

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on June 13, 2018 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois. The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT
BOARD MEETING
June 13, 2018 - 7:00 p.m.

1. Roll call
2. Election of Officers - Action Required
Election of LLD President, Vice President, Secretary, and Treasurer for 12 month terms
3. Presidential appointment/confirmation of LLD standing committees
4. Opportunity for visitors to speak
5. Consent Agenda - Action Required
 - a. Approve Minutes of the May 9, 2018 Board Meeting
 - b. Acknowledge Treasurer's Report, 05/31/18, Investment Activity Report, 05/31/18, Current Assets Report, 05/31/18, Revenue Report, 05/31/18, and Expense Report, 05/31/18
 - c. Authorize Payment of Bills, 06/13/18
6. Director's Report
Assign Trustees for "Review of Bills Next Month"
Treasurer Wang and Trustee Swistak reviewed the May billings in June.
President Fisher and Secretary Sullivan will review the June billings in July.
7. Assistant Director's Report
8. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
 - d. LLD Strategic Planning
9. Unfinished Business
United for Libraries Board membership - Action Required
Group membership for United for Libraries, a division of the American Library Association. Group membership cost: \$80.00.
10. New Business
 - a. Adopt Resolution 18-02: Lisle Library District Board Members - Action Required
Annual resolution of true and correct list of current LLD Board Members.
 - b. Adopt Ordinance 18-01: Prevailing Wage Ordinance - Action Required
Annual ordinance ascertaining the prevailing rate of wages for laborers, workers and mechanics working on Lisle Library District property.
 - c. Approve Notice of Prevailing Wage Ordinance - Action Required
Annual Notice of prevailing wage ordinance to be published.
 - d. Adopt Ordinance 18-02: Ordinance authorizing non-resident cards - Action Required
Annual ordinance authorizing public library non-resident cards by the tax bill method.
 - e. Adopt Ordinance 18-03: Chronology Ordinance - Action Required
Annual ordinance confirming a chronology for annual LLD financial ordinances for the 2018-2019 fiscal year.
 - f. Adopt Ordinance 18-04: Meeting Date Ordinance - Action Required
Annual setting of regular Board Meetings for the Lisle Library District.

- g. Approve Policy 342: Social Media Policy - Action Required
Affirm revisions to Policy 342: Social Media Policy.
 - h. Approve Policy 610: Patron Code of Conduct - Action Required
Affirm revisions to Policy 610: Patron Code of Conduct.
 - i. Approve Policy 850: VII/E & X/D, hours of work & holidays - Action Required
Affirm revisions to Policy 850: VII/E & X/D, hours of work & holidays.
 - j. Approval for closing Library for Staff Development Day - Action Required
Board approval for closing Lisle Library District on August 10, 2018 for Staff Development Day.
 - k. Set Director's salary for FY2018-19 - Action Required
Board approval of LLD Director's salary for FY2018-19
11. Opportunity for Trustee comments (five minutes)
Bartelli, Fisher, Flint, Hummel, Sullivan, Swistak, Wang
12. Executive Session
5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
13. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
May 9, 2018 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President
Thomas Hummel - Vice President
Longry Wang - Treasurer
Liz Sullivan - Secretary
Marjorie Bartelli - Trustee
Richard Flint - Trustee
Emily Swistak - Trustee

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Ginger Boskelly - Finance Director
Chris Knight - Recording Secretary
Will Savage - Director of Youth Services

2. Opportunity for visitors to speak

One visitor addressed the Board. The visitor stated that she loved the Lisle Library and its services. She remarked about a Facebook post which suggested cuts in spending and asked if this was a position of the whole Board.

3. Consent Agenda

- a. Approve Minutes of the April 11, 2018 Board Meeting
- b. Approve Minutes of the April 11, 2018 Executive Session
- c. Approve Minutes of the April 18, 2018 Committee of the Whole Meeting
- d. Acknowledge Treasurer's Report, 04/30/18, Investment Activity Report, 04/30/18, Current Assets Report, 04/30/18, Revenue Report, 04/30/18, and Expense Report, 04/30/18
- e. Authorize Payment of Bills, 05/09/18

Trustee Flint suggested that item 3c be removed from the Consent Agenda and an amendment be made to the April 11, 2018 Board Meeting minutes. President Fisher stated that the Board was approving minutes of the Committee of the Whole Meeting in regards to item 3c. Trustee Flint withdrew his suggestion to remove item 3c.

There was an amendment to the April 11, 2018 Board Meeting minutes:

Addition to Item 10a, Discussion: "***President Fisher ruled Trustee Flint out of order.***"

MOTION: Trustee Flint moved to approve the Consent Agenda as amended. Trustee Swistak seconded.

Discussion: Trustee Swistak requested clarification on the amendment. President Fisher and Trustee Flint provided clarification.

Roll Call Vote - All Aye. The motion passed.

4. Director's Report

Assign Trustees for "Review of Bills Next Month."

President Fisher and Trustee Bartelli reviewed the April billings in May.

Treasurer Wang and Trustee Swistak will review the May billings in June.

Director Weinstein stated that the LLD received the FY2017-18 Per Capita Grant in the amount of \$22,131.65. Those funds will go towards purchasing materials such as digital content. The Director and Board President attended an intergovernmental meeting April 17th. Director Weinstein also attended the Village of Lisle Annual Joint Review Board meeting on April 19th. The LLD had its annual spring Friends Book Sale. A donation/pay box was installed at the ongoing Friends sale shelving near Circulation.

Lyons Library Director, Dan Hilker, visited the LLD to learn about RFID tagging. Staff provided a demonstration of the LLD's self-check kiosks and Director Weinstein gave Director Hilker a tour of the facility. Director Weinstein attended a Lisle Rotary Club meeting. The Director was asked to research costs for LLD Board members to join United for Libraries, a division of the American Library Association. Group membership is \$80.

Discussion: Trustee Flint asked Director Weinstein for more information regarding the Annual Joint Review Board meeting. Director Weinstein mentioned that the purpose of the meeting was for members to review and approve prior minutes and an opportunity to ask questions regarding the three TIFs. Trustee Flint asked about the Village code revision work as referenced in the Director's intergovernmental notes. Director Weinstein stated that this revision work was for codes such as building and plumbing codes.

Vice President Hummel asked about the popularity of the Narcan program conducted by the Fire District. Director Weinstein explained that residents were appreciative of the information at the program. Trustee Flint asked about Metra's train schedule. The Director mentioned that Metra may offer fewer routes during the summer. Secretary Sullivan asked about the Navistar TIF surplus funds. Director Weinstein explained that the surplus determination happens at the end of the calendar year in accordance with the TIF code. President Fisher mentioned that the LLD had received the Per Capita Grant approval letter for the next fiscal year.

5. Assistant Director's Report

Assistant Director McQuillan mentioned that she and the Director met with Doug Cunningham and Bob McCune from the Friends. Staff assisted with set-up for the Friends sale. Chicago Metro Fire Prevention Co. inspected the Library's fire equipment such as fire extinguishers, sprinkler system, and fire alarm panels. The Library passed the inspection. A copy of the report is given to the Fire Department and a notice of completion is sent to the Village. The Event Planning Team met in April to discuss the Summer Read kick off, June 2nd, and wrap up, July 28th. Staff have started planning for the Winter Read program. Automatic door openers were installed at the public restrooms. Assistant Director McQuillan stated that the 30 year old elevator has had ongoing operational issues and the supervisor at Thyssen recommended a modernization assessment. More libraries have converted to the Polaris integrated library system. Technical Services staff has been fielding functionality questions from some of those libraries.

Discussion: Secretary Sullivan asked if Polaris was the catalog. Assistant Director McQuillan confirmed that Polaris involves the Library catalog and patron accounts.

6. Committee Reports

- a. Finance - The Committee did not meet. A tentative meeting is planned for June 18th to discuss the B&A.

Discussion: Trustee Flint asked to consider the possibility of a Committee of the Whole meeting for B&A discussion. Treasurer Wang referenced the current budget and mentioned that she anticipated coming in under budget at the fiscal turn. Director Weinstein stated that there are some end of year expenditures, such as database subscription renewals, the ADA automatic doors and IT expenses that have yet to be expended prior to the fiscal turn. Secretary Sullivan recommended that the Director have staff prepare documents with end of year estimates. President Fisher and Treasurer Wang mentioned that preparing a different working budget presentation would be something the Finance Committee could discuss for the next fiscal year.

- b. Personnel/Policy - The Committee did not meet. A tentative meeting is planned for a date in June.
- c. Physical Plant - The Committee did not meet. No meeting planned.
- d. LLD Strategic Planning - Director Weinstein reminded the Board of the dates for upcoming meetings. The next meeting is planned for June 20th. Future dates for meetings are July 9th and July 25th. Trustee Swistak reminded President Fisher that she cannot make the June 20th meeting.
- e. Committee of the Whole/Budget - This committee has fulfilled its role and was retired by the Board President.

7. Unfinished Business - None

8. New Business

- a. Approve FY2018-19 LLD Working Budget

MOTION: Trustee Flint moved to approve the annual Working Budget for FY2018-19. Vice President Hummel seconded.

Discussion: Director Weinstein provided an overview of the April 4th and April 18th Committee of the Whole budget meetings. The working budget draft reflects a 9.52% decrease in Revenues primarily due to the decrease in the FY2018-19 tax levy. The Expense Summary shows a 4.59% decrease in expenditures, not including the Special Reserve. With Special Reserve expenditures, the draft shows a total budget decrease by 2.61%, compared to the previous budget. Director Weinstein recommended that the Board approve the FY2018-19 Working Budget. Secretary Sullivan handed out a document that she prepared comparing actuals and providing estimates. President Fisher mentioned that the document's representation of Special Reserve expenses didn't line up with operational actuals. Secretary Sullivan asked how she could have her ideas addressed by the Board and how to act on the ideas. President Fisher replied by stating that the majority of the Board determines Board direction and action. President Fisher asked the Board if the \$80.00 United for Libraries membership would be worthwhile. The Board requested that Director Weinstein send more information for Trustees to review. Trustee Bartelli asked for a full fiscal year of actuals before a vote on the working budget.

President Fisher called for a vote on the motion.

Roll Call Vote - Trustee Sullivan - Nay, Trustee Swistak - Aye, Trustee Wang - Aye, Trustee Bartelli - Nay, Trustee Flint - Aye, Trustee Hummel - Aye, Trustee Fisher - Aye. The motion passed.

Trustee Flint thanked Director Weinstein for her work on the budget.

9. Opportunity for Trustee comments (five minutes)

Trustee Bartelli did not have any comments. President Fisher stated that he met with a staff member, in the company of the Director. The meeting involved the staff member's concerns about Trustee social media posts that may adversely affect public service staff. President Fisher affirmed that social media posts made by Trustees are not official positions of the whole Board, the Library, or of staff. Trustee Flint thanked the public for their patience in observing Board deliberations. He agreed with President Fisher's statement and suggested that it may be time for more Trustee training, including diversity training. Vice President Hummel suggested diversity training as beneficial in strategic planning and was pleased regarding the Library portion of the recent property tax bill. Secretary Sullivan suggested having a demographic study of the District. Trustee Swistak stated she thought diversity training would benefit the Board. Treasurer Wang thanked the Director for her professionalism regarding preparing the budget and stated that she believes the LLD is heading in the right direction regarding operational efficiencies.

10. Adjourn

MOTION: Trustee Swistak moved to adjourn the meeting. Trustee Flint seconded.

Voice Vote - All Aye

The meeting adjourned at 8:16 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on June 13, 2018.

Approved by

Secretary of the LLD Board of Trustees

Treasurer's Report as of May 31, 2018

Fund Name	Cash Balance 04/30/18	Cash Receipts this month	Cash Disbursed this month	Cash Balance 05/31/18	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	5,175,097.86	229,695.72	314,993.94	5,089,799.64	55.77%	82.18%
Building Maintenance	143,998.23	8,657.83	15,698.50	136,957.56	1.50%	2.21%
IMRF	374,839.36	8,998.34	14,917.79	368,919.91	4.04%	5.96%
FICA	193,751.91	7,676.19	13,244.50	188,183.60	2.06%	3.04%
Working Cash	409,199.70	726.83	0.00	409,926.53	4.49%	6.62%
Subtotals	6,296,887.06	255,754.91	358,854.73	6,193,787.24	67.87%	100.00%
Special Reserve	2,896,913.82	27,127.24	-7,980.74	2,932,021.80	32.13%	0.00%
	9,193,800.88	282,882.15	350,873.99	9,125,809.04	100.00%	100.00%

Treasurer

Date

5/31/2018

INVESTMENT ACTIVITY

Company	INTEREST											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
IMET	900.80	900.82	871.85	906.78	883.23	1,004.51	1,072.13	971.67	1,137.56	1,238.51	1,310.93	11,198.79
Ehlers	0.21	1.69	0.85	0.18	0.29	0.47	2.22	2.42	0.53	0.95	0.63	10.44
Ehlers-Invt interest	1,780.35	6,364.21	7,449.33	4,438.61	7,908.82	3,686.43	1,832.85	7,507.26	5,306.40	4,721.20	9,210.01	60,205.47
MB Financial	529.50	498.28	723.13	759.08	678.59	656.19	565.33	463.19	449.84	401.71	383.41	6,108.25
Lisle	51.62	51.64	51.65	50.00	51.68	50.02	51.70	50.05	48.95	99.01	66.80	623.12
Lisle CD 2635	86.07	83.12	80.47	83.19	80.53	83.25	83.28	75.25	83.34	80.68	83.40	902.58
Lisle CD 2669	253.16	253.45	245.55	254.02	246.11	254.60	254.89	230.47	255.45	247.48	256.02	2,751.20
IL Funds	1,059.68	1,110.77	1,120.42	1,183.65	1,166.98	1,318.24	1,451.55	1,368.91	1,644.90	1,801.81	1,964.76	15,191.67
US Bank-9853	30.82	31.85	31.85	30.83	31.85	30.82	31.85	31.85	28.77	31.85	30.83	343.17
US Bank-9370-switched to money market									2.13	2.41	2.40	6.94
TOTALS	4,692.21	9,295.83	10,575.10	7,706.34	11,048.08	7,084.53	5,345.80	10,701.07	8,957.87	8,625.61	13,309.19	97,341.63

	INVESTMENTS											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Investment Maturities	150,000.00	325,000.00	405,000.00	0.00	0.00	0.00	55,000.00	157,000.00	0.00	0.00	150,000.00	1,242,000.00
Investment Purchases	155,223.39	334,976.39	411,768.75	0.00	0.00	0.00	63,050.40	170,000.00	0.00	0.00	169,256.25	1,304,275.18
TOTALS	-5,223.39	-9,976.39	-6,768.75	0.00	0.00	0.00	-8,050.40	-13,000.00	0.00	0.00	-19,256.25	-62,275.18

	Fair Market Value on 5/31/18

[illegible]

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Lisle Library District
Revenues through 5/31/18
Special Reserve Only

REVENUES		Current Month May, 2018	YTD July - May 2017-2018	YTD Jul - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
INTEREST/ DONATIONS						
70-02-4481-00	Interest Earned - Special Reserve	\$2,127.24	\$16,793.84	\$8,673.74	\$7,000.00	239.91 %
70-04-4587-10	Restricted - Transfer from Corporate F	\$25,000.00	\$275,000.00	\$450,000.00	\$300,000.00	91.67 %
TOTAL INTEREST & CASH DONATION		\$27,127.24	\$291,793.84	\$458,673.74	\$307,000.00	95.05 %
TOTAL REVENUES		\$27,127.24	\$291,793.84	\$458,673.74	\$307,000.00	95.05 %

Lisle Library District

Revenues through May 31 2018

No Special Reserve reflected

	Current Month May, 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$0.00	\$4,379,880.36	\$4,420,646.97	\$4,347,646.00	100.74 %
30-01-4413-00 Tax Levy - .02 Building/Maint.	\$0.00	\$136,387.24	\$121,436.24	\$136,350.00	100.03 %
40-01-4414-00 Tax Levy - IMRF	\$0.00	\$219,747.81	\$222,909.25	\$220,180.00	99.80 %
45-01-4415-00 Tax Levy - FICA	\$0.00	\$174,061.74	\$127,024.59	\$173,720.00	100.20 %
TOTAL TAX LEVY	\$0.00	\$4,910,077.15	\$4,892,017.05	\$4,877,896.00	100.66 %
BACK TAXES					
10-01-4441-00 Back Taxes - Corp.	\$0.00	\$1,227.72	\$18,200.37	\$45,000.00	2.73 %
30-01-4443-00 Back Taxes - .02 Building/Maint	\$0.00	\$38.50	\$431.45	\$0.00	0.00 %
40-01-4444-00 Back Taxes - IMRF	\$0.00	\$62.56	\$1,165.66	\$0.00	0.00 %
45-01-4445-00 Back Taxes - FICA	\$0.00	\$49.27	\$886.66	\$0.00	0.00 %
TOTAL BACK TAXES	\$0.00	\$1,378.05	\$20,684.14	\$45,000.00	3.06 %
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax - Corp	\$3,288.07	\$15,361.30	\$18,537.29	\$11,000.00	139.65 %
40-01-4462-00 Personal Property Repl. Tax - IMRF	\$189.76	\$886.54	\$1,059.51	\$600.00	147.76 %
45-01-4463-00 Personal Property Repl. Tax - FICA	\$29.82	\$139.30	\$166.46	\$100.00	139.30 %
TOTAL PERSONAL PROPERTY REPLACEMENT TAX	\$3,507.65	\$16,387.14	\$19,763.26	\$11,700.00	140.06 %
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	\$12,701.78	\$17,559.91	\$31,921.26	\$30,000.00	58.53 %
30-02-4474-00 Interest Earned - .02 B/M	\$256.07	\$1,673.45	\$1,020.92	\$1,000.00	167.35 %
40-02-4475-00 Interest Earned - IMRF	\$665.33	\$4,461.43	\$1,429.29	\$1,200.00	371.79 %
45-02-4476-00 Interest Earned - FICA	\$343.29	\$2,467.57	\$1,466.43	\$1,200.00	205.63 %
80-02-4482-00 Interest Earned - Working Cash	\$726.83	\$4,422.74	\$3,526.81	\$3,000.00	147.42 %
TOTAL INTEREST INCOME	\$14,693.30	\$30,585.10	\$39,364.71	\$36,400.00	84.03 %
COUNTY INTEREST					
10-02-4511-00 County Interest - Corp	\$1,460.59	\$1,460.59	\$0.00	\$0.00	0.00 %

Lisle Library District
Revenues through May 31 2018
 No Special Reserve reflected

	Current Month May, 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
30-02-4513-00 County Interest - .02 B/M	\$58.57	\$58.57	\$0.00	\$0.00	0.00 %
40-02-4514-00 County Interest - IMRF	\$56.78	\$56.78	\$0.00	\$0.00	0.00 %
45-02-4515-00 County Interest - FICA	\$50.92	\$50.92	\$0.00	\$0.00	0.00 %
TOTAL COUNTY INTEREST	\$1,626.86	\$1,626.86	\$0.00	\$0.00	0.00 %
DESK INCOME					
10-03-4531-00 Lost Books - Adult	\$198.64	\$2,981.55	\$4,318.84	\$4,000.00	74.54 %
10-03-4536-00 Non-Resident Fees	\$0.00	\$0.00	\$959.83	\$500.00	0.00 %
10-03-4540-00 Fines - Main Circ Desk	\$3,426.47	\$39,773.41	\$42,293.94	\$40,000.00	99.43 %
TOTAL DESK INCOME	\$3,625.11	\$42,754.96	\$47,572.61	\$44,500.00	96.08 %
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	\$100.00	\$196.50	\$485.00	\$0.00	0.00 %
10-04-4562-00 Gifts-book purchases	\$0.00	\$90.00	\$0.00	\$0.00	0.00 %
10-04-4573-00 Copier Income	\$80.69	\$1,005.19	\$1,492.41	\$1,200.00	83.77 %
10-04-4583-00 Per Capita Grant	\$0.00	\$22,131.65	\$0.00	\$0.00	0.00 %
10-04-4584-00 Other Income - Corp.	\$373.22	\$4,103.09	\$580.22	\$1,000.00	410.31 %
TOTAL UNRESTRICTED INCOME	\$553.91	\$27,526.43	\$2,557.63	\$2,200.00	1,251.20 %
TOTAL REVENUES	\$24,006.83	\$5,030,335.69	\$5,021,959.40	\$5,017,696.00	100.25 %

