

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on June 15, 2022 at 7:00 pm at the Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois.

Public Comment Prior to the Meeting: Citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING June 15, 2022 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Election of Officers - Action Required
Election of LLD President, Vice President, Secretary, and Treasurer for 12 month terms.
4. Assignments for reviewing monthly accounts payable
 - a. Trustee Norton and Trustee Wynn reviewed the May billings in June
 - b. Trustee Sullivan and Trustee Turner will review the June billings in July
5. Consent Agenda - Action Required
 - a. Approve Minutes of the May 16, 2022 Board Meeting
 - b. Acknowledge Treasurer's Report, 05/31/22, Investment Activity Report, 05/31/22, Current Assets Report, 05/31/22, Revenue Report, 05/31/22, and Expense Report, 05/31/22
 - c. Authorize Payment of Bills, 06/15/22
6. Unfinished Business
 - a. Capital Improvement Project
 - i. Project status update including schedule, exterior signage, and north drive lane work - CCS Report
7. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
 - d. Advocacy and Outreach
8. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
9. New Business
 - a. Adopt Resolution 22-01: Lisle Library District Board Members - Action Required
Annual resolution of true and correct list of current LLD Board Members.
 - b. Adopt Ordinance 22-02: Ordinance authorizing non-resident cards - Action Required
Annual ordinance authorizing public library non-resident cards by the tax bill method.
 - c. Adopt Ordinance 22-03: Meeting Date Ordinance - Action Required
Annual setting of regular Board Meetings for the Lisle Library District.

- d. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$9239.05, to be paid to Patricia Ruocco (June 2022).
- e. Set Director's salary for FY2022-23 - Action Required
Board approval of LLD Director's salary for FY2022-23.

10. Executive Session

5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.

11. Opportunity for Trustee comments (five minutes)

Bartelli, Larson, Norton, Sullivan, Swistak, Turner, Wynn

12. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
May 16, 2022 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - President
Emily Swistak - Vice President
Jenny Norton - Treasurer
Karen Larson - Secretary
Liz Sullivan - Trustee
Lorna Turner - Trustee
Sara Wynn - Trustee

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Chris Knight - Recording Secretary
Marc Rogers - CCS International Inc., Project Manager [left the meeting at 7:55 p.m.]

2. Opportunity for visitors to speak - general public comment period

One visitor addressed the Board. He gifted an art print to the Library and praised the Library staff.

President Bartelli acknowledged the passing of the Friends President, Doug Cunningham. She sent condolences to Doug's family, friends, and to the Board of the Friends of the Lisle Public Library District. President Bartelli also read aloud a statement from the Friends of the Lisle Public Library District.

3. Assignments for reviewing monthly accounts payable

- a. President Bartelli and Vice President Swistak reviewed the April billings in May
- b. Treasurer Norton and Trustee Wynn will review the May billings in June

4. Consent Agenda - Action Required

- a. Approve Minutes of the April 18, 2022 Board Meeting
- b. Acknowledge Treasurer's Report, 04/30/22, Investment Activity Report, 04/30/22, Current Assets Report, 04/30/22, Revenue Report, 04/30/22, and Expense Report, 04/30/22
- c. Authorize Payment of Bills, 05/16/22

MOTION: Trustee Wynn moved to approve the Consent Agenda. Trustee Turner seconded.
Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business

- a. Capital Improvement Project
 - i. Monthly Project Status Update - CCS Report including exterior signage, exterior painting, and north drive aisle coordination discussion.

Mr. Rogers provided an update regarding construction progress, sign design, and cabling. He stated that the project remains on schedule and discussed several found items. Mr. Rogers discussed upcoming activities including additional abatement, structural reinforcements for stairs and new elevator, and north drive aisle sanitary line work.

Mr. Rogers reviewed change orders. He explained project deducts. He reviewed exterior signage mockups.

Discussion: President Bartelli mentioned that the current Library sign was difficult to see on the corner. Treasurer Norton stated that visibility was very important. Vice President Swistak asked about lighting. Mr. Rogers stated that the project would ensure that the lights would work correctly with the sign. President Bartelli asked about the shape and size of the sign. Mr. Rogers stated that he would have a discussion with Village staff. Trustee Sullivan suggested investigating sign alternatives. Trustee Turner commented that the stone pillars overwhelmed the sign.

Director Weinstein asked about taking down the stone pillars and using the pillar foundations. Mr. Rogers commented that the situation would reveal if it was possible only at the time of demolition. President Bartelli commented on the angle of the sign. Vice President Swistak asked if the Kingston Avenue entrance would have a new sign. Mr. Rogers stated that the Kingston Avenue entrance sign would be refaced and direct patrons to the new drive-up service window. Vice President Swistak stated that her main concern was visibility. Trustee Wynn suggested having multiple signs or triangulated signs so that patrons can see the signs from different directions.

Treasurer Norton asked for clarification on the paint deductions. Mr. Rogers explained that the dollar amounts were included in the bid.

Mr. Rogers asked for consensus on building paint color and stone condition.

Discussion: President Bartelli asked about cleaning the stone. Mr. Rogers stated that the stone would be power washed. The Board agreed on the green paint color and to preserve the natural stone.

Mr. Rogers discussed the north drive aisle sanitary line work and explained parking lot traffic changes. He stated that the work would be done over the course of a week.

Discussion: Treasurer Norton commented on safety and staff parking. Secretary Larson asked about staff parking. Mr. Rogers made some suggestions and Director Weinstein suggested reaching out to St. Joan of Arc or SWIB Industrial. Trustee Sullivan stated that her concern was safety and asked about barricades. Mr. Rogers mentioned hiring a traffic management company. Trustee Sullivan suggested using traffic barrels. Mr. Rogers assured the Board that a traffic management company would provide the best options.

Mr. Rogers left the meeting at 7:55 p.m.

6. Committee Reports

- a. Finance - Trustee Turner stated that the Committee met on April 25th to discuss the Working Budget.
- b. Personnel and Policy - Vice President Swistak stated that the Committee would meet on Thursday, June 2nd at 5:30 pm.
- c. Physical Plant - Secretary Larson had nothing to report.

- d. Advocacy and Outreach - Trustee Sullivan had nothing to report.

7. Staff Reports

Director Weinstein summarized her Director's report. She stated that the Library has a new donation button on the LLD website. Director Weinstein mentioned that a total of \$11,950 has been collected for the LiteZilla project. She said that she spoke with the Lisle Community Service Corporation about a potential Friends donation to the Library. Director Weinstein stated that on April 27th she attended the Annual Joint Review Board meeting regarding Lisle TIF reports.

Director Weinstein mentioned that the Museum Adventure Pass vendor has agreed to allow the Library to acquire more passes with a negligible fee increase. She stated that the Library has doubled the amount of available passes. Director Weinstein commented that she and Assistant Director McQuillan met with the Library's landscaper to discuss the corner of Front Street and Kingston Avenue. She explained that, to improve visibility, the Library would trim trees, cut back shrubs, and remove dead/damaged plants. Anything removed would be replaced with evergreen foliage. Director Weinstein mentioned that LLD Trustees had tours of the construction site. She asked if any member would like to participate in the Memorial Day Parade and to contact her after the meeting.

Assistant Director McQuillan shared two updates. She mentioned that the Library completed its annual fire safety testing. She said that Monaco Mechanical tested the HVAC system for spring maintenance.

Discussion: President Bartelli asked about the 3M Security Film. Director Weinstein explained that due to the renovation, the lower level study rooms have been designated as the best place to shelter during a tornado. SNHA recommended that the Library apply the film to the windows as an extra precaution.

8. New Business

- a. Adopt Ordinance 22-01: Transfer of funds to Special Reserve Fund - Action Required
MOTION: Treasurer Norton moved to adopt Ordinance 22-01: Transfer of funds to Special Reserve Fund. Vice President Swistak seconded.

Director Weinstein provided a summary of Ordinance 22-01: Transfer of funds to Special Reserve Fund.

Roll Call Vote - All Aye. The motion passed.

- b. Salary Scale FY2022-23 - Action Required
MOTION: Vice President Swistak moved to approve the updated LLD salary scale for FY2022-23 in accordance with the Illinois minimum wage target for 2025.

Director Weinstein provided a summary of the salary scale for FY2022-23.

Roll Call Vote - All Aye. The motion passed.

- c. Approve FY2022-23 LLD Working Budget - Action Required
MOTION: Trustee Sullivan moved to approve the LLD Working Budget for FY2022-23. Trustee Turner seconded.

Director Weinstein provided a summary of the FY2022-23 LLD Working Budget.

Discussion: Trustee Sullivan asked about budgeting 25% less between FY2021-22 and FY2022-23. Assistant Director McQuillan mentioned that the transfer of \$2,800,000 to the Special Reserve Fund from the Corporate Fund accounted for the 25% decrease. Director Weinstein added that the decrease was considered an expense; an accounting in and out. She stated that the Library's accountant and auditor recommended this way chronicling of funds. Treasurer Norton thanked staff for the format updates.

Roll Call Vote - All Aye. The motion passed.

9. Opportunity for Trustee comments (five minutes)

Trustee Wynn said that it was great to hear the update from Mr. Rogers and that she appreciated the progress. Trustee Turner stated that the project was running smoothly and appreciated the thoroughness of the project reporting. She thanked Director Weinstein and the Library staff for ensuring that the LWC Mother's Day bouquet event was a success. Vice President Swistak stated that she appreciated touring the Library's construction site.

Trustee Sullivan stated that though under renovation, the Library was doing a great job serving patrons. She said that she appreciated the statistics pages and provided examples of increased use. Treasurer Norton agreed with her colleagues and said she felt very positive about the project's progress. She mentioned that she thought the public comment was excellent. Secretary Larson mentioned that she enjoyed the construction site tour and appreciated everyone's hard work. President Bartelli stated that the construction site tour was great and said that her visits to the Library have been smooth despite construction.

10. Adjourn

MOTION: Treasurer Norton moved to adjourn the meeting. Trustee Sullivan seconded.

Voice Vote - All Aye. The motion passed.

The meeting adjourned at 8:43 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on June 15, 2022.

Approved by

Secretary of the LLD Board of Trustees

Treasurer's Report as of May 31, 2022

Fund Name	Cash Balance 05/31/22	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	4,058,418.44	41.11%	91.52%
IMRF	205,431.04	2.08%	4.63%
FICA	170,551.12	1.73%	3.85%
Subtotals	4,434,400.60	44.92%	100.00%
Special Reserve	5,437,532.36	55.08%	0.00%
	9,871,932.96	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

Company	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	145.75	135.85	125.51	116.21	111.99	128.49	115.92	116.03	180.57	273.92	545.58		1,995.82
Ehlers	0.93	1.22	0.76	4.61	4.77	2.90	0.44	0.01	0.31	0.01	2.83		18.79
Ehlers-Inv Interest #5707	1,720.74	6,521.93	911.94	9,537.05	2,059.03	37.67	1,506.30	2,998.68	5,948.07	5,259.36	21,497.00		57,997.77
Ehlers-Inv Interest #8217	0.00	0.00	0.00	0.00	1.60	17.85	36.94	84.23	96.43	2.40	4,912.79		5,152.24
Fifth Third Bank	310.78	281.95	346.50	182.47	159.67	152.75	129.83	105.62	104.88	88.65	216.88		2,079.98
Lisle Savings	49.35	54.47	52.78	51.09	52.81	51.12	52.83	52.85	47.75	52.87	51.18		569.10
Lisle CD 2635	176.99	177.12	171.54	177.39	171.80	177.66	177.79	160.70	178.05	172.44	178.32		1,919.80
Lisle CD 2669	49.70	49.71	48.12	49.73	48.14	49.75	49.76	44.95	49.78	48.19	49.80		537.63
IL Funds	24.71	24.66	24.08	31.38	33.42	69.79	94.73	130.94	344.55	582.36	1,015.28		2,375.90
US Bank-9853	30.83	31.85	31.85	30.82	31.86	10.27	10.62	10.61	9.59	10.62	10.27		219.19
US Bank-9370	0.47	0.51	0.48	0.47	0.46	0.44	0.44	0.44	0.40	0.45	0.43		4.99
TOTALS	2,510.25	7,279.27	1,713.56	10,181.22	2,675.55	698.69	2,175.60	3,705.06	6,960.38	6,491.27	28,480.36	-	72,871.21
Interest - Special Reserve Only	923.73	2,572.18	545.02	3,277.04	887.22	209.89	727.59	1,260.32	2,445.71	2,351.32	14,785.90	-	29,985.92
Interest - No Special Reserve Reflected	1,586.52	4,707.09	1,168.54	6,904.18	1,788.33	488.80	1,448.01	2,444.74	4,514.67	4,139.95	13,694.46	-	42,885.29
Totals	2,510.25	7,279.27	1,713.56	10,181.22	2,675.55	698.69	2,175.60	3,705.06	6,960.38	6,491.27	28,480.36	-	72,871.21

