

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on August 11, 2021 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

In accordance with Governor Pritzker's Executive Order No. 2021-12, all persons who are not fully vaccinated and over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space and unable to maintain a six-foot social distance. Meeting attendees shall comply with social distancing guidelines and room arrangements. The August 11, 2021, regular meeting of the Lisle Library District Board will be a hybrid meeting of in-person and remote participation by Trustees. In accordance with Governor Pritzker's State of Emergency Declaration and compatible with Executive Order 2021-14, an in-person meeting of the Lisle Library District Board of Trustees is not practical or prudent due to the substantial COVID-19 risk to our community as cited by the DuPage County Health Department on July 28, 2021. Public Comment Prior to the Meeting: Citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

Members of the public may participate remotely by using this link:

<https://attendee.gotowebinar.com/register/6177872579376054796>

Webinar ID: 237-307-683

Please follow the instructions provided in the confirmation email.

Public Comment for Those Attending Remotely: Please listen for instructions at the beginning of the meeting.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT

BOARD MEETING

August 11, 2021 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Presidential appointment of LLD standing committees
4. Assignments for reviewing monthly accounts payable
 - a. President Bartelli and Treasurer Norton reviewed the July billings in August
 - b. Secretary Larson and Trustee Sullivan will review the August billings in September
5. Consent Agenda - Action Required
 - a. Approve Minutes of the July 19, 2021 Special Board Meeting
 - b. Approve Minutes of the July 19, 2021 Executive Session
 - c. Approve Minutes of the July 20, 2021 Special Board Meeting
 - d. Approve Minutes of the July 20, 2021 Executive Session
 - e. Approve Minutes of the July 21, 2021 Board Meeting
 - f. Acknowledge Treasurer's Report, 07/31/21, Investment Activity Report, 07/31/21, Current Assets Report, 07/31/21, Revenue Report, 07/31/21, and Expense Report, 07/31/21
 - g. Authorize Payment of Bills, 08/11/21
6. Unfinished Business
 - a. Capital Improvement Project
 - i. Construction Delivery Method Discussion and Selection /CCS - Action Required
Selection of a construction delivery method
 - ii. Open House and Special Board Meeting dates/CCS - Discussion and schedule confirmation

7. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
 - d. Review of the Minutes
8. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
9. New Business
 - a. Adopt Resolution 21-05: Lisle Library District Board Members - Action Required
A resolution of true and correct list of current LLD Board Members
 - b. Approve tentative Budget and Appropriation Ordinance (B&A) - Action Required
This is a tentative Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2021 and ending June 30, 2022.
 - c. Accept Illinois Public Library Annual Report (IPLAR) - Action Required
Illinois public libraries are statutorily required to prepare an annual report to be submitted to the State Library as a condition of system membership. This is done via online submission of the IPLAR.
 - d. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$2,284.67, to be paid to Cathi Agostino (August 2021).
 - e. Semi-annual review of executive session minutes - Action Required
Six month review of executive session minutes to release or to remain closed.
 - f. Review of executive session recordings more than 18 months old - Action Required
Six month review of executive session recordings to retain or destroy.
10. Executive Session
 - a. 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
11. Opportunity for Trustee comments (five minutes)
Bartelli, Larson, Norton, Sullivan, Swistak, Turner, Wynn
12. Adjourn

LISLE LIBRARY DISTRICT
SPECIAL BOARD MEETING
July 19, 2021 - 7:01 p.m.

1. Roll call

Present:

Marjorie Bartelli - President
Emily Swistak - Vice President
Jenny Norton - Treasurer
Karen Larson - Secretary
Liz Sullivan - Trustee

Also present:

Tatiana Weinstein - Director
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - general public comment period - None

3. Executive Session

MOTION: Vice President Swistak moved into Executive Session for 5 ILCS 120/2(c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Secretary Larson seconded.

Roll Call Vote - All Aye. The motion passed.

The Board voted to go into Executive Session at 7:03 p.m.

The Board came back into Open Session at 8:58 p.m.

4. Opportunity for Trustee comments (five minutes) - None

5. Adjourn

MOTION: Vice President Swistak moved to adjourn the meeting. Treasurer Norton seconded.

Roll Call Vote - All Aye. The motion passed.

The meeting adjourned at 9:01 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on August 11, 2021.

Approved by

Karen Larson, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT
SPECIAL BOARD MEETING
July 20, 2021 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - President
Emily Swistak - Vice President
Jenny Norton - Treasurer
Karen Larson - Secretary
Liz Sullivan - Trustee

Also present:

Tatiana Weinstein - Director
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - general public comment period - None

3. Executive Session

MOTION: Vice President Swistak moved into Executive Session for 5 ILCS 120/2(c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. Secretary Larson seconded.

Roll Call Vote - All Aye. The motion passed.

The Board voted to go into Executive Session at 7:03 p.m.

The Board came back into Open Session at 9:47 p.m.

4. Appointment to fill Trustee vacancy - Action Required

MOTION: Treasurer Norton moved to appoint Lorna Turner to fill a vacant Lisle Library District Board of Trustee seat for a two year term. Trustee Sullivan seconded.

Roll Call Vote - All Aye. The motion passed.

5. Appointment to fill Trustee vacancy - Action Required

MOTION: Vice President Swistak moved to appoint Sara Wynn to fill a vacant Lisle Library District Board of Trustee seat for a two year term. Secretary Larson seconded.

Roll Call Vote - All Aye. The motion passed.

6. Opportunity for Trustee comments (five minutes)

Vice President Swistak mentioned that she enjoyed the process and that it was nice working with the Board. President Bartelli stated the Board had very good discussions and did a thorough job. She commented that she was proud of the Board. Secretary Larson agreed and stated that it was a good process.

7. Adjourn

MOTION: Trustee Sullivan moved to adjourn the meeting. Treasurer Norton seconded.

Roll Call Vote - All Aye. The motion passed.

The meeting adjourned at 9:50 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on August 11, 2021.

Approved by

Karen Larson, Secretary of the LLD Board of Trustees

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LISLE LIBRARY DISTRICT
BOARD MEETING
July 21, 2021 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - President
Emily Swistak - Vice President
Jenny Norton - Treasurer
Karen Larson - Secretary
Liz Sullivan - Trustee
Lorna Turner - Trustee
Sara Wynn - Trustee

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Chris Knight - Recording Secretary
Marc Rogers - CCS International Inc., Project Manager
Don McKay - Sheehan, Nagle, Hartray Architects; Principle (via GoToWebinar) [joined the meeting at 7:03 p.m., left the meeting at 7:08 p.m. due to technical difficulties]
Eric Penney - Sheehan, Nagle, Hartray Architects; Principle (via GoToWebinar) [left the meeting at 8:16 p.m.]
Amy Schmieding - Sheehan, Nagle, Hartray Architects; Project Manager (via GoToWebinar) [left the meeting at 8:16 p.m.]

2. Opportunity for visitors to speak - general public comment period - None

3. Assignments for reviewing monthly accounts payable

- a. Vice President Swistak and Trustee Sullivan reviewed the June billings in July
- b. President Bartelli and Treasurer Norton will review the July billings in August

4. Consent Agenda - Action Required

- a. Approve Minutes of the June 16, 2021 Board Meeting
- b. Approve Minutes of the June 16, 2021 Executive Session
- c. Approve Minutes of the June 23, 2021 Special Board Meeting
- d. Approve Minutes of the June 23, 2021 Executive Session
- e. Acknowledge Treasurer's Report, 06/30/21, Investment Activity Report, 06/30/21, Current Assets Report, 06/30/21, Revenue Report, 06/30/21, and Expense Report, 06/30/21
- f. Authorize Payment of Bills, 07/21/21

MOTION: Trustee Sullivan moved to approve the Consent Agenda. Vice President Swistak seconded.

Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business

- a. Capital Improvement Project
 - i. Schematic Design to Design Development - CCS/SNH, report and presentation

Mr. Rogers provided an overview of the project's progress including: budget and schedule, SNH sessions with LLD staff, environmental testing, exterior stone cleaning, bond disclosure counsel, and Special Use application process.

Ms. Schmieding provided a presentation of Schematic Designs.

Discussion: Mr. Rogers asked for clarification on the current number of spaces in the north parking lot and how many total spaces the Library is required to have by code. Ms. Schmieding stated there were currently 23 spaces with a proposed expansion of 2 spaces for a total of 25 in the north lot. She explained that the Library is required by code to have 33 parking spaces in total and mentioned that the Library has a total of 130 parking spaces which exceeds code requirements. Ms. Schmieding explained why SNH recommends to not proceed with a north lot expansion. Vice President Swistak commented on north parking lot traffic and the outside book drop. Director Weinstein clarified that the lane would remain one-way with the book drop remaining in its current location. Treasurer Norton asked for clarification on the barrier for the outside programming space. Mr. Penney stated that they will show a 3D rendering of that area next.

Ms. Schmieding described the steel frame of the canopy and discussed egress to the area. Treasurer Norton asked for clarification on the ELD room on the upper floor and asked about the nonfiction and fiction floor locations. Director Weinstein stated that ELD was an acronym for *English Language Development* and Ms. Schmieding explained that the adult collection was best split and best fit on separate floors. Vice President Swistak asked where bike racks might be located. Ms. Schmieding stated that they have not yet set a location for the bike racks and would determine a location in Design Development. Trustee Sullivan asked if the outdoor program area would be able to be used during rain or snow. Ms. Schmieding stated that the space is not intended to provide shelter during rain or snowy weather. Director Weinstein stated that staff could utilize the LLD pop-up tents for shade or protection if needed. Vice President Swistak asked if patrons would be able to use the outdoor space when not in use for an LLD program. Director Weinstein stated that gates would permit public use.

Mr. Penney provided a presentation showing thresholds between areas inside the building and rough renderings of the main entry lobby, south entry lobby, and outdoor program area.

Discussion: Vice President Swistak asked about a gate on the east side of the outdoor programming area. Mr. Penney stated that it was still under development. Mr. Rogers and Director Weinstein pointed out changes to the design from earlier concepts including the teen area, play area, and RFID room. Mr. Penney stated that it has been great working with Library staff. President Bartelli asked about the RFID room and Circulation workroom locations. Director Weinstein stated that the workroom would incorporate office desks, interlibrary loan, and the drive-up window. She stated the RFID room is strategically located for material returns, near the Circulation Desk. Treasurer Norton mentioned that she is pleased with the way the design has evolved and discussed parking lot traffic. Director Weinstein added that patrons regularly park in the Front street lot looking for a front entrance.

Mr. Rogers mentioned that the next phase of design included a submittal of a Special Use application to the Village of Lisle. Director Weinstein asked Mr. Rogers to expound on this topic. Mr. Rogers stated that the application would include a site plan, plat survey, traffic study, preliminary engineering for storm water management, and landscape plans. He stated that after submitting to the Village, the application would go to the Planning and Zoning Commission (PZC). The PZC will then make a recommendation to the Village Board. He stated that the Village Board has the ultimate authority to approve or not approve.

Discussion: Trustee Sullivan asked if Mr. Rogers would be presenting to the Planning and Zoning Commission. Mr. Rogers stated that he, Director Weinstein, and the design professionals would be there. Trustee Sullivan asked that all Board members be made aware so that those who are interested can attend. Director Weinstein stated that President Bartelli would also be invited to attend. Secretary Larson asked about any potential difficulties with a PZC hearing. Mr. Rogers stated that Village staff have been receptive and that the LLD will follow the standard process. Trustee Turner advised to expect detailed questions from the Planning and Zoning Commission.

Mr. Rogers talked about project funding and stated that the target to close on the bond sale would be sometime in November. He stated they would be coming to the Board in September with a draft ordinance.

Mr. Rogers provided an overview of the project cost summary.

Discussion: Trustee Sullivan discussed fundraising.

Mr. Rogers provided an overview of upcoming activities including the Special Use application, Design Development drawing package, recommendations for exterior facade improvements, and an Open House in late August. Director Weinstein mentioned also having a Special meeting to present updated designs.

Discussion: Vice President Swistak asked about the exterior stone. Mr. Rogers stated that it was most cost-effective to keep the stone and to modify by stain or paint.

- ii. Approve proceeding to Design Development Design Phase - Action Required
MOTION: Trustee Sullivan moved to approve proceeding with the Design Development based on the Schematic Design Phase drawings, report and presentation. Secretary Larson seconded.
Roll Call Vote - All Aye. The motion passed.

Mr. Penney and Ms. Schmieding left the meeting at 8:16 p.m.

6. Committee Reports

President Bartelli mentioned that the new Committees would be announced at the August meeting.

- a. Finance - Treasurer Norton stated that there were no updates.
- b. Personnel/Policy - Vice President Swistak stated that there were no updates.
- c. Physical Plant - President Bartelli stated that there were no updates.

7. Staff Reports

Director Weinstein provided a summary of her Director's report. She mentioned the Library's participation in the annual 4th of July Parade. 12 LLD staff and 3 Trustees walked in the parade. She stated that the Library hosted a DuPage County Health Department *Care Van* on July 19th to administer COVID vaccines and that on July 24th, the LLD hosted a Versiti van for a blood drive to celebrate the life and work of Marqus Valentine, a Lisle resident that had passed away last June. Director Weinstein provided an overview of the Department Director meetings with SNH. Director Weinstein mentioned that the LLD is migrating to a new financial accounting software system. She stated that it was a good time to switch since the previous company's contract was up for renewal and that it would save the Library approximately \$7,500 the first year and \$6,000 the next. Director Weinstein mentioned that Summer Read is in full swing and runs through August 14th. She stated that there will be a Wrap-Up Party on August 14th complete with a dunk tank, a cupcake truck, and take-and-make crafts. Director Weinstein stated that there were 1297 participants so far; 559 adults, 644 kids, 80 teens, and 14 patrons via Home Delivery.

Discussion: President Bartelli asked about using Excel regarding financial reporting. Director Weinstein explained that the Library utilizes Excel for in-house reports. She stated that the Library is moving to *Sage* for its accounting software. Trustee Turner talked about different accounting software products. Vice President Swistak asked about areas in the Library that are open to the public. Director Weinstein explained that most everything is open except for one small area in Youth Services that has some stacked furniture. She stated that this area will open up more, for the AWE learning stations. Director Weinstein explained that the study rooms and the Literacy Room are open with signs stating to keep doors open for air circulation. She explained that the back corner of the atrium, near Gallery 777, is still being utilized for curbside pick-up and that the atrium is fully open to the public. Vice President Swistak asked about meeting room use. Director Weinstein stated that the meeting rooms are not yet open for general public use. She explained that half the meeting room will soon be open for smaller public gathering/meeting.

Assistant Director McQuillan provided a summary of her Assistant Director's report. She stated that the mini-split air conditioning unit in the server room had to be replaced due to the motor seizing with a refrigerant leak. She stated that early on Monday, July 12th the Library had a non-fire alarm notification from the fire safety system. She said that she drove to the Library to check on things and the emergency lights were on and the power was completely out. Assistant Director McQuillan stated that Director Weinstein called ComEd and the IT Manager shut down the servers. She mentioned that the power came back around 7:15 am. Monaco Mechanical restarted the air conditioning compressors outside, staff double-checked computers and equipment, and an operating board for the automatic doors had to be replaced.

Discussion: Vice President Swistak asked if the Library still had two HVAC vendors and asked about continuing in that fashion. Mr. Rogers explained that it was not unusual to have two vendors for HVAC. President Bartelli asked to confirm that the compressors and the air handlers are separate units. Assistant Director McQuillan confirmed and stated that the air handlers are inside the building and the compressors are outside the building.

8. New Business

- a. Approve Resolution 21-04: authorizing preparation/filing of the Budget and Appropriation Ordinance (B&A) - Action Required

MOTION: Treasurer Norton moved to approve Resolution 21-04: authorizing preparation/filing of the Budget and Appropriation Ordinance (B&A). Vice President Swistak seconded.

Roll Call Vote - All Aye. The motion passed.

- b. Approve Public Notice of Public Hearing on B&A - Action Required

MOTION: Treasurer Norton moved to approve Public Notice of Public Hearing on B&A. Trustee Sullivan seconded.

Roll Call Vote - All Aye. The motion passed.

- c. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$2,149.51, to be paid to Samantha Thompson (July 2021).

