

PUBLIC/LEGAL NOTICE

*The regular monthly Board meeting of the Lisle Library District Board of Trustees will be held on November 8, 2017 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.*

*Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.*

LISLE LIBRARY DISTRICT  
BOARD MEETING  
November 8, 2017 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Consent Agenda - Action Required
  - a. Approve Minutes of the October 11, 2017 Board Meeting
  - b. Acknowledge Treasurer's Report, 10/31/17, Investment Activity Report, 10/31/17, Current Assets Report, 10/31/17, Revenue Report, 10/31/17, and Expense Report, 10/31/17
  - c. Authorize Payment of Bills, 11/8/17
4. Director's Report

Assign Trustees for "Review of Bills Next Month"

Vice President Hummel and Trustee Flint reviewed the October billings in November.

President Fisher and Trustee Bartelli will review the November billings in December.
5. Assistant Director's Report
6. Committee Reports
  - a. Finance
  - b. Personnel/Policy
  - c. Physical Plant
7. Unfinished Business
8. New Business
  - a. Ratify settlement of 2014 tax rate objection - Action Required  
Board to ratify settlement of \$3,500.00 to Karnes Law Chartered Client Trust Account/Taxpayer 1000 County Line LLC, et al.
  - b. Adopt Ordinance 17-07: Levy - Action Required  
Annual ordinance levying taxes for corporate purposes for the fiscal year beginning July 1, 2017 and ending June 30, 2018.
  - c. Approve Certification of Compliance with TITA - Action Required  
Annual certificate of compliance with the truth in taxation law.
  - d. Discussion: Community Engagement Project results
9. Adjourn

LISLE LIBRARY DISTRICT  
BOARD MEETING  
October 11, 2017 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President  
Thomas Hummel - Vice President  
Longry Wang - Treasurer  
Liz Sullivan - Secretary  
Marjorie Bartelli - Trustee  
Richard Flint - Trustee  
Emily Swistak - Trustee

Also present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Will Savage - Director of Youth Services  
Ginger Boskelly - Finance Director  
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak

Public comment period included remarks from two visitors. The first visitor read from a document that he said came to his residential mailbox. The document referenced School District 202's reserves and proposed a tax rebate. After reading the document, the visitor asked the Board to consider a rebate. The second visitor, announced that he composed the document the first visitor referenced. He asked the Board to use common sense financial principles, defer the vote on the tax levy and offered to help Board members analyze financials.

3. Consent Agenda

1. Approve Minutes of the September 13, 2017 Public Hearing for Budget and Appropriations Ordinance
2. Approve Minutes of the September 13, 2017 Board Meeting
3. Approve Minutes of the September 13, 2017 Executive Session
4. Acknowledge Treasurer's Report, 09/30/17, Investment Activity Report, 09/30/17, Current Assets Report, 09/30/17, Revenue Report, 09/30/17, and Expense Report, 09/30/17
5. Authorize Payment of Bills, 10/11/17

There was an amendment to the Minutes of the September 13, 2017 Executive Session:

*"...in accordance with Illinois statutes."* was added to the end of the last sentence.

**MOTION:** Trustee Flint moved to approve the Consent Agenda as amended. Vice President Hummel seconded.

Roll Call Vote - All Aye

4. Director's Report

Assign Trustees for "Review of Bills Next Month."

Trustee Bartelli and Trustee Swistak reviewed the September billings in October. Vice President Hummel and Trustee Flint will review the October billings in November.

The Director discussed recent internet connectivity issues and solutions. The IT Manager attended a network security conference. State Representative David Olsen will host a mobile office visit on October 18<sup>th</sup> from 2:00 -3:30 pm. The Friends of the Lisle Public Library District book sale begins October 19<sup>th</sup> through the 22<sup>nd</sup>. The Director will meet with the recording company owner on October 16<sup>th</sup> to assess space and recording equipment for the meeting room. The Director composed a draft RFP for legal counsel. The LLD has implemented social media reminders for Board meetings as well as a notice in the newsletter. The Director thanked the Assistant Director for keeping the LLD running smoothly while she was out due to a family medical emergency in late September.

Trustee comments:

Secretary Sullivan asked if it were possible to get packet information earlier than five days prior to a Board meeting to be better able to research monthly business. The Director mentioned that information is pulled from a number of departments and that Administration will attempt to provide information sooner, if possible. The Director referenced the financial ordinance calendar that was passed in June to use as a guide for important dates and that prior years' packets are available on the website for additional references. President Fisher stated that the chronology document for annual financial ordinances has attorney-recommended timelines and statutory deadlines and the LLD follows this calendar.

The monthly statistics sheet was referenced by President Fisher and Treasurer Wang. The Director said that she and staff are exploring another way of statistics reporting, hoping to have a new document to share by the end of the year. Treasurer Wang asked if the monthly statistics could be narrowed down to the most significant. She also requested periodic trend charts. Secretary Sullivan requested database usage statistics. The Director stated that she would provide database data along with the new statistics sheet, once formulated.

Secretary Sullivan questioned the procedure of purchasing additional copies of books when there are a high number of holds. The Director explained the procedure and the variety of factors selectors use when purchasing all materials.

5. Assistant Director's Report

The Assistant Director talked about the work of the LLD's Digital Outreach Team and Safety Team. Star Wars Reads Day occurred on October 7<sup>th</sup> and approximately 80 patrons attended the event. Staff are currently planning the Winter Read program slated for December. The Assistant Director met with Department Directors about Person-In-Charge (PIC) training. The LLD is planning active shooter training for staff. The Assistant Director hosted a visit from the St. Joan of Arc first grade. Trees near select patron walkways and parking areas were removed due to disease and age. The storage room roof has a leak and roof repair and gutter work has been planned.

6. Committee Reports

- a. Finance - The Committee did not meet. Treasurer Wang gave an update on tax receipts and referenced the new format for the monthly investments. A meeting is planned for October 30<sup>th</sup> at 11 am.

- b. Personnel/Policy - The Committee did not meet. Trustee Flint suggested that the Committee discuss creating a policy for recording Board meetings as well as updating social media and email policies. A meeting will be planned soon.

Trustee comment:

President Fisher mentioned that he would like to call for a Special Board Meeting on October 18<sup>th</sup> for Trustee training. Trustee Bartelli and Secretary Sullivan stated that they could not make it on that date and requested another date. President Fisher asked the Director to coordinate a new date.

- c. Physical Plant - The Committee did not meet. No meeting planned.

## 7. Unfinished Business

## 8. New Business

- a. Approve Resolution R17-06: Resolution to Determine Estimate of Funds

**MOTION:** Trustee Flint moved to approve Resolution R17-06: Resolution to Determine Estimate of Funds. Treasurer Wang seconded.

Discussion:

The Director stated that this document was not a levy ordinance and according to LLD's attorney, this resolution was necessary to record that the LLD is in compliance with the Truth in Taxation Act (TITA); not exceeding 5% of this year's projected tax extension. The Director passed out copies of page from the DuPage County Clerk's website showing projected tax extensions for districts. The monetary amount stated on the resolution is a rounded number under 105%.

There was some discussion among Board members as to why this resolution was necessary and how the amount was determined. The Director restated that this resolution was purely to be in compliance with TITA and that this document did not reflect upcoming levy determinations other than stating that the LLD would not raise the levy 5% more than this year's extension. Vice President Hummel suggested inserting the current year's projected tax extension instead of the amount shown or to insert a percentage not above CPI. The Director stated that it would be improper to insert any amount other than the number below 105% without proper levy documentation for the Board to review and discuss. Secretary Sullivan asked why the amount wasn't higher than 105% so that it would require a public hearing. The Director responded by restating that the LLD was not levying more than 105%. President Fisher stated that there is an opportunity for Board to hear from the public at every meeting.

A visitor interjected. Trustee Flint called a Point of Order. President Fisher reminded the visitor that the opportunity for visitors to speak had ended. Trustee Bartelli and Secretary Sullivan stated that five days was not enough time to review packet information regarding the levy. Wang suggested that if the Director could supply the levy ordinance document sooner than Friday, to try to do so.

President Fisher called for a vote on the motion.

Roll Call Vote - Trustee Bartelli - Nay, Trustee Flint - Aye, Trustee Hummel - Nay, Trustee Sullivan - Nay, Trustee Swistak - Aye, Trustee Wang - Aye, Trustee Fisher - Aye. The motion passed.

- b. Draft Request for Proposal (RFP) for legal counsel - Discussion of draft  
Board members discussed the draft RFP and made modest changes. Letters will be sent to specified firms/candidates. The deadline to return proposals is December 29<sup>th</sup> by 5:00 pm. The goal is to make a selection in February.
- c. Trustee Reimbursement for meetings, conferences, and workshops.  
President Fisher submitted the Trustee Reimbursement Form for *Trustee Day* at the ILA Conference in Tinley Park. He stated he will not be requesting mileage reimbursement. Trustee Flint and Board President Fisher will attend ILA on October 12<sup>th</sup>.
- d. Committee assignments - Update  
Trustee Swistak will be replacing Secretary Sullivan on the Personnel and Policy Committee.

Trustee Comments:

President Fisher reminded the Board that there will be a Special Board Meeting held on November 1<sup>st</sup> to hear the results of the Community Engagement Project as presented by Millennia Consulting. There was discussion about the possibility of recording the meeting. The Director stated that the recording equipment would not likely be purchased and ready by November 1<sup>st</sup>. Treasurer Wang volunteered her personal camera. The Board agreed to experiment video recording the meeting using Treasurer Wang's camera.

9. Adjourn

**MOTION:** Trustee Flint moved to adjourn the meeting. Vice President Hummel seconded.

Voice Vote - All Aye

The meeting adjourned at 8:55 p.m.

Recorded by

---

Chris Knight, Recording Secretary

Approved by the Board of Trustees on November 8, 2017.

Approved by

---

Liz Sullivan, Secretary of the Board

## Treasurer's Report as of October 31, 2017

Fund Name	Cash Balance 09/30/17	Cash Receipts this month	Cash Disbursed this month	Cash Balance 10/31/17	
Corporate	7,506,035.96	76,999.78	275,826.29	7,307,209.45	84.67%
Building Maintenance	184,776.84	2,260.92	1,713.26	185,324.50	2.15%
IMRF	473,388.08	3,883.96	16,002.31	461,269.73	5.35%
FICA	279,105.99	2,933.27	12,978.39	269,060.87	3.12%
Working Cash	406,633.96	292.27	0.00	406,926.23	4.72%
Subtotals	8,849,940.83	86,370.20	306,520.25	8,629,790.78	100.00%
Special Reserve	2,502,125.66	26,338.89	0.00	2,528,464.55	
	<u>11,352,066.49</u>	<u>112,709.09</u>	<u>306,520.25</u>	<u>11,158,255.33</u>	

---

Treasurer

---

Date

10/31/2017

## INVESTMENT ACTIVITY

Company	INTEREST												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	900.80	900.82	871.85	906.78									3,580.25
Ehlers	0.21	1.69	0.85	0.18									2.93
Ehlers-Inv interest	1,780.35	6,364.21	7,449.33	4,438.61									20,032.50
MB Financial	529.50	498.28	723.13	759.08									2,509.99
Lisle	51.62	51.64	51.65	50.00									204.91
Lisle CD 2635	86.07	83.12	80.47	83.19									332.85
Lisle CD 2669	253.16	253.45	245.55	254.02									1,006.18
IL Funds	1,059.68	1,110.77	1,120.42	1,183.65									4,474.52
US Bank	30.82	31.85	31.85	30.83									125.35
TOTALS	4,692.21	9,295.83	10,575.10	7,706.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,269.48

INVESTMENTS													
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	
Investment Maturities	150,000.00	325,000.00	405,000.00	0.00								880,000.00	
Investment Purchases	155,223.39	334,976.39	411,768.75	0.00								901,968.53	
TOTALS	-5,223.39	-9,976.39	-6,768.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-21,968.53	

**CURRENT ASSETS**  
**AT FAIR MARKET VALUE**  
October 31, 2017

	Value on 10/31/17
<b>Checking Accounts</b>	
MB Operating Acct-opened 5/23	\$21,923.37
MB Financial Now acct	\$4,426,019.87
MB Financial-petty cash	\$400.00
US Bank	\$13,418.59
E commerce	\$31,290.99
	<u>\$4,493,052.82</u>
<b>Money Markets</b>	
Lisle Savings Bank	\$202,788.33
IMET	\$918,028.89
The Illinois Funds	<u>\$1,304,348.62</u>
	<u>\$2,425,165.84</u>
<b>Restricted Cash-IMET</b>	\$31,210.15
<b>Ehlers Investments</b>	\$7,150.12

1.16  
1.069

	Purchased	Face Amt.	@	Coupon Rate	YTM	Paid	FMV	Due
<b>Investments</b>								
Lisle Savings Bank	7/11/2017	\$ 217,393.93	100.000	0.45	0.45	217,450.22	\$217,697.00	7/12/2018
Charter One/US Bank	3/15/2015	\$ 249,999.99	100.000	0.75	0.75	249,999.99	\$249,999.99	12/15/2017
Winnipeg City, IL	1/8/2013	\$ 55,000.00	107.516	3.25	1.67	59,133.80	\$55,198.00	12/30/2017
Discover Bank	2/11/2015	\$ 50,000.00	100.000	1.20	1.20	50,000.00	\$50,003.50	2/12/2018
Goldman Sachs	2/11/2015	\$ 107,000.00	100.000	1.25	1.25	107,000.00	\$107,023.54	2/12/2018
Discover Bank	7/22/2015	\$ 150,000.00	99.100	1.30	1.63	149,023.97	\$150,004.50	5/14/2018
Fed Natl Mtge Assoc	2/27/2014	\$ 100,000.00	99.575	1.00	1.08	96,672.22	\$99,704.00	7/30/2018
Capital One Bk USA Natl	8/19/2015	\$ 118,000.00	100.000	1.75	1.75	118,000.00	\$118,283.20	8/20/2018
Ally Bank CD	10/2/2015	\$ 30,000.00	99.800	1.70	1.77	29,965.58	\$30,066.90	9/24/2018
Capital One	10/1/2015	\$ 150,000.00	99.948	1.65	1.67	150,071.18	\$150,312.00	10/1/2018
Comerity Cap Bk	11/3/2015	\$ 125,000.00	99.970	1.40	1.41	124,982.29	\$125,221.25	11/2/2018
Capital One Bk USA	11/4/2015	\$ 125,000.00	100.000	1.55	1.55	125,000.00	\$125,220.00	11/5/2018
Lisle Savings Bank	7/16/2015	\$ 214,915.16	100.000	1.35	1.35	214,915.16	\$221,680.52	1/6/2019
Wells Fargo Bank	3/9/2016	\$ 160,000.00	100.000	1.20	1.20	160,000.00	\$159,795.20	3/11/2019
Stevens Point	3/2/2016	\$ 16,000.00	107.615	4.10	1.56	16,408.06	\$15,433.05	4/1/2019
Fed Natl Mtg Assoc	5/16/2016	\$ 160,000.00	99.975	1.20	1.21	159,975.00	\$158,915.20	5/16/2019
Menomonee Falls	5/2/2016	\$ 25,000.00	102.191	2.00	1.27	25,757.47	\$25,114.75	6/1/2019
Merrick Bk South	8/19/2016	\$ 125,000.00	100.000	1.20	1.20	124,952.50	\$123,685.00	8/19/2019
Everbank	9/7/2016	\$ 160,000.00	100.000	1.20	1.20	160,015.00	\$158,587.20	9/6/2019
Freddie Mac	12/7/2015	\$ 60,000.00	100.000	1.25	1.58	58,398.02	\$59,559.00	10/2/2019
Ally Bank	12/23/2016	\$ 50,000.00	100.000	1.65	1.65	49,979.76	\$49,894.50	12/23/2019
Key Bank Natl	3/8/2017	\$ 225,000.00	100.000	1.70	1.70	224,902.50	\$224,471.25	3/9/2020
Green Bay, WI SD	12/20/2016	\$ 10,000.00	100.000	4.30	4.30	10,725.26	\$10,490.90	4/1/2020
Menomonee Falls	5/2/2016	\$ 15,000.00	106.927	3.50	1.70	16,055.51	\$15,560.55	5/1/2020
Sallie Mae	6/14/2017	\$ 110,000.00	99.950	1.90	1.90	109,960.00	\$110,088.00	6/15/2020
Sallie Mae	8/18/2017	\$ 130,000.00	100.000	1.90	1.90	129,950.00	\$129,958.40	8/17/2020
Barclays Bank	9/20/2017	\$ 160,000.00	100.000	1.95	1.95	159,935.00	\$160,088.80	9/20/2020
Will County, IL CCS	12/20/2016	\$ 50,000.00	100.000	2.57	2.57	50,284.43	\$50,604.50	10/1/2020
FNMA	2/28/2017	\$ 175,000.00	100.000	2.00	2.00	175,000.00	\$174,247.50	2/28/2021
FNMA	2/28/2017	\$ 170,000.00	100.000	2.00	2.00	168,930.00	\$169,340.40	5/28/2021
Madison, WI	11/17/2016	\$ 100,000.00	102.896	2.45	1.83	103,209.06	\$101,406.00	10/1/2021
FHLMC	7/25/2017	\$ 155,000.00	100.000	2.00	2.00	155,223.39	\$153,913.45	12/29/2021
FHLB	8/29/2017	\$ 205,000.00	100.000	2.00	2.00	205,026.39	\$202,308.35	2/28/2022
Federal Farm Credit	9/19/2017	\$ 250,000.00	100.000	2.07	2.07	251,833.75	\$247,820.00	5/9/2022
							<u>\$4,201,676.40</u>	

**TOTAL CURRENT ASSETS**

\$11,158,255.33



**Lisle Library District**  
**Revenues through 10/31/2017**  
Special Reserve Only

REVENUES		Current Month Oct 2017	YTD July - Oct 2017-2018	YTD Jul - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
INTEREST/ DONATIONS						
70-02-4481-00	Interest Earned - Special Reserve	\$1,338.89	\$4,910.70	\$2,590.47	\$7,000.00	70.15 %
70-04-4587-10	Restricted - Transfer from Corporate F	\$25,000.00	\$100,000.00	\$100,000.00	\$300,000.00	33.33 %
TOTAL INTEREST & CASH DONATION		\$26,338.89	\$104,910.70	\$102,590.47	\$307,000.00	34.17 %
TOTAL REVENUES		\$26,338.89	\$104,910.70	\$102,590.47	\$307,000.00	34.17 %

# Lisle Library District

## Revenues through Oct 31 2017

No Special Reserve reflected

REVENUES	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
<b>TAX LEVY</b>					
10-01-4411-00 Tax Levy - Corp.	\$67,668.89	\$4,273,209.99	\$4,290,290.56	\$4,347,646.00	98.29 %
30-01-4413-00 Tax Levy - .02 Building/Maint.	\$2,127.84	\$134,370.36	\$119,079.63	\$136,350.00	98.55 %
40-01-4414-00 Tax Levy - IMRF	\$3,430.22	\$216,614.32	\$218,581.65	\$220,180.00	98.38 %
45-01-4415-00 Tax Levy - FICA	\$2,714.83	\$171,438.09	\$124,560.87	\$173,720.00	98.69 %
<b>TOTAL TAX LEVY</b>	<b>\$75,941.78</b>	<b>\$4,795,632.76</b>	<b>\$4,752,512.71</b>	<b>\$4,877,896.00</b>	<b>98.31 %</b>
<b>BACK TAXES</b>					
10-01-4441-00 Back Taxes - Corp.	\$0.00	\$11.07	\$17,942.36	\$45,000.00	0.02 %
30-01-4443-00 Back Taxes - .02 Building/Maint	\$0.00	\$0.24	\$424.29	\$0.00	0.00 %
40-01-4444-00 Back Taxes - IMRF	\$0.00	\$0.89	\$1,152.51	\$0.00	0.00 %
45-01-4445-00 Back Taxes - FICA	\$0.00	\$0.46	\$879.17	\$0.00	0.00 %
<b>TOTAL BACK TAXES</b>	<b>\$0.00</b>	<b>\$12.66</b>	<b>\$20,398.33</b>	<b>\$45,000.00</b>	<b>0.03 %</b>
<b>PERSONAL PROPERTY REPLACEMENT TAX</b>					
10-01-4461-00 Personal Property Repl. Tax - Corp	\$1,970.44	\$4,989.87	\$6,032.88	\$11,000.00	45.36 %
40-01-4462-00 Personal Property Repl. Tax - IMRF	\$113.72	\$287.98	\$348.18	\$600.00	48.00 %
45-01-4463-00 Personal Property Repl. Tax - FICA	\$17.87	\$45.25	\$54.70	\$100.00	45.25 %
<b>TOTAL PERSONAL PROPERTY REPLACEMENT TAX</b>	<b>\$2,102.03</b>	<b>\$5,323.10</b>	<b>\$6,435.76</b>	<b>\$11,700.00</b>	<b>45.50 %</b>
<b>INTEREST INCOME</b>					
10-02-4472-00 Interest Earned - Corp	\$3,049.33	\$12,436.26	\$16,686.61	\$30,000.00	41.45 %
30-02-4474-00 Interest Earned - .02 B/M	\$133.08	\$480.10	\$363.38	\$1,000.00	48.01 %
40-02-4475-00 Interest Earned - IMRF	\$340.02	\$1,426.47	\$508.73	\$1,200.00	118.87 %
45-02-4476-00 Interest Earned - FICA	\$200.57	\$797.24	\$521.95	\$1,200.00	66.44 %
80-02-4482-00 Interest Earned - Working Cash	\$292.27	\$1,422.43	\$1,255.32	\$3,000.00	47.41 %
<b>TOTAL INTEREST INCOME</b>	<b>\$4,015.27</b>	<b>\$16,562.50</b>	<b>\$19,335.99</b>	<b>\$36,400.00</b>	<b>45.50 %</b>
<b>DESK INCOME</b>					
10-03-4531-00 Lost Books - Adult	\$246.52	\$887.53	\$1,617.84	\$4,000.00	22.19 %