Lisle Library District
Expenses through May 31, 2018
Special Reserve Only

	Cur Mth May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
SPECIAL RESERVE EXPENSES					
RENTAL, MAINT AND EQUIP EXPENSES					
70-20-5660-00 Maint/Repairs-Bldg Structure (Spec R	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00 %
70-65-5671-00 Furniture & Equipment (Spec Res)	(\$7,980.74)	(\$575.11)	\$0.00	\$100,000.00	(0.58)%
70-65-5674-00 Consulting	\$0.00	\$26,647.44	\$13,707.91	\$50,000.00	53.29 %
TOTAL RENTAL, MAINT AND EQUIP EXPENSES	(\$7,980.74)	\$26,072.33	\$13,707.91	\$180,000.00	14.48 %
RENOVATION COSTS					
70-65-5861-00 Interior Renovation (Spec Res)	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL RENOVATION COSTS	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL SPECIAL RESERVE EXPENSES	(\$7,980.74)	\$26,072.33	\$13,707.91	\$190,000.00	13.72 %

Lisle Library District
Expenses through May 31 2018
No Special Reserve reflected

	Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10	\$41,108.18	\$427,372.81	\$423,329.38	\$508,961.08	83.97 %
10-10-5603-20	\$43,348.01	\$457,235.17	\$453,812.73	\$529,222.36	86.40 %
10-10-5603-30	\$28,228.08	\$287,055.97	\$283,373.30	\$357,007.29	80.41 %
10-10-5603-50	\$21,701.41	\$231,639.33	\$266,307.25	\$268,861.76	86.16 %
10-10-5603-60	\$36,874.79	\$404,671.17	\$405,923.11	\$481,779.21	84.00 %
10-10-5613-10	\$595.65	\$5,398.08	\$5,564.82	\$6,200.00	87.07 %
10-10-5613-20	\$2,558.60	\$21,547.27	\$19,732.66	\$23,400.00	92.08 %
10-10-5613-30	\$1,544.05	\$14,026.79	\$13,045.42	\$16,000.00	87.67 %
10-10-5613-60	\$3,255.91	\$27,914.51	\$27,870.90	\$29,400.00	94.95 %
Total Salaries	\$179,214.68	\$1,876,861.10	\$1,898,959.57	\$2,220,831.70	84.51 %
Health and Dental Ins.					
10-10-5621-10	\$5,120.79	\$50,691.35	\$36,615.90	\$60,000.00	84.49 %
10-10-5621-20	\$7,645.88	\$82,796.09	\$71,263.31	\$100,000.00	82.80 %
10-10-5621-30	\$3,622.63	\$39,938.32	\$33,850.58	\$60,000.00	66.56 %
10-10-5621-50	\$3,105.74	\$33,288.25	\$42,587.21	\$38,000.00	87.60 %
10-10-5621-60	\$4,530.82	\$50,126.58	\$40,425.00	\$47,000.00	106.65 %
10-10-5622-10	\$263.40	\$3,399.63	\$3,181.54	\$4,600.00	73.91 %
10-10-5622-20	\$463.85	\$6,561.06	\$5,830.64	\$7,000.00	93.73 %
10-10-5622-30	\$64.36	\$1,717.16	\$1,970.86	\$2,600.00	66.04 %
10-10-5622-50	\$212.36	\$2,718.73	\$2,292.88	\$2,500.00	108.75 %
10-10-5622-60	\$318.40	\$3,939.71	\$3,199.35	\$3,300.00	119.39 %
Total Health & Dental Ins.	\$25,348.23	\$275,176.88	\$241,217.27	\$325,000.00	84.67 %
Other Staff Benefits					
10-10-5646-00	\$0.00	\$1,513.82	(\$606.25)	\$4,000.00	37.85 %
10-10-5646-10	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00 %
10-10-5623-00	\$0.00	\$288.60	\$0.00	\$1,000.00	28.86 %

Lisle Library District

Expenses through May 31 2018

No Special Reserve reflected

	Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
Total Other Staff Benefits	\$0.00	\$1,802.42	(\$606.25)	\$7,000.00	25.75 %
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	\$3,109.18	\$31,783.35	\$32,148.72	\$40,000.00	79.46 %
45-10-5625-20 FICA Expense - Adult Serv.	\$3,294.56	\$34,745.72	\$35,348.64	\$41,000.00	84.75 %
45-10-5625-30 FICA Expense - Youth Services	\$2,261.29	\$22,938.81	\$22,613.77	\$29,393.63	78.04 %
45-10-5625-50 FICA Expense - Tech Servs.	\$1,591.59	\$16,956.11	\$19,271.97	\$21,500.00	78.87 %
45-10-5625-60 FICA Expense - Circulation	\$2,987.88	\$32,212.93	\$32,282.76	\$38,000.00	84.77 %
Total FICA Expenses	\$13,244.50	\$138,636.92	\$141,665.86	\$169,893.63	81.60 %
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	\$3,641.62	\$38,764.91	\$40,616.36	\$51,000.00	76.01 %
40-10-5628-20 IMRF Expense - Adult Servs	\$4,439.96	\$46,624.33	\$49,772.51	\$54,000.00	86.34 %
40-10-5628-30 IMRF Expense - Youth Services	\$2,243.39	\$25,437.91	\$22,859.06	\$37,000.00	68.75 %
40-10-5628-50 IMRF Expense - Tech Servs.	\$1,900.04	\$21,448.02	\$27,009.40	\$27,000.00	79.44 %
40-10-5628-60 IMRF Expense - Circulation	\$2,692.78	\$29,511.61	\$34,230.05	\$48,419.42	60.95 %
Total IMRF Expenses	\$14,917.79	\$161,786.78	\$174,487.38	\$217,419.42	74.41 %
TOTAL EMPLOYEE COSTS	\$232,725.20	\$2,454,264.10	\$2,455,723.83	\$2,940,144.75	83.47 %
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	\$450.00	\$4,500.00	\$5,012.40	\$6,600.00	68.18 %
10-20-5651-00 INet	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00 Utilities - Phone	\$712.81	\$6,516.08	\$6,509.96	\$7,800.00	83.54 %
10-20-5653-00 Utilities - Gas	\$0.00	\$4,778.51	\$6,130.36	\$7,000.00	68.26 %
10-20-5654-00 Utilities - Sewer & Water	\$89.96	\$2,059.96	\$2,350.20	\$2,750.00	74.91 %
10-20-5655-00 Utilities - Electric	\$3,764.44	\$41,281.66	\$36,283.49	\$48,700.00	84.77 %
10-20-5656-00 Verizon	\$50.08	\$500.80	\$500.80	\$680.00	73.65 %
Total Utilities	\$5,067.29	\$61,447.01	\$58,597.21	\$75,340.00	81.56 %
Maintenance and Repairs					

Lisle Library District

Expenses through May 31 2018

No Special Reserve reflected

	Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-20-5660-00	\$0.00	\$4,800.00	\$8,197.48	\$5,500.00	87.27 %
10-20-5661-00	\$2,444.00	\$28,284.95	\$29,458.00	\$36,750.00	76.97 %
10-20-5662-00	\$2,219.38	\$29,536.28	\$30,256.28	\$34,000.00	86.87 %
10-20-5663-00	\$1,401.08	\$9,172.28	\$6,478.47	\$8,000.00	114.65 %
10-20-5664-00	\$2,418.80	\$18,200.08	\$15,070.97	\$18,000.00	101.11 %
10-20-5665-00	\$179.09	\$1,969.99	\$1,969.99	\$2,500.00	78.80 %
Total Maintenance and Repairs	\$8,662.35	\$91,963.58	\$91,431.19	\$104,750.00	87.79 %
TOTAL BUILDING COSTS	\$13,729.64	\$153,410.59	\$150,028.40	\$180,090.00	85.19 %
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00	\$64.09	\$3,433.33	\$1,719.61	\$4,500.00	76.30 %
10-25-5710-10	\$0.00	\$13,062.17	\$26,098.73	\$26,400.00	49.48 %
10-25-5710-30	\$0.00	\$0.00	\$87.80	\$0.00	0.00 %
10-25-5711-00	\$0.00	\$4,792.89	\$5,684.65	\$8,500.00	56.39 %
10-25-5712-00	\$0.00	\$620.19	\$1,025.28	\$1,000.00	62.02 %
Total Postage and Printing	\$64.09	\$21,908.58	\$34,616.07	\$40,400.00	54.23 %
Supplies					
10-25-5713-00	\$1,105.22	\$4,238.91	\$3,113.43	\$5,000.00	84.78 %
10-25-5714-00	\$1,360.89	\$5,867.00	\$5,642.63	\$9,080.00	64.61 %
10-25-5715-00	\$294.90	\$1,179.60	\$1,557.14	\$2,500.00	47.18 %
10-25-5716-00	\$223.27	\$4,509.85	\$5,267.53	\$6,500.00	69.38 %
10-25-5717-00	\$4,358.07	\$19,800.45	\$24,411.25	\$27,500.00	72.00 %
10-25-5718-00	\$1,266.63	\$10,400.37	\$10,798.71	\$13,500.00	77.04 %
Total Supplies	\$8,608.98	\$45,996.18	\$50,790.69	\$64,080.00	71.78 %
Other Operating Costs					
10-25-5719-00	\$724.31	\$1,470.66	\$657.80	\$2,000.00	73.53 %
10-25-5722-15	\$100.00	\$150.00	\$150.00	\$150.00	100.00 %
10-25-5723-00	\$0.00	\$0.00	\$0.00	\$250.00	0.00 %

Lisle Library District

Expenses through May 31 2018

No Special Reserve reflected

	Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-25-5723-15 Bank Charges	(\$487.12)	\$1,237.19	\$1,226.27	\$1,000.00	123.72 %
10-25-5724-15 Local Travel	\$26.60	\$421.09	\$202.12	\$700.00	60.16 %
Total Other Operating Costs	\$363.79	\$3,278.94	\$2,236.19	\$4,100.00	79.97 %
TOTAL OPERATING EXPENSES	\$9,036.86	\$71,183.70	\$87,642.95	\$108,580.00	65.56 %
INSURANCE					
10-30-5750-00 Fidelity Bonds	\$0.00	\$2,400.00	\$0.00	\$2,500.00	96.00 %
10-30-5751-00 Property Damage (All-Peril)	\$0.00	\$25,820.36	\$23,568.00	\$25,000.00	103.28 %
10-30-5754-00 5754 Workers Comp Insurance	\$0.00	\$8,606.00	\$5,337.00	\$5,400.00	159.37 %
TOTAL INSURANCE	\$0.00	\$36,826.36	\$28,905.00	\$32,900.00	111.93 %
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services - Admin	\$0.00	\$5,782.50	\$15,023.75	\$25,000.00	23.13 %
10-35-5761-00 Collection Agency	\$8.95	\$429.60	\$474.25	\$700.00	61.37 %
10-35-5762-00 Other Contr Services - Admin	\$1,300.00	\$2,373.00	\$850.00	\$3,500.00	67.80 %
10-35-5763-00 Other Contractual Services-Tech	\$1,345.20	\$25,942.36	\$21,157.77	\$25,000.00	103.77 %
10-35-5764-10 Other Contractual Services - IS	\$0.00	\$1,025.00	\$1,321.64	\$4,500.00	22.78 %
10-35-5765-10 Investment Agency Consultants	\$556.38	\$5,642.47	\$4,662.21	\$7,000.00	80.61 %
10-35-5769-00 Acct Maint & Upgrades	(\$1,700.00)	\$8,118.12	\$0.00	\$7,937.00	102.28 %
10-35-5770-00 5770 Contractual - Audit Fee	\$0.00	\$8,250.00	\$8,000.00	\$8,250.00	100.00 %
10-35-5771-00 Payroll Service	\$513.57	\$6,758.99	\$6,251.03	\$7,700.00	87.78 %
TOTAL CONTRACTUAL SERVICES	\$2,024.10	\$64,322.04	\$57,740.65	\$89,587.00	71.80 %
PERSONNEL DEVELOPMENT					
Staff & Trustee Development					
10-40-5783-00 Dues - Staff	\$79.00	\$5,185.00	\$4,369.00	\$5,400.00	96.02 %
10-40-5784-00 Meetings - Staff	\$97.17	\$1,147.08	\$1,532.27	\$2,500.00	45.88 %
10-40-5785-00 Conferences - Staff	\$1,720.69	\$885.75	\$8,530.84	\$15,000.00	5.91 %
10-40-5786-00 Employee/Volunteer Recognition	\$0.00	\$717.42	\$998.41	\$2,000.00	35.87 %
10-40-5787-00 In-Service	\$0.00	\$1,777.41	\$1,287.95	\$3,000.00	59.25 %
10-40-5788-00 Training (Cont Ed) - Staff	\$1,790.00	\$2,274.00	\$1,231.58	\$2,200.00	103.36 %

Lisle Library District

Expenses through May 31 2018

No Special Reserve reflected

	Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-45-5786-70 Dues - Trustee	\$0.00	\$525.00	\$0.00	\$525.00	100.00 %
10-45-5787-70 Conferences - Trustee	\$0.00	\$300.00	\$350.00	\$500.00	60.00 %
10-45-5788-70 Meetings - Trustee	\$0.00	\$205.00	\$352.25	\$500.00	41.00 %
10-45-5789-70 Training-Trustees	\$0.00	\$500.00	\$180.00	\$500.00	100.00 %
Total Staff & Trustee Development	\$3,686.86	\$13,516.66	\$18,832.30	\$32,125.00	42.08 %
TOTAL PERSONNEL DEVELOPMENT	\$3,686.86	\$13,516.66	\$18,832.30	\$32,125.00	42.08 %
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	\$0.00	\$48,299.07	\$46,107.07	\$47,100.00	102.55 %
10-48-5802-00 Major Equip - Library Wide	\$0.00	\$0.00	\$455.64	\$0.00	0.00 %
10-48-5802-20 Major Equip - Adult Services	\$0.00	\$0.00	\$331.84	\$0.00	0.00 %
10-48-5802-50 Major Equip - Tech Services	\$0.00	\$0.00	\$365.99	\$0.00	0.00 %
10-48-5802-60 Major Equip - Circ	\$0.00	\$0.00	\$462.80	\$0.00	0.00 %
Total Major Equipment	\$0.00	\$48,299.07	\$47,723.34	\$47,100.00	102.55 %
Minor Equipment					
10-48-5823-10 Minor Equip - Dir/Asst Dir	\$119.28	\$592.08	\$0.00	\$700.00	84.58 %
10-48-5823-15 Minor Equip - Adm Services/PR	\$0.00	\$0.00	\$41.90	\$0.00	0.00 %
10-48-5823-20 Minor Equip - Adult Services	\$41.49	\$663.97	\$45.90	\$700.00	94.85 %
10-48-5823-30 Minor Equip - Youth	\$0.00	\$755.09	\$94.75	\$700.00	107.87 %
10-48-5823-50 Minor Equip - Tech Services	\$0.00	\$776.58	\$157.84	\$700.00	110.94 %
10-48-5823-60 Minor Equip - Circ	\$0.00	\$242.78	\$81.33	\$700.00	34.68 %
Total Minor Equipment	\$160.77	\$3,030.50	\$421.72	\$3,500.00	86.59 %
Equip Maint/Repairs & Rentals					
10-48-5843-00 Rental-Postage Meter	\$0.00	\$824.00	\$1.00	\$800.00	103.00 %
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	\$3,162.97	\$16,922.51	\$15,504.76	\$19,150.00	88.37 %
10-48-5846-00 Equip Maint/Repr-NonContr	\$0.00	\$1,076.13	\$708.45	\$1,000.00	107.61 %
10-48-5846-20 Acct Maint & Upgrades (Corp)	\$0.00	\$0.00	\$7,520.49	\$0.00	0.00 %
Total Equip Maint/Repairs & Rentals	\$3,162.97	\$18,822.64	\$23,734.70	\$20,950.00	89.85 %

Lisle Library District

Expenses through May 31 2018

No Special Reserve reflected

	Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
TOTAL EQUIPMENT COSTS	\$3,323.74	\$70,152.21	\$71,879.76	\$71,550.00	98.05 %
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	\$1,383.88	\$6,924.16	\$4,426.36	\$10,000.00	69.24 %
10-50-5863-30 Books - Youth Serv. Dept.	\$2,903.71	\$49,415.63	\$41,654.91	\$51,000.00	96.89 %
10-50-5863-50 Books - Tech Serv. Dept.	\$0.00	\$78.00	\$202.05	\$500.00	15.60 %
10-50-5864-10 Books - Non Fiction	\$8,629.20	\$66,127.52	\$66,569.46	\$82,000.00	80.64 %
10-50-5865-10 Books - Adult Fiction	\$7,569.05	\$59,377.95	\$57,364.69	\$65,000.00	91.35 %
10-50-5866-20 Business Ref Supplements	\$0.00	\$0.00	\$3,749.80	\$0.00	0.00 %
10-50-5867-20 Ref Books - Adult Serv. Dept.	\$1,164.83	\$22,939.37	\$16,889.39	\$24,000.00	95.58 %
Total Books	\$21,650.67	\$204,862.63	\$190,856.66	\$232,500.00	88.11 %
Databases					
10-50-5869-20 Internet Licensed DBases	\$680.00	\$107,820.22	\$95,335.79	\$126,500.00	85.23 %
10-50-5872-10 Dbases - Professional	\$0.00	\$10,263.84	\$3,088.57	\$10,000.00	102.64 %
10-50-5873-30 Dbases - Youth Serv. Dept.	\$0.00	\$12,259.70	\$10,701.00	\$12,500.00	98.08 %
Total Databases	\$680.00	\$130,343.76	\$109,125.36	\$149,000.00	87.48 %
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv. Dept.	\$585.51	\$11,761.13	\$13,132.40	\$18,000.00	65.34 %
10-50-5895-40 A-V Matls - Adult Serv. Dept.	\$12,508.70	\$82,994.43	\$77,319.67	\$95,000.00	87.36 %
Total Audio-Visual Materials	\$13,094.21	\$94,755.56	\$90,452.07	\$113,000.00	83.85 %
Periodicals/Doc Delivery					
10-50-5900-20 Periodicals - Adult Serv. Dept.	\$94.91	\$37,036.74	\$41,668.28	\$42,620.00	86.90 %
10-50-5900-30 Periodicals - Youth Serv. Dept.	\$0.00	\$683.39	\$667.84	\$1,000.00	68.34 %
10-50-5900-80 Periodicals - Prof. Collections	\$0.00	\$3,967.46	\$3,378.44	\$5,000.00	79.35 %
10-50-5871-20 Document Delivery	\$44.96	\$20,893.50	\$20,481.33	\$22,000.00	94.97 %
Total Periodicals/Doc Delivery	\$139.87	\$62,581.09	\$66,195.89	\$70,620.00	88.62 %

Lisle Library District

Expenses through May 31 2018

No Special Reserve reflected

	Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
TOTAL LIBRARY MEDIA	\$35,564.75	\$492,543.04	\$456,629.98	\$565,120.00	87.16 %
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	\$2,198.47	\$14,749.08	\$11,539.18	\$16,000.00	92.18 %
10-60-5931-30 Programs - Youth Serv. Dept.	\$4,366.11	\$9,990.04	\$9,254.27	\$11,000.00	90.82 %
10-60-5931-40 Online Marketing	\$14.05	\$1,556.53	\$466.33	\$2,000.00	77.83 %
10-60-5931-50 Community Relations	\$1,100.60	\$5,247.11	\$3,301.41	\$6,000.00	87.45 %
Total Programs	\$7,679.23	\$31,542.76	\$24,561.19	\$35,000.00	90.12 %
Readers Service's					
10-60-5940-10 Reader Services - Adult Serv. De	\$1,447.06	\$1,615.62	\$1,101.36	\$2,000.00	80.78 %
10-60-5940-30 Reader Services - Youth Serv. D	\$958.05	\$3,632.41	\$2,927.27	\$5,300.00	68.54 %
Total Readers Services's	\$2,405.11	\$5,248.03	\$4,028.63	\$7,300.00	71.89 %
TOTAL PROGRAMS AND READER'S SERVICES	\$10,084.34	\$36,790.79	\$28,589.82	\$42,300.00	86.98 %
RESTRICTED USAGE EXPENSES					
10-80-5981-80 Restricted - Per Capita Grant	\$7,980.74	\$7,980.74	\$15,472.67	\$0.00	0.00 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$275,000.00	\$450,000.00	\$300,000.00	91.67 %
10-80-5986-80 IMRF Funding	\$0.00	\$200,000.00	\$200,000.00	\$200,000.00	100.00 %
TOTAL RESTRICTED USAGE EXPENSES	\$32,980.74	\$482,980.74	\$665,472.67	\$500,000.00	96.60 %
.02 BLDG/MAINT EXPENSES					
30-65-5920-00 Network - Purchases (.02 B/M)	\$8,116.79	\$15,115.86	\$36,877.20	\$50,000.00	30.23 %
30-65-5925-00 Network - Maint (.02 B/M)	\$1,393.25	\$19,915.66	\$40,288.74	\$30,000.00	66.39 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$6,188.46	\$40,114.04	\$31,007.98	\$57,000.00	70.38 %
Total .02 BLDG/MAINT EXPENSES	\$15,698.50	\$75,145.56	\$108,173.92	\$137,000.00	54.85 %
CONTINGENCY					
10-90-5999-00 Contingency	\$0.00	\$1,116.00	\$0.00	\$75,000.00	1.49 %
Total	\$0.00	\$1,116.00	\$0.00	\$75,000.00	1.49 %