President Bartelli read aloud the acknowledgement of payment to Samantha Thompson for earned/unused vacation time.

- d. Presidential appointment of a committee to review FY20/21 Board minutes

President Bartelli appointed Trustee Turner and Trustee Wynn as the Committee to review the minutes for FY20/21.

9. Opportunity for Trustee comments (five minutes)

Secretary Larson stated that it has been an exciting week with lots of meetings. She mentioned that she was happy to have Trustee Turner and Trustee Wynn on the team. Secretary Larson stated that she was looking forward to moving forward with the renovation. Treasurer Norton stated that she was grateful for the quarterly reports. She welcomed and congratulated Trustee Turner and Trustee Wynn. Trustee Sullivan thanked everyone for their thoughts and welcomed Trustee Turner and Trustee Wynn. She stated that she could not wait for the renovation to be completed. Vice President Swistak congratulated and welcomed Trustee Wynn and Trustee Turner. She stated that it was an exciting time to join the Board as the renovation is advancing. She stated that she was very pleased that staff is involved in the architectural process. Trustee Turner thanked everyone for the warm welcomes. She stated that she appreciated all of the thought and effort put into the renovation thus far.

Trustee Wynn thanked everyone for her appointment and stated that she was excited about the renovation. President Bartelli stated that the quarterly reports were very informative and that she enjoyed reading them. She stated that the Library received 12 candidate submissions for the two Trustee appointments and that the Board interviewed 5 candidates over a two day time period. She stated that the LLD conducted the appointment process with integrity, transparency, inclusion, and without bias. President Bartelli thanked all candidates for their submissions, those who interviewed, and thanked the Board for their thoughtful participation in making the selections. She stated that the Board is looking forward to productive meetings ahead.

10. Adjourn

MOTION: Vice President Swistak moved to adjourn the meeting. Trustee Sullivan seconded.

Voice Vote - All Aye. The motion passed.

The meeting adjourned at 8:43 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on August 11, 2021.

Approved by

Karen Larson, Secretary of the LLD Board of Trustees

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Treasurer's Report as of July 31, 2021

Fund Name	Cash Balance 07/31/21	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	6,472,400.33	59.89%	93.53%
IMRF	250,400.22	2.32%	3.62%
FICA	197,535.53	1.83%	2.85%
Subtotals	6,920,336.08	64.04%	100.00%
Special Reserve	3,886,632.29	35.96%	0.00%
	10,806,968.37	100.00%	100.00%

Treasurer

Date

7/31/2021

INVESTMENT ACTIVITY

INTEREST													
Company	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	145.75												145.75
Ehlers	0.93												0.93
Ehlers-Invt Interest	1,720.74												1,720.74
Fifth Third Bank	310.78												310.78
Lisle Savings	49.35												49.35
Lisle CD 2635	176.99												176.99
Lisle CD 2669	49.70												49.70
IL Funds	24.71												24.71
US Bank-9853	30.83												30.83
US Bank-9370	0.47												0.47
TOTALS	2,510.25	-	-	-	-	-	-	-	-	-	-	-	2,510.25
Interest - Special Reserve Only	923.73												923.73
Interest - No Special Reserve Reflected	1,586.52	-	-	-	-	-	-	-	-	-	-	-	1,586.52
Totals	2,510.25	-	-	-	-	-	-	-	-	-	-	-	2,510.25

	INVESTMENTS												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities	0.00												0.00
Investment Purchases	0.00												0.00
TOTALS	-	-	-	-	-	-	-	-	-	-	-	-	-

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Lisle Library District
For the One Month Ending July 31, 2021
Revenues - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
70-02-4481-00 Interest Earned	\$ 923.73	\$ 923.73	\$ 1,456.00	\$ 31,500.00	2.93
TOTAL INTEREST	923.73	923.73	1,456.00	31,500.00	2.93
70-04-4587-10 Restricted - Transfer from Cor	0.00	0.00	25,000.00	2,800,000.00	0.00
70-05-4680-00 Debt Certificate	0.00	0.00	0.00	1,000,000.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	25,000.00	3,800,000.00	0.00
TOTAL REVENUES	923.73	923.73	26,456.00	3,831,500.00	0.02

Lisle Library District
For the One Month Ending July 31, 2021
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$ 165,993.26	\$ 165,993.26	\$ 1,966,170.68	\$ 3,775,885.00	4.40
40-01-4414-00 Tax Levy - IMRF	3,602.23	3,602.23	61,799.69	80,800.00	4.46
45-01-4415-00 Tax Levy - FICA	7,494.97	7,494.97	84,638.71	169,680.00	4.42
TOTAL TAX LEVY	177,090.46	177,090.46	2,112,609.08	4,026,365.00	4.40
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	0.00	0.00	0.00	30,000.00	0.00
TOTAL TIF SURPLUS	0.00	0.00	0.00	30,000.00	0.00
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax -	4,716.14	4,716.14	2,579.82	10,000.00	47.16
40-01-4462-00 Personal Property Repl. Tax -	272.18	272.18	148.89	500.00	54.44
45-01-4463-00 Personal Property Repl. Tax -	42.76	42.76	23.39	90.00	47.51
TOTAL PERSONAL PROPERTY REP	5,031.08	5,031.08	2,752.10	10,590.00	47.51
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	1,482.32	1,482.32	2,524.49	55,000.00	2.70
40-02-4475-00 Interest Earned - IMRF	58.25	58.25	115.45	2,500.00	2.33
45-02-4476-00 Interest Earned - FICA	45.95	45.95	71.90	2,000.00	2.30
TOTAL INTEREST INCOME	1,586.52	1,586.52	2,711.84	59,500.00	2.67
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 Unrealized Gain/Loss on	(3,411.80)	(3,411.80)	(3,931.84)	5,000.00	(68.24)
TOTAL UNREALIZED GAIN/LOSS O	(3,411.80)	(3,411.80)	(3,931.84)	5,000.00	(68.24)
DESK INCOME					
10-03-4531-00 Lost Books	76.13	76.13	43.73	1,500.00	5.08
10-03-4536-00 Non-Resident Fees	0.00	0.00	0.00	500.00	0.00
10-03-4540-00 Fines	12.00	12.00	406.10	3,000.00	0.40
TOTAL DESK INCOME	88.13	88.13	449.83	5,000.00	1.76
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	0.00	0.00	0.00	0.00	0.00
10-04-4573-00 Copier Income	343.37	343.37	0.00	3,500.00	9.81
10-04-4583-00 Per Capita Grant	0.00	0.00	0.00	35,000.00	0.00
10-04-4584-00 Other Income - Corp.	0.00	0.00	0.00	2,500.00	0.00

Lisle Library District
For the One Month Ending July 31, 2021
Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-04-4585-00 License Sticker Renewals	159.50	159.50	0.00	2,500.00	6.38
TOTAL UNRESTRICTED INCOME	502.87	502.87	0.00	43,500.00	1.16
TOTAL REVENUES	\$ 180,887.26	\$ 180,887.26	\$ 2,114,591.01	\$ 4,179,955.00	4.33

Lisle Library District
For the One Month Ending July 31, 2021
Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00 Facility and Campus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
70-65-5667-00 Security Systems	0.00	0.00	0.00	0.00	0.00
70-65-5674-00 Consulting	2,000.00	2,000.00	690.00	0.00	0.00
TOTAL MAINTENANCE AND EQUI	2,000.00	2,000.00	690.00	15,000.00	13.33
RENOVATION COSTS					
70-65-5675-00 Renovation Project	82,681.18	82,681.18	0.00	5,850,000.00	1.41
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
TOTAL RENOVATION COSTS	82,681.18	82,681.18	0.00	5,850,000.00	1.41
TOTAL SPECIAL RESERVE EXPENSES	84,681.18	84,681.18	690.00	5,865,000.00	1.44

Lisle Library District
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	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10 Administrative - Reg. Hours	\$ 41,287.31	\$ 41,287.31	\$ 37,634.25	\$ 480,000.00	8.60
10-10-5603-20 Adult Services - Reg. Hours	43,753.04	43,753.04	46,648.46	580,000.00	7.54
10-10-5603-30 Youth Services - Reg. Hours	33,557.06	33,557.06	30,040.91	450,000.00	7.46
10-10-5603-50 Technical Services - Reg. Hour	23,681.85	23,681.85	22,498.81	277,000.00	8.55
10-10-5603-60 Circulation - Reg. Hours	39,115.26	39,115.26	36,579.61	475,000.00	8.23
Total Salaries	181,394.52	181,394.52	173,402.04	2,262,000.00	8.02
Health and Dental Ins.					
10-10-5621-10 Hosp. Ins. - Admin	3,514.15	3,514.15	4,009.82	47,000.00	7.48
10-10-5621-20 Hosp. Ins. - Adult Serv.	7,069.61	7,069.61	8,201.15	97,000.00	7.29
10-10-5621-30 Hosp. Ins. - YS	3,913.62	3,913.62	2,586.76	51,500.00	7.60
10-10-5621-50 Hosp. Ins. - Tech	2,917.76	2,917.76	2,877.22	39,500.00	7.39
10-10-5621-60 Hosp. Ins. - Circ	4,171.78	4,171.78	5,240.89	55,000.00	7.59
10-10-5622-10 Dental Ins. - Admin.	184.98	184.98	142.53	2,350.00	7.87
10-10-5622-20 Dental Ins. - Adult Serv	351.02	351.02	393.67	5,450.00	6.44
10-10-5622-30 Dental Ins. - YS	124.20	124.20	70.40	2,600.00	4.78
10-10-5622-50 Dental Ins. - Tech	96.68	96.68	147.72	2,800.00	3.45
10-10-5622-60 Dental Ins. - Circ	218.29	218.29	186.88	2,800.00	7.80
Total Health and Dental Ins.	22,562.09	22,562.09	23,857.04	306,000.00	7.37
Other Staff Benefits					
10-10-5646-00 Unemployment Compensation	515.64	515.64	448.68	4,000.00	12.89
Total Other Staff Benefits	515.64	515.64	448.68	4,000.00	12.89
FICA Expenses:					
45-10-5625-10 FICA Expense - Admin	3,122.11	3,122.11	2,800.32	37,000.00	8.44
45-10-5625-20 FICA Expense - Adult Serv.	3,163.51	3,163.51	3,342.77	45,500.00	6.95
45-10-5625-30 FICA Expense - Youth Services	2,495.22	2,495.22	2,264.78	34,500.00	7.23
45-10-5625-50 FICA Expense - Tech Servs.	1,776.38	1,776.38	1,685.67	21,500.00	8.26
45-10-5625-60 FICA Expense - Circulation	2,873.23	2,873.23	2,679.27	36,500.00	7.87
Total FICA Expenses	13,430.45	13,430.45	12,772.81	175,000.00	7.67
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	2,799.48	2,799.48	3,116.39	26,650.00	10.50
40-10-5628-20 IMRF Expense - Adult Servs	3,154.62	3,154.62	4,105.06	37,700.00	8.37
40-10-5628-30 IMRF Expense - Youth Services	2,312.68	2,312.68	2,512.72	27,300.00	8.47
40-10-5628-50 IMRF Expense - Tech Servs.	1,707.45	1,707.45	1,979.89	17,550.00	9.73
40-10-5628-60 IMRF Expense - Circulation	2,018.37	2,018.37	2,348.50	20,800.00	9.70

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Total IMRF Expenses	11,992.60	11,992.60	14,062.56	130,000.00	9.23
Total EMPLOYEE COSTS	229,895.30	229,895.30	224,543.13	2,877,000.00	7.99
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	0.00	0.00	450.00	5,400.00	0.00
10-20-5651-00 INet	0.00	0.00	0.00	1,810.00	0.00
10-20-5652-00 Utilities - Phone	791.38	791.38	763.67	10,000.00	7.91
10-20-5653-00 Utilities - Gas	391.81	391.81	226.81	7,500.00	5.22
10-20-5654-00 Utilities - Sewer & Water	238.99	238.99	59.04	2,900.00	8.24
10-20-5655-00 Utilities - Electric	4,448.86	4,448.86	3,586.48	50,000.00	8.90
10-20-5656-00 Verizon	0.00	0.00	0.00	1,500.00	0.00
Total Utilities	5,871.04	5,871.04	5,086.00	79,110.00	7.42
Maintenance and Repairs					
10-20-5660-00 Maint Contracts - HVAC	1,200.00	1,200.00	1,200.00	5,000.00	24.00
10-20-5661-00 Maint Contracts - Maint. Servi	3,009.10	3,009.10	1,097.37	49,500.00	6.08
10-20-5662-00 Maint Contr. - Landscape Serv.	0.00	0.00	987.50	40,000.00	0.00
10-20-5663-00 Maint/Repairs-Genl repairs, Su	869.66	869.66	1,544.80	10,000.00	8.70
10-20-5664-00 Maint/Repairs-Non Contr. Work	7,456.14	7,456.14	2,081.28	70,000.00	10.65
10-20-5665-00 Rubbish Removal	382.63	382.63	0.00	4,000.00	9.57
Total Maintenance and Repairs	12,917.53	12,917.53	6,910.95	178,500.00	7.24
TOTAL BUILDING COSTS	18,788.57	18,788.57	11,996.95	257,610.00	7.29
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage and Shipping	0.00	0.00	0.00	5,500.00	0.00
10-25-5710-10 Printing/Spec. Serv. - Adult	0.00	0.00	0.00	17,000.00	0.00
10-25-5711-00 Postage Special Serv	1,100.00	1,100.00	0.00	8,800.00	12.50
10-25-5712-00 Printing	35.00	35.00	0.00	1,000.00	3.50
Total Postage and Printing	1,135.00	1,135.00	0.00	32,300.00	3.51
Supplies					
10-25-5713-00 Office Supplies	264.50	264.50	466.72	5,500.00	4.81
10-25-5714-00 Circ. Material Supplies	237.47	237.47	5,041.99	10,000.00	2.37
10-25-5715-00 Copier Supplies	0.00	0.00	0.00	1,900.00	0.00
10-25-5716-00 Kitchen Supplies	151.79	151.79	71.92	6,000.00	2.53
10-25-5717-00 Processing Supplies	3,161.27	3,161.27	466.85	43,000.00	7.35
10-25-5718-00 Computer Supplies	293.88	293.88	67.01	12,400.00	2.37

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Total Supplies	4,108.91	4,108.91	6,114.49	78,800.00	5.21
Other Operating Costs					
10-25-5719-00 Publishing	0.00	0.00	0.00	1,500.00	0.00
10-25-5722-15 Safety Deposit Box Rental	0.00	0.00	0.00	200.00	0.00
10-25-5723-00 Check Printing	402.29	402.29	0.00	500.00	80.46
10-25-5723-15 Bank Charges	483.11	483.11	308.84	6,000.00	8.05
10-25-5724-15 Local Travel	0.00	0.00	7.01	500.00	0.00
Total Other Operating Costs	885.40	885.40	315.85	8,700.00	10.18
TOTAL OPERATING EXPENSES	6,129.31	6,129.31	6,430.34	119,800.00	5.12
INSURANCE					
10-30-5730-00 Fidelity Bonds	0.00	0.00	0.00	2,100.00	0.00
10-30-5751-00 Property Damage (All-Peril)	0.00	0.00	0.00	40,000.00	0.00
10-30-5752-00 Notary Bond	0.00	0.00	0.00	225.00	0.00
10-30-5754-00 Workers Comp Insurance	1,257.00	1,257.00	0.00	9,000.00	13.97
TOTAL INSURANCE	1,257.00	1,257.00	0.00	51,325.00	2.45
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	225.00	225.00	135.00	15,000.00	1.50
10-35-5761-00 Collection Agency	35.80	35.80	0.00	700.00	5.11
10-35-5762-00 Other Contr Services - Admin	435.00	435.00	0.00	6,000.00	7.25
10-35-5763-00 Other Contr Svcs-Tech Asst	1,541.20	1,541.20	1,846.84	76,000.00	2.03
10-35-5764-10 Other Contr Svcs - Library Wi	4,087.65	4,087.65	1,531.10	38,000.00	10.76
10-35-5765-10 Investment Agency Consultants	596.60	596.60	592.19	7,500.00	7.95
10-35-5769-00 Acct Maint & Upgrades	0.00	0.00	522.61	6,000.00	0.00
10-35-5770-00 Contractual - Audit Fee	0.00	0.00	0.00	8,700.00	0.00
10-35-5771-00 Payroll Service	546.24	546.24	527.14	7,700.00	7.09
TOTAL CONTRACTUAL SERVICES	7,467.49	7,467.49	5,154.88	165,600.00	4.51
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	700.00	700.00	1,144.00	4,000.00	17.50
10-40-5784-00 Meetings - Staff	0.00	0.00	0.00	1,500.00	0.00
10-40-5785-00 Conferences - Staff	0.00	0.00	545.00	4,500.00	0.00
10-40-5786-00 Memorial/Tribute/Recognition	0.00	0.00	43.88	1,000.00	0.00
10-40-5787-00 Staff Development	0.00	0.00	0.00	2,500.00	0.00
10-40-5788-00 Training (Cont Ed) - Staff	50.00	50.00	0.00	1,500.00	3.33
10-45-5786-70 Dues - Trustee	0.00	0.00	0.00	525.00	0.00
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5788-70 Meetings - Trustees	0.00	0.00	0.00	1,000.00	0.00