	INVESTMENTS												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities and Sales	0.00	290,000.00	205,000.00	360,000.00	0.00	2,200,000.00	1,067,000.00	498,000.00	1,148,000.00	2,163,000.00	1,380,000.00	0.00	9,311,000.00
Investment Purchases	0.00	0.00	0.00	0.00	600,000.00	3,157,000.00	898,000.00	249,000.00	1,599,574.23	2,069,119.76	573,708.99	0.00	9,146,402.98
TOTALS	0.00	290,000.00	205,000.00	360,000.00	(600,000.00)	(957,000.00)	169,000.00	249,000.00	(451,574.23)	93,880.24	806,291.01	0.00	164,597.02

**CURRENT ASSETS
AT FAIR MARKET VALUE
May 31, 2022**

							Fair Market Value on 5/31/22
Checking Accounts							
Fifth Third Operating Acct							\$102,882.04
Fifth Third Financial Now acct				1.60%			\$2,265,501.23
Fifth Third Financial-petty cash							\$400.00
US Bank							\$23,372.18
E commerce							\$52,925.31
							<u>\$2,445,080.76</u>
Money Markets							
Lisle Savings Bank							\$207,594.67
IMET				2.33%			\$965,323.86
The Illinois Funds				2.40%			\$1,500,000.37
							<u>\$2,672,918.90</u>
Ehlers Investments #5707							\$394,694.88
Ehlers Investments #8217							\$1,209.77
Investments							
Fixed Income	Purchased	Face Amt.	CU	Coupon Rate	YTM	Paid	FMV Due
San Francisco Calif City & Cnt	5/16/2022	\$ 300,000.00	100.000	1.38	1.38	300,015.00	\$299,991.57 6/15/2022
Mitsubishi TR BKG Corp	3/14/2022	400,000.00	99.785	0.00	0.00	399,155.56	\$399,867.08 6/13/2022
Los Angeles Calif UNI Sch Dist	4/6/2022	290,000.00	100.889	5.00	0.00	296,709.49	\$290,918.14 7/1/2022
Lisle Savings Bank	7/11/2018	218,374.39	100.000	2.50	2.50	218,374.39	\$233,376.95 7/1/2022
Los Rios Calif Cmnty College	4/21/2022	165,000.00	100.206	2.00	0.00	166,088.23	\$165,241.15 8/1/2022
East Norriton & Plymouth PA	4/21/2022	300,000.00	99.842	0.83	0.00	300,095.00	\$299,785.98 8/1/2022
Los Banos Calif UNI Sch Dist	4/21/2022	225,000.00	100.758	4.00	0.00	228,720.50	\$226,013.58 8/1/2022
Capital One Bk	8/15/2019	130,000.00	99.900	2.05	2.05	129,892.30	\$130,262.48 8/15/2022
UniBank	5/25/2022	250,000.00	99.683	0.65	0.65	249,770.07	\$249,762.23 8/18/2022
Enerbank USA	8/30/2019	175,000.00	99.935	1.75	1.75	174,901.25	\$175,295.03 8/30/2022
United States Treasury Bills	5/25/2022	24,000.00	99.683	0.00	0.00	23,923.92	\$23,926.05 9/6/2022
United States Treasury Note	3/4/2022	345,000.00	100.652	1.88	1.88	350,018.95	\$345,512.08 9/30/2022
Morgan Stanley Bk	10/3/2019	155,000.00	99.950	1.90	1.90	154,922.50	\$155,382.93 10/3/2022
Lisle Savings Bank	1/16/2019	225,325.83	100.000	2.72	2.75	225,325.93	\$234,575.76 2/16/2023
US Bank	9/15/2018	249,999.99	100.000	2.50	2.50	249,999.99	\$249,999.99 6/15/2023
Miami-Dade Cnty	3/24/2022	245,000.00	101.106	5.00	5.00	250,549.01	\$245,761.53 7/1/2024
Los Angeles Cnty Calif Pub Wks	4/27/2022	370,000.00	100.879	5.00	0.00	377,686.74	\$372,356.12 8/1/2027
							<u>\$4,098,028.65</u>
Mutual Funds							
Schwab Funds Treas Oblig Money Investor #5707		14,000.00	1.000	0.00	0.00	14,000.00	\$5,000.00
Schwab Funds Treas Oblig Money Investor #8217		200,000.00	1.000	0.00	0.00	200,000.00	\$255,000.00
							<u>\$260,000.00</u>
Total Holdings							<u>\$4,358,028.65</u>
TOTAL CURRENT ASSETS							<u><u>\$9,871,932.96</u></u>

Lisle Library District
For the Eleven Months Ending May 31, 2022
Revenues - Special Reserve Only

	Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
REVENUES					
70-02-4481-00 Interest Earned	\$ 14,785.90	\$ 29,985.92	\$ 27,628.97	\$ 31,500.00	95.19
TOTAL INTEREST	14,785.90	29,985.92	27,628.97	31,500.00	95.19
70-04-4587-10 Restricted - Transfer from Cor	2,800,000.00	2,800,000.00	275,000.00	2,800,000.00	100.00
70-05-4680-00 Debt Certificate	0.00	0.00	0.00	1,000,000.00	0.00
TOTAL OTHER REVENUE	2,800,000.00	2,800,000.00	275,000.00	3,800,000.00	73.68
TOTAL REVENUES	2,814,785.90	2,829,985.92	302,628.97	3,831,500.00	73.86

Lisle Library District
For the Eleven Months Ending May 31, 2022
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$ 465,786.18	\$ 4,236,354.58	\$ 3,952,708.59	\$ 3,775,885.00	112.20
40-01-4414-00 Tax Levy - IMRF	9,707.25	91,536.63	121,835.36	80,800.00	113.29
45-01-4415-00 Tax Levy - FICA	20,708.80	190,958.53	170,674.21	169,680.00	112.54
TOTAL TAX LEVY	496,202.23	4,518,849.74	4,245,218.16	4,026,365.00	112.23
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	0.00	31,560.08	32,563.42	30,000.00	105.20
TOTAL TIF SURPLUS	0.00	31,560.08	32,563.42	30,000.00	105.20
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax -	12,403.28	50,291.34	23,072.21	10,000.00	502.91
40-01-4462-00 Personal Property Repl. Tax -	715.83	2,902.46	1,331.57	500.00	580.49
45-01-4463-00 Personal Property Repl. Tax -	112.47	456.02	209.21	90.00	506.69
TOTAL PERSONAL PROPERTY REP	13,231.58	53,649.82	24,612.99	10,590.00	506.61
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	12,723.23	40,063.01	46,309.71	55,000.00	72.84
40-02-4475-00 Interest Earned - IMRF	522.32	1,509.81	2,019.97	2,500.00	60.39
45-02-4476-00 Interest Earned - FICA	448.91	1,312.47	1,343.35	2,000.00	65.62
TOTAL INTEREST INCOME	13,694.46	42,885.29	49,673.03	59,500.00	72.08
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 Unrealized Gain/Loss on	(5,164.50)	(71,699.20)	(40,885.44)	5,000.00	(1,433.98)
TOTAL UNREALIZED GAIN/LOSS O	(5,164.50)	(71,699.20)	(40,885.44)	5,000.00	(1,433.98)
DESK INCOME					
10-03-4531-00 Lost Books	50.70	783.58	1,323.03	1,500.00	52.24
10-03-4536-00 Non-Resident Fees	338.00	929.95	968.71	500.00	185.99
10-03-4540-00 Fines	56.65	516.93	2,918.72	3,000.00	17.23
TOTAL DESK INCOME	445.35	2,230.46	5,210.46	5,000.00	44.61
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	40.00	40.00	60.00	0.00	0.00
10-03-4560-30 Gifts - Restricted - YS	750.00	11,950.00	0.00	0.00	0.00
10-04-4573-00 Copier Income	388.30	3,959.82	3,393.26	3,500.00	113.14
10-04-4583-00 Per Capita Grant	0.00	42,043.40	35,630.00	35,000.00	120.12

Lisle Library District
For the Eleven Months Ending May 31, 2022
Revenues - No Special Reserve reflected

	Current Month	Current Year to Date	Prior Year to Date	Current Annual Budget	% of Budget to YTD
10-04-4584-00 Other Income - Corp.	548.24	1,025,985.88	1,619.84	2,500.00	41,039.44
10-04-4585-00 License Sticker Renewals	(2,586.50)	3,422.00	1,964.75	2,500.00	136.88
10-05-4595-00 Misc. Jury Duty	0.00	44.44	0.00	0.00	0.00
TOTAL UNRESTRICTED INCOME	(859.96)	1,087,445.54	42,667.85	43,500.00	2,499.87
TOTAL REVENUES	\$ 517,549.16	\$ 5,664,921.73	\$ 4,359,060.47	\$ 4,179,955.00	135.53

Lisle Library District
For the Eleven Months Ending May 31, 2022
Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00 Facility and Campus	\$ 398.00	\$ 398.00	\$ 0.00	\$ 15,000.00	2.65
70-65-5667-00 Security Systems	0.00	0.00	34,443.28	0.00	0.00
70-65-5671-00 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
70-65-5674-00 Consulting	0.00	0.00	98,387.50	0.00	0.00
TOTAL MAINTENANCE AND EQUIP	398.00	398.00	132,830.78	15,000.00	2.65
RENOVATION COSTS					
70-65-5675-00 Renovation Project	594,562.48	1,287,964.30	0.00	5,850,000.00	22.02
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
TOTAL RENOVATION COSTS	594,562.48	1,287,964.30	0.00	5,850,000.00	22.02
TOTAL SPECIAL RESERVE EXPENSES	594,960.48	1,288,362.30	132,830.78	5,865,000.00	21.97

Lisle Library District
For the Eleven Months Ending May 31, 2022
Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries	\$	\$	\$	\$	
10-10-5603-10 Administrative - Reg. Hours	41,131.97	437,372.70	417,259.86	480,000.00	91.12
10-10-5603-20 Adult Services - Reg. Hours	43,241.26	467,077.87	498,732.35	580,000.00	80.53
10-10-5603-30 Youth Services - Reg. Hours	32,582.03	347,992.25	325,974.40	450,000.00	77.33
10-10-5603-50 Technical Services - Reg. Hour	18,738.39	220,428.46	245,125.54	277,000.00	79.58
10-10-5603-60 Circulation - Reg. Hours	35,665.31	405,034.51	406,543.98	475,000.00	85.27
Total Salaries	171,358.96	1,877,905.79	1,893,636.13	2,262,000.00	83.02
Health and Dental Ins.					
10-10-5621-10 Hosp. Ins. - Admin	3,837.25	40,271.15	42,040.41	47,000.00	85.68
10-10-5621-20 Hosp. Ins. - Adult Serv.	7,812.07	81,924.05	86,409.37	97,000.00	84.46
10-10-5621-30 Hosp. Ins. - YS	3,914.42	42,213.87	31,524.72	51,500.00	81.97
10-10-5621-50 Hosp. Ins. - Tech	2,420.78	28,102.96	29,031.66	39,500.00	71.15
10-10-5621-60 Hosp. Ins. - Circ	5,356.99	46,260.70	61,088.32	55,000.00	84.11
10-10-5622-10 Dental Ins. - Admin.	184.98	2,034.78	2,363.91	2,350.00	86.59
10-10-5622-20 Dental Ins. - Adult Serv	543.11	5,074.09	5,535.54	5,450.00	93.10
10-10-5622-30 Dental Ins. - YS	361.29	2,478.57	2,561.66	2,600.00	95.33
10-10-5622-50 Dental Ins. - Tech	302.46	1,691.07	2,577.98	2,800.00	60.40
10-10-5622-60 Dental Ins. - Circ	258.17	2,454.25	2,353.65	2,800.00	87.65
Total Health and Dental Ins.	24,991.52	252,505.49	265,487.22	306,000.00	82.52
Other Staff Benefits					
10-10-5646-00 Unemployment Compensation	0.00	1,873.36	1,716.24	4,000.00	46.83
Total Other Staff Benefits	0.00	1,873.36	1,716.24	4,000.00	46.83
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	3,107.43	33,045.17	31,307.62	37,000.00	89.31
45-10-5625-20 FICA Expense - Adult Serv.	3,108.66	33,631.23	35,707.93	45,500.00	73.91
45-10-5625-30 FICA Expense - Youth Services	2,456.34	26,123.43	24,377.43	34,500.00	75.72
45-10-5625-50 FICA Expense - Tech Servs.	1,408.74	16,552.42	18,384.08	21,500.00	76.99
45-10-5625-60 FICA Expense - Circulation	2,518.80	29,247.83	29,696.33	36,500.00	80.13
Total FICA Expenses	12,599.97	138,600.08	139,473.39	175,000.00	79.20
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	1,944.01	25,137.17	31,307.72	26,650.00	94.32
40-10-5628-20 IMRF Expense - Adult Servs	2,108.85	28,664.88	40,450.22	37,700.00	76.03
40-10-5628-30 IMRF Expense - Youth Services	1,485.17	19,770.25	24,625.05	27,300.00	72.42
40-10-5628-50 IMRF Expense - Tech Servs.	937.13	13,721.53	19,745.17	17,550.00	78.19
40-10-5628-60 IMRF Expense - Circulation	1,284.04	18,231.05	23,229.26	20,800.00	87.65