Lisle Library District
Expenses through May 31 2018
 No Special Reserve reflected

Current Month May 2018	YTD July - May 2017-2018	YTD July - May 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
\$358,854.73	\$3,952,251.79	\$4,129,619.28	\$4,774,396.75	82.78 %

TOTAL ALL EXPENSES

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Allegra Print & Imaging Allegra Print & Imaging	6/13/2018 28456	Mailing Labels & Business C Invoice	Paid	10-25-5712-00	Printing	\$295.99
AlphaGraphics AlphaGraphics	6/13/2018 54238	Photo/Film Public Disclaimer Invoice	Paid	10-60-5931-50	Community Relations	\$43.76
					<i>Totals for Allegra Print & Imaging:</i>	<i>\$295.99</i>
Anderson Pest Solutions Anderson Pest Solutions	6/13/2018 4725009	May 2018 Pest Control Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$141.00
					<i>Totals for AlphaGraphics:</i>	<i>\$43.76</i>
ASSA ABLOY Entrance Systems US Inc. ASSA ABLOY Entrance Systems US Inc.	6/13/2018 SEI/01183274	Replace Auto Door Openers Invoice	Paid	30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$963.84
					<i>Totals for Anderson Pest Solutions:</i>	<i>\$141.00</i>
Baker & Taylor (L4171582) Baker & Taylor (L4171582)	6/13/2018 053118	Audio Books & Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Matls - Adult Serv. Dept. Processing Supplies	\$1,697.26 \$205.40
					<i>Totals for ASSA ABLOY Entrance Systems US Inc.:</i>	<i>\$963.84</i>
Baker & Taylor (C5223353) Baker & Taylor (C5223353)	6/13/2018 053118	Continuations Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv. Dept.	\$15.57
					<i>Totals for Baker & Taylor (L4171582):</i>	<i>\$1,902.66</i>
Baker & Taylor (C5223433) Baker & Taylor (C5223433)	6/13/2018 053118	Continuations & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$1,131.05 \$0.65
					<i>Totals for Baker & Taylor (C5223353):</i>	<i>\$15.57</i>
Baker & Taylor (L0334152)					<i>Totals for Baker & Taylor (C5223433):</i>	<i>\$1,131.70</i>

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L0334152)	6/13/2018 053118	Circ, Processing & B&T 360 Invoice	Paid	10-50-5864-10 10-25-5717-00 10-50-5872-10	Books - Non Fiction Processing Supplies Dbases - Professional	\$9,322.31 \$468.70 \$4,325.00
Baker & Taylor (L4171782)					<i>Totals for Baker & Taylor (L0334152):</i>	<i>\$14,116.01</i>
Baker & Taylor (L4171782)	6/13/2018 053118	Auto Yours & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv. Dept. Processing Supplies	\$183.83 \$8.85
Baker & Taylor (L4342812)					<i>Totals for Baker & Taylor (L4171782):</i>	<i>\$192.68</i>
Baker & Taylor (L4342812)	6/13/2018 053118	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv. Dept. Processing Supplies	\$527.67 \$18.85
Baker & Taylor (L5202982)					<i>Totals for Baker & Taylor (L4342812):</i>	<i>\$546.52</i>
Baker & Taylor (L5202982)	6/13/2018 053118	PBS & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult Fiction Processing Supplies	\$141.42 \$33.35
Baker & Taylor (L5226642)					<i>Totals for Baker & Taylor (L5202982):</i>	<i>\$174.77</i>
Baker & Taylor (L5226642)	6/13/2018 053118	Reference Books - Adult & P Invoice	Paid	10-50-5867-20 10-25-5717-00	Ref Books - Adult Serv. Dept. Processing Supplies	\$914.66 \$5.20
Baker & Taylor (L5425632)					<i>Totals for Baker & Taylor (L5226642):</i>	<i>\$919.86</i>
Baker & Taylor (L5425632)	6/13/2018 053118	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv. Dept. Processing Supplies	\$1,704.66 \$83.75
Baker & Taylor (L5543202)					<i>Totals for Baker & Taylor (L5425632):</i>	<i>\$1,788.41</i>
Baker & Taylor (L5543202)	6/13/2018 053118	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult Fiction Processing Supplies	\$6,584.12 \$261.20
Batteries Plus					<i>Totals for Baker & Taylor (L5543202):</i>	<i>\$6,845.32</i>

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Batteries Plus	6/13/2018 P1910209	Emergency Light Batteries Invoice	Paid	10-25-5713-00	Office Supplies	\$197.90
Bear Landscape Group					<i>Totals for Batteries Plus:</i>	<u>\$197.90</u>
Bear Landscape Group	6/13/2018 4658	May Maintenance & 2 Plan Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$1,059.38
	6/13/2018 4637	Mulch Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$2,496.00
BookPage					<i>Totals for Bear Landscape Group:</i>	<u>\$3,555.38</u>
BookPage	6/13/2018 S36640	Book Page 07/18 - 06/19 Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv. Dept.	\$792.00
Brodart Co.					<i>Totals for Brodart Co.:</i>	<u>\$792.00</u>
Brodart Co.	6/13/2018 Y27915-2	Display Pods Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$1,401.66
Buffalo and Erie County Public Library					<i>Totals for Buffalo and Erie County Public Library:</i>	<u>\$1,401.66</u>
Buffalo and Erie County Public Library	6/13/2018 ILL180168	Replacement Cost of Lost IL Invoice	Paid	10-50-5871-20	Document Delivery	\$51.98
	6/13/2018 ILL180169	Replacement Cost of Lost IL Invoice	Paid	10-50-5871-20	Document Delivery	\$35.95
Case Lots, Inc.					<i>Totals for Buffalo and Erie County Public Library:</i>	<u>\$87.93</u>
Case Lots, Inc.	6/13/2018 001819	Misc. Kitchen Supplies Invoice	Paid	10-25-5716-00	Kitchen Supplies	\$405.10
CDW Government					<i>Totals for Case Lots, Inc.:</i>	<u>\$405.10</u>
CDW Government	6/13/2018 JTQC587 - 12131959	4 Switches, 3 Year Smartnet N Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$9,520.00

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Cheesie's Pub & Grub Cheesie's Pub & Grub XX-XXX9877	6/13/2018 JVBS370 - 12131959	Switch - Machine Room Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$2,380.00
	6/13/2018 IN-0143	Food Truck SRP Kick-Off Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$125.00
Totals for CDW Government:						<u>\$11,900.00</u>
Chicago Tribune Chicago Tribune	6/13/2018 122118	Newspaper Subscription Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv. Dept.	\$260.00
	6/13/2018 75348	Music CDs Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$195.98
Totals for Cheesie's Pub & Grub:						<u>\$125.00</u>
Compact Disc Source Compact Disc Source	6/13/2018 75347	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$84.64
	6/13/2018 75389	Music CDs Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$269.30
Totals for Chicago Tribune:						<u>\$260.00</u>
Complete Cleaning Company Complete Cleaning Company	6/13/2018 75388	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$99.85
	6/13/2018 75410	Music CDs Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$255.85
Totals for Compact Disc Source:						<u>\$100.18</u>
Complete Cleaning Company Complete Cleaning Company	6/13/2018 C06095	Contract Cleaning Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$2,303.00
	Totals for Complete Cleaning Company:					<u>\$2,303.00</u>

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Andrea Cox Andrea Cox	6/13/2018 051818	LACONI TSS Invoice	Paid	10-40-5784-00	Meetings - Staff	\$37.77
	<i>Totals for Andrea Cox:</i>					<u>\$37.77</u>
Dell Marketing LP Dell Marketing LP	6/13/2018 10245012508	New Envisionware Server Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$3,857.84
	6/13/2018 2006829859540	New Virtualized Server for P Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$12,500.00
	<i>Totals for Dell Marketing LP:</i>					<u>\$16,357.84</u>
Jean Demas Jean Demas	6/13/2018 052318	AART: Taking the Books on 1 Invoice	Paid	10-40-5785-00	Conferences - Staff	\$20.17
	<i>Totals for Jean Demas:</i>					<u>\$20.17</u>
Demco, Inc. Demco, Inc.	6/13/2018 81420418	Display Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$1,817.11
	6/13/2018 81520368	Display Signs Invoice	Paid	10-25-5710-10	Printing/Spec. Serv. - Adult	\$258.28
	6/13/2018 81520330	CD Signage Invoice	Paid	10-25-5710-10	Printing/Spec. Serv. - Adult	\$203.41
	<i>Totals for Demco, Inc.:</i>					<u>\$2,278.80</u>
Department of the Treasury Department of the Treasury	6/13/2018 060318	Form 720 - PICORI Fees 36- Invoice	Paid	10-25-5723-15	Bank Charges	\$88.43
	<i>Totals for Department of the Treasury:</i>					<u>\$88.43</u>
DuPage County Public Works DuPage County Public Works	6/13/2018 051118	Usage 1/26 - 3/26/18 Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$114.19

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Dynegy Energy Services Dynegy Energy Services	6/13/2018 149565718051	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,987.49
					Totals for DuPage County Public Works:	\$114.19
EBSCO EBSCO	6/13/2018 1802225	Subscription Adjustments Credit memo	Applied	10-50-5900-20	Periodicals - Adult Serv. Dept.	(\$665.35)
	6/13/2018 1561841	Subscription - Outlook Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv. Dept.	\$435.00
	6/13/2018 1801864	Subscription Adjustments Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv. Dept.	\$165.00
	6/13/2018 1801865	Subscription Adjustment Invoice	Paid	10-50-5900-30	Periodicals - Youth Serv. Dept.	\$17.60
	6/13/2018 1561352	Subscription - Harvard Busin Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv. Dept.	\$297.00
					Totals for EBSCO:	\$249.25
EnvisionWare, INC. EnvisionWare, INC.	6/13/2018 INV-US-36462	April 2018 Services Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$167.00
	6/13/2018 INV-US-36510	All In One Scanner PC for Y Invoice	Paid	30-65-5920-00	Network - Purchases (.02 B/M)	\$818.37
Findaway World Findaway World	6/13/2018 256088	Launchpads Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv. Dept.	\$1,969.87
	6/13/2018 526926138	Launchpad Chargers Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv. Dept.	\$169.80
					Totals for EnvisionWare, INC.:	\$985.37
					Totals for Findaway World:	\$2,139.67

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Flowers of Lisle Flowers of Lisle	6/13/2018 003705	Sympathy Flowers - Karl Invoice	Paid	10-40-5786-00	Employee/Volunteer Recognition	\$63.90
Pam Freer Pam Freer	6/13/2018 050718	Book Group Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$7.88
					<i>Totals for Flowers of Lisle:</i>	<u>\$63.90</u>
Gale / Cengage Learning Gale / Cengage Learning	6/13/2018 63623569	LPRS Invoice	Paid	10-50-5865-10	Books - Adult Fiction	\$57.58
					<i>Totals for Pam Freer:</i>	<u>\$7.88</u>
Garvey's Office Products Garvey's Office Products	6/13/2018 PINV1531604	Paper Invoice	Paid	10-25-5713-00	Office Supplies	\$23.42
	6/13/2018 PINV1528619	Labels Invoice	Paid	10-25-5713-00	Office Supplies	\$33.16
	6/13/2018 PINV1533044	Post-Its Invoice	Paid	10-25-5713-00	Office Supplies	\$7.76
	6/13/2018 PINV1536024	Coffee Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$45.97
	6/13/2018 PINV1541728	Purell Wipes Invoice	Paid	10-25-5713-00	Office Supplies	\$31.98
	6/13/2018 PINV1536984	Crafts Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$140.49
	6/13/2018 PINV1546643	Crafting Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$159.69
Gail Graziani					<i>Totals for Garvey's Office Products:</i>	<u>\$442.47</u>

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Gail Graziani	6/13/2018 053118	Book Group Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$16.48
Hagg Press Hagg Press	6/13/2018 105297	June-July Newsletter Invoice	Paid	10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,170.00
Totals for Gail Graziani:						<u>\$16.48</u>
Josh Hepler Josh Hepler	6/13/2018 052518	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$3.49
Totals for Hagg Press:						<u>\$2,170.00</u>
Nancy Hoover Nancy Hoover	6/13/2018 060418	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$1.53
Totals for Josh Hepler:						<u>\$5.02</u>
Paul Hurt Paul Hurt	6/13/2018 050418	Reaching Forward Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$43.44
Totals for Nancy Hoover:						<u>\$43.44</u>
IHLS - OCLC IHLS - OCLC	6/13/2018 16058	Circulation Managers Roundt. Invoice	Paid	10-40-5784-00	Meetings - Staff	\$7.96
Totals for Paul Hurt:						<u>\$7.96</u>
Impact Networking, LLC Impact Networking, LLC	6/13/2018 1115316	ILL Fees Invoice	Paid	10-50-5871-20	Document Delivery	\$3.25
Totals for IHLS - OCLC:						<u>\$3.25</u>
Impact Networking, LLC Impact Networking, LLC	6/13/2018 1113202	Printer Ink Invoice	Paid	10-25-5718-00	Computer Supplies	\$1,944.00
Totals for Impact Networking, LLC:						<u>\$1,944.00</u>
Impact Networking, LLC Impact Networking, LLC	6/13/2018 1113202	Printer Ink Invoice	Paid	10-25-5718-00	Computer Supplies	\$1,473.50
Totals for Impact Networking, LLC:						<u>\$1,473.50</u>

Lisle Library District Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
JanWay Company JanWay Company	6/13/2018 8-132369	Non-Woven Tote Bags Invoice	Paid	10-25-5714-00	Circ. Material Supplies	\$2,210.00
					<i>Totals for Impact Networking, LLC:</i>	<u>\$3,417.50</u>
Ben Jimenez Ben Jimenez	6/13/2018 071118	SRP Performer Invoice	Paid	10-60-5940-30	Reader Services - Youth Serv. Dept.	\$400.00
					<i>Totals for JanWay Company:</i>	<u>\$2,210.00</u>
Jackie Kilcran Jackie Kilcran	6/13/2018 053118	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$19.95
					<i>Totals for Ben Jimenez:</i>	<u>\$400.00</u>
Chris Knight Chris Knight	6/13/2018 053118	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$5.34
					<i>Totals for Jackie Kilcran:</i>	<u>\$19.95</u>
Konica Minolta Business Solutions Konica Minolta Business Solutions	6/13/2018 251594673	Usage 4/1 - 4/30/18 Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$224.51
					<i>Totals for Chris Knight:</i>	<u>\$5.34</u>
Lisle Area Chamber of Commerce Lisle Area Chamber of Commerce	6/13/2018 13613	Email Blast - Business Partne Invoice	Paid	10-60-5931-50	Community Relations	\$50.00
					<i>Totals for Konica Minolta Business Solutions:</i>	<u>\$224.51</u>
Lisle Woman's Club Lisle Woman's Club	6/13/2018 Garden Gait 2018	Garden Gait Advertisement Invoice	Paid	10-60-5931-50	Community Relations	\$100.00
					<i>Totals for Lisle Area Chamber of Commerce:</i>	<u>\$50.00</u>
					<i>Totals for Lisle Woman's Club:</i>	<u>\$100.00</u>

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Little Friends, Inc. Little Friends, Inc.	6/13/2018 043018	Purple T-Shirts Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$680.00
Midwest Tape (7288) Midwest Tape (7288)	6/13/2018 060118	DVDs/Blu-rays w/Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Matls - Adult Serv. Dept. Processing Supplies	\$2,624.60 \$679.30
Midwest Tape (7291) Midwest Tape (7291)	6/13/2018 060118	JH CDs, YS DVD/Blu-rays Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv. Dept.	\$253.38
Midwest Tape (12957) Midwest Tape (12957)	6/13/2018 060118	DVDs/Blu-rays TV Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$97.98
Midwest Tape Midwest Tape	6/13/2018 96053367	Hoopla Monthly Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$3,554.97
	6/13/2018 96148873	Hoopla Monthly Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$3,868.77
Monaco Mechanical Service, Inc. Monaco Mechanical Service, Inc.	6/13/2018 18032	East End - Low on Refrigerant Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,147.22
	6/13/2018 18039	HVAC Alarm Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$251.84
Laura Murff					Totals for Monaco Mechanical Service, Inc.:	\$1,399.06

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Laura Murff	6/13/2018 051818	LACONI TSS Invoice	Paid	10-40-5784-00	Meetings - Staff	\$35.32
NCPERS - IL IMRF						
NCPERS - IL IMRF	6/13/2018 46020618	Payroll Withholding Invoice	Paid	10-00-2638-00	Vol. Life (NCPERS)	\$96.00
Totals for Laura Murff:						\$35.32
New Albertsons Inc						
New Albertsons Inc	6/13/2018 041818	Magic/Chess Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$7.52
	6/13/2018 042318	Teen Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$26.98
	6/13/2018 042318	Supplies Invoice	Paid	10-40-5784-00	Meetings - Staff	\$9.52
	6/13/2018 041818	Volunteer Appreciation Supp Invoice	Paid	10-40-5786-00	Employee/Volunteer Recognition	\$20.94
	6/13/2018 041818	Volunteer Appreciation Supp Invoice	Paid	10-40-5786-00	Employee/Volunteer Recognition	\$75.00
	6/13/2018 030418	TAB Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$5.00
	6/13/2018 050718	Spring Read Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$16.76
	6/13/2018 051418	Supplies Invoice	Paid	10-40-5784-00	Meetings - Staff	\$12.67
	6/13/2018 051618	Supplies Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$6.99
Totals for New Albertsons Inc:						\$181.38
NICOR						

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
NICOR	6/13/2018 050718	Usage Invoice	Paid	10-20-5653-00	Utilities - Gas	\$1,094.99
Outsource Solutions Group, Inc.					<i>Totals for NICOR:</i>	<u>\$1,094.99</u>
Outsource Solutions Group, Inc.	6/13/2018 41214	Monthly Monitoring - May 2 Invoice	Paid	10-35-5763-00	Other Contractual Services-Technology As	\$720.00
	6/13/2018 41331	Backup Software Licenses - A Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$225.00
	6/13/2018 41576	Sophos Antivirus License Re Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$5,416.76
	6/13/2018 41668	Monthly Server Monitoring - Invoice	Paid	10-35-5763-00	Other Contractual Services-Technology As	\$720.00
OverDrive, Inc.					<i>Totals for Outsource Solutions Group, Inc.:</i>	<u>\$7,081.76</u>
OverDrive, Inc.	6/13/2018 CD0110718086738	OverDrive Advantage Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$10,000.00
	6/13/2018 CD0110718098502	Advantage May Invoice	Paid	10-50-5895-40 10-80-5981-80	A-V Matls - Adult Serv. Dept. Restricted - Per Capita Grant	\$68.00 \$932.00
Patriot Electric & Technologies					<i>Totals for OverDrive, Inc.:</i>	<u>\$11,000.00</u>
Patriot Electric & Technologies	6/13/2018 726027	YS Outlet & Power for Auto I Invoice	Paid	30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$1,850.00
Winona Patterson					<i>Totals for Patriot Electric & Technologies:</i>	<u>\$1,850.00</u>
Winona Patterson	6/13/2018 060418	ILA Reaching Forward Invoice	Paid	10-40-5785-00	Conferences - Staff	\$37.28
Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.					<i>Totals for Winona Patterson:</i>	<u>\$37.28</u>

