

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on November 17, 2021 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

In accordance with Governor Pritzker's Executive Order No. 2021-20, all persons who are over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space. Meeting attendees shall comply with social distancing guidelines and room arrangements. Public Comment Prior to the Meeting: Citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING November 17, 2021 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Assignments for reviewing monthly accounts payable
 - a. President Bartelli and Trustee Turner reviewed the October billings in November
 - b. Treasurer Norton and Trustee Sullivan will review the November billings in December
4. Consent Agenda - Action Required
 - a. Approve Minutes of the October 20, 2021 Board Meeting
 - b. Acknowledge Treasurer's Report, 10/31/21, Investment Activity Report, 10/31/21, Current Assets Report, 10/31/21, Revenue Report, 10/31/21, and Expense Report, 10/31/21
 - c. Authorize Payment of Bills, 11/17/21
5. Annual Audit Presentation - Representative from Lauterbach & Amen presentation
6. Unfinished Business
 - a. Capital Improvement Project
 - i. SNHA/CCS Progress update and exterior color palette review - Discussion
 - ii. CCS Project updates, schedule, costs, debt issuance, and upcoming activities - Discussion
 - iii. Authorize release of bid documents to prequalified general contractors - Action Required
Approval to release bid documents to six recommended general contractors
7. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
 - d. Advocacy and Outreach
8. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
9. New Business
 - a. Accept Annual Audit - Action Required
Acceptance of Library Audit, year ended June 30, 2021.
 - b. Adopt Ordinance 21-05: Tax Levy Ordinance - Action Required
Annual ordinance levying taxes for corporate purposes for the fiscal year beginning July 1, 2021 and ending June 30, 2022.
 - c. Approve Certification of Compliance with TITA - Action Required
Annual Certificate of Compliance with the Truth in Taxation Act.

10. Opportunity for Trustee comments (five minutes)
Bartelli, Larson, Norton, Sullivan, Swistak, Turner, Wynn
11. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
October 20, 2021 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - President
Jenny Norton - Treasurer (arrived at 7:03 p.m.)
Karen Larson - Secretary
Liz Sullivan - Trustee
Lorna Turner - Trustee
Sara Wynn - Trustee

Absent:

Emily Swistak - Vice President

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Chris Knight - Recording Secretary
Marc Rogers - CCS International Inc., Project Manager [left the meeting at 7:42 p.m.]

2. Opportunity for visitors to speak - general public comment period - None

3. Assignments for reviewing monthly accounts payable

- a. Secretary Larson and Trustee Wynn reviewed the September billings in October
- b. President Bartelli and Trustee Turner will review the October billings in November

4. Consent Agenda - Action Required

- a. Approve Minutes of the September 15, 2021 Public Hearing for Budget and Appropriation Ordinance
- b. Approve Minutes of the September 15, 2021 Board Meeting
- c. Approve Minutes of the October 12, 2021 Special Board Meeting
- d. Acknowledge Treasurer's Report, 09/30/21, Investment Activity Report, 09/30/21, Current Assets Report, 09/30/21, Revenue Report, 09/30/21, and Expense Report, 09/30/21
- e. Authorize Payment of Bills, 10/20/21

MOTION: Secretary Larson moved to approve the Consent Agenda. Trustee Turner seconded.
Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business

- a. Capital Improvement Project
 - i. Project update:
 - a. Schedule
 - b. Budget
 - c. Moody's rating
 - d. Contractor prequalification process
 - e. Third Open House

Mr. Rogers stated that the LLD received an Aa1 rating from Moody's. He mentioned the LLD received 15 qualification submittals. However, one arrived after the deadline and was not accepted. Mr. Rogers mentioned that Director Weinstein, Amy from SNHA and he met with the Lisle-Woodridge Fire Protection District Fire Chief to go over project plans and receive feedback.

He stated that there were several meetings with LLD staff and SNHA to discuss electrical/data locations and workroom layouts. Mr. Rogers presented updates on flooring options for the Youth Services area. He provided an overview of feedback received from Department Directors. Mr. Rogers stated that the design team is working to complete a construction document package for bidding.

Mr. Rogers provided an overview of the project schedule and said the LLD was on track. Mr. Rogers stated that the budget was also on track. Mr. Rogers stated that PMA publicized the debt issuance and that bids were set to close on October 26th. He mentioned that funding from the debt issuance was scheduled to be received in November. Mr. Rogers provided a summary of the contractor pre-qualification process and recommended the President and Vice President be part of an interview panel.

Discussion: President Bartelli asked about sharing submittals with the Board. Mr. Rogers stated that submittals would be shared with the Board members. Trustee Turner asked if a score sheet would be utilized. Mr. Rogers stated that the panel would use a score sheet during the interviews. President Bartelli asked about the length of the interviews. Mr. Rogers commented that they may last 45 to 60 minutes each. Secretary Larson asked how many interviews would be conducted. Mr. Rogers stated that there would likely be 10 interviews over a two-day period.

Director Weinstein asked Mr. Rogers to explain what happens when the LLD finally receives bids. Mr. Rogers stated that bids would be opened in a public meeting on a specified date and time. He commented that bids would be reviewed to verify that the project scope is accurate. Mr. Rogers stated that the LLD is required to accept the lowest qualified bidder and suggested the week of November 1st or 8th for interviews.

Mr. Rogers mentioned that the last item for renovation discussion was the third Open House. Director Weinstein mentioned that the LLD has shared a lot of information with the public and suggested that the LLD ask the Village for the opportunity to appear at a Village Board meeting to present the renovation plans. Director Weinstein suggested presenting during public comment as other organizations have done in the recent past. She mentioned having updated project boards displayed at Gallery 777 with footprints leading people to the information.

Discussion: President Bartelli commented that she was confident that the Library would receive the courtesy to present during public comment as other organizations have done in the past. She said she loved the idea of using Gallery 777 with the footprints. Secretary Larson agreed to use Gallery 777 as a way to communicate. She suggested utilizing social media as well. Trustee Sullivan suggested asking the Village for additional time to present information. Trustee Turner suggested asking for additional time at the beginning of the presentation. Treasurer Norton stated that she loved the Gallery 777 idea and the spirit of the Village presentation idea. She asked about putting a link to the presentation on the Library's website. Mr. Rogers stated that the video could be embedded into the LLD Capital Projects page. Trustee Wynn mentioned that she liked the Gallery 777 idea because it might generate conversation.

President Bartelli asked when the LLD can ask for the permit fee waiver. Mr. Rogers stated that it would have to be done when the LLD submits for permits because the fees have yet to be calculated. President Bartelli asked if the LLD should highlight the Moody's rating. Director Weinstein stated that the information was in the public Board packet and could be stated in other communications as the LLD advances through the renovation.

Mr. Rogers left the meeting at 7:42 p.m.

6. Committee Reports 41:20

- a. Finance - Trustee Turner stated that the Committee had not had a meeting since the last report.
- b. Personnel and Policy - President Bartelli commented that Vice President Swistak was absent.
- c. Physical Plant - Secretary Larson stated that she had nothing to report.
- d. Advocacy and Outreach - Trustee Sullivan stated that the Committee would have a meeting on Friday, October 22nd at 1 p.m.

7. Staff Reports

Director Weinstein provided a summary of her Director's report. She mentioned that the Library received Village approval for the drive-up service window. Director Weinstein stated that the Department Directors met with the architects several times to assess workrooms and explore material types; flooring, carpeting, wall coverings, and paint. She mentioned that she and Mr. Rogers went downtown to visit the architect's office to see updated floorplans and material samples. She commented that Mr. Rogers, along with the IT Manager, met with Department Directors to discuss electrical access and technology. Director Weinstein stated that the Board met on October 12th to discuss the project schedule, budget, floorplan, and to see exterior colors. She commented that Department Directors met with Amy and Magda from SNHA to hone material choices. Director Weinstein mentioned she met with a signage expert to discuss wayfinding and department-specific signage. She stated she was very proud of the LLD regarding the Moody's rating.

She mentioned that the audit presentation would take place in November due to a staff change at Lauterbach & Amen. Director Weinstein commented on a fraud incident experienced by IMET in 2015 and stated that the Library has received the last recovery payment. She mentioned that Ms. Olszewski from Ehlers met with Mr. Rogers and Treasurer Norton to discuss aligning investments with the renovation schedule to maximize returns during the project.

Director Weinstein commented on community group partnerships. She stated that she presented the Library's renovation floorplans and budget to the Lisle Woman's Club. She mentioned a collaboration that runs through November 12th with Metropolitan Family Services to collect donations for women and girls experiencing homelessness and/or domestic abuse. Director Weinstein stated that the Lisle-Woodridge Fire District visited to highlight National Fire Safety Week and to celebrate their love for their LLD card. She stated that September was Library Card Sign-up Month and that the Library saw a 66% increase in new card registrations from last year to this year. Director Weinstein mentioned that the Library had its very first Fall Fest with an estimated 650 patron in the parking lot. She stated that the all-ages, two-hour event featured a churro truck, autumn crafts, Library card registration, and a petting zoo.

Director Weinstein mentioned that the meeting rooms would not be available during phasing in February/early March and the LLD would have to find another place to hold Board meetings. She stated that the meeting rooms would house materials, staff, and possibly some public PCs during phasing.

Director Weinstein explained that staff in-service training would take place over a two day period in small groups, allowing the Library to stay open.

Discussion: Trustee Sullivan asked about topics that would be covered during the in-service training. Director Weinstein mentioned that sessions would involve emergency training such as tornado, fire, Code Adam, and blood borne pathogens as well as renovation information. Trustee Sullivan suggested other places to hold Board meetings.

Assistant Director McQuillan mentioned that she attended the fall (virtual) meeting for LIMRiCC where member libraries discussed health insurance. She stated that last January LIMRiCC switched to Aetna with no rate change and that starting in January 2022 they estimate an 8% rate increase. Assistant Director McQuillan mentioned that Stephens Plumbing completed some facility work to replace an outdoor spigot, a restroom fixture, and some parts in the men's restroom in the lobby. She commented that Patriot Electric fixed lighting fixtures in the south parking lot. She mentioned that MetalMaster Roofing performed a roof inspection and cleaned gutters. She stated that she was waiting for a report to provide ideas to fix some sagging gutters on the south side of the building.

Assistant Director McQuillan mentioned that the Village of Lisle contracted sidewalk repairs within the Village and the Library's entrance and exit sidewalks on Kingston and Front Street were on the list to be repaired. She stated that the Village inspected the work and deemed the Front Street sidewalk a trip hazard. She mentioned that the Village worked to rectify both sides of the sidewalk, however, unfortunately did not alert Library staff in preparation for the traffic obstruction. She stated that the exit was closed to traffic from 9 am to 11 am. LLD staff put out traffic cones to direct traffic. She thanked the LLD Graphic's Specialist, Nigel, for creating a large exit sign to direct traffic out to Front St.

8. New Business

- a. Approve Resolution 21-07: Resolution to Determine Estimate of Funds - Action Required

MOTION: Secretary Larson moved to approve Resolution 21-07: Resolution to Determine Estimate of Funds. Trustee Wynn seconded.

Director Weinstein provided an explanation of Resolution 21-07: Resolution to Determine Estimate of Funds.

Roll Call Vote - All Aye. The motion passed.

- b. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$4,716.18, to be paid to Nancy Frederickson (October 2021).

President Bartelli read aloud the acknowledgement of payment to Nancy Frederickson for earned/unused vacation time.

9. Opportunity for Trustee comments (five minutes)

Treasurer Norton stated she was very proud of the Moody's rating and pleased with the quick turn around on the Youth Services carpet selection. She commented that she was excited about the plans for promoting the third Open House. Trustee Sullivan stated she was happy with how everything is continuing to progress. She asked about programs involving grandparents. Director Weinstein mentioned that there were Family Craft

Nights which had grandparents in attendance. Trustee Wynn congratulated the LLD on the Moody's rating and commented that everything seems to be going well regarding the renovation. President Bartelli commented that the Fall Fest was a great event. She thanked Department Directors for their quarterly reports and wished Nancy Frederickson a happy retirement.

10. Adjourn

MOTION: Trustee Wynn moved to adjourn the meeting. Trustee Sullivan seconded.

Roll Call Vote - All Aye. The motion passed.

The meeting adjourned at 8:10 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on November 17, 2021.

Approved by

Karen Larson, Secretary of the LLD Board of Trustees

DRAFT

Treasurer's Report as of October 31, 2021

Fund Name	Cash Balance 10/31/21	Financial Assets %	Financial Assets %
		W/ Spec Res	W/O Spec Res
Corporate	7,319,748.89	63.56%	93.73%
IMRF	253,332.76	2.20%	3.24%
FICA	236,269.55	2.05%	3.03%
Subtotals	7,809,351.20	67.81%	100.00%
Special Reserve	3,706,653.50	32.19%	0.00%
	11,516,004.70	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

Company	INTEREST												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
INNET	145.75	135.85	125.51	116.21									523.32
ENIers	0.93	1.22	0.76	4.61									7.52
ENIers-Inv Interest	1,720.74	6,521.93	911.94	9,537.05									18,691.66
Fifth Third Bank	310.78	281.95	346.50	182.47									1,121.70
Lisle Savings	49.35	54.47	52.78	51.09									207.69
Lisle CD 2635	176.99	177.12	171.54	177.39									703.04
Lisle CD 2669	49.70	49.71	48.12	49.73									197.26
IL Funds	24.71	24.66	24.08	31.38									104.83
US Bank-9853	30.83	31.85	31.85	30.82									125.35
US Bank-9370	0.47	0.51	0.48	0.47									1.93
TOTALS	2,510.25	7,279.27	1,713.56	10,181.22	-	-	-	-	-	-	-	-	21,684.30

Interest - Special Reserve Only	933.73	2,572.18	545.02	3,277.04	-	-	-	-	-	-	-	-	7,317.97
Interest - No Special Reserve Reflected	1,586.52	4,707.09	1,168.54	6,904.18	-	-	-	-	-	-	-	-	14,366.33
Totals	2,510.25	7,279.27	1,713.56	10,181.22	-	-	-	-	-	-	-	-	21,684.30

	INVESTMENTS												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities	0.00	290,000.00	205,000.00	360,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	855,000.00
Investment Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	290,000.00	205,000.00	360,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	855,000.00

CURRENT ASSETS
AT FAIR MARKET VALUE
 October 31, 2021

	Fair Market Value on 10/31/21	
<u>Checking Accounts</u>		
Fifth Third Operating Acct	\$34,087.21	
Fifth Third Financial Now acct	\$4,262,544.95	
Fifth Third Financial-petty cash	\$400.00	
US Bank	\$20,070.69	
E commerce	\$56,872.15	
	<u>\$4,373,975.00</u>	
<u>Money Markets</u>		
Lisle Savings Bank	\$207,233.26	
IMET	\$963,851.36	
The Illinois Funds	\$1,458,132.79	
	<u>\$2,629,217.41</u>	
<u>Ehlers Investments</u>	\$581,832.94	
<u>Investments</u>		
<u>Fixed Income</u>		
US Bank		\$249,999.99
Peoria ILL GO BDS		\$75,442.31
Lisle Savings Bank		\$234,235.39
Goldman Sachs Bk		\$101,091.98
Morgan Stanley Bk		\$176,949.10
Goldman Sachs Bk		\$152,048.85
Sallie Mae Bk		\$10,136.59
Lisle Savings Bank		\$232,160.19
Capital One Bk		\$132,015.16
Eherbank USA		\$177,385.97
Morgan Stanley Bk		\$157,513.82
		<u>\$1,698,979.35</u>
<u>Mutual Funds</u>		
Federated Hermes Govt Obl. Inst.		\$1,832,000.00
Schwab Funds Treas Oblig Money Investor		400,000.00
		<u>\$2,232,000.00</u>
<u>Total Holdings</u>		<u>\$3,930,979.35</u>
		<u><u>\$11,516,004.70</u></u>

Lisle Library District
 For the Four Months Ending October 31, 2021
 Revenues - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
70-02-4481-00 Interest Earned	\$ 3,277.04	\$ 7,317.97	\$ 14,274.70	\$ 31,500.00	23.23
TOTAL INTEREST	3,277.04	7,317.97	14,274.70	31,500.00	23.23
70-04-4587-10 Restricted - Transfer from Cor	0.00	0.00	100,000.00	2,800,000.00	0.00
70-05-4680-00 Debt Certificate	0.00	0.00	0.00	1,000,000.00	0.00
TOTAL OTHER REVENUE	0.00	0.00	100,000.00	3,800,000.00	0.00
TOTAL REVENUES	3,277.04	7,317.97	114,274.70	3,831,500.00	0.19

Lisle Library District
 For the Four Months Ending October 31, 2021
 Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$ 29,534.45	\$ 3,726,398.31	\$ 3,646,125.94	\$ 3,775,885.00	98.69
40-01-4414-00 Tax Levy - IMRF	640.93	80,870.85	114,603.20	80,800.00	100.09
45-01-4415-00 Tax Levy - FICA	1,333.55	168,255.35	156,956.56	169,680.00	99.16
TOTAL TAX LEVY	31,508.93	3,975,524.51	3,917,685.70	4,026,365.00	98.74
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	0.00	0.00	32,563.42	30,000.00	0.00
TOTAL TIF SURPLUS	0.00	0.00	32,563.42	30,000.00	0.00
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax -	7,857.70	13,173.58	6,902.96	10,000.00	131.74
40-01-4462-00 Personal Property Repl. Tax -	453.49	760.28	398.39	500.00	152.06
45-01-4463-00 Personal Property Repl. Tax -	71.25	119.45	62.59	90.00	132.72
TOTAL PERSONAL PROPERTY REP	8,382.44	14,053.31	7,363.94	10,590.00	132.70
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	6,471.35	13,456.47	26,064.29	55,000.00	24.47
40-02-4475-00 Interest Earned - IMRF	223.96	485.21	1,142.42	2,500.00	19.41
45-02-4476-00 Interest Earned - FICA	208.87	424.65	779.33	2,000.00	21.23
TOTAL INTEREST INCOME	6,904.18	14,366.33	27,986.04	59,500.00	24.15
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 Unrealized Gain/Loss on	(1,923.72)	(11,137.17)	(17,433.87)	5,000.00	(222.74)
TOTAL UNREALIZED GAIN/LOSS O	(1,923.72)	(11,137.17)	(17,433.87)	5,000.00	(222.74)
DESK INCOME					
10-03-4531-00 Lost Books	157.82	543.43	374.08	1,500.00	36.23
10-03-4536-00 Non-Resident Fees	0.00	328.12	318.53	500.00	65.62
10-03-4540-00 Fines	40.58	145.13	1,440.74	3,000.00	4.84
TOTAL DESK INCOME	198.40	1,016.68	2,133.35	5,000.00	20.33
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	0.00	0.00	0.00	0.00	0.00
10-04-4573-00 Copier Income	240.79	1,341.56	1,001.00	3,500.00	38.33
10-04-4583-00 Per Capita Grant	0.00	42,043.40	35,630.00	35,000.00	120.12
10-04-4584-00 Other Income - Corp.	200.00	21,511.02	255.40	2,500.00	860.44

Lisle Library District
 For the Four Months Ending October 31, 2021
 Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-04-4585-00 License Sticker Renewals	957.00	3,402.50	0.00	2,500.00	136.10
TOTAL UNRESTRICTED INCOME	1,397.79	68,298.48	36,886.40	43,500.00	157.01
TOTAL REVENUES	\$ 46,468.02	\$ 4,062,122.14	\$ 4,007,184.98	\$ 4,179,955.00	97.18

Lisle Library District
 For the Four Months Ending October 31, 2021
 Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00 Facility and Campus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
70-65-5667-00 Security Systems	0.00	0.00	0.00	0.00	0.00
70-65-5674-00 Consulting	0.00	0.00	5,167.50	0.00	0.00
TOTAL MAINTENANCE AND EQUIP	0.00	0.00	5,167.50	15,000.00	0.00
RENOVATION COSTS					
70-65-5675-00 Renovation Project	66,511.43	196,573.21	0.00	5,850,000.00	3.36
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
TOTAL RENOVATION COSTS	66,511.43	196,573.21	0.00	5,850,000.00	3.36
TOTAL SPECIAL RESERVE EXPENSES	66,511.43	196,573.21	5,167.50	5,865,000.00	3.35