**Lisle Library District**  
**Revenues through Oct 31 2017**  
 No Special Reserve reflected

	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-03-4536-00 Non-Resident Fees	\$0.00	\$0.00	\$0.00	\$500.00	0.00 %
10-03-4540-00 Fines - Main Circ Desk	\$3,580.94	\$16,536.84	\$15,067.48	\$40,000.00	41.34 %
<b>TOTAL DESK INCOME</b>	<b>\$3,827.46</b>	<b>\$17,424.37</b>	<b>\$16,685.32</b>	<b>\$44,500.00</b>	<b>39.16 %</b>
<b>UNRESTRICTED INCOME</b>					
10-03-4550-00 Gifts - Unrestricted Corp	\$5.00	\$32.00	\$0.00	\$0.00	0.00 %
10-04-4562-00 Gifts-book purchases	\$90.00	\$90.00	\$0.00	\$0.00	0.00 %
10-04-4573-00 Copier Income	\$63.66	\$362.34	\$556.11	\$1,200.00	30.20 %
10-04-4584-00 Other Income - Corp.	\$325.00	\$2,355.62	\$235.66	\$1,000.00	235.56 %
<b>TOTAL UNRESTRICTED INCOME</b>	<b>\$483.66</b>	<b>\$2,839.96</b>	<b>\$791.77</b>	<b>\$2,200.00</b>	<b>129.09 %</b>
<b>TOTAL REVENUES</b>	<b>\$86,370.20</b>	<b>\$4,837,795.35</b>	<b>\$4,816,159.88</b>	<b>\$5,017,696.00</b>	<b>96.41 %</b>

**Lisle Library District**  
**Expenses through Oct 31 2017**  
Special Reserve Only

	Cur Mth Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
SPECIAL RESERVE EXPENSES					
RENTAL, MAINT AND EQUIP EXPENSES					
70-20-5660-00 Maint/Repairs-Bldg Structure (Spec R	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00 %
70-65-5671-00 Furniture & Equipment (Spec Res)	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00 %
70-65-5674-00 Consulting	\$0.00	\$13,697.44	\$0.00	\$50,000.00	27.39 %
TOTAL RENTAL, MAINT AND EQUIP EXPENSES	\$0.00	\$13,697.44	\$0.00	\$180,000.00	7.61 %
RENOVATION COSTS					
70-65-5861-00 Interior Renovation (Spec Res)	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL RENOVATION COSTS	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL SPECIAL RESERVE EXPENSES	\$0.00	\$13,697.44	\$0.00	\$190,000.00	7.21 %

# Lisle Library District

## Expenses through Oct 31 2017

No Special Reserve reflected

		Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
ALL EXPENSES						
EMPLOYEE COSTS						
Salaries						
10-10-5603-10	Administrative - Reg. Hours	\$41,095.68	\$165,212.07	\$122,866.95	\$508,961.08	32.46 %
10-10-5603-20	Adult Services - Reg. Hours	\$44,044.51	\$175,559.98	\$161,149.07	\$529,222.36	33.17 %
10-10-5603-30	Youth Services - Reg. Hours	\$25,121.95	\$108,881.59	\$91,228.46	\$357,007.29	30.50 %
10-10-5603-50	Technical Services - Reg. Hours	\$19,420.35	\$84,462.08	\$93,922.46	\$268,861.76	31.41 %
10-10-5603-60	Circulation - Reg. Hours	\$39,156.53	\$157,257.68	\$139,870.63	\$481,779.21	32.64 %
10-10-5613-10	Administrative - Sunday Hrs.	\$494.49	\$1,970.82	\$1,948.20	\$6,200.00	31.79 %
10-10-5613-20	Adult Services - Sunday Hrs.	\$2,045.40	\$7,690.22	\$7,106.11	\$23,400.00	32.86 %
10-10-5613-30	Youth Services - Sunday Hrs.	\$1,123.99	\$5,142.26	\$4,778.28	\$16,000.00	32.14 %
10-10-5613-60	Circulation - Sunday Hrs.	\$2,613.85	\$10,105.67	\$10,373.76	\$29,400.00	34.37 %
Total Salaries		\$175,116.75	\$716,282.37	\$633,243.92	\$2,220,831.70	32.25 %
Health and Dental Ins.						
10-10-5621-10	Hosp. Ins. - Admin	\$4,637.20	\$18,548.80	\$10,028.84	\$60,000.00	30.91 %
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$7,430.99	\$29,723.96	\$23,896.60	\$100,000.00	29.72 %
10-10-5621-30	Hosp. Ins. - YS	\$3,794.24	\$14,323.86	\$12,687.72	\$60,000.00	23.87 %
10-10-5621-50	Hosp. Ins. - Tech	\$2,323.39	\$11,603.57	\$14,301.92	\$38,000.00	30.54 %
10-10-5621-60	Hosp. Ins. - Circ	\$4,577.58	\$18,317.32	\$13,636.86	\$47,000.00	38.97 %
10-10-5622-10	Dental Ins. - Admin.	\$340.47	\$1,104.54	\$1,181.56	\$4,600.00	24.01 %
10-10-5622-20	Dental Ins. - Adult Serv	\$652.73	\$2,354.90	\$2,119.26	\$7,000.00	33.64 %
10-10-5622-30	Dental Ins. - YS	\$287.65	\$768.55	\$710.65	\$2,600.00	29.56 %
10-10-5622-50	Dental Ins. - Tech	\$255.15	\$849.48	\$977.34	\$2,500.00	33.98 %
10-10-5622-60	Dental Ins. - Circ	\$339.60	\$1,333.55	\$1,207.64	\$3,300.00	40.41 %
Total Health & Dental Ins.		\$24,639.00	\$98,928.53	\$80,748.39	\$325,000.00	30.44 %
Other Staff Benefits						
10-10-5646-00	5646 Unemployment Compensat	\$303.12	\$877.31	\$0.00	\$4,000.00	21.93 %
10-10-5646-10	Tuition Reimbursement - Staff	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00 %
10-10-5623-00	CompPsych Assistance Plan	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %

# Lisle Library District

## Expenses through Oct 31 2017

No Special Reserve reflected

	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
Total Other Staff Benefits	\$303.12	\$877.31	\$0.00	\$7,000.00	12.53 %
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	\$3,045.05	\$12,242.97	\$9,440.27	\$40,000.00	30.61 %
45-10-5625-20 FICA Expense - Adult Serv.	\$3,393.44	\$13,488.95	\$12,715.20	\$41,000.00	32.90 %
45-10-5625-30 FICA Expense - Youth Services	\$2,006.18	\$8,714.48	\$7,310.47	\$29,393.63	29.65 %
45-10-5625-50 FICA Expense - Tech Servs.	\$1,416.13	\$6,181.23	\$6,728.58	\$21,500.00	28.75 %
45-10-5625-60 FICA Expense - Circulation	\$3,117.59	\$12,458.25	\$11,164.21	\$38,000.00	32.78 %
Total FICA Expenses	\$12,978.39	\$53,085.88	\$47,358.73	\$169,893.63	31.25 %
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	\$3,979.92	\$15,838.88	\$11,975.72	\$51,000.00	31.06 %
40-10-5628-20 IMRF Expense - Adult Servs	\$4,386.38	\$18,155.39	\$18,440.96	\$54,000.00	33.62 %
40-10-5628-30 IMRF Expense - Youth Services	\$2,625.58	\$10,865.82	\$7,099.92	\$37,000.00	29.37 %
40-10-5628-50 IMRF Expense - Tech Servs.	\$1,918.77	\$8,287.41	\$9,670.96	\$27,000.00	30.69 %
40-10-5628-60 IMRF Expense - Circulation	\$3,091.66	\$12,140.66	\$11,815.52	\$48,419.42	25.07 %
Total IMRF Expenses	\$16,002.31	\$65,288.16	\$59,003.08	\$217,419.42	30.03 %
TOTAL EMPLOYEE COSTS	\$229,039.57	\$934,462.25	\$820,354.12	\$2,940,144.75	31.78 %
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	\$450.00	\$1,350.00	\$1,862.40	\$6,600.00	20.45 %
10-20-5651-00 INet	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00 Utilities - Phone	\$706.39	\$2,122.62	\$2,930.33	\$7,800.00	27.21 %
10-20-5653-00 Utilities - Gas	\$170.56	\$912.50	\$764.90	\$7,000.00	13.04 %
10-20-5654-00 Utilities - Sewer & Water	\$276.78	\$766.36	\$604.35	\$2,750.00	27.87 %
10-20-5655-00 Utilities - Electric	\$4,054.01	\$12,903.89	\$12,842.24	\$48,700.00	26.50 %
10-20-5656-00 Verizon	\$50.08	\$150.24	\$150.24	\$680.00	22.09 %
Total Utilities	\$5,707.82	\$20,015.61	\$20,964.46	\$75,340.00	26.57 %
Maintenance and Repairs					

# Lisle Library District

## Expenses through Oct 31 2017

No Special Reserve reflected

	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-20-5660-00 Maint Contracts - HVAC	\$0.00	\$1,200.00	\$1,137.50	\$5,500.00	21.82 %
10-20-5661-00 Maint Contracts - Maint. Service	\$2,444.00	\$11,084.00	\$9,921.00	\$36,750.00	30.16 %
10-20-5662-00 Maint Contr. - Landscape Serv.	\$969.38	\$2,908.14	\$8,348.14	\$34,000.00	8.55 %
10-20-5663-00 Maint/Repairs-Genl repairs, Sup	\$23.05	\$2,099.77	\$2,204.21	\$8,000.00	26.25 %
10-20-5664-00 Maint/Repairs-Non Contr. Work	\$320.33	\$2,638.25	\$3,139.38	\$18,000.00	14.66 %
10-20-5665-00 Rubbish Removal	\$179.09	\$716.36	\$716.36	\$2,500.00	28.65 %
Total Maintenance and Repairs	\$3,935.85	\$20,646.52	\$25,466.59	\$104,750.00	19.71 %
TOTAL BUILDING COSTS	\$9,643.67	\$40,662.13	\$46,431.05	\$180,090.00	22.58 %
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage	\$1,020.53	\$1,093.92	\$0.00	\$4,500.00	24.31 %
10-25-5710-10 Printing/Spec. Serv. - Adult	\$0.00	\$4,402.92	\$8,678.32	\$26,400.00	16.68 %
10-25-5711-00 Postage Special Serv	\$979.97	\$3,515.86	\$3,118.51	\$8,500.00	41.36 %
10-25-5712-00 Printing	\$144.24	\$475.24	\$598.28	\$1,000.00	47.52 %
Total Postage and Printing	\$2,144.74	\$9,487.94	\$12,395.11	\$40,400.00	23.49 %
Supplies					
10-25-5713-00 Office Supplies	\$30.99	\$1,351.12	\$1,236.24	\$5,000.00	27.02 %
10-25-5714-00 Circ. Material Supplies	\$73.86	\$1,789.74	\$696.49	\$9,080.00	19.71 %
10-25-5715-00 Copier Supplies	\$0.00	\$589.80	\$339.90	\$2,500.00	23.59 %
10-25-5716-00 Kitchen Supplies	\$217.00	\$1,288.02	\$1,386.94	\$6,500.00	19.82 %
10-25-5717-00 Processing Supplies	\$1,604.95	\$6,353.82	\$6,277.58	\$27,500.00	23.10 %
10-25-5718-00 Computer Supplies	\$1,907.49	\$2,899.85	\$4,040.71	\$13,500.00	21.48 %
Total Supplies	\$3,834.29	\$14,272.35	\$13,977.86	\$64,080.00	22.27 %
Other Operating Costs					
10-25-5719-00 Publishing	\$655.50	\$764.75	\$575.00	\$2,000.00	38.24 %
10-25-5722-15 Safety Deposit Box Rental	\$0.00	\$0.00	\$0.00	\$150.00	0.00 %
10-25-5723-00 Check Printing	\$0.00	\$0.00	\$0.00	\$250.00	0.00 %
10-25-5723-15 Bank Charges	\$288.02	\$665.99	\$320.83	\$1,000.00	66.60 %

# Lisle Library District

## Expenses through Oct 31 2017

No Special Reserve reflected

	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-25-5724-15 Local Travel	\$39.86	\$105.41	\$46.38	\$700.00	15.06 %
Total Other Operating Costs	\$983.38	\$1,536.15	\$942.21	\$4,100.00	37.47 %
<b>TOTAL OPERATING EXPENSES</b>	\$6,962.41	\$25,296.44	\$27,315.18	\$108,580.00	23.30 %
<b>INSURANCE</b>					
10-30-5750-00 Fidelity Bonds	\$0.00	\$2,400.00	\$0.00	\$2,500.00	96.00 %
10-30-5751-00 Property Damage (All-Peril)	\$0.00	(\$5,428.00)	\$0.00	\$25,000.00	(21.71)%
10-30-5754-00 5754 Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$5,400.00	0.00 %
50-30-5753-00 Umbrella Liab. Insurance	(\$5,428.00)	\$0.00	\$0.00	\$0.00	0.00 %
<b>TOTAL INSURANCE</b>	(\$5,428.00)	(\$3,028.00)	\$0.00	\$32,900.00	(9.20)%
<b>CONTRACTUAL SERVICES</b>					
10-35-5760-00 Legal Services - Admin	\$0.00	\$1,365.00	\$1,462.50	\$25,000.00	5.46 %
10-35-5761-00 Collection Agency	\$53.70	\$170.05	\$161.05	\$700.00	24.29 %
10-35-5762-00 Other Contr Services - Admin	\$0.00	\$2,083.00	\$435.00	\$3,500.00	59.51 %
10-35-5763-00 Other Contractual Services-Tech	\$0.00	\$11,396.81	\$11,575.00	\$25,000.00	45.59 %
10-35-5764-10 Other Contractual Services - IS	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00 %
10-35-5765-10 Investment Agency Consultants	\$557.70	\$2,264.30	\$1,324.79	\$7,000.00	32.35 %
10-35-5769-00 Acct Maint & Upgrades	\$0.00	\$0.00	\$0.00	\$7,937.00	0.00 %
10-35-5770-00 5770 Contractual - Audit Fee	\$8,250.00	\$8,250.00	\$0.00	\$8,250.00	100.00 %
10-35-5771-00 Payroll Service	\$496.04	\$2,013.09	\$2,034.23	\$7,700.00	26.14 %
<b>TOTAL CONTRACTUAL SERVICES</b>	\$9,357.44	\$27,542.25	\$16,992.57	\$89,587.00	30.74 %
<b>PERSONNEL DEVELOPMENT</b>					
Staff & Trustee Development					
10-40-5783-00 Dues - Staff	\$0.00	\$2,430.00	\$1,249.00	\$5,400.00	45.00 %
10-40-5784-00 Meetings - Staff	\$27.67	\$310.51	\$664.96	\$2,500.00	12.42 %
10-40-5785-00 Conferences - Staff	\$1,610.00	\$2,571.39	\$2,789.93	\$15,000.00	17.14 %
10-40-5786-00 Employee/Volunteer Recognition	\$0.00	\$67.84	\$358.27	\$2,000.00	3.39 %
10-40-5787-00 In-Service	\$0.00	\$1,777.41	\$1,287.95	\$3,000.00	59.25 %
10-40-5788-00 Training (Cont Ed) - Staff	\$132.00	\$237.00	\$883.68	\$2,200.00	10.77 %



# Lisle Library District

## Expenses through Oct 31 2017

No Special Reserve reflected

	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-45-5786-70 Dues - Trustee	\$0.00	\$0.00	\$0.00	\$525.00	0.00 %
10-45-5787-70 Conferences - Trustee	\$300.00	\$300.00	\$350.00	\$500.00	60.00 %
10-45-5788-70 Meetings - Trustee	\$0.00	\$30.00	\$42.25	\$500.00	6.00 %
10-45-5789-70 Training-Trustees	\$0.00	\$0.00	\$0.00	\$500.00	0.00 %
Total Staff & Trustee Development	\$2,069.67	\$7,724.15	\$7,626.04	\$32,125.00	24.04 %
TOTAL PERSONNEL DEVELOPMENT	\$2,069.67	\$7,724.15	\$7,626.04	\$32,125.00	24.04 %
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	\$0.00	\$41,537.96	\$38,369.26	\$47,100.00	88.19 %
Total Major Equipment	\$0.00	\$41,537.96	\$38,369.26	\$47,100.00	88.19 %
Minor Equipment					
10-48-5823-10 Minor Equip - Dir/Asst Dir	\$0.00	\$0.00	\$0.00	\$700.00	0.00 %
10-48-5823-15 Minor Equip - Adm Services/PR	\$0.00	\$518.00	\$0.00	\$0.00	0.00 %
10-48-5823-20 Minor Equip - Adult Services	\$0.00	\$3.99	\$0.00	\$700.00	0.57 %
10-48-5823-30 Minor Equip - Youth	\$57.94	\$57.94	\$35.97	\$700.00	8.28 %
10-48-5823-50 Minor Equip - Tech Services	\$0.00	\$45.64	\$0.00	\$700.00	6.52 %
10-48-5823-60 Minor Equip - Circ	\$0.00	\$76.84	\$0.00	\$700.00	10.98 %
Total Minor Equipment	\$57.94	\$702.41	\$35.97	\$3,500.00	20.07 %
Equip Maint/Repairs & Rentals					
10-48-5843-00 Rental-Postage Meter	\$0.00	\$0.00	\$1.00	\$800.00	0.00 %
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	\$1,376.04	\$4,047.39	\$3,680.35	\$19,150.00	21.14 %
10-48-5846-00 Equip Maint/Repr-NonContr	\$0.00	\$584.99	\$84.73	\$1,000.00	58.50 %
10-48-5846-20 Acct Maint & Upgrades (Corp)	\$0.00	\$0.00	\$7,520.49	\$0.00	0.00 %
Total Equip Maint/Repairs & Rentals	\$1,376.04	\$4,632.38	\$11,286.57	\$20,950.00	22.11 %
TOTAL EQUIPMENT COSTS	\$1,433.98	\$46,872.75	\$49,691.80	\$71,550.00	65.51 %
LIBRARY MEDIA					