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Peregrine, Stime, Newman, Ritzman & Br	6/13/2018 59009	Legal Services 3/1/18 - 5/31/1 Invoice	Paid	10-35-5760-00	Legal Services - Admin	\$840.00
Petty Cash Checking Account						
Petty Cash Checking Account	6/13/2018 050818	Lost Material Refunds & Note Invoice	Paid	10-03-4540-00 10-25-5713-00	Fines - Main Circ Desk Office Supplies	\$201.04 \$10.00
Justin Proctor						
Justin Proctor	6/13/2018 051718	Seminar - Homeless Patrons Invoice	Paid	10-40-5784-00	Meetings - Staff	\$20.93
ProQuest LLC						
ProQuest LLC	6/13/2018 70522043	Chicago Tribune Database Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$1,900.00
	6/13/2018 70522041	Chicago Tribune Historical Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$2,585.00
Pryor Learning Solutions						
Pryor Learning Solutions	6/13/2018 20-26872505	Seminar Invoice	Paid	10-40-5784-00	Meetings - Staff	\$149.00
RAILS						
RAILS	6/13/2018 4901	Boopsie App Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$3,820.75
Recorded Books, LLC						
Recorded Books, LLC	6/13/2018 75787626	Audio Books Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$24.60
	6/13/2018 75790017	Audio Books Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$53.40
Totals for RAILS:						
						\$3,820.75
Totals for Petty Cash Checking Account:						
						\$211.04
Totals for Justin Proctor:						
						\$20.93
Totals for ProQuest LLC:						
						\$4,485.00
Totals for Pryor Learning Solutions:						
						\$149.00

Lisle Library District

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Republic Services Republic Services	6/13/2018 75779460	Audio Books Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$253.00
	6/13/2018 75791407	Audio Books Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$21.40
	6/13/2018 75788173	Audio Books Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$253.00
	6/13/2018 126566 - 0818 - 0719	Film Movement Subscription Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$499.20
Totals for Recorded Books, LLC:						<u>\$1,104.60</u>
Will Savage Will Savage	6/13/2018 0551-014028718	Service Invoice	Paid	10-20-5665-00	Rubbish Removal	\$179.09
	6/13/2018 050818	Reaching Forward Conferenc Invoice	Paid	10-40-5785-00	Conferences - Staff	\$41.44
	6/13/2018 050218	PJ Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$6.28
	6/13/2018 051118	Lacomi Meeting Invoice	Paid	10-40-5784-00	Meetings - Staff	\$70.70
Noelle Spicher Noelle Spicher	6/13/2018 052918	PJ Storytime, Summer Read P Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$35.98
	6/13/2018 060218	Summer Read Program Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$23.94
	6/13/2018 050718	Teen Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$9.52
Totals for Will Savage:						<u>\$178.34</u>

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Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Staples Advantage Staples Advantage	6/13/2018 1619907331	Misc. Office & Kitchen Suppl Invoice	Paid	10-25-5713-00 10-25-5716-00	Totals for Noelle Spicher: Office Supplies Kitchen Supplies	\$9.52 \$132.43 \$634.56
Stephens Plumbing and Heating Stephens Plumbing and Heating	6/13/2018 198012	Batteries - Men's Faucets Invoice	Paid	10-20-5664-00	Totals for Staples Advantage: Maint/Repairs-Non Contr. Work	\$766.99 \$98.00
	6/13/2018 197369	Replaced Module & Solenoid Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$485.00
Suburban Door Check & Lock Service Suburban Door Check & Lock Service	6/13/2018 IN500440	6 Auto Openers Restrooms Invoice	Paid	30-65-5926-00	Totals for Stephens Plumbing and Heating: Maint - Bldg Structure (.02 B/M)	\$583.00 \$14,632.00
The Teaching Company The Teaching Company	6/13/2018 50062951-053118	Great Courses Invoice	Paid	10-50-5895-40	Totals for Suburban Door Check & Lock Service: A-V Mats - Adult Serv. Dept.	\$14,632.00 \$882.65
The Library Store, Inc. The Library Store, Inc.	6/13/2018 513277	Display Shelving Invoice	Paid	70-65-5671-00	Totals for The Teaching Company: Furniture & Equipment (Spec Res)	\$882.65 \$575.01
Toshiba Business Solutions, USA Toshiba Business Solutions, USA	6/13/2018 14499411	Quarterly Photocopier Mainte Invoice	Paid	10-48-5845-00	Totals for The Library Store, Inc.: Equip Maint/Repr-Contr-Lib. Wide	\$575.01 \$90.32
Triple S Vending Triple S Vending	6/13/2018 12200	Water Invoice	Paid	10-25-5716-00	Totals for Toshiba Business Solutions, USA: Kitchen Supplies	\$90.32 \$133.00

Lisle Library District

Accounts Payable for June 13, 2018

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Unique Management Services, Inc.						
Unique Management Services, Inc.	6/13/2018 461580	Collection Accounts April Su Invoice	Paid	10-35-5761-00	Collection Agency	\$53.70
					<i>Totals for Triple S Vending:</i>	<u>\$133.00</u>
University of Illinois Extension						
University of Illinois Extension	6/13/2018 071018	Program: The Herb Patch Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$125.00
					<i>Totals for Unique Management Services, Inc.:</i>	<u>\$53.70</u>
	6/13/2018 062918	Program: Body Smart Garder Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$125.00
					<i>Totals for University of Illinois Extension:</i>	<u>\$250.00</u>
Village of Lisle						
Village of Lisle	6/13/2018 052918	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$165.64
	6/13/2018 3600000232	Shared Internet Access April - Invoice	Paid	10-20-5650-00	Internet Service Provider	\$450.00
					<i>Totals for Village of Lisle:</i>	<u>\$615.64</u>
WILLIUG						
WILLIUG	6/13/2018 2018Conference	Registration - Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$40.00
					<i>Totals for WILLIUG:</i>	<u>\$40.00</u>

Lisle Library District Accounts Payable for June 13, 2018

Account Summary

Account Number	Description	Net Amount
10-00-2638-00	Vol. Life (NCPERS)	\$96.00
10-03-4540-00	Fines - Main Circ Desk	\$201.04
10-20-5650-00	Internet Service Provider	\$450.00
10-20-5653-00	Utilities - Gas	\$1,094.99
10-20-5654-00	Utilities - Sewer & Water	\$279.83
10-20-5655-00	Utilities - Electric	\$3,987.49
10-20-5661-00	Maint Contracts - Maint. Service	\$2,444.00
10-20-5662-00	Maint Contr. - Landscape Serv.	\$3,555.38
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,982.06
10-20-5665-00	Rubbish Removal	\$179.09
10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,631.69
10-25-5712-00	Printing	\$295.99
10-25-5713-00	Office Supplies	\$436.65
10-25-5714-00	Circ. Material Supplies	\$2,210.00
10-25-5716-00	Kitchen Supplies	\$1,172.66
10-25-5717-00	Processing Supplies	\$2,049.92
10-25-5718-00	Computer Supplies	\$3,417.50
10-25-5723-15	Bank Charges	\$88.43
10-25-5724-15	Local Travel	\$30.31
10-35-5760-00	Legal Services - Admin	\$840.00
10-35-5761-00	Collection Agency	\$53.70
10-35-5763-00	Other Contractual Services-Technology Asst	\$1,440.00
10-40-5784-00	Meetings - Staff	\$343.87
10-40-5785-00	Conferences - Staff	\$182.33
10-40-5786-00	Employee/Volunteer Recognition	\$159.84
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$314.83
10-50-5863-30	Books - Youth Serv. Dept.	\$2,416.16
10-50-5864-10	Books - Non Fiction	\$10,453.36
10-50-5865-10	Books - Adult Fiction	\$6,783.12
10-50-5867-20	Ref Books - Adult Serv. Dept.	\$930.23
10-50-5869-20	Internet Licensed DBases	\$8,305.75
10-50-5871-20	Document Delivery	\$91.18
10-50-5872-10	DBases - Professional	\$4,325.00

Lisle Library District Accounts Payable for June 13, 2018

10-50-5890-30	A-V Matls - Youth Serv. Dept.	\$2,393.05
10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$14,619.96
10-50-5900-20	Periodicals - Adult Serv. Dept.	\$1,283.65
10-50-5900-30	Periodicals - Youth Serv. Dept.	\$17.60
10-60-5931-10	Programs - Adult Services	\$1,174.35
10-60-5931-30	Programs - Youth Serv. Dept.	\$390.13
10-60-5931-50	Community Relations	\$193.76
10-60-5940-30	Reader Services - Youth Serv. Dept.	\$400.00
10-80-5981-80	Restricted - Per Capita Grant	\$14,150.77
30-65-5920-00	Network - Purchases (.02 B/M)	\$29,076.21
30-65-5925-00	Network - Maint. (.02 B/M)	\$5,808.76
30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$17,445.84
70-65-5671-00	Furniture & Equipment (Spec Res)	\$575.01
	GRAND TOTAL:	\$150,771.49

Account Distribution Report by Number

June 13, 2018

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-00-2638-00, Vol. Life (NCPERS)									
6/13/2018	46020618	Invoice	5462-261	NCPERS - IL IMRF	NCPERS - IL IMRF- Posted		6/13/2018	\$96.00	\$0.00
					<i>Totals for 10-00-2638-00, Vol. Life (NCPERS):</i>			<i>\$96.00</i>	<i>\$0.00</i>
10-03-4540-00, Fines - Main Circ Desk									
6/13/2018	050818	Invoice	5462-045	Petty Cash Checking Account	Petty Cash Checking A Posted		6/13/2018	\$201.04	\$0.00
					<i>Totals for 10-03-4540-00, Fines - Main Circ Desk:</i>			<i>\$201.04</i>	<i>\$0.00</i>
10-20-5650-00, Internet Service Provider									
6/13/2018	3600000232	Invoice	5462-356	Village of Lisle	Village of Lisle-360000 Posted		6/13/2018	\$450.00	\$0.00
					<i>Totals for 10-20-5650-00, Internet Service Provider:</i>			<i>\$450.00</i>	<i>\$0.00</i>
10-20-5653-00, Utilities - Gas									
6/13/2018	050718	Invoice	5462-041	NICOR	NICOR-050718 Posted		6/13/2018	\$1,094.99	\$0.00
					<i>Totals for 10-20-5653-00, Utilities - Gas:</i>			<i>\$1,094.99</i>	<i>\$0.00</i>
10-20-5654-00, Utilities - Sewer & Water									
6/13/2018	051118	Invoice	5462-171	DuPage County Public Works	DuPage County Public Posted		6/13/2018	\$114.19	\$0.00
6/13/2018	052918	Invoice	5462-330	Village of Lisle	Village of Lisle-05291 Posted		6/13/2018	\$165.64	\$0.00
					<i>Totals for 10-20-5654-00, Utilities - Sewer & Water:</i>			<i>\$279.83</i>	<i>\$0.00</i>
10-20-5655-00, Utilities - Electric									
6/13/2018	149565718051	Invoice	5462-257	Dynegy Energy Services	Dynegy Energy Servi Posted		6/13/2018	\$3,987.49	\$0.00
					<i>Totals for 10-20-5655-00, Utilities - Electric:</i>			<i>\$3,987.49</i>	<i>\$0.00</i>
10-20-5661-00, Maint Contracts - Maint. Service									
6/13/2018	4725009	Invoice	5462-070	Anderson Pest Solutions	Anderson Pest Solutio Posted		6/13/2018	\$141.00	\$0.00
6/13/2018	C06095	Invoice	5462-175	Complete Cleaning Company	Complete Cleaning Co Posted		6/13/2018	\$2,303.00	\$0.00
					<i>Totals for 10-20-5661-00, Maint Contracts - Maint. Service:</i>			<i>\$2,444.00</i>	<i>\$0.00</i>
10-20-5662-00, Maint Contr. - Landscape Serv.									
6/13/2018	4658	Invoice	5462-282	Bear Landscape Group	Bear Landscape Group- Posted		6/13/2018	\$1,059.38	\$0.00
6/13/2018	4637	Invoice	5462-284	Bear Landscape Group	Bear Landscape Group- Posted		6/13/2018	\$2,496.00	\$0.00
					<i>Totals for 10-20-5662-00, Maint Contr. - Landscape Serv.:</i>			<i>\$3,555.38</i>	<i>\$0.00</i>
10-20-5664-00, Maint/Repairs-Non Contr. Work									
6/13/2018	198012	Invoice	5462-039	Stephens Plumbing and Heating	Stephens Plumbing and Posted		6/13/2018	\$98.00	\$0.00
6/13/2018	18032	Invoice	5462-043	Monaco Mechanical Service, I	Monaco Mechanical S Posted		6/13/2018	\$1,147.22	\$0.00
6/13/2018	197369	Invoice	5462-177	Stephens Plumbing and Heating	Stephens Plumbing and Posted		6/13/2018	\$485.00	\$0.00
6/13/2018	18039	Invoice	5462-377	Monaco Mechanical Service, I	Monaco Mechanical S Posted		6/13/2018	\$251.84	\$0.00

Lisle Library District

Account Distribution Report by Number

June 13, 2018

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-20-5665-00, Rubbish Removal									
6/13/2018	0551-014028718	Invoice	5462-173	Republic Services		Posted	6/13/2018	\$179.09	\$0.00
<i>Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work:</i>								<i>\$1,982.06</i>	<i>\$0.00</i>
10-25-5710-10, Printing/Spec. Serv. - Adult									
6/13/2018	105297	Invoice	5462-263	Hagg Press		Posted	6/13/2018	\$2,170.00	\$0.00
6/13/2018	81520368	Invoice	5462-332	Demco, Inc.		Posted	6/13/2018	\$258.28	\$0.00
6/13/2018	81520330	Invoice	5462-334	Demco, Inc.		Posted	6/13/2018	\$203.41	\$0.00
<i>Totals for 10-25-5665-00, Rubbish Removal:</i>								<i>\$179.09</i>	<i>\$0.00</i>
10-25-5712-00, Printing									
6/13/2018	28456	Invoice	5462-317	Allegra Print & Imaging		Posted	6/13/2018	\$295.99	\$0.00
<i>Totals for 10-25-5710-10, Printing/Spec. Serv. - Adult:</i>								<i>\$2,631.69</i>	<i>\$0.00</i>
10-25-5713-00, Office Supplies									
6/13/2018	050818	Invoice	5462-047	Petty Cash Checking Account		Posted	6/13/2018	\$10.00	\$0.00
6/13/2018	PINV1531604	Invoice	5462-183	Garvey's Office Products		Posted	6/13/2018	\$23.42	\$0.00
6/13/2018	PINV1528619	Invoice	5462-185	Garvey's Office Products		Posted	6/13/2018	\$33.16	\$0.00
6/13/2018	PINV1533044	Invoice	5462-187	Garvey's Office Products		Posted	6/13/2018	\$7.76	\$0.00
6/13/2018	PINV1541728	Invoice	5462-247	Garvey's Office Products		Posted	6/13/2018	\$31.98	\$0.00
6/13/2018	1619907331	Invoice	5462-273	Staples Advantage-161		Posted	6/13/2018	\$132.43	\$0.00
6/13/2018	P1910209	Invoice	5462-280	Batteries Plus		Posted	6/13/2018	\$197.90	\$0.00
<i>Totals for 10-25-5713-00, Office Supplies:</i>								<i>\$436.65</i>	<i>\$0.00</i>
10-25-5714-00, Circ. Material Supplies									
6/13/2018	8-132369	Invoice	5462-219	Jan Way Company		Posted	6/13/2018	\$2,210.00	\$0.00
<i>Totals for 10-25-5714-00, Circ. Material Supplies:</i>								<i>\$2,210.00</i>	<i>\$0.00</i>
10-25-5716-00, Kitchen Supplies									
6/13/2018	001819	Invoice	5462-052	Case Lots, Inc.		Posted	6/13/2018	\$405.10	\$0.00
6/13/2018	12200	Invoice	5462-215	Triple S Vending		Posted	6/13/2018	\$133.00	\$0.00
6/13/2018	1619907331	Invoice	5462-275	Staples Advantage		Posted	6/13/2018	\$634.56	\$0.00
<i>Totals for 10-25-5716-00, Kitchen Supplies:</i>								<i>\$1,172.66</i>	<i>\$0.00</i>
10-25-5717-00, Processing Supplies									
6/13/2018	75347	Invoice	5462-027	Compact Disc Source		Posted	6/13/2018	\$84.64	\$0.00
6/13/2018	75388	Invoice	5462-035	Compact Disc Source		Posted	6/13/2018	\$99.85	\$0.00
6/13/2018	75400	Invoice	5462-223	Compact Disc Source		Posted	6/13/2018	\$100.18	\$0.00

Lisle Library District

Account Distribution Report by Number

June 13, 2018

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/13/2018	053118	Invoice	5462-296	Baker & Taylor (L5543202)	Baker & Taylor (L5543) Posted		6/13/2018	\$261.20	\$0.00
6/13/2018	053118	Invoice	5462-299	Baker & Taylor (L5425632)	Baker & Taylor (L5425) Posted		6/13/2018	\$83.75	\$0.00
6/13/2018	053118	Invoice	5462-302	Baker & Taylor (L5226642)	Baker & Taylor (L5226) Posted		6/13/2018	\$5.20	\$0.00
6/13/2018	053118	Invoice	5462-305	Baker & Taylor (L5202982)	Baker & Taylor (L5202) Posted		6/13/2018	\$33.35	\$0.00
6/13/2018	053118	Invoice	5462-308	Baker & Taylor (L4342812)	Baker & Taylor (L4342) Posted		6/13/2018	\$18.85	\$0.00
6/13/2018	053118	Invoice	5462-311	Baker & Taylor (L4171782)	Baker & Taylor (L4171) Posted		6/13/2018	\$8.85	\$0.00
6/13/2018	053118	Invoice	5462-314	Baker & Taylor (L4171582)	Baker & Taylor (L4171) Posted		6/13/2018	\$205.40	\$0.00
6/13/2018	053118	Invoice	5462-321	Baker & Taylor (L0334152)	Baker & Taylor (L0334) Posted		6/13/2018	\$468.70	\$0.00
6/13/2018	053118	Invoice	5462-327	Baker & Taylor (C5223433)	Baker & Taylor (C5223) Posted		6/13/2018	\$0.65	\$0.00
6/13/2018	060118	Invoice	5462-391	Midwest Tape (7288)	Midwest Tape (7288)- Posted		6/13/2018	\$679.30	\$0.00
10-25-5718-00, Computer Supplies								\$2,049.92	\$0.00
6/13/2018	1115316	Invoice	5462-231	Impact Networking, LLC	Impact Networking, LL Posted		6/13/2018	\$1,944.00	\$0.00
6/13/2018	1113202	Invoice	5462-233	Impact Networking, LLC	Impact Networking, LL Posted		6/13/2018	\$1,473.50	\$0.00
10-25-5723-15, Bank Charges								\$3,417.50	\$0.00
6/13/2018	060318	Invoice	5462-029	Department of the Treasury	Department of the Tre Posted		6/13/2018	\$88.43	\$0.00
10-25-5724-15, Local Travel								\$88.43	\$0.00
6/13/2018	052518	Invoice	5462-265	Josh Hepler	Josh Hepler-052518 Posted		6/13/2018	\$3.49	\$0.00
6/13/2018	053118	Invoice	5462-271	Jackie Kilcran	Jackie Kilcran-053118 Posted		6/13/2018	\$19.95	\$0.00
6/13/2018	053118	Invoice	5462-362	Chris Knight	Chris Knight-053118 Posted		6/13/2018	\$5.34	\$0.00
6/13/2018	060418	Invoice	5462-364	Josh Hepler	Josh Hepler-060418 Posted		6/13/2018	\$1.53	\$0.00
10-35-5760-00, Legal Services - Admin								\$30.31	\$0.00
6/13/2018	59009	Invoice	5462-372	Peregrine, Stime, Newman, Rit	Peregrine, Stime, Newm Posted		6/13/2018	\$840.00	\$0.00
10-35-5761-00, Collection Agency								\$840.00	\$0.00
6/13/2018	461580	Invoice	5462-048	Unique Management Services, I	Unique Management S Posted		6/13/2018	\$53.70	\$0.00
10-35-5763-00, Other Contractual Services-Technology Asst								\$53.70	\$0.00
6/13/2018	41214	Invoice	5462-058	Outsource Solutions Group, In	Outsource Solutions G Posted		6/13/2018	\$720.00	\$0.00
6/13/2018	41668	Invoice	5462-392	Outsource Solutions Group, In	Outsource Solutions G Posted		6/13/2018	\$720.00	\$0.00