Lisle Library District
 For the Four Months Ending October 31, 2021
 Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10 Administrative - Reg. Hours	\$ 40,858.39	\$ 150,916.12	\$ 145,801.36	\$ 480,000.00	31.44
10-10-5603-20 Adult Services - Reg. Hours	43,584.03	161,311.35	176,221.91	580,000.00	27.81
10-10-5603-30 Youth Services - Reg. Hours	31,026.05	118,480.22	111,798.57	450,000.00	26.33
10-10-5603-50 Technical Services - Reg. Hour	21,924.29	84,135.77	84,729.96	277,000.00	30.37
10-10-5603-60 Circulation - Reg. Hours	36,725.30	147,773.91	140,055.92	475,000.00	31.11
Total Salaries	174,118.06	662,617.37	658,607.72	2,262,000.00	29.29
Health and Dental Ins.					
10-10-5621-10 Hosp. Ins. - Admin	3,514.12	14,056.60	15,968.16	47,000.00	29.91
10-10-5621-20 Hosp. Ins. - Adult Serv.	7,081.61	28,547.76	32,682.68	97,000.00	29.43
10-10-5621-30 Hosp. Ins. - YS	3,604.07	15,391.68	10,037.08	51,500.00	29.89
10-10-5621-50 Hosp. Ins. - Tech	2,908.16	11,651.84	11,468.24	39,500.00	29.50
10-10-5621-60 Hosp. Ins. - Circ	3,534.75	16,039.27	21,572.28	55,000.00	29.16
10-10-5622-10 Dental Ins. - Admin.	184.98	739.92	827.90	2,350.00	31.49
10-10-5622-20 Dental Ins. - Adult Serv	652.85	1,970.41	2,078.43	5,450.00	36.15
10-10-5622-30 Dental Ins. - YS	277.27	1,057.64	814.98	2,600.00	40.68
10-10-5622-50 Dental Ins. - Tech	143.81	651.66	974.33	2,800.00	23.27
10-10-5622-60 Dental Ins. - Circ	180.08	837.07	871.65	2,800.00	29.90
Total Health and Dental Ins.	22,081.70	90,943.85	97,295.73	306,000.00	29.72
Other Staff Benefits					
10-10-5646-00 Unemployment Compensation	256.96	256.96	147.46	4,000.00	6.42
Total Other Staff Benefits	256.96	256.96	147.46	4,000.00	6.42
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	3,089.30	11,399.59	10,839.00	37,000.00	30.81
45-10-5625-20 FICA Expense - Adult Serv.	3,150.55	11,605.92	12,577.59	45,500.00	25.51
45-10-5625-30 FICA Expense - Youth Services	2,340.17	8,813.54	8,419.18	34,500.00	25.55
45-10-5625-50 FICA Expense - Tech Servs.	1,642.23	6,295.81	6,339.91	21,500.00	29.28
45-10-5625-60 FICA Expense - Circulation	2,697.56	10,839.23	10,206.50	36,500.00	29.70
Total FICA Expenses	12,919.81	48,954.09	48,382.18	175,000.00	27.97
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	2,755.68	10,200.24	11,934.51	26,650.00	38.27
40-10-5628-20 IMRF Expense - Adult Servs	3,142.44	11,630.68	15,507.48	37,700.00	30.85
40-10-5628-30 IMRF Expense - Youth Services	2,150.25	8,122.71	9,317.49	27,300.00	29.75
40-10-5628-50 IMRF Expense - Tech Servs.	1,580.73	6,066.15	7,456.19	17,550.00	34.56
40-10-5628-60 IMRF Expense - Circulation	1,945.86	7,770.82	8,590.84	20,800.00	37.36

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Total IMRF Expenses	11,574.96	43,790.60	52,806.51	130,000.00	33.69
Total EMPLOYEE COSTS	220,951.49	846,562.87	857,239.60	2,877,000.00	29.43
BUILDING COSTS					
Utilities					
10-20-5650-00 Internet Service Provider	450.00	1,800.00	1,350.00	5,400.00	33.33
10-20-5651-00 INet	0.00	1,810.00	1,810.00	1,810.00	100.00
10-20-5652-00 Utilities - Phone	782.78	2,356.77	2,356.20	10,000.00	23.57
10-20-5653-00 Utilities - Gas	560.48	1,357.38	442.66	7,500.00	18.10
10-20-5654-00 Utilities - Sewer & Water	145.01	495.20	447.10	2,900.00	17.08
10-20-5655-00 Utilities - Electric	4,386.21	13,592.98	10,548.32	50,000.00	27.19
10-20-5656-00 Verizon	0.00	375.00	786.22	1,500.00	25.00
Total Utilities	6,324.48	21,787.33	17,740.50	79,110.00	27.54
Maintenance and Repairs					
10-20-5660-00 Maint Contracts - HVAC	1,300.00	2,500.00	2,400.00	5,000.00	50.00
10-20-5661-00 Maint Contracts - Maint. Servi	2,964.10	9,688.40	12,296.92	49,500.00	19.57
10-20-5662-00 Maint Contr. - Landscape Serv.	1,100.00	3,100.00	3,000.00	40,000.00	7.75
10-20-5663-00 Maint/Repairs-Genl repairs, Su	631.24	2,731.75	2,599.87	10,000.00	27.32
10-20-5664-00 Maint/Repairs-Non Contr. Work	2,665.86	18,839.60	16,922.70	70,000.00	26.91
10-20-5665-00 Rubbish Removal	382.63	1,530.52	1,471.65	4,000.00	38.26
Total Maintenance and Repairs	9,043.83	38,390.27	38,691.14	178,500.00	21.51
TOTAL BUILDING COSTS	15,368.31	60,177.60	56,431.64	257,610.00	23.36
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage and Shipping	345.12	1,730.22	812.68	5,500.00	31.46
10-25-5710-10 Printing/Spec. Serv. - Adult	2,415.00	6,200.00	1,807.00	17,000.00	36.47
10-25-5711-00 Postage Special Serv	1,219.37	2,371.87	2,473.12	8,800.00	26.95
10-25-5712-00 Printing	0.00	35.00	0.00	1,000.00	3.50
Total Postage and Printing	3,979.49	10,337.09	5,092.80	32,300.00	32.00
Supplies					
10-25-5713-00 Office Supplies	453.46	1,438.36	2,388.33	5,500.00	26.15
10-25-5714-00 Circ. Material Supplies	534.08	4,442.82	5,810.22	10,000.00	44.43
10-25-5715-00 Copier Supplies	0.00	377.37	664.08	1,900.00	19.86
10-25-5716-00 Kitchen Supplies	415.20	972.74	543.21	6,000.00	16.21
10-25-5717-00 Processing Supplies	2,095.34	8,403.11	7,383.59	43,000.00	19.54
10-25-5718-00 Computer Supplies	2,415.32	3,319.32	2,733.87	12,400.00	26.77

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Total Supplies	5,913.40	18,953.72	19,523.30	78,800.00	24.05
Other Operating Costs					
10-25-5719-00 Publishing	621.46	683.56	796.26	1,500.00	45.57
10-25-5722-15 Safety Deposit Box Rental	0.00	87.50	90.00	200.00	43.75
10-25-5723-00 Check Printing	0.00	402.29	0.00	500.00	80.46
10-25-5723-15 Bank Charges	390.96	1,662.52	307.51	6,000.00	27.71
10-25-5724-15 Local Travel	44.21	75.22	53.25	500.00	15.04
Total Other Operating Costs	1,056.63	2,911.09	1,247.02	8,700.00	33.46
TOTAL OPERATING EXPENSES	10,949.52	32,201.90	25,863.12	119,800.00	26.88
INSURANCE					
10-30-5750-00 Fidelity Bonds	0.00	2,100.00	2,100.00	2,100.00	100.00
10-30-5751-00 Property Damage (All-Perril)	0.00	17,766.50	12,461.50	40,000.00	44.42
10-30-5752-00 Notary Bond	0.00	0.00	0.00	225.00	0.00
10-30-5754-00 Workers Comp Insurance	0.00	4,176.50	3,228.50	9,000.00	46.41
TOTAL INSURANCE	0.00	24,043.00	17,790.00	51,325.00	46.84
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	1,170.00	1,732.50	956.25	15,000.00	11.55
10-35-5761-00 Collection Agency	17.90	71.60	0.00	700.00	10.23
10-35-5762-00 Other Contr Services - Admin	250.00	250.00	1,340.00	6,000.00	4.17
10-35-5763-00 Other Contr Svcs-Tech Asst	2,607.75	33,062.32	26,195.05	76,000.00	43.50
10-35-5764-10 Other Contr Svcs - Library Wi	8,739.40	12,383.19	10,086.40	38,000.00	32.59
10-35-5765-10 Investment Agency Consultants	596.44	1,828.68	1,815.60	7,500.00	24.38
10-35-5769-00 Acct Maint & Upgrades	0.00	0.00	522.61	6,000.00	0.00
10-35-5770-00 Contractual - Audit Fee	0.00	6,900.00	6,650.00	8,700.00	79.31
10-35-5771-00 Payroll Service	535.40	2,115.48	2,066.65	7,700.00	27.47
TOTAL CONTRACTUAL SERVICES	13,916.89	58,343.77	49,632.56	165,600.00	35.23
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	1,136.00	1,836.00	1,144.00	4,000.00	45.90
10-40-5784-00 Meetings - Staff	0.00	0.00	0.00	1,500.00	0.00
10-40-5785-00 Conferences - Staff	250.00	533.00	615.00	4,500.00	11.84
10-40-5786-00 Memorial/Tribute/Recognition	0.00	93.90	111.82	1,000.00	9.39
10-40-5787-00 Staff Development	0.00	0.00	0.00	2,500.00	0.00
10-40-5788-00 Training (Cont Ed) - Staff	0.00	0.00	0.00	1,500.00	0.00
10-45-5786-70 Dues - Trustee	0.00	230.00	0.00	525.00	0.00
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5788-70 Meetings - Trustees	0.00	0.00	0.00	1,000.00	0.00

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10-45-5789-70 Training-Trustees	0.00	39.98	80.00	1,000.00	4.00
TOTAL PERSONNEL DEVELOPMENT	1,386.00	2,732.88	1,950.82	18,525.00	14.75
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	4,831.55	56,060.59	54,474.35	53,000.00	105.77
10-48-5803-10 Technology	0.00	0.00	24,948.37	50,000.00	0.00
10-48-5804-10 Facility	0.00	5,377.99	0.00	10,000.00	53.78
Total Major Equipment	4,831.55	61,438.58	79,422.72	113,000.00	54.37
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	0.00	0.00	349.84	700.00	0.00
10-48-5823-20 Minor Equip - Adult Services	24.99	54.58	6.41	700.00	7.80
10-48-5823-30 Minor Equipment - Youth	0.00	0.00	0.00	700.00	0.00
10-48-5823-50 Minor Equip - Tech Services	37.10	37.10	41.32	700.00	5.30
10-48-5823-60 Minor Equip - Circ	0.00	0.00	10.99	700.00	0.00
Total Minor Equipment	62.09	91.68	408.56	3,500.00	2.62
Equip Maint/Repairs and Rentals					
10-48-5843-00 Rental-Postage Meter	180.57	361.14	360.00	720.00	50.16
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	709.62	5,748.78	6,908.61	20,280.00	28.35
10-48-5846-00 Equip Maint/Repr-NonContr	0.00	0.00	69.86	1,000.00	0.00
Total Equip Maint/Repairs and Rentals	890.19	6,109.92	7,338.47	22,000.00	27.77
TOTAL EQUIPMENT COSTS	5,783.83	67,640.18	87,169.75	138,500.00	48.84
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	0.00	1,600.02	126.50	8,000.00	20.00
10-50-5863-30 Books - Youth Serv	4,146.21	18,676.64	9,739.83	54,000.00	34.59
10-50-5863-50 Books - Tech Serv	0.00	0.00	0.00	0.00	0.00
10-50-5864-10 Books - Non Fiction	7,056.20	19,390.08	10,665.87	86,100.00	22.52
10-50-5865-10 Books - Adult/Teen Fiction	5,542.49	21,165.90	13,459.51	74,500.00	28.41
10-50-5867-20 Ref Books - Adult Serv	78.43	5,072.91	1,494.06	18,100.00	28.03
Total Books	16,823.33	65,905.55	35,485.77	240,700.00	27.38
Databases					
10-50-5869-20 Internet Licensed DBases	4,505.50	71,860.30	70,396.37	130,000.00	55.28
10-50-5872-10 Dbases - Professional	0.00	3,329.16	657.54	10,000.00	33.29
10-50-5873-30 Dbases - Youth Serv	0.00	10,369.15	9,493.50	10,000.00	103.69

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Total Databases	4,505.50	85,558.61	80,547.41	150,000.00	57.04
Audio-Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	797.19	6,103.87	8,723.90	13,000.00	46.95
10-50-5895-40 A-V Matls - Adult Serv	6,848.02	20,422.25	32,729.66	55,000.00	37.13
10-50-5899-20 Digital Content	7,303.25	30,442.47	0.00	92,000.00	33.09
Total Audio-Visual Materials	14,948.46	56,968.59	41,453.56	160,000.00	35.61
Periodicals/Doc Delivery					
10-50-5871-20 Document Delivery	124.74	22,892.57	21,634.09	24,000.00	95.39
10-50-5900-20 Periodicals - Adult Serv	44.95	3,012.48	2,487.60	39,350.00	7.66
10-50-5900-30 Periodicals - Youth	0.00	0.00	0.00	500.00	0.00
10-50-5900-80 Periodicals - Prof. Collection	0.00	0.00	1,238.00	3,000.00	0.00
Total Periodicals/Doc Delivery	169.69	25,905.05	25,359.69	66,850.00	38.75
TOTAL LIBRARY MEDIA	36,446.98	234,337.80	182,846.43	617,550.00	37.95
PROGRAMS AND READERS SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	746.62	6,216.70	1,320.35	10,000.00	62.17
10-60-5931-30 Programs - Youth	968.14	3,561.20	853.50	10,000.00	35.61
10-60-5931-40 Online Marketing	104.74	291.97	122.44	2,000.00	14.60
10-60-5931-50 Community Relations	0.00	59.37	1,322.07	6,500.00	0.91
Total Programs	1,819.50	10,129.24	3,618.36	28,500.00	35.54
Readers Services					
10-60-5940-10 Reader Services - Adult Serv.	27.98	27.98	897.48	2,000.00	1.40
10-60-5940-30 Reader Services - Youth Serv.	94.77	172.15	1,250.20	5,500.00	3.13
Total Readers Services	122.75	200.13	2,147.68	7,500.00	2.67
TOTAL PROGRAMS AND READERS	1,942.25	10,329.37	5,766.04	36,000.00	28.69
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	0.00	0.00	0.00	0.00	0.00
10-80-5981-80 Restricted - Per Capita Grant	13,559.70	16,878.49	7,535.60	35,000.00	48.22
TOTAL RESTRICTED USAGE EXPEN	13,559.70	16,878.49	7,535.60	35,000.00	48.22
CONTINGENCY					
10-90-5999-00 Contingency	352.32	13,671.14	0.00	25,000.00	54.68

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TOTAL CONTINGENCY	352.32	13,671.14	0.00	25,000.00	54.68
TOTAL EXPENSES - EXC OP TRANS	320,657.29	1,366,919.00	1,292,225.56	4,341,910.00	31.48
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	0.00	0.00	100,000.00	2,800,000.00	0.00
TOTAL OPERATING TRANSFERS O	0.00	0.00	100,000.00	2,800,000.00	0.00
TOTAL ALL EXPENSES	320,657.29	1,366,919.00	1,392,225.56	7,141,910.00	19.14

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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Albertsons	110721	Memorial & Program Supplies	10-40-5786-00	Memorial/Tribute/Recog	8.99	
		Albertsons / Safeway	10-60-5931-30 10-00-2610-00	Programs - Youth Accounts Payable	29.97	38.96
AlphaGraphics	63942	Winter Read Banner AlphaGraphics	10-60-5931-50 10-00-2610-00	Community Relations Accounts Payable	114.75	114.75
Anderson	9349817	Pest Control Anderson Pest Solutions	10-20-5661-00 10-00-2610-00	Maint Contracts - Maint. Accounts Payable	157.10	157.10
B&T (C5223353)	103121	Reference Adult & Processing	10-50-5867-20	Ref Books - Adult Serv	576.41	
		Baker & Taylor (C5223353)	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	5.16	581.57
B&T (C5223433)	103121	Continuations & Processing	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	632.22 28.38	660.60
B&T (L0334152)	103121	Circ & Processing	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	1,856.29 83.28	1,939.57
B&T (L4171582)	103121	Audio Books & Processing	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Matis - Adult Serv Processing Supplies Accounts Payable	1,009.15 170.55	1,179.70
B&T (L5425632)	103121	Books - YS Baker & Taylor (L5425632)	10-50-5863-30 10-00-2610-00	Books - Youth Serv Accounts Payable	8.48	8.48
B&T (L5443202)	103121	Books - Fiction Baker & Taylor (L5443202)	10-50-5865-10 10-00-2610-00	Books - Adult/Teen Ficti Accounts Payable	38.18	38.18
Bear Landscape	10011	Landscapeing Bear Landscape	10-20-5662-00 10-00-2610-00	Maint Contr. - Landscap Accounts Payable	1,000.00	1,000.00
Bochenek, Annette	120721	Program: Frank Sinatra Annette Bochenek	10-60-5931-10 10-00-2610-00	Programs - Adult Service Accounts Payable	200.00	200.00
Cavendish	CAL3344041	My State Database Cavendish Square Publishing	10-50-5873-30 10-00-2610-00	Dbases - Youth Serv Accounts Payable	159.00	159.00
Chicago Metro Fire	IN00370538	Radio Monitoring Chicago Metro Fire Prevention	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	165.75	165.75

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Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Churros Y Chocolate	2157	Program: Winter Read Kick-off Churros Y Chocolate Inc.	10-80-5981-80	Restricted - Per Capita	1,250.00	
Colley Elevator	217786	Elevator Maintenance Colley Elevator Company	10-00-2610-00	Accounts Payable		1,250.00
ComEd	103121	Usage ComEd	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	370.00	370.00
Compact Disc Sourc	79594	Processing Compact Disc Source	10-20-5655-00 10-00-2610-00	Utilities - Electric Accounts Payable	4,790.64	4,790.64
Compact Disc Sourc	79595	Music CDs Compact Disc Source	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	224.68	224.68
EBSCO	1634502	Annual Renewal EBSCO	10-50-5895-40 10-00-2610-00	A-V Matls - Adult Serv Accounts Payable	520.60	520.60
EBSCO	1634503	Annual Renewal EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	19,299.98	19,299.98
EBSCO	1634504	Annual Renewal EBSCO	10-50-5900-30 10-00-2610-00	Periodicals - Youth Accounts Payable	132.91	132.91
EBSCO	2200751	Price Adjustment EBSCO	10-50-5900-80 10-00-2610-00	Periodicals - Prof. Collec Accounts Payable	1,743.97	1,743.97
EBSCO	2201281	Price Adjustment EBSCO	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	10.00	10.00
Eco Clean	10069	Cleaning Eco Clean Maintenance	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	9.00	9.00
Ehlers Investment	103121	Investment Consultant Ehlers Investment Partners	10-20-5661-00 10-00-2610-00	Maint Contracts - Maint. Accounts Payable	2,807.00	2,807.00
Garvey's	PINV2162567	Tape Garvey's Office Products	10-35-5765-10 10-00-2610-00	Investment Agency Cons Accounts Payable	617.38	617.38
Home Depot	111721	Maintenance & Program Supplies	10-25-5713-00 10-00-2610-00	Office Supplies Accounts Payable	6.72	6.72
Impact	2321391	Home Depot Credit Services Waste Containers for VersaLink Printers	10-20-5663-00 10-60-5931-30 10-48-5846-00 10-00-2610-00	Maint/Repairs-Genl repai Programs - Youth Equip Maint/Repr-NonCo Accounts Payable	57.82 12.98 29.91	100.71
			10-25-5718-00	Computer Supplies	139.00	

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Ingram	111721-1	Impact Network, LLC	10-00-2610-00	Accounts Payable		139.00
		Books & Processing	10-50-5865-10	Books - Adult/Teen Ficti	905.35	
			10-50-5864-10	Books - Non Fiction	603.14	
			10-50-5863-30	Books - Youth Serv	359.34	
			10-25-5717-00	Processing Supplies	138.68	
		Ingram Library Services	10-00-2610-00	Accounts Payable		2,006.51
Ingram	111721-2	Books & Processing	10-50-5865-10	Books - Adult/Teen Ficti	558.50	
			10-50-5864-10	Books - Non Fiction	397.90	
			10-50-5863-30	Books - Youth Serv	270.60	
			10-25-5717-00	Processing Supplies	87.78	
		Ingram Library Services	10-00-2610-00	Accounts Payable		1,314.78
Ingram	111721-3	Books & Processing	10-50-5865-10	Books - Adult/Teen Ficti	1,055.45	
			10-50-5864-10	Books - Non Fiction	221.92	
			10-50-5863-30	Books - Youth Serv	404.34	
			10-25-5717-00	Processing Supplies	74.15	
		Ingram Library Services	10-00-2610-00	Accounts Payable		1,755.86
Kanopy	270151-PPU	Kanopy	10-50-5899-20	Digital Content	383.00	
		Kanopy, Inc.	10-00-2610-00	Accounts Payable		383.00
Konica Minolta Busin	455252510	Usage C458	10-48-5845-00	Equip Maint/Repr-Contr-	177.48	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		177.48
Konica Minolta Busin	9008179606	Printer Maintenance	10-25-5718-00	Computer Supplies	174.00	
		Konica Minolta Business Solutions	10-00-2610-00	Accounts Payable		174.00
Konica Minolta Premi	455252510	Copier Lease C227	10-48-5845-00	Equip Maint/Repr-Contr-	60.00	
		Konica Minolta Premier Finance	10-00-2610-00	Accounts Payable		60.00
Konica Minolta Premi	457107647	Copier Lease C458	10-48-5845-00	Equip Maint/Repr-Contr-	211.10	
		Konica Minolta Premier Finance	10-00-2610-00	Accounts Payable		211.10
LIMRICC PHIP Heat	110321	November Premium	10-10-5621-10	Hosp. Ins. - Admin	3,989.13	
			10-10-5621-20	Hosp. Ins. - Adult Serv.	9,240.57	
			10-10-5621-30	Hosp. Ins. - YS	4,021.42	
			10-10-5621-50	Hosp. Ins. - Tech	2,475.06	
			10-10-5621-60	Hosp. Ins. - Circ	6,230.10	
		LIMRICC PHIP Health	10-00-2610-00	Accounts Payable		25,956.28
Lisle Heritage Soc	MEMLLD2022	Annual Membership	10-40-5783-00	Dues - Staff	50.00	
		Lisle Heritage Society	10-00-2610-00	Accounts Payable		50.00

