vol. Life (NCPERS):</i>			<i>\$80.00</i>	<i>\$0.00</i>
10-03-4550-00, Gifts - Unrestricted Corp									
6/12/2019	19106	Invoice	5738-061	Encomium Publications	Encomium Publicati	Posted	6/12/2019	\$187.93	\$0.00
6/12/2019	19108	Invoice	5738-065	Encomium Publications	Encomium Publicati	Posted	6/12/2019	\$212.07	\$0.00
					<i>Totals for 10-03-4550-00, Gifts - Unrestricted Corp:</i>			<i>\$400.00</i>	<i>\$0.00</i>
10-10-5621-10, Hosp. Ins. - Admin									
6/12/2019	06-2019	Invoice	5738-377	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	6/12/2019	\$5,577.72	\$0.00
					<i>Totals for 10-10-5621-10, Hosp. Ins. - Admin:</i>			<i>\$5,577.72</i>	<i>\$0.00</i>
10-10-5621-20, Hosp. Ins. - Adult Serv.									
6/12/2019	06-2019	Invoice	5738-379	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	6/12/2019	\$10,265.92	\$0.00
					<i>Totals for 10-10-5621-20, Hosp. Ins. - Adult Serv.:</i>			<i>\$10,265.92</i>	<i>\$0.00</i>
10-10-5621-30, Hosp. Ins. - YS									
6/12/2019	06-2019	Invoice	5738-382	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	6/12/2019	\$3,879.21	\$0.00
					<i>Totals for 10-10-5621-30, Hosp. Ins. - YS:</i>			<i>\$3,879.21</i>	<i>\$0.00</i>
10-10-5621-50, Hosp. Ins. - Tech									
6/12/2019	06-2019	Invoice	5738-381	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	6/12/2019	\$2,345.31	\$0.00
					<i>Totals for 10-10-5621-50, Hosp. Ins. - Tech:</i>			<i>\$2,345.31</i>	<i>\$0.00</i>
10-10-5621-60, Hosp. Ins. - Circ									
6/12/2019	06-2019	Invoice	5738-380	LIMRiCC PHIP Health	LIMRiCC PHIP Healt	Posted	6/12/2019	\$5,443.55	\$0.00
					<i>Totals for 10-10-5621-60, Hosp. Ins. - Circ:</i>			<i>\$5,443.55</i>	<i>\$0.00</i>
10-20-5650-00, Internet Service Provider									
6/12/2019	3600000292	Invoice	5738-361	Village of Lisle	Village of Lisle-360000	Posted	6/12/2019	\$450.00	\$0.00
					<i>Totals for 10-20-5650-00, Internet Service Provider:</i>			<i>\$450.00</i>	<i>\$0.00</i>
10-20-5654-00, Utilities - Sewer & Water									
6/12/2019	052819	Invoice	5738-385	Village of Lisle	Village of Lisle-05281	Posted	6/12/2019	\$133.34	\$0.00
					<i>Totals for 10-20-5654-00, Utilities - Sewer & Water:</i>			<i>\$133.34</i>	<i>\$0.00</i>
10-20-5655-00, Utilities - Electric									
6/12/2019	191200038223808	Invoice	5738-043	Direct Energy Business	Direct Energy Business	Posted	6/12/2019	\$3,296.37	\$0.00
6/12/2019	191490038521482	Invoice	5738-387	Direct Energy Business	Direct Energy Business	Posted	6/12/2019	\$3,746.23	\$0.00
					<i>Totals for 10-20-5655-00, Utilities - Electric:</i>			<i>\$7,042.60</i>	<i>\$0.00</i>

Lisle Library District

Account Distribution Report by Number

June 12, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-20-5656-00, Verizon									
6/12/2019	9830490669	Invoice	5738-311	Verizon	Verizon-9830490669	Posted	6/12/2019	\$108.03	\$0.00
								\$108.03	\$0.00
10-20-5661-00, Maint Contracts - Maint. Service									
6/12/2019	5173231	Invoice	5738-017	Anderson Pest Solutions	Anderson Pest Solutio	Posted	6/12/2019	\$145.23	\$0.00
6/12/2019	AW05264	Invoice	5738-309	Complete Cleaning Company	Complete Cleaning Co	Posted	6/12/2019	\$2,590.00	\$0.00
6/12/2019	C10115	Invoice	5738-337	Complete Cleaning Company	Complete Cleaning Co	Posted	6/12/2019	\$2,303.00	\$0.00
6/12/2019	AW05253	Invoice	5738-345	Complete Cleaning Company	Complete Cleaning Co	Posted	6/12/2019	\$650.00	\$0.00
								\$5,688.23	\$0.00
10-20-5662-00, Maint Contr. - Landscape Serv.									
6/12/2019	6084	Invoice	5738-354	Bear Landscape Group	Bear Landscape Group-	Posted	6/12/2019	\$1,574.16	\$0.00
								\$1,574.16	\$0.00
10-20-5663-00, Maint/Repairs-Genl repairs, Supplies									
6/12/2019	9149	Invoice	5738-025	Case Lots, Inc.	Case Lots, Inc.-9149	Posted	6/12/2019	\$457.10	\$0.00
6/12/2019	051019	Invoice	5738-072	Jackie Kilcran	Jackie Kilcran-051019	Posted	6/12/2019	\$8.98	\$0.00
6/12/2019	PINV1730296	Invoice	5738-157	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$760.00	\$0.00
6/12/2019	1624191191	Invoice	5738-246	Staples Advantage	Staples Advantage-1624	Posted	6/12/2019	\$48.69	\$0.00
6/12/2019	9695	Invoice	5738-398	Case Lots, Inc.	Case Lots, Inc.-9695	Posted	6/12/2019	\$407.80	\$0.00
								\$1,682.57	\$0.00
10-20-5664-00, Maint/Repairs-Non Contr. Work									
6/12/2019	18369	Invoice	5738-011	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	6/12/2019	\$711.90	\$0.00
6/12/2019	209461	Invoice	5738-013	Stephens Plumbing and Heating	Stephens Plumbing and	Posted	6/12/2019	\$139.00	\$0.00
6/12/2019	209332	Invoice	5738-015	Stephens Plumbing and Heating	Stephens Plumbing and	Posted	6/12/2019	\$134.00	\$0.00
6/12/2019	41266724	Invoice	5738-031	Johnson Controls Security Solu	Johnson Controls Secu	Posted	6/12/2019	\$4,721.00	\$0.00
6/12/2019	18394	Invoice	5738-129	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	6/12/2019	\$457.32	\$0.00
6/12/2019	18393	Invoice	5738-131	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	6/12/2019	\$183.34	\$0.00
6/12/2019	3828	Invoice	5738-273	Metalmaster Roofmaster	Metalmaster Roofmaste	Posted	6/12/2019	\$448.00	\$0.00
6/12/2019	3907	Invoice	5738-275	Metalmaster Roofmaster	Metalmaster Roofmaste	Posted	6/12/2019	\$258.00	\$0.00
6/12/2019	18403	Invoice	5738-315	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	6/12/2019	\$7,975.00	\$0.00
6/12/2019	18404	Invoice	5738-317	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	6/12/2019	\$457.32	\$0.00
6/12/2019	8424	Invoice	5738-333	Visu-Sewer of Illinois	Visu-Sewer of Illinois	Posted	6/12/2019	\$1,650.00	\$0.00
6/12/2019	7011	Invoice	5738-363	Miller Sealcoating and Striping	Miller Sealcoating and	Posted	6/12/2019	\$7,575.00	\$0.00
								\$24,709.88	\$0.00