Lisle Library District

Account Distribution Report by Number

June 13, 2018

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-40-5784-00, Meetings - Staff									
6/13/2018	051718	Invoice	5462-013	Justin Proctor	Justin Proctor-051718	Posted	6/13/2018	\$20.93	\$0.00
6/13/2018	050918	Invoice	5462-017	Paul Hurt	Paul Hurt-050918	Posted	6/13/2018	\$7.96	\$0.00
6/13/2018	051118	Invoice	5462-074	Will Savage	Will Savage-051118	Posted	6/13/2018	\$70.70	\$0.00
6/13/2018	042318	Invoice	5462-195	New Albertsons Inc	New Albertsons Inc-0	Posted	6/13/2018	\$9.52	\$0.00
6/13/2018	051418	Invoice	5462-205	New Albertsons Inc	New Albertsons Inc-0	Posted	6/13/2018	\$12.67	\$0.00
6/13/2018	051818	Invoice	5462-288	Andrea Cox	Andrea Cox-051818	Posted	6/13/2018	\$37.77	\$0.00
6/13/2018	051818	Invoice	5462-290	Laura Murff	Laura Murff-051818	Posted	6/13/2018	\$35.32	\$0.00
6/13/2018	20-26872505	Invoice	5462-358	Pryor Learning Solutions	Pryor Learning Solutio	Posted	6/13/2018	\$149.00	\$0.00
Totals for 10-40-5784-00, Meetings - Staff:								\$1,440.00	\$0.00
10-40-5785-00, Conferences - Staff									
6/13/2018	050418	Invoice	5462-015	Nancy Hoover	Nancy Hoover-050418	Posted	6/13/2018	\$43.44	\$0.00
6/13/2018	050818	Invoice	5462-054	Will Savage	Will Savage-050818	Posted	6/13/2018	\$41.44	\$0.00
6/13/2018	2018Conference	Invoice	5462-239	WILLIUG	WILLIUG-2018Confere	Posted	6/13/2018	\$40.00	\$0.00
6/13/2018	052318	Invoice	5462-346	Jean Demas	Jean Demas-052318	Posted	6/13/2018	\$20.17	\$0.00
6/13/2018	060418	Invoice	5462-348	Winona Patterson	Winona Patterson-060	Posted	6/13/2018	\$37.28	\$0.00
Totals for 10-40-5785-00, Conferences - Staff:								\$182.33	\$0.00
10-40-5786-00, Employee/Volunteer Recognition									
6/13/2018	003705	Invoice	5462-179	Flowers of Lisle	Flowers of Lisle-00370	Posted	6/13/2018	\$63.90	\$0.00
6/13/2018	041818	Invoice	5462-197	New Albertsons Inc	New Albertsons Inc-0	Posted	6/13/2018	\$20.94	\$0.00
6/13/2018	041818	Invoice	5462-199	New Albertsons Inc	New Albertsons Inc-0	Posted	6/13/2018	\$75.00	\$0.00
Totals for 10-40-5786-00, Employee/Volunteer Recognition:								\$159.84	\$0.00
10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide									
6/13/2018	14499411	Invoice	5462-050	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	6/13/2018	\$90.32	\$0.00
6/13/2018	251594673	Invoice	5462-068	Konica Minolta Business Solut	Konica Minolta Busine	Posted	6/13/2018	\$224.51	\$0.00
Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:								\$314.83	\$0.00
10-50-5863-30, Books - Youth Serv. Dept.									
6/13/2018	053118	Invoice	5462-297	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	6/13/2018	\$1,704.66	\$0.00
6/13/2018	053118	Invoice	5462-306	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	6/13/2018	\$527.67	\$0.00
6/13/2018	053118	Invoice	5462-309	Baker & Taylor (L4171782)	Baker & Taylor (L4171	Posted	6/13/2018	\$183.83	\$0.00
Totals for 10-50-5863-30, Books - Youth Serv. Dept.:								\$2,416.16	\$0.00
10-50-5864-10, Books - Non Fiction									

Lisle Library District

Account Distribution Report by Number

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Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/13/2018	053118	Invoice	5462-319	Baker & Taylor (L0334152)	Baker & Taylor (L0334)	Posted	6/13/2018	\$9,322.31	\$0.00
6/13/2018	053118	Invoice	5462-325	Baker & Taylor (C5223433)	Baker & Taylor (C5223)	Posted	6/13/2018	\$1,131.05	\$0.00
10-50-5865-10, Books - Adult Fiction									
6/13/2018	63623569	Invoice	5462-023	Gale / Cengage Learning	Gale / Cengage Learnin	Posted	6/13/2018	\$57.58	\$0.00
6/13/2018	053118	Invoice	5462-294	Baker & Taylor (L5543202)	Baker & Taylor (L5543)	Posted	6/13/2018	\$6,584.12	\$0.00
6/13/2018	053118	Invoice	5462-303	Baker & Taylor (L5202982)	Baker & Taylor (L5202)	Posted	6/13/2018	\$141.42	\$0.00
Totals for 10-50-5864-10, Books - Non Fiction:									\$0.00
10-50-5867-20, Ref Books - Adult Serv. Dept.									
6/13/2018	053118	Invoice	5462-300	Baker & Taylor (L5226642)	Baker & Taylor (L5226)	Posted	6/13/2018	\$914.66	\$0.00
6/13/2018	053118	Invoice	5462-323	Baker & Taylor (C5223353)	Baker & Taylor (C5223)	Posted	6/13/2018	\$15.57	\$0.00
Totals for 10-50-5865-10, Books - Adult Fiction:									\$0.00
10-50-5869-20, Internet Licensed DBases									
6/13/2018	4901	Invoice	5462-235	RAILS	RAILS-4901	Posted	6/13/2018	\$3,820.75	\$0.00
6/13/2018	70522043	Invoice	5462-342	ProQuest LLC	ProQuest LLC-7052204	Posted	6/13/2018	\$1,900.00	\$0.00
6/13/2018	70522041	Invoice	5462-344	ProQuest LLC	ProQuest LLC-7052204	Posted	6/13/2018	\$2,585.00	\$0.00
Totals for 10-50-5869-20, Internet Licensed DBases:									\$0.00
10-50-5871-20, Document Delivery									
6/13/2018	ILL180168	Invoice	5462-019	Buffalo and Erie County Public	Buffalo and Erie Count	Posted	6/13/2018	\$51.98	\$0.00
6/13/2018	ILL180169	Invoice	5462-021	Buffalo and Erie County Public	Buffalo and Erie Count	Posted	6/13/2018	\$35.95	\$0.00
6/13/2018	16058	Invoice	5462-066	IHLS - OCLC	IHLS - OCLC-16058	Posted	6/13/2018	\$3.25	\$0.00
Totals for 10-50-5871-20, Document Delivery:									\$0.00
10-50-5872-10, Dbases - Professional									
6/13/2018	053118	Invoice	5462-322	Baker & Taylor (L0334152)	Baker & Taylor (L0334)	Posted	6/13/2018	\$4,325.00	\$0.00
Totals for 10-50-5872-10, Dbases - Professional:									\$0.00
10-50-5890-30, A-V Matls - Youth Serv. Dept.									
6/13/2018	256088	Invoice	5462-292	Findaway World	Findaway World-2560	Posted	6/13/2018	\$1,969.87	\$0.00
6/13/2018	526926138	Invoice	5462-352	Findaway World	Findaway World-5269	Posted	6/13/2018	\$169.80	\$0.00
6/13/2018	060118	Invoice	5462-385	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	6/13/2018	\$253.38	\$0.00
Totals for 10-50-5890-30, A-V Matls - Youth Serv. Dept.:									\$0.00
10-50-5895-40, A-V Matls - Adult Serv. Dept.									
6/13/2018	75348	Invoice	5462-025	Compact Disc Source	Compact Disc Source	Posted	6/13/2018	\$195.98	\$0.00
6/13/2018	75787626	Invoice	5462-031	Recorded Books, LLC	Recorded Books, LLC-7	Posted	6/13/2018	\$24.60	\$0.00

Lisle Library District

Account Distribution Report by Number

June 13, 2018

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/13/2018	75389	Invoice	5462-033	Compact Disc Source	Compact Disc Source	Posted	6/13/2018	\$269.30	\$0.00
6/13/2018	96053367	Invoice	5462-213	Midwest Tape	Midwest Tape-9605336	Posted	6/13/2018	\$3,554.97	\$0.00
6/13/2018	75410	Invoice	5462-221	Compact Disc Source	Compact Disc Source	Posted	6/13/2018	\$255.85	\$0.00
6/13/2018	75790017	Invoice	5462-225	Recorded Books, LLC	Recorded Books, LLC-7	Posted	6/13/2018	\$53.40	\$0.00
6/13/2018	75779460	Invoice	5462-227	Recorded Books, LLC	Recorded Books, LLC-7	Posted	6/13/2018	\$253.00	\$0.00
6/13/2018	75791407	Invoice	5462-241	Recorded Books, LLC	Recorded Books, LLC-7	Posted	6/13/2018	\$21.40	\$0.00
6/13/2018	75788173	Invoice	5462-269	Recorded Books, LLC	Recorded Books, LLC-7	Posted	6/13/2018	\$253.00	\$0.00
6/13/2018	053118	Invoice	5462-312	Baker & Taylor (L4171582)	Baker & Taylor (L4171)	Posted	6/13/2018	\$1,697.26	\$0.00
6/13/2018	50062951-053118	Invoice	5462-336	The Teaching Company	The Teaching Company	Posted	6/13/2018	\$882.65	\$0.00
6/13/2018	96148873	Invoice	5462-340	Midwest Tape	Midwest Tape-9614887	Posted	6/13/2018	\$3,868.77	\$0.00
6/13/2018	126566 - 0818 - 0719	Invoice	5462-360	Recorded Books, LLC	Recorded Books, LLC-1	Posted	6/13/2018	\$499.20	\$0.00
6/13/2018	CD0110718098502	Invoice	5462-374	OverDrive, Inc.	OverDrive, Inc.-CD011	Posted	6/13/2018	\$68.00	\$0.00
6/13/2018	060118	Invoice	5462-387	Midwest Tape (12957)	Midwest Tape (12957)	Posted	6/13/2018	\$97.98	\$0.00
6/13/2018	060118	Invoice	5462-389	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	6/13/2018	\$2,624.60	\$0.00
Totals for 10-50-5900-20, Periodicals - Adult Serv. Dept.:								\$14,619.96	\$0.00
6/13/2018	1561841	Invoice	5462-076	EBSCO	EBSCO-1561841	Posted	6/13/2018	\$435.00	\$0.00
6/13/2018	1801864	Invoice	5462-078	EBSCO	EBSCO-1801864	Posted	6/13/2018	\$165.00	\$0.00
6/13/2018	1561352	Invoice	5462-082	EBSCO	EBSCO-1561352	Posted	6/13/2018	\$297.00	\$0.00
6/13/2018	1802225	Credit Memo	5462-084	EBSCO	EBSCO-1802225	Posted	6/13/2018	\$0.00	\$665.35
6/13/2018	122118	Invoice	5462-276	Chicago Tribune	Chicago Tribune-12211	Posted	6/13/2018	\$260.00	\$0.00
6/13/2018	S36640	Invoice	5462-366	BookPage	BookPage-S36640	Posted	6/13/2018	\$792.00	\$0.00
Totals for 10-50-5900-20, Periodicals - Adult Serv. Dept.:								\$1,949.00	\$665.35
6/13/2018	1801865	Invoice	5462-080	EBSCO	EBSCO-1801865	Posted	6/13/2018	\$17.60	\$0.00
Totals for 10-50-5900-30, Periodicals - Youth Serv. Dept.:								\$17.60	\$0.00
10-60-5931-10, Programs - Adult Services									
6/13/2018	PINV1536024	Invoice	5462-189	Garvey's Office Products	Garvey's Office Produc	Posted	6/13/2018	\$45.97	\$0.00
6/13/2018	041818	Invoice	5462-191	New Albertsons Inc	New Albertsons Inc-0	Posted	6/13/2018	\$7.52	\$0.00
6/13/2018	042318	Invoice	5462-193	New Albertsons Inc	New Albertsons Inc-0	Posted	6/13/2018	\$26.98	\$0.00
6/13/2018	030418	Invoice	5462-201	New Albertsons Inc	New Albertsons Inc-0	Posted	6/13/2018	\$5.00	\$0.00
6/13/2018	050718	Invoice	5462-209	Noelle Spicher	Noelle Spicher-050718	Posted	6/13/2018	\$9.52	\$0.00
6/13/2018	050718	Invoice	5462-211	Pam Freer	Pam Freer-050718	Posted	6/13/2018	\$7.88	\$0.00
6/13/2018	071018	Invoice	5462-249	University of Illinois Extension	University of Illinois E	Posted	6/13/2018	\$125.00	\$0.00

Lisle Library District

Account Distribution Report by Number

June 13, 2018

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/13/2018	062918	Invoice	5462-251	University of Illinois Extension	University of Illinois E. Posted		6/13/2018	\$125.00	\$0.00
6/13/2018	043018	Invoice	5462-255	Little Friends, Inc.	Little Friends, Inc.-043(Posted		6/13/2018	\$680.00	\$0.00
6/13/2018	IN-0143	Invoice	5462-338	Cheesie's Pub & Grub	Cheesie's Pub & Grub- Posted		6/13/2018	\$125.00	\$0.00
6/13/2018	053118	Invoice	5462-350	Gail Graziani	Gail Graziani-053118 Posted		6/13/2018	\$16.48	\$0.00
10-60-5931-30, Programs - Youth Serv. Dept.									
6/13/2018	050218	Invoice	5462-062	Will Savage	Will Savage-050218 Posted		6/13/2018	\$6.28	\$0.00
6/13/2018	050718	Invoice	5462-203	New Albertsons Inc	New Albertsons Inc-0 Posted		6/13/2018	\$16.76	\$0.00
6/13/2018	051618	Invoice	5462-207	New Albertsons Inc	New Albertsons Inc-0 Posted		6/13/2018	\$6.99	\$0.00
6/13/2018	052918	Invoice	5462-286	Will Savage	Will Savage-052918 Posted		6/13/2018	\$35.98	\$0.00
6/13/2018	PINV1536984	Invoice	5462-354	Garvey's Office Products	Garvey's Office Produc Posted		6/13/2018	\$140.49	\$0.00
6/13/2018	PINV1546643	Invoice	5462-368	Garvey's Office Products	Garvey's Office Produc Posted		6/13/2018	\$159.69	\$0.00
6/13/2018	060218	Invoice	5462-370	Will Savage	Will Savage-060218 Posted		6/13/2018	\$23.94	\$0.00
10-60-5931-50, Community Relations									
6/13/2018	54238	Invoice	5462-037	AlphaGraphics	AlphaGraphics-54238 Posted		6/13/2018	\$43.76	\$0.00
6/13/2018	Garden Gait 2018	Invoice	5462-072	Lisle Woman's Club	Lisle Woman's Club-Ga Posted		6/13/2018	\$100.00	\$0.00
6/13/2018	13613	Invoice	5462-383	Lisle Area Chamber of Commerce	Lisle Area Chamber of C Posted		6/13/2018	\$50.00	\$0.00
10-60-5940-30, Reader Services - Youth Serv. Dept.									
6/13/2018	071118	Invoice	5462-064	Ben Jimenez	Ben Jimenez-071118 Posted		6/13/2018	\$400.00	\$0.00
10-80-5981-80, Restricted - Per Capita Grant									
6/13/2018	81420418	Invoice	5462-217	Demco, Inc.	Demco, Inc.-81420418 Posted		6/13/2018	\$1,817.11	\$0.00
6/13/2018	CD0110718086738	Invoice	5462-237	OverDrive, Inc.	OverDrive, Inc.-CD011 Posted		6/13/2018	\$10,000.00	\$0.00
6/13/2018	Y27915-2	Invoice	5462-328	Broadart Co.	Broadart Co.-Y27915-2 Posted		6/13/2018	\$1,401.66	\$0.00
6/13/2018	CD0110718098502	Invoice	5462-376	OverDrive, Inc.	OverDrive, Inc.-CD011 Posted		6/13/2018	\$932.00	\$0.00
30-65-5920-00, Network - Purchases (.02 B/M)									
6/13/2018	JTQC587 - 12131959	Invoice	5462-229	CDW Government	CDW Government-J Posted		6/13/2018	\$9,520.00	\$0.00
6/13/2018	JVBS370 - 12131959	Invoice	5462-243	CDW Government	CDW Government-J Posted		6/13/2018	\$2,380.00	\$0.00
6/13/2018	INV-US-36510	Invoice	5462-315	EnvisionWare, INC.	EnvisionWare, INC.-IN Posted		6/13/2018	\$818.37	\$0.00
6/13/2018	10245012508	Invoice	5462-379	Dell Marketing LP	Dell Marketing LP-102 Posted		6/13/2018	\$3,857.84	\$0.00
Totals for 10-60-5931-10, Programs - Adult Services:									
								\$1,174.35	\$0.00
Totals for 10-60-5931-30, Programs - Youth Serv. Dept.:									
								\$390.13	\$0.00
Totals for 10-60-5931-50, Community Relations:									
								\$193.76	\$0.00
Totals for 10-60-5940-30, Reader Services - Youth Serv. Dept.:									
								\$400.00	\$0.00
Totals for 10-80-5981-80, Restricted - Per Capita Grant:									
								\$14,150.77	\$0.00

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Lisle Library District
Account Distribution Report by Number
June 13, 2018

Report name: Account Number Report for June 13, 2018
Report format: Detail
Include these transaction dates: 6/13/2018 to 6/13/2018
Include these post dates: 6/13/2018 to 6/13/2018
Include all Post Statuses
Do not include adjustment transactions
Include miscellaneous entries
Include these Accounts: Query: Account number report
Include all Funds
Include all Classes
Include all Vendors
Include all Invoices
Include all Credit Memos
Include all Payments
Include all Purchase Orders
Include all Receipts
Include all Account Attributes
Include all Vendor Attributes
Include all Invoice Attributes
Include all Credit Memo Attributes
Include all Purchase Order Attributes
Include all Function(s)
Include all Department(s)

RECAP OF PRIOR SHEETS EXPENSES

TOTAL CORPORATE EXPENSES	\$326,457.10
TOTAL .02 BUILDING/MAINT. EXPENSES	\$52,330.81
TOTAL IMRF/FICA EXPENSES	\$28,162.21
TOTAL WORKING CASH EXPENSES	
TOTAL SPECIAL RESERVE	\$575.01
TOTAL OF ALL ABOVE	\$407,525.13

These expenses have been submitted by _____
(Tatiana Weinstein)

The above items have been approved by the Lisle Library District Board of Trustees on: 6/13/2018

Trustee	Trustee
Presiding Officer	
List any invoices by payee and check number NOT being approved for payment:	

Monthly Circulation Report - May 2018

	Checkouts	Renewals	May-18 TOTALS	YTD FY 16/17	YTD FY 17/18	YTD % Change	
Adult Non-Print	6,356	2,073	8,429	110,295	102,859	-6.74%	
Adult Print	6,337	2,974	9,311	107,369	101,395	-5.56%	
Adult Total	12,693	5,047	17,740	217,664	204,254	-6.16%	
YS Non-Print	1,516	753	2,269	28,271	25,840	-8.60%	
YS Print	6,851	2,969	9,820	113,545	117,189	3.21%	
Total YS	8,367	3,722	12,089	141,816	143,029	0.86%	
Digital Media							
Overdrive	1,545		1,545	15,805	16,378	3.63%	
hoopla	1,863		1,863	11,668	17,414	49.25%	
RB Digital (formerly Zinio)	142		142	1,697	1,614	-4.89%	
Total Digital	3,550	0	3,550	29,170	35,406	21.38%	
Subtotal Print + Non-Print/Digital	24,610	8,769	33,379	388,650	382,689	-1.53%	
Computer/Tech Sessions Logins	2,480		2,480	31,372	28,822	-8.13%	
Database Usage/Unique Logins	2,935		2,935	31,403	30,555	-2.70%	
Wireless Use	1,766		1,766	22,572	20,022	-11.30%	
ScannX sessions/jobs	325		325	3,313	3,607	8.87%	
Museum Adventure Passes	35		35	298	245	-17.79%	
Total IT/Resource Sessions	7,541	0	7,541	88,958	83,251	-6.42%	
Total Circulation	32,151	8,769	40,920	477,608	465,940	-2.44%	
Literacy Software Usage Hours			98	1,000	1,087	8.70%	
Borrower Information	May 2018 Total	YTD 16/17	YTD 17/18	YTD % Change			
New Library Cards Added	116	1,612	1,422	-11.79%			
Monthly Borrowers	2,911	34,901	33,478	-4.08%			
Total # Registered Borrowers	11,189	11,672	11,189	-4.14%			
InterLibrary Loans							
Materials Sent	144	1,366	1,601	17.20%			
Materials Received	345	4,172	4,275	2.47%			
Polaris/Catalog Holds							
Holds Placed	2,589	33,279	32,103	-3.53%			
Holds Checked Out	2,128	26,387	24,988	-5.30%			