# Lisle Library District

## Expenses through Oct 31 2017

No Special Reserve reflected

	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
<b>Books</b>					
10-50-5863-20 Literacy/ESL	\$0.00	\$4,445.50	\$1,860.84	\$10,000.00	44.46 %
10-50-5863-30 Books - Youth Serv. Dept.	\$6,102.02	\$22,164.28	\$13,491.62	\$51,000.00	43.46 %
10-50-5863-50 Books - Tech Serv. Dept.	\$0.00	\$0.00	\$0.00	\$500.00	0.00 %
10-50-5864-10 Books - Non Fiction	\$7,151.42	\$22,807.76	\$22,306.73	\$82,000.00	27.81 %
10-50-5865-10 Books - Adult Fiction	\$6,152.15	\$25,186.40	\$18,692.62	\$65,000.00	38.75 %
10-50-5867-20 Ref Books - Adult Serv. Dept.	\$328.77	\$5,049.75	\$5,845.84	\$24,000.00	21.04 %
<b>Total Books</b>	<b>\$19,734.36</b>	<b>\$79,653.69</b>	<b>\$62,197.65</b>	<b>\$232,500.00</b>	<b>34.26 %</b>
<b>Databases</b>					
10-50-5869-20 Internet Licensed DBases	\$112.00	\$85,178.29	\$82,485.74	\$126,500.00	67.33 %
10-50-5872-10 Dbases - Professional	\$1,680.00	\$7,517.35	\$218.58	\$10,000.00	75.17 %
10-50-5873-30 Dbases - Youth Serv. Dept.	\$0.00	\$5,073.70	\$3,499.00	\$12,500.00	40.59 %
<b>Total Databases</b>	<b>\$1,792.00</b>	<b>\$97,769.34</b>	<b>\$86,203.32</b>	<b>\$149,000.00</b>	<b>65.62 %</b>
<b>Audio-Visual Materials</b>					
10-50-5890-30 A-V Mats - Youth Serv. Dept.	\$222.10	\$4,558.78	\$6,076.87	\$18,000.00	25.33 %
10-50-5895-40 A-V Mats - Adult Serv. Dept.	\$2,844.19	\$29,084.71	\$25,233.47	\$95,000.00	30.62 %
<b>Total Audio-Visual Materials</b>	<b>\$3,066.29</b>	<b>\$33,643.49</b>	<b>\$31,310.34</b>	<b>\$113,000.00</b>	<b>29.77 %</b>
<b>Periodicals/Doc Delivery</b>					
10-50-5900-20 Periodicals - Adult Serv. Dept.	\$565.43	\$1,059.30	\$1,461.85	\$42,620.00	2.49 %
10-50-5900-30 Periodicals - Youth Serv. Dept.	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %
10-50-5900-80 Periodicals - Prof. Collections	\$0.00	\$25.00	\$0.00	\$5,000.00	0.50 %
10-50-5871-20 Document Delivery	\$0.00	\$20,445.29	\$19,868.16	\$22,000.00	92.93 %
<b>Total Periodicals/Doc Delivery</b>	<b>\$565.43</b>	<b>\$21,529.59</b>	<b>\$21,330.01</b>	<b>\$70,620.00</b>	<b>30.49 %</b>
<b>TOTAL LIBRARY MEDIA</b>	<b>\$25,158.08</b>	<b>\$232,596.11</b>	<b>\$201,041.32</b>	<b>\$565,120.00</b>	<b>41.16 %</b>
<b>PROGRAMS AND READER'S SERVICES</b>					
<b>Programs</b>					
10-60-5931-10 Programs - Adult Services	\$833.62	\$5,748.26	\$3,468.37	\$16,000.00	35.93 %

# Lisle Library District

## Expenses through Oct 31 2017

No Special Reserve reflected

	Current Month Oct 2017	YTD July - Oct 2017-2018	YTD July - Oct 2016-2017	FY 17-18 Annual Budget	FY 17-18 % of Budget to YTD
10-60-5931-30 Programs - Youth Serv. Dept.	\$136.44	\$1,754.51	\$1,465.26	\$11,000.00	15.95 %
10-60-5931-40 Online Marketing	\$61.63	\$70.62	\$419.99	\$2,000.00	3.53 %
10-60-5931-50 Community Relations	\$0.00	\$204.35	\$347.40	\$6,000.00	3.41 %
Total Programs	\$1,031.69	\$7,777.74	\$5,701.02	\$35,000.00	22.22 %
Readers Service's					
10-60-5940-10 Reader Services - Adult Serv. De	\$164.34	\$174.33	\$231.93	\$2,000.00	8.72 %
10-60-5940-30 Reader Services - Youth Serv. D	\$374.14	\$787.12	\$1,804.71	\$5,300.00	14.85 %
Total Readers Services's	\$538.48	\$961.45	\$2,036.64	\$7,300.00	13.17 %
TOTAL PROGRAMS AND READER'S SERVICES	\$1,570.17	\$8,739.19	\$7,737.66	\$42,300.00	20.66 %
RESTRICTED USAGE EXPENSES					
10-80-5981-80 Restricted - Per Capita Grant	\$0.00	\$0.00	\$2,058.01	\$0.00	0.00 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$100,000.00	\$100,000.00	\$300,000.00	33.33 %
10-80-5986-80 IMRF Funding	\$0.00	\$0.00	\$0.00	\$200,000.00	0.00 %
TOTAL RESTRICTED USAGE EXPENSES	\$25,000.00	\$100,000.00	\$102,058.01	\$500,000.00	20.00 %
.02 BLDG/MAINT EXPENSES					
30-65-5920-00 Network - Purchases (.02 B/M)	\$0.00	\$1,493.96	\$16,232.00	\$50,000.00	2.99 %
30-65-5925-00 Network - Maint. (.02 B/M)	\$1,713.26	\$4,562.26	\$16,014.84	\$30,000.00	15.21 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$0.00	\$9,157.50	\$25,383.93	\$57,000.00	16.07 %
Total .02 BLDG/MAINT EXPENSES	\$1,713.26	\$15,213.72	\$57,630.77	\$137,000.00	11.10 %
CONTINGENCY					
10-90-5999-00 Contingency	\$0.00	\$0.00	\$0.00	\$75,000.00	0.00 %
Total	\$0.00	\$0.00	\$0.00	\$75,000.00	0.00 %
TOTAL ALL EXPENSES	\$306,520.25	\$1,436,080.99	\$1,336,878.52	\$4,774,396.75	30.08 %

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name	Transaction Date	Description	Status	Account Number	Account Description	Amount
Tax Identification Number	Transaction Number	Transaction Type				
4imprint	11/8/2017	Facility Monitor Shirts	Paid	10-25-5713-00	Office Supplies	\$293.13
4imprint	5839669	Invoice				
Totals for 4imprint:						\$293.13
Allegra Print & Imaging	11/8/2017	Envelopes	Paid	10-25-5712-00	Printing	\$134.12
Allegra Print & Imaging	27301	Invoice				
Totals for Allegra Print & Imaging:						\$134.12
Amazon	11/8/2017	Books, Games, Programming	Paid	10-50-5864-10	Books - Non Fiction	\$59.04
Amazon	111017	Invoice		10-50-5865-10	Books - Adult Fiction	\$19.94
				10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$711.56
				10-60-5931-10	Programs - Adult Services	\$31.80
				10-50-5867-20	Ref Books - Adult Serv. Dept.	\$25.71
				10-50-5890-30	A-V Matls - Youth Serv. Dept.	\$425.66
				10-60-5931-30	Programs - Youth Serv. Dept.	\$81.99
				10-50-5863-20	Literacy/ESL	\$15.68
				10-25-5713-00	Office Supplies	\$9.99
				30-65-5920-00	Network - Purchases (.02 B/M)	\$156.88
				10-25-5716-00	Kitchen Supplies	\$14.69
				10-25-5714-00	Circ. Material Supplies	\$23.98
Totals for Amazon:						\$1,576.92
Anderson Pest Solutions	11/8/2017	October 2017 Pest Control	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$141.00
Anderson Pest Solutions	4469275	Invoice				
Totals for Anderson Pest Solutions:						\$141.00
Baker & Taylor (C4053863)	11/8/2017	YS - Continuations	Paid	10-50-5863-30	Books - Youth Serv. Dept.	\$89.45
Baker & Taylor (C4053863)	110117	Invoice				
Totals for Baker & Taylor (C4053863):						\$89.45
Baker & Taylor (L4171582)	11/8/2017	YS - Continuations	Paid	10-50-5863-30	Books - Youth Serv. Dept.	\$89.45
Baker & Taylor (L4171582)	110117	Invoice				
Totals for Baker & Taylor (L4171582):						\$89.45

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L4171582)	11/8/2017 110117	Audio Books & Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Mats - Adult Serv. Dept. Processing Supplies	\$698.79 \$83.20
<b>Baker &amp; Taylor (C5223353)</b>					<i>Totals for Baker &amp; Taylor (L4171582):</i>	<i>\$781.99</i>
Baker & Taylor (C5223353)	11/8/2017 110117	Continuations Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv. Dept.	\$1,360.09
<b>Baker &amp; Taylor (C5223433)</b>					<i>Totals for Baker &amp; Taylor (C5223353):</i>	<i>\$1,360.09</i>
Baker & Taylor (C5223433)	11/8/2017 110117	Continuations Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$1,100.62
<b>Baker &amp; Taylor (L0334152)</b>					<i>Totals for Baker &amp; Taylor (C5223433):</i>	<i>\$1,100.62</i>
Baker & Taylor (L0334152)	11/8/2017 110117	Circ & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$7,549.44 \$266.30
<b>Baker &amp; Taylor (L3965522)</b>					<i>Totals for Baker &amp; Taylor (L0334152):</i>	<i>\$7,815.74</i>
Baker & Taylor (L3965522)	11/8/2017 110117	Unprocessed Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$32.94
<b>Baker &amp; Taylor (L4171782)</b>					<i>Totals for Baker &amp; Taylor (L3965522):</i>	<i>\$32.94</i>
Baker & Taylor (L4171782)	11/8/2017 110117	Auto Yours & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv. Dept. Processing Supplies	\$227.87 \$9.80
<b>Baker &amp; Taylor (L5202982)</b>					<i>Totals for Baker &amp; Taylor (L4171782):</i>	<i>\$237.67</i>
Baker & Taylor (L5202982)	11/8/2017 110117	PBS & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult Fiction Processing Supplies	\$105.29 \$25.30
<b>Baker &amp; Taylor (L5425632)</b>					<i>Totals for Baker &amp; Taylor (L5202982):</i>	<i>\$130.59</i>
Baker & Taylor (L5425632)	11/8/2017 110117	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv. Dept. Processing Supplies	\$4,865.12 \$212.40

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Baker &amp; Taylor (L543202)</b> Baker & Taylor (L543202)	11/8/2017 110117	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Totals for Baker & Taylor (L5425632): Books - Adult Fiction Processing Supplies	\$5,077.52 \$5,823.36 \$221.80
<b>Bear Landscape Group</b> Bear Landscape Group	11/8/2017 3981	Oct 2017 Landscape and Flow Invoice	Paid	10-20-5662-00	Totals for Baker & Taylor (L5543202): Maint Contr. - Landscape Serv.	\$6,045.16 \$1,059.38
<b>Better Containers Mfg. Co.</b> Better Containers Mfg. Co.	11/8/2017 228502	Halloween Invoice	Paid	10-60-5940-30	Totals for Bear Landscape Group: Reader Services - Youth Serv. Dept.	\$1,059.38 \$54.50
<b>Case Lots, Inc.</b> Case Lots, Inc.	11/8/2017 007013	Misc. Janitorial and Kitchen S Invoice	Paid	10-20-5663-00 10-25-5716-00	Totals for Better Containers Mfg. Co.: Main/Repairs-Genl repairs, Supplies Kitchen Supplies	\$54.50 \$346.80 \$173.40
<b>The Center/ALRC</b> The Center/ALRC	11/8/2017 120817	Misc Janitorial Supplies Invoice	Paid	10-20-5663-00	Main/Repairs-Genl repairs, Supplies	\$396.60
					Totals for Case Lots, Inc.: Conferences - Staff	\$916.80 \$110.00
<b>Chicago Metropolitan Fire Prevention Co.</b> Chicago Metropolitan Fire Prevention Co.	11/8/2017 IN00167832	Fire Alarm Batteries Replace Invoice	Paid	10-48-5845-00	Totals for The Center/ALRC: Equip Maint/Repr-Contr-Lib. Wide	\$110.00 \$298.00
	11/8/2017 IN00170160	Fire Monitoring Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$160.50
					Totals for Chicago Metropolitan Fire Prevention Co.: 	\$458.50

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Chicagoly</b> Chicagoly	11/8/2017 2017ci-3517	Subscription Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv. Dept.	\$8.00
					<i>Totals for Chicagoly:</i>	<u>\$8.00</u>
<b>Compact Disc Source</b> Compact Disc Source	11/8/2017 74678	Music CDs Invoice	Paid	10-50-5895-40	A-V Matis - Adult Serv. Dept.	\$206.62
	11/8/2017 74679	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$71.14
	11/8/2017 74758	Music CDs Invoice	Paid	10-50-5895-40	A-V Matis - Adult Serv. Dept.	\$393.03
	11/8/2017 74758	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$133.72
					<i>Totals for Compact Disc Source:</i>	<u>\$804.51</u>
<b>Complete Cleaning Company</b> Complete Cleaning Company	11/8/2017 AW02015	Carpet Clean Traffic Areas Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,995.00
	11/8/2017 C03776	November Cleaning Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$2,303.00
	11/8/2017 AW02003	Degrease Tile - Lobby and A Invoice	Paid	30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$1,815.00
					<i>Totals for Complete Cleaning Company:</i>	<u>\$6,113.00</u>
<b>Demco, Inc.</b> Demco, Inc.	11/8/2017 6226585	Tape Invoice	Paid	10-25-5717-00	Processing Supplies	\$477.09
					<i>Totals for Demco, Inc.:</i>	<u>\$477.09</u>
<b>Dynegy Energy Services</b> Dynegy Energy Services	11/8/2017 149565717101	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,677.32

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Fruteland Jackson Company</b> Fruteland Jackson Company	11/8/2017 120217	Program: Concert Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$350.00
	<i>Totals for Dynegy Energy Services:</i>					<u>\$3,677.32</u>
<b>Garvey's Office Products</b> Garvey's Office Products	11/8/2017 PINV1415217	Blade Invoice	Paid	10-25-5713-00	Office Supplies	\$13.38
	11/8/2017 PINV1416629	Office Supplies for Circulati Invoice	Paid	10-25-5713-00	Office Supplies	\$57.89
	11/8/2017 PINV1424684	Markers, Glue Dots Invoice	Paid	10-25-5713-00	Office Supplies	\$52.96
	<i>Totals for Garvey's Office Products:</i>					<u>\$124.23</u>
<b>Sandy Hayes</b> Sandy Hayes	11/8/2017 100417	IVNUA - IL Valley Network I Invoice	Paid	10-40-5785-00	Conferences - Staff	\$219.41
	<i>Totals for Sandy Hayes:</i>					<u>\$219.41</u>
<b>Hewlett-Packard Company</b> Hewlett-Packard Company	11/8/2017 0420237	BW Printer Pages Printed Invoice	Paid	10-25-5718-00	Computer Supplies	\$1,112.08
	<i>Totals for Hewlett-Packard Company:</i>					<u>\$1,112.08</u>
<b>Elizabeth Hopkins</b> Elizabeth Hopkins	11/8/2017 101017	ILA Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$64.84
	<i>Totals for Elizabeth Hopkins:</i>					<u>\$64.84</u>
<b>IHLS - OCLC</b> IHLS - OCLC	11/8/2017 13694X	ILL Fee Managemnet Invoice	Paid	10-50-5871-20	Document Delivery	\$0.50
	11/8/2017 15030	ILL Fee Management Invoice	Paid	10-50-5871-20	Document Delivery	\$43.50



# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Illinois Library Association Illinois Library Association	11/8/2017 139655	Membership - Kloepper Invoice	Paid	10-40-5783-00	Dues - Staff	\$150.00
	11/8/2017 139751	Membership - Ruocco Invoice	Paid	10-40-5783-00	Dues - Staff	\$150.00
	11/8/2017 139536	Membership - McQuillan Invoice	Paid	10-40-5783-00	Dues - Staff	\$150.00
	11/8/2017 139370	Membership - Lisle Library A Invoice	Paid	10-40-5783-00	Dues - Staff	\$300.00
	11/8/2017 103117	Membership - Weinstein Invoice	Paid	10-40-5783-00	Dues - Staff	\$200.00
	11/8/2017 139837	Membership - Hummel Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00
	Totals for Illinois Library Association:					\$1,025.00
	11/8/2017 111617	Program: History of Midway Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$125.00
David E. Kent David E. Kent	Totals for David E. Kent:					\$125.00
	11/8/2017 102717	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$26.11
Jackie Kilcran Jackie Kilcran	Totals for Jackie Kilcran:					\$26.11
	11/8/2017 102517	LACONI Meeting Invoice	Paid	10-40-5784-00	Meetings - Staff	\$15.00
Chris Knight Chris Knight	Totals for Chris Knight:					\$15.00
Beth McQuillan Beth McQuillan	Totals for Beth McQuillan:					\$15.00

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Beth McQuillan	11/8/2017 101217	ILA Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$38.12
<b>Midwest Tape (7288)</b> Midwest Tape (7288)	11/8/2017 110117	DVDs/Blu-rays w/processing Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$1,887.24
					<i>Totals for Beth McQuillan:</i>	<u>\$38.12</u>
<b>Midwest Tape (7291)</b> Midwest Tape (7291)	11/8/2017 110117	JH CDs, YS DVDs/Blu-rays Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv. Dept.	\$230.46
					<i>Totals for Midwest Tape (7288):</i>	<u>\$1,887.24</u>
<b>Midwest Tape (12516)</b> Midwest Tape (12516)	11/8/2017 110117	CD Books Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$19.98
					<i>Totals for Midwest Tape (7291):</i>	<u>\$230.46</u>
<b>Midwest Tape</b> Midwest Tape	11/8/2017 95445281	Hoopla Monthly Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$2,818.73
					<i>Totals for Midwest Tape (12516):</i>	<u>\$19.98</u>
<b>Monaco Mechanical Service, Inc.</b> Monaco Mechanical Service, Inc.	11/8/2017 17809	Service Contract 10/1 - 12/31 Invoice	Paid	10-20-5660-00	Maint Contracts - HVAC	\$1,200.00
	11/8/2017 17821	Pump Repair HVAC Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,116.37
					<i>Totals for Midwest Tape:</i>	<u>\$2,818.73</u>
<b>Monaco Mechanical Service, Inc.</b> Monaco Mechanical Service, Inc.	11/8/2017 17809	Service Contract 10/1 - 12/31 Invoice	Paid	10-20-5660-00	Maint Contracts - HVAC	\$1,200.00
	11/8/2017 17821	Pump Repair HVAC Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,116.37
					<i>Totals for Midwest Tape:</i>	<u>\$2,818.73</u>
<b>NCPERS - IL IMRF</b> NCPERS - IL IMRF	11/8/2017 46021117	Payroll Withholding Invoice	Paid	10-00-2638-00	Vol. Life (NCPERS)	\$96.00
					<i>Totals for Monaco Mechanical Service, Inc.:</i>	<u>\$2,316.37</u>
					<i>Totals for NCPERS - IL IMRF:</i>	<u>\$96.00</u>

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>New Albertsons Inc</b> New Albertsons Inc	11/8/2017 091917	Teen Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$13.99
	11/8/2017 092017	Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$9.95
	11/8/2017 092117	PJ Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$18.95
	11/8/2017 100317	ARRT Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$27.35
	11/8/2017 100817	Teen Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$7.48
	11/8/2017 100517	SWRD Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$41.91
	11/8/2017 100717	SWRD Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$66.46
	11/8/2017 100617	Teen Program Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$2.99
	11/8/2017 101617	Chess Supplies Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$28.48
	11/8/2017 100917	Storytimes Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$34.85
	11/8/2017 101017	Storytime Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$7.07
	11/8/2017 101617	Meeting Supplies Invoice	Paid	10-40-5784-00	Meetings - Staff	\$10.96
	<i>Totals for New Albertsons Inc:</i>					<u>\$270.44</u>
<b>New Readers Press</b> New Readers Press	11/8/2017 110117	Membership Dues - Jean De Invoice	Paid	10-50-5863-20	Literacy/ESL	\$45.00