Lisle Library District

Account Distribution Report by Number

June 12, 2019

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-20-5665-00, Rubbish Removal									
6/12/2019	0551-014446839	Invoice	5738-343	Republic Services	Republic Services-055	Posted	6/12/2019	\$179.09	\$0.00
Totals for 10-20-5665-00, Rubbish Removal:								\$179.09	\$0.00
10-25-5710-10, Printing/Spec. Serv. - Adult									
6/12/2019	3126	Invoice	5738-321	Hagg Press	Hagg Press-3126	Posted	6/12/2019	\$2,170.00	\$0.00
Totals for 10-25-5710-10, Printing/Spec. Serv. - Adult:								\$2,170.00	\$0.00
10-25-5711-00, Postage Special Serv									
6/12/2019	072519	Invoice	5738-241	Lisle Postmaster (208)	Lisle Postmaster (208)-	Posted	6/12/2019	\$235.00	\$0.00
Totals for 10-25-5711-00, Postage Special Serv:								\$235.00	\$0.00
10-25-5712-00, Printing									
6/12/2019	30463	Invoice	5738-335	Allegra Print & Imaging	Allegra Print & Imaging	Posted	6/12/2019	\$69.00	\$0.00
Totals for 10-25-5712-00, Printing:								\$69.00	\$0.00
10-25-5713-00, Office Supplies									
6/12/2019	PINV1721784	Invoice	5738-005	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$25.75	\$0.00
6/12/2019	PINV1724129	Invoice	5738-023	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$71.89	\$0.00
6/12/2019	PINV1692154	Invoice	5738-163	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$37.02	\$0.00
6/12/2019	PINV1695121	Invoice	5738-165	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$87.60	\$0.00
6/12/2019	1624191191	Invoice	5738-243	Staples Advantage	Staples Advantage-162-	Posted	6/12/2019	\$233.00	\$0.00
Totals for 10-25-5713-00, Office Supplies:								\$455.26	\$0.00
10-25-5714-00, Circ. Material Supplies									
6/12/2019	PINV1705921	Invoice	5738-033	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$90.17	\$0.00
6/12/2019	132297	Invoice	5738-159	JanWay Company	JanWay Company-132	Posted	6/12/2019	\$941.61	\$0.00
6/12/2019	132418	Invoice	5738-299	JanWay Company	JanWay Company-132	Posted	6/12/2019	\$2,310.00	\$0.00
Totals for 10-25-5714-00, Circ. Material Supplies:								\$3,341.78	\$0.00
10-25-5716-00, Kitchen Supplies									
6/12/2019	051019	Invoice	5738-070	Jackie Kilcran	Jackie Kilcran-051019	Posted	6/12/2019	\$9.14	\$0.00
6/12/2019	1624191191	Invoice	5738-245	Staples Advantage	Staples Advantage-162-	Posted	6/12/2019	\$169.24	\$0.00
6/12/2019	051319	Invoice	5738-332	Albertsons/Safeway	Albertsons/Safeway-05	Posted	6/12/2019	\$13.96	\$0.00
Totals for 10-25-5716-00, Kitchen Supplies:								\$192.34	\$0.00
10-25-5717-00, Processing Supplies									
6/12/2019	PINV1723577	Invoice	5738-001	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$37.96	\$0.00
6/12/2019	PINV1705731	Invoice	5738-035	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$49.47	\$0.00
6/12/2019	PINV1725399	Invoice	5738-053	Garvey's Office Products	Garvey's Office Produc	Posted	6/12/2019	\$56.94	\$0.00

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6/12/2019	76901	Invoice	5738-057	Compact Disc Source	Compact Disc Source	Posted	6/12/2019	\$72.15	\$0.00
6/12/2019	6608539	Invoice	5738-068	Demco, Inc.	Demco, Inc.-6608539	Posted	6/12/2019	\$108.37	\$0.00
6/12/2019	053119	Invoice	5738-253	Baker & Taylor (L0334152)	Baker & Taylor (L0334152)	Posted	6/12/2019	\$162.45	\$0.00
6/12/2019	053119	Invoice	5738-257	Baker & Taylor (L4171582)	Baker & Taylor (L4171582)	Posted	6/12/2019	\$117.00	\$0.00
6/12/2019	053119	Invoice	5738-260	Baker & Taylor (L5202982)	Baker & Taylor (L5202982)	Posted	6/12/2019	\$4.60	\$0.00
6/12/2019	053119	Invoice	5738-263	Baker & Taylor (L5425632)	Baker & Taylor (L5425632)	Posted	6/12/2019	\$111.80	\$0.00
6/12/2019	053119	Invoice	5738-266	Baker & Taylor (L5543202)	Baker & Taylor (L5543202)	Posted	6/12/2019	\$218.00	\$0.00
6/12/2019	053119	Invoice	5738-269	Baker & Taylor (L4342812)	Baker & Taylor (L4342812)	Posted	6/12/2019	\$21.15	\$0.00
6/12/2019	053119	Invoice	5738-272	Baker & Taylor (L4171782)	Baker & Taylor (L4171782)	Posted	6/12/2019	\$12.10	\$0.00
6/12/2019	76954	Invoice	5738-285	Compact Disc Source	Compact Disc Source	Posted	6/12/2019	\$122.10	\$0.00
6/12/2019	060319	Invoice	5738-402	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	6/12/2019	\$460.45	\$0.00
10-25-5718-00, Computer Supplies								\$1,554.54	\$0.00
<i>Totals for 10-25-5717-00, Processing Supplies:</i>									
6/12/2019	SCC6168	Invoice	5738-155	CDW Government	CDW Government-S	Posted	6/12/2019	\$58.44	\$0.00
6/12/2019	1438850	Invoice	5738-339	Impact Networking, LLC	Impact Networking, L.L. Posted	Posted	6/12/2019	\$2,421.00	\$0.00
6/12/2019	1439917	Invoice	5738-341	Impact Networking, LLC	Impact Networking, LL. Posted	Posted	6/12/2019	\$1,902.50	\$0.00
6/12/2019	1445699	Invoice	5738-357	Impact Networking, LLC	Impact Networking, L.L. Posted	Posted	6/12/2019	\$1,265.00	\$0.00
10-25-5722-15, Safety Deposit Box Rental								\$5,646.94	\$0.00
6/12/2019	Box 991-051619	Invoice	5738-045	Lisle Savings Bank	Lisle Savings Bank-Bo	Posted	6/12/2019	\$100.00	\$0.00
10-25-5724-15, Local Travel								\$100.00	\$0.00
6/12/2019	050719	Invoice	5738-059	Chris Knight	Chris Knight-050719	Posted	6/12/2019	\$6.61	\$0.00
6/12/2019	050819	Invoice	5738-077	Brian Stein	Brian Stein-050819	Posted	6/12/2019	\$22.27	\$0.00
6/12/2019	052019	Invoice	5738-161	Chris Knight	Chris Knight-052019	Posted	6/12/2019	\$19.84	\$0.00
6/12/2019	053119	Invoice	5738-305	Jackie Kilcran	Jackie Kilcran-053119	Posted	6/12/2019	\$21.46	\$0.00
10-35-5761-00, Collection Agency								\$70.18	\$0.00
6/12/2019	552275	Invoice	5738-135	Unique Management Services, I	Unique Management S	Posted	6/12/2019	\$8.95	\$0.00
10-35-5762-00, Other Contr Services - Admin								\$8.95	\$0.00
6/12/2019	FY20-58478	Invoice	5738-145	HR Source	HR Source-FY20-5847	Posted	6/12/2019	\$1,340.00	\$0.00
Totals for 10-35-5762-00, Other Contr Services - Admin:								\$1,340.00	\$0.00