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10-45-5789-70 Training-Trustees	0.00	0.00	0.00	1,000.00	0.00
TOTAL PERSONNEL DEVELOPMENT	750.00	750.00	1,732.88	18,525.00	4.05
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	0.00	0.00	0.00	53,000.00	0.00
10-48-5803-10 Technology	1,668.75	1,668.75	1,909.64	50,000.00	3.34
10-48-5804-10 Facility	0.00	0.00	(13.93)	10,000.00	0.00
Total Major Equipment	1,668.75	1,668.75	1,895.71	113,000.00	1.48
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	0.00	0.00	0.00	700.00	0.00
10-48-5823-20 Minor Equip - Adult Services	0.00	0.00	0.00	700.00	0.00
10-48-5823-30 Minor Equipment - Youth	0.00	0.00	0.00	700.00	0.00
10-48-5823-50 Minor Equip - Tech Services	0.00	0.00	0.00	700.00	0.00
10-48-5823-60 Minor Equip - Circ	0.00	0.00	0.00	700.00	0.00
Total Minor Equipment	0.00	0.00	0.00	3,500.00	0.00
Equip Maint/Repairs and Rentals					
10-48-5843-00 Rental-Postage Meter	180.57	180.57	180.00	720.00	25.08
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	2,231.44	2,231.44	385.19	20,280.00	11.00
10-48-5846-00 Equip Maint/Repr-NonContr	0.00	0.00	115.90	1,000.00	0.00
Total Equip Maint/Repairs and Rentals	2,412.01	2,412.01	681.09	22,000.00	10.96
TOTAL EQUIPMENT COSTS	4,080.76	4,080.76	2,576.80	138,500.00	2.95
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	2,591.41	2,591.41	486.93	8,000.00	32.39
10-50-5863-30 Books - Youth Serv	10,509.11	10,509.11	465.83	54,000.00	19.46
10-50-5863-50 Books - Tech Serv	0.00	0.00	0.00	0.00	0.00
10-50-5864-10 Books - Non Fiction	13,322.68	13,322.68	176.51	86,100.00	15.47
10-50-5865-10 Books - Adult/Teen Fiction	6,590.92	6,590.92	1,313.59	74,500.00	8.85
10-50-5867-20 Ref Books - Adult Serv	976.47	976.47	0.00	18,100.00	5.39
Total Books	33,990.59	33,990.59	2,442.86	240,700.00	14.12
Databases					
10-50-5869-20 Internet Licensed DBases	47,385.62	47,385.62	2,756.00	130,000.00	36.45
10-50-5872-10 Dbases - Professional	340.16	340.16	0.00	10,000.00	3.40
10-50-5873-30 Dbases - Youth Serv	2,800.00	2,800.00	2,800.00	10,000.00	28.00

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Total Databases	50,525.78	50,525.78	5,556.00	150,000.00	33.68
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	490.29	490.29	117.60	13,000.00	3.77
10-50-5895-40 A-V Matls - Adult Serv	8,707.09	8,707.09	8,214.19	55,000.00	15.83
Total Audio-Visual Materials	9,197.38	9,197.38	8,331.79	68,000.00	13.53
Digital Content					
10-50-5899-20 Digital Content	2,041.31	2,041.31	0.00	92,000.00	2.22
Total Digital Content	2,041.31	2,041.31	0.00	92,000.00	2.22
Periodicals/Doc Delivery					
10-50-5871-20 Document Delivery	22,711.84	22,711.84	0.00	24,000.00	94.63
10-50-5900-20 Periodicals - Adult Serv	732.63	732.63	(725.50)	39,350.00	1.86
10-50-5900-30 Periodicals - Youth	0.00	0.00	0.00	500.00	0.00
10-50-5900-80 Periodicals - Prof. Collection	0.00	0.00	882.00	3,000.00	0.00
Total Periodicals/Doc Delivery	23,444.47	23,444.47	156.50	66,850.00	35.07
TOTAL LIBRARY MEDIA	119,199.53	119,199.53	16,487.15	617,550.00	19.30
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	2,611.95	2,611.95	1,187.42	10,000.00	26.12
10-60-5931-30 Programs - Youth	341.15	341.15	4,140.02	10,000.00	3.41
10-60-5931-40 Online Marketing	91.73	91.73	9.95	2,000.00	4.59
10-60-5931-50 Community Relations	836.25	836.25	33.45	6,500.00	12.87
Total Programs	3,881.08	3,881.08	5,370.84	28,500.00	13.62
Readers Services					
10-60-5940-10 Reader Services - Adult Serv.	0.00	0.00	0.00	2,000.00	0.00
10-60-5940-30 Reader Services - Youth Serv.	0.00	0.00	50.00	5,500.00	0.00
Total Readers Services	0.00	0.00	50.00	7,500.00	0.00
TOTAL PROGRAMS AND READERS	3,881.08	3,881.08	5,420.84	36,000.00	10.78
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	0.00	0.00	0.00	0.00	0.00
10-80-5981-80 Restricted - Per Capita Grant	0.00	0.00	0.00	35,000.00	0.00

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TOTAL RESTRICTED USAGE EXPE	0.00	0.00	0.00	35,000.00	0.00
CONTINGENCY					
10-90-5999-00 Contingency	0.00	0.00	0.00	25,000.00	0.00
TOTAL CONTINGENCY	0.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENSES - EXC OP TRANS	391,449.04	391,449.04	274,342.97	4,341,910.00	9.02
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	0.00	0.00	25,000.00	2,800,000.00	0.00
TOTAL OPERATING TRANSFERS O	0.00	0.00	25,000.00	2,800,000.00	0.00
TOTAL ALL EXPENSES	391,449.04	391,449.04	299,342.97	7,141,910.00	5.48

Lisle Library District
Accounts Payable - August 11, 2021

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
B&T (C5223433)	073121	Continuations & Processing	10-50-5864-10	Books - Non Fiction	513.65	
		Baker & Taylor (C5223433)	10-25-5717-00	Processing Supplies	36.12	
			10-00-2610-00	Accounts Payable		549.77
B&T (L0334152)	073121	Circ & Processing	10-50-5864-10	Books - Non Fiction	2,581.52	
		Baker & Taylor (L0334152)	10-25-5717-00	Processing Supplies	92.07	
			10-00-2610-00	Accounts Payable		2,673.59
B&T (L4171582)	073121	Audio Books & Processing	10-50-5895-40	A-V Matls - Adult Serv	1,015.52	
		Baker & Taylor (L4171582)	10-25-5717-00	Processing Supplies	170.55	
			10-00-2610-00	Accounts Payable		1,186.07
B&T (L4171782)	073121	Auto Yours & Processing	10-50-5863-30	Books - Youth Serv	11.75	
		Baker & Taylor (L4171782)	10-25-5717-00	Processing Supplies	0.69	
			10-00-2610-00	Accounts Payable		12.44
B&T (L5202982)	073121	PBS & Processing	10-50-5865-10	Books - Adult/Teen Ficti	15.04	
		Baker & Taylor (5202982)	10-25-5717-00	Processing Supplies	3.87	
			10-00-2610-00	Accounts Payable		18.91
B&T (L5425632)	073121	Books & Processing	10-50-5863-30	Books - Youth Serv	274.17	
		Baker & Taylor (L5425632)	10-25-5717-00	Processing Supplies	13.11	
			10-00-2610-00	Accounts Payable		287.28
B&T (L5443202)	073121	Books & Processing	10-50-5865-10	Books - Adult/Teen Ficti	430.26	
		Baker & Taylor (L5443202)	10-25-5717-00	Processing Supplies	21.18	
			10-00-2610-00	Accounts Payable		451.44
Bear Landscape	9486	July Landscape	10-20-5662-00	Maint Contr. - Landscap	1,000.00	
		Bear Landscape	10-00-2610-00	Accounts Payable		1,000.00
Chicago Distribution	11027298	Literacy/ELD Grammar	10-50-5863-20	Literacy/ESL	50.77	
		Books	10-00-2610-00	Accounts Payable		50.77
Chicago Metro Fire	IN00364886	Sprinkler Gauge	10-20-5664-00	Maint/Repairs-Non Contr	266.00	
		Replacement	10-00-2610-00	Accounts Payable		266.00
		Chicago Metro Fire	10-00-2610-00	Accounts Payable		266.00
Colley Elevator	214091	Elevator Inspection	10-48-5845-00	Equip Maint/Repr-Contr-	370.00	
		Colley Elevator Company	10-00-2610-00	Accounts Payable		370.00
ComEd	072721	Usage	10-20-5655-00	Utilities - Electric	4,180.97	
		ComEd	10-00-2610-00	Accounts Payable		4,180.97
Compact Disc Sourc	79299	Processing	10-25-5717-00	Processing Supplies	136.24	
		Compact Disc Source	10-00-2610-00	Accounts Payable		136.24

Lisle Library District
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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Compact Disc Sourc	79300	Music CDs Compact Disc Source	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	350.24	350.24
EnvisionWare	INV-US-54742	RFID Pad Installation EnvisionWare, Inc.	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	300.00	300.00
Gibbons, Jim	082921	Program: 9/11 Jim Gibbons	10-60-5931-10 10-00-2610-00	Programs - Adult Service Accounts Payable	275.00	275.00
Hagg Press	113761	August/September Newsletter	10-25-5710-10	Printing/Spec. Serv. - Ad	2,685.00	
		Hagg Press	10-25-5711-00 10-00-2610-00	Postage Special Serv Accounts Payable	52.50	2,737.50
IHLS - OCLC	24607	Replacement Cost for Lost ILL Item IHLS - OCLC	10-50-5871-20 10-00-2610-00	Document Delivery Accounts Payable	45.75	45.75
Impact	2206006	Drum for Versalink Printer Impact Network, LLC	10-25-5718-00 10-00-2610-00	Computer Supplies Accounts Payable	102.00	102.00
Impact	2207351	Drum for Versalink Printer Impact Network, LLC	10-25-5718-00 10-00-2610-00	Computer Supplies Accounts Payable	77.00	77.00
Ingram	081121-1	Books & Processing	10-50-5865-10 10-50-5864-10 10-50-5863-30 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Books - Non Fiction Books - Youth Serv Processing Supplies Accounts Payable	1,003.69 313.40 239.85 104.38	1,661.32
Ingram	081121-2	Books & Processing	10-50-5865-10 10-50-5864-10 10-50-5863-30 10-25-5717-00 10-50-5865-10 10-00-2610-00	Books - Adult/Teen Ficti Books - Non Fiction Books - Youth Serv Processing Supplies Books - Adult/Teen Ficti Accounts Payable	352.29 128.12 208.03 54.16	742.60
Kanopy	256507	Kanopy Kanopy, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	287.00	287.00
Knight, Chris	072321	Reimburse Mileage Chris Knight	10-25-5724-15 10-00-2610-00	Local Travel Accounts Payable	13.10	13.10
LIMRICC PHIP Healt	080121	August Health Premium	10-10-5621-10 10-10-5621-20 10-10-5621-30 10-10-5621-50	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS Hosp. Ins. - Tech	3,989.13 9,240.57 5,683.42 3,271.26	

Lisle Library District
Accounts Payable - August 11, 2021

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Lloyd, Carlyn	081721	LIMRICC PHIP Health	10-10-5621-60 10-00-2610-00	Hosp. Ins. - Circ Accounts Payable	6,385.10	28,569.48
Metalmaster	8208	Program: Concert Carlyn Lloyd	10-60-5931-10 10-00-2610-00	Programs - Adult Service Accounts Payable	435.00	435.00
Midwest Tape	500789192	Annual Service Metalmaster Roofmaster Inc.	10-20-5661-00 10-00-2610-00	Maint Contracts - Maint. Accounts Payable	549.00	549.00
Midwest Tape 7288	080221	Hoopla Midwest Tape	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	3,855.40	3,855.40
Midwest Tape 7290	080221	DVDs/Blu-rays & Processing Midwest Tape (7288)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Matlis - Adult Serv Processing Supplies Accounts Payable	2,701.85 607.70	3,309.55
Midwest Tape 7291	080221	YS DVDs/Blu-rays & CD Books Midwest Tape (7290)	10-50-5890-30 10-00-2610-00	A-V Matlis - Youth Serv Accounts Payable	1,057.78	1,057.78
Midwest Tape 8904	080221	YS DVDs/Blu-rays, & CD Books Midwest Tape (7291)	10-50-5890-30 10-00-2610-00	A-V Matlis - Youth Serv Accounts Payable	179.93	179.93
Monaco	9913546	Binge Box Midwest Tape (8904)	10-50-5895-40 10-00-2610-00	A-V Matlis - Adult Serv Accounts Payable	72.23	72.23
Monaco	9946633	Server Room Service Call Monaco Mechanical Services, Inc.	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	180.00	180.00
Monaco	99846623	Server Room AC Unit Monaco Mechanical Services, Inc.	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	5,625.00	5,625.00
Office of State Fire	9648776	Reset Condensor Monaco Mechanical Services, Inc.	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	180.00	180.00
Outsource	60954	Boiler Inspection Office of State Fire Marshall	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	70.00	70.00
Outsource	60955	Post Power Failure Firewall Check Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	62.50	62.50
Outsource	60955	OSG Support July 2021 Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	1,781.25	1,781.25

**Lisle Library District
Accounts Payable - August 11, 2021**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Outsource	61088	Monthly Server Maintenance Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	1,320.00	1,320.00
OverDrive	0110721299294	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	2,001.65	2,001.65
OverDrive	01107CP2130653	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	138.47	138.47
Record Information	50465	Public Record Database Record Information Services	10-50-5869-20 10-00-2610-00	Internet Licensed DBase Accounts Payable	1,462.00	1,462.00
Savage, Will	071821	Program Materials Will Savage	10-60-5931-30 10-00-2610-00	Programs - Youth Accounts Payable	10.43	10.43
Verizon	9884477248	Cellphone & Hotspots Verizon	10-20-5656-00 10-50-5895-40 10-00-2610-00	Verizon A-V Matls - Adult Serv Accounts Payable	125.00 175.78	300.78
Village of Lisle	3600000407	Monthly Internet Service Village of Lisle	10-20-5650-00 10-00-2610-00	Internet Service Provider Accounts Payable	450.00	450.00
Village of Lisle	PZC 2021-06	Permits Village of Lisle	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	1,110.00	1,110.00
					70,495.44	70,495.44

Lisle Library District

Account Distribution Report - 8/11/21

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-10-5621-10 Hosp. Ins. - Admin	8/11/21	080121	LIMRICC PHIP Health	3,989.13	
10-10-5621-10 Hosp. Ins. - Admin				3,989.13	
10-10-5621-20 Hosp. Ins. - Adult Serv.	8/11/21	080121	LIMRICC PHIP Health	9,240.57	
10-10-5621-20 Hosp. Ins. - Adult Serv.				9,240.57	
10-10-5621-30 Hosp. Ins. - YS	8/11/21	080121	LIMRICC PHIP Health	5,683.42	
10-10-5621-30 Hosp. Ins. - YS				5,683.42	
10-10-5621-50 Hosp. Ins. - Tech	8/11/21	080121	LIMRICC PHIP Health	3,271.26	
10-10-5621-50 Hosp. Ins. - Tech				3,271.26	
10-10-5621-60 Hosp. Ins. - Circ	8/11/21	080121	LIMRICC PHIP Health	6,385.10	
10-10-5621-60 Hosp. Ins. - Circ				6,385.10	
10-20-5650-00 Internet Service Provider	8/11/21	36000000407	Village of Lisle	450.00	
10-20-5650-00 Internet Service Provider				450.00	
10-20-5655-00 Utilities - Electric	8/11/21	072721	ComEd	4,180.97	
10-20-5655-00 Utilities - Electric				4,180.97	
10-20-5656-00 Verizon	8/11/21	9884477248	Verizon	125.00	
10-20-5656-00				125.00	