Lisle Library District
Program and Service Statistics - May 2018

	LibWide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY16/17	YTD FY17/18	% Change
Library Event Statistics									
Staff Facilitated Programs		25	20	52	2	99	823	939	14.09%
Attendees		386	371	64	28	849	12,430	12,929	4.01%
Computer/Technology Programs		6	0		2	8	67	115	71.64%
Attendees		9	0		4	13	283	425	50.18%
Performer/Speaker/Author		1	1			2	40	34	-15.00%
Attendees		41	19			60	889	835	-6.07%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	0					0	4	8	100.00%
Attendees	0					0	510	1,164	128.24%
Total Number of Programs	0	32	21	52	4	109	934	1,096	17.34%
Total Patrons Served by Programming	0	436	390	64	32	922	14,112	15,353	8.79%
Reference Questions		2,317	1,861	2,112		6,290	70,028	69,745	-0.40%
Volunteer Hours		7.50	48.00			55.50	1,228.00	970.50	-20.97%
Outreach Service Statistics									
Outreach Visits		5	20	4		29	145	160	10.34%
Patrons Served by Outreach Visits		253	2,424	264		2,941	10,127	10,786	6.51%
Home Delivery Dates		3				3	24	24	0.00%
Patrons Served via Home Delivery		121				121	900	918	2.00%
Total Outreach Programs		8	20	4		32	169	184	8.88%
Total Patrons Served with Outreach Services		374	2,424	264		3,062	11,027	11,704	6.14%
Civic Facility Use									
Literacy/Tutoring Room Use (patron count)	104						1,083	1,140	5.26%
Number of Outside Groups Using Meeting Space	30						267	284	6.37%
Patrons Entering Building	14,013						166,701	159,569	-4.28%
Friend's Sponsored Programs	1						10	11	10.00%
Attendees	34						452	871	92.70%
Social Media Use									
Facebook (daily page consumption)	1,467						14,291	17,630	23.36%
Twitter Followers	718						651	718	10.29%
Pinterest Average Daily Viewers	173						2,027	1,857	-8.39%
Instagram Likes	330						3,755	4,284	14.09%
Flickr Views	7,452						74,839	100,263	33.97%

Director's Report June 2018

Meetings

Dept Directors – May 10
Staff – May 15
Dept Directors – May 17
Staff – May 21

Flint – May 30
Staff – June 4
Flint – June 5
Personnel & Policy – June 8

Highlights | Developments

Power Outage

At approximately 3:45 pm on May 15th, the Library experienced a complete power outage. According to Commonwealth Edison, there was a fire incident/burnt cable that took out an area in our neighborhood.

Patrons were asked to leave the building for safety reasons and we temporarily closed the facility to the public. Social media, website, and paper signage notifications were executed. Power was restored at approximately 5pm and we opened our doors as soon as the IT Manager confirmed that our servers were back up and running properly - around 5:10pm.

Staff capably handled the situation, ensuring that patrons who were in the building at the time of the outage were properly advised and safely escorted out of the dark areas. Signs were put up and then taken down, the computers were properly shut down and then brought up, and staff called the community groups who'd reserved the meeting rooms to alert them to the outage and then called them back to tell them were open again.

It takes a good team to get through operational issues like this and I appreciate the staff's readiness in these situations.

Summer Read

On Saturday, June 2nd, the LLD had the largest turnout for a Summer Read Kick-off event in our history. We estimate 550 attendees during the 4 hour event. The event featured live music, an all-ages craft tent, bubble making space, food truck, chalk walk, sign-up stations, reader's advisory tent, and the very popular indoor sandbox!

The weather cooperated beautifully. On Saturday, 451 attendees registered for the Summer Reading program. As of this report, 903 patrons have registered. The Youth program is tracking reading minutes and as of this report, over 23,500 minutes have been logged.

To: Lisle Library District Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: June 8, 2018

Summer Lunches

On June 11th, the LLD will launch a summer lunch program. This program is in partnership with the Northern Illinois Food Bank and the West Suburban Food Pantry. The *Summer Lunches* will happen on Mondays through August 6th. The purpose of the program is to provide lunches for children who'd regularly receive lunch assistance during the school year. The Illinois State Board of Education and USDA authorize locations for this provision. LLD staff completed the application and also attended a required training session. Assistant Director McQuillan guided the Library's involvement and has a comprehensive description of the program in her monthly report.

Tax Levy

The DuPage County Clerk's Office notified the LLD of the final calculation for the 2017 levy. Last year the Library requested a levy of \$4,315,010 and the final extension came to \$4,360,025.92.

Policies

Administration has worked on a number of draft policy revisions for the June 8th Personnel and Policy Committee meeting. A number of policy topics have been raised at prior Committee meetings. Preparing drafts requires not only wordsmithing, but statute review, referencing *Robert's Rules of Order*, and examination of ILA Standards/Facts File manuals. Drafts shall be discussed/edited at the June 8th Committee meeting and recommendations may be brought before the Board on June 13th.

Grant

I am pleased to announce that Adult Services received a RAILS Multi-type Collaborative Grant in the amount of \$2,208. Jean Demas, Literacy Librarian, applied for the grant and received the award letter on May 23rd. This grant supplements the LLD's *Families Together: Reading Enrichment for Social/Emotional Learning* program. This program is in partnership with Literacy DuPage and the Ann Reid Early Childhood Center. The grant support letter I wrote provides additional information and follows this report.

Donation

The LLD received a \$100 donation from the James S. and Janet G. Loos Fund via their charitable giving firm.

Respectfully,



Tatiana Weinstein



LISLE LIBRARY DISTRICT

777 Front Street, Lisle IL 60532 - lislelibrary.org - 630.971.1675

April 19, 2018

RAILS Multitype Collaborative Grant Awards Committee:

I enthusiastically support this RAILS grant application for resources to supplement the Lisle Library District's family literacy program, *Families Together: Reading Enrichment for Social/Emotional Learning*. This program is designed to build social and emotional skills in children from birth to 5 years old.

Children from the *Ann Reid Early Childhood Center* Naperville School District 203 and their parents, participate in a weekly program at the Lisle Library District, in partnership with Literacy DuPage.

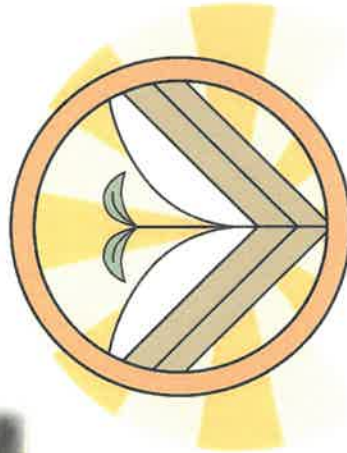
This Literacy/English Language Development program helps at-risk, limited-English speaking parents advance adult life skills and their children's social and emotional development. This collaboration between the Lisle Library District, Naperville School District 203, and Literacy DuPage, demonstrates how independent organizations can work together to further common literacy goals.

If awarded the RAILS Multitype Collaboration Grant, the Lisle Library District, in concert with our community partners, will provide families with beneficial books and resources. Parents are a child's first teacher and we believe this program is essential in providing materials that advance fundamental social/emotional learning concepts.

Additionally, having duplicate copies of these materials in the Lisle Library District's Youth Services circulating collection as well as in the Ann Reid Learning Resource Center collection, will increase learning opportunities and potential goal setting for other families in the community at large.

Thank you for your consideration,

Tatiana Weinstein
Director | Lisle Library District
tatiana@lislelibrary.org
630.971.1675 x1004



**LISLE LIBRARY
SUMMER READ**



June Assistant Director Report

- Strategic Plan Committee – May 2
- Bear Landscape – May 23
- Board Meeting – May 9
- Patriot Electric – May 2, 3, 4
- Elevator – May 23, 25 & 30
- Northern IL Food Bank – May 31
- Suburban Door – May 1 & 25
- Complete Cleaning – May 25
- Monaco Mechanical – May 30
- Summer Read Kick-off – June 2

Automatic Doors

Suburban Door and Patriot Electric worked together the first week in May to install automatic door operators for the public restroom doors. Patrons with walkers and baby strollers have given staff positive feedback regarding the installation.

Outage

After the power outage to the Library and immediate neighborhood, the Library staff found the automatic entrance doors not functioning properly. Staff called for service and parts were replaced on the interior door operating system.

Summer Lunches

The Lisle Library District will be hosting a Summer Lunch Program on Mondays, June 11 - August 6, 11:30 am - 1 pm in the Library meeting room. Summer Meals is a USDA funded program designed to provide Lunch to children during the summer at no cost to the children. Many children don't get the nutrition they need during the summer months when they are no longer receiving lunches at school.

This program is sponsored by the Northern Illinois Food Bank in cooperation with the West Suburban Community Pantry (WSCP) and the host site, the Lisle Library District. Summer Lunch targets any children ages 0 - 18.

Jackie Kilcran attended training for this program at the Food Bank and will meet the food delivery truck on Monday mornings. The LLD will provide the meeting room space on Mondays. Staff will attend to deliveries, place the meals into the meeting room refrigerator, and facilitate the room setup.

WSCP has recruited volunteers Jan and Amy to monitor the lunch meal distribution and cleanup. Meals are eaten in the meeting room. Representatives from the WSCP will be here on the first day, June 11th. WSCP has experience with this summer lunch program and have worked with the Woodridge Library.

Elevator

Elevator maintenance continues at LLD. Several boards have been replaced on the elevator control panel. However, the intermittent door control issue continues. Thyssen is consulting their operating engineers.

Staff Training

One of our Facility Monitors, Justin Proctor, attended a LACONI workshop at Oak Park Public Library on homeless patrons using public libraries. The first speaker was a resource counselor at OPPL who spoke about the reference services librarians provide for those in need of resource information. This includes housing, meals, jobs and health issues such as mental illness. The second speaker was from Hased House and spoke about the homeless reliance on public libraries. The final speaker was from Aurora Public Library and spoke about their experience with making their Library a welcoming place for everyone. Justin has relayed to LLD staff the tips learned to resolve problems and prevent conflicts at the Library.

Beth McQuillan



In partnership with the **Northern Illinois Food Bank** and **West Suburban Community Pantry**, **Lisle Library District** will be hosting

SUMMER LUNCHES

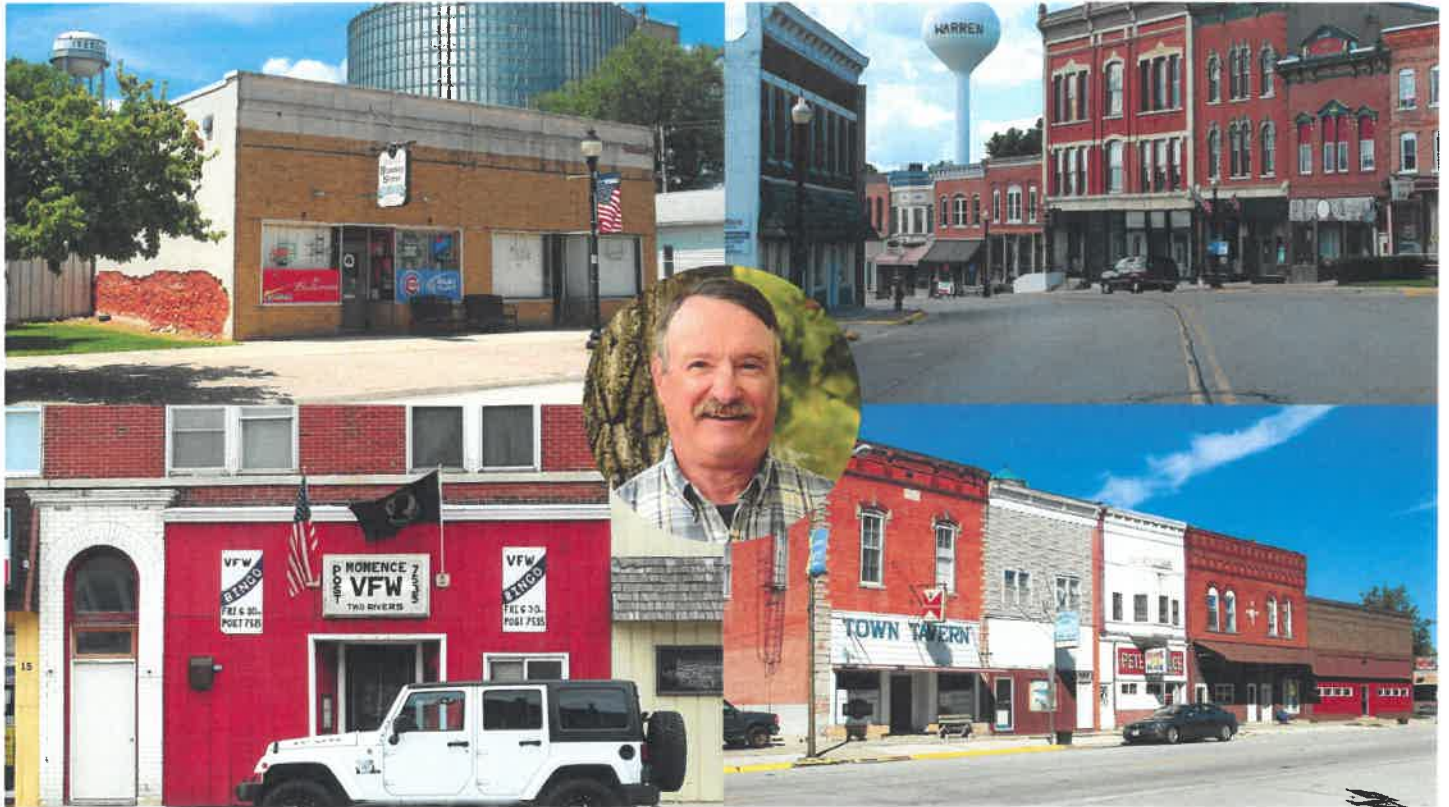
for children up to 18 years old.
Mondays 11:30 AM - 1:00 PM, in the Meeting Rooms.



777 Front Street | lislelibrary.org
Lisle, IL 60532 | (630) 971-1675

Chicago Tribune **NAPERVILLE SUN**

From the community: **Illinois History Comes to Lisle Library District**



Community Contributor Josh Hepler | May 7, 2018

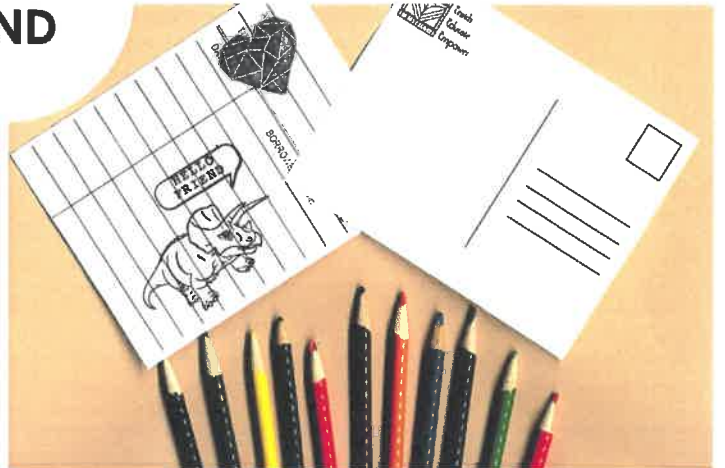
In celebration of the Illinois Bicentennial, photographer and historian John Lynn will present Main Street Illinois on Monday, May 14, from 7:00 PM - 8:30 PM at the Lisle Library District. The program, presented in partnership with the Lisle Heritage Society and the Lisle Woman's Club, will explore the unique histories, traditions, and personalities of Illinois. John Lynn has visited and photographed over 2,400 small towns in Illinois and will share his 30-year project with attendees. This special program captures the many ways Illinois towns offer roots, homes, and a small-scale America for its inhabitants. Light refreshments will be provided.

Chicago Tribune **NAPERVILLE SUN**

From the community: Summer Read Kick-Off Party at Lisle Library District



**JUNE
2ND**



Community Contributor Josh Hepler | May 18, 2018

Lisle Library District is throwing a party to celebrate the beginning of their annual Summer Read program. From 11:00 AM - 3:00 PM, Saturday, June 2nd, the Library will be holding a Kick-off Party to welcome the popular reading season. This library-wide event will feature a gigantic sandbox room, an all-ages craft, live music, and a variety of other activities for all ages. A Cheesie's food truck will be on site providing grilled cheese triangles (one per patron, while supplies last). The event is designed to be drop-in friendly, so Library-goers can stay for the whole event, or just a little while.

This year's theme is 'Reading Takes You Everywhere'. Over the summer, the Library is hosting special events to promote exploration of all kinds. From DIY craft programs, to gardening and travel programs, to a series of special Wednesday performances for kids, the Library can add something new to anyone's summer.

Chicago Tribune NAPERVILLE SUN

From the community: Charlaïne Harris to Join Mystery Book Group at Lisle Library District



Community Contributor Josh Hepler | May 21, 2018

Best-selling writer Charlaïne Harris will join the Lisle Library District mystery book group *Murder Among Friends* via video call on Thursday, June 21st, 7:00 - 8:30 PM to discuss her book *Real Murders*. Harris, perhaps best-known as the author of the Sookie Stackhouse Southern Vampire novels that inspired the hit series *True Blood*, will call in to discuss her work and answer questions from attendees. Charlaïne Harris is a member of the Mystery Writers of America, the American Crime Writers League, Sisters in Crime, and the International Crime Writers Association. She is a past member of the boards of Sisters in Crime and MWA, and she has served as president of the MWA.

More information on the book and film groups at Lisle Library District can be found at www.lislelibrary.org

Chicago Tribune **NAPERVILLE SUN**

From the community: **Storytime Dance Party at Lisle Library District**



Community Contributor Josh Hepler
May 31, 2018

Some of the youngest Lisle Library patrons listen to stories and dance to songs during a special storytime.

Lisle Library Events

For more information, or to register for any of these events, visit lislelibrary.org or call 630-971-1675

KIDS

Comic Book Day Storytime

Saturday, May 5, 10:30-11:15 AM

Come and celebrate Comic Book Giveaway Day with us! We will have fun with our favorite super hero stories, sing some songs, and finish the day with a craft. Don your favorite comic book outfit and join the fun! This storytime is for ages 2-6.



Young Artist Workshop

Monday, May 14, 4:00-5:00 PM

Local artist Dan Laib joins us for this special Monday Funday! This hands-on workshop walks kids through drawing basics and onto more expressive artwork. This is a group experience, but there will also be one-on-one help and encouragement. Grades 1-5.

Dance Party Storytime

Tuesday, May 22, 10:30-11:00 AM | Meeting Room A

Books are great, but sometimes you just need to dance! Join us for this special musical storytime that focuses on dance and movement, promoting development of gross motor and language skills. Ages 2-6.

TEENS

Summer Reading Volunteer Training

Looking for community service hours? Want to help out the Library? Become a summer volunteer, and learn how you can help provide essential support to the 2018 Summer Reading Program! Please make sure to contact Miss Mallory for June scheduling prior to May 21! For grades 6-12.

Volunteers only need to attend one training session: May 17 (4:15 - 5:00 PM), May 19 (1:15 - 2:00 PM), May 22 (6:15 - 7:00 PM), May 24 (4:15 - 5:00 PM), May 29 (6:15 - 7:00 PM)

Teen Trivia Night

Thursday, May 3, 6:30-8:00 PM | Meeting Room B

Show off your knowledge of random trivial facts with a night of competition! A variety of categories will be represented, and menial, but awesome, prizes will be awarded.