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10-35-5763-00, Other Contr Svcs-Tech Asst									
6/12/2019	INV-INC21781	Invoice	5738-391	Innovative Interfaces	Innovative Interfaces-I	Posted	6/12/2019	\$1,747.70	\$0.00
6/12/2019	47644	Invoice	5738-396	Outsource Solutions Group, In	Outsource Solutions G	Posted	6/12/2019	\$800.00	\$0.00
Totals for 10-35-5763-00, Other Contr Svcs-Tech Asst:								\$2,547.70	\$0.00
10-35-5765-10, Investment Agency Consultants									
6/12/2019	043019	Invoice	5738-347	Ehlers Investment Partners	Ehlers Investment Part	Posted	6/12/2019	\$571.54	\$0.00
Totals for 10-35-5765-10, Investment Agency Consultants:								\$571.54	\$0.00
10-35-5769-00, Acct Maint & Upgrades									
6/12/2019	91686558	Invoice	5738-375	Blackbaud	Blackbaud-91686558	Posted	6/12/2019	\$8,710.15	\$0.00
Totals for 10-35-5769-00, Acct Maint & Upgrades:								\$8,710.15	\$0.00
10-40-5783-00, Dues - Staff									
6/12/2019	164693	Invoice	5738-037	Illinois Library Association	Illinois Library Associa	Posted	6/12/2019	\$100.00	\$0.00
6/12/2019	19-20 Membership	Invoice	5738-141	WILLUG	WILLUG-19-20 Membe	Posted	6/12/2019	\$40.00	\$0.00
6/12/2019	580457-2019	Invoice	5738-323	ProLiteracy Membership Progra	ProLiteracy Membershi	Posted	6/12/2019	\$39.00	\$0.00
Totals for 10-40-5783-00, Dues - Staff:								\$179.00	\$0.00
10-40-5784-00, Meetings - Staff									
6/12/2019	051319	Invoice	5738-330	Albertsons/Safeway	Albertsons/Safeway-05	Posted	6/12/2019	\$16.77	\$0.00
Totals for 10-40-5784-00, Meetings - Staff:								\$16.77	\$0.00
10-40-5785-00, Conferences - Staff									
6/12/2019	050319	Invoice	5738-021	Winona Patterson	Winona Patterson-050	Posted	6/12/2019	\$41.76	\$0.00
6/12/2019	20230	Invoice	5738-127	ELM USA, Inc.	ELM USA, Inc.-20230	Posted	6/12/2019	\$41.76	\$0.00
6/12/2019	050919	Invoice	5738-133	Sandy Hayes	Sandy Hayes-050919	Posted	6/12/2019	\$113.33	\$0.00
6/12/2019	050319	Invoice	5738-173	Rochelle Storm	Rochelle Storm-05031	Posted	6/12/2019	\$41.76	\$0.00
6/12/2019	050319	Invoice	5738-349	Dawn Filomena	Dawn Filomena-05031	Posted	6/12/2019	\$43.01	\$0.00
6/12/2019	2019	Invoice	5738-383	WILLUG	WILLUG-2019	Posted	6/12/2019	\$50.00	\$0.00
Totals for 10-40-5785-00, Conferences - Staff:								\$331.62	\$0.00
10-40-5786-00, Employee/Volunteer Recognition									
6/12/2019	3951	Invoice	5738-407	Flowers of Lisle	Flowers of Lisle-3951	Posted	6/12/2019	\$77.94	\$0.00
Totals for 10-40-5786-00, Employee/Volunteer Recognition:								\$77.94	\$0.00
10-45-5786-70, Dues - Trustee									
6/12/2019	165305	Invoice	5738-291	Illinois Library Association	Illinois Library Associa	Posted	6/12/2019	\$75.00	\$0.00
6/12/2019	165307	Invoice	5738-293	Illinois Library Association	Illinois Library Associa	Posted	6/12/2019	\$75.00	\$0.00
6/12/2019	165306	Invoice	5738-295	Illinois Library Association	Illinois Library Associa	Posted	6/12/2019	\$75.00	\$0.00

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6/12/2019	073119	Invoice	5738-307	American Library Association (American Library Ass	Posted	6/12/2019	\$80.00	\$0.00
10-45-5788-70, Meetings - Trustee									
6/12/2019	E0507-36	Invoice	5738-169	Plaques Plus	Plaques Plus-E0507-36	Posted	6/12/2019	\$30.90	\$0.00
6/12/2019	E0516-08	Invoice	5738-171	Plaques Plus	Plaques Plus-E0516-08	Posted	6/12/2019	\$8.40	\$0.00
Totals for 10-45-5788-70, Meetings - Trustee:								\$39.30	\$0.00
10-48-5801-10, Polaris Maint (Corp)									
6/12/2019	INV-INC21781	Invoice	5738-389	Innovative Interfaces	Innovative Interfaces-I	Posted	6/12/2019	\$3,877.30	\$0.00
Totals for 10-48-5801-10, Polaris Maint (Corp):								\$3,877.30	\$0.00
10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide									
6/12/2019	IN00306079	Invoice	5738-029	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	6/12/2019	\$867.20	\$0.00
6/12/2019	IN00306129	Invoice	5738-041	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	6/12/2019	\$495.00	\$0.00
6/12/2019	15375927	Invoice	5738-137	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	6/12/2019	\$90.32	\$0.00
6/12/2019	IN00306347	Invoice	5738-151	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	6/12/2019	\$265.00	\$0.00
6/12/2019	386624969	Invoice	5738-394	Konica Minolta Premier Financ	Konica Minolta Premie	Posted	6/12/2019	\$211.10	\$0.00
Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:								\$1,928.62	\$0.00
10-48-5846-00, Equip Maint/Repr-NonContr									
6/12/2019	P14381566	Invoice	5738-049	Batteries Plus LLC	Batteries Plus LLC-P14	Posted	6/12/2019	\$153.60	\$0.00
6/12/2019	2073537	Invoice	5738-289	Home Depot Credit Service	Home Depot Credit Se	Posted	6/12/2019	\$2.98	\$0.00
Totals for 10-48-5846-00, Equip Maint/Repr-NonContr:								\$156.58	\$0.00
10-50-5863-20, Literacy/ESL									
6/12/2019	19107	Invoice	5738-063	Encomium Publications	Encomium Publicati	Posted	6/12/2019	\$295.90	\$0.00
6/12/2019	19108	Invoice	5738-067	Encomium Publications	Encomium Publicati	Posted	6/12/2019	\$69.53	\$0.00
6/12/2019	051819	Invoice	5738-073	Yolanda Kocemba	Yolanda Kocemba-051	Posted	6/12/2019	\$501.00	\$0.00
6/12/2019	053119	Invoice	5738-261	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	6/12/2019	\$2,198.10	\$0.00
6/12/2019	053119	Invoice	5738-267	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	6/12/2019	\$699.20	\$0.00
6/12/2019	053119	Invoice	5738-270	Baker & Taylor (L4171782)	Baker & Taylor (L4171	Posted	6/12/2019	\$283.52	\$0.00
6/12/2019	9022069	Invoice	5738-277	New Readers Press	New Readers Press-9	Posted	6/12/2019	\$119.03	\$0.00
Totals for 10-50-5863-20, Literacy/ESL:								\$4,166.28	\$0.00
10-50-5864-10, Books - Non Fiction									
6/12/2019	061219	Invoice	5738-249	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	6/12/2019	\$843.57	\$0.00
6/12/2019	053119	Invoice	5738-251	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	6/12/2019	\$1,052.08	\$0.00
Totals for 10-50-5864-10, Books - Non Fiction:								\$1,895.65	\$0.00