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Total IMRF Expenses	7,759.20	105,524.88	139,357.42	130,000.00	81.17
Total EMPLOYEE COSTS	216,709.65	2,376,409.60	2,439,670.40	2,877,000.00	82.60
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	450.00	4,950.00	4,950.00	5,400.00	91.67
10-20-5651-00 INet	1,810.00	3,620.00	1,810.00	1,810.00	200.00
10-20-5652-00 Utilities - Phone	841.03	7,856.34	7,814.90	10,000.00	78.56
10-20-5653-00 Utilities - Gas	1,032.68	9,567.38	6,870.15	7,500.00	127.57
10-20-5654-00 Utilities - Sewer & Water	40.76	1,382.12	1,323.67	2,900.00	47.66
10-20-5655-00 Utilities - Electric	3,769.38	41,153.38	33,426.17	50,000.00	82.31
10-20-5656-00 Verizon	125.00	1,250.00	1,394.36	1,500.00	83.33
Total Utilities	8,068.85	69,779.22	57,589.25	79,110.00	88.21
Maintenance and Repairs					
10-20-5660-00 Maint Contracts - HVAC	0.00	5,000.00	4,850.00	5,000.00	100.00
10-20-5661-00 Maint Contracts - Maint. Servi	2,472.00	29,742.90	33,008.12	49,500.00	60.09
10-20-5662-00 Maint Contr. - Landscape Serv.	1,100.00	29,375.00	43,850.00	40,000.00	73.44
10-20-5663-00 Maint/Repairs-Genl repairs, Su	453.46	5,970.62	5,729.65	10,000.00	59.71
10-20-5664-00 Maint/Repairs-Non Contr. Work	2,013.06	39,722.32	45,324.10	70,000.00	56.75
10-20-5665-00 Rubbish Removal	275.28	3,261.59	3,502.53	4,000.00	81.54
Total Maintenance and Repairs	6,313.80	113,072.43	136,264.40	178,500.00	63.35
TOTAL BUILDING COSTS	14,382.65	182,851.65	193,853.65	257,610.00	70.98
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage and Shipping	218.36	4,010.40	2,777.20	5,500.00	72.92
10-25-5710-10 Printing/Spec. Serv. - Adult	0.00	13,384.57	4,952.34	17,000.00	78.73
10-25-5711-00 Postage Special Serv	0.00	7,052.79	6,068.88	8,800.00	80.15
10-25-5712-00 Printing	216.89	488.27	565.67	1,000.00	48.83
Total Postage and Printing	435.25	24,936.03	14,364.09	32,300.00	77.20
Supplies					
10-25-5713-00 Office Supplies	172.91	4,415.32	4,323.85	5,500.00	80.28
10-25-5714-00 Circ. Material Supplies	(30.50)	9,470.64	7,450.06	10,000.00	94.71
10-25-5715-00 Copier Supplies	160.00	911.37	1,333.88	1,900.00	47.97
10-25-5716-00 Kitchen Supplies	267.50	3,347.07	3,539.42	6,000.00	55.78
10-25-5717-00 Processing Supplies	3,294.85	27,129.35	38,085.72	43,000.00	63.09
10-25-5718-00 Computer Supplies	174.00	7,986.97	5,899.84	12,400.00	64.41

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Total Supplies	4,038.76	53,260.72	60,632.77	78,800.00	67.59
Other Operating Costs					
10-25-5719-00 Publishing	0.00	756.61	828.46	1,500.00	50.44
10-25-5722-15 Safety Deposit Box Rental	100.00	237.50	240.00	200.00	118.75
10-25-5723-00 Check Printing	0.00	402.29	95.61	500.00	80.46
10-25-5723-15 Bank Charges	326.72	3,834.09	2,186.01	6,000.00	63.90
10-25-5724-15 Local Travel	5.97	190.44	176.37	500.00	38.09
Total Other Operating Costs	432.69	5,420.93	3,526.45	8,700.00	62.31
TOTAL OPERATING EXPENSES	4,906.70	83,617.68	78,523.31	119,800.00	69.80
INSURANCE					
10-30-5750-00 Fidelity Bonds	0.00	2,100.00	2,100.00	2,100.00	100.00
10-30-5751-00 Property Damage (All-Peril)	0.00	57,232.50	47,994.50	40,000.00	143.08
10-30-5752-00 Notary Bond	0.00	75.00	0.00	225.00	33.33
10-30-5754-00 Workers Comp Insurance	0.00	10,285.50	10,713.50	9,000.00	114.28
TOTAL INSURANCE	0.00	69,693.00	60,808.00	51,325.00	135.79
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	0.00	4,713.75	7,650.00	15,000.00	31.43
10-35-5761-00 Collection Agency	37.95	369.10	179.00	700.00	52.73
10-35-5762-00 Other Contr Services - Admin	1,465.00	2,794.00	4,081.29	6,000.00	46.57
10-35-5763-00 Other Contr Svcs-Tech Asst	218.75	77,812.91	59,809.58	76,000.00	102.39
10-35-5764-10 Other Contr Svcs - Library Wi	2,320.00	26,565.58	27,011.50	38,000.00	69.91
10-35-5765-10 Investment Agency Consultants	593.88	6,039.93	6,022.70	7,500.00	80.53
10-35-5769-00 Accounting Software	4,295.00	4,295.00	2,687.58	6,000.00	71.58
10-35-5770-00 Contractual - Audit Fee	0.00	8,900.00	8,650.00	8,700.00	102.30
10-35-5771-00 Payroll Service	516.65	6,820.47	6,734.36	7,700.00	88.58
TOTAL CONTRACTUAL SERVICES	9,447.23	138,310.74	122,826.01	165,600.00	83.52
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	40.00	3,061.00	3,364.00	4,000.00	76.53
10-40-5784-00 Meetings - Staff	107.54	275.05	32.25	1,500.00	18.34
10-40-5785-00 Conferences - Staff	350.00	1,362.94	1,765.30	4,500.00	30.29
10-40-5786-00 Memorial/Tribute/Recognition	83.92	356.77	331.21	1,000.00	35.68
10-40-5787-00 Staff Development	0.00	522.42	0.00	2,500.00	20.90
10-40-5788-00 Training (Cont Ed) - Staff	0.00	700.00	305.00	1,500.00	46.67
10-45-5786-70 Dues - Trustee	0.00	605.00	450.00	525.00	115.24
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5788-70 Meetings - Trustees	0.00	0.00	0.00	1,000.00	0.00

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10-45-5789-70 Training-Trustees	0.00	39.98	80.00	1,000.00	4.00
TOTAL PERSONNEL DEVELOPMEN	581.46	6,923.16	6,327.76	18,525.00	37.37
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	0.00	56,060.59	54,474.35	53,000.00	105.77
10-48-5803-10 Technology	15,353.09	28,382.62	43,934.96	50,000.00	56.77
10-48-5804-10 Facility	0.00	5,377.99	792.86	10,000.00	53.78
Total Major Equipment	15,353.09	89,821.20	99,202.17	113,000.00	79.49
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	700.00	700.00	493.29	700.00	100.00
10-48-5823-20 Minor Equip - Adult Services	0.00	704.64	697.31	700.00	100.66
10-48-5823-30 Minor Equipment - Youth	377.97	495.93	109.45	700.00	70.85
10-48-5823-50 Minor Equip - Tech Services	0.00	595.65	700.00	700.00	85.09
10-48-5823-60 Minor Equip - Circ	75.88	75.88	186.92	700.00	10.84
Total Minor Equipment	1,153.85	2,572.10	2,186.97	3,500.00	73.49
Equip Maint/Repairs and Rentals					
10-48-5843-00 Rental-Postage Meter	0.00	722.28	985.57	720.00	100.32
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	2,222.25	15,843.45	14,339.68	20,280.00	78.12
10-48-5846-00 Equip Maint/Repr-NonContr	70.36	253.93	554.60	1,000.00	25.39
Total Equip Maint/Repairs and Rentals	2,292.61	16,819.66	15,879.85	22,000.00	76.45
TOTAL EQUIPMENT COSTS	18,799.55	109,212.96	117,268.99	138,500.00	78.85
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	279.99	3,884.86	2,192.48	8,000.00	48.56
10-50-5863-30 Books - Youth Serv	4,377.46	42,196.04	39,179.69	54,000.00	78.14
10-50-5863-50 Books - Tech Serv	0.00	0.00	57.55	0.00	0.00
10-50-5864-10 Books - Non Fiction	7,415.28	64,866.94	44,061.59	86,100.00	75.34
10-50-5865-10 Books - Adult/Teen Fiction	6,813.31	58,027.18	54,990.77	74,500.00	77.89
10-50-5867-20 Ref Books - Adult Serv	233.93	8,253.74	10,659.10	18,100.00	45.60
Total Books	19,119.97	177,228.76	151,141.18	240,700.00	73.63
Databases					
10-50-5869-20 Internet Licensed DBases	804.47	93,532.30	87,574.41	125,000.00	74.83
10-50-5872-10 Dbases - Professional	0.00	5,327.56	6,367.29	10,000.00	53.28
10-50-5873-30 Dbases - Youth Serv	0.00	15,142.15	14,107.50	15,000.00	100.95

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Total Databases	804.47	114,002.01	108,049.20	150,000.00	76.00
Audio-Visual Materials					
10-50-5890-30 A-V Mats - Youth Serv	399.88	13,308.78	16,818.79	13,000.00	102.38
10-50-5895-40 A-V Mats - Adult Serv	4,484.83	54,988.19	104,642.97	55,000.00	99.98
10-50-5899-20 Digital Content	49.50	92,006.01	0.00	92,000.00	100.01
Total Audio-Visual Materials	4,934.21	160,302.98	121,461.76	160,000.00	100.19
Periodicals/Doc Delivery					
10-50-5871-20 Document Delivery	51.20	23,225.52	22,053.49	24,000.00	96.77
10-50-5900-20 Periodicals - Adult Serv	141.14	29,992.04	35,745.70	39,350.00	76.22
10-50-5900-30 Periodicals - Youth	0.00	132.91	474.01	500.00	26.58
10-50-5900-80 Periodicals - Prof. Collection	0.00	2,115.97	4,797.47	3,000.00	70.53
Total Periodicals/Doc Delivery	192.34	55,466.44	63,070.67	66,850.00	82.97
TOTAL LIBRARY MEDIA	25,050.99	507,000.19	443,722.81	617,550.00	82.10
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	697.63	10,745.85	11,563.99	11,000.00	97.69
10-60-5931-30 Programs - Youth	1,462.83	8,146.24	8,000.00	10,000.00	81.46
10-60-5931-40 Online Marketing	62.98	857.93	577.62	1,000.00	85.79
10-60-5931-50 Community Relations	1,148.18	3,001.22	2,129.78	6,500.00	46.17
Total Programs	3,371.62	22,751.24	22,271.39	28,500.00	79.83
Readers Services					
10-60-5940-10 Reader Services - Adult Serv.	1,457.05	1,641.73	1,972.50	2,000.00	82.09
10-60-5940-30 Reader Services - Youth Serv.	0.00	1,798.78	5,500.00	5,500.00	32.71
Total Readers Services	1,457.05	3,440.51	7,472.50	7,500.00	45.87
TOTAL PROGRAMS AND READERS	4,828.67	26,191.75	29,743.89	36,000.00	72.75
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	0.00	0.00	16.99	0.00	0.00
10-80-5981-80 Restricted - Per Capita Grant	9,554.84	34,107.62	34,848.47	35,000.00	97.45
TOTAL RESTRICTED USAGE EXPEN	9,554.84	34,107.62	34,865.46	35,000.00	97.45
CONTINGENCY					
10-90-5999-00 Contingency	0.00	13,671.14	0.00	25,000.00	54.68