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
NICOR NICOR	11/8/2017 273473	Digital Challenger Online Su Invoice	Paid	10-50-5863-20	Literacy/ESL	\$74.22
	11/8/2017 101717	Usage Invoice	Paid	10-20-5653-00	Utilities - Gas	\$224.16
Totals for New Readers Press:						\$119.22
Outsource Solutions Group, Inc. Outsource Solutions Group, Inc.	11/8/2017 38004	Monthly Server Monitoring Invoice	Paid	10-35-5763-00	Other Contractual Services-Technology As	\$720.00
	11/8/2017 38122	Monthly Backup Licenses Invoice	Paid	30-65-5925-00	Network - Maint. (.02 B/M)	\$225.00
Totals for NICOR:						\$224.16
Racheal Perek Racheal Perek	11/8/2017 101017	ILA Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$10.85
	11/8/2017 101017	ILA Annual Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$37.64
Totals for Outsource Solutions Group, Inc.:						\$945.00
Petty Cash Checking Account Petty Cash Checking Account	11/8/2017 101717	Refund of Lost Items Invoice	Paid	10-03-4540-00	Fines - Main Circ Desk	\$163.96
	11/8/2017 1005626438	Meter Ink Invoice	Paid	10-25-5710-00	Postage	\$64.59
Totals for Petty Cash Checking Account:						\$163.96
Totals for Racheal Perek:						\$48.49
Totals for Pitney Bowes:						\$64.59
RAILS						\$64.59

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
RAILS	11/8/2017 4634	Gale Virtual Hosting Fee Invoice	Paid	10-50-5872-10	Dbases - Professional	\$82.50
<b>Republic Services</b> Republic Services	11/8/2017 0551-013798128	Rubbish 11/1 - 11/30/17 Invoice	Paid	10-20-5665-00	Rubbish Removal	\$179.09
<i>Totals for RAILS:</i>						<u>\$82.50</u>
<b>Ricoh USA, Inc.</b> Ricoh USA, Inc.	11/8/2017 5050728186	Copier Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$900.26
<i>Totals for Republic Services:</i>						<u>\$179.09</u>
<b>Will Savage</b> Will Savage	11/8/2017 102317	Monday Funday Invoice	Paid	10-60-5931-30	Programs - Youth Serv. Dept.	\$12.98
<i>Totals for Ricoh USA, Inc.:</i>						<u>\$900.26</u>
<b>SavATree</b> SavATree	11/8/2017 4735535	Tree Removal Invoice	Paid	30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$9,995.00
11/8/2017 4735538	Stump Removal Invoice	Paid	30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$800.00	
<i>Totals for Will Savage:</i>						<u>\$12.98</u>
<b>SkillPath NST Seminars</b> SkillPath NST Seminars	11/8/2017 11629766	Professional Seminar Invoice	Paid	10-40-5788-00	Training (Cont Ed) - Staff	\$129.00
<i>Totals for SavATree:</i>						<u>\$10,795.00</u>
<b>Noelle Spicher</b> Noelle Spicher	11/8/2017 10/10/17	ILA Conference Invoice	Paid	10-40-5785-00	Conferences - Staff	\$32.42
<i>Totals for SkillPath NST Seminars:</i>						<u>\$129.00</u>
<i>Totals for Noelle Spicher:</i>						<u>\$32.42</u>

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Staples Advantage</b> Staples Advantage	11/8/2017 8046707203	Misc. Janitorial, Office & Ki Invoice	Paid	10-25-5716-00 10-20-5663-00 10-25-5713-00	Kitchen Supplies Maint/Repairs-Genl repairs, Supplies Office Supplies	\$212.39 \$172.28 \$266.17
					<b>Totals for Staples Advantage:</b>	<b>\$650.84</b>
<b>Suburban Door Check &amp; Lock Service</b> Suburban Door Check & Lock Service	11/8/2017 IN493507	Remove and Replace Study R Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,111.00
					<b>Totals for Suburban Door Check &amp; Lock Service:</b>	<b>\$1,111.00</b>
<b>SWAN</b> SWAN	11/8/2017 5817	ILL Items Invoice	Paid	10-50-5871-20	Document Delivery	\$68.00
					<b>Totals for SWAN:</b>	<b>\$68.00</b>
<b>Tinley Park Public Library</b> Tinley Park Public Library	11/8/2017 071217	Skip School / Stephan Pastis Invoice	Paid	10-50-5871-20	Document Delivery	\$15.00
					<b>Totals for Tinley Park Public Library:</b>	<b>\$15.00</b>
<b>Toshiba Business Solutions, USA</b> Toshiba Business Solutions, USA	11/8/2017 13997223	Copier Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$90.32
					<b>Totals for Toshiba Business Solutions, USA:</b>	<b>\$90.32</b>
<b>Triple S Vending</b> Triple S Vending	11/8/2017 11888	Water Cooler Rental Invoice	Paid	10-25-5716-00	Kitchen Supplies	\$30.00
	11/8/2017 11912	Water Invoice	Paid	10-25-5716-00	Kitchen Supplies	\$77.00
					<b>Totals for Triple S Vending:</b>	<b>\$107.00</b>
<b>Unique Management Services, Inc.</b> Unique Management Services, Inc.	11/8/2017 451158	Collection Account Septembe Invoice	Paid	10-35-5761-00	Collection Agency	\$71.60

# Lisle Library District

## Accounts Payable for November 8, 2017

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Village of Lisle Village of Lisle	11/8/2017 102517	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$165.64
	11/8/2017 3600000205	INET - Shared Internet Servi Invoice	Paid	10-20-5650-00	Internet Service Provider	\$450.00
	Totals for Village of Lisle:					\$615.64
Wells Fargo Vendor Financial Services, LLC Wells Fargo Vendor Financial Services, L	11/8/2017 99449779	Copier Lease 10/20 - 11/19/1 Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$202.55
	11/8/2017 99609198	Copier 11/20 - 12/19/17 Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$202.55
	Totals for Wells Fargo Vendor Financial Services, LLC:					\$405.10

# Lisle Library District

## Accounts Payable for November 8, 2017

### Account Summary

Account Number	Description	Net Amount
10-00-2638-00	Vol. Life (NCPERS)	\$96.00
10-03-4540-00	Fines - Main Circ Desk	\$163.96
10-20-5650-00	Internet Service Provider	\$450.00
10-20-5653-00	Utilities - Gas	\$224.16
10-20-5654-00	Utilities - Sewer & Water	\$165.64
10-20-5655-00	Utilities - Electric	\$3,677.32
10-20-5660-00	Maint Contracts - HVAC	\$1,200.00
10-20-5661-00	Maint Contracts - Maint. Service	\$2,444.00
10-20-5662-00	Maint Contr. - Landscape Serv.	\$1,059.38
10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$915.68
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$4,222.37
10-20-5665-00	Rubbish Removal	\$179.09
10-25-5710-00	Postage	\$64.59
10-25-5712-00	Printing	\$134.12
10-25-5713-00	Office Supplies	\$693.52
10-25-5714-00	Circ. Material Supplies	\$23.98
10-25-5716-00	Kitchen Supplies	\$507.48
10-25-5717-00	Processing Supplies	\$1,500.75
10-25-5718-00	Computer Supplies	\$1,112.08
10-25-5724-15	Local Travel	\$26.11
10-35-5761-00	Collection Agency	\$71.60
10-35-5763-00	Other Contractual Services-Technology Asst	\$720.00
10-40-5783-00	Dues - Staff	\$950.00
10-40-5784-00	Meetings - Staff	\$25.96
10-40-5785-00	Conferences - Staff	\$513.28
10-40-5788-00	Training (Cont Ed) - Staff	\$129.00
10-45-5786-70	Dues - Trustee	\$75.00
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$1,854.18
10-50-5863-20	Literacy/ESL	\$134.90
10-50-5863-30	Books - Youth Serv. Dept.	\$5,182.44
10-50-5864-10	Books - Non Fiction	\$8,742.04
10-50-5865-10	Books - Adult Fiction	\$5,948.59
10-50-5867-20	Ref Books - Adult Serv. Dept.	\$1,385.80



# **Lisle Library District** **Accounts Payable for November 8, 2017**

10-50-5871-20	Document Delivery	\$127.00
10-50-5872-10	Dbases - Professional	\$82.50
10-50-5890-30	A-V Matls - Youth Serv. Dept.	\$656.12
10-50-5895-40	A-V Matls - Adult Serv. Dept.	\$6,735.95
10-50-5900-20	Periodicals - Adult Serv. Dept.	\$8.00
10-60-5931-10	Programs - Adult Services	\$695.46
10-60-5931-30	Programs - Youth Serv. Dept.	\$165.79
10-60-5940-30	Reader Services - Youth Serv. Dept.	\$54.50
30-65-5920-00	Network - Purchases (.02 B/M)	\$156.88
30-65-5925-00	Network - Maint. (.02 B/M)	\$225.00
30-65-5926-00	Maint - Bldg Structure (.02 B/M)	\$12,610.00
	GRAND TOTAL:	\$66,110.22

# Lisle Library District

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-00-2638-00, Vol. Life (NCPERS)</b>									
11/8/2017	46021117	Invoice	5300-196	NCPERS - IL IMRF	NCPERS - IL IMRF- Posted		11/8/2017	\$96.00	\$0.00
					<i>Totals for 10-00-2638-00, Vol. Life (NCPERS):</i>			<i>\$96.00</i>	<i>\$0.00</i>
<b>10-03-4540-00, Fines - Main Circ Desk</b>									
11/8/2017	101717	Invoice	5300-128	Petty Cash Checking Account	Petty Cash Checking A Posted		11/8/2017	\$163.96	\$0.00
					<i>Totals for 10-03-4540-00, Fines - Main Circ Desk:</i>			<i>\$163.96</i>	<i>\$0.00</i>
<b>10-20-5650-00, Internet Service Provider</b>									
11/8/2017	3600000205	Invoice	5300-220	Village of Lisle	Village of Lisle-360000 Posted		11/8/2017	\$450.00	\$0.00
					<i>Totals for 10-20-5650-00, Internet Service Provider:</i>			<i>\$450.00</i>	<i>\$0.00</i>
<b>10-20-5653-00, Utilities - Gas</b>									
11/8/2017	101717	Invoice	5300-132	NICOR	NICOR-101717 Posted		11/8/2017	\$224.16	\$0.00
					<i>Totals for 10-20-5653-00, Utilities - Gas:</i>			<i>\$224.16</i>	<i>\$0.00</i>
<b>10-20-5654-00, Utilities - Sewer &amp; Water</b>									
11/8/2017	102517	Invoice	5300-216	Village of Lisle	Village of Lisle-102517 Posted		11/8/2017	\$165.64	\$0.00
					<i>Totals for 10-20-5654-00, Utilities - Sewer &amp; Water:</i>			<i>\$165.64</i>	<i>\$0.00</i>
<b>10-20-5655-00, Utilities - Electric</b>									
11/8/2017	149565717101	Invoice	5300-198	Dynegy Energy Services	Dynegy Energy Servi Posted		11/8/2017	\$3,677.32	\$0.00
					<i>Totals for 10-20-5655-00, Utilities - Electric:</i>			<i>\$3,677.32</i>	<i>\$0.00</i>
<b>10-20-5660-00, Maint Contracts - HVAC</b>									
11/8/2017	17809	Invoice	5300-003	Monaco Mechanical Service, I	Monaco Mechanical S Posted		11/8/2017	\$1,200.00	\$0.00
					<i>Totals for 10-20-5660-00, Maint Contracts - HVAC:</i>			<i>\$1,200.00</i>	<i>\$0.00</i>
<b>10-20-5661-00, Maint Contracts - Maint. Service</b>									
11/8/2017	4469275	Invoice	5300-012	Anderson Pest Solutions	Anderson Pest Solutio Posted		11/8/2017	\$141.00	\$0.00
11/8/2017	C03776	Invoice	5300-142	Complete Cleaning Company	Complete Cleaning Co Posted		11/8/2017	\$2,303.00	\$0.00
					<i>Totals for 10-20-5661-00, Maint Contracts - Maint. Service:</i>			<i>\$2,444.00</i>	<i>\$0.00</i>
<b>10-20-5662-00, Maint Contr. - Landscape Serv.</b>									
11/8/2017	3981	Invoice	5300-010	Bear Landscape Group	Bear Landscape Group- Posted		11/8/2017	\$1,059.38	\$0.00
					<i>Totals for 10-20-5662-00, Maint Contr. - Landscape Serv.:</i>			<i>\$1,059.38</i>	<i>\$0.00</i>
<b>10-20-5663-00, Maint/Repairs-Genl repairs, Supplies</b>									
11/8/2017	007013	Invoice	5300-005	Case Lots, Inc.	Case Lots, Inc.-007013 Posted		11/8/2017	\$346.80	\$0.00
11/8/2017	8046707203	Invoice	5300-046	Staples Advantage	Staples Advantage-8046 Posted		11/8/2017	\$172.28	\$0.00
11/8/2017	007508	Invoice	5300-272	Case Lots, Inc.	Case Lots, Inc.-007508 Posted		11/8/2017	\$396.60	\$0.00

# Lisle Library District

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-20-5664-00, Maint/Repairs-Non Contr. Work</b>									
11/8/2017	AW02015	Invoice	5300-014	Complete Cleaning Company	Complete Cleaning Co	Posted	11/8/2017	\$1,995.00	\$0.00
11/8/2017	17821	Invoice	5300-136	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	11/8/2017	\$1,116.37	\$0.00
11/8/2017	IN493507	Invoice	5300-218	Suburban Door Check & Lock S	Suburban Door Check &	Posted	11/8/2017	\$1,111.00	\$0.00
<i>Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work:</i>								<b>\$4,222.37</b>	<b>\$0.00</b>
<b>10-20-5665-00, Rubbish Removal</b>									
11/8/2017	0551-013798128	Invoice	5300-138	Republic Services	Republic Services-055	Posted	11/8/2017	\$179.09	\$0.00
<i>Totals for 10-20-5665-00, Rubbish Removal:</i>								<b>\$179.09</b>	<b>\$0.00</b>
<b>10-25-5710-00, Postage</b>									
11/8/2017	1005626438	Invoice	5300-190	Pitney Bowes	Pitney Bowes-1005626	Posted	11/8/2017	\$64.59	\$0.00
<i>Totals for 10-25-5710-00, Postage:</i>								<b>\$64.59</b>	<b>\$0.00</b>
<b>10-25-5712-00, Printing</b>									
11/8/2017	27301	Invoice	5300-108	Allegria Print & Imaging	Allegria Print & Imaging	Posted	11/8/2017	\$134.12	\$0.00
<i>Totals for 10-25-5712-00, Printing:</i>								<b>\$134.12</b>	<b>\$0.00</b>
<b>10-25-5713-00, Office Supplies</b>									
11/8/2017	PINV1415217	Invoice	5300-022	Garvey's Office Products	Garvey's Office Produc	Posted	11/8/2017	\$13.38	\$0.00
11/8/2017	PINV1416629	Invoice	5300-030	Garvey's Office Products	Garvey's Office Produc	Posted	11/8/2017	\$57.89	\$0.00
11/8/2017	8046707203	Invoice	5300-047	Staples Advantage	Staples Advantage-804	Posted	11/8/2017	\$266.17	\$0.00
11/8/2017	PINV1424684	Invoice	5300-112	Garvey's Office Products	Garvey's Office Produc	Posted	11/8/2017	\$52.96	\$0.00
11/8/2017	5839669	Invoice	5300-184	4imprint	4imprint-5839669	Posted	11/8/2017	\$293.13	\$0.00
11/8/2017	111017	Invoice	5300-211	Amazon	Amazon-111017	Posted	11/8/2017	\$9.99	\$0.00
<i>Totals for 10-25-5713-00, Office Supplies:</i>								<b>\$693.52</b>	<b>\$0.00</b>
<b>10-25-5714-00, Circ. Material Supplies</b>									
11/8/2017	111017	Invoice	5300-215	Amazon	Amazon-111017	Posted	11/8/2017	\$23.98	\$0.00
<i>Totals for 10-25-5714-00, Circ. Material Supplies:</i>								<b>\$23.98</b>	<b>\$0.00</b>
<b>10-25-5716-00, Kitchen Supplies</b>									
11/8/2017	007013	Invoice	5300-007	Case Lots, Inc.	Case Lots, Inc.-007013	Posted	11/8/2017	\$173.40	\$0.00
11/8/2017	11888	Invoice	5300-020	Triple S Vending	Triple S Vending-1188	Posted	11/8/2017	\$30.00	\$0.00
11/8/2017	8046707203	Invoice	5300-044	Staples Advantage	Staples Advantage-804	Posted	11/8/2017	\$212.39	\$0.00
11/8/2017	11912	Invoice	5300-192	Triple S Vending	Triple S Vending-1191	Posted	11/8/2017	\$77.00	\$0.00
11/8/2017	111017	Invoice	5300-214	Amazon	Amazon-111017	Posted	11/8/2017	\$14.69	\$0.00
<i>Totals for 10-25-5716-00, Kitchen Supplies:</i>								<b>\$507.48</b>	<b>\$0.00</b>

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-25-5717-00, Processing Supplies</b>									
11/8/2017	74679	Invoice	5300-026	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$71.14	\$0.00
11/8/2017	6226585	Invoice	5300-034	Demco, Inc.	Demco, Inc.-6226585	Posted	11/8/2017	\$477.09	\$0.00
11/8/2017	110117	Invoice	5300-236	Baker & Taylor (L5425632)	Baker & Taylor (L5425632)	Posted	11/8/2017	\$212.40	\$0.00
11/8/2017	110117	Invoice	5300-239	Baker & Taylor (L5543202)	Baker & Taylor (L5543202)	Posted	11/8/2017	\$221.80	\$0.00
11/8/2017	110117	Invoice	5300-242	Baker & Taylor (L5202982)	Baker & Taylor (L5202982)	Posted	11/8/2017	\$25.30	\$0.00
11/8/2017	110117	Invoice	5300-245	Baker & Taylor (L4171782)	Baker & Taylor (L4171782)	Posted	11/8/2017	\$9.80	\$0.00
11/8/2017	110117	Invoice	5300-248	Baker & Taylor (L4171582)	Baker & Taylor (L4171582)	Posted	11/8/2017	\$83.20	\$0.00
11/8/2017	110117	Invoice	5300-253	Baker & Taylor (L0334152)	Baker & Taylor (L0334152)	Posted	11/8/2017	\$266.30	\$0.00
11/8/2017	74758	Invoice	5300-270	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$133.72	\$0.00
<b>Totals for 10-25-5717-00, Processing Supplies:</b>								<b>\$1,500.75</b>	<b>\$0.00</b>
<b>10-25-5718-00, Computer Supplies</b>									
11/8/2017	0420237	Invoice	5300-222	Hewlett-Packard Company	Hewlett-Packard Comp	Posted	11/8/2017	\$1,112.08	\$0.00
<b>Totals for 10-25-5718-00, Computer Supplies:</b>								<b>\$1,112.08</b>	<b>\$0.00</b>
<b>10-25-5724-15, Local Travel</b>									
11/8/2017	102717	Invoice	5300-194	Jackie Kilcran	Jackie Kilcran-102717	Posted	11/8/2017	\$26.11	\$0.00
<b>Totals for 10-25-5724-15, Local Travel:</b>								<b>\$26.11</b>	<b>\$0.00</b>
<b>10-35-5761-00, Collection Agency</b>									
11/8/2017	451158	Invoice	5300-028	Unique Management Services, I	Unique Management S	Posted	11/8/2017	\$71.60	\$0.00
<b>Totals for 10-35-5761-00, Collection Agency:</b>								<b>\$71.60</b>	<b>\$0.00</b>
<b>10-35-5763-00, Other Contractual Services-Technology Asst</b>									
11/8/2017	38004	Invoice	5300-038	Outsource Solutions Group, In	Outsource Solutions G	Posted	11/8/2017	\$720.00	\$0.00
<b>Totals for 10-35-5763-00, Other Contractual Services-Technology Asst:</b>								<b>\$720.00</b>	<b>\$0.00</b>
<b>10-40-5783-00, Dues - Staff</b>									
11/8/2017	139655	Invoice	5300-146	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$150.00	\$0.00
11/8/2017	139751	Invoice	5300-148	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$150.00	\$0.00
11/8/2017	139536	Invoice	5300-150	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$150.00	\$0.00
11/8/2017	139370	Invoice	5300-152	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$300.00	\$0.00
11/8/2017	103117	Invoice	5300-154	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$200.00	\$0.00
<b>Totals for 10-40-5783-00, Dues - Staff:</b>								<b>\$950.00</b>	<b>\$0.00</b>
<b>10-40-5784-00, Meetings - Staff</b>									
11/8/2017	102517	Invoice	5300-130	Chris Knight	Chris Knight-102517	Posted	11/8/2017	\$15.00	\$0.00
11/8/2017	101617	Invoice	5300-180	New Albertsons Inc	New Albertsons Inc-i	Posted	11/8/2017	\$10.96	\$0.00