**Lisle Library District
Account Distribution Report - 8/11/21**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
Verizon					
10-20-5661-00 Maint Contracts - Maint. Servi	8/11/21	8208	Metalmaster Roofmaster Inc.	549.00	
10-20-5661-00 Maint Contracts - Maint. Servi				549.00	
10-20-5662-00 Maint Contr. - Landscape Serv.	8/11/21	9486	Bear Landscape	1,000.00	
10-20-5662-00 Maint Contr. - Landscape Serv.				1,000.00	
10-20-5664-00 Maint/Repairs-Non Contr. Work	8/11/21	IN00364886	Chicago Metro Fire Prevention	266.00	
10-20-5664-00 Maint/Repairs-Non Contr. Work	8/11/21	9913546	Monaco Mechanical Services, In	180.00	
	8/11/21	99846623		180.00	
	8/11/21	9946633		5,625.00	
10-20-5664-00 Maint/Repairs-Non Contr. Work				6,251.00	
10-25-5710-10 Printing/Spec. Serv. - Adult	8/11/21	113761	Hagg Press	2,685.00	
10-25-5710-10 Printing/Spec. Serv. - Adult				2,685.00	
10-25-5711-00 Postage Special Serv	8/11/21	113761	Hagg Press	52.50	
10-25-5711-00 Postage Special Serv				52.50	
10-25-5717-00 Processing Supplies	8/11/21	073121	Baker & Taylor (L5425632)	13.11	
10-25-5717-00 Processing Supplies	8/11/21	073121	Baker & Taylor (L5443202)	21.18	
10-25-5717-00 Processing Supplies	8/11/21	073121	Baker & Taylor (5202982)	3.87	
10-25-5717-00 Processing Supplies	8/11/21	073121	Baker & Taylor (L4171582)	170.55	

Lisle Library District
Account Distribution Report - 8/11/21

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-25-5717-00 Processing Supplies	8/11/21	073121	Baker & Taylor (L4171782)	0.69	
10-25-5717-00 Processing Supplies	8/11/21	073121	Baker & Taylor (L0334152)	92.07	
10-25-5717-00 Processing Supplies	8/11/21	073121	Baker & Taylor (C5223433)	36.12	
10-25-5717-00 Processing Supplies	8/11/21	79299	Compact Disc Source	136.24	
10-25-5717-00 Processing Supplies	8/11/21	080221	Midwest Tape (7288)	607.70	
10-25-5717-00 Processing Supplies	8/11/21 8/11/21	081121-1 081121-2	Ingram Library Services	104.38 54.16	
10-25-5717-00 Processing Supplies				1,240.07	
10-25-5718-00 Computer Supplies	8/11/21 8/11/21	2206006 2207351	Impact Network, LLC	102.00 77.00	
10-25-5718-00 Computer Supplies				179.00	
10-25-5724-15 Local Travel	8/11/21	072321	Chris Knight	13.10	
10-25-5724-15 Local Travel				13.10	
10-35-5763-00 Other Contr Srvcs- Tech Asst	8/11/21	INV-US-54742	EnvisionWare, Inc.	300.00	
10-35-5763-00 Other Contr Srvcs- Tech Asst	8/11/21 8/11/21 8/11/21	61088 60954 60955	Outsource Solutions	1,320.00 62.50 1,781.25	
10-35-5763-00 Other Contr Srvcs- Tech Asst				3,463.75	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	8/11/21	214091	Colley Elevator Company	370.00	

Lisle Library District
Account Distribution Report - 8/11/21

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	8/11/21	9648776	Office of State Fire Marshall	70.00	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi				440.00	
10-50-5863-20 Literacy/ESL	8/11/21	11027298	Chicago Distribution Center	50.77	
10-50-5863-20 Literacy/ESL				50.77	
10-50-5863-30 Books - Youth Serv	8/11/21	073121	Baker & Taylor (L5425632)	274.17	
10-50-5863-30 Books - Youth Serv	8/11/21	073121	Baker & Taylor (L4171782)	11.75	
10-50-5863-30 Books - Youth Serv	8/11/21 8/11/21	081121-1 081121-2	Ingram Library Services	239.85 208.03	
10-50-5863-30 Books - Youth Serv				733.80	
10-50-5864-10 Books - Non Fiction	8/11/21	073121	Baker & Taylor (L0334152)	2,581.52	
10-50-5864-10 Books - Non Fiction	8/11/21	073121	Baker & Taylor (C5223433)	513.65	
10-50-5864-10 Books - Non Fiction	8/11/21 8/11/21	081121-1 081121-2	Ingram Library Services	313.40 128.12	
10-50-5864-10 Books - Non Fiction				3,536.69	
10-50-5865-10 Books - Adult/Teen Fiction	8/11/21	073121	Baker & Taylor (L5443202)	430.26	
10-50-5865-10 Books - Adult/Teen Fiction	8/11/21	073121	Baker & Taylor (5202982)	15.04	
10-50-5865-10 Books - Adult/Teen Fiction	8/11/21 8/11/21	081121-1 081121-2	Ingram Library Services	1,003.69 352.29	
10-50-5865-10 Books - Adult/Teen Fiction				1,801.28	

**Lisle Library District
Account Distribution Report - 8/11/21**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-50-5869-20 Internet Licensed DBases	8/11/21	50465	Record Informaiton Services	1,462.00	
10-50-5869-20 Internet Licensed DBases				1,462.00	
10-50-5871-20 Document Delivery	8/11/21	24607	IHLS - OCLC	45.75	
10-50-5871-20 Document Delivery				45.75	
10-50-5890-30 A-V Matis - Youth Serv	8/11/21	080221	Midwest Tape (7291)	179.93	
10-50-5890-30 A-V Matis - Youth Serv	8/11/21	080221	Midwest Tape (7290)	1,057.78	
10-50-5890-30 A-V Matis - Youth Serv				1,237.71	
10-50-5895-40 A-V Matis - Adult Serv	8/11/21	073121	Baker & Taylor (L4171582)	1,015.52	
10-50-5895-40 A-V Matis - Adult Serv	8/11/21	9884477248	Verizon	175.78	
10-50-5895-40 A-V Matis - Adult Serv	8/11/21	79300	Compact Disc Source	350.24	
10-50-5895-40 A-V Matis - Adult Serv	8/11/21	080221	Midwest Tape (7288)	2,701.85	
10-50-5895-40 A-V Matis - Adult Serv	8/11/21	080221	Midwest Tape (8904)	72.23	
10-50-5895-40 A-V Matis - Adult Serv				4,315.62	
10-50-5899-20 Digital Content	8/11/21	256507	Kanopy, Inc.	287.00	
10-50-5899-20 Digital Content	8/11/21	500789192	Midwest Tape	3,855.40	
10-50-5899-20	8/11/21	0110721299294	OverDrive, Inc.	2,001.65	

Lisle Library District
Account Distribution Report - 8/11/21

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
Digital Content	8/11/21	01107CP21306536		138.47	
10-50-5899-20 Digital Content				6,282.52	
10-60-5931-10 Programs - Adult Services	8/11/21	081721	Carlyn Lloyd	435.00	
10-60-5931-10 Programs - Adult Services	8/11/21	082921	Jim Gibbons	275.00	
10-60-5931-10 Programs - Adult Services				710.00	
10-60-5931-30 Programs - Youth	8/11/21	071821	Will Savage	10.43	
10-60-5931-30 Programs - Youth				10.43	
70-65-5675-00 Renovation Project	8/11/21	PZC 2021-06	Village of Lisle	1,110.00	
70-65-5675-00 Renovation Project				1,110.00	

PRIOR MONTHS BILLS PAID BETWEEN July 2021 and August 2021			
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor		Amount
HSA	Salaries 7/15/2021		64925.40
HSA	Ill. Dept. of Revenue	State Tax Withheld	4142.14
Auto W/D	Howard Simon & Associates	PR Serv. - 7/15/2021	346.90
HSA	EFTPS/Electronic Tax Payment 7/15/2021	Fed Tax \$8276.43	21764.60
		FICA W/H \$6744.07	
		FICA Lib \$6744.10	
HSA	Salaries 7/30/2021		64506.45
HSA	Ill. Dept. of Revenue	State Tax Withheld	4105.20
Auto W/D	Howard Simon & Associates	PR Serv. - 7/30/2021	199.34
HSA	EFTPS/Electronic Tax Payment 7/30/2021	Fed Tax \$8077.67	21450.42
		FICA W/H \$6686.38	
		FICA Lib \$6686.37	
Wired	IMRF	IMRF W/H \$7847.21	19839.84
		IMRF Lib. \$11992.63	
		Sub Total	201280.29
Check #	Vendor	Description	Amount
5307	AFLAC (G6920)	Payroll Withholding	241.50
5308	Amazon	Books, Video Games, Supplies	2,732.46
5309	Assa Abloy	Door Repair & Maintenance	2,457.54
5310	Brainfuse	Brainfuse	2,800.00
5311	CCS	Project Management	7,700.00
5312	Chicago Metro Fire Prevention	Monitoring Fire Safety	165.75
5313	Compact Disc Source	Music CDs & Processing	528.88
5314	Dell Marketing LLP	Express All In One PCs Warranty Extension	221.20
5315	Delta Dental - Risk	August Dental Premium	2,091.81
5316	Demco	Supplies	105.65
5317	DuPage County Public Works	Usage	87.97
5318	EBSCO	Outlook & Chicago Sun Times Subscriptions	687.68
5319	Eco Clean Maintenance	Cleaning	2,852.00
5320	Fifth Third Bank	Telephone, Program Supplies, AV Materials	2,515.77
5321	IHLS - OCLC	OCLC Fee FY21-22 & Lost Interlibrary Loan Item	22,711.84
5322	Industrial Appraisal Company	Insured Values and Property Record Report	435.00

5323	Ingram Library Services	Books & Processing	3,980.94
5324	Konica Minolta Business Solutions	Copier Usage	174.00
5325	Konica Minolta Premier Finance	Copier Lease	60.00
5326	LIMRICC UCGA	2nd Quarter Unemployment	515.64
5327	Naperville Public Library	Reciprocal Borrowing Loss	16.99
5328	NCPERS Group Life Ins	Payroll Withholding	80.00
5329	Outsource Solutions	Backup Server Licenses - June 2021	200.00
5330	OverDrive, Inc.	Advantage	2,041.31
5331	Patriot Electric & Technologies	Replace Outdoor Light Fixture	472.00
5332	Peregrine, Stime, Newman, Ritzman	Legal Services	225.00
5333	Republic Services #551	Rubbish Collection	382.63
5334	Restore Works	Exterior Stone Test	800.00
5335	Sheehan, Nagle, Hartray Architects	#6 Design Concept	2,500.00
5336	Showcases	Processing Supplies	469.44
5337	Staples Advantage	Flash Drives, Kitchen, Office & Computer Supplies	320.10
5338	Toshiba America Business Solutions	YS Copier	103.30
5339	Village of Lisle	Usage	54.66
		Sub Total	\$ 60,731.06
		TOTAL	\$ 262,011.35

Monthly Circulation Report - July 2021

	Checkouts	Renewals	Jul-21 TOTALS	YTD FY 20/21	YTD FY 21/22	YTD % Change	
Adult Non-Print	3,060	2,726	5,786	5,510	5,786	5.01%	
Adult Print	5,295	4,381	9,676	7,543	9,676	28.28%	
Adult Total	8,355	7,107	15,462	13,053	15,462	18.46%	
YS Non-Print	987	1,364	2,351	1,569	2,351	49.84%	
YS Print	9,331	7,459	16,790	9,607	16,790	74.77%	
Total YS	10,318	8,823	19,141	11,176	19,141	71.27%	
Digital Media							
Overdrive	3,793		3,793	3,867	3,793	-1.91%	
hoopla	1,699		1,699	2,205	1,699	-22.95%	
Overdrive Magazines **	122		122	446	122	-72.65%	
PressReader *	388		388	N/A	388	-	
Kanopy *	289		289	N/A	289	-	
Total Digital	6,291	0	6,291	6,518	6,291	-3.48%	
Subtotal Print + Non-Print/Digital	24,964	15,930	40,894	30,747	40,894	33.00%	
Computer/Tech Sessions Logins	788		788	550	788	43.27%	
Database Usage/Unique Logins	3,828		3,828	2,371	3,828	61.45%	
Wireless Use	568		568	413	568	37.53%	
ScannX sessions/jobs	289		289	248	289	16.53%	
Museum Adventure Passes	51		51	6	51	750.00%	
Total IT/Resource Sessions	5,524	0	5,524	3,588	5,524	53.96%	
Total Circulation	30,488	15,930	46,418	34,335	46,418	35.19%	
Literacy Software Usage Hours	0		0	0	0	#DIV/0!	
Borrower Information	July 2021 Total	YTD 20/21	YTD 21/22	YTD % Change			
New Library Cards Added	154	100	154	54.00%			
Monthly Borrowers	2,630	1,875	2,630	40.27%			
Total # Registered Borrowers	8,133	10,572	8,133	-23.07%			
InterLibrary Loans							** New stat April 2021 (formerly
Materials Sent	86	61	86	40.98%			RB Digital). RB Digital merged with
Materials Received	265	250	265	6.00%			Overdrive.
Polaris/Catalog Holds							
Holds Placed	3,386	5,606	3,386	-39.60%			
Holds Checked Out	2,914	5,095	2,914	-42.81%			* New statlines for September 2020.

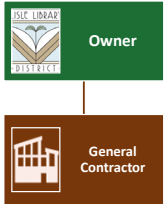
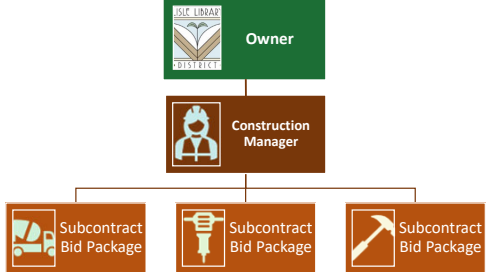
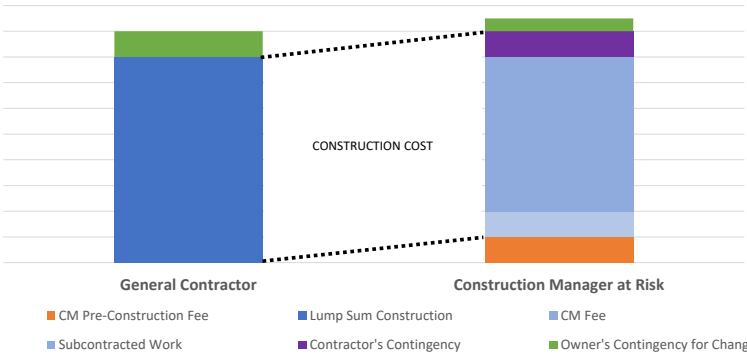
Lisle Library District - Program and Service Statistics - July 2021

Library Event Statistics										
	Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY20/21	YTD FY21/22	% Change	
Staff Facilitated Programs		10	57	0	0	67	20	67	235.00%	
Attendees		70	1,112	0	0	1,182	414	1,182	185.51%	
Computer/Technology Programs		2	0		0	2	0	2	100.00%	
Attendees		5	0		0	5	0	5	100.00%	
Performer/Speaker/Author		2	0			2	0	2	100.00%	
Attendees		22	0			22	0	22	100.00%	
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	2					2	0	2	100.00%	
Attendees	20					20	0	20	100.00%	
Total Number of Programs	2	14	57	0	0	73	20	73	265.00%	
Total Patrons Served by Programming	20	97	1,112	0	0	1,229	414	1,229	196.86%	
Reference Questions		2,060	2,183	1,159		5,402	6,083	5,402	-11.20%	
Volunteer Hours		5.00	0.00	0.00		5.00	5.00	5.00	0.00%	
Notary Service *	13					13	15	13	-13.33%	
Outreach Service Statistics										
Outreach Visits		0	1	0		1	0	1	100.00%	
Patrons Served by Outreach Visits		0	30	0		30	0	30	100.00%	
Home Delivery Dates		2				2	2	2	0.00%	
Patrons Served via Home Delivery		77				77	121	77	-36.36%	
Total Outreach Programs		2	1	0		3	2	3	50.00%	
Total Patrons Served with Outreach Services		77	30	0		107	121	107	-11.57%	
Civic Facility Use										
Literacy/Tutoring Room Use (patron count)	0						0	0	--	
Number of Outside Groups Using Meeting Space	0						0	0	--	
Patrons Entering Building	9,159						5,884	9,159	55.66%	
Friend's Sponsored Programs	0						0	0	--	
Attendees	0						0	0	--	
Social Media Use										
Facebook (daily page consumption)	1,262						1,823	1,262	-30.77%	
Twitter Followers	828						804	828	2.99%	
Instagram Likes	726						873	726	-16.84%	
Flickr Views	6,814						12,226	6,814	-44.27%	
YouTube Views	5,278						509	5,278	936.94%	
Total LLD App Downloads	424						274	424	54.74%	
Total LLD App Sessions	2,112						1,499	2,112	40.89%	

* Notary Service - New statline June 2021.