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TOTAL CONTINGENCY	0.00	13,671.14	0.00	25,000.00	54.68
TOTAL EXPENSES - EXC OP TRANS	304,261.74	3,547,989.49	3,527,610.28	4,341,910.00	81.71
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	2,800,000.00	2,800,000.00	275,000.00	2,800,000.00	100.00
TOTAL OPERATING TRANSFERS O	2,800,000.00	2,800,000.00	275,000.00	2,800,000.00	100.00
TOTAL ALL EXPENSES	3,104,261.74	6,347,989.49	3,802,610.28	7,141,910.00	88.88

Lisle Library District
Accounts Payable - June 15, 2022

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
AlphaGraphics	65192	Summer Read Banners AlphaGraphics	10-60-5931-50 10-00-2610-00	Community Relations Accounts Payable	204.00	204.00
Amalgamated	070122	Debt Interest Amalgamated Bank of Chicago	10-80-5982-80 10-00-2610-00	Interest Expense Accounts Payable	16,415.29	16,415.29
B&T (C5223353)	053122	Continuations & Processing Baker & Taylor (C5223353)	10-50-5867-20 10-25-5717-00 10-00-2610-00	Ref Books - Adult Serv Processing Supplies Accounts Payable	194.96 4.17	199.13
B&T (C5223433)	053122	Continuations & Processing Baker & Taylor (C5223433)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	876.56 32.19	908.75
B&T (L0334152)	053122	Circ, Processing & B&T 360 Baker & Taylor (L0334152)	10-50-5864-10 10-25-5717-00 10-50-5872-10 10-00-2610-00	Books - Non Fiction Processing Supplies Dbases - Professional Accounts Payable	5,158.65 228.90 2,018.50	7,406.05
B&T (L4171582)	053122	Audio Books & Processing Baker & Taylor (L4171582)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	778.90 128.67	907.57
B&T (L5443202)	053122	Books - Fiction & Processing Baker & Taylor (L5443202)	10-50-5865-10 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Processing Supplies Accounts Payable	139.09 8.94	148.03
Bear Landscape	10687	Landscape Maintenance Bear Landscape	10-20-5662-00 10-00-2610-00	Maint Contr. - Landscap Accounts Payable	1,000.00	1,000.00
BookPage	S60121	BookPage BookPage	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	972.00	972.00
Case Lots	11939	Janitorial Supplies Case Lots Inc.	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	145.10	145.10
Chicago Metro Fire	IN00384938	Sprinkler Testing Chicago Metro Fire Prevention	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	285.00	285.00
Children's Plus	209235	Books Children's Plus Inc.	10-50-5863-30 10-00-2610-00	Books - Youth Serv Accounts Payable	2,916.23	2,916.23
Children's Plus	209370	Books Children's Plus Inc.	10-50-5863-30 10-00-2610-00	Books - Youth Serv Accounts Payable	40.70	40.70
Children's Plus	210459	Books	10-50-5863-30	Books - Youth Serv	41.56	

Lisle Library District
Accounts Payable - June 15, 2022

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Children's Plus	210742	Children's Plus Inc.	10-00-2610-00	Accounts Payable		41.56
		Books	10-50-5863-30	Books - Youth Serv	52.94	
		Children's Plus Inc.	10-00-2610-00	Accounts Payable		52.94
ComEd	052522	Usage	10-20-5655-00	Utilities - Electric	5,050.12	
		ComEd	10-00-2610-00	Accounts Payable		5,050.12
Compact Disc Sourc	80145	Processing	10-25-5717-00	Processing Supplies	118.69	
		Compact Disc Source	10-00-2610-00	Accounts Payable		118.69
Compact Disc Sourc	80146	Books	10-50-5864-10	Books - Non Fiction	317.66	
		Compact Disc Source	10-00-2610-00	Accounts Payable		317.66
Demco	7133667	Magboxes	10-25-5717-00	Processing Supplies	8,069.25	
		Demco	10-00-2610-00	Accounts Payable		8,069.25
Eco Clean	10704	Cleaning	10-20-5661-00	Maint Contracts - Maint.	2,607.00	
		Eco Clean Maintenance	10-00-2610-00	Accounts Payable		2,607.00
Ehlers Investment	053122	Investment Consultants	10-35-5765-10	Investment Agency Cons	613.64	
		Ehlers Investment Partners	10-00-2610-00	Accounts Payable		613.64
Elkay	3140775	Bottle Filler YS Install	10-20-5664-00	Maint/Repairs-Non Contr	1,742.65	
		Elkay Sales Inc.	10-00-2610-00	Accounts Payable		1,742.65
Evans, Clair	071222	Program: From Uptown Girls	10-60-5931-10	Programs - Adult Service	200.00	
		to Downton Abbey				
		Clair Evans	10-00-2610-00	Accounts Payable		200.00
Filomena, Dawn	050622	Reaching Forward	10-40-5785-00	Conferences - Staff	45.07	
		Conference				
		Dawn Filomena	10-00-2610-00	Accounts Payable		45.07
Flowers of Lisle	4446	Flowers	10-40-5786-00	Memorial/Tribute/Recog	91.94	
		Flowers of Lisle	10-00-2610-00	Accounts Payable		91.94
Garvey's	PINV2269606	Misc Supplies	10-25-5713-00	Office Supplies	29.16	
		Garvey's Office Products	10-00-2610-00	Accounts Payable		29.16
Goddard, Leslie	070122	Program: Route 66	10-60-5931-10	Programs - Adult Service	300.00	
		Leslie Goddard	10-00-2610-00	Accounts Payable		300.00
Groot	8914833T098	Rubbish	10-20-5665-00	Rubbish Removal	279.84	
		Groot, Inc.	10-00-2610-00	Accounts Payable		279.84
Hagg Press	220603F	Newsletter Postage	10-25-5711-00	Postage Special Serv	1,100.00	
		Hagg Press	10-00-2610-00	Accounts Payable		1,100.00

**Lisle Library District
Accounts Payable - June 15, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Home Depot	1942 02 88035	Little Movers & Shakers Home Depot Credit Services	10-60-5931-30 10-00-2610-00	Programs - Youth Accounts Payable	6.94	6.94
HR Source	15961	2022 Library Report HR Source	10-35-5762-00 10-00-2610-00	Other Contr Services - A Accounts Payable	150.00	150.00
Ingram	051522	Books & Processing Ingram Library Services	10-50-5865-10 10-50-5864-10 10-50-5863-30 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Books - Non Fiction Books - Youth Serv Processing Supplies Accounts Payable	5,452.59 1,931.00 3,792.33 941.60	12,117.52
Innovative	INV-INC30980	Polaris Annual Maintenance Innovative Interfaces	10-48-5801-10 10-00-2610-00	Polaris Maint (Corp) Accounts Payable	49,691.25	49,691.25
Innovative	INV-INC30981	Syndetics & Novelist Subscription Innovative Interfaces	10-48-5801-10 10-00-2610-00	Polaris Maint (Corp) Accounts Payable	5,000.66	5,000.66
Junior Library Guild	QUO-269192-W8V	YS Book Junior Library Guild	10-50-5863-30 10-00-2610-00	Books - Youth Serv Accounts Payable	390.12	390.12
Kanopy	300310-PPU	Kanopy Kanopy, Inc.	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	261.00	261.00
Konica Minolta Busin	280427229	C458 Usage Konica Minolta Business Solutions	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	134.77	134.77
Library Ideas	89594	Books Library Ideas LLC	10-50-5863-30 10-00-2610-00	Books - Youth Serv Accounts Payable	791.10	791.10
LIMRICC PHIP Healt	060622	June Premium	10-10-5621-10 10-10-5621-20 10-10-5621-30 10-10-5621-50 10-10-5621-60 10-00-2610-00	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS Hosp. Ins. - Tech Hosp. Ins. - Circ Accounts Payable	4,355.03 10,074.57 4,396.62 2,716.78 8,623.10	30,166.10
Midwest Tape	502190977	Hoopla Midwest Tape	10-80-5981-80 10-00-2610-00	Restricted - Per Capita Accounts Payable	3,788.00	3,788.00
Midwest Tape 2516	060122	Audio Books Midwest Tape (2516)	10-50-5864-10 10-00-2610-00	Books - Non Fiction Accounts Payable	37.49	37.49
Midwest Tape 7288	060122	Audio Books & Processing	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	1,652.31 413.05	

Lisle Library District
Accounts Payable - June 15, 2022

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Midwest Tape 7289	060122	Midwest Tape (7288)	10-00-2610-00	Accounts Payable		2,065.36
		Processing	10-25-5717-00	Processing Supplies	685.96	
		Midwest Tape (7289)	10-00-2610-00	Accounts Payable		685.96
Monaco	25360687	Service Call	10-20-5664-00	Maint/Repairs-Non Contr	269.00	
		Monaco Mechanical Services, Inc.	10-00-2610-00	Accounts Payable		269.00
Outsource	65596	Monthly Back Up License	10-35-5764-10	Other Contr Svcs - Libra	200.00	
		Outsource Solutions	10-00-2610-00	Accounts Payable		200.00
Outsource	66172	Back Up Server Licenses	10-35-5764-10	Other Contr Svcs - Libra	68.75	
		Outsource Solutions	10-00-2610-00	Accounts Payable		68.75
Outsource	66399	Hard Drives for Servers	10-48-5803-10	Technology	520.03	
		Outsource Solutions	10-00-2610-00	Accounts Payable		520.03
Outsource	66422	PCI Compliance	10-48-5803-10	Technology	393.75	
		Outsource Solutions	10-00-2610-00	Accounts Payable		393.75
Outsource	66469	Monthly Server Maintenance	10-48-5803-10	Technology	1,320.00	
		Outsource Solutions	10-00-2610-00	Accounts Payable		1,320.00
Outsource	66500	Catalog 5 Server	10-48-5803-10	Technology	6,611.45	
		Replacement				
		Outsource Solutions	10-00-2610-00	Accounts Payable		6,611.45
Outsource	66501	Sophos Licensing - 1 Year	10-35-5763-00	Other Contr Svcs-Tech	6,360.46	
		Outsource Solutions	10-00-2610-00	Accounts Payable		6,360.46
OverDrive	ARPA22176106	CPC	10-80-5981-80	Restricted - Per Capita	11.00	
		OverDrive, Inc.	10-00-2610-00	Accounts Payable		11.00
Precision Control	44207	HVAC BAS Repair	10-20-5664-00	Maint/Repairs-Non Contr	1,424.00	
		Precision Control Systems	10-00-2610-00	Accounts Payable		1,424.00
Procter, Justin	052022	Mileage Reimbursement	10-25-5724-15	Local Travel	5.97	
		Justin Procter	10-00-2610-00	Accounts Payable		5.97
ProQuest	70730959	Historical Newspapers	10-50-5869-20	Internet Licensed DBase	2,879.80	
		ProQuest LLC	10-00-2610-00	Accounts Payable		2,879.80
ProQuest	70730960	Chicago Tribune Online	10-50-5869-20	Internet Licensed DBase	2,116.69	
		ProQuest LLC	10-00-2610-00	Accounts Payable		2,116.69
Savage, Will	060322	Pokemon & Little Movers and Shakers	10-60-5931-30	Programs - Youth	120.00	

Lisle Library District
Accounts Payable - June 15, 2022

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Staples	1642262328	Will Savage	10-60-5931-30	Programs - Youth	9.26	
			10-00-2610-00	Accounts Payable		129.26
		Misc Kitchen & Office Supplies	10-25-5716-00	Kitchen Supplies	431.81	
		Staples Advantage	10-25-5713-00 10-00-2610-00	Office Supplies Accounts Payable	408.53	840.34
Today's Business	12839	Maintenance Contract Copier Tower	10-48-5845-00	Equip Maint/Repr-Contr-	395.00	
		Today's Business Solutions, Inc.	10-00-2610-00	Accounts Payable		395.00
Verizon	9906914972	Cellphones & Hotspots	10-20-5656-00	Verizon	125.00	
		Verizon	10-48-5803-10 10-00-2610-00	Technology Accounts Payable	298.16	423.16
Village of Lisle	043022	Usage	10-20-5654-00	Utilities - Sewer & Water	40.76	
		Village of Lisle	10-00-2610-00	Accounts Payable		40.76
					181,503.06	181,503.06