# Lisle Library District

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-40-5785-00, Conferences - Staff</b>									
11/8/2017	100417	Invoice	5300-016	Sandy Hayes	Sandy Hayes-100417	Posted	11/8/2017	\$219.41	\$0.00
11/8/2017	101017	Invoice	5300-106	Elizabeth Hopkins	Elizabeth Hopkins-101017	Posted	11/8/2017	\$64.84	\$0.00
11/8/2017	101017	Invoice	5300-110	Noelle Spicher	Noelle Spicher-101017	Posted	11/8/2017	\$32.42	\$0.00
11/8/2017	101217	Invoice	5300-140	Beth McQuillan	Beth McQuillan-101217	Posted	11/8/2017	\$38.12	\$0.00
11/8/2017	101017	Invoice	5300-182	Racheal Perek	Racheal Perek-101017	Posted	11/8/2017	\$10.85	\$0.00
11/8/2017	120817	Invoice	5300-200	The Center/ALRC	The Center/ALRC-120817	Posted	11/8/2017	\$110.00	\$0.00
11/8/2017	101017	Invoice	5300-232	Racheal Perek	Racheal Perek-101017	Posted	11/8/2017	\$37.64	\$0.00
<b>Totals for 10-40-5784-00, Meetings - Staff:</b>								<b>\$25.96</b>	<b>\$0.00</b>
<b>10-40-5788-00, Training (Cont Ed) - Staff</b>									
11/8/2017	11629766	Invoice	5300-126	SkillPath NST Seminars	SkillPath NST Seminar	Posted	11/8/2017	\$129.00	\$0.00
<b>Totals for 10-40-5788-00, Training (Cont Ed) - Staff:</b>								<b>\$129.00</b>	<b>\$0.00</b>
<b>10-45-5786-70, Dues - Trustee</b>									
11/8/2017	139837	Invoice	5300-156	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$75.00	\$0.00
<b>Totals for 10-45-5786-70, Dues - Trustee:</b>								<b>\$75.00</b>	<b>\$0.00</b>
<b>10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide</b>									
11/8/2017	IN00167832	Invoice	5300-008	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	11/8/2017	\$298.00	\$0.00
11/8/2017	13997223	Invoice	5300-032	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	11/8/2017	\$90.32	\$0.00
11/8/2017	IN00170160	Invoice	5300-036	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	11/8/2017	\$160.50	\$0.00
11/8/2017	99449779	Invoice	5300-120	Wells Fargo Vendor Financial S	Wells Fargo Vendor F	Posted	11/8/2017	\$202.55	\$0.00
11/8/2017	5050728186	Invoice	5300-134	Ricoh USA, Inc.	Ricoh USA, Inc.-505	Posted	11/8/2017	\$900.26	\$0.00
11/8/2017	99609198	Invoice	5300-258	Wells Fargo Vendor Financial S	Wells Fargo Vendor F	Posted	11/8/2017	\$202.55	\$0.00
<b>Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:</b>								<b>\$1,854.18</b>	<b>\$0.00</b>
<b>10-50-5863-20, Literacy/ESL</b>									
11/8/2017	111017	Invoice	5300-210	Amazon	Amazon-111017	Posted	11/8/2017	\$15.68	\$0.00
11/8/2017	110117	Invoice	5300-228	New Readers Press	New Readers Press-1	Posted	11/8/2017	\$45.00	\$0.00
11/8/2017	273473	Invoice	5300-230	New Readers Press	New Readers Press-2	Posted	11/8/2017	\$74.22	\$0.00
<b>Totals for 10-50-5863-20, Literacy/ESL:</b>								<b>\$134.90</b>	<b>\$0.00</b>
<b>10-50-5863-30, Books - Youth Serv. Dept.</b>									
11/8/2017	110117	Invoice	5300-234	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	11/8/2017	\$4,865.12	\$0.00
11/8/2017	110117	Invoice	5300-243	Baker & Taylor (L4171782)	Baker & Taylor (L4171	Posted	11/8/2017	\$227.87	\$0.00
11/8/2017	110117	Invoice	5300-254	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	11/8/2017	\$89.45	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-50-5864-10, Books - Non Fiction</b>									
11/8/2017	111017	Invoice	5300-202	Amazon	Amazon-111017	Posted	11/8/2017	\$59.04	\$0.00
11/8/2017	110117	Invoice	5300-249	Baker & Taylor (L3965522)	Baker & Taylor (L3965522)	Posted	11/8/2017	\$32.94	\$0.00
11/8/2017	110117	Invoice	5300-251	Baker & Taylor (L0334152)	Baker & Taylor (L0334152)	Posted	11/8/2017	\$7,549.44	\$0.00
11/8/2017	110117	Invoice	5300-256	Baker & Taylor (C5223433)	Baker & Taylor (C5223433)	Posted	11/8/2017	\$1,100.62	\$0.00
Totals for 10-50-5863-30, Books - Youth Serv. Dept.:								\$5,182.44	\$0.00
<b>10-50-5865-10, Books - Adult Fiction</b>									
11/8/2017	111017	Invoice	5300-204	Amazon	Amazon-111017	Posted	11/8/2017	\$19.94	\$0.00
11/8/2017	110117	Invoice	5300-237	Baker & Taylor (L5543202)	Baker & Taylor (L5543202)	Posted	11/8/2017	\$5,823.36	\$0.00
11/8/2017	110117	Invoice	5300-240	Baker & Taylor (L5202982)	Baker & Taylor (L5202982)	Posted	11/8/2017	\$105.29	\$0.00
Totals for 10-50-5864-10, Books - Non Fiction:								\$8,742.04	\$0.00
<b>10-50-5867-20, Ref Books - Adult Serv. Dept.</b>									
11/8/2017	111017	Invoice	5300-207	Amazon	Amazon-111017	Posted	11/8/2017	\$25.71	\$0.00
11/8/2017	110117	Invoice	5300-266	Baker & Taylor (C5223353)	Baker & Taylor (C5223353)	Posted	11/8/2017	\$1,360.09	\$0.00
Totals for 10-50-5867-20, Ref Books - Adult Serv. Dept.:								\$1,385.80	\$0.00
<b>10-50-5871-20, Document Delivery</b>									
11/8/2017	071217	Invoice	5300-001	Timley Park Public Library	Timley Park Public Libr	Posted	11/8/2017	\$15.00	\$0.00
11/8/2017	13694X	Invoice	5300-040	IHLS - OCLC	IHLS - OCLC-13694X	Posted	11/8/2017	\$0.50	\$0.00
11/8/2017	15030	Invoice	5300-042	IHLS - OCLC	IHLS - OCLC-15030	Posted	11/8/2017	\$43.50	\$0.00
11/8/2017	5817	Invoice	5300-224	SWAN	SWAN-5817	Posted	11/8/2017	\$68.00	\$0.00
Totals for 10-50-5871-20, Document Delivery:								\$127.00	\$0.00
<b>10-50-5872-10, Dbases - Professional</b>									
11/8/2017	4634	Invoice	5300-226	RAILS	RAILS-4634	Posted	11/8/2017	\$82.50	\$0.00
Totals for 10-50-5872-10, Dbases - Professional:								\$82.50	\$0.00
<b>10-50-5890-30, A-V Matls - Youth Serv. Dept.</b>									
11/8/2017	111017	Invoice	5300-208	Amazon	Amazon-111017	Posted	11/8/2017	\$425.66	\$0.00
11/8/2017	110117	Invoice	5300-264	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	11/8/2017	\$230.46	\$0.00
Totals for 10-50-5890-30, A-V Matls - Youth Serv. Dept.:								\$656.12	\$0.00
<b>10-50-5895-40, A-V Matls - Adult Serv. Dept.</b>									
11/8/2017	95445281	Invoice	5300-018	Midwest Tape	Midwest Tape-9544528	Posted	11/8/2017	\$2,818.73	\$0.00
11/8/2017	74678	Invoice	5300-024	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$206.62	\$0.00
11/8/2017	111017	Invoice	5300-205	Amazon	Amazon-111017	Posted	11/8/2017	\$711.56	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
11/8/2017	110117	Invoice	5300-246	Baker & Taylor (L4171582)	Baker & Taylor (L4171582)	Posted	11/8/2017	\$698.79	\$0.00
11/8/2017	110117	Invoice	5300-260	Midwest Tape (12516)	Midwest Tape (12516)	Posted	11/8/2017	\$19.98	\$0.00
11/8/2017	110117	Invoice	5300-262	Midwest Tape (7288)	Midwest Tape (7288)	Posted	11/8/2017	\$1,887.24	\$0.00
11/8/2017	74758	Invoice	5300-268	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$393.03	\$0.00
<b>Totals for 10-50-5900-20, Periodicals - Adult Serv. Dept.:</b>									<b>\$6,735.95</b>
11/8/2017	2017ci-3517	Invoice	5300-274	Chicagoly	Chicagoly-2017ci-351	Posted	11/8/2017	\$8.00	\$0.00
<b>Totals for 10-50-5900-20, Periodicals - Adult Serv. Dept.:</b>									<b>\$8.00</b>
<b>10-60-5931-10, Programs - Adult Services</b>									
11/8/2017	111617	Invoice	5300-116	David E. Kent	David E. Kent-111617	Posted	11/8/2017	\$125.00	\$0.00
11/8/2017	120217	Invoice	5300-118	Fruteland Jackson Company	Fruteland Jackson Com	Posted	11/8/2017	\$350.00	\$0.00
11/8/2017	091917	Invoice	5300-158	New Albertsons Inc	New Albertsons Inc-0	Posted	11/8/2017	\$13.99	\$0.00
11/8/2017	100317	Invoice	5300-164	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$27.35	\$0.00
11/8/2017	100817	Invoice	5300-166	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$7.48	\$0.00
11/8/2017	100517	Invoice	5300-168	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$41.91	\$0.00
11/8/2017	100717	Invoice	5300-170	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$66.46	\$0.00
11/8/2017	100617	Invoice	5300-172	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$2.99	\$0.00
11/8/2017	101617	Invoice	5300-174	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$28.48	\$0.00
11/8/2017	111017	Invoice	5300-206	Amazon	Amazon-111017	Posted	11/8/2017	\$31.80	\$0.00
<b>Totals for 10-60-5931-10, Programs - Adult Services:</b>									<b>\$695.46</b>
<b>10-60-5931-30, Programs - Youth Serv. Dept.</b>									
11/8/2017	092017	Invoice	5300-160	New Albertsons Inc	New Albertsons Inc-0	Posted	11/8/2017	\$9.95	\$0.00
11/8/2017	092117	Invoice	5300-162	New Albertsons Inc	New Albertsons Inc-0	Posted	11/8/2017	\$18.95	\$0.00
11/8/2017	100917	Invoice	5300-176	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$34.85	\$0.00
11/8/2017	101017	Invoice	5300-178	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$7.07	\$0.00
11/8/2017	102317	Invoice	5300-186	Will Savage	Will Savage-102317	Posted	11/8/2017	\$12.98	\$0.00
11/8/2017	111017	Invoice	5300-209	Amazon	Amazon-111017	Posted	11/8/2017	\$81.99	\$0.00
<b>Totals for 10-60-5931-30, Programs - Youth Serv. Dept.:</b>									<b>\$165.79</b>
<b>10-60-5940-30, Reader Services - Youth Serv. Dept.</b>									
11/8/2017	228502	Invoice	5300-188	Better Containers Mfg. Co.	Better Containers Mfg.	Posted	11/8/2017	\$54.50	\$0.00
<b>Totals for 10-60-5940-30, Reader Services - Youth Serv. Dept.:</b>									<b>\$54.50</b>
<b>30-65-5920-00, Network - Purchases (.02 B/M)</b>									
11/8/2017	111017	Invoice	5300-212	Amazon	Amazon-111017	Posted	11/8/2017	\$156.88	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>30-65-5925-00, Network - Maint. (.02 B/M)</b>									
11/8/2017	38122	Invoice	5300-114	Outsource Solutions Group, In	Outsource Solutions G	Posted	11/8/2017	\$225.00	\$0.00
<i>Totals for 30-65-5920-00, Network - Purchases (.02 B/M):</i>								<b>\$156.88</b>	<b>\$0.00</b>
<b>30-65-5925-00, Maint - Bldg Structure (.02 B/M)</b>									
11/8/2017	4735535	Invoice	5300-122	SavATree	SavATree-4735535	Posted	11/8/2017	\$9,995.00	\$0.00
11/8/2017	4735538	Invoice	5300-124	SavATree	SavATree-4735538	Posted	11/8/2017	\$800.00	\$0.00
11/8/2017	AW02003	Invoice	5300-144	Complete Cleaning Company	Complete Cleaning Co	Posted	11/8/2017	\$1,815.00	\$0.00
<i>Totals for 30-65-5925-00, Network - Maint (.02 B/M):</i>								<b>\$225.00</b>	<b>\$0.00</b>
<i>Totals for 30-65-5926-00, Maint - Bldg Structure (.02 B/M):</i>								<b>\$12,610.00</b>	<b>\$0.00</b>
<b>Grand Totals:</b>								<b>\$66,110.22</b>	<b>\$0.00</b>



# Lisle Library District Account Distribution Report by Number November 8, 2017

Report name: Account Number Report for November 8, 2017

Report format: Detail

Include these transaction dates: 11/8/2017 to 11/8/2017

Include these post dates: 11/8/2017 to 11/8/2017

Include all Post Statuses

Do not include adjustment transactions

Include miscellaneous entries

Include these Accounts: Query: Account number report

Include all Funds

Include all Classes

Include all Vendors

Include all Invoices

Include all Credit Memos

Include all Payments

Include all Purchase Orders

Include all Receipts

Include all Account Attributes

Include all Vendor Attributes

Include all Invoice Attributes

Include all Credit Memo Attributes

Include all Purchase Order Attributes

Include all Function(s)

Include all Department(s)

# Lisle Library District

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-00-2638-00, Vol. Life (NCPERS)</b>									
11/8/2017	46021117	Invoice	5300-196	NCPERS - IL IMRF	NCPERS - IL IMRF- Posted		11/8/2017	\$96.00	\$0.00
					<i>Totals for 10-00-2638-00, Vol. Life (NCPERS):</i>			<i>\$96.00</i>	<i>\$0.00</i>
<b>10-03-4540-00, Fines - Main Circ Desk</b>									
11/8/2017	101717	Invoice	5300-128	Petty Cash Checking Account	Petty Cash Checking A Posted		11/8/2017	\$163.96	\$0.00
					<i>Totals for 10-03-4540-00, Fines - Main Circ Desk:</i>			<i>\$163.96</i>	<i>\$0.00</i>
<b>10-20-5650-00, Internet Service Provider</b>									
11/8/2017	3600000205	Invoice	5300-220	Village of Lisle	Village of Lisle-360000 Posted		11/8/2017	\$450.00	\$0.00
					<i>Totals for 10-20-5650-00, Internet Service Provider:</i>			<i>\$450.00</i>	<i>\$0.00</i>
<b>10-20-5653-00, Utilities - Gas</b>									
11/8/2017	101717	Invoice	5300-132	NICOR	NICOR-101717 Posted		11/8/2017	\$224.16	\$0.00
					<i>Totals for 10-20-5653-00, Utilities - Gas:</i>			<i>\$224.16</i>	<i>\$0.00</i>
<b>10-20-5654-00, Utilities - Sewer &amp; Water</b>									
11/8/2017	102517	Invoice	5300-216	Village of Lisle	Village of Lisle-102517 Posted		11/8/2017	\$165.64	\$0.00
					<i>Totals for 10-20-5654-00, Utilities - Sewer &amp; Water:</i>			<i>\$165.64</i>	<i>\$0.00</i>
<b>10-20-5655-00, Utilities - Electric</b>									
11/8/2017	149565717101	Invoice	5300-198	Dynegy Energy Services	Dynegy Energy Servi Posted		11/8/2017	\$3,677.32	\$0.00
					<i>Totals for 10-20-5655-00, Utilities - Electric:</i>			<i>\$3,677.32</i>	<i>\$0.00</i>
<b>10-20-5660-00, Maint Contracts - HVAC</b>									
11/8/2017	17809	Invoice	5300-003	Monaco Mechanical Service, I	Monaco Mechanical S Posted		11/8/2017	\$1,200.00	\$0.00
					<i>Totals for 10-20-5660-00, Maint Contracts - HVAC:</i>			<i>\$1,200.00</i>	<i>\$0.00</i>
<b>10-20-5661-00, Maint Contracts - Maint. Service</b>									
11/8/2017	4469275	Invoice	5300-012	Anderson Pest Solutions	Anderson Pest Solutio Posted		11/8/2017	\$141.00	\$0.00
11/8/2017	C03776	Invoice	5300-142	Complete Cleaning Company	Complete Cleaning Co Posted		11/8/2017	\$2,303.00	\$0.00
					<i>Totals for 10-20-5661-00, Maint Contracts - Maint. Service:</i>			<i>\$2,444.00</i>	<i>\$0.00</i>
<b>10-20-5662-00, Maint Contr. - Landscape Serv.</b>									
11/8/2017	3981	Invoice	5300-010	Bear Landscape Group	Bear Landscape Group- Posted		11/8/2017	\$1,059.38	\$0.00
					<i>Totals for 10-20-5662-00, Maint Contr. - Landscape Serv.:</i>			<i>\$1,059.38</i>	<i>\$0.00</i>
<b>10-20-5663-00, Maint/Repairs-Genl repairs, Supplies</b>									
11/8/2017	007013	Invoice	5300-005	Case Lots, Inc.	Case Lots, Inc.-007013 Posted		11/8/2017	\$346.80	\$0.00
11/8/2017	8046707203	Invoice	5300-046	Staples Advantage	Staples Advantage-8046 Posted		11/8/2017	\$172.28	\$0.00
11/8/2017	007508	Invoice	5300-272	Case Lots, Inc.	Case Lots, Inc.-007508 Posted		11/8/2017	\$396.60	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-20-5664-00, Maint/Repairs-Non Contr. Work</b>									
11/8/2017	AW02015	Invoice	5300-014	Complete Cleaning Company	Complete Cleaning Co	Posted	11/8/2017	\$1,995.00	\$0.00
11/8/2017	17821	Invoice	5300-136	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	11/8/2017	\$1,116.37	\$0.00
11/8/2017	IN493507	Invoice	5300-218	Suburban Door Check & Lock S	Suburban Door Check &	Posted	11/8/2017	\$1,111.00	\$0.00
Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work:								\$4,222.37	\$0.00
<b>10-20-5665-00, Rubbish Removal</b>									
11/8/2017	0551-013798128	Invoice	5300-138	Republic Services	Republic Services-055	Posted	11/8/2017	\$179.09	\$0.00
Totals for 10-20-5665-00, Rubbish Removal:								\$179.09	\$0.00
<b>10-25-5710-00, Postage</b>									
11/8/2017	1005626438	Invoice	5300-190	Pitney Bowes	Pitney Bowes-1005626	Posted	11/8/2017	\$64.59	\$0.00
Totals for 10-25-5710-00, Postage:								\$64.59	\$0.00
<b>10-25-5712-00, Printing</b>									
11/8/2017	27301	Invoice	5300-108	Allegra Print & Imaging	Allegra Print & Imaging	Posted	11/8/2017	\$134.12	\$0.00
Totals for 10-25-5712-00, Printing:								\$134.12	\$0.00
<b>10-25-5713-00, Office Supplies</b>									
11/8/2017	PINV1415217	Invoice	5300-022	Garvey's Office Products	Garvey's Office Produc	Posted	11/8/2017	\$13.38	\$0.00
11/8/2017	PINV1416629	Invoice	5300-030	Garvey's Office Products	Garvey's Office Produc	Posted	11/8/2017	\$57.89	\$0.00
11/8/2017	8046707203	Invoice	5300-047	Staples Advantage	Staples Advantage-804	Posted	11/8/2017	\$266.17	\$0.00
11/8/2017	PINV1424684	Invoice	5300-112	Garvey's Office Products	Garvey's Office Produc	Posted	11/8/2017	\$52.96	\$0.00
11/8/2017	5839669	Invoice	5300-184	4imprint	4imprint-5839669	Posted	11/8/2017	\$293.13	\$0.00
11/8/2017	111017	Invoice	5300-211	Amazon	Amazon-111017	Posted	11/8/2017	\$9.99	\$0.00
Totals for 10-25-5713-00, Office Supplies:								\$693.52	\$0.00
<b>10-25-5714-00, Circ. Material Supplies</b>									
11/8/2017	111017	Invoice	5300-215	Amazon	Amazon-111017	Posted	11/8/2017	\$23.98	\$0.00
Totals for 10-25-5714-00, Circ. Material Supplies:								\$23.98	\$0.00
<b>10-25-5716-00, Kitchen Supplies</b>									
11/8/2017	007013	Invoice	5300-007	Case Lots, Inc.	Case Lots, Inc.-007013	Posted	11/8/2017	\$173.40	\$0.00
11/8/2017	11888	Invoice	5300-020	Triple S Vending	Triple S Vending-1188	Posted	11/8/2017	\$30.00	\$0.00
11/8/2017	8046707203	Invoice	5300-044	Staples Advantage	Staples Advantage-804	Posted	11/8/2017	\$212.39	\$0.00
11/8/2017	11912	Invoice	5300-192	Triple S Vending	Triple S Vending-1191	Posted	11/8/2017	\$77.00	\$0.00
11/8/2017	111017	Invoice	5300-214	Amazon	Amazon-111017	Posted	11/8/2017	\$14.69	\$0.00
Totals for 10-25-5716-00, Kitchen Supplies:								\$507.48	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-25-5717-00, Processing Supplies</b>									
11/8/2017	74679	Invoice	5300-026	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$71.14	\$0.00
11/8/2017	6226585	Invoice	5300-034	Demco, Inc.	Demco, Inc.-6226585	Posted	11/8/2017	\$477.09	\$0.00
11/8/2017	110117	Invoice	5300-236	Baker & Taylor (L5425632)	Baker & Taylor (L5425632)	Posted	11/8/2017	\$212.40	\$0.00
11/8/2017	110117	Invoice	5300-239	Baker & Taylor (L5543202)	Baker & Taylor (L5543202)	Posted	11/8/2017	\$221.80	\$0.00
11/8/2017	110117	Invoice	5300-242	Baker & Taylor (L5202982)	Baker & Taylor (L5202982)	Posted	11/8/2017	\$25.30	\$0.00
11/8/2017	110117	Invoice	5300-245	Baker & Taylor (L4171782)	Baker & Taylor (L4171782)	Posted	11/8/2017	\$9.80	\$0.00
11/8/2017	110117	Invoice	5300-248	Baker & Taylor (L4171582)	Baker & Taylor (L4171582)	Posted	11/8/2017	\$83.20	\$0.00
11/8/2017	110117	Invoice	5300-253	Baker & Taylor (L0334152)	Baker & Taylor (L0334152)	Posted	11/8/2017	\$266.30	\$0.00
11/8/2017	74758	Invoice	5300-270	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$133.72	\$0.00
<b>Totals for 10-25-5717-00, Processing Supplies:</b>								<b>\$1,500.75</b>	<b>\$0.00</b>
<b>10-25-5718-00, Computer Supplies</b>									
11/8/2017	0420237	Invoice	5300-222	Hewlett-Packard Company	Hewlett-Packard Comp	Posted	11/8/2017	\$1,112.08	\$0.00
<b>Totals for 10-25-5718-00, Computer Supplies:</b>								<b>\$1,112.08</b>	<b>\$0.00</b>
<b>10-25-5724-15, Local Travel</b>									
11/8/2017	102717	Invoice	5300-194	Jackie Kilcran	Jackie Kilcran-102717	Posted	11/8/2017	\$26.11	\$0.00
<b>Totals for 10-25-5724-15, Local Travel:</b>								<b>\$26.11</b>	<b>\$0.00</b>
<b>10-35-5761-00, Collection Agency</b>									
11/8/2017	451158	Invoice	5300-028	Unique Management Services, I	Unique Management S	Posted	11/8/2017	\$71.60	\$0.00
<b>Totals for 10-35-5761-00, Collection Agency:</b>								<b>\$71.60</b>	<b>\$0.00</b>
<b>10-35-5763-00, Other Contractual Services-Technology Asst</b>									
11/8/2017	38004	Invoice	5300-038	Outsource Solutions Group, In	Outsource Solutions G	Posted	11/8/2017	\$720.00	\$0.00
<b>Totals for 10-35-5763-00, Other Contractual Services-Technology Asst:</b>								<b>\$720.00</b>	<b>\$0.00</b>
<b>10-40-5783-00, Dues - Staff</b>									
11/8/2017	139655	Invoice	5300-146	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$150.00	\$0.00
11/8/2017	139751	Invoice	5300-148	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$150.00	\$0.00
11/8/2017	139536	Invoice	5300-150	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$150.00	\$0.00
11/8/2017	139370	Invoice	5300-152	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$300.00	\$0.00
11/8/2017	103117	Invoice	5300-154	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$200.00	\$0.00
<b>Totals for 10-40-5783-00, Dues - Staff:</b>								<b>\$950.00</b>	<b>\$0.00</b>
<b>10-40-5784-00, Meetings - Staff</b>									
11/8/2017	102517	Invoice	5300-130	Chris Knight	Chris Knight-102517	Posted	11/8/2017	\$15.00	\$0.00
11/8/2017	101617	Invoice	5300-180	New Albertsons Inc	New Albertsons Inc-i	Posted	11/8/2017	\$10.96	\$0.00