**Lisle Library District
Accounts Payable - November 17, 2021**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Midwest Tape	501209610	Hoopla Midwest Tape	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	3,606.99	3,606.99
Midwest Tape 7288	110121	DVDs, Blu-rays & Processing Midwest Tape (7288)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Mats - Adult Serv Processing Supplies Accounts Payable	2,646.39 601.30	3,247.69
Midwest Tape 8904	110121	Binge Box Midwest Tape (8904)	10-50-5895-40 10-00-2610-00	A-V Mats - Adult Serv Accounts Payable	92.71	92.71
NICOR	110321	Usage NICOR	10-20-5653-00 10-00-2610-00	Utilities - Gas Accounts Payable	827.47	827.47
Nub Games	10217	Library H3lp Renewal Nub Games, Inc.	10-50-5872-10 10-00-2610-00	Dbases - Professional Accounts Payable	395.00	395.00
Outsource	62669	DNS Work Domain Controller Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	306.25	306.25
Outsource	62670	Firewall Compliance Work Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	1,137.50	1,137.50
Outsource	62785	Monthly Server Maintenance Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Svcs-Tech Accounts Payable	1,320.00	1,320.00
OverDrive	110721430646	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	2,008.52	2,008.52
OverDrive	1107C:P21439359	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	1,503.58	1,503.58
OverDrive	ARPA21439231	CPC OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	83.30	83.30
Patnot Electric	726893	Lighting Repairs Patriot Electric & Technologies	10-20-5664-00 10-00-2610-00	Maint/Repairs-Non Contr Accounts Payable	280.00	280.00
Peregrine	61446	Legal Services Peregrine, Stime, Newman, Ritzman	10-35-5760-00 10-00-2610-00	Legal Services Accounts Payable	337.50	337.50
Savage, Will	101321	Pokemon Club Will Savage	10-60-5931-30 10-00-2610-00	Programs - Youth Accounts Payable	94.97	94.97
Savage, Will	103121	Halloween Storytime	10-60-5931-30	Programs - Youth	39.47	

**Lisle Library District
Accounts Payable - November 17, 2021**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Savage, Will	103121-2	Will Savage	10-00-2610-00	Accounts Payable		39.47
		MtG Club	10-60-5931-30	Programs - Youth	9.98	
		Will Savage	10-00-2610-00	Accounts Payable		9.98
Spicher, Noelle	101521	Teen Program Supplies	10-60-5931-10	Programs - Adult Service	10.47	
		Noelle Spicher	10-00-2610-00	Accounts Payable		10.47
SWAN	9058	Lost ILL Item	10-50-5865-10	Books - Adult/Teen Ficti	108.00	
		SWAN	10-00-2610-00	Accounts Payable		108.00
Unique	606787	October Placements	10-35-5761-00	Collection Agency	53.70	
		Unique	10-00-2610-00	Accounts Payable		53.70
University of Chicag	194605035	Lost ILL Item	10-50-5871-20	Document Delivery	35.00	
		University of Chicago Library	10-00-2610-00	Accounts Payable		35.00
Verizon	9891019162	Cellphone & Hotspots	10-20-5656-00	Verizon	125.00	
		Verizon	10-50-5895-40	A-V Matis - Adult Serv	175.71	
			10-00-2610-00	Accounts Payable		300.71
					86,154.07	86,154.07

**Lisle Library District
Account Distribution Report**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-10-5621-10 Hosp. Ins. - Admin	11/17/21	110321	LIMRICC PHIP Health	3,989.13	
10-10-5621-10 Hosp. Ins. - Admin				3,989.13	
10-10-5621-20 Hosp. Ins. - Adult Serv.	11/17/21	110321	LIMRICC PHIP Health	9,240.57	
10-10-5621-20 Hosp. Ins. - Adult Serv.				9,240.57	
10-10-5621-30 Hosp. Ins. - YS	11/17/21	110321	LIMRICC PHIP Health	4,021.42	
10-10-5621-30 Hosp. Ins. - YS				4,021.42	
10-10-5621-50 Hosp. Ins. - Tech	11/17/21	110321	LIMRICC PHIP Health	2,475.06	
10-10-5621-50 Hosp. Ins. - Tech				2,475.06	
10-10-5621-60 Hosp. Ins. - Circ	11/17/21	110321	LIMRICC PHIP Health	6,230.10	
10-10-5621-60 Hosp. Ins. - Circ				6,230.10	
10-20-5653-00 Utilities - Gas	11/17/21	110321	NICOR	827.47	
10-20-5653-00 Utilities - Gas				827.47	
10-20-5655-00 Utilities - Electric	11/17/21	103121	ComEd	4,790.64	
10-20-5655-00 Utilities - Electric				4,790.64	
10-20-5656-00 Verizon	11/17/21	9891019162	Verizon	125.00	
10-20-5656-00				125.00	

**Lisle Library District
Account Distribution Report**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
Verizon					
10-20-5661-00 Maint Contracts - Maint. Servi	11/17/21	10069	Eco Clean Maintenance	2,807.00	
10-20-5661-00 Maint Contracts - Maint. Servi	11/17/21	9349817	Anderson Pest Solutions	157.10	
10-20-5661-00 Maint Contracts - Maint. Servi				2,964.10	
10-20-5662-00 Maint Contr. - Landscape Serv.	11/17/21	10011	Bear Landscape	1,000.00	
10-20-5662-00 Maint Contr. - Landscape Serv.				1,000.00	
10-20-5663-00 Maint/Repairs-Genl repairs, Su	11/17/21	111721	Home Depot Credit Services	57.82	
10-20-5663-00 Maint/Repairs-Genl repairs, Su				57.82	
10-20-5664-00 Maint/Repairs-Non Contr. Work	11/17/21	726893	Patriot Electric & Technologie	280.00	
10-20-5664-00 Maint/Repairs-Non Contr. Work				280.00	
10-25-5713-00 Office Supplies	11/17/21	PINV2162567	Garvey's Office Products	6.72	
10-25-5713-00 Office Supplies				6.72	
10-25-5717-00 Processing Supplies	11/17/21	111721-1	Ingram Library Services	138.68	
10-25-5717-00 Processing Supplies	11/17/21	79594	Compact Disc Source	224.68	
10-25-5717-00 Processing Supplies	11/17/21	103121	Baker & Taylor (L4171582)	170.55	
10-25-5717-00 Processing Supplies	11/17/21	103121	Baker & Taylor (L0334152)	83.28	

**Lisle Library District
Account Distribution Report**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-25-5717-00 Processing Supplies	11/17/21	103121	Baker & Taylor (C5223433)	28.38	
10-25-5717-00 Processing Supplies	11/17/21	103121	Baker & Taylor (C5223353)	5.16	
10-25-5717-00 Processing Supplies	11/17/21	110121	Midwest Tape (7288)	601.30	
10-25-5717-00 Processing Supplies	11/17/21	111721-3 111721-2	Ingram Library Services	74.15 87.78	
10-25-5717-00 Processing Supplies	11/17/21			1,413.96	
10-25-5718-00 Computer Supplies	11/17/21	2321391	Impact Network, LLC	139.00	
10-25-5718-00 Computer Supplies	11/17/21	9008179606	Konica Minolta Business Soluti	174.00	
10-25-5718-00 Computer Supplies	11/17/21			313.00	
10-35-5760-00 Legal Services	11/17/21	61446	Peregrine, Stime, Newman, Ritz	337.50	
10-35-5760-00 Legal Services	11/17/21			337.50	
10-35-5761-00 Collection Agency	11/17/21	606787	Unique	53.70	
10-35-5761-00 Collection Agency	11/17/21			53.70	
10-35-5763-00 Other Contr Svcs-Tech Asst	11/17/21	62670	Outsource Solutions	1,137.50	
	11/17/21	62669		306.25	
	11/17/21	62785		1,320.00	
10-35-5763-00 Other Contr Svcs-Tech Asst	11/17/21			2,763.75	
10-35-5765-10 Investment Agency Consultants	11/17/21	103121	Ehlers Investment Partners	617.38	
10-35-5765-10				617.38	

**Lisle Library District
Account Distribution Report**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
Investment Agency Consultants					
10-40-5783-00 Dues - Staff	11/17/21	MEMLLD2022	Lisle Heritage Society	50.00	
10-40-5783-00 Dues - Staff				50.00	
10-40-5786-00 Memorial/Tribute/Recognition	11/17/21	110721	Albertsons / Safeway	8.99	
10-40-5786-00 Memorial/Tribute/Recognition				8.99	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	11/17/21	455252510	Konica Minolta Business Soluti	177.48	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	11/17/21	455252510	Konica Minolta Premier Finance	60.00	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	11/17/21	IN00370538	Chicago Metro Fire Prevention	165.75	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	11/17/21	457107647	Konica Minolta Premier Finance	211.10	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	11/17/21	217786	Colley Elevator Company	370.00	
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi				984.33	
10-48-5846-00 Equip Maint/Repr-NonContr	11/17/21	111721	Home Depot Credit Services	29.91	
10-48-5846-00 Equip Maint/Repr-NonContr				29.91	
10-50-5863-30 Books - Youth Serv	11/17/21	111721-1	Ingram Library Services	359.34	
10-50-5863-30 Books - Youth Serv	11/17/21	103121	Baker & Taylor (L5425632)	8.48	
10-50-5863-30 Books - Youth Serv	11/17/21	111721-3	Ingram Library Services	404.34	
10-50-5863-30 Books - Youth Serv	11/17/21	111721-2	Ingram Library Services	270.60	

**Lisle Library District
Account Distribution Report**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-50-5863-30 Books - Youth Serv				1,042.76	
10-50-5864-10 Books - Non Fiction	11/17/21	111721-1	Ingram Library Services	603.14	
10-50-5864-10 Books - Non Fiction	11/17/21	103121	Baker & Taylor (L0334152)	1,856.29	
10-50-5864-10 Books - Non Fiction	11/17/21	103121	Baker & Taylor (C5223433)	632.22	
10-50-5864-10 Books - Non Fiction	11/17/21	111721-3	Ingram Library Services	221.92	
10-50-5864-10 Books - Non Fiction	11/17/21	111721-2	Ingram Library Services	397.90	
10-50-5864-10 Books - Non Fiction				3,711.47	
10-50-5865-10 Books - Adult/Teen Fiction	11/17/21	111721-1	Ingram Library Services	905.35	
10-50-5865-10 Books - Adult/Teen Fiction	11/17/21	103121	Baker & Taylor (L5443202)	38.18	
10-50-5865-10 Books - Adult/Teen Fiction	11/17/21	9058	SWAN	108.00	
10-50-5865-10 Books - Adult/Teen Fiction	11/17/21	111721-3	Ingram Library Services	1,055.45	
10-50-5865-10 Books - Adult/Teen Fiction	11/17/21	111721-2	Ingram Library Services	558.50	
10-50-5865-10 Books - Adult/Teen Fiction				2,665.48	
10-50-5867-20 Ref Books - Adult Serv	11/17/21	103121	Baker & Taylor (C5223353)	576.41	
10-50-5867-20 Ref Books - Adult Serv				576.41	
10-50-5871-20 Document Delivery	11/17/21	194605035	University of Chicago Library	35.00	
10-50-5871-20 Document Delivery				35.00	
10-50-5872-10 Dbases - Professional	11/17/21	10217	Nub Games, Inc.	395.00	

**Lisle Library District
Account Distribution Report**

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-50-5872-10 Dbases - Professional				395.00	
10-50-5873-30 Dbases - Youth Serv	11/17/21	CAL3344041	Cavendish Square Publishing	159.00	
10-50-5873-30 Dbases - Youth Serv				159.00	
10-50-5895-40 A-V Matts - Adult Serv	11/17/21	79595	Compact Disc Source	520.60	
10-50-5895-40 A-V Matts - Adult Serv	11/17/21	103121	Baker & Taylor (L4171582)	1,009.15	
10-50-5895-40 A-V Matts - Adult Serv	11/17/21	110121	Midwest Tape (8904)	92.71	
10-50-5895-40 A-V Matts - Adult Serv	11/17/21	110121	Midwest Tape (7288)	2,646.39	
10-50-5895-40 A-V Matts - Adult Serv	11/17/21	9891019162	Verizon	175.71	
10-50-5895-40 A-V Matts - Adult Serv				4,444.56	
10-50-5899-20 Digital Content	11/17/21	ARPA21439231	OverDrive, Inc.	83.30	
	11/17/21	1107CP21439359		1,503.58	
	11/17/21	110721430646		2,008.52	
10-50-5899-20 Digital Content	11/17/21	501209610	Midwest Tape	3,606.99	
10-50-5899-20 Digital Content	11/17/21	270151-PPU	Kanopy, Inc.	383.00	
10-50-5899-20 Digital Content				7,585.39	
10-50-5900-20 Periodicals - Adult Serv	11/17/21	1634502	EBSCO	19,299.98	10.00
	11/17/21	2200751			9.00
	11/17/21	2201281			
10-50-5900-20 Periodicals - Adult Serv				19,299.98	19.00

Lisle Library District Account Distribution Report

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
10-50-5900-30 Periodicals - Youth	11/17/21	1634503	EBSCO	132.91	
10-50-5900-30 Periodicals - Youth				132.91	
10-50-5900-80 Periodicals - Prof. Collection	11/17/21	1634504	EBSCO	1,743.97	
10-50-5900-80 Periodicals - Prof. Collection				1,743.97	
10-60-5931-10 Programs - Adult Services	11/17/21	101521	Noelle Spicher	10.47	
10-60-5931-10 Programs - Adult Services	11/17/21	120721	Annette Bochenek	200.00	
10-60-5931-10 Programs - Adult Services				210.47	
10-60-5931-30 Programs - Youth	11/17/21	111721	Home Depot Credit Services	12.98	
10-60-5931-30 Programs - Youth	11/17/21	101321	Will Savage	94.97	
10-60-5931-30 Programs - Youth	11/17/21	103121	Albertsons / Safeway	39.47	
10-60-5931-30 Programs - Youth	11/17/21	110721	Albertsons / Safeway	29.97	
10-60-5931-30 Programs - Youth	11/17/21	103121-2	Will Savage	9.98	
10-60-5931-30 Programs - Youth				187.37	
10-60-5931-50 Community Relations	11/17/21	63942	AlphaGraphics	114.75	
10-60-5931-50 Community Relations				114.75	
10-80-5981-80 Restricted - Per Capita Grant	11/17/21	2157	Churros Y Chocolate Inc.	1,250.00	
10-80-5981-80				1,250.00	

Lisle Library District
Account Distribution Report

Account ID Account Description	Date	Reference	Vendor Name	Debit Amt	Credit Amt
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Restricted - Per Capita Grant

PRIOR MONTHS BILLS PAID BETWEEN October 2021 and November 2021

BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.

Check #	Vendor	Amount
HSA	Salaries 10/15/2021	63401.06
HSA	Ill. Dept. of Revenue	4048.26
Auto W/D	Howard Simon & Associates	337.65
HSA	EFTPS/Electronic Tax Payment 10/15/2021	21354.42
	Fed Tax \$8167.87	
	FICA W/H \$6593.26	
	FICA Lib \$6593.29	
HSA	Salaries 10/29/21	60813.82
HSA	Ill. Dept. of Revenue	3881.52
Auto W/D	Howard Simon & Associates	197.75
HSA	EFTPS/Electronic Tax Payment 10/29/21	20491.40
	Fed Tax \$7838.35	
	FICA W/H \$6326.55	
	FICA Lib \$6326.50	
Wired	IMRF	19139.57
	IMRF Lib. \$11574.98	
	Sub Total	193665.45
Check #	Vendor	Amount
5560	AFLAC (G6920)	241.50
5561	Amazon	2,140.08
5562	Bear Landscape	100.00
5563	Bridgewater State University	55.00
5564	Compact Disc Source	781.70
5565	Delta Dental - Risk	2,304.06
5566	Employee Benefits Corporation	250.00
5567	Fifth Third Bank	6,583.58
5568	Garvey's Office Products	38.90
5569	Hagg Press	1,100.00
5570	IHL S - OCLC	52.75
5571	Impact Network, LLC	2,243.00
5572	Ingram Library Services	10,568.54
5574	LIMRICC UCGA	256.96
5575	Morningstar	4,423.00
5576	Outsource Solutions	200.00

5577	Patriot Electric & Technologies	South Parking Lot Fixtures	1,725.00
5578	Peregrine, Stime, Newman, Ritzman	Legal Services	1,170.00
5579	Andrea Pracht	Program: Small Batch Preserves	150.00
5580	RAILS	Gale Virtual Reference Library	82.50
5581	Republic Services #551	Rubbish	382.63
5582	Schaumburg Township District Library	Lost ILL Item	16.99
5583	Sheehan, Nagle, Hartray Architects	Design, Develop & Const. Docs	48,793.93
5584	Kim Sigafus	Program: American Indian Way of Life	200.00
5585	Staples Advantage	Kitchen, Office & Janitorial Supplies	231.16
5586	Stephens Plumbing & Heating	Plumbing Repairs	280.00
5587	Toshiba America Business Solutions	Toshiba	103.30
5588	Vernon Area Public Library	Program: Cathy Park Hong	24.00
5589	Village of Lisle	Monthly Internet Services	450.00
5590	Village of Lisle	Usage	145.01
5591	Whispering Pines Reindeer Ranch	Program: Winter Read Kick-Off	1,950.00
		Sub Total	\$ 87,043.59
		TOTAL	\$ 280,709.04

Monthly Circulation Report - October 2021

	Checkouts	Renewals	Oct-21 TOTALS	YTD FY 20/21	YTD FY 21/22	YTD % Change
Adult Non-Print	2,761	2,947	5,708	26,670	22,782	-14.58%
Adult Print	4,634	4,023	8,657	33,398	36,495	9.27%
Adult Total	7,395	6,970	14,365	60,068	59,277	-1.32%
YS Non-Print	571	888	1,459	6,872	7,493	9.04%
YS Print	7,311	6,441	13,752	50,775	58,767	15.74%
Total YS	7,882	7,329	15,211	57,647	66,260	14.94%
Digital Media						
Overdrive	3,286		3,286	13,938	14,032	0.67%
hoopla	1,826		1,826	8,037	7,434	-7.50%
Overdrive Magazines **	79		79	1,749	439	-74.90%
PressReader *	284		284	1,515	1,121	-26.01%
Kanopy *	228		228	131	970	640.46%
Total Digital	5,703	0	5,703	25,370	23,996	-5.42%
Subtotal Print + Non-Print/Digital	20,980	14,299	35,279	143,085	149,533	4.51%
Computer/Tech Sessions Logins	1,254		1,254	2,915	4,137	41.92%
Database Usage/Unique Logins	3,737		3,737	10,387	14,527	39.86%
Wireless Use	512		512	1,456	1,989	36.61%
ScannX sessions/jobs	797		797	826	2,913	252.66%
Museum Adventure Passes	27		27	40	149	272.50%
Total IT/Resource Sessions	6,327	0	6,327	15,624	23,715	51.79%
Total Circulation	27,307	14,299	41,606	158,709	173,248	9.16%
Literacy Software Usage Hours			0	0	0	0.00%
Borrower Information	Oct 2021 Total	YTD 20/21	YTD 21/22	YTD % Change		
New Library Cards Added	94	343	527	53.64%		
Monthly Borrowers	2,474	8,581	10,227	19.18%		
Total # Registered Borrowers	7,921	8,709	7,921	-9.05%		
InterLibrary Loans						** New stat April 2021 (formerly
Materials Sent	73	297	315	6.06%		RB Digital). RB Digital merged with
Materials Received	253	1,281	1,191	-7.03%		Overdrive.
Polaris/Catalog Holds						
Holds Placed	3,388	20,025	13,522	-32.47%		
Holds Checked Out	2,825	17,352	11,151	-35.74%		* New statlines for September 2020.

Lisle Library District - Program and Service Statistics - October 2021

Library Event Statistics		Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY20/21	YTD FY21/22	% Change
Staff Facilitated Programs			13	58	74	2	147	88	482	447.73%
Attendees			70	780	82	11	943	1,510	3,916	159.34%
Computer/Technology Programs			3	0			3	0	8	100.00%
Attendees			18	0			18	0	29	100.00%
Performer/Speaker/Author			2	0			2	2	10	400.00%
Attendees			29	0			29	14	125	792.86%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)		2					2	8	8	0.00%
Attendees		35					35	804	1,183	47.14%
Total Number of Programs		2	18	58	74	2	154	98	508	418.37%
Total Patrons Served by Programming		35	117	780	82	11	1,025	2,328	5,253	125.64%
Reference Questions			1,601	1,274	1,269		4,144	20,832	18,405	-11.65%
Volunteer Hours			5.00	3.00			8.00	22.50	31.50	40.00%
Notary Service *		13					13	32	65	103.13%
Outreach Service Statistics										
Outreach Visits			1	3	0		4	2	14	600.00%
Patrons Served by Outreach Visits			25	130	0		155	115	513	346.09%
Home Delivery Dates			2				2	9	9	0.00%
Patrons Served via Home Delivery			84				84	558	365	-34.59%
Total Outreach Programs			3	3	0		6	11	23	109.09%
Total Patrons Served with Outreach Services			109	130	0		239	673	878	30.46%
Civic Facility Use										
Literacy/Tutoring Room Use (patron count)		0						0	0	--
Number of Outside Groups Using Meeting Space		15						0	24	100.00%
Patrons Entering Building		8,757						26,234	35,823	36.55%
Friend's Sponsored Programs		0						0	0	--
Attendees		0						0	0	--
Social Media Use										
Facebook (daily page consumption)		891						4,578	6,069	32.57%
Twitter Followers		841						803	841	4.73%
Instagram Likes		830						2,664	3,678	38.06%
Flickr Views		7,513						28,940	31,246	7.97%
YouTube Views		5,911						3,617	22,480	521.51%
Total LLD App Downloads		431						1,116	1,714	53.58%
Total LLD App Sessions		1,929						7,074	7,957	12.48%

* Notary Service - New statline June 2021.