PRIOR MONTHS BILLS PAID BETWEEN May 2022 and June 2022			
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor		Amount
HSA	Salaries 5/13/2022		61466.70
HSA	IL Dept. of Revenue	State Tax Withheld	3858.76
Auto W/D	Howard Simon & Associates	PR Serv. - 5/13/2022	318.75
HSA	EFTPS/Electronic Tax Payment 5/13/2022	Fed Tax \$7747.47	20482.51
		FICA W/H \$6367.55	
		FICA Lib \$6367.49	
HSA	Salaries 5/31/2022		60183.45
HSA	IL Dept. of Revenue	State Tax Withheld	3773.65
Auto W/D	Howard Simon & Associates	PR Serv. - 5/31/2022	197.90
HSA	EFTPS/Electronic Tax Payment 5/31/2022	Fed Tax \$7549.30	20014.21
		FICA W/H \$6232.43	
		FICA Lib \$6232.48	
Wired	IMRF	IMRF W/H \$7373.12	15046.09
		IMRF Lib. \$7672.97	
		Sub Total	185342.02
Check #	Vendor	Description	Amount
6109	AFLAC (G6920)	Payroll Withholding	206.14
6110	Amazon	Books, Video Games, Supplies	5,030.23
6111	Case Lots Inc.	Janitorial & Kitchen Supplies	223.80
6112	CDW Government	Versa Link Printer Warranties	821.92
6113	Chicago Title and Trust Company	Construction Fee Draw 2	400.00
6114	Colley Elevator Company	Fire Safety Testing	322.00
6115	Compact Disc Source	Music CDs & Processing	1,366.70
6116	Delta Dental - Risk	June Premium	2,234.40
6117	Fifth Third Bank	Accounting Software, Phone, Programs	8,515.11
6118	Findaway World	Playaway	69.99
6119	Garvey's Office Products	Distilled Water for Disc Cleaning Machine	10.50
6120	Hallett Movers	Project Movers	77,600.00
6121	Home Depot Credit Services	Summer Read Kick Off & Small Tools	49.45
6122	IHLS - OCLC	Replacement Cost ILL Item	15.25
6123	Impact Network, LLC	Paper	160.00
6124	Kansas City Public Library	Replacement Cost Damaged ILL Item	21.95

6125	Konica Minolta Premier Finance	Copier Lease	60.00
6126	Lincoln Library	Replacement Cost Damaged ILL Item	14.00
6127	Monaco Mechanical Services, Inc.	HVAC Repair	230.06
6128	NCPERS Group Life Ins	Payroll Withholding	64.00
6129	NICOR	Usage	1,032.68
6130	ProLiteracy	Annual Membership Dues	39.00
6131	Sikich LLP	Accounting Services	1,026.00
6132	Toshiba America Business Solutions	Photocopier Quarterly Maintenance	216.06
6133	Unique	April Placements	37.95
6134	Village of Lisle	Annual Internet Maintenance Fee & Monthly Service	2,260.00
6135	Warehouse Direct	Chair	398.00
6136	WILLUG	Annual Membership Dues & Conference	70.00
		Sub Total	\$ 102,495.19
		TOTAL	\$ 287,837.21
Wire Transfer	Camosy Incorporated	Construction Draw #2 - 5/17/2022	\$ 357,602.00

Monthly Circulation Report - May 2022

	Checkouts	Renewals	May-22 TOTALS	YTD FY 20/21	YTD FY 21/22	YTD % Change	
Adult Non-Print	2,160	2,397	4,557	73,024	59,427	-18.62%	
Adult Print	3,471	2,964	6,435	93,431	90,521	-3.11%	
Adult Total	5,631	5,361	10,992	166,455	149,948	-9.92%	
YS Non-Print	464	695	1,159	17,933	17,098	-4.66%	
YS Print	5,642	6,012	11,654	150,263	146,199	-2.70%	
Total YS	6,106	6,707	12,813	168,196	163,297	-2.91%	
Digital Media							
Overdrive	3,932		3,932	37,458	40,026	6.86%	
hoopla	1,963		1,963	22,134	20,929	-5.44%	
Overdrive Magazines **	109		109	3,811	1,213	-68.17%	
PressReader *	325		325	4,506	4,217	-6.41%	
Kanopy *	206		206	1,236	2,608	111.00%	
Total Digital	6,535	0	6,535	69,145	68,993	-0.22%	
Subtotal Print + Non-Print/Digital	18,272	12,068	30,340	403,796	382,238	-5.34%	
Computer/Tech Sessions Logins	943		943	7,475	11,198	49.81%	
Database Usage/Unique Logins	3,638		3,638	33,735	41,457	22.89%	
Wireless Use	270		270	3,258	4,619	41.77%	
ScannX sessions/jobs	206		206	1,926	5,278	174.04%	
Museum Adventure Passes	39		39	130	310	138.46%	
Total IT/Resource Sessions	5,096	0	5,096	46,524	62,862	35.12%	
Total Circulation	23,368	12,068	35,436	450,320	445,100	-1.16%	
Literacy Software Usage Hours			10	0	31	100.00%	
Borrower Information	May 2022 Total	YTD 20/21	YTD 21/22	YTD % Change			
New Library Cards Added	94	857	1,223	42.71%			
Monthly Borrowers	2,186	24,018	26,614	10.81%			
Total # Registered Borrowers	7,991	8,116	7,991	-1.54%			
InterLibrary Loans							** New stat April 2021 (formerly
Materials Sent	0	804	719	-10.57%			RB Digital). RB Digital merged with
Materials Received	372	3,328	3,531	6.10%			Overdrive.
Polaris/Catalog Holds							
Holds Placed	2,650	49,862	33,806	-32.20%			
Holds Checked Out	2,011	43,102	27,520	-36.15%			* New statlines for September 2020.

Lisle Library District - Program and Service Statistics - May 2022

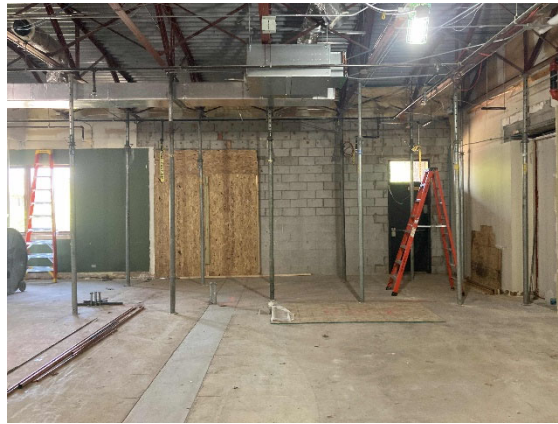
Library Event Statistics									
	Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY20/21	YTD FY21/22	% Change
Staff Facilitated Programs		10	35	7	2	54	398	1,183	197.24%
Attendees		51	486	10	11	558	5,724	8,712	52.20%
Computer/Technology Programs		2	0		5	7	8	41	412.50%
Attendees		14	0		8	22	36	110	205.56%
Performer/Speaker/Author		4	0			4	24	34	41.67%
Attendees		52	0			52	336	544	61.90%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	0					0	8	12	50.00%
Attendees	0					0	804	2,052	155.22%
Total Number of Programs	0	16	35	7	7	65	438	1,270	189.95%
Total Patrons Served by Programming	0	117	486	10	19	632	6,900	11,418	65.48%
Reference Questions		693	1,071	1,538		3,302	48,843	47,002	-3.77%
Volunteer Hours		5.00	0.00			5.00	60.00	91.00	51.67%
Notary Service	9					9	166	217	30.72%
LLD Kindness Cards *		0	0			0	N/A	255	--
Outreach Service Statistics									
Outreach Visits		0	12	0		12	19	49	157.89%
Patrons Served by Outreach Visits		0	489	0		489	711	2,100	195.36%
Home Delivery Dates		2				2	24	24	0.00%
Patrons Served via Home Delivery		85				85	1,471	964	-34.47%
Total Outreach Programs		2	12	0		14	43	73	69.77%
Total Patrons Served with Outreach Services		85	489	0		574	2,182	3,064	40.42%
Civic Facility Use									
Literacy/Tutoring Room Use (patron count)	0						0	0	--
Number of Outside Groups Using Meeting Space	0						0	77	100.00%
Patrons Entering Building	8,474						71,531	94,719	32.42%
Friend's Sponsored Programs	0						0	0	--
Attendees	0						0	0	--
Social Media Use									
Facebook (daily page consumption)	1,039						8,336	13,575	62.85%
Twitter Followers	890						818	890	8.80%
Instagram Likes	280						7,335	7,268	-0.91%
Flickr Views	1,762						43,513	46,849	7.67%
YouTube Views	7,604						34,296	69,640	103.06%
Total LLD App Downloads	480						3,477	4,921	41.53%
Total LLD App Sessions	1,687						20,551	21,171	3.02%

* New statline as of December 2021,
due to renovation temporarily suspended.

June Board Report (6/9/2022)

A. Progress Update (since the last Board Meeting on 5/16/2022)

- Furniture shop drawing reviews and order processing is in progress.
- Preliminary signage design has started.
- Construction is progressing.
 - Structural reinforcement of the roof is in place.
 - Hole for the new elevator and stairway has been cut.
 - Shoring is in place at the new north and south entries.
 - Work to demo the south wall for the new south entry is underway.
 - Drywalling has started in select areas.
 - Mechanical, Electrical and Plumbing (M/E/P) rough-in is progressing



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June Board Report (6/9/2022)

B. Project Schedule Summary –Schedule Risk

Camosy's latest project schedule shows phase 1 completion in September. Phase 2 shows completion in January 2023.

Schedule update is under further review and to be discussed.

Master Project Schedule - Executive Summary																			
# of working months:		7	8	9	10	11	12	13	14	15	16	17	18	19	20				
month		12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22	9/22	10/22	11/22	12/22	1/23	2/23			
Permitting																			
Zoning and Permit Process Discussion with Village																			
Special Use Application Process (Replacing the 1993 Special Use Approval)																			
Anticipated Building Permit Process																			
Contractor Procurement																			
Contractor Pre-qualification																			
Bid / Award Phase																			
Construction Phase																			
Pre-Construction / Mobilization																			
Phase 1 Construction - West Side of Building (including new entrances & sitework)																			
Phase 2 Construction - East Side of Building																			
Project Close-Out and Final Move-In																			

C. Upcoming Activities

- North Drive Lane work discussed at the May Board Meeting is scheduled for the week of June 26TH.
- Planning for abating the uncovered floor mastic will occur in July.
- Construction is ongoing:
 - Framing and rough-in of MEP (mechanical / electrical / plumbing) is continuing.
 - Foundation and slab work for the entries will be starting.
 - North drive-aisle sanitary line connection work.

Lisle Library District
North Main Entry Capital Improvement Project



June Board Report (6/9/2022) - corrected

D. Project Cost Summary – Tracking on Budget

Approved Total Project Budget: \$7.7M

Expenditures Summary					
Project Component	Concept Phase Budget (a)	Anticipated Cost Update (thru 6/9/2022)		Committed to Date (thru 6/9/2022)	
		\$	Change from Budget (\$)	Contracted (\$)	Expenditures (\$)
E-000: Land Cost					
E-000.1: Land Cost	\$0	\$0	\$0	\$0	\$0
E-000: Land Cost Total	\$0	\$0	\$0	\$0	\$0
E-100: Bond Cost					
E-100.1: Financing Costs	\$15,000	\$0	-\$15,000	\$0	\$0
E-100: Bond Cost Total	\$15,000	\$0	-\$15,000	\$0	\$0
E-200: Building Costs					
E-200.1: Building Construction	\$5,669,200	\$5,500,900	-\$168,300	\$5,364,547	\$683,792 #1
E-200.2: Environmental Remediation	\$0	\$46,200	\$46,200	\$26,200	\$17,133
E-200.3: Site Utilities	\$0	\$0	\$0	\$0	\$0
E-200.4: Permitting and Zoning Fees	\$60,782	\$12,500	-\$48,282	\$2,580	\$1,110
E-200: Building Costs Total	\$5,729,982	\$5,559,600	-\$170,382	\$5,393,327	\$702,035
E-300: Soft Costs					
E-300.1: Professional Service Costs	\$924,810	\$913,293	-\$11,517	\$834,006	\$658,092 #2
E-300.2: Fixtures, Furnishing & Equipment	\$840,000	\$1,024,569	\$184,569	\$779,064	\$199,046 #3
E-300.3: Other Owner Soft Costs	\$0	\$335	\$335	\$335	\$335
E-300: Soft Costs Total	\$1,764,810	\$1,938,197	\$173,387	\$1,613,404	\$857,473
E-400: Contingency					
E-400.1: Owner Contingency	\$190,208	\$202,203	\$11,995	\$0	\$0
E-400: Contingency Total	\$190,208	\$202,203	\$11,995	\$0	\$0
Project Expenditure Totals	\$7,700,000	\$7,700,000	\$0	\$7,006,731	\$1,559,508

Variance \$ from Budget Notes (New Only):

- #1 Change Order approval commitments; no change to 'anticipated cost'.
- #2 Increased 'commitment' for signage design; no change to 'anticipated cost'.
- #3 Increased 'commitment' for additional monthly lien waiver reviews; no change to 'anticipated cost'.