# Lisle Library District

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-40-5785-00, Conferences - Staff</b>									
11/8/2017	100417	Invoice	5300-016	Sandy Hayes	Sandy Hayes-100417	Posted	11/8/2017	\$219.41	\$0.00
11/8/2017	101017	Invoice	5300-106	Elizabeth Hopkins	Elizabeth Hopkins-101017	Posted	11/8/2017	\$64.84	\$0.00
11/8/2017	101017	Invoice	5300-110	Noelle Spicher	Noelle Spicher-101017	Posted	11/8/2017	\$32.42	\$0.00
11/8/2017	101217	Invoice	5300-140	Beth McQuillan	Beth McQuillan-101217	Posted	11/8/2017	\$38.12	\$0.00
11/8/2017	101017	Invoice	5300-182	Racheal Perek	Racheal Perek-101017	Posted	11/8/2017	\$10.85	\$0.00
11/8/2017	120817	Invoice	5300-200	The Center/ALRC	The Center/ALRC-120817	Posted	11/8/2017	\$110.00	\$0.00
11/8/2017	101017	Invoice	5300-232	Racheal Perek	Racheal Perek-101017	Posted	11/8/2017	\$37.64	\$0.00
<b>Totals for 10-40-5784-00, Meetings - Staff:</b>								<b>\$25.96</b>	<b>\$0.00</b>
<b>10-40-5788-00, Training (Cont Ed) - Staff</b>									
11/8/2017	11629766	Invoice	5300-126	SkillPath NST Seminars	SkillPath NST Seminar	Posted	11/8/2017	\$129.00	\$0.00
<b>Totals for 10-40-5788-00, Training (Cont Ed) - Staff:</b>								<b>\$129.00</b>	<b>\$0.00</b>
<b>10-45-5786-70, Dues - Trustee</b>									
11/8/2017	139837	Invoice	5300-156	Illinois Library Association	Illinois Library Associa	Posted	11/8/2017	\$75.00	\$0.00
<b>Totals for 10-45-5786-70, Dues - Trustee:</b>								<b>\$75.00</b>	<b>\$0.00</b>
<b>10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide</b>									
11/8/2017	IN00167832	Invoice	5300-008	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	11/8/2017	\$298.00	\$0.00
11/8/2017	13997223	Invoice	5300-032	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	11/8/2017	\$90.32	\$0.00
11/8/2017	IN00170160	Invoice	5300-036	Chicago Metropolitan Fire Prev	Chicago Metropolitan F	Posted	11/8/2017	\$160.50	\$0.00
11/8/2017	99449779	Invoice	5300-120	Wells Fargo Vendor Financial S	Wells Fargo Vendor F	Posted	11/8/2017	\$202.55	\$0.00
11/8/2017	5050728186	Invoice	5300-134	Ricoh USA, Inc.	Ricoh USA, Inc.-505	Posted	11/8/2017	\$900.26	\$0.00
11/8/2017	99609198	Invoice	5300-258	Wells Fargo Vendor Financial S	Wells Fargo Vendor F	Posted	11/8/2017	\$202.55	\$0.00
<b>Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:</b>								<b>\$1,854.18</b>	<b>\$0.00</b>
<b>10-50-5863-20, Literacy/ESL</b>									
11/8/2017	111017	Invoice	5300-210	Amazon	Amazon-111017	Posted	11/8/2017	\$15.68	\$0.00
11/8/2017	110117	Invoice	5300-228	New Readers Press	New Readers Press-1	Posted	11/8/2017	\$45.00	\$0.00
11/8/2017	273473	Invoice	5300-230	New Readers Press	New Readers Press-2	Posted	11/8/2017	\$74.22	\$0.00
<b>Totals for 10-50-5863-20, Literacy/ESL:</b>								<b>\$134.90</b>	<b>\$0.00</b>
<b>10-50-5863-30, Books - Youth Serv. Dept.</b>									
11/8/2017	110117	Invoice	5300-234	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	11/8/2017	\$4,865.12	\$0.00
11/8/2017	110117	Invoice	5300-243	Baker & Taylor (L4171782)	Baker & Taylor (L4171	Posted	11/8/2017	\$227.87	\$0.00
11/8/2017	110117	Invoice	5300-254	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	11/8/2017	\$89.45	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-50-5864-10, Books - Non Fiction</b>									
11/8/2017	111017	Invoice	5300-202	Amazon	Amazon-111017	Posted	11/8/2017	\$59.04	\$0.00
11/8/2017	110117	Invoice	5300-249	Baker & Taylor (L3965522)	Baker & Taylor (L3965522)	Posted	11/8/2017	\$32.94	\$0.00
11/8/2017	110117	Invoice	5300-251	Baker & Taylor (L0334152)	Baker & Taylor (L0334152)	Posted	11/8/2017	\$7,549.44	\$0.00
11/8/2017	110117	Invoice	5300-256	Baker & Taylor (C5223433)	Baker & Taylor (C5223433)	Posted	11/8/2017	\$1,100.62	\$0.00
Totals for 10-50-5863-30, Books - Youth Serv. Dept.:								\$5,182.44	\$0.00
<b>10-50-5865-10, Books - Adult Fiction</b>									
11/8/2017	111017	Invoice	5300-204	Amazon	Amazon-111017	Posted	11/8/2017	\$19.94	\$0.00
11/8/2017	110117	Invoice	5300-237	Baker & Taylor (L5543202)	Baker & Taylor (L5543202)	Posted	11/8/2017	\$5,823.36	\$0.00
11/8/2017	110117	Invoice	5300-240	Baker & Taylor (L5202982)	Baker & Taylor (L5202982)	Posted	11/8/2017	\$105.29	\$0.00
Totals for 10-50-5864-10, Books - Non Fiction:								\$8,742.04	\$0.00
<b>10-50-5867-20, Ref Books - Adult Serv. Dept.</b>									
11/8/2017	111017	Invoice	5300-207	Amazon	Amazon-111017	Posted	11/8/2017	\$25.71	\$0.00
11/8/2017	110117	Invoice	5300-266	Baker & Taylor (C5223353)	Baker & Taylor (C5223353)	Posted	11/8/2017	\$1,360.09	\$0.00
Totals for 10-50-5867-20, Ref Books - Adult Serv. Dept.:								\$1,385.80	\$0.00
<b>10-50-5871-20, Document Delivery</b>									
11/8/2017	071217	Invoice	5300-001	Timley Park Public Library	Timley Park Public Libr	Posted	11/8/2017	\$15.00	\$0.00
11/8/2017	13694X	Invoice	5300-040	IHLS - OCLC	IHLS - OCLC-13694X	Posted	11/8/2017	\$0.50	\$0.00
11/8/2017	15030	Invoice	5300-042	IHLS - OCLC	IHLS - OCLC-15030	Posted	11/8/2017	\$43.50	\$0.00
11/8/2017	5817	Invoice	5300-224	SWAN	SWAN-5817	Posted	11/8/2017	\$68.00	\$0.00
Totals for 10-50-5871-20, Document Delivery:								\$127.00	\$0.00
<b>10-50-5872-10, Dbases - Professional</b>									
11/8/2017	4634	Invoice	5300-226	RAILS	RAILS-4634	Posted	11/8/2017	\$82.50	\$0.00
Totals for 10-50-5872-10, Dbases - Professional:								\$82.50	\$0.00
<b>10-50-5890-30, A-V Mats - Youth Serv. Dept.</b>									
11/8/2017	111017	Invoice	5300-208	Amazon	Amazon-111017	Posted	11/8/2017	\$425.66	\$0.00
11/8/2017	110117	Invoice	5300-264	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	11/8/2017	\$230.46	\$0.00
Totals for 10-50-5890-30, A-V Mats - Youth Serv. Dept.:								\$656.12	\$0.00
<b>10-50-5895-40, A-V Mats - Adult Serv. Dept.</b>									
11/8/2017	95445281	Invoice	5300-018	Midwest Tape	Midwest Tape-9544528	Posted	11/8/2017	\$2,818.73	\$0.00
11/8/2017	74678	Invoice	5300-024	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$206.62	\$0.00
11/8/2017	111017	Invoice	5300-205	Amazon	Amazon-111017	Posted	11/8/2017	\$711.56	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
11/8/2017	110117	Invoice	5300-246	Baker & Taylor (L4171582)	Baker & Taylor (L4171582)	Posted	11/8/2017	\$698.79	\$0.00
11/8/2017	110117	Invoice	5300-260	Midwest Tape (12516)	Midwest Tape (12516)	Posted	11/8/2017	\$19.98	\$0.00
11/8/2017	110117	Invoice	5300-262	Midwest Tape (7288)	Midwest Tape (7288)	Posted	11/8/2017	\$1,887.24	\$0.00
11/8/2017	74758	Invoice	5300-268	Compact Disc Source	Compact Disc Source	Posted	11/8/2017	\$393.03	\$0.00
<b>10-50-5900-20, Periodicals - Adult Serv. Dept.</b>									<b>\$0.00</b>
11/8/2017	2017ci-3517	Invoice	5300-274	Chicagoly	Chicagoly-2017ci-351	Posted	11/8/2017	\$8.00	\$0.00
<b>10-60-5931-10, Programs - Adult Services</b>									<b>\$0.00</b>
11/8/2017	111617	Invoice	5300-116	David E. Kent	David E. Kent-111617	Posted	11/8/2017	\$125.00	\$0.00
11/8/2017	120217	Invoice	5300-118	Fruteland Jackson Company	Fruteland Jackson Com	Posted	11/8/2017	\$350.00	\$0.00
11/8/2017	091917	Invoice	5300-158	New Albertsons Inc	New Albertsons Inc-0	Posted	11/8/2017	\$13.99	\$0.00
11/8/2017	100317	Invoice	5300-164	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$27.35	\$0.00
11/8/2017	100817	Invoice	5300-166	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$7.48	\$0.00
11/8/2017	100517	Invoice	5300-168	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$41.91	\$0.00
11/8/2017	100717	Invoice	5300-170	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$66.46	\$0.00
11/8/2017	100617	Invoice	5300-172	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$2.99	\$0.00
11/8/2017	101617	Invoice	5300-174	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$28.48	\$0.00
11/8/2017	111017	Invoice	5300-206	Amazon	Amazon-111017	Posted	11/8/2017	\$31.80	\$0.00
<b>10-60-5931-30, Programs - Youth Serv. Dept.</b>									<b>\$0.00</b>
11/8/2017	092017	Invoice	5300-160	New Albertsons Inc	New Albertsons Inc-0	Posted	11/8/2017	\$9.95	\$0.00
11/8/2017	092117	Invoice	5300-162	New Albertsons Inc	New Albertsons Inc-0	Posted	11/8/2017	\$18.95	\$0.00
11/8/2017	100917	Invoice	5300-176	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$34.85	\$0.00
11/8/2017	101017	Invoice	5300-178	New Albertsons Inc	New Albertsons Inc-1	Posted	11/8/2017	\$7.07	\$0.00
11/8/2017	102317	Invoice	5300-186	Will Savage	Will Savage-102317	Posted	11/8/2017	\$12.98	\$0.00
11/8/2017	111017	Invoice	5300-209	Amazon	Amazon-111017	Posted	11/8/2017	\$81.99	\$0.00
<b>10-60-5940-30, Reader Services - Youth Serv. Dept.</b>									<b>\$0.00</b>
11/8/2017	228502	Invoice	5300-188	Better Containers Mfg. Co.	Better Containers Mfg.	Posted	11/8/2017	\$54.50	\$0.00
<b>30-65-5920-00, Network - Purchases (.02 B/M)</b>									<b>\$0.00</b>
11/8/2017	111017	Invoice	5300-212	Amazon	Amazon-111017	Posted	11/8/2017	\$156.88	\$0.00

## Account Distribution Report by Number

November 8, 2017

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>30-65-5925-00, Network - Maint. (.02 B/M)</b>									
11/8/2017	38122	Invoice	5300-114	Outsource Solutions Group, In	Outsource Solutions G	Posted	11/8/2017	\$225.00	\$0.00
<i>Totals for 30-65-5920-00, Network - Purchases (.02 B/M):</i>								<b>\$156.88</b>	<b>\$0.00</b>
<b>30-65-5925-00, Maint - Bldg Structure (.02 B/M)</b>									
11/8/2017	4735535	Invoice	5300-122	SavATree	SavATree-4735535	Posted	11/8/2017	\$9,995.00	\$0.00
11/8/2017	4735538	Invoice	5300-124	SavATree	SavATree-4735538	Posted	11/8/2017	\$800.00	\$0.00
11/8/2017	AW02003	Invoice	5300-144	Complete Cleaning Company	Complete Cleaning Co	Posted	11/8/2017	\$1,815.00	\$0.00
<i>Totals for 30-65-5925-00, Network - Maint (.02 B/M):</i>								<b>\$225.00</b>	<b>\$0.00</b>
<i>Totals for 30-65-5926-00, Maint - Bldg Structure (.02 B/M):</i>								<b>\$12,610.00</b>	<b>\$0.00</b>
<b>Grand Totals:</b>								<b>\$66,110.22</b>	<b>\$0.00</b>



# Lisle Library District

## Account Distribution Report by Number

November 8, 2017

Report name: Account Number Report for November 8, 2017

Report format: Detail

Include these transaction dates: 11/8/2017 to 11/8/2017

Include these post dates: 11/8/2017 to 11/8/2017

Include all Post Statuses

Do not include adjustment transactions

Include miscellaneous entries

Include these Accounts: Query: Account number report

Include all Funds

Include all Classes

Include all Vendors

Include all Invoices

Include all Credit Memos

Include all Payments

Include all Purchase Orders

Include all Receipts

Include all Account Attributes

Include all Vendor Attributes

Include all Invoice Attributes

Include all Credit Memo Attributes

Include all Purchase Order Attributes

Include all Function(s)

Include all Department(s)

PRIOR MONTHS BILLS PAID BETWEEN October 2017 and November 2017			
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.			
Check #	Vendor		Amount
HSA	Salaries 10/13/17		\$ 61,273.32
HSA	Garnishment	Employee Deduction	\$ 157.41
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$ 3,996.89
Auto W/D	Howard Simon & Associates	Mo. PR Serv. - Oct. 2017	\$ 496.04
HSA	EF IPS/Electronic Tax Pymt 10/13/17	Fed Tax \$9458.81	\$ 22,535.85
		FICA W/H \$6538.53	
		FICA Lib \$8538.51	
HSA	Salaries 10/31/17		\$ 60,435.32
HSA	Garnishment	Employee Deduction	\$ 132.09
HSA	Ill. Dept. of Revenue	State Tax Withheld	\$ 3,933.85
HSA	EF IPS/Electronic Tax Pymt 10/31/17	Fed Tax \$9221.30	\$ 22,100.97
		FICA W/H \$8439.86	
		FICA Lib \$8439.81	
Wired	IMRF	IMRF W/H \$7637.61	\$ 23,639.92
		IMRF Lib. \$16002.31	
		Sub Total	\$ 198,701.66
Check #	Vendor	Description	Amt
1412	AFLAC (G6920)	Payroll Withholding	\$ 484.34
1413	Delta Dental - Risk	Dental Premium	\$ 2,188.57
1414	LIMRIICC Purchase of Health Ins. Program	Medical Premium	\$ 27,789.60
1415	LIMRIICC Unemployment Compensation Group	3rd Quarter	\$ 303.12
1416	MB Financial Credit Card	Labor Posters, Ads, ILA, Flicker, Programs	\$ 2,136.88
1417	Midwest Tape (7288)	Processing	\$ 299.40
		Sub Total	\$ 33,201.91
		TOTAL	\$ 231,903.57