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10-50-5865-10, Books - Adult Fiction									
6/12/2019	053119	Invoice	5738-258	Baker & Taylor (L5202982)	Baker & Taylor (L5202	Posted	6/12/2019	\$19.26	\$0.00
6/12/2019	053119	Invoice	5738-264	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	6/12/2019	\$5,590.22	\$0.00
Totals for 10-50-5865-10, Books - Adult Fiction:								\$5,609.48	\$0.00
10-50-5867-20, Ref Books - Adult Serv									
6/12/2019	053119	Invoice	5738-247	Baker & Taylor (C5223353)	Baker & Taylor (C5223	Posted	6/12/2019	\$359.99	\$0.00
Totals for 10-50-5867-20, Ref Books - Adult Serv:								\$359.99	\$0.00
10-50-5871-20, Document Delivery									
6/12/2019	18574	Invoice	5738-139	IHLS - OCLC	IHLS - OCLC-18574	Posted	6/12/2019	\$40.50	\$0.00
Totals for 10-50-5871-20, Document Delivery:								\$40.50	\$0.00
10-50-5872-10, Dbases - Professional									
6/12/2019	053119	Invoice	5738-254	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	6/12/2019	\$4,325.00	\$0.00
Totals for 10-50-5872-10, Dbases - Professional:								\$4,325.00	\$0.00
10-50-5900-20, Periodicals - Adult Serv									
6/12/2019	33968309	Invoice	5738-153	Naperville Sun	Naperville Sun-3396830	Posted	6/12/2019	\$84.50	\$0.00
6/12/2019	580457-2019	Invoice	5738-325	ProLiteracy Membership Progra	ProLiteracy Membershri	Posted	6/12/2019	\$129.98	\$0.00
Totals for 10-50-5900-20, Periodicals - Adult Serv:								\$214.48	\$0.00
10-60-5931-10, Programs - Adult Services									
6/12/2019	050619	Invoice	5738-019	Pam Freer	Pam Freer-050619	Posted	6/12/2019	\$10.48	\$0.00
6/12/2019	061319	Invoice	5738-279	Steve Darnall	Steve Darnall-061319	Posted	6/12/2019	\$275.00	\$0.00
6/12/2019	062819	Invoice	5738-281	Leslie Goddard	Leslie Goddard-06281	Posted	6/12/2019	\$300.00	\$0.00
6/12/2019	053119	Invoice	5738-303	Jackie Kilcran	Jackie Kilcran-053119	Posted	6/12/2019	\$3.28	\$0.00
6/12/2019	051019	Invoice	5738-326	Albertsons/Safeway	Albertsons/Safeway-05	Posted	6/12/2019	\$16.74	\$0.00
6/12/2019	050919	Invoice	5738-328	Albertsons/Safeway	Albertsons/Safeway-05	Posted	6/12/2019	\$10.49	\$0.00
6/12/2019	051819	Invoice	5738-351	Yolanda Kocemba	Yolanda Kocemba-0518	Posted	6/12/2019	\$753.00	\$0.00
6/12/2019	060219	Invoice	5738-359	Pam Freer	Pam Freer-060219	Posted	6/12/2019	\$8.98	\$0.00
Totals for 10-60-5931-10, Programs - Adult Services:								\$1,377.97	\$0.00
10-60-5931-30, Programs - Youth Serv. Dept.									
6/12/2019	050119	Invoice	5738-039	Will Savage	Will Savage-050119	Posted	6/12/2019	\$7.98	\$0.00
6/12/2019	W35966150101	Invoice	5738-047	Discount School Supply	Discount School Suppl	Posted	6/12/2019	\$105.28	\$0.00
6/12/2019	011419	Invoice	5738-125	Will Savage	Will Savage-011419	Posted	6/12/2019	\$7.48	\$0.00
6/12/2019	63490	Invoice	5738-143	The Fun Ones	The Fun Ones-63490	Posted	6/12/2019	\$105.00	\$0.00
6/12/2019	060519	Invoice	5738-287	Animals for Awareness	Animals for Awareness:	Posted	6/12/2019	\$356.50	\$0.00

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6/12/2019	052919	Invoice	5738-297	Will Savage	Will Savage-052919	Posted	6/12/2019	\$7.49	\$0.00
6/12/2019	053119	Invoice	5738-313	John Ferrari	John Ferrari-053119	Posted	6/12/2019	\$34.29	\$0.00
10-60-5931-50, Community Relations									\$0.00
6/12/2019	57838	Invoice	5738-007	AlphaGraphics	AlphaGraphics-57838	Posted	6/12/2019	\$76.50	\$0.00
6/12/2019	29394	Invoice	5738-149	Color Burst	Color Burst-29394	Posted	6/12/2019	\$614.00	\$0.00
Totals for 10-60-5931-30, Programs - Youth Serv. Dept.:									\$624.02
10-80-5981-80, Restricted - Per Capita Grant									\$0.00
6/12/2019	H-0058065	Invoice	5738-051	OverDrive, Inc.	OverDrive, Inc.-H-0058	Posted	6/12/2019	\$3,000.00	\$0.00
6/12/2019	76902	Invoice	5738-055	Compact Disc Source	Compact Disc Source	Posted	6/12/2019	\$186.43	\$0.00
6/12/2019	97333961	Invoice	5738-075	Midwest Tape	Midwest Tape-9733396	Posted	6/12/2019	\$4,328.43	\$0.00
6/12/2019	053119	Invoice	5738-255	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	6/12/2019	\$996.63	\$0.00
6/12/2019	76955	Invoice	5738-283	Compact Disc Source	Compact Disc Source	Posted	6/12/2019	\$303.56	\$0.00
6/12/2019	69491	Invoice	5738-301	Library Ideas LLC	Library Ideas LLC-6949	Posted	6/12/2019	\$224.70	\$0.00
6/12/2019	053119	Invoice	5738-353	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	6/12/2019	\$3,391.77	\$0.00
6/12/2019	060319	Invoice	5738-400	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	6/12/2019	\$1,795.47	\$0.00
6/12/2019	060319	Invoice	5738-403	Midwest Tape (7289)	Midwest Tape (7289)-	Posted	6/12/2019	\$157.98	\$0.00
6/12/2019	060319	Invoice	5738-405	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	6/12/2019	\$82.47	\$0.00
Totals for 10-80-5981-80, Restricted - Per Capita Grant:									\$14,467.44
10-90-5999-00, Contingency									\$0.00
6/12/2019	Form720-2019	Invoice	5738-123	Department of the Treasury	Department of the Tre	Posted	6/12/2019	\$98.00	\$0.00
6/12/2019	132297	Invoice	5738-352	JanWay Company	JanWay Company-132	Posted	6/12/2019	\$1,213.39	\$0.00
6/12/2019	6084	Invoice	5738-356	Bear Landscape Group	Bear Landscape Group-	Posted	6/12/2019	\$3,375.84	\$0.00
Totals for 10-90-5999-00, Contingency:									\$4,687.23
30-65-5920-00, Network - Purchases (.02 B/M)									\$0.00
6/12/2019	208339	Invoice	5738-003	Heritage Technology Solutions	Heritage Technology S	Posted	6/12/2019	\$1,338.79	\$0.00
6/12/2019	10312339431	Invoice	5738-027	Dell Marketing LP	Dell Marketing LP-103	Posted	6/12/2019	\$3,483.90	\$0.00
6/12/2019	P2M5131	Invoice	5738-147	CDW Government	CDW Government-P	Posted	6/12/2019	\$39.10	\$0.00
6/12/2019	SKJ4166	Invoice	5738-373	CDW Government	CDW Government-S	Posted	6/12/2019	\$933.56	\$0.00
Totals for 30-65-5920-00, Network - Purchases (.02 B/M):									\$5,795.35
30-65-5925-00, Network - Maint. (.02 B/M)									\$0.00
6/12/2019	47190	Invoice	5738-009	Outsource Solutions Group, In	Outsource Solutions G	Posted	6/12/2019	\$5,312.38	\$0.00
6/12/2019	051019	Invoice	5738-167	Capira Technologies LLC	Capira Technologies L	Posted	6/12/2019	\$1,657.50	\$0.00