Invoices sent for processing since last Board Meeting:

Categories	Invoice #	Invoice Value
E-200: Building Costs		
E-200.1: Building Construction		
Camosy	Pay App #3	\$ 205,044.00
E-300: Soft Costs		
E-300.1: Professional Service Costs		
CCS International	121082-05312022	\$ 7,700.00
Chicago Title and Trust	22002890LPC-2	\$ 800.00
SNHA	444.01.13	\$ 21,100.00
E-300.2: Fixtures, Furnishing & Equipment		
Hallett & Sons	63701	\$ 77,600.00
Grand Total		\$ 312,244.00

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June Board Report (6/9/2022)

E. Change Order Update

Following is a list of Construction (Camosy - General Contractor) change orders. Changes from last month are noted in **RED** text.

NOTE:

Construction Change orders have not expended 'below the line' contingencies to date. However, current change orders are anticipated to expend the full 'above the line' amount held for construction.

Change Order	Current Cost	Notes
COR #1 – Permitting required changes.	\$ 27,243.00	Under Review
COR #2R– Found plumbing work at conflicts at Elevator & Stairs	\$ 12,841.00	Approved to maintain progress on site. Reduced from over \$16k.
COR #3– Found fire protection work at conflicts at Elevator & Stairs	\$ 7,449.00	Approved to maintain progress on site.
COR #4R– NOT TO EXCEED labor for Hydronic conflicts at Elevator & Stairs	\$ 17,697.00	Approved to maintain progress on site.
COR #5–Materials necessary for Hydronic conflicts at Elevator & Stairs	\$ 19,789.96	Approved to maintain progress on site.
COR #6 –Found Electrical Work for conflicts at Elevator & Stairs	\$ 11,833.00	Reduced & Approved to maintain progress on site. – originally \$25K+
COR #7 – Additional Framing for Climbing Wall in YS	\$ 6,054.00	Approved to maintain progress on site.
COR #8 – Door hardware and signage required changes from permitting.	\$ 740.00	Approved to maintain progress on site.
COR #9 – Deduct for removed stone painting scope.	(\$ 13,057.00)	Approved based on Board direction.
COR #10 – Additional traffic control for north drive aisle closure.	\$ 2,802.00	Approved.
COR #11 – Fire Alarm Shop Drawings	\$ 0.00	Rejected – required as part of base scope. \$5,013 submitted.
COR #12 – Sound insulation between YS TV area and Admin Workroom.	\$ 690.00	Approved.
COR #13 – Replace YS drinking fountain	\$ 7,766.00	To be rejected . LLD reviewing bottle filter add-on component.
COR #14 – Drywall revision between YS bathroom and Tech Workroom	\$ 4,231.00	Under Review



June Board Report (6/9/2022)

F. Open Bid Alternate Discussion

Following is a list of bid alternates that are still open. **No Updates** for the June Board Meeting.

Alternate	Cost @ Bid	Notes
Alternate #1 - Meeting Room AV - Wireless Screen Casting	\$ 5,725	Award not critical at this time. To be considered for approval in the future.
Alternate #2 - Meeting Room AV - Sound Upgrades & Asst. Listen	\$ 6,500	Award not critical at this time. To be considered for approval in the future.
Alternate #3 - Meeting Room AV - Wireless Microphone	\$ 17,200	Award not critical at this time. To be considered for approval in the future.
Alternate #5 - Family Restroom Finish Replacement	\$ 22,900	Scope to be reviewed further for potential future award.
Alternate #7 - Masonry Cleaning	\$ 9,000	Award not critical at this time. To be considered for approval in the future.

G. Exterior Signage Discussion

- The Village is reviewing code implications with the proposed site signage updates and / or maintenance. An update is planned to be provided at the LLD June Board meeting.

H. North Drive Lane Update

- A change order was approved for additional traffic control equipment based on Board feedback at last month's meeting.
- **The north drive lane is schedule to be shutdown the week of June 26th.**

To: LLD Board of Trustees
From: Tatiana Weinstein / LLD Director
Date: June 10, 2022

June 2022 | DIRECTOR'S REPORT

Meetings:

LLD Board – May 16
CCS/Camosy/SNH – May 18
Staff -- May 19
CCS/Camosy/SNH – May 25
CCS/IT Manager – May 26
Johnson Controls – May 26
Swistak – May 27
SNH – May 31
MJB Design/Staff – June 1
CCS/Camosy/SNH – June 1

LLD Personnel & Policy Committee – June 2
Summer Read Event – June 4
Bartelli – June 6
Bartelli – June 7
Dept Directors/Web team – June 8
Bear Landscape – June 9
Admin – June 9
Johnson Controls/Staff – June 9
CCS/Camosy/SNH – June 9

Summer Read 2022

On Saturday, June 4th, the LLD held the 2022 Summer Read Sign-Up event. This event was strategically held at 10AM and within the confines of the Camosy fencing in the east parking lot. Our Summer Read events are always well attended, and this year did not disappoint. The LLD ensured that our currently restricted accommodations could match crowd size, so we downsized the event just a bit due to the construction activities. Despite the early start and smaller lot size, we hosted approximately 350 patrons.

Kids created Pollock-inspired art and participated in ring toss challenges. Patrons of all ages picked up craft kits and enjoyed complimentary doughnuts. Sign-up stations were available outdoors and inside. As of this report, the LLD has registered 700 patrons: 273 adults, 45 teens, and 382 kids (*photo collage follows report*).

LLD Website Redesign Team

The last time the LLD comprehensively revised the website was in 2013. At that time, the LLD hired MJB Design to create what we now recognize as lislelibrary.org. We had a new logo and it was time to highlight our new brand. Since 2013, the LLD has had key staff update and modify the website with assistance from MJB Design.

The general rule of thumb in retail is to revise a company website's design every two to three years. We've clearly surpassed the commercial recommendation, however, we've consistently improved the site and also implemented an app to supplement the information on the website in the meantime.

*To: LLD Board of Trustees
From: Tatiana Weinstein / LLD Director
Date: June 10, 2022*

To begin the redesign process, I've met with MJB Design to talk about preliminary plans. I've also created a redesign team that is composed of members of each LLD department as well as our Marketing and Graphics Specialists and IT Manager. This team will begin the site assessment process. We will continue to work with MJB Design and meet again closer to the end of the month. Our goal is to have a new design ready to launch when the LLD renovation is completed; new year, new Library, new website.

Renovation Activities

Landscaping

This week Assistant McQuillan and I oversaw the installation of new greenery on the corner of Front Street and Kingston. The LLD landscapers cleared out the invasive buckthorn bushes, removed debris, and trimmed back the other shrubbery. Dwarf evergreens and bushes replaced the buckthorn. The landscaping now allows for a much clearer view of the building on the northwest corner. The current sign is also more visible.

Security

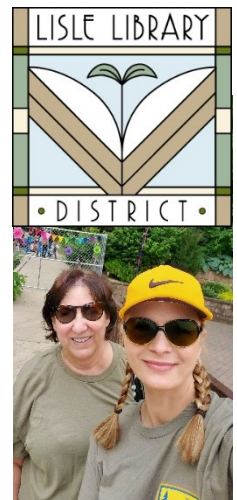
The LLD is planning for an enhanced and streamlined system for building security. I have met with Camosy, CCS, SNH, and our IT Manager on this topic. Camosy, CCS, and our IT Manager have also met with our security company. We are in the process of configuring the improved plan so that it coincides with the renovation schedule.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Tatiana Weinstein', with a long horizontal flourish extending to the right.

Tatiana Weinstein

LLD Summer Read 2022



June 2022 Assistant Director Report

Meetings/Virtual Meetings/Events

- 3M – May 10
- OSG – May 13
- LLD Board Mtg – May 16
- LIMRiCC – May 17
- IMRF – May 18
- Precision – May 18
- Anderson Pest – May 19
- CMFP – May 20
- CCS, SNH, Camosy – June 1 & 9
- Per & Policy Comm – June 2
- LLD Staff – June 1 & 8
- Summer Read Sign-up – June 4
- Digital Outreach team – June 9

Facility Operations

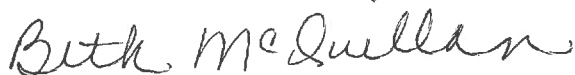
Staff conducted safety and security training and testing this month. Staff reviewed safety equipment locations and fire exits during the renovation/construction. Staff completed quarterly cyber-security training coordinated through our IT Manager, Sandy Hayes. The cyber security training covered common threats through email, information management, and internet use.

Staff are meeting and preparing for using the Library after renovation. Staff have coordinated a bottle-filler to be installed with the existing drinking fountain in the new lower level Youth Services area. Staff have ordered new acrylic cases for the display of newspapers and magazines. The display boxes offer increased visibility for periodicals and browsing for patrons.

Meetings

I attended the Illinois Municipal Retirement Fund (IMRF) meeting on May 18. IMRF Executive Director Brian Collins and CFO Mark Nannini discussed member outlook. A financial update for 2021 was provided. There was a 16.6% net investment return. Other topics discussed were planning for the future, rate-making principles, and annual member documents.

I attended the LIMRiCC spring member meeting on health insurance May 17th. Expanded Wellness Programs were explained. The popularity of *Teledoc* was discussed as a value added element component to the health insurance policies. COVID-19 information was discussed.



Beth McQuillan
Assistant Director

RESOLUTION 22-01
LISLE LIBRARY BOARD MEMBERS
June 15, 2022

Be it resolved that the following is a true and correct list of Board Members of the Lisle Library District (LLD), as of June 15, 2022.

Marjorie Bartelli

Karen Larson

Jenny Norton

Liz Sullivan

Emily Swistak

Lorna Turner

Sara Wynn

Further, this resolution shall be in full force and effect from and after the adoption as provided by law.

Adopted this 15th day of June, 2022 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

President, LLD Board of Trustees

ATTEST:

Secretary, LLD Board of Trustees

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

I, _____, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois do hereby certify that at a regular meeting of said Board of Trustees held on the 15th day of June, 2022 the foregoing resolution was duly passed by the Board of Trustees.

Secretary, LLD Board of Trustees
DuPage County, Illinois

ORDINANCE 22-02

ANNUAL ORDINANCE AUTHORIZING PUBLIC LIBRARY NON-RESIDENT CARDS

Whereas, the Lisle Library District (LLD) is a tax-supported public library; and

Whereas, people residing within the jurisdictional boundaries of the Lisle Library District pay taxes to support the Library, and so need pay no additional fee to be eligible to receive a Library card; and

Whereas, 75 ILCS 16/30-55.60 stipulates that a person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's principal residence; and

Whereas, the Office of the Illinois Secretary of State has issued regulations defining the closest public library and also providing three formulae which public libraries can use to determine the non-resident fee; and

Whereas, the Board of Library Trustees of the Lisle Library District has determined for its 2022-2023 fiscal year, commencing July 1, 2022 and ending June 30, 2023 to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident Library cards;

Now, therefore, be it and it is hereby ordained BY THE BOARD OF LIBRARY TRUSTEES OF THE LISLE LIBRARY DISTRICT as follows:

Section 1: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, and residing within the boundaries of another public library, and owning no taxable property within the jurisdictional boundaries of the Lisle Library District, may purchase a non-resident fee card for the price calculated according to the box which is checked off below:

General Mathematical Formula (23 Ad. Code 3050.60 (a));

X Tax Bill Method (23 Ad. Code 3050.60(b)); or

Average Non-Resident Fee (23 Ad. Code 3050.60(c)), if authorized by the Director of this Illinois State Library.

Section 2: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Lisle Library District, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the Lisle Library District, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident Library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided however, that in no event shall the privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-

resident Library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

The Lisle Library District supports Cards for Kids/Public Library Non-Resident Services (23 Illinois Administrative Code 3050.75).

Section 3: The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this Ordinance, stating (a) the effective date of this Ordinance, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Ordinance, and (c) the fee formula as set forth herein.

Section 4: The Lisle Library District shall continue to honor all non-resident Library cards heretofore issued by the Library, for the full term of purchase.

Section 5: The Lisle Library District shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

Section 6: The Policy of the Lisle Library District for service to non-residents, including a description of the Library's service areas and the methods of calculating fees, shall be available for public inspection at the Library.

Section 7: A valid non-resident Library card issued by the Lisle Library District pursuant to this Ordinance shall accord a non-resident Library cardholder all the services which this Library provides to its residents, including reciprocal borrowing privileges.

Section 8: No non-resident is eligible to receive a local use Library card from the Lisle Library District.

ADOPTED this 15th day of June, 2022 by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by

President, LLD Board of Trustees

ATTEST:

Secretary, LLD Board of Trustees

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

CERTIFICATION OF AUTHENTICITY

I, _____, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Annual Ordinance Authorizing Public Library Non-Resident Cards for the 2022-2023 Fiscal Year adopted on the 15th day of June 2022, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 15th day of June, 2022.