RECAP OF PRIOR SHEETS EXPENSES

TOTAL CORPORATE EXPENSES	\$256,041.28
TOTAL .02 BUILDING/MAINT. EXPENSES	\$12,991.88
TOTAL IMRF/FICA EXPENSES	\$28,980.63
TOTAL WORKING CASH EXPENSES	
TOTAL SPECIAL RESERVE	
TOTAL OF ALL ABOVE	\$298,013.79

These expenses have been submitted by \_\_\_\_\_  
(Tatiana Weinstein)

The above items have been approved by the Lisle Library District Board of Trustees on: / 11/8/2017

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Presiding Officer

List any invoices by payee and check number NOT being approved for payment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Monthly Circulation Report - October 2017

	Checkouts	Renewals	Oct-17 TOTALS	YTD FY 16/17	YTD FY 17/18	YTD % Change
Adult Non-Print	6,180	2,274	8,454	40,149	36,000	-10.33%
Adult Print	6,230	2,927	9,157	41,585	39,969	-3.89%
Adult Total	12,410	5,201	17,611	81,734	75,969	-7.05%
YS Non-Print	1,654	779	2,433	11,586	9,619	-16.98%
YS Print	7,837	3,600	11,437	45,026	43,868	-2.57%
Total YS	9,491	4,379	13,870	56,612	53,487	-5.52%
Digital Media						
Overdrive	1,466		1,466	5,858	5,910	0.89%
hoopla	1,506		1,506	3,691	5,589	51.42%
RB Digital (formerly Zinio)	155		155	628	523	-16.72%
Total Digital	3,127	0	3,127	10,177	12,022	18.13%
Subtotal Print + Non-Print/Digital	25,028	9,580	34,608	148,523	141,478	-4.74%
Computer/Tech Sessions Logins	2,579		2,579	12,695	10,965	-13.63%
Database Usage/Unique Logins	2,592		2,592	25,922	15,981	-38.35%
Wireless Use	1,919		1,919	9,051	7,534	-16.76%
ScannX sessions/jobs	397		397	1,134	1,185	4.50%
Museum Adventure Passes	29		29	158	127	-19.62%
Total IT/Resource Sessions	7,516	0	7,516	48,960	35,792	-26.90%
Total Circulation	32,544	9,580	42,124	197,483	177,270	-10.24%
Literacy Software Usage Hours			102	377	380	0.80%
Borrower Information	Oct. 2017 Total	YTD 16/17	YTD 17/18	YTD % Change		
New Library Cards Added	139	692	645	-6.79%		
Monthly Borrowers	3,041	13,306	12,707	-4.50%		
Total # Registered Borrowers	11,419	11,779	11,419	-3.06%		
InterLibrary Loans						
Materials Sent	154	496	595	19.96%		
Materials Received	428	1,494	1,628	8.97%		
Polaris/Catalog Holds						
Holds Placed	3,110	12,333	12,021	-2.53%		
Holds Checked Out	2,446	9,817	9,188	-6.41%		

**Lisle Library District**  
**Program and Service Statistics - October 2017**

	LibWide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY16/17	YTD FY17/18	% Change
<b>Library Event Statistics</b>									
Staff Facilitated Programs		24	41		2	67	304	277	-8.88%
Attendees		182	875		30	1,087	4,554	4,568	0.31%
Computer/Technology Programs		3	3		5	11	27	40	48.15%
Attendees		18	23		6	47	126	137	8.73%
Performer/Speaker/Author		4	0			4	18	18	0.00%
Attendees		59	0			59	416	417	0.24%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	1					1	3	4	33.33%
Attendees	75					75	445	442	-0.67%
<b>Total Number of Programs</b>	1	31	44	0	7	83	352	339	-3.69%
<b>Total Patrons Served by Programming</b>	75	259	898	0	36	1,268	5,541	5,564	0.42%
Reference Questions		2,216	1,693	2,405		6,314	26,711	25,768	-3.53%
Volunteer Hours		5.00	32.00			37.00	713.00	563.00	-21.04%
<b>Outreach Service Statistics</b>									
Outreach Visits		4	13	3		20	46	48	4.35%
Patrons Served by Outreach Visits		86	1,185	66		1,337	3,029	2,575	-14.99%
Home Delivery Dates		2				2	8	8	0.00%
Patrons Served via Home Delivery		77				77	300	297	-1.00%
<b>Total Outreach Programs</b>		6	13	3		22	54	56	3.70%
<b>Total Patrons Served with Outreach Services</b>		163	1,185	66		1,414	3,329	2,872	-13.73%
<b>Civic Facility Use</b>									
Literacy/Tutoring Room Use (patron count)	112						383	396	3.39%
Number of Outside Groups Using Meeting Space	24						86	90	4.65%
Patrons Entering Building	14,864						62,939	61,096	-2.93%
Friend's Sponsored Programs	1						3	4	33.33%
Attendees	15						91	125	37.36%
<b>Social Media Use</b>									
Facebook (daily page consumption)	1,741						4,856	8,640	77.92%
Twitter Followers	677						599	677	13.02%
Pinterest Average Daily Viewers	212						924	654	-29.22%
Instagram Likes	460						1,409	1,485	5.39%
Flickr Views	12,471						16,897	32,361	91.52%

## **Director's Report November 2017**

### **Meetings**

Friends – Oct 12  
Directors – Oct 12  
Friends – Oct 13  
Full Circle – Oct 16  
Staff – Oct 17  
Directors – Oct 19

Intergovernmental – Oct 26  
Staff – Oct 26  
Finance Committee – Oct 30  
Special Board – Nov 1  
LWC – Nov 2  
Fisher – Nov 3

### **Highlights | Developments**

#### **Friends of the Lisle Public Library District (FLPLD)**

The FLPLD held their fall sale in October. I met with FLPLD Board members on two occasions prior to the sale to discuss promotion, operations and space. We also discussed possible future partnerships and ongoing initiatives. The FLPLD has a new contact email which appears on the FLPLD's page on the LLD website. I also asked FLPLD Board members if they would provide a report regarding their book sales and programs. They agreed to provide a report in the near future.

#### **Recording Equipment**

I met with the owner of Full Circle Creative Media Services on October 16<sup>th</sup> to coordinate equipment purchases for recording LLD Board of Trustee meetings. The Board requested a quote for audio recording equipment and training. At our meeting, I also requested advice regarding videotaping meetings, since there has been recent Board discussion about providing video footage. He and I discussed this option at length. I asked the owner to provide a quote for audio recording equipment as requested. Full Circle sent me a quote at the end of October for both audio equipment and training costs. The proposed costs came in at \$1,613.00. Full Circle will provide a proposal for adding video/camera costs upon request.

#### **Intergovernmental**

The LLD hosted the Intergovernmental Meeting on October 26<sup>th</sup>. Below are a few topics of discussion:

Park District – Plans are already underway regarding next year's summer concert series. Leask Lane Park is completed.

To: Lisle Library District Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: November 3, 2017

District 202 – There are new Board members. The District is determining future plans for Tate Woods and Schiesher schools. The proposed name for the new elementary school is Lisle Elementary.

Fire District – The District is working on the 2018 budget. There is a new Deputy Chief. The Functional Cooperation plan is going well. October is Fire Prevention Month.

Village – There were flood events in Lisle and the Village is monitoring the creek. Volunteers helped with notification efforts. Sewers were at capacity. There were some street closures. Some new businesses are relocating to Lisle. Loose leaf collection is underway. Interviews for the Assistant Village Manager are upcoming.

### **Audit**

LLD Finance Director has been in communication with our auditors and we anticipate a presentation at the regular December Board Meeting. We should receive a full draft of the audit in the near future and Administration will provide the Board with that draft upon receipt. The LLD Finance Director and I are working on a draft of the Management's Discussion and Analysis letter (MD&A).

### **Draft Levy Ordinance**

I have spent a generous amount of time preparing what I believe is a fiscally responsible Draft Levy Ordinance. I thank the Assistant Director and Finance Director for providing documentation and feedback while undertaking this important task. Please see attached cover letter and Draft Levy Ordinance.

Respectfully submitted,



Tatiana Weinstein

## November 2017 Assistant Director's Report

### Meetings:

- Monaco Mechanical Oct 24
- Konica Minolta representative Oct 17
- Intergovernmental Oct 5
- Complete Cleaning – Cindy Kolat Oct
- SavATree Oct 17
- Suburban Lock Oct 23
- Finance Committee Oct 30
- Event Team Oct 31
- Desitter Carpeting Oct 31

The Digital Outreach team (DOT) met in October to discuss coordinating social media posts with the Library Event Team. Staff are exploring Reader's Advisory book talks on social media.

The LLD Safety Team finalized the map of emergency equipment locations throughout the Library. Team members will summarize their work, create a report and submit to the Library Director for the January 2018 Illinois Library Per Capita and Equalization Grants.

The LLD event planning team met to discuss the Library Winter Read. The program that will have a special sign up day on December 2<sup>nd</sup> with music, hot chocolate and cookies in the meeting room. Winter Read will run from December 1<sup>st</sup> through January 7<sup>th</sup>. The LLD event planning team was very happy with the success of Star Wars Reads Day and have decided to try a similar tribute to Harry Potter next March.

I attended the Illinois Library Association Conference in Tinley Park on Thursday, October 12<sup>th</sup>. The staff from the Chicago Public Library (CPL) presented the program *Improving Patron Services Using Human Centered Design*. The librarians demonstrated how they worked in design teams to solve problems regarding patron services. They modified the CPL lobby to include the reference desk, self-check-out and enhanced circulation services which increased reference interactions. The Literacy area was revamped to include conversation learning desks which enhanced use of the area. Readers Advisors and graphics staff worked together to bring browsing information to patrons in the fiction aisles. These examples demonstrated problem solving, creative solutions and garnered great feedback.

I also attended a program on *Strategic Planning* for creating annual action plans for community impact. Strategic plan examples were given, plus detailed action plans, and ways to communicate and implement the plans. In the afternoon I attended a program on *FOIA Questions Revealed* through a Jeopardy game style approach, *Compliance with the Open Meetings Act* and *Seeking Diversity in the Library*.



**Facilities:** Tree stumps were removed in October following tree removal near the receiving doors. We will follow up with tree service in the spring to check on areas with Elm disease.

Riteway Roofing and Gutters will install new gutters on the south side of the building and also roofing for the storage room later this month.

Monaco Mechanical did the HVAC inspection for the change to heating including water pump, filters and damper maintenance.

The Library's cleaning company did an enhanced scrubbing of the lobby floor, public bathroom walls, dividers and floor tiles.

Respectfully submitted,

Beth McQuillan

# Chicago Tribune NAPERVILLE SUN

From the community: Halloween Parade at Lisle Library District



Community Contributor Josh Hepler / October 31, 2017

**Costumed kids take a trick-or-treat tour through the Library after attending a special Halloween storytime.**

# Chicago Tribune NAPERVILLE SUN

From the community: Llama Llama Visits Lisle Library District



Community Contributor Josh Hepler / October 26, 2017

**Lisle Library District hosts a special storytime with Llama, the popular children's book character created by Anna Dewdney.**



# Chicago Tribune NAPERVILLE SUN

From the community: The Force Is Strong With Lisle Library District



**Community Contributor Josh Hepler / October 11, 2017**

**Library patrons pose with Darth Vader as part of Star Wars Reads Day at the Lisle Library District.**



# Lisle Library Events

For more information, or to register for any of these events, visit [lislelibrary.org](http://lislelibrary.org) or call 630-971-1675

## KIDS

### Thursday Kids Club

Grades K-2. Registration Required. Meeting Rooms A/B.  
4:00-4:45 PM



Anything can be discovered between the pages of a book! Every week we will focus on a different theme with books, crafts, science experiments, and more! October's themes are Moon (October

5) Puppets (October 12) Slime (October 19) and Haunted House (October 26).

### Funday Monday & Terrific Tuesday

Grades K-5. Registration required. Meeting Room A/B,  
4:00-5:00 PM

Combine fantastic fun with STEAM education at the Library! This month we build straw structures with Strawbees (October 2 & 3) float your creation in Boat Races (October 9 & 10) engineer with Lego WeDO: Pulling (October 16 & 17) and go out of lines with Abstract Art, Splatter Edition! (October 23 & 24).

### Science Saturday: Food Experiments That Are Good Enough To Eat

Saturday, October 21, 10:30-11:30 AM, Youth Services Activity Room, Grades 3-6.

Ever try exploring layers of sedimentary rock by making a 7-layer cookie bar? No? Then join us for this and other mind-bending experiments that are truly good enough to eat!

## TEEN

### YA Thursday: Zombie Dolls

Thursday, October 12, 3:45-5:00 PM, YS Activity Room

Scare your friends and neighbors with a zombie doll. Amp up your Halloween décor with a creepy DIY zombie baby doll. We promise, it won't eat your brains. Probably.

### SAT Practice Test

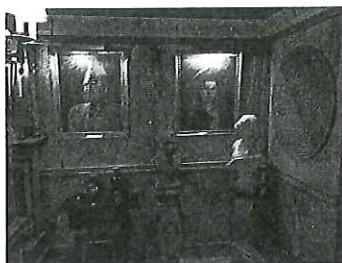
Sunday, October 15, 1:30-4:30 PM, Meeting Room A/B

The Lisle Library District, in cooperation with C2 Educate, will be hosting an SAT practice test. Work out your pre-test jitters, become familiar with the format of the exam, and identify your own strengths and areas of improvement by taking a practice exam. Registration required.

### Escape the Haunted Room Game

Thursday, October 26, 4:00-5:00 PM, Meeting Room B

The library is haunted! You must find your way out of the room before dark or the ghost will claim you as its latest victim. Can you figure out the clues and escape in time?



### Halloween Craft: Spooky Silhouette Painting

Saturday, October 28, 12:30-2:30 PM, Group Study Room

Make your own ominous wall art! Choose a spooky stencil (Bats? Creepy trees? Spiders?), attach it to your canvas, and paint over it with an ombré technique or a method inspired by your own muse! Registration required.

## ADULTS

### Horrorween: Dr. Jekyll and Mr. Hyde

Fridays, October 6, 27 6:15-8:15 PM, Meeting Room B

We continue our exploration of good and evil this year during our annual Horrorween film fest. After viewing each film, our Monster Movie Maestro, Richard Flint, will use his horror movie expertise to highlight fun and interesting facts about three major Hollywood versions of Dr. Jekyll and Mr. Hyde.

### Fake News! What It Is and How to Spot It

Tuesday, October 10, 7:00-8:00 PM, Meeting Room A/B

We live in a world where satirical headlines like 'CERN Researchers Apologize For Destruction of 5 Parallel Universes' are being reported as real news. Join us and learn more about identifying real reporting and phony information. Light refreshments will be served.

### A Beginner's Guide to the Golden Age of Radio with Steve Darnall!

Thursday, October 12, 1:00-2:00 PM, Meeting Room A/B

Steve Darnall, host of the weekly radio show "Those Were the Days," on 90.9 FM, presents a one-hour program on some of the biggest shows and stars to emerge from the early years of radio.

### Introducing Book Club in a Bag!

Lisle Library District is excited to announce Book Club in a Bag! These kits contain everything you need to make your next book club meeting easier! Each bag contains 10 copies of a discussable title and a reading guide with questions, reviews, read-alike suggestions, author information, and book club tips. Visit the Connection Desk and grab everything you need for an evening of intriguing reads and fabulous discussion!



## LITERACY

### New Launchpads in Literacy/ELD!

Take a look at the new Playaway Launchpads available on our Literacy/English Language Development (ELD) shelves. These kits contain a mobile device, similar to a Kindle or Nook, preloaded with learning activities, including programs to improve grammar, writing, listening, and vocabulary, and games such as crossword puzzles and brainteasers. Try one today!

The following five documents pertain to the November 8<sup>th</sup> LLD Board Meeting Agenda:  
New Business, item 8 (a): *Ratify settlement of 2014 tax rate objection - Action Required*

LISLE LIBRARY DISTRICT  
EXECUTIVE SESSION MINUTES #2  
February 11, 2015

The Board went into Executive Session at 8:21 p.m. for: 5ILCS120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Present: Richard Flint - President, Jay French - Vice President, Colleen Sehy - Treasurer, John Huff - Secretary, Richard Adrian - Trustee, Maureen Rieck - Trustee

Absent: Thomas Hummel - Trustee

Also Present: Kathy Seelig - Director, Tatiana Weinstein - Assistant Director, Eileen Soliday - Recording Secretary

The Director stated that the Library has received notice that it is included in a bundle of tax objections throughout DuPage County. There has been a court date scheduled for March 12, 2015. Roger Ritzman knows about this and is monitoring the situation. We do not know who the person or group is that has filed these tax objections. The Director just wanted to make the Board aware.

**MOTION:** Trustee Rieck moved to leave Executive Session and return to Open Session. Trustee Adrian seconded. Voice Vote - All Aye

The Board returned to Open Session at 8:30 p.m.

Recorded by

  
Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on March 11, 2015

Approved by

  
John Huff, Secretary of the Board

LISLE LIBRARY DISTRICT  
EXECUTIVE SESSION MINUTES  
March 11, 2015

The Board went into Executive Session at 8:13 p.m. for: 5ILCS120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Present: Richard Flint - President, Jay French - Vice President, John Huff – Secretary, Richard Adrian - Trustee, Thomas Hummel – Trustee, Maureen Rieck – Trustee

Absent: Colleen Sehy - Treasurer

Also Present: Kathy Seelig – Director, Tatiana Weinstein – Assistant Director, Eileen Soliday – Recording Secretary

The Director updated the Board about the litigation. The court date has been moved from March 12<sup>th</sup> to March 19<sup>th</sup>. We have supplied all documentation about the .02% Ordinance and FICA accounts. Our attorney recommends we settle with the tax objector.

**MOTION:** Trustee Adrian moved to leave Executive Session and return to Open Session. Trustee Huff seconded. Voice Vote - All Aye

The Board returned to Open Session at 8:22 p.m.

Recorded by

  
Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on April 8, 2015

Approved by

  
John Huff, Secretary of the Board



LISLE LIBRARY DISTRICT  
EXECUTIVE SESSION #2  
March 9, 2016

The Board went into Executive Session at 7:56 p.m. at the Lisle Library District, 777 Front Street for: 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Present:

Richard Flint – President  
Maureen Rieck – Vice-President  
Colleen Sehy – Treasurer  
John Huff – Secretary  
Jay Fisher – Trustee  
Thomas Hummel – Trustee  
Longry Wang – Trustee

Also Present:

Tatiana Weinstein – Assistant Director  
Eileen Soliday – Recording Secretary

The Board discussed a tax objection for the .02 levy.

**MOTION:** Trustee Huff moved to leave Executive Session and return to Open Session. Trustee Rieck seconded. Roll Call Vote – All Aye

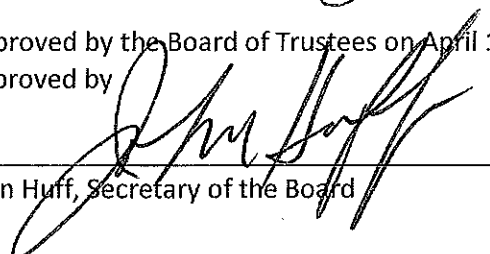
The Board returned to Open Session at 9:12 p.m.