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6/12/2019	INV-US-42475	Invoice	5738-365	EnvisionWare, INC.	EnvisionWare, INC.-IN Posted		6/12/2019	\$167.00	\$0.00
6/12/2019	INV-US-42517	Invoice	5738-367	EnvisionWare, INC.	EnvisionWare, INC.-IN Posted		6/12/2019	\$167.00	\$0.00
6/12/2019	INV-US-42543	Invoice	5738-369	EnvisionWare, INC.	EnvisionWare, INC.-IN Posted		6/12/2019	\$167.00	\$0.00
6/12/2019	INV-US-42604	Invoice	5738-371	EnvisionWare, INC.	EnvisionWare, INC.-IN Posted		6/12/2019	\$167.00	\$0.00
6/12/2019	INV-INC21781	Invoice	5738-392	Innovative Interfaces	Innovative Interfaces-I Posted		6/12/2019	\$1,013.00	\$0.00
<i>Totals for 30-65-5925-00, Network - Maint. (.02 B/M):</i>								\$8,650.88	\$0.00
Grand Totals:								\$156,389.89	\$0.00

Lisle Library District

Account Distribution Report by Number

June 12, 2019

Report name: Account Number Report for June 12, 2019
Report format: Detail
Include these transaction dates: 6/12/2019 to 6/12/2019
Include these post dates: 6/12/2019 to 6/12/2019
Include all Post Statuses
Do not include adjustment transactions
Include miscellaneous entries
Include these Accounts: Query: Account number report
Include all Funds
Include all Classes
Include all Vendors
Include all Invoices
Include all Credit Memos
Include all Payments
Include all Purchase Orders
Include all Receipts
Include all Account Attributes
Include all Vendor Attributes
Include all Invoice Attributes
Include all Credit Memo Attributes
Include all Purchase Order Attributes
Include all Function(s)
Include all Department(s)

PRIOR MONTHS BILLS PAID BETWEEN May 2019 and June 2019 BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.				
Check #	Vendor		Amount	
HSA	Salaries 5/15/19		\$	67,819.07
HSA	Garnishment	Employee Deduction	\$	142.39
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$	4,360.81
Auto W/D	Howard Simon & Associates	Mo. PR Serv. - May, 2019	\$	504.33
HSA	EFTPS/Electronic Tax Pymt 5/15/19	Fed Tax \$8788.93	\$	22,990.62
		FICA W/H \$7100.84		
		FICA Lib \$7100.85		
HSA	Salaries 5/31/19		\$	60,746.52
HSA	Garnishment	Employee Deduction	\$	146.58
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$	3,876.49
HSA	EFTPS/Electronic Tax Pymt 5/31/19	Fed Tax \$7596.99	\$	20,241.77
		FICA W/H \$6322.40		
		FICA Lib \$6322.38		
Wired	IMRF	IMRF W/H \$8176.40	\$	19,288.98
		IMRF Lib. \$11112.58		
		Sub Total	\$	200,117.56
Check #	Vendor	Description	Amt	
3020	AFLAC (G6920)	Payroll Withholding	338.61	
3021	Albertsons/Safeway	Food - Jewel	193.53	
3022	Konica Minolta Business Solutions	Usage	250.36	
3023	Konica Minolta Premier Finance	Lease	211.10	
3024	LIMRiCC PHIP Health	Medical Premium	27548.26	
3025	Midwest Tape (7289)	DVDs	150.99	
3026	Midwest Tape (7288)	DVDs & Processing	3646.45	
3027	Midwest Tape (7291)	JH CDs	218.90	
3028	Amazon	Books, Games, Equipment, Lit Grant Purchases	3327.53	
3029	Delta Dental - Risk	Dental Premium	4034.90	
3030	DuPage County Public Works	Usage	132.07	
3031	ELM USA, Inc.	Supplies for Disc Cleaning Machine	303.95	
3032	Fifth Third Bank	Phone, Network Maint., Programs, Training	2780.86	
		Sub Total	\$	43,137.51
		TOTAL	\$	243,255.07

RECAP OF PRIOR SHEETS EXPENSES

TOTAL CORPORATE EXPENSES	\$359,719.97
TOTAL .02 BUILDING/MAINT. EXPENSES	\$15,389.18
TOTAL IMRF/FICA EXPENSES	\$24,535.81
TOTAL WORKING CASH EXPENSES	
TOTAL SPECIAL RESERVE	\$0.00
TOTAL OF ALL ABOVE	\$399,644.96

These expenses have been submitted by _____
(Tatiana Weinstein)

The above items have been approved by the Lisle Library District Board of Trustees on: 6/12/2019

Trustee	Trustee
Presiding Officer	
List any invoices by payee and check number NOT being approved for payment:	

RESOLUTION 19-04
LISLE LIBRARY BOARD MEMBERS
June 12, 2019

Be it resolved that the following is a true and correct list of Board Members of the Lisle Library District (LLD), as of June 12, 2019.

Marjorie Bartelli

Thomas Duffy

Thomas Hummel

Karen Larson

Jenny Norton

Liz Sullivan

Emily Swistak

Further, this resolution shall be in full force and effect from and after the adoption as provided by law.

Adopted this 12th day of June, 2019 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Thomas Hummel, President of the LLD Board of Trustees

ATTEST:

Emily Swistak, Secretary of the LLD Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, Emily Swistak, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois do hereby certify that at a regular meeting of said Board of Trustees held on the 12th day of June, 2019 the foregoing resolution was duly passed by the Board of Trustees.

Emily Swistak, Secretary of the LLD Board of Trustees
DuPage County, Illinois

ORDINANCE 19-01

ANNUAL ORDINANCE AUTHORIZING PUBLIC LIBRARY NON-RESIDENT CARDS

Whereas, the Lisle Library District (LLD) is a tax-supported public library; and

Whereas, people residing within the jurisdictional boundaries of the Lisle Library District pay taxes to support the library, and so need pay no additional fee to be eligible to receive a library card; and

Whereas, 75 ILCS 16/30-55.60 stipulates that a person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's principal residence; and

Whereas, the Office of the Illinois Secretary of State has issued regulations defining the closest public Library and also providing three formulae which public libraries can use to determine the non-resident fee; and

Whereas, the Board of Library Trustees of the Lisle Library District has determined for its 2019-2020 fiscal year, commencing July 1, 2019 and ending June 30, 2020 to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident library cards;

Now, Therefore, Be It And It Is Hereby Ordained BY THE BOARD OF LIBRARY TRUSTEES OF THE LISLE LIBRARY DISTRICT as follows:

Section 1: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, and residing within the boundaries of another public library, and owning no taxable property within the jurisdictional boundaries of the Lisle Library District, may purchase a non-resident fee card for the price calculated according to the box which is checked off below:

General Mathematical Formula (23 Ad. Code 3050.60 (a));

X Tax Bill Method (23 Ad. Code 3050.60(b)); or

Average Non-Resident Fee (23 Ad. Code 3050.60(c)), if authorized by the Director of this Illinois State Library.