DIY Instax Photo Accordion Box

Tuesday, May 8, 6:30-8:00 PM | Meeting Room B



Snap pictures using our Instax camera, then create an accordion photo collage! This could be a great gift for any friend or family member, or a surprise for Mother's Day. Feel free to bring your crafting buddy!

Minute-to-Win-It Game Night

Thursday, May 31, 6:30-8:00 PM | Meeting Room B

School's out! De-stress with us: eat food and compete in a Minute-to-Win-It style game competition! Cheesecake filling and an assortment of toppings will be available while you challenge your cohorts to games of skill (not really) and wit! Prizes will be awarded.

ADULTS

Choose Privacy!

Thursday, May 5, 7:00-8:30 PM | Meeting Room A/B

Privacy - everyone wants it, but is it possible in a world of full of technology? Learn about the laws affecting your privacy, and the data being collected through mobile devices. Then explore tips and tools that you can use to take control of your data.



Comic Book Giveaway Day

Saturday, May 5, 9:30 AM - 5:00 PM

We want to celebrate the world of comics and encourage new readers, so we are giving away one comic to anyone who stops by the Connection Desk! Thanks to Graham Crackers Comics for helping us with this promotion. While supplies last!

John Lynn's Main St. Illinois

Monday, May 14, 7:0-8:30 PM | Meeting Room A/B

John Lynn has photographed and visited over 2,400 small towns in Illinois. Join us as he shares the adventures and experiences behind his 30-year project, which captures the ways our towns offer roots and shape America. Presented in partnership with the Lisle Heritage Society and the Lisle Woman's Club.



Lisle Library District Writer's Group

Friday, May 18, 6:30-8:30 PM | Meeting Room A

The Writer's Group meets on the third Friday of every month! The group shares three pages of written work, be it creative fiction or non-fiction, poetry, or other written formats, and gives helpful feedback. Writers can join anytime - the door is open to all writers of any format.

LITERACY

ESL for You! Literacy/English Language Development (ELD) Class

Saturdays, 10:00 AM - Noon | May 5 & 19

If you, or someone you know, needs help with speaking, reading, writing, or communicating in English, come to class! No registration required; classes are in session all year.

Conversation Group

Saturdays, 10:00 AM - Noon | May 12 & 26

Improve your conversation skills at our English Conversation Group that meets on the 2nd and 4th Saturday of every month. Some speaking skills are required to learn new vocabulary words and phrases and to engage in lively conversation.

More events can be found at lislelibrary.org



RESOLUTION 18-02
LISLE LIBRARY BOARD MEMBERS
June 13, 2018

Be it resolved that the following is a true and correct list of Board Members of the Lisle Library District (LLD), as of June 13, 2018.

Marjorie Bartelli

Jay Fisher

Richard Flint

Thomas Hummel

Liz Sullivan

Emily Swistak

Longry Wang

Further, this resolution shall be in full force and effect from and after the adoption as provided by law.

Adopted this 13th day of June, 2018 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

President of the LLD Board of Trustees

PRINT NAME

ATTEST:

Secretary of the LLD Board of Trustees

PRINT NAME

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, _____, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois do hereby certify that at a regular meeting of said Board of Trustees held on the 13th day of June, 2018 the foregoing resolution was duly passed by the Board of Trustees.

Secretary of the LLD Board of Trustees
DuPage County, Illinois

PRINT NAME

ORDINANCE 18-01

ORDINANCE ADOPTING PREVAILING WAGE RATES

WHEREAS, the State of Illinois has a Prevailing Wage Act (the Act), 820 ILCS 130/0.01, et seq.; and

WHEREAS, the Act requires that all public bodies ascertain the prevailing rate of wages in the locality of the public body for laborers, mechanics and other workers performing construction of public works for the public body.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees as follows:

SECTION 1: The general prevailing rate of wages in this locality is hereby ascertained to be the same as the prevailing wage rate for construction work in DuPage County as determined by the Department of Labor of the State of Illinois.

SECTION 2: The Board Secretary shall:

- a) Keep this Ordinance available for inspection in the main office of the Library;
- b) Promptly file a certified copy of this Ordinance with the Department of Labor of the State of Illinois;
- c) Mail a copy of this Ordinance to any employer and to any association of employers and to any person or association of employees who have filed their names and addresses requesting copies of this determination;
- d) Provide notice of the adoption of this Ordinance by:
 - 1. Publishing in a newspaper of general circulation a notice of adoption of this Ordinance; or
 - 2. Posting on the Library's website notice of adoption of this Ordinance with a hyperlink to the Department of Labor's prevailing wage schedule for DuPage County.

SECTION 3: This Ordinance shall be in full force and effect from and after its adoption.

ADOPTED June 13, 2018, pursuant to a roll call vote as follows:

AYES: _____

NAYES: _____

ABSENT: _____

Board President

PRINT NAME

LLD Board of Trustees
Lisle Library District

ATTEST:

LLD Secretary

PRINT NAME

LLD Board of Trustees
Lisle Library District

NOTICE OF PREVAILING WAGE ORDINANCE

Notice is hereby given that the Board of Library Trustees of the Lisle Library District (LLD), pursuant to the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., determined by Ordinance adopted on June 13, 2018, that the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the Library is the same as determined by the Department of Labor of the State of Illinois for DuPage County. A copy of the Ordinance and the Department of Labor determination is available for inspection at 777 Front Street, Lisle, Illinois, and copies are available to any employer or association of employers and any person or association of employees who have filed or file their names and addresses requesting copies of the same.

By: _____
LLD Secretary

PRINT NAME

LLD Board of Trustees

Date: June 13, 2018

Prevailing Wage rates for DuPage County effective Sept. 1, 2017												
Trade Title	Region	Type	Class	Base Wage	Fore- man Wage	M-F OT	OSA	OSH	H/W	Pension	Vacation	Training
ASBESTOS ABT-GEN	ALL	ALL		41.20	42.20	1.5	1.5	2	14.65	12.32	0.00	0.50
ASBESTOS ABT-MEC	ALL	BLD		37.46	39.96	1.5	1.5	2	11.62	11.06	0.00	0.72
BOILERMAKER	ALL	BLD		48.49	52.86	2	2	2	6.97	19.61	0.00	0.90
BRICK MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
CARPENTER	ALL	ALL		46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
CEMENT MASON	ALL	ALL		44.25	46.25	2	1.5	2	14.00	17.16	0.00	0.92
CERAMIC TILE FNSHER	ALL	BLD		38.56	38.56	1.5	1.5	2	10.65	11.18	0.00	0.68
COMMUNICATION TECH	ALL	BLD		33.38	36.18	1.5	1.5	2	12.35	19.21	1.45	0.61
ELECTRIC PWR EQMT OP	ALL	ALL		37.89	51.48	1.5	1.5	2	5.00	11.75	0.00	0.38
ELECTRIC PWR EQMT OP	ALL	HWY		41.45	56.38	1.5	1.5	2	5.50	12.87	0.00	0.73
ELECTRIC PWR GRNDMAN	ALL	ALL		29.30	51.48	1.5	1.5	2	5.00	9.09	0.00	0.29
ELECTRIC PWR GRNDMAN	ALL	HWY		32.00	56.38	1.5	1.5	2	5.50	9.92	0.00	0.66
ELECTRIC PWR LINEMAN	ALL	ALL		45.36	51.48	1.5	1.5	2	5.00	14.06	0.00	0.45
ELECTRIC PWR LINEMAN	ALL	HWY		49.67	56.38	1.5	1.5	2	5.50	15.40	0.00	0.88
ELECTRIC PWR TRK DRV	ALL	ALL		30.34	51.48	1.5	1.5	2	5.00	9.40	0.00	0.30
ELECTRIC PWR TRK DRV	ALL	HWY		33.14	56.38	1.5	1.5	2	5.50	10.29	0.00	0.59
ELECTRICIAN	ALL	BLD		39.26	43.26	1.5	1.5	2	12.35	22.08	4.93	0.68
ELEVATOR CONSTRUCTOR	ALL	BLD		51.94	58.43	2	2	2	14.43	14.96	4.16	0.90
FENCE ERECTOR	NE	ALL		39.58	41.58	1.5	1.5	2	13.40	13.90	0.00	0.40
FENCE ERECTOR	W	ALL		45.06	48.66	2	2	2	10.52	20.76	0.00	0.70
GLAZIER	ALL	BLD		42.45	43.95	1.5	1.5	2	14.04	20.14	0.00	0.94
HT/FROST INSULATOR	ALL	BLD		50.50	53.00	1.5	1.5	2	12.12	12.96	0.00	0.72
IRON WORKER	E	ALL		47.33	49.33	2	2	2	14.15	22.39	0.00	0.35
IRON WORKER	W	ALL		45.61	49.25	2	2	2	11.52	22.65	0.00	0.81
LABORER	ALL	ALL		41.20	41.95	1.5	1.5	2	14.65	12.32	0.00	0.50

LATHER	ALL	ALL	46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
MACHINIST	ALL	BLD	47.56	50.06	1.5	1.5	2	7.05	8.95	1.85	1.47
MARBLE FINISHERS	ALL	ALL	33.95	33.95	1.5	1.5	2	10.45	15.52	0.00	0.47
MARBLE MASON	ALL	BLD	44.63	49.09	1.5	1.5	2	10.45	16.28	0.00	0.59
MATERIAL TESTER I	ALL	ALL	31.20	31.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MATERIALS TESTER II	ALL	ALL	36.20	36.20	1.5	1.5	2	14.65	12.32	0.00	0.50
MILLWRIGHT	ALL	ALL	46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
OPERATING ENGINEER	ALL	BLD 1	50.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD 2	48.80	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD 3	46.25	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD 4	44.50	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD 5	53.85	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD 6	51.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	BLD 7	53.10	54.10	2	2	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	FLT	38.00	38.00	1.5	1.5	2	18.05	13.60	1.90	1.30
OPERATING ENGINEER	ALL	HWY 1	48.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY 2	47.75	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY 3	45.70	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY 4	44.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY 5	43.10	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY 6	51.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
OPERATING ENGINEER	ALL	HWY 7	49.30	52.30	1.5	1.5	2	18.80	14.35	2.00	1.30
ORNAMNTL IRON WORKER	E	ALL	46.75	49.25	2	2	2	13.90	19.79	0.00	0.75
ORNAMNTL IRON WORKER	W	ALL	45.06	48.66	2	2	2	10.52	20.76	0.00	0.70
PAINTER	ALL	ALL	44.18	46.18	1.5	1.5	1.5	10.30	8.20	0.00	1.35
PAINTER SIGNS	ALL	BLD	37.45	42.05	1.5	1.5	2	2.60	3.18	0.00	0.00
PILEDRIIVER	ALL	ALL	46.35	48.35	1.5	1.5	2	11.79	18.87	0.00	0.63
PIPEFITTER	ALL	BLD	47.50	50.50	1.5	1.5	2	10.05	17.85	0.00	2.12
PLASTERER	ALL	BLD	42.75	45.31	1.5	1.5	2	14.00	15.71	0.00	0.89
PLUMBER	ALL	BLD	49.25	52.20	1.5	1.5	2	14.34	13.35	0.00	1.28

ROOFER	ALL	BLD		42.30	45.30	1.5	1.5	2	9.08	12.14	0.00	0.58
SHEETMETAL WORKER	ALL	BLD		45.77	47.77	1.5	1.5	2	10.65	14.10	0.00	0.82
SPRINKLER FITTER	ALL	BLD		47.20	49.20	1.5	1.5	2	12.25	11.55	0.00	0.55
STEEL ERECTOR	E	ALL		42.07	44.07	2	2	2	13.45	19.59	0.00	0.35
STEEL ERECTOR	W	ALL		45.06	48.66	2	2	2	10.52	20.76	0.00	0.70
STONE MASON	ALL	BLD		45.38	49.92	1.5	1.5	2	10.45	16.68	0.00	0.90
TERRAZZO FINISHER	ALL	BLD		40.54	40.54	1.5	1.5	2	10.65	12.76	0.00	0.73
TERRAZZO MASON	ALL	BLD		44.38	47.88	1.5	1.5	2	10.65	14.15	0.00	0.82
TILE MASON	ALL	BLD		45.49	49.49	1.5	1.5	2	10.65	13.88	0.00	0.86
TRAFFIC SAFETY WRKR	ALL	HWY		33.50	35.10	1.5	1.5	2	8.10	7.62	0.00	0.25
TRUCK DRIVER	ALL	ALL	1	36.30	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TRUCK DRIVER	ALL	ALL	2	36.45	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TRUCK DRIVER	ALL	ALL	3	36.65	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TRUCK DRIVER	ALL	ALL	4	36.85	36.85	1.5	1.5	2	8.10	9.76	0.00	0.15
TUCKPOINTER	ALL	BLD		44.17	45.17	1.5	1.5	2	10.45	15.04	0.00	0.88

Legend

M-F OT Unless otherwise noted, OT pay is required for any hour greater than 8 worked each day, Mon through Fri. The number listed is the multiple of the base wage.

OSA Overtime pay required for every hour worked on Saturdays

OSH Overtime pay required for every hour worked on Sundays and Holidays

H/W Health/Welfare benefit

Explanations DUPAGE COUNTY

IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Paver Over 27E cu. ft.; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum;

Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.;

Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEER - FLOATING

Diver. Diver Wet Tender, Diver Tender, ROV Pilot, ROV Tender

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

Public Act 100-0154

HB3120 Enrolled

LRB100 05684 KTG 15702 b

AN ACT concerning employment.

**Be it enacted by the People of the State of Illinois,
represented in the General Assembly:**

Section 5. The Prevailing Wage Act is amended by changing
Section 9 as follows:

(820 ILCS 130/9) (from Ch. 48, par. 39s-9)

Sec. 9. To effectuate the purpose and policy of this Act each public body shall, during the month of June of each calendar year, investigate and ascertain the prevailing rate of wages as defined in this Act and publicly post or keep available for inspection by any interested party in the main office of such public body its determination of such prevailing rate of wage and shall promptly file, no later than July 15 of each year, a certified copy thereof in the office of the Illinois Department of Labor.

The Department of Labor shall during the month of June of each calendar year, investigate and ascertain the prevailing rate of wages for each county in the State. If a public body does not investigate and ascertain the prevailing rate of wages during the month of June as required by the previous paragraph, then the prevailing rate of wages for that public body shall be the rate as determined by the Department under this paragraph for the county in which such public body is located.

Where the Department of Labor ascertains the prevailing rate of wages, it is the duty of the Department of Labor within 30 days after receiving a notice from the public body authorizing the proposed work, to conduct an investigation to ascertain the prevailing rate of wages as defined in this Act and such investigation shall be conducted in the locality in which the work is to be performed. The Department of Labor shall send a certified copy of its findings to the public body authorizing the work and keep a record of its findings available for inspection by any interested party in the office of the Department of Labor at Springfield.

The public body except for the Department of Transportation with respect to highway contracts shall within 30 days after filing with the Department of Labor, or the Department of Labor shall within 30 days after filing with such public body, publish in a newspaper of general circulation within the area that the determination is effective, a notice of its determination and shall promptly mail a copy of its determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates. If the Department of Labor ascertains the prevailing rate of wages for a public body, the public body may satisfy the newspaper publication requirement in this paragraph by posting on the public body's website a notice of its determination with a hyperlink to the prevailing wage schedule for that locality that is published on the official website of the Department of Labor.

At any time within 30 days after the Department of Labor has published on its official web site a prevailing wage schedule, any person affected thereby may object in writing to the determination or such part thereof as they may deem objectionable by filing a written notice with the public body or Department of Labor, whichever has made such determination, stating the specified grounds of the objection. It shall thereafter be the duty of the public body or Department of Labor to set a date for a hearing on the objection after giving written notice to the objectors at least 10 days before the date of the hearing and said notice shall state the time and place of such hearing. Such hearing by a public body shall be held within 45 days after the objection is filed, and shall not be postponed or reset for a later date except upon the consent, in writing, of all the objectors and the public body. If such hearing is not held by the public body within the time herein specified, the Department of Labor may, upon request of the objectors, conduct the hearing on behalf of the public body.

The public body or Department of Labor, whichever has made such determination, is authorized in its discretion to hear each written objection filed separately or consolidate for hearing any one or more written objections filed with them. At such hearing the public body or Department of Labor shall introduce in evidence the investigation it instituted which formed the basis of its determination, and the public body or Department of Labor, or any interested objectors may thereafter introduce such evidence as is material to the issue. Thereafter, the public body or Department of Labor, must rule upon the written objection and make such final determination as it believes the evidence warrants, and promptly file a certified copy of its final determination with such public body, and serve a copy by personal service or registered mail on all parties to the proceedings. The final determination by the Department of Labor or a public body shall be rendered within 30 days after the conclusion of the hearing.

If proceedings to review judicially the final determination of the public body or Department of Labor are not instituted as hereafter provided, such determination shall be final and binding.

The provisions of the Administrative Review Law, and all amendments and modifications thereof, and the rules adopted pursuant thereto, shall apply to and govern all proceedings for the judicial review of final administrative decisions of any public body or the Department of Labor hereunder. The term "administrative decision" is defined as in Section 3-101 of the Code of Civil Procedure.

Appeals from all final orders and judgments entered by the court in review of the final administrative decision of the public body or Department of Labor, may be taken by any party to the action.

Any proceeding in any court affecting a determination of the Department of Labor or public body shall have priority in hearing and determination over all other civil proceedings pending in said court, except election contests.

In all reviews or appeals under this Act, it shall be the duty of the Attorney General to represent the Department of Labor, and defend its determination. The Attorney General shall not represent any public body, except the State, in any such review or appeal.

(Source: P.A. 98-173, eff. 1-1-14.)

Section 99. Effective date. This Act takes effect upon becoming law.

Effective Date: 8/18/2017

ORDINANCE 18-02

ANNUAL ORDINANCE AUTHORIZING PUBLIC LIBRARY NON-RESIDENT CARDS

Whereas, the Lisle Library District (LLD) is a tax-supported public library; and

Whereas, people residing within the jurisdictional boundaries of the Lisle Library District pay taxes to support the library, and so need pay no additional fee to be eligible to receive a library card; and

Whereas, 75 ILCS 16/30-55.60 stipulates that a person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's principal residence; and

Whereas, the Office of the Illinois Secretary of State has issued regulations defining the closest public Library and also providing three formulae which public libraries can use to determine the non-resident fee; and

Whereas, the Board of Library Trustees of the Lisle Library District has determined for its 2018-2019 fiscal year, commencing July 1, 2018 and ending June 30, 2019 to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident library cards;

Now, Therefore, Be It And It Is Hereby Ordained BY THE BOARD OF LIBRARY TRUSTEES OF THE LISLE LIBRARY DISTRICT as follows:

Section 1: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, and residing within the boundaries of another public library, and owning no taxable property within the jurisdictional boundaries of the Lisle Library District, may purchase a non-resident fee card for the price calculated according to the box which is checked off below:

General Mathematical Formula (23 Ad. Code 3050.60 (a));

X Tax Bill Method (23 Ad. Code 3050.60(b)); or

Average Non-Resident Fee (23 Ad. Code 3050.60(c)), if authorized by the Director of this Illinois State Library.

Section 2: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Lisle Library District, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the Lisle Library District, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided however, that in no event shall the privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-resident library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

Section 3: The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this Ordinance, stating (a) the effective date of this Ordinance, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Ordinance, and (c) the fee formula as set forth herein.

Section 4: The Lisle Library District shall continue to honor all non-resident library cards heretofore issued by the Library, for the full term of purchase.

Section 5: The Lisle Library District shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

Section 6: The Policy of the Lisle Library District for service to non-residents, including a description of the Library's service areas and the methods of calculating fees, shall be available for public inspection at the Library.

Section 7: A valid non-resident library card issued by the Lisle Library District pursuant to this Ordinance shall accord a non-resident library cardholder all the services which this Library provides to its residents, including reciprocal borrowing privileges.

Section 8: No non-resident is eligible to receive a local use library card from the Lisle Library District.

ADOPTED this 13th day of June, 2018 by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by

President of the LLD Board of Trustees

PRINT NAME

ATTEST:

Secretary of the LLD Board of Trustees

PRINT NAME

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF AUTHENTICITY

I hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Annual Ordinance Authorizing Public Library Non-Resident Cards for the 2018-2019 Fiscal Year adopted on the 13th day of June 2018, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 13th day of June, 2018.