8/11/2021 Board Meeting Topics

A. Selection of a Project Delivery Method

Characteristics	General Contractor (GC)	Construction Manager (CMaR = Construction Manager at Risk)
When are GC / CMaR typically used?	Standard / Straight-forward Projects	Complex Projects and/or Projects with logistical/schedule challenges
Bidding Process	 One Bid Package (subcontractors are all included within the one public lump sum bid)	 Multiple Bid Packages (each trade package is bid separately)
When is the GC / CMaR procured?	After the Design Phase (drawings <u>complete</u>)	During the Design Phase (drawings <u>incomplete</u>)
What Procurement Method is Used for the GC / CMaR?	Lowest Qualified Bid	Qualifications + CMaR Costs
How is the Total Construction Cost Structured?	Lump Sum Bid (One cost which includes all Work)	Subcontractor Costs-Plus-CMaR Fixed Fee
Is the work competitively priced?	Yes	Yes
Total Construction Cost Make-Up Comparison:	 General Contractor Construction Manager at Risk ■ CM Pre-Construction Fee ■ Lump Sum Construction ■ CM Fee ■ Subcontracted Work ■ Contractor's Contingency ■ Owner's Contingency for Changes	
Advantages	- Drawings are detailed prior to procurement so pricing is typically more accurate. - One bid package to be approved by the LLD.	- Builder input in the design phase. - Potential to procure long lead items early.
Disadvantages	- No builder input during the design phase. - Long lead items may not be procured early.	- Cost risk because drawings are incomplete during procurement. - Multiple bid packages to be approved by the LLD (may result in the need for numerous special meetings).
Why Select GC / CMaR?	When the primary objective is to obtain the lowest qualified cost within a singular bid process.	When the primary objective is to mitigate schedule and logistical risks.

B. Confirm Dates for Public Open House and a Special Board Meeting

- Public Open House: 8/30/2021 @ 7PM
- Special Board Meeting: 9/1/2021 @ 7PM

AUGUST 2021 | DIRECTOR'S REPORT

MEETINGS:

LLD Board – July 19
LLD Board – July 20
LLD Board – July 21
SNH/CCS – July 22
SNH – July 23
Dept Directors – July 27

Admin – July 29
CCS – Aug 2
Turner – Aug 4
Wynn – Aug 5
CCS – Aug 6
President Bartelli – Aug 6

Conference calls/ZOOM/GOTO Meetings:

Since the onset of the COVID-19 pandemic, I've participated in conference meetings with various groups. The calls are outside of the numerous one-on-one phone calls with staff and other colleagues in our community.

- Intergovernmental Group
- LLD Dept. Directors/Staff
- Zone 1 Directors Group (local DuPage area)
- Zone 1+ Directors (DuPage+ adjacent counties)
- RAILS
- President Bartelli

New Trustee Orientation

Lorna Turner and Sara Wynn were officially appointed as new LLD Trustees on July 20th. Both took their oaths at the July 21st LLD regular Board meeting. Since the appointments, they've been given the ILA's Standards Manual, Trustee Handbook, and have been afforded official LLD email addresses. Their photos have been added to the LLD Board page on the website and the appointments were highlighted on social media.

On August 4th, Trustee Turner reviewed the minutes of FY20/21. Trustee Wynn did the same on August 5th, completing the requirement for the IPLAR. They will provide a brief report at the regular Board meeting. On Tuesday, August 10th the new Trustees will have their orientation with LLD attorney, Roger Ritzman. Topics discussed will include OMA, FOIA, financials, resolutions/ordinances, conflicts of interest, etc. After the orientation, I will give the new Trustees a tour of the facility.

Facility Operations | Reinstated Guidelines

On July 28th, the DuPage County Health Department issued this statement:

DuPage County Experiencing Substantial COVID-19 Community Transmission. The Health Department recommends masking in indoor settings. The DuPage County Health Department (DCHD) strongly endorses the recently updated CDC masking guidance which recommends everyone, including fully vaccinated individuals, wear a mask in public indoor settings in areas with substantial and high transmission. This recommendation includes employers, retailers, restaurants/bars, fitness/recreational centers, **libraries**, governmental entities, healthcare facilities, and other public venues. (7/28/21).

The LLD has followed CDC, IDPH, and the DuPage County guidelines throughout the pandemic and we will continue to do so by requiring that Library visitors wear masks within the building. The LLD has complimentary masks for those who come unprepared.

The LLD has reintroduced this requirement so that the facility can stay open for public use. The goal is to keep our patrons and staff safe and healthy while our community experiences a “substantial” risk in virus transmission. The *Operational Guidelines* page has been updated on the LLD website and we have posted the new requirements on social media.

The Lisle Park District, School Districts 202/203, and Lisle Township have all reinstated (or continued) to require mask-wearing. The library directors I’ve communicated with are also requiring masks in their facilities. Numerous retail establishments are also following suit. It is our hope that by maintaining a very cautious and thoughtful stance regarding LLD operational requirements, our community will weather this new ‘Delta’ threat swiftly.

In efforts to provide the most resources while maintaining a safe and healthy institution, last month the LLD opened all group study rooms for public use, the atrium area has been completely configured for the public, and the Youth Services “play area” has been rearranged to provide more socially distant seating and stations for the AWE learning computers.

While navigating reinstated requirements, the LLD recognizes that many residents have taken the proper CDC-recommended steps to help ensure that our community can continue to thrive. Residents are eager to get back to “normal” operating procedures, such as reserving the meeting rooms for use. And very soon, this month, the LLD will open one side of the meeting room for small-group (10-15) public use.

LLD staff have conducted outdoor program events and have scheduled small-group, indoor programming in August and through the fall season. Of course, this pandemic has kept us on our toes regarding planning anything -- so depending on cases and guidance from local health authorities, our operational guidelines may change mid-stream. With that, the LLD has continued curbside pick-up service to accommodate those who are uncomfortable entering the building and/or following the reinstated guidelines.

FEMA/IEMA Grant

I am very pleased to report that the LLD has received notification regarding an award of FEMA/IEMA grant monies in the amount of \$19,293.98. The LLD should receive funds within 6-8 weeks.

In response to the declared *COVID-19 Public Health Emergency* (FEMA/IEMA), the LLD took emergency protective measures such as:

- Disinfecting the facility in accordance with local health authority guidelines to reduce the infection and spread of COVID-19.
- Providing Personal Protective Equipment (PPE) such as face masks, gloves, paper products, and hand sanitization equipment and product for public (adults/children/seniors) and staff to reduce the threat of transmitting the virus.

The grant application covered 02/17/2020 through 11/01/2020. Administrative staff, Kilcran and McQuillan assisted by compiling accurate records so that I could effectively complete the grant application. As a public institution primarily funding by property taxes, we are very grateful for the Federal/State support while we continue to navigate this pandemic.

Tentative B&A

The Budget & Appropriation Ordinance, or more commonly known as the B&A, is an ordinance that Illinois taxing districts must adopt in order to spend the funding the Library receives. The LLD presents a "Tentative" B&A for Board approval in August so that (statutorily) the public may have 30 days to examine this document. The Board will then see a final draft of the B&A for approval in September.

The Budget column indicates Board-approved expenditure categories and the Appropriation column designates the District's authorization to expend funds for any necessary obligations that extend beyond budgeted categories.

When the Library develops the Budget, we use vendor estimates and project category costs for upcoming fiscal year expenditures. In drafting the Appropriation, we adjust allowances per new information on certain line items such as updated insurance cost projections or when including new projects.

For example, the Illinois Per Capita Grant notice letter was received between drafting the Budget and drafting the Appropriation. The Appropriation line was updated to reflect the larger monetary amount. Other allowances for unanticipated expenses, such as the COVID-19 expenses (2020) are built into certain line items as well.

Sikich staff have reviewed the B&A document, including debt certificate timing and repayment plans. They've also reviewed the transfer of funds to Special Reserve. The LLD's attorney, Roger Ritzman has also reviewed the document. Both Sikich and Mr. Ritzman will review the final draft for official approval in September.

Respectfully submitted,



Tatiana Weinstein

August 2021 Assistant Director Report

Meetings/Virtual Meetings/Events

- DuPage Care Van - Jul 19
- Boiler Inspection – Jul 20
- Board Meeting – Jul 21
- CMFP – Jul 21
- Patriot Electric – Jul 21
- Monaco – Jul 22 & 29
- LLD Digital Team – Jul 22
- RAILS Asst Dir Mtg – Jul 23
- SNH – Jul 23
- Versiti Blood drive – Jul 24
- LWFD – Jul 30

Facility

In July, Monaco Mechanical did the quarterly maintenance on the HVAC system. Filters were changed and temperature settings checked.

On July 29th there was a momentary electrical power interruption. One of the east compressors turned off during the interruption. Monaco Mechanical was called and reset an internal circuit breaker on the compressor equipment. Air conditioning was restored in Youth Services.

Patriot Electric replaced an outdoor light on the west side of the Library building.

CMFP replaced a gauge on the water supply for the sprinkler system. This completed the annual check of fire safety equipment: sprinkler, fire alarms, and water system.

July 30th the Lisle Woodridge Fire Department inspected the Library. All the emergency lights and exit lights were checked plus a visual check of the sprinklers. Staff changed one battery for an emergency light.

RAILS Assistant Directors

RAILS System Assistant Directors met in July for the quarterly virtual meeting. Topics discussed were sizing collections for shelf planning, furniture cleaning during COVID, flexible furniture purchasing, and preparing for staff development days.

LIRA

Libraries of Illinois Risk Agency (LIRA) held a full member meeting in July. LIRA teamed with Gallagher Insurance staff to discuss loss prevention. Trips and falls remain the major cause of casualty losses. Cyber insurance coverage, pricing, and costs related to ransomware was discussed. Areas of prevention such as multi-factor identification and staff education with phishing training were shared. LIRA plans to continue to work with carrier partners to secure competitive terms and rates for casualty and property insurance.



Beth McQuillan

Assistant Director

RESOLUTION 21-05
LISLE LIBRARY BOARD MEMBERS
August 11, 2021

Be it resolved that the following is a true and correct list of Board Members of the Lisle Library District (LLD), as of August 11, 2021.

Marjorie Bartelli

Karen Larson

Jenny Norton

Liz Sullivan

Emily Swistak

Lorna Turner

Sara Wynn

Further, this resolution shall be in full force and effect from and after the adoption as provided by law.

Adopted this 11th day of August, 2021 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Marjorie Bartelli
President, LLD Board of Trustees

ATTEST:

Karen Larson
Secretary, LLD Board of Trustees

STATE OF ILLINOIS

COUNTY OF DUPAGE

I, Karen Larson, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois do hereby certify that at a regular meeting of said Board of Trustees held on the 11th day of August, 2021 the foregoing resolution was duly passed by the Board of Trustees.

Karen Larson
Secretary, LLD Board of Trustees
DuPage County, Illinois

STATE OF ILLINOIS

COUNTY OF DUPAGE

CERTIFICATE OF AUTHENTICITY

I, Karen Larson, hereby certify that I am the duly qualified and acting Secretary of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I further certify that the attached is a true and correct copy of Ordinance 21-04 adopted on September 15, 2021, at a meeting of the Board of Library Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have affixed my signature and the corporate seal of the Lisle Library District this 15th day of September, 2021.

Karen Larson, Secretary
Board of Library Trustees
Lisle Library District

ORDINANCE 21-04

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: The following is the Annual Budget and Appropriation for the Lisle Library District for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

1	CORPORATE FUND	BUDGET 2021-2022	2021-2022 AMOUNT TO BE APPROPRIATED
EXPENDITURES			
A.	EMPLOYEE COSTS		
	Salaries	\$2,262,000.00	\$2,300,000.00
	Health Ins/Unemp	\$310,000.00	\$330,000.00
		\$2,572,000.00	\$2,630,000.00
B.	BUILDING COSTS		
	Internet/Inet	\$7,210.00	\$8,200.00
	Phone	\$10,000.00	\$12,000.00
	Gas	\$7,500.00	\$10,000.00
	Sewer/Water	\$2,900.00	\$3,500.00
	Electrical	\$50,000.00	\$60,000.00
	Verizon	\$1,500.00	\$2,000.00
	Maint. Contracts - HVAC	\$5,000.00	\$5,500.00
	Maint. Contracts - Cleaning/Pests	\$49,500.00	\$55,000.00
	Maint. Contracts - Landscape	\$40,000.00	\$45,000.00
	Non-contract Repr	\$80,000.00	\$100,000.00
	Rubbish Removal	\$4,000.00	\$5,000.00
		\$257,610.00	\$306,200.00

C.	<u>OPERATING COSTS</u>		
	Postage/Shipping	\$14,300.00	\$17,500.00
	Printing	\$18,000.00	\$20,000.00
	Supplies/Processing	\$78,800.00	\$80,000.00
	Bank/Notices	\$8,200.00	\$9,000.00
	Local Travel	\$500.00	\$600.00
		\$119,800.00	\$127,100.00
D.	<u>INSURANCE COSTS</u>		
	Fidelity Bond	\$2,100.00	\$2,400.00
	Prop. Damage (All Peril)	\$40,000.00	\$46,000.00
	Notary Bond	\$225.00	\$600.00
	Workers Comp	\$9,000.00	\$10,000.00
		\$51,325.00	\$59,000.00
E.	<u>CONTRACTUAL COSTS</u>		
	Legal services	\$15,000.00	\$30,000.00
	Collection Agency	\$700.00	\$700.00
	Outsrc Acc/HR/OSG	\$120,000.00	\$130,000.00
	Investment Agency	\$7,500.00	\$8,000.00
	Acct Software/Upgrade	\$6,000.00	\$7,000.00
	Audit	\$8,700.00	\$9,000.00
	Payroll	\$7,700.00	\$8,000.00
		\$165,600.00	\$192,700.00
F.	<u>PERSONNEL DEVELOPMENT</u>		
	Staff Dues/Conf	\$10,000.00	\$10,000.00
	Memorial/Recog	\$1,000.00	\$1,500.00
	In-Service Day	\$2,500.00	\$3,000.00
	Cont. Ed	\$1,500.00	\$2,000.00
	Trustee Dues/Conf/Train	\$3,525.00	\$4,000.00
		\$18,525.00	\$20,500.00
G.	<u>EQUIPMENT</u>		
	Polaris	\$53,000.00	\$58,000.00
	Tech	\$50,000.00	\$60,000.00
	Facility	\$10,000.00	\$15,000.00
	Minor Equip	\$3,500.00	\$4,000.00
	Other Fac Maint/Repairs	\$22,000.00	\$25,000.00
		\$138,500.00	\$162,000.00

H.	<u>LIBRARY MATERIALS</u>		
	Books	\$240,700.00	\$250,000.00
	Databases	\$150,000.00	\$155,000.00
	Doc Delivery/ILLs	\$24,000.00	\$25,000.00
	Audio/Visual	\$160,000.00	\$170,000.00
	Periodicals	\$42,850.00	\$44,000.00
		\$617,550.00	\$644,000.00
I.	<u>PROGRAMS</u>		
	Lib-Wide Programs	\$20,000.00	\$25,000.00
	Comm Rel/Supplies	\$16,000.00	\$20,000.00
		\$36,000.00	\$45,000.00
J.	<u>RESTRICTED EXPENSES</u>		
	Gifts (if restricted gifts are received)	\$0.00	\$20,000.00
	Per Capita Grant (per State if received)	\$35,000.00	\$43,000.00
	Transfer to Spec Resrv	\$2,800,000.00	\$3,000,000.00
	IMRF (supplemental funding)	\$0.00	\$0.00
		\$2,835,000.00	\$3,063,000.00
K.	<u>CONTINGENCY</u>	\$25,000.00	\$30,000.00
	SUBTOTALS	\$6,836,910.00	\$7,279,500.00
2	IMRF	\$130,000.00	\$140,000.00
3	FICA	\$175,000.00	\$185,000.00
		\$7,141,910.00	\$7,604,500.00
4	SPECIAL RESERVE FUND		
	Consulting	\$0.00	\$10,000.00
	Facility/Campus	\$15,000.00	\$20,000.00
	Furniture/Equip	\$0.00	\$0.00
	Interior Updates	\$0.00	\$0.00
	Security Systems	\$0.00	\$0.00
	Project Expense	\$5,850,000.00	\$6,250,000.00
		\$5,865,000.00	\$6,280,000.00
	TOTALS	\$13,006,910.00	\$13,884,500.00

Section 2: As part of the Annual Budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$ 11,102,655.42.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$ 5,211,455.00.¹
- (c) That the estimated expenditures for the fiscal year are \$ 10,206,910.00.²
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$ 6,107,200.42.
- (e) That the estimated amount of taxes to be received by the Lisle Library District during the fiscal year is \$ 4,066,955.00.
- (f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$ 1,144,500.00.¹

Section 3: That the funds in the total amount of \$ 13,884,500.00 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Lisle Library District, as hereinafter specified, for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Section 4: The receipts and revenue of the said Lisle Library District derived from sources other than taxation and specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied may be transferred to and become part of the Special Reserve Fund for the purchase of Sites and Buildings, the Construction, Repair, Remodeling, Improving and Equipping of the Same.