Section 2: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Lisle Library District, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the Lisle Library District, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided however, that in no event shall the privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-resident library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

Section 3: The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this Ordinance, stating (a) the effective date of this Ordinance, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Ordinance, and (c) the fee formula as set forth herein.

Section 4: The Lisle Library District shall continue to honor all non-resident library cards heretofore issued by the Library, for the full term of purchase.

Section 5: The Lisle Library District shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

Section 6: The Policy of the Lisle Library District for service to non-residents, including a description of the Library's service areas and the methods of calculating fees, shall be available for public inspection at the Library.

Section 7: A valid non-resident library card issued by the Lisle Library District pursuant to this Ordinance shall accord a non-resident library cardholder all the services which this Library provides to its residents, including reciprocal borrowing privileges.

Section 8: No non-resident is eligible to receive a local use library card from the Lisle Library District.

ADOPTED this 12th day of June, 2019 by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by

Thomas Hummel, President of the LLD Board of Trustees

ATTEST:

Emily Swistak, Secretary of the LLD Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF AUTHENTICITY

I, Emily Swistak, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Annual Ordinance Authorizing Public Library Non-Resident Cards for the 2019-2020 Fiscal Year adopted on the 12th day of June 2019, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 12th day of June, 2019.

Emily Swistak, Secretary of the LLD Board of Trustees

ORDINANCE 19-02

REGULAR MEETING DATE ORDINANCE

Be it ordained that the regular meeting of the Lisle Library District (LLD) Board of Trustees shall be held at 7:00 P.M. at the Lisle Library, 777 Front Street, Lisle, Illinois, on the following dates:

July 10, 2019
August 14, 2019
September 18, 2019
October 9, 2019
November 13, 2019
December 11, 2019
January 15, 2020
February 12, 2020
March 11, 2020
April 8, 2020
May 13, 2020
June 10, 2020

This Ordinance is effective immediately upon adoption.

Adopted at the Regular Meeting, June 12, 2019.

Posted: June 14, 2019.

Board of Trustees of Lisle Library District

Thomas Hummel, President of the LLD Board of Trustees

ATTEST:

Emily Swistak, Secretary of the LLD Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF AUTHENTICITY

I, Emily Swistak, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance setting Meeting Dates for the 2019-2020 Fiscal Year of the Lisle Library District Board of Trustees adopted on the 12th day of June 2019, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 12th day of June, 2019.

Emily Swistak, Secretary of the LLD Board of Trustees

Monthly Circulation Report - May 2019

	Checkouts	Renewals	May-19 TOTALS	YTD FY 17/18	YTD FY 18/19	YTD % Change	
Adult Non-Print	5,485	1,938	7,423	102,859	91,495	-11.05%	
Adult Print	5,989	2,767	8,756	101,395	99,827	-1.55%	
Adult Total	11,474	4,705	16,179	204,254	191,322	-6.33%	
YS Non-Print	1,441	650	2,091	25,840	23,770	-8.01%	
YS Print	6,500	3,269	9,769	117,189	114,551	-2.25%	
Total YS	7,941	3,919	11,860	143,029	138,321	-3.29%	
Digital Media							
Overdrive	2,135		2,135	16,378	22,994	40.40%	
hoopla	1,906		1,906	17,414	21,333	22.50%	
RB Digital	480		480	1,614	3,492	116.36%	
Total Digital	4,521	0	4,521	35,406	47,819	35.06%	
Subtotal Print + Non-Print/Digital	23,936	8,624	32,560	382,689	377,462	-1.37%	
Computer/Tech Sessions Logins	2,463		2,463	28,822	27,790	-3.58%	
Database Usage/Unique Logins	3,648		3,648	30,555	34,864	14.10%	
Wireless Use	1,569		1,569	20,022	16,598	-17.10%	
ScannX sessions/jobs	345		345	3,607	4,323	19.85%	
Museum Adventure Passes	17		17	245	230	-6.12%	
Total IT/Resource Sessions	8,042	0	8,042	83,251	83,805	0.67%	
Total Circulation	31,978	8,624	40,602	465,940	461,267	-1.00%	
Literacy Software Usage Hours			86	1,087	1,003	-7.73%	
Borrower Information	May 2019 Total	YTD 17/18	YTD 18/19	YTD % Change			
New Library Cards Added	96	1,422	1,353	-4.85%			
Monthly Borrowers	2,804	33,478	31,947	-4.57%			
Total # Registered Borrowers	10,693	11,189	10,693	-4.43%			
InterLibrary Loans							
Materials Sent	148	1,601	1,578	-1.44%			
Materials Received	390	4,275	4,380	2.46%			
Polaris/Catalog Holds							
Holds Placed	2,851	32,103	32,859	2.35%			
Holds Checked Out	2,223	24,988	25,845	3.43%			

Lisle Library District
Program and Service Statistics - May 2019

	LibWide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY17/18	YTD FY18/19	% Change
Library Event Statistics									
Staff Facilitated Programs		21	15	54	2	92	939	1,347	43.45%
Attendees		200	414	67	22	703	12,929	12,767	-1.25%
Computer/Technology Programs		4	0		2	6	115	107	-6.96%
Attendees		9	0		2	11	425	406	-4.47%
Performer/Speaker/Author		2	1			3	34	35	2.94%
Attendees		60	18			78	835	1,122	34.37%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	1					1	8	8	0.00%
Attendees	116					116	1,164	1,530	31.44%
Total Number of Programs	1	27	16	54	4	102	1,096	1,497	36.59%
Total Patrons Served by Programming	116	269	432	67	24	908	15,353	15,825	3.07%
Reference Questions		1,010	1,948	2,458		5,416	69,745	66,279	-4.97%
Volunteer Hours		7.50	35.00			42.50	970.50	783.00	-19.32%
Outreach Service Statistics									
Outreach Visits		0	20	0		20	160	169	5.63%
Patrons Served by Outreach Visits		0	2,500	0		2,500	10,786	11,129	3.18%
Home Delivery Dates		3				3	24	24	0.00%
Patrons Served via Home Delivery		165				165	918	1,309	42.59%
Total Outreach Programs		3	20	0		23	184	193	4.89%
Total Patrons Served with Outreach Services		165	2,500	0		2,665	11,704	12,438	6.27%
Civic Facility Use									
Literacy/Tutoring Room Use (patron count)	85						1,140	995	-12.72%
Number of Outside Groups Using Meeting Space	26						284	260	-8.45%
Patrons Entering Building	12,954						159,569	153,586	-3.75%
Friend's Sponsored Programs	2						11	14	27.27%
Attendees	196						871	1,011	16.07%
Social Media Use									
Facebook (daily page consumption)	1,350						17,630	17,332	-1.69%
Twitter Followers	771						718	771	7.38%
Pinterest Average Daily Viewers	93						1,857	1,996	7.49%
Instagram Likes	636						4,284	5,313	24.02%
Flickr Views	5,876						100,263	162,718	62.29%
YouTube Views	388						N/A *	1,883	--

* New statline for January 2019.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: June 7, 2019

Director's Report

Meetings:

OSG – May 13
Staff – May 14
Sub. Chicago Planned Giving – May 15
Bedford – May 17
Staff – May 20
FQC – May 21
Trustee Oaths of Office – May 22
LLD Election of Officers – May 22

Dept Directors – May 23
Hummel – May 28
Duffy – May 29
Larson – May 30
Hummel – June 3
Patron – June 4
Capira – June 5
Hummel – June 6

Highlights/Developments

LLD Summer Read 2019

On Saturday, June 1st the LLD kicked-off the 2019 Summer Read Program with an event that surpassed staff expectations. Over 750 patrons attended the four hour event - *a record*. Live music, crafts, trivia, reader's advisory table, an obstacle course, photo-booth, and a cupcake food truck were on site. The Lisle/Woodridge Fire District Station 51 also showed up to partake in the festivities by bringing a firetruck equipped with firefighter hats for the kids. The weather was perfect and all participants appeared happy with the day's activities.