November Board Report

A. Progress Update (since the last Board Meeting on 10/20/2021)

- The debt certificate bond sale was completed; the LLD will receive \$1M in net proceeds with an interest rate (TIC or true interest cost) of 2.51%. Closing documents were signed on 11/9. Closing is scheduled for 11/18.
- The Interview Panel held interviews with ten (10) general contractors on 11/8 and 11/9.
- SNHA held meetings with LLD Administration and Staff and CCS to review landscaping, door hardware functionality and exterior paint options.
- The design team is finalizing the 100% Construction Documents for bid and permit.
- CCS has contacted exterior signage and the LLD’s existing landscaping vendor to discuss budgetary pricing for updates to the west side of the Library property.

B. Discussion – Exterior Color Palette Review

SNHA will present five exterior color studies based on the feedback from the LLD Board at the 10/12 Board meeting. *See attached Exhibit 1*

C. Project Schedule Summary – Tracking on Schedule

Pending LLD Board approval at the 11/17 Board meeting, the bid package will be released the week after Thanksgiving. The same documents will be submitted for permitting.

Master Project Schedule - Executive Summary # of working months: month	3	4	5	6	7	8	9
	8/21	9/21	10/21	11/21	12/21	1/22	2/22
Design Phase							
•LLD Board Meeting - Special October Meeting <i>(Proceed with CDs)</i>		★					
Construction Documentation (CD) <i>(Status Update @ October LLD Board Meeting)</i>			★				
LLD Board Meeting - November <i>(Proceed with Bid Release)</i>				★			
Project Funding							
Develop Debt Issuance Parameters <i>(LLD Board Meeting to Approve Parameters)</i>		★					
Library Bond Rating Process							
Bond Sale and Closing							
Permitting							
Special Use Application Process <i>(Replacing the 1993 Special Use Approval)</i>							
Anticipated Building Permit Process							
Contractor Procurement							
Contractor Pre-qualification							
Bid / Award Phase							2.75 months



D. Project Cost Summary – Tracking on Budget

Approved Total Project Budget: \$7.7M

Expenditures Summary					
Project Component	Concept Phase Budget (a)	Anticipated Cost Update (thru 11/11/2021)		Committed to Date (thru 11/11/2021)	
		\$	Change from Budget (\$)	Contracted (\$)	Expenditures (\$)
E-000: Land Cost					
E-000.1: Land Cost	\$0	\$0	\$0	\$0	\$0
E-000: Land Cost Total	\$0	\$0	\$0	\$0	\$0
E-100: Bond Cost					
E-100.1: Financing Costs	\$15,000	\$15,000	\$0	\$0	\$0
E-100: Bond Cost Total	\$15,000	\$15,000	\$0	\$0	\$0
E-200: Building Costs					
E-200.1: Building Construction	\$5,669,200	\$5,583,955	-\$85,245	\$0	\$0
E-200.2: Environmental Remediation	\$0	\$25,000	\$25,000	\$1,800	\$0
E-200.3: Site Utilities	\$0	\$0	\$0	\$0	\$0
E-200.4: Permitting and Zoning Fees	\$60,782	\$109,995	\$49,213	\$1,110	\$1,110
E-200: Building Costs Total	\$5,729,982	\$5,718,950	-\$11,032	\$2,910	\$1,110
E-300: Soft Costs					
E-300.1: Professional Service Costs	\$924,810	\$924,810	\$0	\$818,953	\$288,526
E-300.2: Fixtures, Furnishing & Equipment	\$840,000	\$844,287	\$4,287	\$4,500	\$0
E-300.3: Other Owner Soft Costs	\$0	\$0	\$0	\$0	\$0
E-300: Soft Costs Total	\$1,764,810	\$1,769,097	\$4,287	\$823,453	\$288,526
E-400: Contingency					
E-400.1: Owner Contingency	\$190,208	\$196,953	\$6,745	\$0	\$0
E-400: Contingency Total	\$190,208	\$196,953	\$6,745	\$0	\$0
Project Expenditure Totals	\$7,700,000	\$7,700,000	\$0	\$826,363	\$289,636

Variance \$ from Budget Notes (New Only):

GENERAL NOTE - NO CHANGE TO COMMITMENTS AND EXPENDITURES SINCE THE LAST BOARD MEETING

#1 Updated to account for 11/8/2021 Automated Material Sorter and Security Gate Quotes (reduction since last month)

#2 Funds reallocated based on updates noted above.

E. Debt Issuance Update

- The bond sale (bidding closed) was completed on 10/26.
- Details of the Certificates and Debt Service Amortization provided in *Exhibit 2*. In summary:
 - \$1M in net proceeds
 - 2.51% TIC
 - The first, interest only, payment will be due on 7/1/2022 in the amount of \$16,415.28
- Proceeds will be received upon closing, which is scheduled for 11/18.



November Board Report

F. Upcoming Activities

- The 100% Construction Documents (CDs) are scheduled to be completed prior to the Thanksgiving holiday.
- The 100% CDs will be submitted to the Village for permitting along with a fee waiver request.
- Furniture, Fixtures and Equipment selections are upcoming.
- Pending Board Approval, bid documents (including the 100% CDs) will be issued the week after Thanksgiving.

G. Action Requested:

Approval to Release Bid Documents to Prequalified General Contractors

- **Six (6) General Contractors are recommended as prequalified to bid on the renovation project.**
Based on interviews conducted with ten (10) firms, the Interview Panel recommends six (6) general contractors be prequalified to submit bids on the project as follows:
 1. Berglund Construction Co
 2. Bulley & Andrews, LLC
 3. Camosy, Inc.
 4. Gilbane Building Company
 5. IHC Construction Companies LLC
 6. Norcon, Inc.

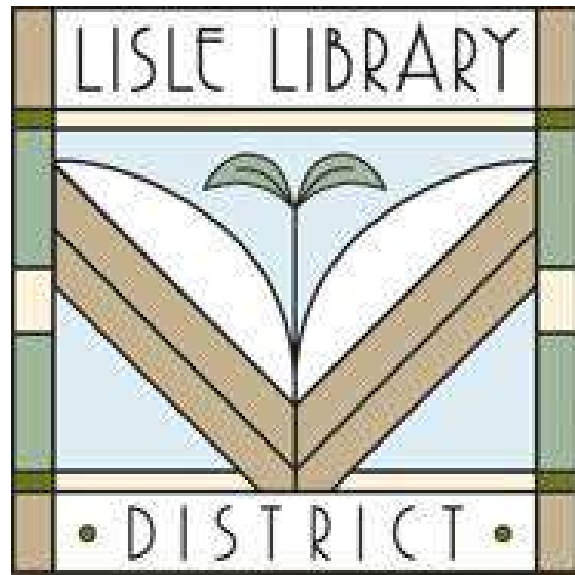
Note - Only pre-qualified general contractors will be allowed to bid on the project.

- An update to the Board approved (September 2021 Meeting) RFQ process is as follows:

General Contractor RFQ Process Steps	Anticipated Schedule	Participants
1.Request for Qualification (RFQ) Development	Completed	CCS / Director / Counsel
2.Advertisement in Paper / Post RFQ on LLD Website	Completed	Director
3.RFQ Submission Window	Completed	-
4.Review Qualifications	Completed	Director / CCS
5.Reviewed Shortlist Provided to Board (8 - 10 firms)	Completed	CCS / Director
6.Interviews Conducted	Completed	Interview Panel (2 Board Members, 2 Staff, 1 CCS & 1 SNHA)
7.Prequalified Bidder List Provided to Board (4 - 7 firms)	11/17	Board / CCS / Director
Note: Prequalified Bidders will be given the opportunity to submit a bid on the project in December		

- **Construction Documents are being completed as scheduled.**
Based on LLD Board, Administration and Staff feedback over the past six months the 100% Construction Documents are scheduled to be completed prior to the Thanksgiving holiday. *Floor plan update provided as Exhibit 3.*

1815 South Meyers Road
Suite 1070
Oakbrook Terrace, IL 60181
630.678.0808
www.CCSdifference.com



**SHEEHAN
NAGLE
HARTRAY
ARCHITECTS**

BOARD MEETING | NOVEMBER 17, 2021



Exterior Color Studies





Option 1

Stone: BM "Stampede"
Siding: BM "Balsam"





Option 2

Stone: BM "Stampede"
Siding: BM "Peale Green"





Option 3

Stone: BM "Amherst Gray"
Siding: BM "Mayo Teal"





Option 4

Stone: BM "Amherst Gray"
Siding: BM "Aegean Teal"





Option 5

Stone: BM "Amherst Gray"
Siding: BM "Majestic Blue"





Details of the Certificates

EXHIBIT 2

- Par Amount: \$995,000
- Net Proceeds: \$1,000,000
- Dated/Delivery: November 18, 2021
- Final Maturity: July 1, 2041
- Call Provision: January 1, 2030
- Tax Status: Tax-Exempt, Bank Qualified
- Underlying Rating: Aa1 (Moody's)
- Financial Advisor: PMA Securities, LLC
- Winning Underwriter: KeyBanc



Debt Service Amortization

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/18/2021	-	-	-	-	-
07/01/2022	-	-	16,415.28	16,415.28	-
01/01/2023	35,000.00	2.000%	13,250.00	48,250.00	64,665.28
07/01/2023	-	-	12,900.00	12,900.00	-
01/01/2024	40,000.00	2.000%	12,900.00	52,900.00	65,800.00
07/01/2024	-	-	12,500.00	12,500.00	-
01/01/2025	40,000.00	2.000%	12,500.00	52,500.00	65,000.00
07/01/2025	-	-	12,100.00	12,100.00	-
01/01/2026	40,000.00	2.000%	12,100.00	52,100.00	64,200.00
07/01/2026	-	-	11,700.00	11,700.00	-
01/01/2027	45,000.00	2.000%	11,700.00	56,700.00	68,400.00
07/01/2027	-	-	11,250.00	11,250.00	-
01/01/2028	45,000.00	2.000%	11,250.00	56,250.00	67,500.00
07/01/2028	-	-	10,800.00	10,800.00	-
01/01/2029	45,000.00	2.000%	10,800.00	55,800.00	66,600.00
07/01/2029	-	-	10,350.00	10,350.00	-
01/01/2030	45,000.00	2.000%	10,350.00	55,350.00	65,700.00
07/01/2030	-	-	9,900.00	9,900.00	-
01/01/2031	45,000.00	3.000%	9,900.00	54,900.00	64,800.00
07/01/2031	-	-	9,225.00	9,225.00	-
01/01/2032	50,000.00	3.000%	9,225.00	59,225.00	68,450.00
07/01/2032	-	-	8,475.00	8,475.00	-
01/01/2033	50,000.00	3.000%	8,475.00	58,475.00	66,950.00
07/01/2033	-	-	7,725.00	7,725.00	-
01/01/2034	50,000.00	3.000%	7,725.00	57,725.00	65,450.00
07/01/2034	-	-	6,975.00	6,975.00	-
01/01/2035	50,000.00	3.000%	6,975.00	56,975.00	63,950.00
07/01/2035	-	-	6,225.00	6,225.00	-
01/01/2036	55,000.00	3.000%	6,225.00	61,225.00	67,450.00
07/01/2036	-	-	5,400.00	5,400.00	-
01/01/2037	55,000.00	3.000%	5,400.00	60,400.00	65,800.00
07/01/2037	-	-	4,575.00	4,575.00	-
01/01/2038	55,000.00	3.000%	4,575.00	59,575.00	64,150.00
07/01/2038	-	-	3,750.00	3,750.00	-
01/01/2039	60,000.00	3.000%	3,750.00	63,750.00	67,500.00
07/01/2039	-	-	2,850.00	2,850.00	-
01/01/2040	60,000.00	3.000%	2,850.00	62,850.00	65,700.00
07/01/2040	-	-	1,950.00	1,950.00	-
01/01/2041	65,000.00	3.000%	1,950.00	66,950.00	68,900.00
07/01/2041	65,000.00	3.000%	975.00	65,975.00	-
01/01/2042	-	-	-	-	65,975.00
Total	\$995,000.00	-	\$327,940.28	\$1,322,940.28	-

LOWER FLOOR PLAN

FRONT STREET

entry

pick up

staff

youth services

teen

lobby

fiction+largeprint

staff

outdoor program area

meeting

admin+staff

service

adult services

book sale

service

audio-visual

mech.

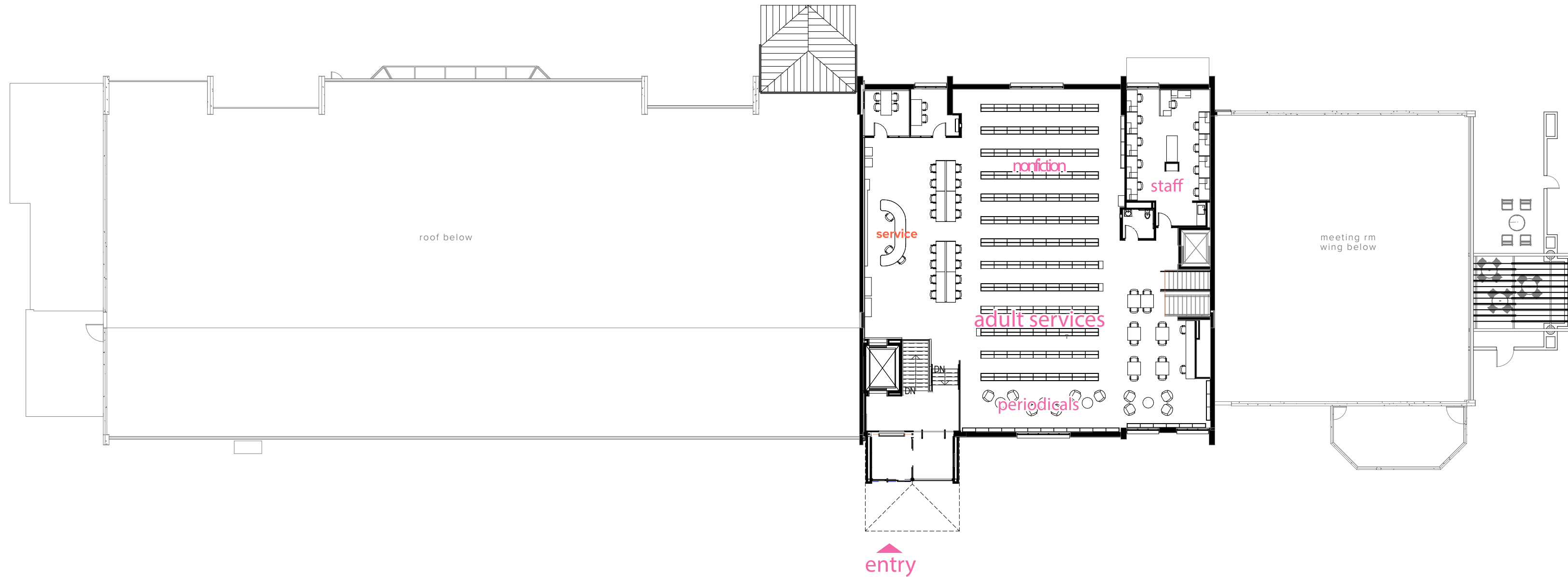
mech.

play area

staff

service

UPPER FLOOR PLAN



To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: November 12, 2021

NOVEMBER 2021 | DIRECTOR'S REPORT

MEETINGS:

CCS – Oct 18	VOL/TIF – Oct 27
VOL Focus Grp – Oct 18	In-Service Sessions – Oct 28
SNH/CCS/Dept Dir. – Oct 19	SNH/CCS – Oct 28
LLD Board – Oct 20	LEDP/ParkDist – Oct 28
Staff – Oct 21	CCS – Nov 2
SNH/CCS – Oct 21	CCS – Nov 3
Staff – Oct 22	Interview Panel – Nov 8
Advocacy & Outreach – Oct 22	Interview Panel – Nov 9
In-Service Sessions – Oct 26	President Bartelli – Nov 12
PMA/Bartelli – Oct 26	

Conference calls/ZOOM/GOTO Meetings:

Since the onset of the COVID-19 pandemic, I've participated in conference meetings with various groups. The calls are outside of the numerous one-on-one phone calls with staff and other colleagues in our community.

- Intergovernmental Group
- LLD Dept. Directors/Staff
- Zone 1 Directors Group (local DuPage area)
- Zone 1+ Directors (DuPage+ adjacent counties)
- RAILS
- President Bartelli

Village of Lisle Activities

Intergovernmental Focus Group

Village of Lisle (VOL) taxing bodies were invited to participate in a virtual focus group facilitated by the VOL's community engagement consultant. The purpose of the focus group (& online community survey) was to encourage stakeholder input for the VOL's impending strategic planning workshops. In general, participants were asked about how COVID-19 has affected their institutions, how each institution envisions the next few years, and to describe the relationships between intergovernmental bodies.

TIF/Annual Joint Review Board Meeting

I attended the annual "TIF meeting" on October 27th at Village Hall. This meeting was held to update the public and the taxing bodies of activities related to the three TIFs in Lisle. The LLD is a member of the Review Board, but we do not have a vote regarding the TIFs. The Village has complete authority over the TIFs. The other taxing bodies (and public members) may ask questions and provide feedback. The VOL's TIF consultant reviewed each TIF report. Most discussion revolved around a potential new development on the 'Family Square' property on the corner of Main/Ogden. The next day, a public meeting was held at the Park District to review these potential plans. I attended that session in the early evening on the 28th.

Lisle Economic Development Partnership (LEDP) Meeting

I attended a "design charrette" meeting for a proposed development on the corner of Main/Ogden on October 28th at 4PM. The meeting was hosted by the LEDP. Developer, Flaherty & Collins and KTG Architects facilitated the presentation. There were approximately 25-30 attendees. The purpose of this meeting was to receive community input regarding the plans for redevelopment. Most of the presentation involved images of potential aesthetic options for awnings, windows, public art, and other features for a mixed-use facility. The presenters established that the project would primarily be a residential development.

LLD Training

Harassment Prevention

The Workplace Transparency Act (Public Act 101-0221) states that Illinois employers are required to provide annual training for employees regarding how to recognize and prevent sexual harassment. LLD employees are required to complete this training per LLD Policy 901. Ongoing training keeps staff aware of their rights, roles, and responsibilities.

In accord with the requirement for staff training, the LLD Board of Trustees adopted Policy 901 (2017) to also include Trustees. Therefore, all LLD Trustees are required to complete annual training so that the governing body understands that the workplace should be free of unlawful discrimination and harassment. The training defines sexual harassment and explains how to help prevent it. It also provides the steps to take if one experiences harassment or witnesses someone else being harassed.

In-Service Training for Staff

Assistant Director McQuillan and I held small-group, in-service training days on October 26th and 28th. We used both halves of the meeting room over the two-day period. Staff reviewed safety and security measures such as tornado, AED, fire, and code Adam. Staff also participated in a comprehensive overview of the renovation. Logistical challenges, phasing, and workflow changes were all discussed. There was ample opportunity for Q&A at the end of every session.

Tax Levy

Levy Ordinance 21-05 designates the amount of money the District requests via property taxes. Funds that come via the Ordinance will not be available until the next fiscal year. Per Illinois law, the Library Levy cannot exceed amounts appropriated in this year's Budget and Appropriation Ordinance (B&A). Administration uses the attorney reviewed, publicly heard, and Board approved B&A to prepare the Levy. This year, the LLD shall provide for a 1.5% inflationary increase per PMA's financial analysis pertaining to the LLD Renovation Project.

Though CPI has significantly increased over the past 12 months (up 5.3% per bls.gov), for the first year of the renovation, Administration recommends 1.5% in accordance with the original financial analysis. The Board has full discretion regarding future adjustments as we navigate year to year and observe CPI fluctuations.

LLD Renovation Activities

This month, CCS and SNH and I have met numerous times to discuss lighting, wayfinding/signage, landscaping, phasing, and material finishes such as paint, wall coverings, and flooring.

Colors

At the November 17th Board meeting Trustees will see five more shades of teals/greens. These new options stem from the October Board meeting where Trustees suggested seeing improved versions of *Aegean Teal* and *Fairmont Green*. In-person samples will be available on the 17th. Trustees also agreed that the stone colors shown in October were not acceptable and suggested that a truer grey and a brown hue be presented. Trustees will view two more stone shades on the 17th.

Ehlers

In early October, Treasurer Norton, Marc Rogers, and I met with Ehlers representatives to discuss aligning LLD investments with the renovation project schedule to maximize returns during the renovation project. On October 20th investment information was shared with the Board that included planning for consolidating investment holdings via a single reporting platform and segregating the project and bond proceeds accounts. Bond proceeds are scheduled to be received in November and Ehlers is preparing the accounts for efficient bookkeeping and reporting of all expenditures related to the renovation project.

Interview Panel

On November 8th and 9th, the LLD conducted 10 interviews with pre-qualified general contractor firms. The panel consisted of:

LLD Board Representatives: President – Marjorie Bartelli, Vice President – Emily Swistak
LLD Staff: Director -- Tatiana Weinstein, Assistant Director -- Beth McQuillan
CCS Representative: Marc Rogers
SNHA Representative: Don McKay

Each interview lasted approximately one hour. Up to three representatives were allowed to present from each firm. All presentations were in-person. Though a lengthy activity, the interview process was informative and productive. Marc Rogers will share more information at the November 17th Board meeting.