Secretary, LLD Board of Trustees

ORDINANCE 22-03

REGULAR MEETING DATE ORDINANCE

Be it ordained that the regular meeting of the Lisle Library District (LLD) Board of Trustees shall be held at 7:00 P.M. at the Lisle Library, 777 Front Street, Lisle, Illinois, (unless otherwise noted) on the following dates:

July 14, 2022 (at Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois)
August 17, 2022 (at Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois)
September 21, 2022 (at Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois)
October 27, 2022 (at Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois)
November 16, 2022 (at Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois)
December 21, 2022 (at Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois)
January 18, 2023
February 15, 2023
March 15, 2023
April 19, 2023
May 17, 2023
June 21, 2023

This Ordinance is effective immediately upon adoption.

Adopted at the Regular Meeting of the Board of Trustees this 15th of June, 2022.

Board of Trustees of Lisle Library District

President, LLD Board of Trustees

ATTEST:

Secretary, LLD Board of Trustees

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

CERTIFICATION OF AUTHENTICITY

I, _____, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance setting Meeting Dates for the 2022-2023 Fiscal Year of the Lisle Library District Board of Trustees adopted on the 15th day of June 2022, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 15th day of June, 2022.

Secretary, LLD Board of Trustees

Chicago Tribune

Read with the LLD this Summer!

Saturday, June 4, 2022

10:00 am - 12:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

Start Summer Read with our Sign-Up Day event! Enjoy a donut from Firecakes Craft Donuts and a take-home Summer Planter kit (while supplies last for both). Kids can help decorate Youth Services by visiting our splash painting stations! While you're here, sign up for Summer Read to win prizes while you read. All the fun is on Saturday, June 4 from 10 a.m. to noon.



Contact Info

Joy Davis
Lisle Library District
davisj@lislelibrary.org

[630-971-1675](tel:630-971-1675)

Daily Herald

Read with the LLD this Summer!

Saturday, June 04, 2022

10:00 am - 12:00 pm

Submitted by Joy Davis



Summer, Reading, Festivals & Fairs, Literary Arts, Destinations, Festivals & Street Fair

Start Summer Read with our Sign-Up Day event! Enjoy a donut from Firecakes Craft Donuts and a take-home Summer Planter kit (while supplies last for both). Kids can help decorate Youth Services by visiting our splash painting stations! While you're here, sign up for Summer Read to win prizes while you read. All the fun is on Saturday, June 4 from 10 a.m. to noon.

Suburban Life

Outdoor Teen Craft: Bee Bubble Wrap Painting

Friday, May 13, 2022

6:00 pm - 7:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

Use bubble wrap to create a hive-like background for your own unique bumble bee painting!

We will meet in the parking lot, weather permitting.



Suburban Life

Booked for the Day

Monday, May 2, 2022

11:00 am - 12:00 pm

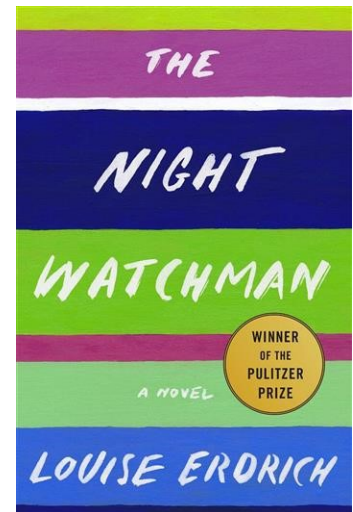
Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

Please join us to discuss *The Night Watchman* by Louise Erdrich.



Based on the extraordinary life of National Book Award-winning author Louise Erdrich's grandfather who worked as a night watchman and carried the fight against Native dispossession from rural North Dakota all the way to Washington, D.C., this powerful novel explores themes of love and death with lightness and gravity and unfolds with the elegant prose, sly humor, and depth of feeling of a master craftsman.

Suburban Life

Illinois Holocaust Museum and Education Center: Ghettoization during the Holocaust

Tuesday, May 3, 2022

11:00 am - 12:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

Through the personal belongings, photographs, historical records, and stories of local Survivors and eyewitnesses explore life behind ghetto walls in occupied Europe and the Soviet Union. Students will discover how even in the darkness of the ghettos, with the most limited resources, many Jewish people maintained their dignity, education, culture, and hope in humanity. This is a live virtual experience, facilitated by a Museum docent. This is a virtual program. Zoom link will be available to those registered and on this event page.



Suburban Life

Just the Facts Book Group

Wednesday, May 18, 2022

7:00 pm - 8:00 pm

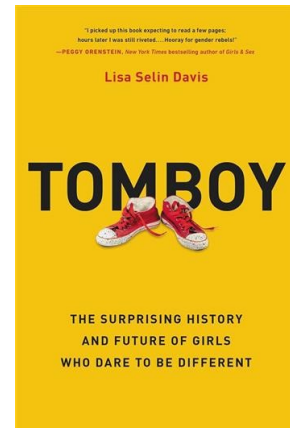
Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

Please join us the discuss Tomboy: the Surprising History and Future of Girls Who Dare to be Different by Lisa Selin Davis.



Suburban Life

Virtual Program: Life in a Japanese American Internment Camp

Tuesday, May 17, 2022

7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

After the bombing of Pearl Harbor, all Japanese Americans living on the West Coast were forced from their homes and into incarceration camps in remote areas of the country. Among the over 120,000 Japanese Americans who were incarcerated, over two-thirds were American-born, many of whom were children. Historian and librarian Sarah Okner, a descendant of internees, shares photos and details of daily life in an internment camp, and the profound effects it had on those living there.



Suburban Life

Virtual Program: Meditation for Modern Life

Tuesday, May 10, 2022

7:00 pm - 8:00 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free



The ancient tradition of meditation has become even more valuable for people of our modern times. There are many benefits that come from meditation on a physical, emotional and spiritual level. Please join Umesh Bhatia long-time meditator for this powerful workshop. During this engaging workshop, you will learn a simple time-tested technique and even have the chance to try this out!

Suburban Life

Murder Among Friends

Thursday, May 19, 2022

7:00 pm - 8:30 pm

Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

Please join us to discuss *Her Perfect Life* by Hank Phillippi Ryan

This meeting will be held via Zoom. If you would like to attend, please contact Patricia Ruocco at ruoccop@lislelibrary.org.

Hank will be joining us via Zoom!



Suburban Life

Science Fiction & Fantasy Book Group

Wednesday, May 25, 2022

7:00 pm - 8:30 pm

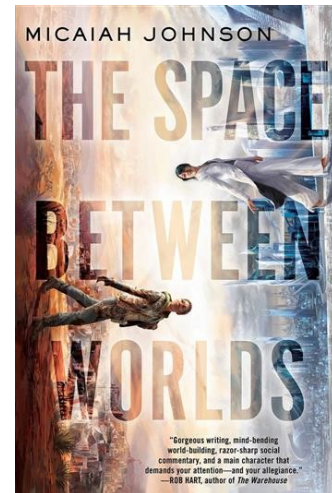
Lisle Library District

777 Front St.

Lisle, IL 60532

Price: Free

Please join us to discuss *The Space Between Worlds* by Micaiah Johnson. This meeting will be held via Zoom. If you would like to attend, please contact Gail Graziani at grazianig@lislelibrary.org.



Patch

Outdoor Teen Craft: Bee Bubble Wrap Painting

Friday, May 13, 6:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Use bubble wrap to create a hive-like background for your own unique bumble bee painting!

We will meet in the parking lot, weather permitting.



Patch

Booked for the Day Book Group
Monday, May 2, 11:00 a.m.
Lisle Library District, 777 Front St. Lisle, IL 60532
More info: <https://bit.ly/3wAfyS8>

Please join us to discuss **The Night Watchman** by Louise Erdrich.

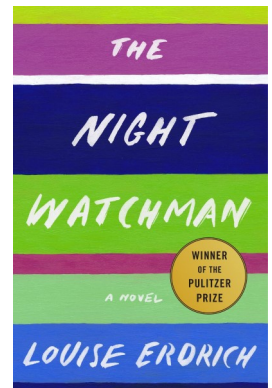
Based on the extraordinary life of National Book Award-winning author Louise Erdrich's grandfather who worked as a night watchman and carried the fight against Native dispossession from rural North Dakota all the way to Washington, D.C., this powerful novel explores themes of love and death with lightness and gravity and unfolds with the elegant prose, sly humor, and depth of feeling of a master craftsman.

Thomas Wazhashk is the night watchman at the jewel bearing plant, the first factory located near the Turtle Mountain Reservation in rural North Dakota. He is also a Chippewa Council member who is trying to understand the consequences of a new "emancipation" bill on its way to the floor of the United States Congress. It is 1953 and he and the other council members know the bill isn't about freedom; Congress is fed up with Indians. The bill is a "termination" that threatens the rights of Native Americans to their land and their very identity. How can the government abandon treaties made in good faith with Native Americans "for as long as the grasses shall grow, and the rivers run"?

Since graduating high school, Pixie Paranteau has insisted that everyone call her Patrice. Unlike most of the girls on the reservation, Patrice, the class valedictorian, has no desire to wear herself down with a husband and kids. She makes jewel bearings at the plant, a job that barely pays her enough to support her mother and brother. Patrice's shameful alcoholic father returns home sporadically to terrorize his wife and children and bully her for money. But Patrice needs every penny to follow her beloved older sister, Vera, who moved to the big city of Minneapolis. Vera may have disappeared; she hasn't been in touch in months, and is rumored to have had a baby. Determined to find Vera and her child, Patrice makes a fateful trip to Minnesota that introduces her to unexpected forms of exploitation and violence, and endangers her life.

Thomas and Patrice live in this impoverished reservation community along with young Chippewa boxer Wood Mountain and his mother Juggie Blue, her niece and Patrice's best friend Valentine, and Stack Barnes, the white high school math teacher and boxing coach who is hopelessly in love with Patrice.

In the Night Watchman, Louise Erdrich creates a fictional world populated with memorable characters who are forced to grapple with the worst and best impulses of human nature. Illuminating the loves and lives, the desires and ambitions of these characters with compassion, wit, and intelligence, The Night Watchman is a majestic work of fiction from this revered cultural treasure. Summary courtesy of [Goodreads](#)





VIRTUAL CLASS: ESL for You!

Saturday, May 28, 10:00 a.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Come to our virtual English as a second language class to help you improve your reading, speaking, and writing skills. Registration is required along with an Internet-connected device to join the class. This is a virtual program and a Zoom link will be provided a day before the event.



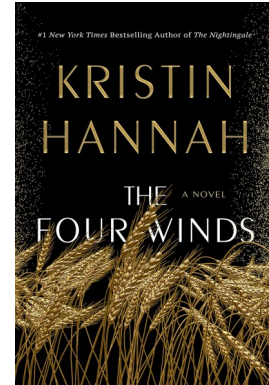
Patch

Fixed on Fiction Book Group

Thursday, May 12, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Please join us to discuss ***The Four Winds*** by Kristin Hannah-

Texas, 1934. Millions are out of work and a drought has broken the Great Plains. Farmers are fighting to keep their land and their livelihoods as the crops are failing, the water is drying up, and dust threatens to bury them all. One of the darkest periods of the Great Depression, the Dust Bowl era, has arrived with a vengeance. In this uncertain and dangerous time, Elsa Martinelli—like so many of her neighbors—must make an agonizing choice: fight for the land she loves or go west, to California, in search of a better life. The Four Winds is an indelible portrait of America and the American Dream, as seen through the eyes of one indomitable woman whose courage and sacrifice will come to define a generation. From the #1 New York Times bestselling author of The Nightingale and The Great Alone comes an epic novel of love and heroism and hope, set against the backdrop of one of America's most defining eras—the Great Depression.

Summary courtesy of [Goodreads](#).

Patch

Food For Thought - A Culinary Discussion Group

Thursday, May 5, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

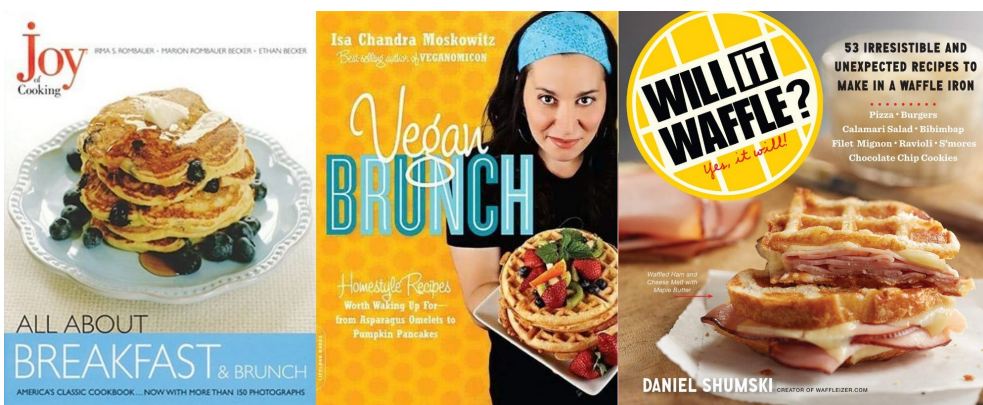
More info: <https://bit.ly/3wAfyS8>

Home chefs, join us for a culinary discussion group meeting! This meeting is virtual through Zoom.