Summer is a great time for children/teens to continue reading and improve their skills. It's also a great time for adults to catch up on their reading goals. A number of studies show that kids who don't read over the summer see their reading abilities deteriorate. The LLD Summer Read Program offers reading incentives for all ages. We make it fun, educational, and easy to participate. Go to <https://lislelibrary.readsquared.com> to register online!

As of this report, 249 adults, 51 teens, and 704 children have registered for the program. I applaud the staff for a well-planned, smoothly facilitated, and fun/safe experience for all of our patrons.

Automatic Renewals

A new service for our patrons was enabled on June 1st – automatic renewals! This convenience automatically renews materials two days before their original due date. This feature allows patrons a little more cushion to return their materials or keep them longer without the added effort of manually logging in to renew. Details/restrictions are on our website, lislelibrary.org. This has been a long-time patron request and we were happy to implement the service this summer.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: June 7, 2019

Trustee Orientation

As of this report, I've conducted two Trustee orientations, with the last orientation scheduled for next week. The sessions consist of meeting with LLD Attorney Roger Ritzman and with the Director. Mr. Ritzman discussed topics such as Open Meetings Act (OMA), Freedom of Information Act (FOIA) matters, financial information, and other miscellaneous legal issues – allowing for Q&A.

Upon taking the Oath of Office, new Trustees were issued the *Standards for Illinois Public Libraries Handbook*, *Illinois Library Laws & Rules/Statutes*, *The Trustee Facts File*, and *LLD Policy Manual*. In the second half of the orientation session, I referenced a number of citations within the handbooks and discussed LLD operations from the staff perspective.

To provide background, I offered the new Trustees supplementary documents from prior Board packets (2012-2019) that chronicle activity related to Board discussion regarding the facility. After the discussion, I provided a tour of the facility. We explored the public floors, staff areas, and mechanical areas in/around the building.

Storm-water Review/Facility Assessment

Jack Hayes/FQC, Assistant Director McQuillan, and I met to discuss the LLD's storm-water issues in greater detail. FQC is contracted to assist with evaluating remedies for the campus. Mr. Hayes brought a colleague to our meeting who has more expertise in topographical assessments, a civil engineer. It was confirmed that the Front Street offset issue be corrected. The storm-water backups on the south-side of the building seem to be the result of erosion from within the drain tile system causing a buildup at the restrictor. The storm-water system is working as designed, but the restrictors are original/aged to where the LLD will probably have recurring infiltration of silt/mud/debris and may have on-going maintenance "flushes."

One suggestion was to replace the restrictor in the south lot. Newer technology *could* assist with debris and other buildup, but it is no guarantee that it would remedy the storm-water drainage problem across the campus. Additionally, replacing the restrictor would block the use of a significant portion of the south parking lot for a number of days due to its central location. It was noted that the campus topography has a number of drainage challenges -- from the restrictors, detention areas, to the east-end parking lot landscaping, to the properties adjacent to the LLD parking lots. These areas show extensive erosion and pooling of storm-water. In cooler months, ice sheets occur at these locations. The extensive erosion is also affecting the sidewalks/curbs.

According to Jack and his colleague, the campus topography should be systematically reviewed to arrive at a fully-engineered solution that is in accordance with DuPage County storm-water guidelines if the LLD intends to continue to utilize the parking lots as designed. FQC recognizes that the LLD is examining a number of improvement/development scenarios regarding future capital projects. FQC also acknowledges that there are select provisional solutions, should the LLD choose to proceed with alternative plans.

FQC intends to deliver a full building assessment report before the end of the month.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: June 7, 2019

Forthcoming Ventures

At the March Board meeting I mentioned that I've been working with staff to create a more inclusive volunteer program for adults: Currently, the LLD has a healthy teen volunteer program and a limited program for adult volunteers. Presently, three adult volunteers deliver materials to our Home Delivery patrons every two weeks. Creating a productive and dependable adult program requires thoughtful planning and will require a more comprehensive vetting process. Staff are assessing other public library programs and determining if similar activities would merit implementation at the LLD. I've also connected with a number of residents interested in volunteering. Formal volunteer applications are being modified and the LLD should revise its policy to correspond with the forthcoming changes to procedure. As stated at the March Board meeting, my intention is to have a program in place this summer. My hope is to launch at the wrap of Summer Read. All volunteer activities, whether teen or adult, are coordinated and supervised by LLD staff.

•

Due to a number of requests, the Youth Services (YS) Department will offer weekend and additional evening programming for children once the Summer Read season closes. At the start of the school-year, YS will conduct two Saturday, *Discovery Brigade*, STEAM-oriented programs a month. On Monday nights, YS will conduct a *Storytime* for children aged 6 mos-2 yrs. This will correspond with our existing Wednesday night *Storytime* for children aged 2-5. Our goal is to provide programming to those who cannot attend our popular daytime programs. We also want to gauge attendance and see if these timeframes work for our community. We look forward to fulfilling the need for more flexible program times.

•

On Wednesday, June 5th, staff participated in an interactive webinar to begin building a new mobile app for the LLD. IT Manager Hayes, Communications Coordinator Hepler, Assistant Director McQuillan, and I participated in the conference. Capira (app vendor) representatives guided staff through a variety of navigation preferences, design options, and technology matters. The first steps have been taken. Additional steps include choices regarding databases, Polaris (catalog and account info), and general functionality. Our goal is to launch/promote a new LLD app in August/September.

Respectfully submitted,



Tatiana Weinstein



June 2019 Assistant Director Report

Meetings

- Jack Hayes FQC - May 3, 21
- Visu-Sewer – May 7, 10
- Patriot Electric – May 8, 28, 31
- Board Meeting – May 8
- Johnson Controls – May 31
- Monaco Mechanical – May 15, 16, 17
- Stephens Plumbing – May 9, 16
- Staff Meeting – May 14
- Eco Clean – May 29
- CMFP – May 28, 31

Event Team

The Team had a successful Summer Read kick-off Saturday, June 1 with the theme: Showtime at the Library. While outdoor activities such as music, cupcake truck, obstacle course and decorating maracas were planned, the Team made alternative plans for moving inside if it rained. Luckily the rain held off until after the event and over 750 people enjoyed the outside events plus floor keyboards, photobooth, trivia bingo, and sign-up for Summer Read inside the Library.

Summer Read will wrap-up the Showtime theme with an event Saturday, July 27th from 11am to 2pm. The Event Team has planned to celebrate the completion of the summer reading goals with another outdoor event featuring music from a DJ, frozen treats and prize pickup stations.

Facility

Seal coating and striping the parking lot was completed Sunday, June 2nd. The sealing started May 26 and 27, but was interrupted by the rain on Monday of Memorial Weekend. The company reports several areas of the parking lot are beginning to deteriorate.