Recorded by

  
Eileen Soliday, Recording Secretary

Approved by the Board of Trustees on April 13, 2016

Approved by

  
John Huff, Secretary of the Board

STATE OF ILLINOIS

UNITED STATES OF AMERICA

COUNTY OF DU PAGE

IN THE CIRCUIT COURT OF THE EIGHTEENTH JUDICIAL CIRCUIT

TAXPAYER 1000 COUNTY LINE LLC

-VS-

GWEN HENRY DUPAGE COUNTY  
TREASURER AND EX OFFICIO DUPAGE  
COUNTY COLLECTOR

CASE NUMBER : 2015TO000002

ORDER

**FILED**

17 Jun 01 PM 12: 46

*Chris Kachiroubas*CLERK OF THE  
18TH JUDICIAL CIRCUIT  
DUPAGE COUNTY, ILLINOIS**FIRST AGREED ORDER**

This cause came before the Court on the agreement of the parties that certain of the tax rate objections should be resolved by a negotiated settlement, GWEN HENRY, DuPage County Treasurer and *Ex-Officio* DuPage County Collector (the "Collector") (successor to JOHN LOTUS NOVAK), by her attorneys, ROBERT B. BERLIN, DuPage County State's Attorney, and Donna B. Pindel, Assistant State's Attorney, and 1000 COUNTY LINE, LLC, et al., (the "Objectors"), by its counsel, EVAN B. KARNES, II, and KARNES LAW CHARTERED, it appearing to the Court that it has jurisdiction of both the subject matter and the parties, the Court having examined the First Compromise Agreement filed on May 30, 2017, regarding the Objectors' 2014 tax rate objection, and otherwise being fully advised;

THE COURT FINDS THAT the First Compromise Agreement between the Collector and the Objectors is a fair and just disposition of certain of the Objectors' 2014 identified tax rate objections, the Court approves that agreement and further,

**THE COURT ORDERS THAT:**

1. An agreed judgment is entered for the Objectors in the amount of \$3,500.00 (subject to verification and adjustment as noted in paragraph 2 below) for their tax rate objections identified in the First Compromise Agreement at the rates sustained therein, in complete and final settlement of such objections. Any of Objectors' tax objections not previously settled or withdrawn are preserved except as identified in this or prior orders as "withdrawn" on Exhibit A of the compromise agreement.
2. The Collector shall refund to the Objectors, through and payable to their counsel, Karnes Law Chartered Client Trust Account, 177 North State Street, First Floor, Chicago, Illinois 60601-3607, the sum of \$3,500.00, plus accrued statutory interest to be charged against each taxing district involved as shown in Exhibit A as attached to the First Compromise Agreement. The amounts of refund to the Objectors are subject to verification and adjustment by the County Treasurer. Applicable statutory interest shall be added to the amounts compromised and settled. Such statutory interest is subject to verification and adjustment by agreement between Objectors' counsel and the Collector. In the event that disputes arise as to any such calculations this court reserves jurisdiction to resolve any such disputes as to calculations, adjustments or interest.
3. The Court specifically finds pursuant to Rule 304(a) that no just reason exists for delaying the execution of or any appeal from this Order which is intended to finally dispose of all claims Objectors raise by the 2014 objections listed on Exhibit A as attached to the First Compromise Agreement.
4. Community Unit School District No. 303 shall be permitted to intervene in this case.
5. This case is continued to October 12, 2017 in 2005 at 10 am for stat. us.
6. Bond, Dickson & Conway is granted leave to file its appearance, as interveor, for the Burr Ridge Park District.


CHRIS KACHIROUBAS, CLERK OF THE 18TH JUDICIAL CIRCUIT COURT ©  
WHEATON, ILLINOIS 60187-0707Visit <http://www.i2file.net/dv> to validate this document. Validation ID: DP-06012017-1246-04324

Page 1 of 2

ORDER

2015TO000002-204

Submitted by: DONNA PINDEL  
DuPage Attorney Number: 50168  
Attorney for: GWEN HENRY DUPAGE COUNTY TREASURER  
AND EX OFFICIO DUPAGE COUNTY COLLECTOR  
Address: 503 N COUNTY FARM ROAD  
City/State/Zip: WHEATON, IL, 60187  
Phone number: 630-407-8000  
Email address : donna.pindel@dupageco.org

Entered:   
JUDGE PAUL FULLERTON  
Validation ID : DP-06012017-1246-04324

Date: 06/01/2017.

STATE OF ILLINOIS        )  
                                  )       SS  
COUNTY OF DUPAGE        )

IN THE CIRCUIT COURT OF THE 18TH JUDICIAL DISTRICT  
DU PAGE COUNTY, ILLINOIS

Taxpayers, 1000 COUNTY LINE LLC, et al.,	)	
	)	
Plaintiffs-Objectors,	)	Case No. 2015 TO 2
	)	
vs.	)	2014 Tax year
	)	Tax Rate Objection
	)	Complaint
	)	
GWEN HENRY, DuPage County	)	
Treasurer and Ex-Officio DuPage	)	
County Collector,	)	
	)	
Defendant.	)	

**FIRST COMPROMISE AGREEMENT  
REGARDING 2014 TAX RATE OBJECTIONS**

A compromise agreement has been reached between the parties regarding the 2014 DuPage County tax rate objections, ROBERT B. BERLIN, DuPage County State's Attorney, by his Assistant State's Attorney, DONNA B. PINDEL, negotiated this settlement on behalf of GWEN HENRY, DuPage County Treasurer and Ex-Officio DuPage County Collector, (the "Collector") (successor to JOHN LOTUS NOVAK), and EVAN B. KARNES, II and EVERARDO MARTINEZ, both of Karnes Law Chartered, negotiated and appeared for 1000 COUNTY LINE LLC, et al., (the "Objectors").

The Collector and the Objectors agreed to file with the Court (pursuant to Section 23-30 of the Property Tax Code [35 ILCS 200/23-30]) this First Compromise Agreement which includes the following resolutions, agreements, stipulations and supporting facts pertaining to the objections listed as settled on Exhibit A attached hereto:

1. That the Collector has made a *prima facie* case.

2. Objectors timely paid their 2014 real estate taxes on their real property in DuPage County, Illinois in full and under protest before they filed their tax rate objection complaint subject to verification and adjustment by the Collector prior to paying any refund.

3. The Collector and the Objectors considered all of the issues and matters raised by the tax rate objections, negotiated a partial settlement of the objections and sustained certain identified Objectors' claims in the amount of ~~\$3,500.00~~.

4. That it is pursuant to this First Compromise Agreement that the Objectors be granted a refund of the sums of money as set forth in Paragraph 3 hereof and also as set forth in the attached Exhibit A, plus accrued statutory interest, and that the individual objections that have been settled or marked as withdrawn as listed in Exhibit A be overruled in all other respects.

5. It is stipulated that this Court should issue its Order to direct the Collector to refund and return to the Objectors, through their counsel, **Karnes Law Chartered Client Trust Account**, the sums of money set forth in Paragraph 3 and as set forth in Exhibit A attached to this First Compromise Agreement, plus accrued statutory interest of 5.0% (five percent) per annum up to and including the date of December 31, 2005, and effective January 1, 2006, the annual rate of 1.5% (one and five-tenths percent) in accordance with 35 ILCS 200/23-20 (as amended by Public Act 94-0558, §5 effective January 1, 2006). The amounts of refund for the Objectors are subject to verification and adjustments by the Collector, including confirmation of the correct calculation of interest.

6. Acceptance of the refund ordered by this Court shall release and forever discharge the Collector from only those debts, claims, demands, actions, and causes of action in connection with the collection of 2014 DuPage County real property taxes which the Objectors might otherwise have as to these specific objections identified as compromised or settled herein and shall not release any other debts, claims, demands, actions, and causes of action with regard to

any other objections not listed on Exhibit A.

It is understood and agreed among the Collector and the Objectors that the rates sustained in this First Compromise Agreement are not an admission(s) of fact by any party, but rather reflect the determined mathematical formula(s) negotiated by the parties to facilitate computation of a refund to compromise and settle the specified tax rate objection(s) on which compromise and settlement was/were reached.

Dated this 30<sup>th</sup> day of May, 2017.

Gwen Henry, DuPage County Collector,

By: Donna B. Pindel, ASST  
Donna B. Pindel,  
Assistant State's Attorney

1000 COUNTY LINE LLC, et al.,  
Taxpayers/Objectors,

By: Evan B. Karnes, II  
Evan B. Karnes, II,  
Attorney for the Objectors

By: Mark A. Ritzman  
Mark A. Ritzman,  
Attorney for Lisle Library District

Evan B. Karnes II #267580  
Everardo Martinez  
KARNES LAW, CHARTERED  
177 North State Street  
Chicago, Illinois 60601  
Phone: (312) 629-8900  
FAX: (312) 629-0100  
Attorneys for the Objectors

1000 County Line LLCs v. Collector -- Case 2015 TO 2  
2014 Tax Levy Year Tax Rate Objection Complaint  
First Compromise Agreement

EXHIBIT A

<u>Taxing District</u>	<u>Objection</u>	<u>Settlement Amount</u>	<u>Refund</u>
Lisle Public Library Dist.	#62 Library Building/Maintenance	\$3,500.00	\$ 3,500.00
<u>Total</u>			<u>\$ 3,500.00</u>

EXHIBIT A

To: LLD Board of Trustees  
From: Tatiana Weinstein  
Date: November 3, 2017

LLD Board of Trustees:

Attached is the Draft Levy Ordinance 17-07. Funds that come via this Ordinance will not be available until FY 2018/2019. Per Illinois law, our Levy cannot exceed the amounts appropriated in this year's Budget and Appropriation Ordinance (B&A) [approved on September 13, 2017]. We use the B&A to prepare the Levy. We prepare a budget based on this Levy and approval of that budget happens in April of 2018.

In preparing this Draft Ordinance, I examined the previous fiscal year expenditures, projected future expenditures and assessed our fund balances. Under new administrative leadership as of January 2017, the LLD passed a 2017/18 budget in April. My goal was to decrease the budget and then gauge expenditures to better assess upcoming levy determinations. In FY2016/2017, the LLD experienced five retirements as well as renegotiated a number of vendor agreements, all of which project to cut costs. However, there are also a number of *unknowns* that factor into determining LLD expenditures such as health insurance costs, other retirements/resignations, IMRF rates, building insurance costs, vendor charges, and weather related expenses where the LLD has no control.

Taking all of these factors into account, I've prepared a Draft Levy Ordinance that is \$514,590.00 less than last year's requested amount – a 10.65% decrease. Below are the last three years of LLD tax levy history and this year's request:

Tax Levy History			
Year	Requested	Received	Difference
2017	4,315,010.00		
2016	4,829,600.00	4,880,380.18	50,780.18
2015	4,804,263.97	4,852,748.93	48,484.96
2014	4,771,114.00	4,756,697.01	-14,416.99

Though this Draft Ordinance demonstrates a significant decrease in requested funding, the LLD has a healthy Corporate Fund. My objective is to maintain 6-8 months of operating expenses within this general fund. This goal is in accordance with LLD Policy 710: Fund Balances, where we state that our general operating fund should represent no less than six months of operating expenditures and may be maintained at a level representing up to twelve. This objective (6-8 months) is standard among many of our peers.

In preparing the upcoming FY 2018/2019 budget, the LLD will depend on the Levy as well as our Corporate Fund for general operating expenses. LLD's special purpose funds: .02 Building and Maintenance, IMRF and FICA are all in compliance with guidelines as discussed in LLD Finance Committee meetings. The LLD uses what is called the "Miller Analysis" (attached) to maintain appropriate balances within these special funds and this Draft Levy Ordinance reflects appropriate levy amounts.

I recommend the LLD Board of Trustees adopt Levy Ordinance 17-07. My aim is to continue to examine our expenditures, follow a fiscally responsible path and prepare realistic budget proposals for the Board to consider.

Our Library is an essential community institution. With the Community Engagement Project completed and strategic planning ahead, I look forward to working with the Board in planning for the Lisle Library District's future and preserving our mission to enrich, educate and empower our residents.

Tatiana Weinstein  
LLD Director



ORDINANCE 17-07

TAX LEVY ORDINANCE

AN ORDINANCE LEVYING TAXES FOR CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2018, FOR THE LISLE LIBRARY DISTRICT, OF DUPAGE COUNTY, ILLINOIS.

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: Ordinance 17-06 (Budget and Appropriation Ordinance) is incorporated by reference.

Section 2: A tax for the following sums of money, or as much as thereof as may be authorized by law, to defray all expenses and liabilities of the Lisle Library District be and the same is hereby levied for the purposes specified against all taxable property in the Lisle Library District for the fiscal year commencing on the 1st day of July, 2017, and ending on the 30th day of June, 2018.

		AMOUNT APPROPRIATED	AMOUNT LEVIED
<b>1. CORPORATE FUND</b>			
EXPENDITURES			
A.	EMPLOYEE COSTS		
	Salaries	\$2,331,873.00	\$2,200,000.00
	Health Insurance	\$346,000.00	\$325,000.00
	Compysch Asst Plan	\$1,100.00	\$1,000.00
	Unemployment compensation	\$4,200.00	\$4,000.00
	Tuition Reimbursement	\$2,100.00	\$2,000.00
		\$2,685,273.00	\$2,532,000.00
B.	BUILDING COSTS		
	Internet Service Provider	\$6,798.00	\$6,500.00
	Inet	\$1,900.00	\$1,810.00
	Utilities	\$73,691.00	\$70,000.00
	Maintenance Contracts	\$91,500.00	\$85,000.00
	Maintenance/Repairs	\$40,000.00	\$40,000.00
	Rubbish Removal	\$2,600.00	\$2,200.00
		\$216,489.00	\$205,510.00

C.	OPERATING EXPENSES		
	Postage	\$14,950.00	\$13,500.00
	Printing/Spec Services	\$30,090.00	\$30,000.00
	Office Supplies	\$32,300.00	\$32,000.00
	Circ Material Supplies	\$10,000.00	\$10,000.00
	Processing Supplies	\$28,875.00	\$28,000.00
	Publishing	\$2,000.00	\$1,000.00
	Safety Deposit Box Rental	\$165.00	\$100.00
	Check Printing/Bank charges	\$1,550.00	\$1,500.00
	Local Travel	\$735.00	\$400.00
		\$120,665.00	\$116,500.00
D.	INSURANCE		
	Fidelity Bond	\$2,500.00	\$2,000.00
	Property and Liability Coverage	\$26,750.00	\$26,000.00
	Notary Bond	\$100.00	\$100.00
	Workers Comp Insurance	\$5,778.00	\$5,000.00
		\$35,128.00	\$33,100.00
E.	CONTRACTUAL SERVICES		
	Legal services	\$26,250.00	\$26,000.00
	Collection Agency	\$735.00	\$500.00
	Other Contractual Services	\$36,300.00	\$36,000.00
	Investment Agency Consultants	\$7,350.00	\$7,000.00
	Audit Fee	\$8,500.00	\$8,000.00
	Payroll Service	\$8,000.00	\$8,000.00
	Accounting Maintenance/Upgrades	\$9,900.00	\$9,000.00
		\$97,035.00	\$94,500.00
F.	PERSONNEL DEVELOPMENT		
	Dues/Meetings, Conferences-Staff	\$23,587.00	\$20,000.00
	Memorial/Tribute/Recognition	\$2,000.00	\$1,500.00
	In Service	\$3,000.00	\$3,000.00
	Training-continuing ed-Staff	\$2,200.00	\$2,000.00
	Dues/Meetings, Conferences, Training-Trustees	\$2,126.00	\$2,100.00
		\$32,913.00	\$28,600.00
G.	EQUIPMENT		
	Polaris	\$50,000.00	\$50,000.00
	Major Equipment	\$0.00	\$0.00
	Minor Equipment	\$3,850.00	\$3,000.00
	Rental-Postage Meter	\$824.00	\$800.00
	Equipment Maintenance/Repair	\$24,180.00	\$20,000.00
		\$78,854.00	\$73,800.00

H.	LIBRARY MATERIALS		
	Literacy	\$11,000.00	\$10,000.00
	Books	\$238,075.00	\$230,000.00
	Databases	\$163,900.00	\$160,000.00
	AV	\$124,300.00	\$124,000.00
	Periodicals	\$53,482.00	\$50,000.00
	Document Delivery	\$22,660.00	\$22,000.00
		\$613,417.00	\$596,000.00
I.	PROGRAMS		
	Programs/Lectures	\$38,500.00	\$38,000.00
	Readers Services	\$7,300.00	\$7,000.00
		\$45,800.00	\$45,000.00
J.	RESTRICTED EXPENSES		
	Gifts (if gifts are received)	\$20,000.00	\$0.00
	Per Capita Grant (per State standards if received)	\$30,000.00	\$0.00
	Transfer to Special Reserve Fund	\$500,000.00	\$0.00
	Transfer to IMRF (supplemental funding)	\$200,000.00	\$150,000.00
		\$750,000.00	\$150,000.00
K.	CONTINGENCY	\$75,000.00	\$0.00
<b>Corporate Fund appropriation subtotal</b>		\$4,750,574.00	
Levied for the foregoing expenses from the General Public Library Tax			\$3,875,010.00
	Appropriated from other sources	\$875,564.00	
<b>2. .02 EQUIPMENT, MAINTENANCE, REPAIRS</b>		\$171,250.00	
Levied for the purpose of the foregoing expense of the cost of equipment, maintenance, repairs and alterations of library buildings and equipment from a Special Tax of .02% in addition to all other taxes levied by the District			\$150,000.00
	Appropriated from other sources	\$21,250.00	
<b>3. ILLINOIS MUNICIPAL RETIREMENT FUND</b>		\$228,290.00	
Levied for the foregoing expense of Illinois Municipal Retirement Fund from a Special Tax in addition to all other taxes levied by the District			\$155,000.00
	Appropriated from other sources	\$73,290.00	

<b>4. FICA</b>		\$178,388.00	
Levied for the foregoing expense of Social Security from Special Tax in addition to all other taxes levied by the District			\$135,000.00
	Appropriated from other sources	\$43,388.00	
<b>5. SPECIAL RESERVE FUND</b>		\$254,000.00	\$0.00
	Appropriated from other sources	\$254,000.00	
SUMMARY:			
Total Appropriation		\$5,582,502.00	
Appropriated from other sources		\$1,267,492.00	
Levied as the General Public Library Tax			\$3,875,010.00
Levied as Special Taxes			\$440,000.00
<b>TOTAL LEVY</b>			\$4,315,010.00

Section 3: This Ordinance shall be in full force and effect from and after its passage.

ADOPTED and approved November 8, 2017, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_  
Jay Fisher  
President, Board of Library Trustees  
Lisle Library District

Passed and filed in my office November 8, 2017.

\_\_\_\_\_  
Liz Sullivan  
Secretary, Board of Library Trustees  
Lisle Library District

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF DUPAGE     )

CERTIFICATE OF AUTHENTICITY

I, Liz Sullivan, do hereby certify that I am the duly qualified Secretary of the Board of Trustees of the Lisle Library District of DuPage County, Illinois, and, as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of that certain Levy Ordinance levying and assessing taxes for said Lisle Library District for the fiscal year beginning July 1, 2017, which was adopted by said Board of Trustees at a meeting of said Board of Trustees held on November 8, 2017.

I do further certify that the attached Ordinance has not been amended, altered, changed or repealed and is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Lisle Library District, DuPage County, Illinois, at Lisle, Illinois this 8<sup>th</sup> day of November, 2017.

---

Liz Sullivan  
Secretary, Board of Library Trustees  
Lisle Library District  
DuPage County, Illinois

"Miller" Analysis - Special Purpose Funds

	Building/Maintenance .02	IMRF	FICA
FY2015/16	89,266.00	235,630.00	158,947.00
FY2016/17	119,893.00	213,910.00	158,927.00
FY2017/18	142,000.00	190,487.00	154,138.00
Average	117,053.00	213,342.00	157,337.00
Twice Average	234,106.00	426,685.00	314,675.00
Balance 6/30/16	84,980.00	273,082.00	175,146.00
FY2017/18 Revenues	136,745.00	220,442.00	174,468.00
FY2017/18 Expenses (est)	137,000.00	217,419.00	169,894.00
Balance 6/30/17 (unaudited)	84,725.00	276,105.00	179,720.00

*Special purpose fund balances should not accumulate more than twice the average year expenditures*

STATE OF ILLINOIS     )  
                                      ) SS  
COUNTY OF DUPAGE    )

**CERTIFICATE OF COMPLIANCE WITH  
THE TRUTH IN TAXATION LAW**

I, Jay Fisher, certify that I am the duly presiding officer of the Lisle Library District, DuPage County, Illinois, and I certify that the attached ORDINANCE 17-07 (tax levy) was adopted in compliance with the Truth in Taxation Law, 35 ILCS 200/18-55 et seq., i.e.:

- X   The Library District levied an amount less than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year.
- The Library District levied an amount greater than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year and a public hearing was held following publication of notice of the public hearing.

This Certificate applies to the 2017 levy.

---

Jay Fisher  
President, Board of Library Trustees  
Lisle Library District

Date signed: November 8, 2017