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)

This month's theme is Brunch. Visit <https://bit.ly/34LBRIJ> for a list of suggested cookbooks, or choose another book that fits this theme.

The Zoom meeting link will be sent through email at least a day before the program.





Illinois Holocaust Museum and Education Center: Ghettoization during the Holocaust

Tuesday, May 3, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

Through the personal belongings, photographs, historical records, and stories of local Survivors and eyewitnesses, explore life behind ghetto walls in occupied-Europe and the Soviet Union. Students will discover how even in the darkness of the ghettos, with the most limited resources, many Jewish people maintained their dignity, education, culture, and hope in humanity. This is a live virtual experience, facilitated by a Museum docent. *This is a virtual program. Zoom link will be available to those registered and on this event page.*



ILLINOIS
HOLOCAUST
MUSEUM
& EDUCATION
CENTER

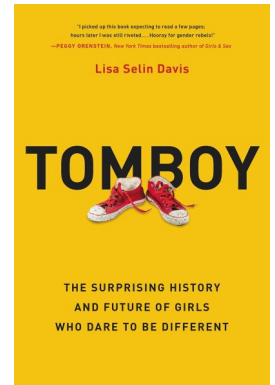
Patch

Just the Facts Book Group

Wednesday, May 18, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Please join us the discuss ***Tomboy: the Surprising History and Future of Girls Who Dare to be Different*** by Lisa Selin Davis.

Strong Is the New Pretty meets All the Single Ladies, a heartfelt celebration and exploration of the tomboy phenomenon and the future of girlhood, based on the author's viral New York Times op-ed Inspired by her thought-provoking op-ed for The New York Times, Lisa Selin Davis's TOMBOY explores the history and imagines the future, of girls who defy societal expectations based on their gender. TOMBOY is a revealing dive into the forces that have shifted and narrowed our ideas of what's normal for boys and girls, and for kids who don't fall neatly into either category. It looks at tomboyism from a Victorian ideal to a twenty-first-century fashion statement, chronicling the evolution of the pink/blue divide and what motivates those who cross or straddle it to gender independence-and who they grow up to be. Davis critically investigates the word "tomboy," but lauds the ideas and ideals it represents.

Davis talks to experts from clothing designers to psychologists, historians to neuroscientists, and tomboys from 8 to 80, to illuminate debates about what is masculine and feminine; what is biological versus socially constructed; what constitutes the categories of boy and girl; and the connection between tomboyism, gender identity, and sexuality. Ultimately, TOMBOY is a celebration not just of tomboys but of gender diversity itself, and of those who resist the pressure of gender norms and summon the courage to live as their true selves. In TOMBOY, Davis tackles an intellectual and emotional makeover of notions of gender, ultimately finding that gender nonconformity can be--and often is--a true gift.

-Summary courtesy of [Goodreads](#)

Patch

Virtual Program: Life in a Japanese American Internment Camp

Tuesday, May 17, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



After the bombing of Pearl Harbor, all Japanese Americans living on the West Coast were forced from their homes and into incarceration camps in remote areas of the country. Among the over 120,000 Japanese Americans who were incarcerated, over two-thirds were American-born, many of whom were children. Historian and librarian Sarah Okner, a descendant of internees, shares photos and details of daily life in an internment camp, and the profound effects it had on those living there. *This is a virtual program. Zoom link will be available to those registered and on this event page.*

Patch

Virtual Program: Meditation for Modern Life

Tuesday, May 10, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>

The ancient tradition of meditation has become even more valuable for people of our modern times. There are many benefits that come from meditation on a physical, emotional and spiritual level. Please join Umesh Bhatia long time meditator for this powerful workshop. During this engaging workshop you will learn a simple time-tested technique and even have the chance to try this out! *This is a virtual program. Zoom link will be available to those registered and on this event page.*



Patch

Murder Among Friends Book Group

Thursday, May 19, 7:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Please join us to discuss ***Her Perfect Life*** by Hank Phillippi Ryan

This meeting will be held via Zoom. If you would like to attend, please contact Patricia Ruocco at ruoccop@lislelibrary.org.

Hank will be joining us via Zoom!

Everyone knows Lily Atwood—and that may be her biggest problem. The beloved television reporter has it all—fame, fortune, Emmys, an adorable seven-year-old daughter, and the hashtag her loving fans created: #PerfectLily. To keep it, all she has to do is protect one life-changing secret. Her own.

Lily has an anonymous source who feeds her story tips—but suddenly, the source begins telling Lily inside information about her own life. How does he—or she—know the truth?

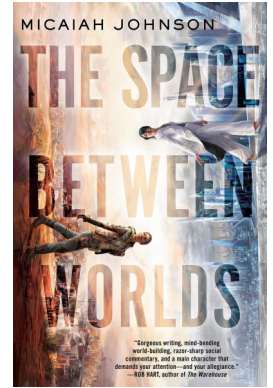
Lily understands that no one reveals a secret unless they have a reason. Now she's terrified someone is determined to destroy her world—and with it, everyone and everything she holds dear. How much will she risk to keep her perfect life?

--Summary courtesy of [Goodreads](#)

Patch

Science Fiction and Fantasy Book Group
Wednesday, May 25, 7:00 p.m.
Lisle Library District, 777 Front St. Lisle, IL 60532
More info: <https://bit.ly/3wAfyS8>

Please join us to discuss ***The Space Between Worlds*** by Micaiah Johnson. This meeting will be held via Zoom. If you would like to attend, please contact Gail Graziani at grazianig@lislelibrary.org.



An outsider who can travel between worlds discovers a secret that threatens her new home and her fragile place in it, in a stunning sci-fi debut that's both a cross-dimensional adventure and a powerful examination of identity, privilege, and belonging.

Multiverse travel is finally possible, but there's just one catch: No one can visit a world where their counterpart is still alive. Enter Cara, whose parallel selves happen to be exceptionally good at dying—from disease, turf wars, or vendettas they couldn't outrun. Cara's life has been cut short on 372 worlds in total.

On this Earth, however, Cara has survived. Identified as an outlier and therefore a perfect candidate for multiverse travel, Cara is plucked from the dirt of the wastelands. Now she has a nice apartment on the lower levels of the wealthy and walled-off Wiley City. She works—and shamelessly flirts—with her enticing yet aloof handler, Dell, as the two women collect off-world data for the Eldridge Institute. She even occasionally leaves the city to visit her family in the wastes, though she struggles to feel at home in either place. So long as she can keep her head down and avoid trouble, Cara is on a sure path to citizenship and security.

But trouble finds Cara when one of her eight remaining doppelgängers dies under mysterious circumstances, plunging her into a new world with an old secret. What she discovers will connect her past and her future in ways she could have never imagined—and reveal her own role in a plot that endangers not just her world, but the entire multiverse.

-Summary courtesy of [Goodreads](#)

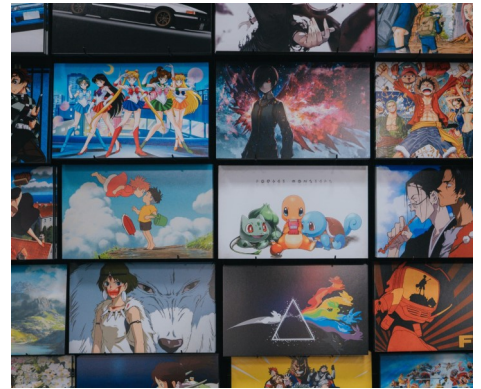
Patch

Virtual Teen Anime & Manga Night

Thursday, May 26, 6:00 p.m.

Lisle Library District, 777 Front St. Lisle, IL 60532

More info: <https://bit.ly/3wAfyS8>



Want to learn more about anime and manga? Already a fan? Join us on Zoom as we screen anime, talk about our favorites, and enjoy a manga-inspired craft. Pick up an anime night kit from Adult Services Staff at the Circulation Desk beginning a week before the program to be prepared with all the necessary treats and supplies for our virtual meeting.

The Zoom meeting link will be sent through email at least a day before the program.

LISLE LIBRARY DISTRICT
PERSONNEL & POLICY COMMITTEE MEETING
April 7, 2022 - 10:00 a.m.

1. Roll call

Present:

Emily Swistak - Vice President | Chair

Marjorie Bartelli - President

Jenny Norton - Treasurer

Sara Wynn - Trustee

Tatiana Weinstein - Director/Ex-officio

Beth McQuillan - Assistant Director/Ex-officio

Also Present:

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - general public comment period - None

3. Approve Minutes of the December 29, 2021 Personnel & Policy Committee Meeting

MOTION: Trustee Wynn moved to approve the minutes of the December 29, 2021

Personnel & Policy Committee Meeting. President Bartelli seconded.

Roll Call Vote - All Aye. The motion passed.

4. Director evaluation - discussion

Chairwoman Swistak stated that her goal was to have a consensus opinion on the format of the Director evaluation. She mentioned calling another Committee meeting before bringing a draft to the Board. She discussed updating the Director's job description. She discussed Board-directed and self-directed goals and aligning goals to the Strategic Plan. She discussed her concerns regarding a 360 evaluation. President Bartelli agreed. She asked if there was a process for staff to file a grievance. Chairwoman Swistak affirmed that the Library has grievance procedures.

Chairwoman Swistak provided evaluation form samples. Treasurer Norton commented on the Director's oversight. Assistant Director McQuillan mentioned that one sample looked more like a job description than an evaluation. Chairwoman Swistak commented on rating systems. President Bartelli stated her concerns regarding certain rating systems. Treasurer Norton suggested implementing a straightforward rating system.

Chairwoman Swistak described the prior year's evaluation process and said she would like to keep the monthly snapshot portion. Committee members agreed. Chairwoman Swistak said that she would like to revise the Director's job description. Treasurer Norton asked when it was last updated. Director Weinstein stated that it may have been updated in 2013. Treasurer Norton suggested looking at other job descriptions to begin the update process.

Chairwoman Swistak continued to discuss other evaluation samples. She suggested that evaluation forms should be signed by the Board President and Director. Treasurer Norton appreciated one of the examples and suggested using it as a template. Trustee Wynn suggested taking ideas from each sample and preferred a straightforward rating system.

Chairwoman Swistak asked members if they would appreciate a feedback-driven draft for the next meeting. The Committee agreed. Director Weinstein suggested assigning homework to streamline the input process. Chairwoman Swistak agreed and asked members to complete their assignment within the next two weeks.

5. Salary study and scale - discussion

Director Weinstein informed the Committee that staff are evaluated with job-specific criteria. She stated that a salary study was conducted in 2013 by HR Source for \$5,736 and that the LLD kept up with benchmarks by adjusting the salary scale annually. Director Weinstein stated that she was confident that the Administration could save costs, use HR Source resources, and conduct a salary study while maintaining an appropriate employee cost line in the upcoming budget.

Director Weinstein recommended a 2% adjustment to the salary scale. She discussed the minimum wage increase to \$15 by 2025. Director Weinstein stated that the LLD currently has 51 employees. She mentioned that the salary scale would coincide with the budget in May and that it would go into effect in FY22/23. She provided examples of current job ads via the RAILS website.

Discussion: President Bartelli asked about staff inquiries regarding pay increases. Director Weinstein stated that if a position shows increased responsibility, there is a conversation between supervisors and staff regarding compensation. Vice President Swistak suggested format adjustments on the salary scale draft. Director Weinstein affirmed that she would adjust the draft.

Treasurer Norton asked about employee benefits in relation to salary. Director Weinstein discussed benefits for eligible staff. She stated that she was very pleased with her department director team and that they manage their departments well. She said she communicates with them as much as possible. Treasurer Norton commented on positive staff morale.

6. Adjourn

MOTION: Treasurer Norton moved to adjourn the meeting. Trustee Wynn seconded.

Voice Vote - All Aye

The meeting adjourned at 11:14 a.m.

Recorded by:

Chris Knight, Recording Secretary

Approved by the Personnel & Policy Committee on June 2, 2022.

Approved by

Emily Swistak, Committee Chair