The outdoor electrical work to run conduit under the roadway to the lighting pole was completed over the Memorial Weekend. Another area of the conduit needs repair. It is not in the roadway, but in the landscape area along the driveway of the north side of the building. This repair is scheduled for Friday, June 7th.

The Administration Office HVAC project to change duct work and heating/cooling zones was completed May 17th. Staff report the temperature control is appropriate and comfortable.

With heavy rains from April 29th through May 2, the south detention area and parking lot filled with storm water. While the Front Street detention area was empty, storm water was not flowing properly in pipes along Front Street. Both areas were flushed out on May 10th by Visu-Sewer, with mud and gravel removed. Heavy rain continued later in May and filled the south parking detention area. It drained without intervention after several days. However, water still ran through the parking lot during the Summer Read event from the upper east side discharging from landscaping and the adjacent property.

The roof above the Youth Services office had a leak during the week of the April 29th. The area received a temporary patch with a permanent repair on May 31st. MetalMaster, our roof vendor, will inspect the entire roof system, drains, vents, flashing, and joints during the summer.



Beth McQuillan

Lisle Library Events

For more information, or to register for any of these events, visit lislelibrary.org or call 630-971-1675

KIDS

Grades 6-12: Summer Read Volunteer Training

May 14, 6:15-7:00 PM | May 16, 4:15-5:00 PM | May 18, 2:15-3:00 PM | May 21, 6:15-7:00 PM | May 23, 4:15-5:00 PM | May 28, 6:15-7:00 PM (volunteers only need to attend one session)

Looking for community service hours? Want to help out your library? Come to one of our volunteer training days to become a summer volunteer, and learn how you can help provide essential support to the 2018 Summer Reading Program! Please make sure to contact Miss Mallory by May 24th if you would like to be scheduled for volunteering in June! Find out more on our Teen Blog! For grades 6-12.

Sharks Vs. Trucks

Monday, May 6, 4:00-5:00 PM | Meeting Room A/B



Join professional cartoonist Mark Anderson for his newest and maybe weirdest program to date... Sharks vs. Trucks! Kids will learn the basic of cartoon art and come away with some great artwork of their own.

Spring Read Wrap-Up

Thursday, May 9, 4:00-5:00 PM | Meeting Room A/B

Today we will answer life's greatest question: Who would win in the battle of Knights VS Dinosaurs? When you completed the Spring Read you chose your team, now is the time to prove you've chosen wisely. Come join us and lead your team to victory!

TEENS

Anime Night (with Candy Sushi)

Thursday, May 16, 6:30-7:30 PM | Meeting Room B

Join us to watch new anime while creating and eating candy sushi made from rice krispie treats, fruit roll ups, and other goodies!

Smash Brothers Switch Night



Tuesday, May 21, 6:30-8:30 PM | Meeting Room A

Join us for a fun night of delightful demolition with Super Smash Bros. Ultimate on the Switch! Bring your A-game and beat your friends!

Uno Challenge

Thursday, May 30, 6:30-7:30 PM | Meeting Room B

Test your UNO skills and enjoy snacks. Super awesome prizes will be awarded to the top players.

ADULTS

Comic Book Giveaway Day

Saturday, May 4, 9:30 AM-5:00 PM | Meeting Room A/B

We want to celebrate the world of comics and encourage new readers, so we are giving away one comic to anyone who stops by the Connection Desk! Thanks to Graham Crackers Comics in Downers Grove for helping us with this promotion.

Container Art in the Garden

Tuesday, May 14, 7:00-8:00 PM | Meeting Room A/B

Container gardens can fit any space and become beautiful garden escapes. Join Landscape Architect Amanda Arnold to explore the art and design of container gardening. Learn about edibles, herbs, annuals, and perennials that can be used in containers and the combinations that make them flourish.



At the Connection Desk: LLD Seed Library

Welcome Spring! Now is the perfect time to think about your garden. The LLD Seed Library encourages you to check out up to five packets of seeds. Once your plants have matured, harvest the new seeds, and return them in the original seed packet to help the seed library become self-sustaining.

New Service: Book a Librarian

LLD cardholders can now schedule 30-minute sessions with a librarian for one-on-one assistance with Library resources, such as databases, finding your next book, and downloading eBooks, or for help using Microsoft Office, Google Drive, and more! Visit lislelibrary.org/book-librarian to fill out an online form or call or stop by the Connection Desk (630) 971-1675 x 1508 to schedule an appointment.



LITERACY

Launchpads in the Literacy/ELD Section!

Find our Playaway Launchpads on our Literacy/English Language Development (ELD) shelves. These kits contain a tablet preloaded with learning activities, including programs to improve grammar, writing, listening, vocabulary, and games such as crossword puzzles and brainteasers. Our newest title is Health Smarts for tips about staying healthy. Each Launchpad has a three-week loan period with two renewals to give you time to master the content. Try one today!

More events can be found at lislelibrary.org

From the community: Turtle Walks Coming to the Lisle Library District



Community Contributor Josh Hepler | May 31, 2019

This summer, Lisle Library District is bringing two of the Youth Services Department's most cherished members out to meet the public. Every Friday at noon in June and July, Librarians will conduct Turtle Walks so patrons can join the beloved reptiles Jack and Jill for their weekly exercise sessions. Patrons are encouraged to bring lunch or snacks along with them, which can be enjoyed in the Library's butterfly garden. Jack and Jill have been with the Library for over twenty years, so many parents may remember them from when they were children. Turtle Walks will last for thirty minutes, and only be held if the weather permits, so please call the Library ahead of time in case of inclement weather.

From the community: Summer Read Kick-Off at Lisle Library District



Community Contributor Josh Hepler | May 13, 2019

Lisle Library District is celebrating the beginning of Summer Read with a special Kick-off Party! The festivities happen Saturday, June 1 from 11:00 AM - 3:00 PM. This all-ages event will feature an obstacle course, crafts, trivia, live music, and a variety of other activities for all ages. A cupcake-themed food truck will be on site providing snacks (one per patron, while supplies last). We've designed this event to be drop-in friendly, so you can stay for the whole event, or just a little while.

The LLD Summer Read starts June 1st, with reading programs and prizes for kids, teens, and adults! Sign up and track your summer reading at lislelibrary.readsquared.com.

'Book a Librarian' service comes to Lisle Library

June 7, 2019



Cardholders at the Lisle Library District can schedule a 30-minute appointment for help covering a variety of topics and skills. The topics include using an e-reader (or a smart device as an e-reader), accessing library resources and databases, using Microsoft Office programs, email, social media,

internet search basics, and others.

Patrons can schedule up to two appointments a month with a staff librarian and either bring their own device or use library computers. Interested patrons can find more information at www.lislelibrary.org/book-librarian, or schedule an appointment by filling out an online form at www.lislelibrary.org/book-librarian-request-form. Patrons also can visit the Connection Desk or Reference Desk on the library's main floor to schedule an appointment or ask more questions. Patrons also can call the library at (630) 971-1675 or email Gail Graziani at grazianig@lislelibrary.org.

Residents from outside Lisle who are in good standing at their home libraries also can take advantage of the service by becoming reciprocal borrowers at the Lisle Library District. Reciprocal borrowing allows users to connect their cards to multiple libraries.

For patrons who prefer to learn in a group setting, the library also offers a wide range of technology classes. In June and July, topics for classes include introductions to Google Drive, learning new languages with the Transparent Language Online database, advanced tips for Facebook, part two in a series on Microsoft Excel, and many more.

For more information on the Lisle Library District, or to see a calendar of library events, visit www.lislelibrary.org.