Respectfully submitted,



Tatiana Weinstein

November 2021 Assistant Director Report

Meetings/Virtual Meetings/Events

- Assa Abloy - Oct 18
- SNH – Oct 19
- Stephens Plumbing – Oct 19
- Board Meeting – Oct 20
- Advocacy & Outreach Comm – Oct 22
- Staff Training – Oct 26 & 28
- Monaco – Oct 25
- Johnson Controls – Oct 28, Nov 4 & 5
- Marc Rogers CCS – Nov 2
- Michael Charicki – Nov 2
- Patriot Electric – Nov 2 & 11
- MetalMaster – Nov 4
- Construction Comp Interviews – Nov 8&9
- LIRA – Nov 10
- Sikich – Nov 10

Facility

MetalMaster Roofing inspected the Library roof and detailed a few necessary repair areas. MetalMaster plans to reseal a vent collar, repair several slip sheets, and repair gutters on the south side due to previous snow damage. Some puncture areas were noted from an October inspection and were temporarily repaired. These areas will be permanently repaired with manufacturer product in the coming weeks.

LIRA

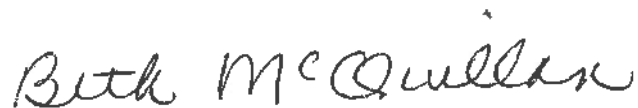
Libraries of Illinois Risk Agency (LIRA) member libraries met virtually in November for a member update. Loss prevention was discussed. LLD had a walkthrough hazard inspection of the building with Tracy Lisiak from Gallagher/LIRA in October. Tracy complimented the Library on removing trip hazards and maintaining clear walkways inside and out of the building. LIRA continues to work for favorable rates and terms for its members.

LLD Staff Training

Staff training was held on October 26 and 28. All staff were able to attend afternoon sessions covering emergency procedures and renovation planning. Normally, in a non-COVID-19 year, the staff are able to do a variety of training drills for coping with emergencies at the Library. This year, to keep the Library open and safely work in small

groups, the staff met in the meeting rooms. I led the staff through a review of earthquake, tornado, fire, missing child, and AED emergencies. Staff reviewed emergency equipment, supplies, exits, fire alarms, and discussed using blood/fluid clean-up kits. Staff were able to share their experiences with the procedures.

Staff have also been assigned a webinar on Sexual Harassment. This will be completed through the LIRA online training portal this month.

A handwritten signature in black ink that reads "Beth McQuillan". The signature is written in a cursive style with a small star-like mark above the letter 'i' in "Quillan".

Beth McQuillan
Assistant Director



November 9, 2021

Members of the Board of Trustees
Lisle Library District
Lisle, Illinois

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisle Library District, Illinois for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 9, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Library are described in the Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2021. We noted no transactions entered into by the Library during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the governmental activities' financial statements was:

Management's estimate of the depreciation expense on capital assets is based on assumed useful lives of the underlying capital assets. We evaluated the key factors and assumptions used to develop the depreciation expense estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Any material misstatements detected as a result of audit procedures were corrected by management.

Significant Audit Findings - Continued

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 9, 2021.

Management Consultations with Other Independent Auditors

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Library's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Library's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the other supplementary information and supplemental schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restrictions on Use

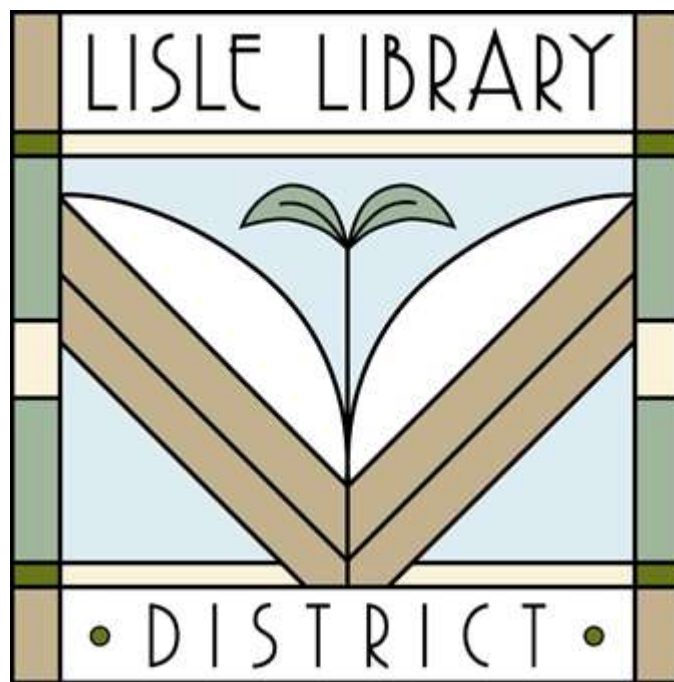
This information is intended solely for the use of the Members of the Board of Trustees and management of the Library and is not intended to be, and should not be, used by anyone other than these specified parties.

We wish to express our gratitude to the Members of the Board of Trustees and staff (in particular the Finance Department) of the Lisle Library District, Illinois for their valuable cooperation throughout the audit engagement.

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

LISLE LIBRARY DISTRICT
LISLE, ILLINOIS
ANNUAL FINANCIAL REPORT



FOR THE FISCAL YEAR ENDED
JUNE 30, 2021

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

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**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

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FINANCIAL SECTION

This section includes:

Independent Auditors' Report

Management's Discussion and Analysis

Basic Financial Statements

Required Supplementary Information

Other Supplementary Information

Supplemental Schedule

INDEPENDENT AUDITORS' REPORT

This section includes the opinion of the Library's independent auditing firm.



November 9, 2021

Members of the Board of Trustees
Lisle Library District
Lisle, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisle Library District, Illinois (the Library), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Library's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisle Library District, Illinois, as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents and budgetary information reported in the required supplementary information as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lisle Library District, Illinois' basic financial statements. The other supplementary information and supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information and supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information and supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Management's Discussion and Analysis
June 30, 2021**

Our discussion and analysis of the Lisle Library District's financial performance provides an overview of the Library's financial activities for the fiscal year ended June 30, 2021. Please read it in conjunction with the Library's basic financial statements, which can be found in the basic financial statements section of this report.

FINANCIAL HIGHLIGHTS

- The net position increased by \$347,923 for the year ended June 30, 2021 compared to a restated net position of \$11,887,745 on June 30, 2020.
- During the year, government-wide revenues totaled \$4,121,853, while government-wide expenses totaled \$3,773,930, resulting in an increase to net position of \$347,923.
- Beginning net position was restated due to the implementation of a capital asset appraisal.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances.

For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Library's operation in more detail than the government-wide statements by providing information about the Library's most significant funds.

Government-Wide Financial Statements

The government-wide financial statements provide readers with a broad overview of the Library's finances, in a matter similar to a private-sector business.

The Statement of Net Position reports information on all of the Library's assets/deferred outflows and liabilities/deferred inflows, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Library is improving or deteriorating. Consideration of other nonfinancial factors, such as changes in the Library's property tax base, is needed to assess the overall health of the Library.

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes).

Both of the government-wide financial statements report functions of the Library that are principally supported by taxes and charges for services revenues (governmental activities). The governmental activities of the Library include public library.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Management's Discussion and Analysis
June 30, 2021**

USING THIS ANNUAL REPORT - Continued

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Library, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Library only maintains governmental funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Library's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between governmental funds and governmental activities.

The Library maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Special Reserve Fund, both of which are considered major funds. Data from the other two governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The Library adopts an annual appropriated budget for all of the governmental funds. A budgetary comparison schedule for these funds has been provided to demonstrate compliance with this budget.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a government's financial position. The following tables show that in the case of the Library, assets/deferred outflows exceeded liabilities/deferred liabilities by \$12,235,668.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Management's Discussion and Analysis
June 30, 2021**

GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued

	Net Position	
	2021	2020
Current and Other Assets	\$ 14,770,057	13,617,069
Capital Assets	2,776,231	3,567,291
Total Assets	<u>17,546,288</u>	<u>17,184,360</u>
Deferred Outflows	230,144	186,110
Total Assets and Deferred Outflows	<u>17,776,432</u>	<u>17,370,470</u>
Long-Term Debt Outstanding	40,166	40,054
Other Liabilities	204,766	103,754
Total Liabilities	<u>244,932</u>	<u>143,808</u>
Deferred Inflows	5,295,832	4,527,483
Total Liabilities and Deferred Inflows	<u>5,540,764</u>	<u>4,671,291</u>
Net Position		
Investment in Capital Assets	2,776,231	3,567,291
Restricted	331,430	362,793
Unrestricted	<u>9,128,007</u>	<u>8,769,095</u>
Total Net Position	<u><u>12,235,668</u></u>	<u><u>12,699,179</u></u>

A large portion of the Library's net position, \$2,776,231, reflects its investment in capital assets (for example, land, construction in progress, buildings and improvements, equipment and furnishings), less any related debt used to acquire those assets that is still outstanding. The Library uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

An additional portion, \$331,430, of the Library's net position represents resources that are subject to external restrictions on how they may be used. The remaining \$9,128,007 represents unrestricted net position and may be used to meet the government's ongoing obligations to citizens and creditors.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Management's Discussion and Analysis
June 30, 2021**

GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued

	<u>Changes in Net Position</u>	
	<u>2021</u>	<u>2020</u>
Revenues		
Program Revenues		
Charges for Services	\$ 9,369	19,417
Operating Grants/Contributions	35,630	35,630
General Revenues		
Property Taxes	3,981,235	4,138,681
Personal Property Replacement	24,613	19,405
Interest	33,825	214,443
Miscellaneous	37,181	34,509
Total Revenues	<u>4,121,853</u>	<u>4,462,085</u>
Expenses		
Public Library	<u>3,773,930</u>	<u>4,411,291</u>
Change in Net Position	347,923	50,794
Net Position - Beginning as Restated	<u>11,887,745</u>	<u>12,648,385</u>
Net Position - Ending	<u><u>12,235,668</u></u>	<u><u>12,699,179</u></u>

Net position of the Library's governmental activities increased from \$11,887,745 to \$12,235,668.

Revenues of \$4,121,853 exceeded expenses of \$3,773,930, resulting in the increase to net position in the current year of \$347,923.

Governmental Activities

In the current year, governmental net position increased \$347,923, an increase of 2.9 percent. Expenses decreased by \$637,361 in the current year (\$3,773,930 in 2021 compared to \$4,411,291 in 2020) mainly as a result in the increase in the net pension asset and related items for IMRF. This decrease in expenses was offset by the overall decrease in revenues of \$340,232, mainly due to decreases in property taxes of \$157,446 and in interest of \$180,618.

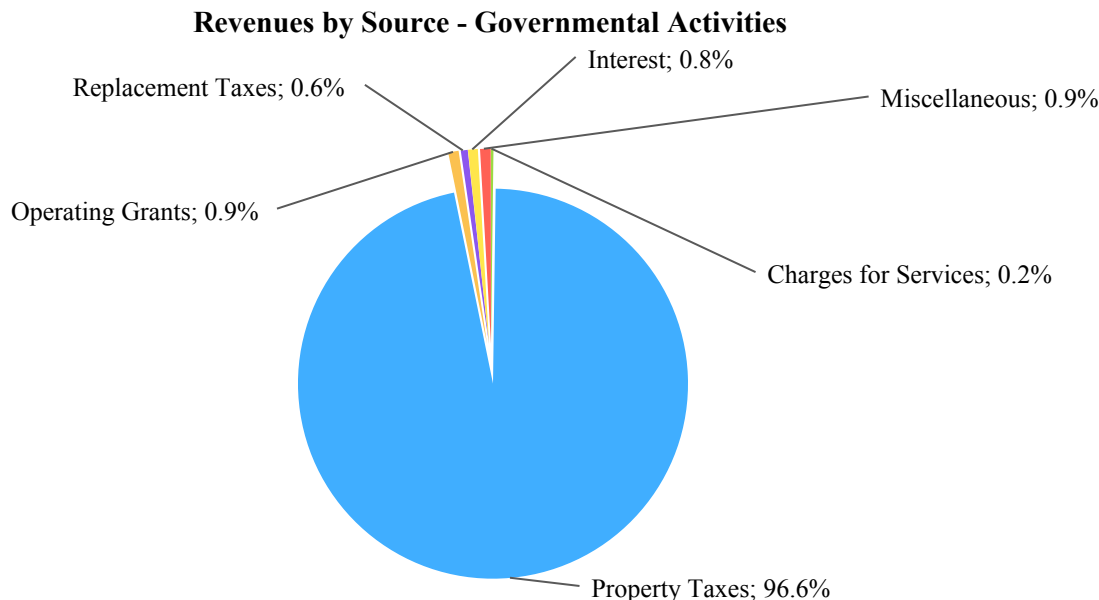
**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Management's Discussion and Analysis
June 30, 2021**

GOVERNMENT-WIDE FINANCIAL ANALYSIS - Continued

Governmental Activities - Continued

The following table graphically depicts the major revenue sources of the Library. It depicts very clearly the reliance of property taxes to fund governmental activities.



The Library primarily relies on general revenues such as property taxes and personal property replacement taxes. In 2020, the Library abolished overdue fines which has affected desk revenue. The Library has implemented other means to replenish desk revenue by adding services with fees such as license sticker renewals.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Library uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds

The focus of the Library's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the governmental funds reported combined ending fund balances of \$9,010,988 which is (0.8) percent higher than last year's ending fund balance of \$9,080,163.

The General Fund reported a decrease of \$135,966 and included a transfer to the Special Reserve Fund of \$300,000. The Special Reserve Fund reported an increase of \$98,154, including the transfer from the General Fund of \$300,000. In the current year, total governmental fund balances decreased by \$69,175.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Management's Discussion and Analysis
June 30, 2021**

GENERAL FUND BUDGETARY HIGHLIGHTS

During the year, no supplemental amendments were made to the budget for the General Fund.

The General Fund actual revenues were lower than budgeted revenues. Actual revenues for the current year were \$3,812,865, compared to budgeted revenues of \$3,948,550. This resulted mainly from lower than expected interest income of \$119,658.

The General Fund actual expenditures were lower than budgeted expenditures. Actual expenditures totaled \$3,648,831 while budgeted expenditures totaled \$4,030,135. This resulted primarily from lower than anticipated spending in employee costs of \$173,940 and capital outlay of \$92,307.

CAPITAL ASSETS

The Library's investment in capital assets for its governmental activities as of June 30, 2021 was \$2,776,231 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, buildings and improvements, and equipment and furnishings.

	<u>Capital Assets - Net of Depreciation</u>	
	2021	2020
Land	\$ 535,528	535,528
Construction in Progress	141,387	—
Library Materials	926,691	960,984
Buildings and Improvements	1,059,421	1,159,161
Equipment and Furnishings	113,204	100,184
	<u>2,776,231</u>	<u>2,755,857</u>
Total	<u>2,776,231</u>	<u>2,755,857</u>

This year's additions to capital assets included:

Construction in Progress	\$ 141,387
Library Materials	409,209
Equipment and Furnishings	<u>36,558</u>
	<u>587,154</u>

Additional information on the Library's capital assets can be found in Note 3 of this report.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Management's Discussion and Analysis
June 30, 2021**

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Library's elected officials and staff considered many factors when setting the fiscal-year 2022 budget. Those factors include tax rates, patron services, resources, and capital improvement projects. The Library is faced with similar economic challenges as other local municipalities, including inflation and unemployment rates. The Library is committed to providing high quality library services to its constituents, while remaining a fiscally responsible unit of government.

After many years of thoughtful planning and responsible saving, the Library has budgeted for a 7.7M renovation. The renovation shall be primarily funded using the Library's operational and special reserves. This funding strategy was intentional, so not to burden District taxpayers.

The renovation will focus on accessibility, functionality, and conveniences for our patrons. Project inclusions: family restrooms, rightsizing the Youth Services Department, creating a Teen space, adding more study rooms, installing a drive-up service window, creating an outdoor reading/programming space, enhancing RFID technology, optimizing sightlines/security, improving IT infrastructure, and increasing electrical access throughout facility.

The Library has hired a financial advisory firm to assist with the financial planning of this project. Per the project plan, the Library plans to align levy increases with the CPI to continue to provide quality services, resources, and programs moving forward. The Library will also rely on its investment and public finance firm to properly document and track project payments, assist with budgeting, and ensure that the Library optimizes returns on investments during the next fiscal year.

In March 2020, the governor declared a state of emergency due to the COVID-19 virus. The economic impact of the State of Illinois' Executive Order imposing "stay at home" restrictions may be widespread and may last for several years. Management believes that the financial position of the District heading into this event will allow it to adapt to any financial impact in FY2022. Management will continue to carefully monitor the situation and evaluate its options for this and following years' budgetary position as the situation continues to unfold.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Library's finances. Questions concerning any of the information provided in this report or requests for additional information should be directed to Director, Tatiana Weinstein at the Lisle Library District, 777 Front Street, Lisle, IL 60532 | tatiana@lislelibrary.org | 630-971-1675.

BASIC FINANCIAL STATEMENTS

The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:

Government-Wide Financial Statements

Fund Financial Statements

Governmental Funds

In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Statement of Net Position
June 30, 2021**

See Following Page

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Statement of Net Position
June 30, 2021**

	<u>Governmental Activities</u>
ASSETS	
Current Assets	
Cash and Investments	\$ 11,087,995
Receivables - Net of Allowances	
Property Taxes	2,074,728
Accounts	14,571
Prepays	56,999
Total Current Assets	<u>13,234,293</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	676,915
Depreciable	6,819,274
Accumulated Depreciation	<u>(4,719,958)</u>
Total Capital Assets	2,776,231
Other Assets	
Net Pension Asset - IMRF	<u>1,535,764</u>
Total Noncurrent Assets	<u>4,311,995</u>
Total Assets	17,546,288
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items - IMRF	230,144
Total Assets and Deferred Outflows of Resources	<u>17,776,432</u>

The notes to the financial statements are an integral part of this statement.

	<u>Governmental Activities</u>
LIABILITIES	
Current Liabilities	
Accounts Payable	\$ 139,317
Accrued Payroll	55,408
Compensated Absences Payable	10,041
Total Current Liabilities	<u>204,766</u>
Noncurrent Liabilities	
Compensated Absences Payable	<u>40,166</u>
Total Liabilities	<u>244,932</u>
DEFERRED INFLOWS OF RESOURCES	
Property Taxes	4,028,580
Deferred Items - IMRF	1,267,252
Total Deferred Inflows of Resources	<u>5,295,832</u>
Total Liabilities and Deferred Inflows of Resources	<u>5,540,764</u>
NET POSITION	
Investment in Capital Assets	2,776,231
Restricted	
Property Tax Levies	
IMRF	215,007
Social Security	116,423
Unrestricted	<u>9,128,007</u>
Total Net Position	<u><u>12,235,668</u></u>

The notes to the financial statements are an integral part of this statement.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Statement of Activities
For the Fiscal Year Ended June 30, 2021**

Functions/Programs	Expenses	Program Revenues			Net (Expenses)/ Revenues and Changes in Net Position
		Charges for Services	Operating Grants/ Contributions	Capital Grants/ Contributions	
Public Library	\$ 3,773,930	9,369	35,630	—	(3,728,931)

General Revenues	
Taxes	
Property Taxes	3,981,235
Intergovernmental - Unrestricted	
Replacement Taxes	24,613
Interest	33,825
Miscellaneous	37,181
	<u>4,076,854</u>
Change in Net Position	347,923
Net Position - Beginning as Restated	<u>11,887,745</u>
Net Position - Ending	<u><u>12,235,668</u></u>

The notes to the financial statements are an integral part of this statement.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Balance Sheet
June 30, 2021**

	General	Capital Projects Special Reserve	Nonmajor	Totals
ASSETS				
Cash and Investments	\$ 6,655,763	3,970,390	461,842	11,087,995
Receivables - Net of Allowances				
Property Taxes	1,944,721	—	130,007	2,074,728
Accounts	14,571	—	—	14,571
Prepays	56,999	—	—	56,999
 Total Assets	 8,672,054	 3,970,390	 591,849	 13,234,293
LIABILITIES				
Accounts Payable	56,864	74,481	7,972	139,317
Accrued Payroll	55,408	—	—	55,408
Total Liabilities	112,272	74,481	7,972	194,725
DEFERRED INFLOWS OF RESOURCES				
Property Taxes	3,776,133	—	252,447	4,028,580
Total Liabilities and Deferred Inflows of Resources	3,888,405	74,481	260,419	4,223,305
FUND BALANCES				
Nonspendable	56,999	—	—	56,999
Restricted	—	—	331,430	331,430
Committed	—	3,895,909	—	3,895,909
Unassigned	4,726,650	—	—	4,726,650
Total Fund Balances	4,783,649	3,895,909	331,430	9,010,988
 Total Liabilities, Deferred Inflows of Resources and Fund Balances	 8,672,054	 3,970,390	 591,849	 13,234,293

The notes to the financial statements are an integral part of this statement.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Reconciliation of Total Fund Balance to the Statement of Net Position
June 30, 2021**

Total Fund Balances	\$ 9,010,988
Amounts reported in the Statement of Net Position are different because:	
Capital assets are not financial resources and therefore, are not reported in the funds.	2,776,231
Deferred outflows (inflows) of resources related to the pensions not reported in the funds. Deferred Items - IMRF	(1,037,108)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Compensated Absences Payable	(50,207)
Net Pension Asset - IMRF	<u>1,535,764</u>
Net Position of Governmental Activities	<u><u>12,235,668</u></u>

The notes to the financial statements are an integral part of this statement.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2021**

	General	Capital Projects Special Reserve	Nonmajor	Totals
Revenues				
Property Taxes	\$ 3,705,271	—	275,964	3,981,235
TIF Revenues	32,563	—	—	32,563
Replacement Taxes	23,072	—	1,541	24,613
Charges for Services	9,369	—	—	9,369
Grants and Donations	35,630	—	—	35,630
Interest	2,342	28,071	3,412	33,825
Miscellaneous	4,618	—	—	4,618
Total Revenues	3,812,865	28,071	280,917	4,121,853
Expenditures				
Current				
Public Library	3,044,888	—	312,280	3,357,168
Capital Outlay	603,943	229,917	—	833,860
Total Expenditures	3,648,831	229,917	312,280	4,191,028
Excess (Deficiency) of Revenues Over (Under) Expenditures	164,034	(201,846)	(31,363)	(69,175)
Other Financing Sources (Uses)				
Transfers In	—	300,000	—	300,000
Transfers Out	(300,000)	—	—	(300,000)
	(300,000)	300,000	—	—
Net Change in Fund Balances	(135,966)	98,154	(31,363)	(69,175)
Fund Balances - Beginning	4,919,615	3,797,755	362,793	9,080,163
Fund Balances - Ending	4,783,649	3,895,909	331,430	9,010,988

The notes to the financial statements are an integral part of this statement.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the
Statement of Activities
For the Fiscal Year Ended June 30, 2021**

Net Change in Fund Balances	\$ (69,175)
------------------------------------	--------------------

Amounts reported in the Statement of Activities
are different because:

Governmental funds report capital outlays as expenditures. However, in the
Statement of Activities the cost of those assets is allocated over their estimated
useful lives and reported as depreciation expense.