Secretary of the LLD Board of Trustees

PRINT NAME

ORDINANCE 18-03

AN ORDINANCE ADOPTING A CHRONOLOGY FOR ANNUAL FINANCIAL ORDINANCES 2018-2019 FISCAL YEAR.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT (LLD) THAT THE LIBRARY ADOPTS THIS FINANCIAL ORDINANCE CALENDAR TO ASSURE COMPLIANCE WITH DEADLINES FOR PUBLICATION, PUBLIC HEARINGS, AND FILINGS.

The Financial Ordinance calendar for Fiscal Year 2018-2019 is as follows:

<u>Action</u>	<u>Dates</u>
A. Adopt Building and Maintenance Tax Ordinance (.02%).	<u>July 11</u> , 2018 (after 07/01/18)
B. Publish backdoor referendum notice for Building and Maintenance Tax (.02%).	<u>July 13</u> , 2018 (after 07/01/18)
C. Prepare a tentative Budget and Appropriation Ordinance and set a public hearing date.	<u>August 8</u> , 2018 (before 08/25/18)
D. Publish notice of the public hearing on the tentative Budget and Appropriation Ordinance.	<u>August 9</u> , 2018 (before 08/25/18)
E. Conduct the public hearing on the tentative Budget and Appropriation Ordinance and adopt the Budget and Appropriation Ordinance in final form.	<u>September 12</u> , 2018 (before 09/25/18)
F. Publish a certified copy of the Budget and Appropriation Ordinance.	<u>September 14</u> , 2018 (before 10/25/17)
G. File with the County Clerk a certified copy of the Budget and Appropriation Ordinance.	<u>September 18</u> , 2018 (before 10/25/18)
H. Adopt a Certified Estimate of Revenue by Source. File with the County Clerk before 10/25/2018.	<u>September 12</u> , 2018 (before 10/25/18)
I. Adopt a Resolution to Determine Estimate of Funds Needed And, if necessary, set a date for a T.I.T.A. hearing.	<u>October 10</u> , 2018 (before 11/14/18)
J. Publish notice of the T.I.T.A. hearing (7-14 days prior to hearing).	<u>October 31-November 6</u> , 2018
K. Conduct the public hearing pursuant to T.I.T.A.	<u>November 14</u> , 2018 (before 12/04/18)

L. Adopt the Levy Ordinance.

November 14, 2018
(before 12/04/18)

M. File with the County Clerk a certified copy of the Levy Ordinance and certification of compliance with T.I.T.A.

November 19, 2018
(before 12/25/18)

This Ordinance is effective immediately upon adoption.

Adopted by the Board of Trustees of Lisle Library District at the Regular Board Meeting, June 13, 2018.

President of the LLD Board of Trustees

PRINT NAME

ATTEST:

Secretary of the LLD Board of Trustees

PRINT NAME

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF AUTHENTICITY

I hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance Adopting a Chronology for Annual Financial Ordinances 2018-2019 Fiscal Year adopted on the 13th day of June 2018, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 13th day of June, 2018.

Secretary of the LLD Board of Trustees

PRINT NAME

ORDINANCE 18-04

REGULAR MEETING DATE ORDINANCE

Be it ordained that the regular meeting of the Lisle Library District (LLD) Board of Trustees shall be held at 7:00 P.M. at the Lisle Library, 777 Front Street, Lisle, Illinois, on the following dates:

July 11, 2018
August 8, 2018
September 12, 2018
October 10, 2018
November 14, 2018
December 12, 2018
January 9, 2019
February 13, 2019
March 13, 2019
April 10, 2019
May 8, 2019
June 12, 2019

This Ordinance is effective immediately upon adoption.
Adopted at the Regular Meeting, June 13, 2018.

Posted: June 15, 2018.

Board of Trustees of Lisle Library District

President of the LLD Board of Trustees

PRINT NAME

ATTEST:

Secretary of the LLD Board of Trustees

PRINT NAME

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF AUTHENTICITY

I hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance setting Meeting Dates for the 2018-2019 Fiscal Year of the Lisle Library District Board of Trustees adopted on the 13th day of June 2018, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 13th day of June, 2018.

Secretary of the LLD Board of Trustees

PRINT NAME

POLICY 342 SOCIAL MEDIA POLICY

Social media is a valuable tool for communicating information about Library-related subjects and events. Social media also provides an environment to engage and facilitate conversations around shared ideas. The Lisle Library District (LLD) supports participation in social media efforts as an additional method to promote the services and resources of the Library.

Social media may be defined as, but not limited to, blogs, micro blogging, self-published online journals, collaborative web-based discussion forums, and other forms of online broadcast communications.

~~The LLD supports the valuable use of Social Media by staff members and encourages media fluency. Usage of Social Media is in alignment with the Library's mission to enrich, educate and empower patrons as it is used for education, information, communication.~~

The following policy points apply:

A. Employees utilizing social media:

1. ~~Employees May~~ **Shall** not reveal or discuss confidential work-related matters through the use of social media.
2. ~~Employees cannot~~ **Shall not** use social media to harass, threaten, ~~libel, or slander,~~ malign, defame, or discriminate against other employees, **Trustees**, or the Lisle Library District **as a whole**.
3. ~~Employees May~~ **Shall** not ~~participate in~~ **utilize** social media sites for personal use while on ~~Library~~ **LLD** work time and at no point on a public services desk.
4. ~~While on work time employees May~~ engage in responsible utilization of social media for communication and information about library-related subjects topics or to utilize such social media sites for the benefit of the ~~Library~~ **LLD** as assigned.
5. ~~Employees that want to respond or post comments with regards to Library related matters~~ **Should** always use professional ~~ethics~~ **behavior** and respectful communications **when posting or responding to comments regarding the LLD.**

B. ~~Lisle Library District~~ **LLD-Sponsored Social Media:**

1. Only employees designated by the Library Director may officially represent the ~~Library~~ **LLD** through social media.
2. **LLD social media sites/platforms are administered by employees of the LLD.**

3. Copyrighted material may not be posted unless permission has been obtained from the owner of the copyright.
4. ~~LLD reserves the right to lawfully monitor employee's use of social media with respect to LLD.~~
5. Designated employees are responsible for ensuring that all LLD-sponsored social media conforms to guidelines listed below. These employees are authorized to **immediately** remove ~~immediately and without advance warning~~ any content that violates the guidelines ~~of LLD for social media as established below.~~

LLD reserves the right to remove or moderate patron or employee content from Library-sponsored social media ~~social with no advance warning~~ if it:

- ~~a. Is off topic or out of context~~
- a. Is determined to be offensive, obscene, or harassing
- b. Contains personal or private information
- c. Violates any local, state, or federal law
- d. Is not in accordance with the LLD Patron Code of Conduct
- e. **Contains commercial, proselytizing, political/campaign-related content**
- ~~g. Violates the intent of Social Media which is sponsored by the LLD~~
- ~~h. Anonymous or unidentifiable to a specific individual~~

C: Lisle Library District LLD Utilization of Social Media

Lisle Library District LLD utilizes social media and publicity in order to promote resources, events, and services, **and to connect to the community.** Photographs and other media opportunities may take place on Library-LLD grounds, in programs, or at other sponsored events.

~~Patrons will not be identified in media unless they elect to opt into identification through formal acknowledgement or informal agreement such as self tagging. Images from events may be utilized without express permission though staff members will make every effort inform patrons that images are being recorded. A patron may opt out of participation in social media through self-monitoring of their own accounts or by speaking with a staff member.~~

Patrons identified by name in LLD social media posts have given permission for the LLD to use their name/s. A patron may opt out of social media participation by speaking with a staff member who may be taking photographs or recording an event. Images from events may be utilized on LLD social media platforms without express permission; staff members will make every effort to inform patrons that images are being recorded.

~~LLD performers will have the opportunity to accept, limit or decline permission to use social media promotion through via the general LLD contract acknowledgement agreement.~~

D. LLD Board of Trustees Social Media Use

The LLD Board of Trustees are encouraged to participate in and promote LLD events and communications via their own personal social media accounts or via commenting on LLD social media platforms.

Trustees utilizing social media:

- ~~1. Should promote and advocate for LLD sponsored events and resources via social media.~~
2. ~~May Shall~~ not reveal, share, or discuss, or confirm confidential/private LLD-related matters through the use of social media.
3. Shall not use social media to harass, threaten, libel, or slander, malign, defame, or discriminate against employees, other Trustees, or the Lisle Library District LLD as a whole.
4. Should always use professional ethics behavior and respectful communications when posting or responding to comments regarding the LLD.
- ~~5. Should not use social media to debate or disagree with LLD Board of Trustee decisions.~~
- ~~6. Should not use social media to criticize LLD employees, policies or procedures.~~
7. Should not appear to speak for the LLD Board as a whole and shall state that opinions expressed are their own, when responding to comments or questions about the LLD. and always declare that any opinions expressed are their own when posting or responding to comments regarding the LLD.
- ~~8. OTHER?~~
9. Shall not intentionally or negligently post incorrect or incomplete information about the LLD.
10. Shall correct the record/post when misinformation about the LLD has been posted/shared.

Adopted 8/8/2012
Revised 11/13/13

DRAFT

POLICY 610 PATRON CODE OF CONDUCT

The Lisle Library District (LLD) is committed to providing quality materials, resources, programs and services to the community in a safe and secure environment. To achieve this, patrons must act in a partnership to ensure that everybody can experience a safe, clean, pleasant and productive environment for study, research, information and enrichment.

Regulations:

1. Any act or conduct in violation of federal, state, or local laws, ordinances, or **Library** regulations ~~of the Library~~ is prohibited on **Library LLD** property.
2. Behavior which may disturb others or interfere with their rights to use the Library is prohibited. Examples include, but are not limited to: hitting, ~~pushing~~, shoving, ~~fighting~~, harassment, ~~suggestive language~~, indecent exposure, loud voices, smoking, pervasive odor, loitering, profanity, prolonged staring, ~~taunting~~ **intimidation**, and/or threats.
3. ~~Profanity, abusive language or behavior of any nature that may be considered harassment, intimidation, or threatening to Library staff members or patrons is prohibited.~~
4. The use and/or possession of weapons or any other objects that can reasonably be considered as a weapons **is** prohibited.
5. Food may not be consumed in the Library with the exception of designated areas, **at Library-sanctioned Library events, or in** meetings where prior permission has been obtained. Beverages must be in closed containers.
6. Possession or consumption of alcoholic beverages while on **Library LLD** property is prohibited ~~and/or as is~~ entering the Library in a ~~perceived or actual~~ state of intoxication ~~or controlled substance~~.
7. Personal property may not be left unattended. The Library ~~/staff or staff~~ is not responsible for personal property. **Staff may call local authorities to remove unattended property from the facility/campus.**
8. Patrons are required to ~~follow~~ **comply with** the reasonable requests of a Library staff member ~~or Security staff member~~.
9. Proper attire and hygiene which conforms to the standards of the community for public places is required, including shirts and shoes. A general standard of hygiene is expected.

10. ~~Bicycles, scooters, and other wheeled sporting equipment may not be used or stored in the Library nor obstruct external doors.~~ Wheeled sporting equipment such as bicycles and scooters may not be used or stored in the Library, nor obstruct external doors.
11. Theft, tampering, defacement, or destruction of Library materials, equipment, or furnishings is prohibited. Vandalism, anywhere on Library LLD property, is prohibited and proper authorities shall be notified.
12. Patrons are not allowed to use the Library for typical household activities such as sleeping, bathing, shaving, or storage of personal items.
13. Animals may not be left unattended on Library LLD property. ~~Pets or animals are allowed in the Library to aid persons with disabilities as certified by a medical professional or as part of a Library sponsored event.~~ The Library LLD complies with the Service Animal Access Act (SAAC, 720 ILCS 5/48-8). Service animals are allowed and must be under the control of a handler. If a service animal behaves unacceptably, staff may ask the patron and animal to leave the premises. Uncontrolled barking, jumping on other people, or running away from the handler are examples of unacceptable service animal behavior.
14. ~~No solicitation may be conducted inside the Library facility.~~ Selling, soliciting, or requesting donations is not allowed on Library LLD property ~~except at approved events or as allowed by law with the exception of Library-sanctioned activities.~~ Posting notices or literature without prior permission from the Library Director or designee is prohibited.
15. No circulation of petitions, surveys, distribution/posting of literature, or campaigning is allowed inside the building with the exception of Library-sanctioned activities. Outside the building, such ~~These~~ activities may be conducted not less than 15 feet from the front entrance of the Library of the building. These activities may not disrupt Library LLD operations, impede people from entering or leaving, or create unsafe traffic patterns on the sidewalks or in parking lots. Persons circulating petitions may not place tables, chairs, or signs on Library LLD property. Library Patrons may not be harassed, threatened, or detained by persons seeking to solicit signatures.
16. Materials viewed on electronic/digital devices while in the Library should be appropriate for a public environment. Patrons must also abide by the ~~Access to Public Computer/Internet Policy.~~ LLD Internet Access and Public Computer Use Policy 340.
17. ~~Recording for~~ Commercial or promotional photography or video/audio recording ~~use any sound or images on television equipment, tape, film or on electronic or digital~~

devices including cell phones while on Library LLD property is prohibited without prior permission from the Library Director.

18. Library staff members are not responsible for the supervision of children except when they are participating in a designated Library event. A caregiver must remain in the Library if a child is below the age of eight ~~and is participating in a program~~. Children must be eight years and above ~~to use the Library independently~~ and mature enough to be unsupervised **to use the Library independently**. Younger children should remain in the line of sight of their caregiver. ~~as to be adequately supervised~~. A caregiver must be at least 14 years of age. ~~to supervise other children~~.
19. The LLD does not serve in lieu of ~~the parents or~~ **parents/guardians**, and ~~parents/guardians or guardians~~ are responsible for a minor's behavior whether or not ~~the parents/guardians~~ are present.
20. Cell phones and other electronic **/digital** devices should be set to silent or vibrate while in the Library; conversations **or disruptive digital noises** should not disturb other patrons. Cell Phone conversation is not allowed while using the public ~~Internet terminals~~ **computers**.
21. Patrons must leave the ~~Library building~~ **LLD property** at closing time or as directed by ~~the Library~~ staff.
22. Bags may be inspected ~~at any time~~ **with probable cause**.

The Illinois **Local Library Act** law authorizes the Board of Trustees and designees to "...exclude from the use of the Library any person who willfully violates an ordinance or regulation prescribed by the Board."

Failure to follow the **LLD Patron** Code of Conduct may result in a documentation of the incident, a warning/s concerning the ~~disturbing~~ behavior, **immediate** expulsion from the Library ~~for the day, a subsequent or~~ banning for a designated length of time dependent upon the severity of the offense.

The Lisle Police **or other authorities** may be called to assist the staff when it is deemed necessary. The Library Director or designee may issue a **written** response to a violation of the **LLD Patron** Code of Conduct. ~~A banning notice may be appealed by writing the Library Director.~~

Approved 7/11/12
Revised **_/_/18**

**PERSONNEL POLICY 850
LISLE LIBRARY DISTRICT**

VIII. CONDITIONS OF WORK

E. Hours of Work

The Library is open 69 hours per week:

Monday - Friday	9:30 a.m. - 9:00 p.m.
Saturday	9:30 a.m. - 5:00 p.m.
Sunday	1:00 p.m. - 5:00 p.m.

Staff members may expect **be scheduled** to work evenings, Saturdays, and **/or** ~~be on the regular Sundays~~ **in accordance with departmental needs.** ~~rotation schedule.~~

~~Staff members working on Sundays will be paid at the rate of time plus one-half their regular rates of pay. When necessary for an exempt employee to work Sundays, compensation will be compensatory time at the rate of time plus one-half for each Sunday hour worked.~~

**PERSONNEL POLICY 850
LISLE LIBRARY DISTRICT**

X. ~~FRINGE~~ BENEFITS

D. Holidays

The Library shall observe the following holidays:

New Year's Day
Memorial Day
July 4th
Labor Day
Thanksgiving Day
Christmas Eve
Christmas Day
New Year's Eve

If one of these holidays should fall on a Sunday, the Library will be closed the following Monday.

If a holiday should fall on the regularly scheduled day off ~~(except Sunday)~~ of a full time staff member, that person shall be given an extra day off.

Any part-time employee shall be paid for any hours he/she was regularly scheduled to work on a holiday. If the employee was not scheduled to work, no holiday benefit will be given.

The Library is also closed on the following Sundays:

Easter Sunday
Sunday before Labor Day
Sunday before Memorial Day

No staff will be scheduled for these **the above** Sundays ~~or for holidays enumerated above that fall on a Sunday.~~

LISLE LIBRARY DISTRICT
Personnel & Policy Committee Meeting
January 17, 2018 - 6:00 p.m.

1. Roll call

Present:

Richard Flint - Chair

Thomas Hummel - Vice President

Emily Swistak - Trustee

Jay Fisher - President

Also Present:

Tatiana Weinstein - Director

Beth McQuillan - Assistant Director

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. Approve Minutes of the November 29, 2017 Personnel-Policy Committee Meeting

There was an amendment to the November 29, 2017 Personnel-Policy Committee Meeting minutes:

*Vice President Hummel suggested that individuals who do not pay property taxes **or a non-resident fee** still be charged the \$2.00 fee.*

MOTION: Trustee Swistak moved to approve the minutes of the November 29, 2017 Personnel-Policy Committee Meeting as amended. Vice President Hummel seconded.
Voice Vote - All Aye

4. Discussion - Policy 325: Schedule of Fines, Fees and Financial Transactions

The Director opened discussion with a review of Policy 325. Trustee Swistak recommended grammatical edits. Vice President Hummel recommended striking part of the first sentence in item 2. He also suggested removing the waiving of fines for Trustees. The Director advised that this provision was not a part of Policy 325 and may be within the By-Laws. The Committee will recommend the changes to Policy 325 at the February Board meeting.

5. Discussion - Policy 340: Lisle Library District Access to Public Computers/Internet

Policy 340 required modification due to the recommended Policy 325 changes regarding guest passes. There were revisions to the Patron Rights section. President Fisher suggested changes to portions of the Children's Access to the Internet section. Chairman Flint recommended a change to the first paragraph of the Responsibilities of Users section. Trustee Swistak suggested grammatical changes throughout. Chairman Flint proposed changes and additions to the Legal and Ethical Use section. The Committee will recommend the changes to Policy 340 at the February Board meeting.

6. Discussion - Policy 805: Conference Attendance

Chairman Flint mentioned that in past years it was difficult to convince one Trustee to schedule themselves for a conference, where now it seems more Trustees are interested in conference

and meeting attendance. Vice President Hummel recommended that only staff attend conferences and to change the language about priority of attendance. He also commented that staff and Trustees who present at conferences should attend free of charge and asked the Director to express this to the appropriate associations. Trustee Flint agreed. Trustee Swistak suggested grammatical changes. The Committee will recommend the changes to Policy 805 at the February Board meeting.

7. Discussion - Policy 342: Social Media Policy

Language modifications were made to section A., items 1, 2, and 3. An additional bullet point was inserted into section B. item 5. Trustee Swistak suggested grammatical changes throughout. There were language modifications in section C. Vice President Hummel discussed alternatives to section D. Modifications were made to Section D. The Committee will continue to discuss this policy at a future Personnel and Policy Committee meeting.

8. Discussion - Policy 705: Contractual Services, Commodities, and Capital Goods

Vice President Hummel suggested adding regulatory language to Policy 705. Members discussed language choices and proper placement of the recommended changes. The Committee will continue to discuss this policy at a future Personnel and Policy Committee meeting.

9. Other Business

Future topics for discussion were suggested. Trustee Flint recommended that the Committee develop a Trustee orientation policy. Vice President Hummel would like to abolish the waiving of Trustee fines. Trustee Swistak and Trustee Flint suggested a policy about trustee email communication and email client use. The Director mentioned other policies that could use some attention.

Trustee Flint reminded the Committee that scheduling a future meeting will be difficult because of upcoming Committee of the Whole and Strategic Planning meetings. He suggested scheduling a Personnel & Policy Committee meeting this spring. No date was set for the next meeting.

10. Adjourn

MOTION: Vice President Hummel moved to adjourn the meeting. Trustee Swistak seconded.
Voice Vote - All Aye

The meeting adjourned at 8:17 p.m.

Recorded by:

Chris Knight, Recording Secretary

Approved by the Personnel & Policy Committee on June 8, 2018.

Approved by

Richard Flint, Committee Chair