Section 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

¹ This includes \$1,000,000 of anticipated debt certificates to be issued during the year for the library renovation.

² This does not include the budgeted transfer to the special reserve of \$2,800,000.

ADOPTED this 15th day of September, 2021, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this 15th day of September, 2021.

Marjorie Bartelli
President, Lisle Library Board of Trustees

Attest:

Karen Larson
Secretary, Lisle Library Board of Trustees

Submitted to be published on the 17th day of September, 2021.
Published in the Daily Herald on the 22nd day of September, 2021.

IPLAR**IDENTIFICATION (1.1 - 1.31)**

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLSC 151, PLSC 701]	
1.2 ISL Branch # [PLSC 151, PLSC 701]	
1.3a FSCS ID [PLSC 150, PLSC 700]	
1.3b FSCS_SEQ [PLSC 700]	
1.4a Legal Name of Library [PLSC 152]	Lisle Library District
1.4b If the library's name has changed, then enter the updated answer here.	
1.4c Was this an official name change?	
1.5a Facility Street Address [PLSC 153]	777 Front Street
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.5c Was this a physical location change?	
1.6a Facility City [PLSC 154]	Lisle
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLSC 155]	60532
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLSC 157]	777 Front Street
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLSC 158]	Lisle
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLSC 159]	60532
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLSC 162]	6309711675
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	6309711701
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.lislelibrary.org

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Tatiana Weinstein
1.15 Title	Director
1.16 Library Director's E-mail	tatiana@lislelibrary.org

Library Information

Please provide the requested information about the library type.

1.17a Type of library	District
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No
1.19 Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:	
Legal name of library you contract with:	

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

	DuPage
1.21a County in which the administrative entity is located [PLSC 161]	
1.21b If the administrative entity's county has changed, then enter the updated answer here.	
1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205]	No
1.22b IF YES, indicate the reason for the boundary change	
1.23a Population residing in tax base (Use the latest official federal census figure) [PLSC 208]	28,504
1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c Documentation of legal population change	
1.24 If the population has changed from the prior year's answer, then indicate the reason.	
1.25a This library is currently a member of what Illinois library system?	RAILS
1.25b If the library's system has changed, then enter the updated answer here.	

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?	
1.27 Does this library have paid staff?	
1.28 Does this library have an established schedule in which services of the staff are available to the public?	
1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?	
1.30 Is this library supported in whole or in part with public funds?	
1.31 Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203]	

SERVICE OUTLETS (2.1 - 2.14)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact Pat Burg (217-785-1168, pburg@ilsos.gov) so that it can be added.

2.1a Total number of bookmobiles [PLSC 211 & PLSC 712]	0
2.1b Total number of branch libraries [PLSC 210]	0
2.2a Are any of the branch libraries a combined public and school library?	
2.2b If YES, provide the name of the branch or branches in the box provided.	

Service Outlet Name

Location	2.3a Branch or Bookmobile Legal Name [PLSC 702]	2.3b If the outlet's legal name has changed, then enter the updated answer here.	2.3c Was this an official name change?
LISLE L.D.	LISLE LIBRARY DISTRICT		

ISL Control Number

Location	2.4 ISL Control # [PLSC 701]	2.5 ISL Branch # [PLSC 701]
LISLE L.D.	30410	3041000

Street Address

Location	2.6a Street Address [PLSC 703]	2.6b If the outlet's street address has changed, then enter the updated answer here.	2.6c Was this a physical location change?
LISLE L.D.	777 FRONT STREET		

Address

Location	2.7a City [PLSC 704]	2.7b If the outlet's city has changed, then enter the updated answer here.	2.8a Zip Code [PLSC 705]	2.8b If the outlet's zip code has changed, then enter the updated answer here.
LISLE L.D.	LISLE		60532	

County & Phone

Location	2.9a County [PLSC 707]	2.9b If the outlet's county has changed, then enter the updated answer here.	2.10a Telephone [PLSC 708]	2.10b If the outlet's phone number has changed, then enter the updated answer here.
LISLE L.D.	DuPage		6309711675	

Square Feet

Location	2.11a Square Footage of Outlet [PLSC 711]	2.11b If the facility's square footage has changed, then enter the updated answer here.	2.11c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.
LISLE L.D.	29,500		

IDs**Hours and Attendance**

Location	2.12 Total public service hours PER YEAR for this service outlet [PLSC 713]	2.13 Total number of weeks, during the fiscal year, this service outlet was open for service to the public [PLSC 714]	2.14 Total annual attendance/visits in the outlet	2.15 Number of Weeks an Outlet Closed Due to COVID-19	2.16 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLSC 206]	07/01/2020
3.2 Fiscal Year End Date (mm/dd/year) [PLSC 207]	06/30/2021
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Chris Knight
3.5 Telephone Number of Person Preparing Report	630-971-1675
3.6 FAX Number	630-971-1701
3.7 E-Mail Address	knightc@lislelibrary.org

REFERENDA (4.1 - 4.11)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum is a particular issue that is taken to the public for a vote. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
4.1b How many referenda was your library involved in?	

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Board Action and Backdoor Referenda

If, during the fiscal year report period, the library board took action to a) convert to public library district status by approval of the corporate authority [75 ILCS 16/10-15]; and/or b) the public library district annexed additional territory in an unincorporated area by backdoor referendum [75 ILCS 16/15-5, et seq.]; and/or c) your public library district took any other action by backdoor referendum, indicate the effective date of the action. "Backdoor referendum" means the submission of a public question to the voters of a governmental unit, initiated by a petition of voters, residents or property owners of such governmental unit, to determine whether an action by the governing body of such governmental unit shall be effective, adopted or rejected.

4.8 District Conversion - Effective Date (mm/dd/year)	
4.9 Territory Annexation - Effective Date (mm/dd/year)	
4.10a Other Action by Backdoor Referendum (please specify)	
4.10b Other - Effective Date (mm/dd/year)	
4.11a Other Action by Backdoor Referendum (please specify)	
4.11b Other - Effective Date (mm/dd/year)	

CURRENT LIBRARY BOARD (5.1 - 5.13)

Please report the number of board seats and the number of vacancies. Be sure to provide current board member information; including name, position, telephone number, e-mail address, home address, and term expiration date. If there are vacancies, please explain.

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	7
5.2 Total number of vacant board seats	0
5.2b Please explain	
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes
5.4 IF NO, please explain	

First Member

5.5 Name	Jenny Norton
5.6 Trustee Position	Treasurer
5.7 Present Term Ends (mm/year)	05/2023
5.8 Telephone Number	
5.9 E-mail Address	nortonj@lislelibrary.org
5.10 Home Address	5005 Columbia Ave.
5.11 City	Lisle
5.12 State	IL
5.13 Zip Code	60532

Second member

5.5 Name	Lorna Turner
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	05/2023
5.8 Telephone Number	
5.9 E-mail Address	turnerl@lislelibrary.org
5.10 Home Address	5006 Illinois Avenue

5.11 City	Lisle
5.12 State	IL
5.13 Zip Code	60532

Third member

5.5 Name	Sara Wynn
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	05/2023
5.8 Telephone Number	
5.9 E-mail Address	wynns@lislelibrary.org
5.10 Home Address	5449 Larkspur Lane
5.11 City	Lisle
5.12 State	IL
5.13 Zip Code	60532

Fourth member

5.5 Name	Marjorie Bartelli
5.6 Trustee Position	President
5.7 Present Term Ends (mm/year)	05/2025
5.8 Telephone Number	
5.9 E-mail Address	bartellim@lislelibrary.org
5.10 Home Address	900 Riedy Rd.
5.11 City	Lisle
5.12 State	IL
5.13 Zip Code	60532

Fifth member

5.5 Name	Emily Swistak
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	05/2025
5.8 Telephone Number	
5.9 E-mail Address	swistake@lislelibrary.org
5.10 Home Address	6 S 130 Carlyle Ct.
5.11 City	Naperville
5.12 State	IL
5.13 Zip Code	60540

Sixth member

5.5 Name	Liz Sullivan
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	05/2025
5.8 Telephone Number	
5.9 E-mail Address	sullivanl@lislelibrary.org
5.10 Home Address	1930 Chatfield Ln.

5.11 City	Lisle
5.12 State	IL
5.13 Zip Code	60532

Seventh member

5.5 Name	Karen Larson
5.6 Trustee Position	Secretary
5.7 Present Term Ends (mm/year)	05/2023
5.8 Telephone Number	
5.9 E-mail Address	larsonk@lislelibrary.org
5.10 Home Address	4709 Schwartz Ave.
5.11 City	Lisle
5.12 State	IL
5.13 Zip Code	60352

Eighth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

Ninth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

FACILITY/FACILITIES (6.1-6.4)

Please provide the requested information about the library's facilities.

6.1a	Total square footage of the main library building [PLSC 711]	29,500
6.1b	If the main library's square footage has changed, then enter the updated answer here.	
6.1c	Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	
6.2a	Does the library address the environmental needs of patrons on the autism spectrum?	Yes
6.2b	If so, please describe	
6.3a	Total Number of Meeting Rooms	1
6.3b	Total number of times meeting room(s) used by the public during the fiscal year	0
6.4a	Total Number of Study Rooms	4
6.4b	Total number of times study room(s) used by the public during the fiscal year	120

Capital Needs Assessment

Public Act 96-0037, the Public Library Construction Act, requires the Illinois Secretary of State to file a comprehensive assessment report of the capital needs of all Illinois public libraries to the General Assembly every two years. In an effort to compile this data, please fill in the requested information below. If you have any questions about this section, please contact Mark Shaffer (217-524-4901 or mshaffer@ilsos.net) at the Illinois State Library.

Age of Facility

Please indicate the number of buildings in each category below.

	5 years or less	6-10 years	11-25 years	26-50 years	51-100 years	100+ years
Number of Facilities				1		

Type of Work Needed

Please provide estimates of the costs for the type of work needed. If you do not have branch locations, the "Other Facilities" columns should be pre-populated with zeros. If not, please enter zeros to complete the section.

	Headquarters - Number of Buildings	Headquarters - Estimate \$	Other Facilities - Buildings	Other Facilities - Estimate \$
General repair/remodeling	1	\$7,700,000	0	\$0
Structural repairs (walls, foundations, etc.)			0	\$0
Roof repair/replacement			0	\$0
Heating/ventilation/air conditioning			0	\$0
Electrical systems other than alarms			0	\$0
Plumbing systems			0	\$0
Egress systems (doors, stairs, etc.)			0	\$0
Fire protection (detectors, alarms, etc.)			0	\$0
Asbestos abatement			0	\$0
Security measures			0	\$0
Energy conservation			0	\$0
Repair of sidewalks, curbing, parking areas			0	\$0
Accessibility measures			0	\$0
Technology upgrading			0	\$0
New building construction (construction of a new facility)			0	\$0

Building additions (adding square feet to existing facility)		0	\$0
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Type of Work in Progress

Please provide estimates of the costs for the type of work currently in progress. If you do not have branch locations, the "Other Facilities" columns should be pre-populated with zeros. If not, please enter zeros to complete the section.

	Headquarters - Number of Buildings	Headquarters - Estimate \$	Other Facilities - Number of Buildings	Other Facilities - Estimate \$
General repair/remodeling			0	\$0
Structural repairs (walls, foundations, etc.)			0	\$0
Roof repair/replacement			0	\$0
Heating/ventilation/air conditioning			0	\$0
Electrical systems other than alarms			0	\$0
Plumbing systems			0	\$0
Egress systems (doors, stairs, etc.)			0	\$0
Fire protection (detectors, alarms, etc.)			0	\$0
Asbestos abatement			0	\$0
Security measures			0	\$0
Energy conservation			0	\$0
Repair of sidewalks, curbing, parking areas			0	\$0
Accessibility measures			0	\$0
Technology upgrading			0	\$0
New building construction (construction of a new facility)			0	\$0
Building additions (adding square feet to existing facility)			0	\$0

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	\$8,796,000
7.2 During the last fiscal year, did the library acquire any real and/or personal property?	No

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	
7.4 Legacy	
7.5 Gift	
7.6 Other	
7.7 Provide a general description of the property acquired.	

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)? Yes	
7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.	The Library has a Special Reserve Ordinance 21-01. Actively working with architects on renovation plans \$3,970,389

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?	No
7.11 IF YES, what is the total amount of the outstanding liabilities?	
7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.	

OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)

Libraries are required by statute [75 ILCS 5/4-10(1)(9), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLSC 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)	\$3,981,620
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	Yes
8.1b Local government funds for the ensuing or upcoming/current fiscal year (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales.)	\$4,028,580

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue

(even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal of state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.2 Per capita grant	\$35,630
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$24,612
8.5 Other State Government funds received	\$32,563
8.6 If Other, please specify	
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLSC 301]	\$92,805

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$0
8.10 Other federal funds received	\$0
8.11 If Other, please specify	
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLSC 302]	\$0

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Monetary Gifts and Donations	\$60
8.14 Other receipts intended to be used for operating expenditures	\$128,152
8.15 TOTAL all other receipts (8.13 + 8.14) [PLSC 303]	\$128,212
8.16 Other non-capital receipts placed in reserve funds	\$0

Total Operating Receipts

8.17 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.15) [PLSC 304]	\$4,202,637
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Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 50% of the total funds received by the library in the last fiscal year..." or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 50% of the total funds received

by the district in the last previous fiscal year..., " or the insurance policy or other insurance instrument's coverage " ... shall be in an amount at least equal to 50% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a	The library safeguards its funds using which option?	Surety Bond
8.18b	Proof of Certificate of Insurance for Library Funds	SKM_C45821073011500.pdf
8.19	What is the coverage amount of either the surety bond OR the insurance policy/insurance instrument?	\$2,100,000
8.20	Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21	The designated custodian of the library's funds is:	Library Treasurer

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

9.1	Salaries and wages for all library staff [PLSC 350]	\$2,075,896
9.2a	Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLSC 351]	\$592,544
9.2b	If this library answered question 9.2a as zero, please select an explanation from the drop-down box.	
9.3	Total Staff Expenditures (9.1 + 9.2) [PLSC 352]	\$2,668,440

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1	Printed Materials (books, newspapers, etc.) [PLSC 353]	\$221,486
10.2	Electronic Materials (e-books, databases, etc.) [PLSC 354]	\$121,967
10.3a	Other Materials (CDs, DVDs, video games, etc.) [PLSC 355]	\$153,955
10.3b	Please provide an explanation of the other types of material expenditures.	DVDs, Blu-rays, CDs, Games, Art Prints, Digital devices, AV kits

10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLSC 356]		\$497,408
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OTHER OPERATING EXPENDITURES (11.1 - 11.2)		
This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures. Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).		
NOTE: Round answers to the nearest whole dollar.		
11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLSC 357]		\$1,031,980
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLSC 358]		\$4,197,828

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)		
This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.		
Capital Revenue		
Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.		
Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).		
NOTE: Round answers to the nearest whole dollar.		
12.1a Local Government: Capital Income from Bond Sales		\$0
12.1b Local Government: Other		\$0
12.1c Total Local Government (12.1a + 12.1b) [PLSC 400]		\$0
12.2 State Government [PLSC 401]		\$0
12.3 Federal Government [PLSC 402]		\$0
12.4 Other Capital Revenue [PLSC 403]		\$0
12.5 If Other, please specify		
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLSC 404]		\$0
Capital Expenditures		
Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.		
Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).		
NOTE: Round answers to the nearest whole dollar.		

PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	19	19	\$623.19	705.00
13.1 Position Title	13.2 Primary Work Area	13.3 Hourly Rate	13.4 Total Hours/Week	
Director	Library Director	\$60.87	37.50	
Assistant Director	Assistant Library Director	\$50.06	37.50	
Adult Services Director	Adult Services	\$36.78	37.50	
Youth Services Director	Children's Services	\$39.80	37.50	
Circulation Director	Circulation	\$44.76	37.50	
Technical Services Director	Cataloging	\$36.13	37.50	
Assistant Director Adult Ser	Adult Services	\$27.48	37.50	
Assistant Director Youth	Children's Services	\$35.42	37.50	
Librarian	Adult Services	\$33.55	37.50	
Librarian	Adult Services	\$26.71	37.50	
Librarian	Adult Services	\$23.03	37.50	
Librarian	Adult Services	\$32.74	37.50	
Librarian	Adult Services	\$34.02	37.50	
Librarian	Children's Services	\$24.06	30.00	
Librarian	Children's Services	\$24.54	37.50	
Librarian	Children's Services	\$23.36	37.50	
Librarian	Children's Services	\$22.79	37.50	
Librarian	Cataloging	\$23.83	37.50	
Librarian	Cataloging	\$23.26	37.50	

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLSC 250]

17.63

Group A hidden group hours**Group B**

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary	13.6 Position Title	13.7 Primary Work Area	13.8 Education Level	13.9 Hourly Rate	13.10 Total Hours/Week

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)	
13.12 Total FTE Librarians (13.5 + 13.11) [PLSC 251]	17.63

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	686.00
13.14 Minimum hourly rate actually paid	\$13.59
13.15 Maximum hourly rate actually paid	\$36.61
13.16 Total FTE Group C employees (13.13 / 40)	17.15

Group D

This category includes full-time and part-time pages or shelvers.

13.17 Total hours worked in a typical week by all Group D employees	95.00
13.18 Minimum hourly rate actually paid	\$11.00
13.19 Maximum hourly rate actually paid	\$12.72
13.20 Total FTE Group D employees (13.17 / 40)	2.38

Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees	58.00
13.22 Minimum hourly rate actually paid	\$18.03
13.23 Maximum hourly rate actually paid	\$20.28
13.24 Total FTE Group E employees (13.21 / 40)	1.45
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLSC 252]	20.98
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLSC 253]	38.60

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary	13.27 Position	13.28 Primary Work	13.29 Education Level	13.30 Total	13.31 Number	13.32 Annual	13.33 Annual

Title	Area	Hours/Week	Weeks Vacant during report period.	Salary Range Minimum	Salary Range Maximum

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary					
13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.

Summary					
13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid
					13.46 Reason Eliminated

SERVICE HOURS/LIBRARY VISITS (14.1 - 14.3)

This section collects information on the number of library service hours and visits. Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and then multiply by the number of weeks open.

Minor variations in actual public service hours need not be included; however, extensive hours closed to the public due to natural disasters or other critical events should be excluded from the annual calculation.

14.1a Total public service hours PER YEAR for the MAIN/CENTRAL LIBRARY [PLSC 713]	3,428
14.1b Total public service hours PER YEAR for all BRANCH LIBRARIES & BOOKMOBILES	0
14.1c Total scheduled public service hours PER YEAR for ALL SERVICE OUTLETS (14.1a + 14.1b) [PLSC 500]	3,428
14.2 Total number of weeks, during the fiscal year, the MAIN/CENTRAL LIBRARY was open for service to the public [PLSC 714]	52
14.3 Total annual visits/attendance in the library [PLSC 501]	80,778
14.3a Library Visits Reporting Method [PLSC 501a]	Annual Count

PROGRAMS & ATTENDANCE (15.1 - 15.17)

Programs:

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Passive Programs:

A passive program is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity, but may or may not directly interact with the participants. Examples of these types of events include drop-in craft sessions, library scavenger hunts (when not done as part of a group), etc.

Count all passive programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series.

	15.1 Programs	15.2 Attendance	15.3 Passive Programs	15.4 Passive Program Attendance
Children's	325	5,597	91	3,898
Young Adult	60	340	8	113
Other	162	3,903	35	893
Total	547	9,840	134	4,904
15.17a Did the library provide any special programming for patrons on the autism spectrum?	No			
15.17b Please describe the programming provided.				

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Cards	8,196
16.2a Total Number of Unexpired Non-resident Cards	3
16.2a (1) Of the total in 16.2a, how many Cards for Kids Act cards were issued?	0
16.2a (2) Of the total in 16.2a, how many Disabled Veterans cards were issued?	0
16.2b What was the total amount of the fees collected from the sale of non-resident cards during the past fiscal year?	\$715.71
16.3 Total Number of Registered Users (16.1 + 16.2a) [PLSC 503]	8,199
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes

RESOURCES OWNED (17.1 - 17.9)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

For guidance in counting electronic materials, please reference the following guide: [Counting Electronic Materials for the IPLAR](#)

17.1 Print Materials [PLSC 450]	105,152
17.2 Current Print Serial Subscriptions [PLSC 460]	258
17.3 Total Print Materials (17.1+17.2)	105,410
17.4 E-books Held at end of the fiscal year [PLSC 451]	71,099
17.5a Audio Recordings: Physical Units Held at end of the fiscal year [PLSC 452]	11,638
17.5b Audio Recordings: Downloadable Units Held at end of the fiscal year [PLSC 453]	34,672
17.6a DVDs/Videos: Physical Units Held at end of the fiscal year [PLSC 454]	15,733
17.6b DVDs/Videos: Downloadable Units Held at end of the fiscal year [PLSC 455]	4,670

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access.

17.7 Local/Other Cooperative agreements [PLSC 456]	36
17.8 State (state government or state library) [PLSC 457]	16
17.9 Total Electronic Collections (17.7 + 17.8) [PLSC 458]	52

USE OF RESOURCES (18.1 - 18.17)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Number of adult materials loaned	177,865
18.2 Number of young adult materials loaned	4,143
18.3 Number of children's materials loaned [PLSC 551]	187,141
18.4 Total number of materials loaned (18.1 + 18.2 + 18.3)	369,149

Report circulation, including renewals, by the material types below.

For guidance in counting electronic content circulation and usage, please reference the following guide: [Reporting Electronic Item Usage for the IPLAR](#)

18.5 Books- Physical	265,022
18.6 Videos/DVDs- Physical	69,550
18.7 Audios (include music)- Physical	14,244
18.8 Magazines/Periodicals- Physical	5,019
18.9 Other Items- Physical	15,314
18.10 Physical Item Circulation (18.5-18.9) [PLSC 553]	369,149
18.11 Use of Electronic Materials [PLSC 552]	66,663
18.12 Total Circulation of Materials (18.10+18.11) [PLSC 550]	435,812
18.13 Successful Retrieval of Electronic Information [PLSC 554]	45,254
18.14 Electronic Content Use (18.11+18.13) [PLSC 555]	111,917
18.15 Total Collection Use (18.10+18.11+18.13) [PLSC 556]	481,066
18.16 Interlibrary Loans Provided TO other libraries [PLSC 575]	885
18.17 Interlibrary Loans Received FROM other libraries [PLSC 576]	3,671

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs.

A reference transaction includes information and referral service as well as unscheduled individual instruction and assistance in using information sources (including web sites and computer-assisted instruction). Count Readers Advisory questions as reference transactions.

NOTE: It is essential that libraries do not include directional transactions in the report of reference transactions. Directional transactions include giving instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is the reference librarian? Where is Susan Smith? Where is the rest room? Where are the 600s? Can you help me make a photocopy?"

If an annual count is not available, then select a typical week and multiply by 52 to estimate the annual count.

19.1 Total Annual Reference Transactions [PLSC 502]	54,532
19.1a Reference Transactions Reporting Method [PLSC 502a]	Annual Count

One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials	3,282
--	-------

AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	112
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library	54
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	No

INTERNET (21.1 - 21.9)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	Other (specify)
21.2b If Other, please specify	500 Mbps shared, 150 Mbps each entity in consortium
21.3 What is the monthly cost of the library's internet access?	\$450
21.4 Number of Internet Computers Available for Public Use [PLSC 650]	24
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLSC 651]	8,285
21.6 Wireless Sessions Per Year [PLSC 652]	3,771
21.7 Does your library utilize Internet filters on some or all of the public access computers?	No
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes
21.9 Number of website visits or sessions to your library website [PLSC 653]	114,632 --Select--

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	No
22.2a If YES, did your library apply for Category 1, Category 2 or both?	
22.2b IF YES, what is the dollar amount that your library was awarded for the fiscal year report period?	
22.3 If NO, why did your library NOT participate in the E-rate program?	Negligible benefit

STAFF DEVELOPMENT & TRAINING (23.1 - 23.5)

This section focuses on staff development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$5,842
23.2 Does the above amount include travel expenses?	Yes
23.3 How many hours of training did employees receive this year?	914.25
23.4 Does your library provide training to enable staff to better serve their patrons on the autism spectrum?	Yes
23.5 Would you like to receive autism training at your library?	Yes

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	

COVID-19 QUESTIONS

Closed Outlets Due to COVID-19 ²	Yes
Public Services During COVID-19	Yes
Electronic Materials Added Due to COVID-19	Yes
Electronic Library Cards Issued Before COVID-19	No
Electronic Library Cards Issued During COVID-19	Yes
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
Live Virtual Programs During COVID-19	Yes
Recordings of Program Content During COVID-19	Yes
External WiFi Access Before COVID-19	Yes
External WiFi Access Added During COVID-19	Yes
External WiFi Access Increased During COVID-19	Yes
Staff Re-Assigned During COVID-19	No

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (25.1-25.5)

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit.

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

25.1 Were the secretary's records found to be complete and accurate?	Yes
25.2 If NO, please list and explain any errors or discrepancies.	
25.3 First board member completing the audit	Lorna turner
25.4 Second board member completing the audit	Sara Wynn
25.5 Date the Secretary's Audit was completed	08/11/2021

IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director	Tatiana Weinstein	08/11/2021
President	Marjorie Bartelli	08/11/2021
Secretary	Karen Larson	08/11/2021

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

¹, 2.16 Closed 3.5 months in previous year due to COVID-19 (0-2021-07-13)

², Fiscal year 2019-20 only. 3.5 months. (0-2021-07-14)

DAKTRONICS

GALAXY

Liste Library
Summer Read 2021
Sign up today!
ListeLibrary.org
June 5 - Aug 14



Introduction to Instagram!

Presented by Lisle Library District at Online/Virtual Space

Learn how to install and navigate the Instagram app, find and follow users, and take and post pictures. Plus, learn how to use Instagram filters, captions and hashtags.

This virtual program requires the use of an internet-capable device that can use Zoom.

Admission Info Free Admission

Dates & Times **Dates:** 2021/07/22 - 2021/07/22

Individual Date & Times:

Jul 22, 2021 at 10:00 am (Thu)

Location Info Online/Virtual Space



College Application Process

Presented by Lisle Library District at Online/Virtual Space

Join us virtually as a representative from ISAC (Illinois Student Assistance Commission) discusses the ins and outs of the college application process. We will discuss typical components of college applications, the timeline and logistics of the college application process, tips on personal statements/essays, and basic financial aid information. Those attending will also learn about helpful resources they can use to prepare for standardized tests often required for college admissions.

This program is virtual and requires the use of a computer or tablet with an internet connection.

Admission Info Free Admission

Dates & Times **Dates:** 2021/07/22 - 2021/07/22

Individual Date & Times:

Jul 22, 2021 at 07:00 pm (Thu)

Location Info Online/Virtual Space



Summertime Appetizers with Chef Maddox

Presented by Lisle Library District at Lisle Library District

Whether sharing appetizers outside with friends or just enjoying all the treats yourself, this is the program for you. Join Chef Maddox as they prepare three wonderful summertime appetizers. Recipes will be available on the day of the program. This virtual program requires the use of an internet-capable device that can use Zoom.

Admission Info

Free Admission

Dates & Times



Dates: 2021/07/27 - 2021/07/27

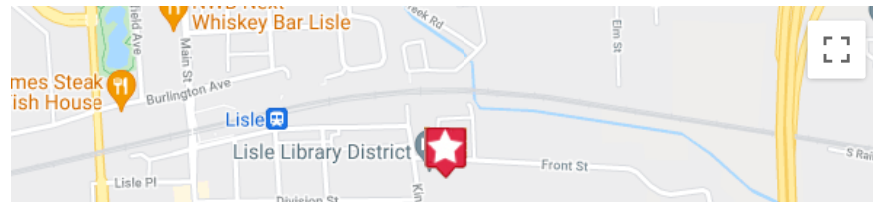
Individual Date & Times:

Jul 27, 2021 at 07:00 pm (Tue)

Location Info

Lisle Library District

777 Front Street, Lisle, IL 60532



Map data ©2021

Parking Info

On-site parking is available during public service hours for patrons using the Library or attending Library events.



Tea Gardens!

Presented by Lisle Library District at Online/Virtual Space

Want to grow a garden that can produce a lovely cup of Camomile? Join Master Gardener Gail Sanders to learn the history and tradition of tea gardens. Discover the different types of gardens and plants to grow for your very own unique space for tea!

This virtual program requires the use of an internet-capable device that can use Zoom.

Admission Info Free Admission

Dates & Times  **Dates: 2021/07/13 - 2021/07/13**
Individual Date & Times:
Jul 13, 2021 at 07:00 pm (Tue)

Location Info Online/Virtual Space



Health & Wellness Resources at LLD!

Presented by Lisle Library District at Online/Virtual Space

With a focus on staying healthy this summer, attend this class to learn about two databases offered at LLD: Consumer Health Complete and Health & Wellness. This virtual program requires the use of an internet-capable device that can use Zoom. Registration required.

Admission Info Free Admission

Dates & Times  **Dates: 2021/07/21 - 2021/07/21**
Individual Date & Times:
Jul 21, 2021 at 10:00 am (Wed)

Location Info Online/Virtual Space

Andersonville couple's giant
Pride paintbrush draws
crowds: 'This is a time whe...



Rockton chemical fire could
take 7 days to burn out, fire
chief says



Daily horoscope for June
2021



THINGS TO DO

ENTERTAINMENT

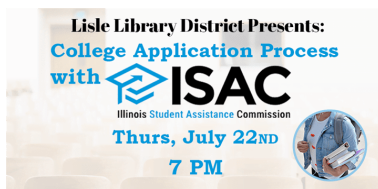
Things to do in Chicago

DEC 04, 2019 AT 12:00 AM



Back to Event Search

FEEDBACK



College Application Process

Thursday, July 22, 2021
7:00 pm



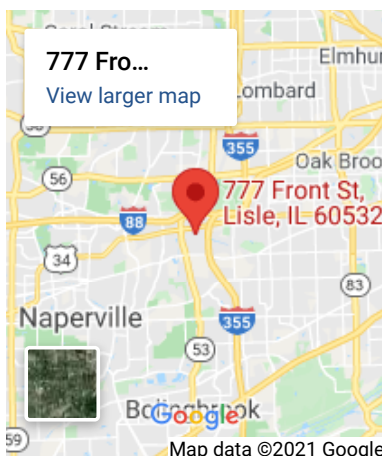
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3gw4hbF>

Price: Free

Note: Virtual Event.