Capital Outlays	587,154
Depreciation Expense	(566,780)
Disposals - Cost	(408,029)
Disposals - Accumulated Depreciation	408,029

The net effect of deferred outflows (inflows) of resources related
to the pensions not reported in the funds.

Change in Deferred Items - IMRF	(682,377)
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The issuance of long-term debt provides current financial resources to
governmental funds, while the repayment of the principal on long-term
debt consumes the current financial resources of the governmental funds.

Change in Compensated Absences	(140)
Change in Net Pension Asset	<u>1,079,241</u>

Changes in Net Position	<u><u>347,923</u></u>
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**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Lisle Library District (Library), Lisle, Illinois provides services primarily to citizens of the District of Lisle, Illinois, including lending or renting materials to adults and children to meet their informational, recreations, and educational needs. The government-wide financial statements are prepared in accordance with generally accepted accounting principles in the United States (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP in the United States for state and local governments through its pronouncements (Statements and Interpretations). The more significant of the Library's accounting policies established in GAAP in the United States and used by the Library are described below.

REPORTING ENTITY

The Library is governed by a publicly elected seven-member board of trustees. The board of trustees selects management staff and directs the affairs of the Library. In determining the financial reporting entity, the Library complies with the provisions of GASB Statement No. 61, "The Financial Reporting Omnibus - an Amendment of GASB Statements No. 14 and No. 34," and includes all component units that have a significant operational or financial relationship with the Library. Based upon the criteria set forth in the GASB Statement No. 61, there are no component units included in the reporting entity.

BASIS OF PRESENTATION

Government-Wide and Fund Financial Statements

The government-wide Statement of Activities reports both the gross and net cost of the Library's functions. The Library's activities are supported by taxes and intergovernmental revenues. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, which include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

The financial transactions of the Library are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures. The Library accounts for all of its activities in governmental funds, with the emphasis in the fund financial statements being on the major funds.

Nonmajor funds by category are summarized into a single column. GASB Statement No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures of either fund category) for the determination of major funds. The following fund types are used by the Library:

Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Library:

General fund is the general operating fund of the Library. It is used to account for all financial resources, except for those required to be accounted for in another fund. The Library reports the General Fund as a major fund.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

BASIS OF PRESENTATION - Continued

Government-Wide and Fund Financial Statements - Continued

Governmental Funds - Continued

Special revenues funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The Library does not maintain any major special revenue funds.

Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Library reports the Special Reserve Fund as a major fund.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide Statement of Net Position and the Statement of Activities, the governmental activities are presented using the economic resources measurement focus as defined below.

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets/deferred outflows and liabilities/deferred inflows are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The accounting objectives of the “economic resources” measurement focus is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets/deferred outflows, liabilities/deferred inflows (whether current or noncurrent) associated with their activities are reported.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities, activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability/deferred inflows is incurred or economic asset used. Revenues, expenses, gains, losses, assets/deferred outflows, and liabilities/deferred inflows resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING - Continued

Basis of Accounting - Continued

In the fund financial statements, funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. The Library recognizes property taxes when they become both measurable and available in accordance with GASB Codification Section P70. A sixty day availability period is used for revenue recognition for all other fund revenues. Expenditures (including capital outlay) are recorded when the related fund liability/deferred inflow is incurred, except for general obligation bond principal and interest which are recognized when due.

In applying the susceptible to accrual concept under the modified accrual basis, those revenues susceptible to accrual are property taxes, interest revenue, and charges for services. All other revenues are not susceptible to accrual because generally they are not measurable until received in cash.

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY

Cash and Investments

For the purpose of the Statement of Net Position, the Library’s cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of purchase.

Investments are generally reported at fair value. Short-term investments are reported at cost, which approximates fair value. For investments, the Library categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Receivables

In the government-wide financial statements, receivables consist of all revenues earned at year-end and not yet received. Allowances for uncollectible accounts receivable are based upon historical trends and the periodic aging of accounts receivable. Major receivables balances include property taxes.

Prepays

Prepays are valued at cost, which approximates market. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaids in both the government-wide and fund financial statements.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

Capital Assets

Capital assets purchased or acquired with an original cost of \$2,500 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at acquisition value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Library as a whole. When purchased, such assets are recorded as expenditures in the governmental fund and capitalized. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

Buildings and Improvements	20 - 40 Years
Library Materials	5 Years
Equipment and Furnishings	5 - 20 Years

Deferred Outflows/Inflows of Resources

Deferred outflow/inflow of resources represents an acquisition/reduction of net position that applies to a future period and therefore will not be recognized as an outflow of resources (expense)/inflow of resources (revenue) until that future time.

Compensated Absences

The Library's policy allows employees of the Library District can accumulate up to 75 hours of vacation time that is payable upon termination. This liability is accounted for as a governmental activity on the government-wide Statement of Net Position. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

ASSETS/DEFERRED OUTFLOWS, LIABILITIES/DEFERRED INFLOWS, AND NET POSITION OR EQUITY - Continued

Net Position

In the government-wide financial statements, equity is classified as net position and displayed in three components:

Net Investment in Capital Assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

Unrestricted - All other net position that do not meet the definition of "restricted" or "net investment in capital assets."

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

BUDGETARY INFORMATION

Budgets and appropriations for all funds are prepared on the same basis and use the same accounting practices as are used in the fund financial statements. For each fund, total fund expenditures disbursed may not legally exceed the appropriated amounts. The budget lapses at the end of each fiscal year. The Library follows these procedures in establishing the budgetary data reflected in the financial statements:

- The Appropriation Ordinance is prepared in tentative form by the Treasurer and is made available for public inspection at least 30 days prior to final Board action. By the fourth Tuesday in September, a public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments and pass the Ordinance in final form.
- The Board of Trustees may:
 - Adopt a supplemental Appropriation Ordinance for revenues which become available, or are estimated to become available, subsequent to the adoption of the annual Appropriation Ordinance.
 - After six months of the fiscal year, by two-thirds vote, transfer any appropriation item it anticipates being unexpended to any other appropriation item.
- The Library Board may accumulate and set apart, as reserve funds, for the purchase, construction, rental and/or repair of Library buildings and equipment, the unexpended balances of the proceeds annually received from taxes, not to exceed the statutory limits, provided the Library Board in its annual Appropriation specifies that a specific fund is to be or is being accumulated for this purpose.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY - Continued

BUDGETARY INFORMATION - Continued

The Library District does not use the encumbrance method of accounting. Budgetary funds are controlled by an integrated budgetary accounting system, in accordance with various legal requirements which govern the Library District.

NOTE 3 - DETAIL NOTES ON ALL FUNDS

DEPOSITS AND INVESTMENTS

The Library maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the financial statements as "cash and investments."

Permitted Deposits and Investments - Statutes authorize the Library to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, obligations of States and their political subdivisions, credit union shares, repurchase agreements, commercial paper rated within the three highest classifications by at least two standard rating services, and the Illinois Funds.

The Illinois Metropolitan Investment Fund (IMET) is a non-for-profit investment trust formed pursuant to the Illinois Municipal Code. IMET is managed by a Board of Trustees elected from the participating members. IMET is not registered with the SEC as an Investment Company. Investments in IMET are valued at the share price, the price for which the investment could be sold.

Illinois Funds is an investment pool managed by the Illinois public Treasurer's Office which allows governments within the State to pool their funds for investment purposes. The Illinois Funds is not registered with the SEC as an investment company. Investments in Illinois Funds are valued at the share price, the price for which the investment could be sold.

Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration Risk

Deposits. At year-end, the carrying amount of the Library's deposits totaled \$6,518,694 and the bank balances totaled \$6,594,948.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

DEPOSITS AND INVESTMENTS - Continued

Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration Risk - Continued

Investments. At year-end, the Library had the following investments:

Investment Type	Fair Value	Investment Maturities (in Years)	
		Less Than 1	1-5
U.S. Agencies	\$ 256,193	256,193	—
Municipal Bonds	76,397	76,397	—
Illinois Metropolitan Investment Fund	960,736	960,736	—
Illinois Funds	1,443,975	1,443,975	—
Mutual Funds	1,832,000	1,832,000	—
	<u>4,569,301</u>	<u>4,569,301</u>	<u>—</u>

The Library has the following recurring fair value measurements as of June 30, 2021:

Investments by Fair Value Level	Total	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Debt Securities				
U.S. Agencies	\$ 256,193	—	256,193	—
Municipal Bonds	76,397	—	76,397	—
Equity Securities				
Mutual Funds	1,832,000	1,832,000	—	—
Total Investments by Fair Value Level	<u>2,164,590</u>	<u>1,832,000</u>	<u>332,590</u>	<u>—</u>
Investments Measured at the Net Asset Value (NAV)				
Illinois Metropolitan Investment Fund	960,736			
Illinois Funds	1,443,975			
Total Investments at the (NAV)	<u>2,404,711</u>			
Total Investments Measured at Fair Value	<u>4,569,301</u>			

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

DEPOSITS AND INVESTMENTS - Continued

Interest Rate Risk, Credit Risk, Custodial Credit Risk and Concentration of Credit Risk - Continued

Investments - Continued. Debt Securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

Interest Rate Risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Library's investment policy states the investment portfolio shall remain sufficiently liquid to enable the Library to meet all operating requirements that may be reasonably anticipated in any fund.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Library's investment policy states investments may be made in any type of security allowed for by Illinois statutes regarding the investment of public funds. Section 30, Act 235 of the Illinois Compiled Statutes (ICLS), Public Funds Investment Act authorizes investment of public funds. At year-end, the Library's investment in the Illinois Funds is rated AAAM by Standard & Poor's, the investments in IMET rated AAAM by Standard & Poor's and the Convenience Fund is not rated. The ratings for the U.S. agencies and municipal bonds are not available.

Custodial Credit Risk. In the case of deposits, this is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. The Library's investment policy states that funds on deposit in excess of insured limits (i.e., FDIC) have collateral pledged at not less than 100% of the uninsured value. Pledged collateral will be held in safekeeping by a third party. At year-end, the entire amount of the bank balance of deposits was covered by federal depository or equivalent insurance. For an investment, this is the risk that in the event of the failure of the counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Library's investment policy does not specifically address custodial credit risk for investments. At year-end, the Library's investment in the Illinois Funds and IMET are not subject to custodial credit risk.

Concentration of Credit Risk. This is the risk of loss attributed to the magnitude of the Library's investment in a single issuer. The Library's investment policy states funds should be diversified to the best of the Library's ability by limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities), limiting investment in securities that have higher credit risks, investing in securities with varying maturities, and continuously investing a portion of the portfolio in readily available funds such as local government investment pools and money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations. At year-end, the Library does not have any investments over 5 percent of the total cash and investment portfolio (other than investments issued or explicitly guaranteed by the U.S. government and investments in mutual funds, external investment pools, and other pooled investments).

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

PROPERTY TAXES

Property taxes for 2020 attach as an enforceable lien on January 1, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by DuPage County and are payable in two installments, on or about June 1 and September 1. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience.

CAPITAL ASSETS

Capital asset activity for the year was as follows:

	Restated Beginning Balances	Increases	Decreases	Ending Balances
Nondepreciable Capital Assets				
Land	\$ 535,528	—	—	535,528
Construction in Progress	—	141,387	—	141,387
	<u>535,528</u>	<u>141,387</u>	<u>—</u>	<u>676,915</u>
Depreciable Capital Assets				
Buildings and Improvements	4,278,474	—	—	4,278,474
Library Materials	2,012,317	409,209	408,029	2,013,497
Equipment and Furnishings	490,745	36,558	—	527,303
	<u>6,781,536</u>	<u>445,767</u>	<u>408,029</u>	<u>6,819,274</u>
Less Accumulated Depreciation				
Buildings and Improvements	3,119,313	99,740	—	3,219,053
Library Materials	1,051,333	443,502	408,029	1,086,806
Equipment and Furnishings	390,561	23,538	—	414,099
	<u>4,561,207</u>	<u>566,780</u>	<u>408,029</u>	<u>4,719,958</u>
 Total Net Depreciable Capital Assets	 <u>2,220,329</u>	 <u>(121,013)</u>	 <u>—</u>	 <u>2,099,316</u>
 Total Net Capital Assets	 <u>2,755,857</u>	 <u>20,374</u>	 <u>—</u>	 <u>2,776,231</u>

Depreciation expense of \$566,780 was charged to the public library function.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

INTERFUND TRANSFERS

Transfers are used to use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Transfer In	Transfer Out	Amount
Special Reserve	General	<u>\$ 300,000</u>

LONG-TERM DEBT

Long-Term Liability Activity

Changes in long-term liabilities during the fiscal year were as follows:

Type of Debt	Beginning Balances	Additions	Deductions	Ending Balances	Amounts Due within One Year
Compensated Absences	\$ 50,067	280	140	50,207	10,041

The compensated absences are generally liquidated by the General Fund.

FUND BALANCE CLASSIFICATIONS

In the governmental funds financial statements, the Library considers restricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. The Library first utilizes committed, then assigned and then unassigned fund balance when an expenditure is incurred for purposes for which all three unrestricted fund balances are available.

Nonspendable Fund Balance. Consists of resources that cannot be spent because they are either: a) not in a spendable form; or b) legally or contractually required to be maintained intact.

Restricted Fund Balance. Consists of resources that are restricted to specific purposes, that is, when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance. Consists of resources constrained (issuance of an ordinance) to specific purposes by the government itself, using its highest level of decision-making authority, the Library's Board; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

FUND BALANCE CLASSIFICATIONS - Continued

Assigned Fund Balance. Consists of amounts that are constrained by the Library’s Boards’ intent to be used for specific purposes but are neither restricted nor committed. Intent is expressed by a) the Library’s Board itself or b) a body or official to which the Library’s Board has delegated the authority to assign amounts to be used for specific purposes. The Library’s highest level of decision-making authority is the Library’s Board, who is authorized to assign amounts to a specific purpose.

Unassigned Fund Balance. Consists of residual net resources of a fund that has not been restricted, committed, or assigned within the General Fund and deficit fund balances of other governmental funds.

Minimum Fund Balance Policy. The Library’s policy manual states that the General Fund should maintain a minimum fund balance equal to six months of budgeted operating expenditures. All other funds should maintain a minimum of three months of budgeted expenditures.

The following is a schedule of fund balance classifications for the governmental funds as of the date of this report:

	General	Capital Projects Special Reserve	Nonmajor	Totals
Fund Balances				
Nonspendable				
Prepays	\$ 56,999	—	—	56,999
Restricted				
IMRF	—	—	215,007	215,007
Social Security	—	—	116,423	116,423
	—	—	331,430	331,430
Committed				
Capital Projects	—	3,895,909	—	3,895,909
Unassigned	4,726,650	—	—	4,726,650
Total Fund Balances	4,783,649	3,895,909	331,430	9,010,988

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 3 - DETAIL NOTES ON ALL FUNDS - Continued

NET POSITION RESTATEMENT

Beginning net position was restated due to the implementation of a capital asset appraisal. The following is a summary of the net position as originally reported and as restated:

Net Position	As Reported	As Restated	(Decrease)
Governmental Activities	\$ 12,699,179	11,887,745	(811,434)

NOTE 4 - OTHER INFORMATION

RISK MANAGEMENT

The Library is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Library carries commercial insurance for all risks of loss including worker's compensation and employee health insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in the past three fiscal years.

CONTINGENT LIABILITIES

Litigation

The Library is not a defendant in any lawsuits.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Library expects such amounts, if any, to be immaterial.

Financial Impact from COVID-19

In March 2020, the World Health Organization declared the COVID-19 virus a public health emergency. As of the date of this report, the extent of the impact of COVID-19 on the Library's operations and financial position cannot be determined.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN

Illinois Municipal Retirement Fund (IMRF)

The Library contributes to the Illinois Municipal Retirement Fund (IMRF), a defined benefit agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local governments and school districts in Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information for the plan as a whole, but not by individual employer. That report may be obtained online at www.imrf.org. The benefits, benefit levels, employee contributions, and employer contributions are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

Plan Descriptions

Plan Administration. All hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

Benefits Provided. IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

IMRF provides two tiers of pension benefits. Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Plan Descriptions - Continued

Benefits Provided - Continued. Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

Plan Membership. As of December 31, 2020, the measurement date, the following employees were covered by the benefit terms:

Inactive Plan Members Currently Receiving Benefits	59
Inactive Plan Members Entitled to but not yet Receiving Benefits	37
Active Plan Members	<u>38</u>
Total	<u><u>134</u></u>

Contributions. As set by statute, the Library's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. For the year-ended June 30, 2021, the Library's contribution was 7.95% of covered payroll.

Net Pension (Asset). The Library's net pension (asset) was measured as of December 31, 2020. The total pension liability used to calculate the net pension (asset) was determined by an actuarial valuation as of that date.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Plan Descriptions - Continued

Actuarial Assumptions. The total pension liability was determined by an actuarial valuation performed, as of December 31, 2020, using the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Fair Value
Actuarial Assumptions	
Interest Rate	7.25%
Salary Increases	2.85% to 13.75%
Cost of Living Adjustments	2.25%
Inflation	2.25%

For nondisabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020. For disabled retirees, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020. For active members, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Plan Descriptions - Continued

Actuarial Assumptions - Continued.

Asset Class	Target	Long-Term Expected Real Rate of Return
Fixed Income	28.00%	1.30%
Domestic Equities	37.00%	5.00%
International Equities	18.00%	6.00%
Real Estate	9.00%	6.20%
Blended	7.00%	2.85% - 6.95%
Cash and Cash Equivalents	1.00%	0.70%

Discount Rate

The discount rate used to measure the total pension liability was 7.25%, the same as the prior valuation. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that Library contributions will be made at rates equal to the difference between the actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all project future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all period of projected benefit payments to determine the total pension liability.

Discount Rate Sensitivity

The following is a sensitivity analysis of the net pension (asset) to changes in the discount rate. The table below presents the net pension liability of the Library calculated using the discount rate as well as what the Library's net pension (asset) would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net Pension (Asset)	\$ (123,276)	(1,535,764)	(2,674,404)

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Changes in the Net Pension (Asset)

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension (Asset) (A) - (B)
Balances at December 31, 2019	\$ 12,218,951	12,675,474	(456,523)
Changes for the Year:			
Service Cost	200,268	—	200,268
Interest on the Total Pension Liability	867,136	—	867,136
Difference Between Expected and Actual Experience of the Total Pension Liability	244,782	—	244,782
Changes of Assumptions	(162,620)	—	(162,620)
Contributions - Employer	—	174,420	(174,420)
Contributions - Employees	—	89,192	(89,192)
Net Investment Income	—	1,873,272	(1,873,272)
Benefit Payments, Including Refunds of Employee Contributions	(717,169)	(717,169)	—
Other (Net Transfer)	—	91,923	(91,923)
Net Changes	432,397	1,511,638	(1,079,241)
Balances at December 31, 2020	12,651,348	14,187,112	(1,535,764)

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2021, the Library recognized pension revenue of \$241,812. At June 30, 2021, the Library reported deferred outflows or resources and deferred inflows of resources related to pensions from the following sources:

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 4 - OTHER INFORMATION - Continued

EMPLOYEE RETIREMENT SYSTEM - DEFINED BENEFIT PENSION PLAN - Continued

Illinois Municipal Retirement Fund (IMRF) - Continued

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions - Continued

	Deferred Outflows of Resources	Deferred Inflows of Resources	Totals
Difference Between Expected and Actual Experience	\$ 161,179	(2,759)	158,420
Change in Assumptions	—	(107,078)	(107,078)
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	—	(1,157,415)	(1,157,415)
Total Expense to be Recognized in Future Periods	161,179	(1,267,252)	(1,106,073)
 Pension Contributions Made Subsequent to the Measurement Date	 68,965	 —	 68,965
 Total Deferred Amounts Related to IMRF	 230,144	 (1,267,252)	 (1,037,108)

\$68,965 reported as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the reporting year ended June 30, 2022. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Fiscal Year	Net Deferred (Inflows) of Resources
2022	\$ (331,650)
2023	(114,575)
2024	(466,367)
2025	(193,481)
2026	—
Thereafter	—
Total	<u>(1,106,073)</u>

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Notes to the Financial Statements
June 30, 2021**

NOTE 4 - OTHER INFORMATION - Continued

OTHER POST-EMPLOYMENT BENEFITS

The Library has evaluated its potential other post-employment benefits liability. Former employees who choose to retain their rights to health insurance through the Library are required to pay 100% of the current premium. However, there is minimal participation. As the Library provides no explicit benefit, and there is minimal participation, there is no material implicit subsidy to calculate in accordance with GASB Statement No. 75, *Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions*. Therefore, the Library has not recorded a liability as of June 30, 2021.

REQUIRED SUPPLEMENTARY INFORMATION

Required supplementary information includes financial information and disclosures that are required by the GASB but are not considered a part of the basic financial statements. Such information includes:

Schedule of Employer Contributions
Illinois Municipal Retirement Fund

Schedule of Changes in the Employer's Net Pension Liability/(Asset)
Illinois Municipal Retirement Fund

Budgetary Comparison Schedules
General Fund

Notes to the Required Supplementary Information

Budgetary Information - Budgets are adopted on a basis consistent with generally accepted accounting principles.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Illinois Municipal Retirement Fund
Schedule of Employer Contributions
June 30, 2021**

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Excess/ (Deficiency)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2015	\$ 233,754	\$ 446,445	\$ 212,691	\$ 1,687,754	26.45%
2016	217,559	417,559	200,000	1,789,131	23.34%
2017	207,454	407,454	200,000	1,844,038	22.10%
2018	193,950	393,950	200,000	1,897,760	20.76%
2019	158,227	208,227	50,000	1,973,978	10.55%
2020	154,606	204,606	50,000	1,997,521	10.24%
2021	155,052	155,052	—	1,949,407	7.95%

Notes to the Required Supplementary Information:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level % Pay (Closed)
Remaining Amortization Period	23 Years
Asset Valuation Method	5-Year Smoothed Fair Value
Inflation	2.50%
Salary Increases	3.35% - 14.25%
Investment Rate of Return	7.25%
Retirement Age	See the Notes to the Financial Statements
Mortality	IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015).

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Illinois Municipal Retirement Fund
Schedule of Changes in the Employer's Net Pension Liability/(Asset)
June 30, 2021**

	<u>12/31/2014</u>
Total Pension Liability	
Service Cost	\$ 205,949
Interest	682,924
Changes in Benefit Terms	(179,567)
Differences Between Expected and Actual Experience	442,348
Change of Assumptions	—
Benefit Payments, Including Refunds of Member Contributions	<u>(428,634)</u>
Net Change in Total Pension Liability	723,020
Total Pension Liability - Beginning	<u>9,216,992</u>
Total Pension Liability - Ending	<u><u>9,940,012</u></u>
Plan Fiduciary Net Position	
Contributions - Employer	\$ 446,445
Contributions - Members	80,073
Net Investment Income	538,607
Benefit Payments, Including Refunds of Member Contributions	(428,634)
Other (Net Transfer)	<u>23,514</u>
Net Change in Plan Fiduciary Net Position	660,005
Plan Net Position - Beginning	<u>8,780,675</u>
Plan Net Position - Ending	<u><u>9,440,680</u></u>
Employer's Net Pension Liability/(Asset)	<u><u>\$ 499,332</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	94.98%
Covered Payroll	\$ 1,687,754
Employer's Net Pension Liability/(Asset) as a Percentage of Covered Payroll	29.59%

Note: This schedule is intended to show information for ten years. Information for additional years will be displayed as it becomes available.

12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/30/2019	12/31/2020
192,393	198,379	201,154	195,943	213,339	200,268
731,221	769,533	795,236	823,454	844,588	867,136
131,639	(15,995)	444,594	42,065	(8,051)	—
11,769	(12,132)	(370,460)	312,125	—	244,782
—	—	—	—	—	(162,620)
(573,186)	(517,799)	(706,518)	(676,856)	(747,496)	(717,169)
493,836	421,986	364,006	696,731	302,380	432,397
9,940,012	10,433,848	10,855,834	11,219,840	11,916,571	12,218,951
10,433,848	10,855,834	11,219,840	11,916,571	12,218,951	12,651,348
417,559	407,454	393,950	181,804	233,656	174,420
80,511	84,258	85,399	87,687	89,769	89,192
47,016	658,956	1,838,864	(752,990)	2,139,555	1,873,272
(573,186)	(517,799)	(706,518)	(676,856)	(747,496)	(717,169)
139,110	46,551	(73,706)	238,133	113,113	91,923
111,010	679,420	1,537,989	(922,222)	1,828,597	1,511,638
9,440,680	9,551,690	10,231,110	11,769,099	10,846,877	12,675,474
9,551,690	10,231,110	11,769,099	10,846,877	12,675,474	14,187,112
882,158	624,724	(549,259)	1,069,694	(456,523)	(1,535,764)
91.55%	94.25%	104.90%	91.02%	103.74%	112.14%
1,789,131	1,844,038	1,897,760	1,948,600	1,994,862	1,982,046
49.31%	33.88%	(28.94%)	54.90%	(22.88%)	(77.48%)

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

General Fund

**Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2021**

	Budget		Actual
	Original	Final	
Revenues			
Property Taxes	\$ 3,710,300	3,710,300	3,705,271
TIF Revenues	35,000	35,000	32,563
Replacement Taxes	12,000	12,000	23,072
Charges for Services	38,250	38,250	9,369
Grants and Donations	30,000	30,000	35,630
Miscellaneous	1,000	1,000	4,618
Interest	122,000	122,000	2,342
Total Revenues	3,948,550	3,948,550	3,812,865
Expenditures			
Public Library			
Employee Costs	2,594,350	2,594,350	2,420,410
Building Costs	269,310	269,310	228,473
Operating Costs	171,500	171,500	144,738
Insurance	38,600	38,600	40,122
Contractual Services	151,100	151,100	135,626
Personnel Development	18,025	18,025	6,674
Programs	36,000	36,000	33,198
Restricted	30,000	30,000	35,647
Contingency	25,000	25,000	—
Capital Outlay	696,250	696,250	603,943
Total Expenditures	4,030,135	4,030,135	3,648,831
Excess (Deficiency) of Revenues Over (Under) Expenditures	(81,585)	(81,585)	164,034
Other Financing (Uses)			
Transfers Out	(300,000)	(300,000)	(300,000)
Net Change in Fund Balance	(381,585)	(381,585)	(135,966)
Fund Balance - Beginning			4,919,615
Fund Balance - Ending			4,783,649

OTHER SUPPLEMENTARY INFORMATION

Other supplementary information includes financial statements and schedules not required by the GASB, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

Such statements and schedules include:

Budgetary Comparison Schedules - Major Governmental Fund

Combining Statements - Nonmajor Governmental Funds

Budgetary Comparison Schedules - Nonmajor Governmental Funds

INDIVIDUAL FUND DESCRIPTIONS

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for the proceeds of specific revenue sources (other than fiduciary funds or capital project funds) that are legally restricted to expenditure for specified purposes.

Illinois Municipal Retirement Fund

The Illinois Municipal Retirement Fund is used to account for expenditures related to IMRF.

Social Security Fund

The Social Security Fund is used to account for expenditures related to social security.

CAPITAL PROJECTS FUND

Capital projects funds are used to account for all resources used for the acquisition of capital facilities and equipment.

Special Reserve Fund

The Special Reserve Fund is used to account for all resources used for the acquisition of capital assets by the Library, including general and infrastructure capital assets.

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Special Reserve - Capital Projects Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2021**

	Budget		Actual
	Original	Final	
Revenues			
Interest	\$ 55,000	55,000	28,071
Expenditures			
Capital Outlay	530,000	530,000	229,917
Excess (Deficiency) of Revenues Over (Under) Expenditures	(475,000)	(475,000)	(201,846)
Other Financing Sources			
Transfers In	300,000	300,000	300,000
Net Change in Fund Balance	<u>(175,000)</u>	<u>(175,000)</u>	98,154
Fund Balance - Beginning			<u>3,797,755</u>
Fund Balance - Ending			<u><u>3,895,909</u></u>

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Nonmajor Governmental Funds
Combining Balance Sheet
June 30, 2021**

	<u>Special Revenue</u>		
	Illinois		
	Municipal Retirement	Social Security	Totals
ASSETS			
Cash and Investments	\$ 258,460	203,382	461,842
Receivables - Net of Allowances			
Property Taxes	42,199	87,808	130,007
Total Assets	<u>300,659</u>	<u>291,190</u>	<u>591,849</u>
LIABILITIES			
Accounts Payable	3,706	4,266	7,972
DEFERRED INFLOWS OF RESOURCES			
Property Taxes	81,946	170,501	252,447
Total Liabilities and Deferred Inflows of Resources	85,652	174,767	260,419
FUND BALANCES			
Restricted	215,007	116,423	331,430
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>300,659</u>	<u>291,190</u>	<u>591,849</u>

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

Nonmajor Governmental Funds

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2021**

	Special Revenue		
	Illinois		Totals
	Municipal Retirement	Social Security	
Revenues			
Property Taxes	\$ 116,462	159,502	275,964
Replacement Taxes	1,332	209	1,541
Interest	2,048	1,364	3,412
Total Revenues	119,842	161,075	280,917
Expenditures			
Public Library			
Employee Costs	155,052	157,228	312,280
Net Change in Fund Balances	(35,210)	3,847	(31,363)
Fund Balances - Beginning	250,217	112,576	362,793
Fund Balances - Ending	215,007	116,423	331,430

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Illinois Municipal Retirement - Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2021**

	Budget		Actual
	Original	Final	
Revenues			
Property Taxes	\$ 116,150	116,150	116,462
Replacement Taxes	800	800	1,332
Interest	6,000	6,000	2,048
Total Revenues	122,950	122,950	119,842
Expenditures			
Public Library			
Employee Costs	185,000	185,000	155,052
Net Change in Fund Balance	<u>(62,050)</u>	<u>(62,050)</u>	(35,210)
Fund Balance - Beginning			<u>250,217</u>
Fund Balance - Ending			<u><u>215,007</u></u>

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Social Security - Special Revenue Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the Fiscal Year Ended June 30, 2021**

	Budget		Actual
	Original	Final	
Revenues			
Property Taxes	\$ 159,580	159,580	159,502
Replacement Taxes	100	100	209
Interest	3,000	3,000	1,364
Total Revenues	162,680	162,680	161,075
Expenditures			
Public Library			
Employee Costs	173,000	173,000	157,228
Net Change in Fund Balance	(10,320)	(10,320)	3,847
Fund Balance - Beginning			112,576
Fund Balance - Ending			116,423

SUPPLEMENTAL SCHEDULES

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**General Governmental Revenues by Source - Last Ten Fiscal Years
June 30, 2021**

See Following Page

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**General Governmental Revenues by Source - Last Ten Fiscal Years
June 30, 2021**

	2012	2013	2014
Revenues			
Property Taxes	\$ 4,328,314	4,399,293	4,497,718
TIF Revenue	—	—	41,779
Replacement Taxes	16,494	17,457	18,297
Charges for Services	55,026	56,530	61,736
Grants and Donations	30,398	58,523	35,630
Rental Revenue	15,975	—	—
Interest	66,941	86,032	84,720
Miscellaneous	18,473	2,444	9,342
Total Revenues	<u>4,531,621</u>	<u>4,620,279</u>	<u>4,749,222</u>

Data Source: Library Records

2015	2016	2017	2018	2019	2020	2021
4,620,777	4,728,861	4,868,951	4,868,674	4,355,579	4,138,681	3,981,235
44,926	45,899	45,454	42,866	50,982	34,509	32,563
19,341	17,621	19,763	16,387	17,728	19,405	24,613
55,238	57,937	54,836	47,645	42,639	19,417	9,369
35,700	21,972	520	22,419	36,763	35,630	35,630
—	—	—	—	—	—	—
66,382	66,889	68,001	104,938	249,427	214,443	33,825
15,496	4,477	580	4,103	—	—	4,618
4,857,860	4,943,656	5,058,105	5,107,032	4,753,118	4,462,085	4,121,853

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**General Governmental Expenditures by Function - Last Ten Fiscal Years
June 30, 2021**

	2012	2013	2014
Expenditures			
Employee Costs	\$ 2,546,173	2,717,216	2,970,511
Building Costs	235,426	203,852	182,594
Operating Costs	170,206	155,719	197,077
Contractual Services	124,402	155,327	194,929
Restricted	25,646	29,085	27,293
Contingency	—	11,978	8,023
Capital Outlay	988,822	1,047,641	1,084,963
Total Expenditures	<u>4,090,675</u>	<u>4,320,818</u>	<u>4,665,390</u>

Data Source: Library Records

2015	2016	2017	2018	2019	2020	2021
2,941,909	2,921,243	2,993,256	3,000,285	2,750,189	2,788,329	2,732,690
207,265	220,308	267,694	256,337	238,812	228,250	228,473
192,354	176,770	191,721	177,576	94,216	112,404	144,738
183,069	162,699	178,534	133,927	174,265	198,079	215,620
35,630	35,629	21,972	22,131	85,358	85,630	35,647
779	11,238	—	1,926	16,260	17,850	—
594,266	615,573	633,858	651,027	855,297	913,210	833,860
4,155,272	4,143,460	4,287,035	4,243,209	4,214,397	4,343,752	4,191,028

**LISLE LIBRARY DISTRICT
LISLE, ILLINOIS**

**Schedule of Assessed Valuations, Tax Rates, Tax Extensions and Tax Collections -
Last Ten Tax Levy Years
June 30, 2021**

	2011	2012	2013
Assessed Valuations	\$ 1,188,441,172	1,117,148,231	1,067,561,614
Tax Rates			
General	0.3192	0.3583	0.4005
Audit	0.0008	0.0007	0.0003
Building Maintenance	0.0094	0.0074	0.0038
IMRF	0.0214	0.0229	0.0190
Social Security	0.0151	0.0123	0.0095
Liability Insurance	0.0002	0.0002	0.0001
Tort Judgement	0.0004	0.0004	0.0004
Workers' Compensation	0.0009	0.0008	0.0002
Unemployment	0.0001	0.0005	0.0001
Total Tax Rates	0.3675	0.4035	0.4339
Tax Extensions			
General	3,793,504	4,002,742	4,275,584
Audit	9,508	7,820	3,203
Building Maintenance	111,713	82,669	40,567
IMRF	254,326	255,827	202,837
Social Security	179,455	137,409	101,418
Liability Insurance	2,377	2,234	1,068
Tort Judgement	4,754	4,469	4,270
Workers' Compensation	10,696	8,937	2,135
Unemployment	1,188	5,586	1,068
Total Tax Extensions	4,367,521	4,507,693	4,632,150
Collections	4,361,496	4,497,696	4,620,456
Percent Collected	99.86%	99.78%	99.75%

Data Source: Office of the County Clerk

Note: Rates are per \$1,000 of Assessed Value

2014	2015	2016	2017	2018	2019	2020
1,073,019,852	1,105,409,779	1,178,835,794	1,207,428,945	1,243,518,289	1,267,612,883	1,321,712,761
0.3874	0.3963	0.3689	0.3242	0.3190	0.2927	0.2857
—	—	—	—	—	—	—
0.0084	0.0110	0.0116	0.0126	—	—	—
0.0312	0.0202	0.0187	0.0130	0.0041	0.0092	0.0062
0.0163	0.0115	0.0148	0.0113	0.0102	0.0126	0.0129
—	—	—	—	—	—	—
—	—	—	—	—	—	—
—	—	—	—	—	—	—
—	—	—	—	—	—	—
0.4433	0.4390	0.4140	0.3611	0.3333	0.3145	0.3048
4,156,879	4,380,739	4,348,725	3,914,485	3,966,823	3,710,303	3,776,133
—	—	—	—	—	—	—
90,134	121,595	136,745	152,136	—	—	—
334,782	223,293	220,442	156,966	50,984	116,620	81,946
174,902	127,122	174,468	136,439	126,839	159,719	170,501
—	—	—	—	—	—	—
—	—	—	—	—	—	—
—	—	—	—	—	—	—
—	—	—	—	—	—	—
4,756,697	4,852,749	4,880,380	4,360,026	4,144,646	3,986,642	4,028,580
4,728,758	4,846,648	4,868,913	4,353,359	4,138,681	3,981,235	1,953,466
99.41%	99.87%	99.77%	99.85%	99.86%	99.86%	48.49%

Notice of Availability of Audit Report

Notice is given pursuant to the Public Funds Statement Publication Act of the availability of an audit report for the Lisle Library District.

1. The audit report covers the time period from July 1, 2020 to June 30, 2021;
2. The audit was conducted by Lauterbach & Amen, LLP, certified public accountants;
3. The audit report is available for inspection at the Lisle Library District, 777 Front Street, Lisle, Illinois during regular operating hours. See lislelibrary.org for hours and digital version of audit.

Jenny Norton, Treasurer of the LLD Board of Trustees
Lisle Library District

DRAFT

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATE OF AUTHENTICITY

I, Karen Larson, do hereby certify that I am the duly qualified Secretary of the Board of Trustees of the Lisle Library District of DuPage County, Illinois, and, as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of that certain Levy Ordinance levying and assessing taxes for said Lisle Library District for the fiscal year beginning July 1, 2021, which was adopted by said Board of Trustees at a meeting of said Board of Trustees held on November 17, 2021.

I do further certify that the attached Ordinance has not been amended, altered, changed or repealed and is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Lisle Library District, DuPage County, Illinois, at Lisle, Illinois this 17th day of November, 2021.

Karen Larson
Secretary, Board of Library Trustees
Lisle Library District
DuPage County, Illinois

ORDINANCE 21-05
TAX LEVY ORDINANCE

AN ORDINANCE LEVYING TAXES FOR CORPORATE PURPOSES FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022, FOR THE LISLE LIBRARY DISTRICT, OF DUPAGE COUNTY, ILLINOIS.¹

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: Ordinance 21-04 (Budget and Appropriation Ordinance) is incorporated by reference.

Section 2: A tax for the following sums of money, or as much as thereof as may be authorized by law, to defray all expenses and liabilities of the Lisle Library District be and the same is hereby levied for the purposes specified against all taxable property in the Lisle Library District for the fiscal year commencing on the 1st day of July, 2021, and ending on the 30th day of June, 2022.

1. CORPORATE FUND		AMOUNT APPROPRIATED	AMOUNT LEVIED
EXPENDITURES			
A.	EMPLOYEE COSTS		
	Salaries	\$2,300,000.00	\$2,200,000.00
	Health Ins/Unemployment	\$330,000.00	\$300,000.00
		\$2,630,000.00	\$2,500,000.00
B.	BUILDING COSTS		
	Internet/INET	\$8,200.00	\$7,000.00
	Utilities	\$87,500.00	\$70,000.00
	Maintenance Contracts	\$105,500.00	\$94,500.00
	Maintenance/Repairs	\$100,000.00	\$78,700.00
	Rubbish Removal	\$5,000.00	\$4,000.00
		\$306,200.00	\$254,200.00

¹ Note to taxpayers:

- This Tax Levy Ordinance relates to Library District taxes to be reflected on DuPage County real estate tax bills to be sent in May, 2022.
- The real estate tax revenue generated by this Tax Levy Ordinance will be received by the Library District in 2022.
- Reference in this Tax Levy Ordinance to the Library District's 2021-2022 fiscal year simply complies with state laws applicable to Library Districts.

CORPORATE FUND (cont.)		AMOUNT APPROPRIATED	AMOUNT LEVIED
C.	OPERATING COSTS		
	Postage/Shipping	\$17,500.00	\$14,300.00
	Printing	\$20,000.00	\$18,000.00
	Supplies/Processing	\$80,000.00	\$68,000.00
	Bank/Notices	\$9,000.00	\$5,000.00
	Local Travel	\$600.00	\$600.00
		\$127,100.00	\$105,900.00
D.	INSURANCE COSTS		
	Fidelity Bond	\$2,400.00	\$2,100.00
	Prop. Damage (All Peril)	\$46,000.00	\$38,300.00
	Notary Bond	\$600.00	\$600.00
	Workers Comp	\$10,000.00	\$9,000.00
		\$59,000.00	\$50,000.00
E.	CONTRACTUAL COSTS		
	Legal Services	\$30,000.00	\$15,000.00
	Collection Agency	\$700.00	\$700.00
	Outsrc Acc/HR/OSG	\$130,000.00	\$101,500.00
	Investment Agency	\$8,000.00	\$7,350.00
	Acct Software/Upgrade	\$7,000.00	\$6,000.00
	Audit	\$9,000.00	\$8,700.00
	Payroll	\$8,000.00	\$7,700.00
		\$192,700.00	\$146,950.00
F.	PERSONNEL DEVELOPMENT		
	Staff Dues/Conf	\$10,000.00	\$10,000.00
	Memorial/Recog	\$1,500.00	\$0.00
	In-Service Day	\$3,000.00	\$2,500.00
	Cont. Ed	\$2,000.00	\$1,500.00
	Trustee Dues/Conf/Train	\$4,000.00	\$3,525.00
		\$20,500.00	\$17,525.00
G.	EQUIPMENT		
	Polaris	\$58,000.00	\$53,000.00
	Tech	\$60,000.00	\$50,000.00
	Facility	\$15,000.00	\$5,000.00
	Minor Equip	\$4,000.00	\$3,500.00
	Other Fac Maint/Repairs	\$25,000.00	\$20,000.00
		\$162,000.00	\$131,500.00

CORPORATE FUND (cont.)		AMOUNT APPROPRIATED	AMOUNT LEVIED
H.	LIBRARY MATERIALS		
	Books	\$250,000.00	\$225,000.00
	Databases	\$155,000.00	\$144,000.00
	Doc Delivery/ILLs	\$25,000.00	\$23,000.00
	Audio/Visual	\$170,000.00	\$158,000.00
	Periodicals	\$44,000.00	\$43,000.00
		\$644,000.00	\$593,000.00
I.	PROGRAMS		
	Lib-Wide Programs	\$25,000.00	\$25,000.00
	Com Rel/Supplies	\$20,000.00	\$16,000.00
		\$45,000.00	\$41,000.00
J.	RESTRICTED EXPENSES		
	Gifts (if restricted gifts are received)	\$20,000.00	\$0.00
	Per Capita Grant (per State if received)	\$43,000.00	\$0.00
	Transfer to Spec Resrv ²	\$3,000,000.00	\$0.00
	IMRF (supplemental funding)	\$0.00	\$0.00
		\$3,063,000.00	\$0.00
K.	CONTINGENCY	\$30,000.00	\$0.00
Corporate Fund appropriation subtotal		\$7,279,500.00	
Levied for the foregoing expenses from the General Public Library Tax			\$3,840,075.00
	Appropriated from other sources within fund	\$3,439,425.00	
2. IMRF (Illinois Municipal Retirement Fund)			
Levied for the foregoing expense of Illinois Municipal Retirement Fund from a Special Tax in addition to all other taxes levied by the District		\$140,000.00	
			\$80,000.00
	Appropriated from other sources within fund	\$60,000.00	

² The LLD Board of Trustees intends to transfer up to \$3,000,000 to the Special Reserve with said amount to come from reserves in the Corporate Fund.