Join us virtually as a representative from ISAC (Illinois Student Assistance Commission) discusses the ins and outs of the college application process. We will discuss typical components of college applications, the timeline and logistics of the college application process, tips on personal statements/essays, and basic financial aid information. Those attending will also learn about helpful resources they can use to prepare for standardized tests often required for college admissions.

This program is virtual and requires the use of a computer or tablet with an internet connection.

Contact Info

Nigel Jackson
nigel@lislelibrary.org
(630)971-1675

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Edit

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Andersonville couple's giant
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crowds: 'This is a time whe...



Rockton chemical fire could
take 7 days to burn out, fire
chief says



Daily horoscope for June
2021



THINGS TO DO

ENTERTAINMENT

Things to do in Chicago

DEC 04, 2019 AT 12:00 AM



Back to Event Search

Lisle Library Districts Presents:

**HEALTH & WELLNESS
RESOURCES**

WED, JULY 21ST

10:00 AM



Health & Wellness Resources at LLD!

Wednesday, July 21, 2021

10:00 am



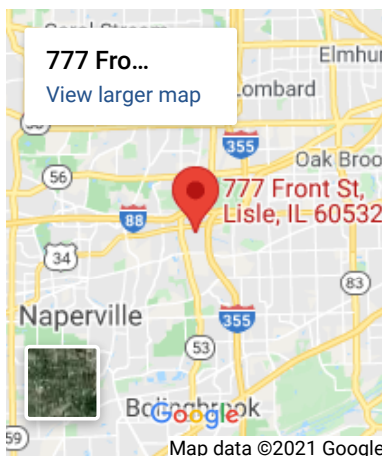
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3zlNgf>

Price: Free

Note: Virtual Event.



With a focus on staying healthy this summer, attend this class to learn about two databases offered at LLD: *Consumer Health Complete* and *Health & Wellness*. This virtual program requires the use of an internet-capable device that can use Zoom. Registration required.

Contact Info

Nigel Jackson
nigel@lislelibrary.org
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More Info

[Health & Wellness Resources at LLD!](#)

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chief says



Daily horoscope for June
2021



THINGS TO DO

ENTERTAINMENT

Things to do in Chicago

DEC 04, 2019 AT 12:00 AM



Back to Event Search

LISLE LIBRARY DISTRICT PRESENTS:
INTRODUCTION TO INSTAGRAM!

Thurs,
July 22nd 10:00 AM



Introduction To Instagram!

Thursday, July 22, 2021
10:00 am



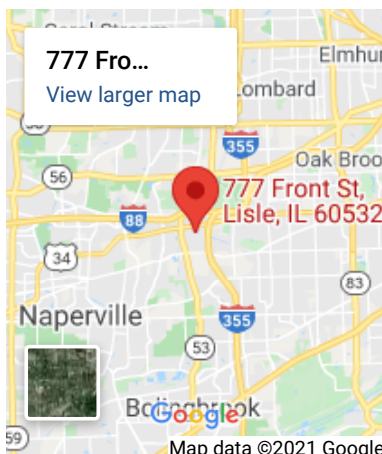
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/35fN1T0>

Price: Free

Note: Virtual Event.



Learn how to install and navigate the Instagram app, find and follow users, and take and post pictures. Plus, learn how to use Instagram filters, captions and hashtags.

This virtual program requires the use of an internet-capable device that can use Zoom.

Contact Info

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More Info

[Introduction To Instagram!](#)

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Daily horoscope for June
2021



THINGS TO DO

ENTERTAINMENT

Things to do in Chicago

DEC 04, 2019 AT 12:00 AM



Back to Event Search



Summertime Appetizers with Chef Maddox

Tuesday, July 27, 2021
7:00 pm



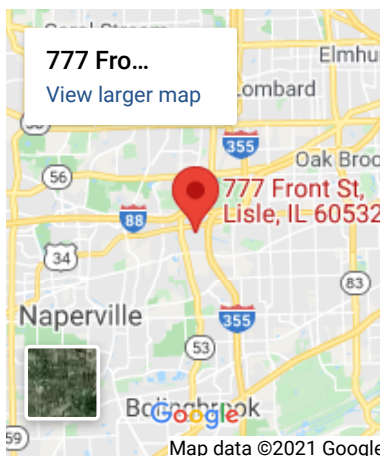
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3g9wR3z>

Price: Free

Note: Virtual Event.



Whether sharing appetizers outside with friends or just enjoying all the treats yourself, this is the program for you. Join Chef Maddox as they prepare three wonderful summertime appetizers. Recipes will be available on the day of the program.

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More Info

[Summertime Appetizers with Chef Maddox](#)

Promote This

Edit

Flag

FEEDBACK

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Pride paintbrush draws
crowds: 'This is a time whe...



Rockton chemical fire could
take 7 days to burn out, fire
chief says



At least 4 dead, 4 wounded
in Englewood shooting at
gathering, Chicago cops say



THINGS TO DO

ENTERTAINMENT

Things to do in Chicago

DEC 04, 2019 AT 12:00 AM



Back to Event Search



Tea Gardens!

Tuesday, July 13, 2021
7:00 pm



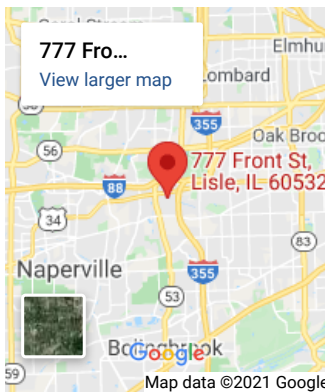
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3cAgPh5>

Price: Free

Note: Virtual Event.



Want to grow a garden that can produce a lovely cup of Camomile? Join Master Gardener Gail Sanders to learn the history and tradition of tea gardens. Discover the different types of gardens and plants to grow for your very own unique space for tea!

This virtual program requires the use of an internet-capable device that can use Zoom.

*

*

[Show Full Description](#)

Contact Info

Nigel Jackson
nigel@lislelibrary.org
(630)971-1675

More Info

[Tea Gardens!](#)

Promote This

Edit

Flag

Kids & Family

Cupcakes, Prizes More At Lisle Library Summer Read Wrap-Up Party

The festivities will also include a stomp rocket launch pad and a dunk tank.

By Lisa Marie Farver, Patch Staff

Jul 27, 2021 2:37 pm CDT | Updated Jul 27, 2021 2:38 pm CDT

Like 2

Share

Reply



Tatiana Weinstein, Library Director (left) with Xavier Duran, Adult Services Librarian (right) at Lisle Library District's 2019 Summer Reading Wrap-Up Party. (Lisle Library District)

LISLE, IL —Kids and kids-at-heart can celebrate tackling their summer reading goals at Lisle Library District's Summer Read Wrap-Up Party on Aug. 14.

Courageous Bakery food truck will serve up freshly baked cupcakes at the all-ages celebration, which will be held in the east lot of the library at 777 Front St. Party goers can launch a rocket via a stomp rocket launch pad or take a shot trying to soak youth services director Will Savage (Mr. Will) in a dunk tank.

Subscribe

A prize wheel will be available for visitors to spin and win Lisle Library District swag. Take-home craft kits will be on hand to give kids a fun activity to try at home.

What: Lisle Library Summer Read Wrap-Up Party

When: Aug. 14 from 10 a.m. to 12 p.m.

Where: Lisle Library District east parking lot, 777 Front St., Lisle

[Reply to this article >](#)

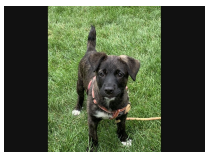
More from Lisle, IL

News | 48m



FOID Law: ISP Gets Funding To Seize Guns After FOID Card Revoked

News | 58m



New Pets Available For Adoption In The Lisle Area

News | 23h



Lisle Events Calendar: See What's Happening This Week

Lisle Library Events

For more information, or to register for any of these events, visit lislelibrary.org or call 630-971-1675



Renew Your License Plate Sticker at the Library!

The Lisle Library District (LLD) is proud to be one of the first libraries in

Illinois to offer license sticker renewals! Illinois residents can walk into the LLD and walk out with a new vehicle sticker.

- Standard renewal sticker: \$151
- Personalized plate: \$158
- Vanity plate: \$164

There is an additional \$8.50 processing fee for each transaction.

Cash, debit/credit, or money order are accepted (no personal checks). You will need your Vehicle Identification Number (VIN) and your license plate number. This service is available Monday through Friday 9:30 am to 8:30 pm, Saturday 9:30 am to 4:30 pm, and Sunday from 1 to 4:30 pm.

Expanding services to increase convenience and access for our residents is key to the LLD's mission to enhance the cultural, social, and lifelong educational development of the community.

For more info, go to <https://www.lislelibrary.org/services/civic-services>.

Curbside Pick-Up

Curbside pick-up is available:

- Tuesdays and Thursdays: 11:00 am – 7:00 pm
- Saturdays: 10:00 am – 4:30 pm.
- Registration for a pick-up time slot is required.
- This service is reserved for LLD patrons only.

For complete opening and pick-up info, go to www.lislelibrary.org/programs/curbside-service.

Summer Read 2021

June 5th – Aug 14th



Summer Read is back and the LLD has something for everyone! Kids are challenged to read for 40 days. Every 10 days you read, you reach a prize tier. Read for all 40 days and be entered in a grand prize drawing! Teens are tasked to read/log 4 books to earn a Library Loot Kit and a book. Adults are tasked to read/log 4 books to earn a fantastic LLD picnic blanket! Sign up for Summer Read: lislelibrary.readsquared.com

Kids:

Virtual Storytime

Songs, stories, and fun from the comfort of your couch! Join us for virtual Storytime on Zoom with your favorite librarians.

- Mondays - Thursdays, & Saturdays at 10:30 am
- Wednesdays at 6:00 pm

Register via the LLD online calendar. Include a valid email address upon registration so we can invite you to join Storytime.

Picture Book Surprise Bag (ages of 3 and 7 years old)

Chapter Book Surprise Bag (ages of 8 to 12 years old)

Do you like a mystery? Enjoy unwrapping gifts? Then sign up for LLD Surprise Bags and discover all the reading adventures we have in store for you! Each month we'll pick a special theme with some surprise goodies thrown in as well!

This month's theme: Funny

Adults & Teens:

July 13th @ 7 PM: Tea Gardens!

Want to grow a garden that can produce a lovely cup of Chamomile? Join Master Gardener Gail Sanders to learn the history and tradition of tea gardens. Discover the different types of gardens and plants to grow for your very own tea.



July 21st @ 10 AM: Health & Wellness Resources

With a focus on staying healthy this summer, attend this class to learn about two special databases accessible via the LLD website: Consumer Health Complete and Health & Wellness.



July 22nd @ 10 AM: Introduction to Instagram!

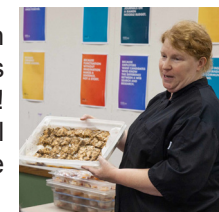
Learn how to install and navigate the Instagram app, find and follow users, and post pictures. Plus, learn how to use Instagram filters, captions and hashtags.

July 22nd @ 7 PM: College Application Process with ISAC

Join us as a representative from Illinois Student Assistance Commission discusses the ins and outs of the college application process.

July 27th @ 7 PM: Summertime Appetizers with Chef Maddox

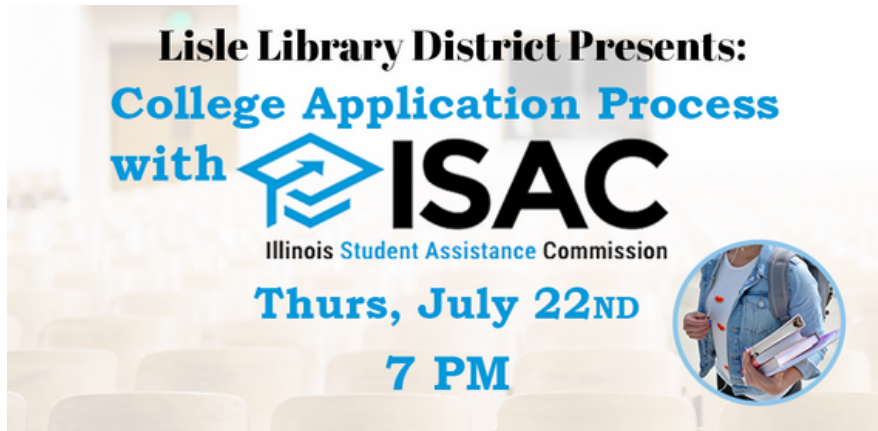
Whether sharing appetizers outside with friends or just enjoying all the treats yourself, this is the program for you! Chef Maddox prepares three wonderful summertime appetizers. Recipes will be available on the day of the program.



To sign up for these virtual programs, go to: <https://lislelibrary.evanced.info/signup>



College Application Process



Join us virtually as a representative from ISAC (Illinois Student Assistance Commission) discusses the ins and outs of the college application process. We will discuss typical components of college applications, the timeline and logistics of the college application process, tips on personal statements/essays, and basic financial aid information. Those attending will also learn about helpful resources they can use to prepare for standardized tests often required for college admissions.

This program is virtual and requires the use of a computer or tablet with an internet connection.

Date & Time

July 22, 2021

7:00PM

[Add to Calendar](#)

Location



[Lisle Library District](#)

[Get Directions](#)

[More Info](#)

[Event Website](#)

Free

[Schools & Education](#) [Lisle Library District](#) [College ISAC](#) Downers Grove Naperville Oak Brook Lombard Lisle

Health & Wellness Resources at LLD!



With a focus on staying healthy this summer, attend this class to learn about two databases offered at LLD: Consumer Health Complete and Health & Wellness. This virtual program requires the use of an internet-capable device that can use Zoom. Registration required.

Date & Time

July 21, 2021

10:00AM

Add to Calendar

Location



RMap data ©2021

[Lisle Library District](#)

[Get Directions](#)

More Info

[Event Website](#)

Free

[Health & Wellness](#) [Wellness](#) [Lisle Library District](#) [Virtual Program](#) [Health Databases](#) Downers Grove Naperville Oakbrook Terrace Lisle

Share

Share

Introduction To Instagram



Learn how to install and navigate the Instagram app, find and follow users, and take and post pictures. Plus, learn how to use Instagram filters, captions and hashtags.

This virtual program requires the use of an internet-capable device that can use Zoom.

Date & Time

July 22, 2021

10:00AM

Add to Calendar

Location



RMap data ©2021

[Lisle Library District](#)

[Get Directions](#)

More Info

[Event Website](#)

Free

[Library](#) [Lisle Library District](#) [Social Media](#) Downers Grove Naperville Oak Brook Lisle

Share

Summertime Appetizers with Chef Maddox

Chef Maddox shares three summertime appetizers!



Whether sharing appetizers outside with friends or just enjoying all the treats yourself, this is the program for you. Join Chef Maddox as they prepare three wonderful summertime appetizers. Recipes will be available on the day of the program.

This virtual program requires the use of an internet-capable device that can use Zoom.

Date & Time

July 27, 2021

7:00PM

[Add to Calendar](#)

Location



[Lisle Library District](#)

[Get Directions](#)

[More Info](#)

[Event Website](#)

Free

Tea Gardens!



Want to grow a garden that can produce a lovely cup of Camomile? Join Master Gardener Gail Sanders to learn the history and tradition of tea gardens. Discover the different types of gardens and plants to grow for your very own unique space for tea!

This virtual program requires the use of an internet-capable device that can use Zoom.

Date & Time

July 13, 2021

7:00PM

Add to Calendar

Location



RMap data ©2021

[Lisle Library District](#)

[Get Directions](#)

More Info

[Event Website](#)

Free

[Home & Garden](#) [Free Gardening](#) [Lisle Library District Virtual Program](#) [Horticulture](#) Downers Grove Naperville Oak Brook Oakbrook Terrace Lombard Lisle