	AMOUNT APPROPRIATED	AMOUNT LEVIED
3. FICA FUND (Federal Insurance Contributions Act)	\$185,000.00	
Levied for the foregoing expense of Social Security from Special Tax in addition to all other taxes levied by the District		\$170,000.00
Appropriated from other sources within fund	\$15,000.00	
4. SPECIAL RESERVE FUND	\$6,280,000.00	
		\$0.00
Appropriated from other sources within fund	\$6,280,000.00	
SUMMARY:		
Total Appropriation	\$13,884,500.00	
Appropriated from other sources	\$9,794,425.00	
Levied as the General Public Library Tax		\$3,840,075.00
Levied as Special Fund Taxes		\$250,000.00
TOTAL LEVY		\$4,090,075.00

Section 3: This Ordinance shall be in full force and effect from and after its passage.

ADOPTED and approved November 17, 2021, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

 Marjorie Bartelli
 President, Board of Library Trustees
 Lisle Library District

Passed and filed in my office November 17, 2021.

 Karen Larson
 Secretary, Board of Library Trustees
 Lisle Library District

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

**CERTIFICATE OF COMPLIANCE WITH
THE TRUTH IN TAXATION LAW**

I, Marjorie Bartelli, certify that I am the duly presiding officer of the Lisle Library District, DuPage County, Illinois, and I certify that the attached ORDINANCE 21-05 (tax levy) was adopted in compliance with the Truth in Taxation Law, 35 ILCS 200/18-55 et seq., i.e.:

- The Library District levied an amount less than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year.
- The Library District levied an amount greater than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year and a public hearing was held following publication of notice of the public hearing.

This Certificate applies to the 2021 levy.

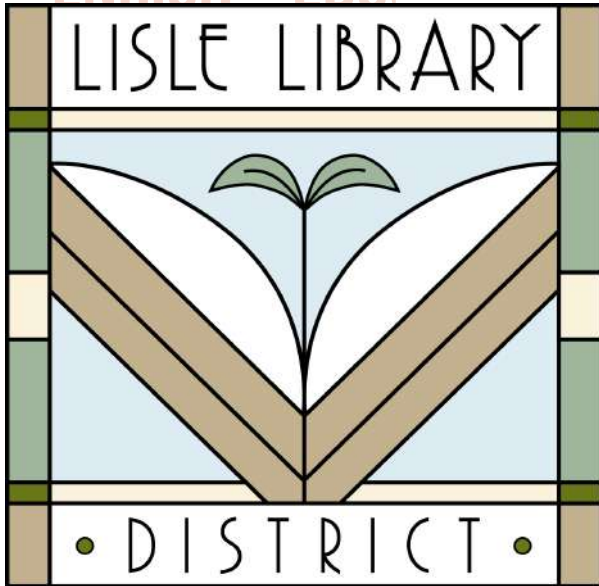
Marjorie Bartelli
President, Board of Library Trustees
Lisle Library District
DuPage County, Illinois

Date signed: November 17, 2021

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ANNUAL REPORT

FY 2020 - 2021



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LEADERSHIP

Board of Trustees

Marjorie Bartelli *President*
Emily Swistak *Vice President*
Jenny Norton *Treasurer*
Karen Larson *Secretary*
Lorna Turner *Trustee*
Liz Sullivan *Trustee*
Sara Wynn *Trustee*

LLD Team of Directors

Tatiana Weinstein *Library Director*
Beth McQuillan *Assistant Director*
Paul Hurt *Circulation Services Director*
Will Savage *Youth Services Director*
Elizabeth Hopkins *Adult Services Director*
Laura Murff *Technical Services Director*

DIRECTOR'S NOTE



FY20/21 was the year that the Lisle Library District (LLD) proved that COVID-19 could not break the Library's resolve when it came to delivering excellent services and planning for future development.

The following pages show increased use of youth/adult books, audiovisual materials, as well as digital content. Services such as Curbside Pickup, notary service, and license plate sticker renewals were consistently used and very much appreciated by our patrons.

This past year, the LLD partnered with numerous philanthropic and intergovernmental organizations to assist with various drives and other avenues to give back to the community. The LLD also received its first Earth Flag from SCARCE, a local ecological/recycling non-profit. To earn the flag, the LLD held staff environmental training, educated the public about sustainable practices, and implemented several eco-friendly facility technologies. The flag flies proudly outside and inside; we have a framed flag with official commendation from the DuPage County Board of Trustees.

Finally, LLD Trustees, staff, and facility experts thoughtfully planned and budgeted for a 7.7 million dollar renovation that will transform the LLD into a more functional, accessible, and convenient public institution for all of our users. Exciting things lie ahead for FY21/22!

Tatiana Weinstein
Director | Lisle Library District

TRUSTEES



Marjorie Bartelli



Emily Swistak



Jenny Norton



Karen Larson



Liz Sullivan



Lorna Turner



Sara Wynn

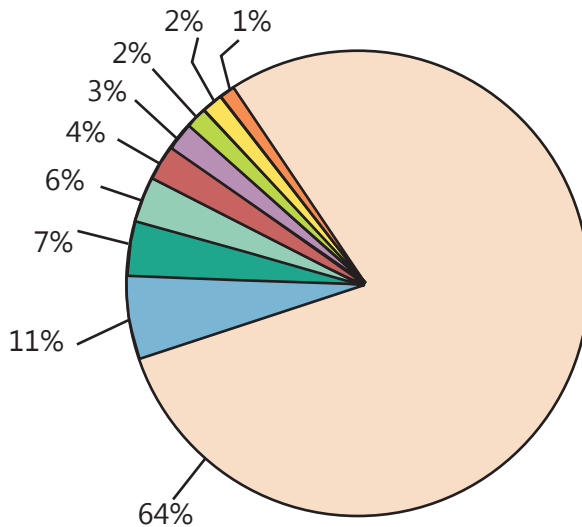
FINANCIAL PAGE

- The Lisle Library District (LLD) is a public library serving residents in the District covering the Village of Lisle, and parts of unincorporated Lisle and Naperville. The LLD is responsible for all Library operations: materials, services, staff, and maintenance.
- The LLD fiscal year runs July 1 – June 30.
- The LLD received property tax (including deferred property tax), TIF, and replacement taxes of \$4,038,411.
- LLD fund balances at the end of the year:
 - General/Corporate - \$4,783,649
 - Special Reserve - \$3,895,909
 - IMRF/FICA - \$331,430
- Grants:
 - Illinois Public Library Per Capita Grant \$42,043.40 awarded June 24, 2021
 - FEMA/IEMA Grant \$19,293.98 for COVID-19 expenditures

Additional financial information, including the annual audit, is available on the Library’s website: lislelibrary.org/about-us.

Sample Tax Bill

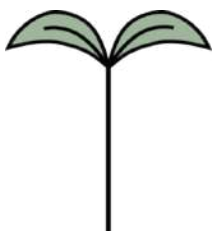
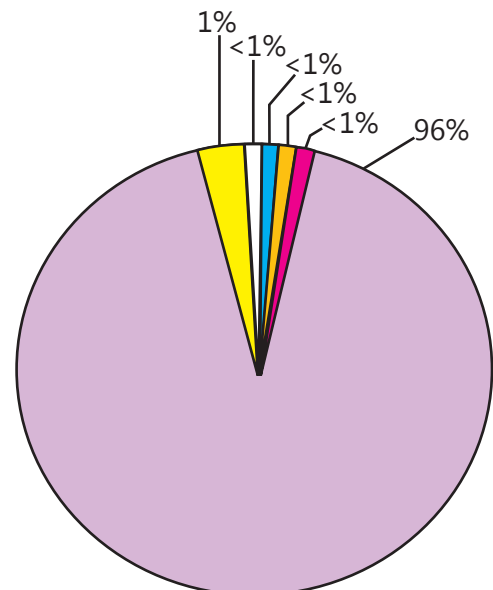
- School Dist. 202 - 64%
- Fire District - 11%
- Park District - 7%
- Village - 6%
- Library - 4%
- College of DuPage - 3%
- Forest Preserves - 2%
- County - 2%
- Township - 1%



Sample property tax bill for a homeowner in the Library District, Village of Lisle, and 202 School District. **The Library portion of the total tax bill is 4%.**

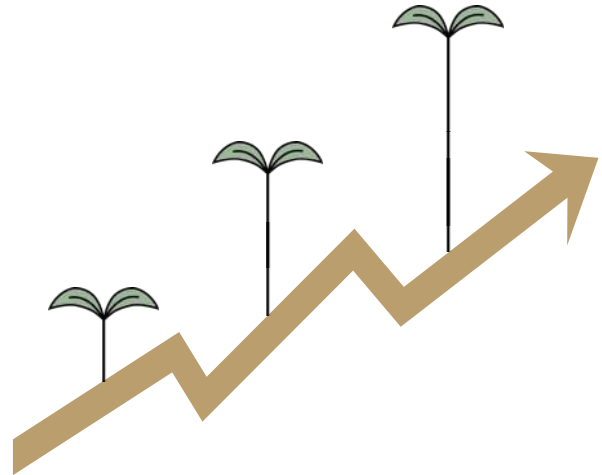
LLD Funding Sources

- Property Taxes - 96%
- TIF Revenue - 1%
- Replacement Taxes - <1%
- Desk Revenue - <1%
- Grants/Donations - <1%
- Interest - <1%



STATISTICS:

- Home Delivery increased 23%
- Curbside Service provided 2,537 pick-ups and 8,347 items were checked out
- Youth circulation increased 32%
- Adult print circulation increased 9%
- Digital collection usage increased 14%
- Database usage increased 21%
- YouTube views increased 490%
- Instagram followers increased 13%
- Facebook followers increased 6%
- Twitter followers increased 2.4%
- Inter-library loan increased 6%
- Holds placed increased 46%
- Notary service increased 226%
- Downloads of the LLD App increased 140%
- 21 renovation meetings, 1 open house (June 9, 2021)



NEW SERVICES AND PROGRAMS:

- License Plate Sticker Renewal
- Curbside Pickup
- Expanded Virtual Programs
- Increased Outdoor Programs: Family Craft, Halloween Storytime, Weekly Storytime
- Take and Make Crafts: Adult/Teen/Kids
- Visit from Pig from *If You Give a Pig a Pancake* for National Library Week



Curbside Pick-up



Pig's Visit to the LLD



License Plate Renewals

CIRCULATION CHANGES AND NEW MATERIALS

- LLD went fine-free for overdue materials!
- Video Binge Boxes offered
- Internet Hot-Spots circulated
- Added digital platforms: Kanopy and PressReader
- Increased STEAM kits
- Added more Roku devices for streaming



STEAM kit

COMMUNITY CONNECTIONS:

- Blood Drive partnered with Versiti of IL in honor of Marqus Valentine
- Masks and sanitizer giveaways from DuPage County
- Lisle Township Food Pantry Drive
- Lisle Woman's Club Scarf Drive for Veterans
- Virtual classroom connections with school districts 202 and 203
- SCARCE Earth flag awarded to LLD



Blood Drive



SCARCE Earth flag



DuPage County Masks and Sanitizer Giveaway

LLD RENOVATION

In FY20/21 LLD Trustees, staff, and facility experts thoughtfully planned and budgeted for a 7.7 million dollar renovation that will transform the LLD into a more functional, accessible, and convenient public institution for all of our users.

PROJECT INCLUSIONS:

- » Installing family restrooms in Youth Services + additional single-use restrooms in facility
- » Rightsizing the Youth Services Department to mirror Adult Services sq. footage
- » Creating a Teen space
- » Improving accessibility: main entrance on Front St. + south side entrance for upper level
- » Adding more study rooms
- » Installing drive-up service window
- » Creating an outdoor reading/programming space
- » Enhancing RFID technology: new sorting system and self-checks
- » Optimizing sightlines/security
- » Improving IT infrastructure + increasing electrical access throughout facility



North Lot Entrance



Open House



Youth Space

BUDGET: 7.7M

AFTER MANY YEARS OF THOUGHTFUL PLANNING AND RESPONSIBLE SAVING, THE RENOVATION SHALL BE PRIMARILY FUNDED USING THE LLD'S OPERATIONAL AND SPECIAL RESERVES:

Corporate/Operational Fund: 2.8M

Special Reserve Fund: 3.9M

Debt Certificate: 1M

Total Budget: 7.7M

A YEAR IN PHOTOS



A YEAR IN PHOTOS



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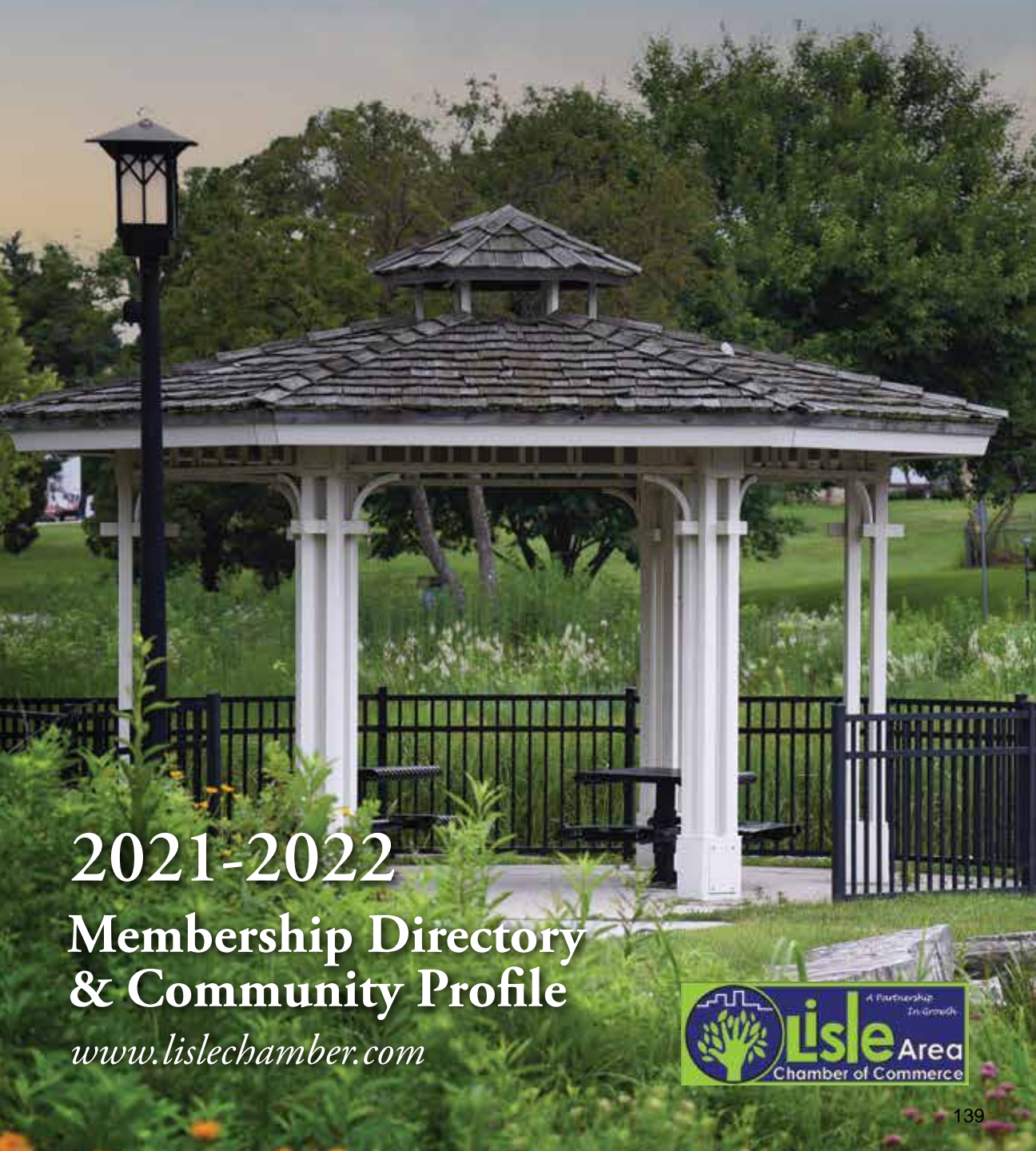


777 Front Street
Lisle, IL 60532

lislelibrary.org
(630) 971-1675

LISLE

Area Chamber of Commerce



2021-2022

Membership Directory
& Community Profile

www.lislechamber.com



LIBRARY

The Lisle Library District (LLD) has exciting news: Renovation plans are underway that will improve functionality and convenience for the community. LLD's mission is to enhance the cultural, social and lifelong educational development of the community, and this renovation will increase library accessibility and efficiency.

The phased renovation will have an impact on the library at different intervals in 2021-2022, however, the LLD will continue to provide its valuable resources and services throughout the renovation process.

The LLD provides stimulating programs for all ages. Youth Services programs range from Storytimes for young learners, to Fandom events for older children and DIY kits for teens. Adult Services programs span from technology classes, to expert gardening advice, to a plethora of book groups.

The LLD has various services that benefit the community, such as license plate renewals, meeting space, public computers, Wi-Fi, notary public, voter registration, interlibrary loan and home delivery.

If you're looking for an expansive collection of materials, the LLD has excellent physical and digital collections.



The diverse collection includes Rokus, Wi-Fi hotspots, Book Clubs in a Bag and genre-themed eReaders. The digital collection is available 24/7 and includes eBooks, eAudiobooks, eMagazines and streaming movies and music. Databases vary from genealogy, to early literacy, to professional skill development. Best of all, librarians are available to assist patrons every day.

Lisle Library District, 777 Front St., is open Monday through Friday from 9:30 a.m. to 9 p.m.; Saturday from 9:30 a.m. to 5 p.m.; and Sunday from 1 to 5 p.m. Call the library at (630) 971-1675 or visit lislelibrary.org for more information. Get social with us on Facebook, Instagram and Twitter. ▶

HOUSES OF WORSHIP



Religion is a vital part of the community's fabric, which is why there are a variety of places of worship in Lisle, including for the Catholic, Lutheran, United Methodist, African Methodist Episcopal and non-denominational faiths. Also, the Science of Spirituality Meditation Center has its national headquarters in Lisle, where it offers free programs and workshops.

The first church in Lisle opened 187 years ago – the First Congregational Church of DuPage. Today, one of the primary roles for churches, synagogues and temples is to connect the community to charitable causes, fundraisers and volunteer opportunities. Pancake breakfasts, wellness fairs and school-related activities are common events at places of worship, as members take special care to help those in need.

One of those is the REACH Food Pantry, founded by the pastor of the DuPage AME Church. REACH volunteers distribute food to those in need, serving hundreds of DuPage County families per month. ▶

Chicago Tribune

An evening with Cathy Park Hong (Minor Feelings: An Asian American Reckoning) - online

Thursday, November 4, 7-8 p.m.

Lisle Public Library

Cathy Park Hong discusses her New York Times best-selling book *Minor Feelings: An Asian American Reckoning*, a collection of honest, emotionally charged, and utterly original essays that explore Asian American consciousness. Time magazine recently named Hong one of the "100 Most Influential People" of 2021, calling her "an energetic and necessary voice in the dialogue surrounding racism in the U.S."

Hong will be in conversation with Chicago journalist Monica Eng, currently a reporter for Axios.

Hong is the poetry editor of the *New Republic* and is a professor at Rutgers University–Newark.



Sign up at <https://bit.ly/LLDCPH>.

Thank you to these independent booksellers for supporting this event. Books can be purchased at: **Anderson's Bookshop, Barbaras Bookstore, Book Bin, The Book Stall.**

Contact info:

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

Daily Herald

Suburban libraries host public event with Pulitzer Prize finalist Nov. 4
Submitted by Joy Davis
10/9/2021 12:06 AM

On Thursday, Nov. 4, Cathy Park Hong will discuss her bestselling book, "Minor Feelings: An Asian American Reckoning," in a virtual conversation with Monica Eng, a reporter for Axios, at 7 p.m. via Zoom.

The book has been called "a ruthlessly honest, emotionally charged, and utterly original exploration of Asian American consciousness."

The conversation is being presented by 21 Chicago area libraries, which are eager to share this important conversation with their communities. Registration is free but required, and can be done at any of the participating library's websites.

"While the pandemic has pulled us away from each other in some respects, in other respects it is bringing us closer to incredible authors," said Xavier Duran, adult programming coordinator at Lisle Library District.

The pandemic inspired Hong's 2020 essays, which explore Asian American consciousness and racism in the U.S., a topic that has recently taken a more prominent role in public discourse.

"During this current climate with heightened anti-Asian racism, we hope Ms. Hong can help our readers become more informed and sensitive about this crisis," said Roz Topolski, community engagement programming coordinator at Vernon Area Public Library and the initial organizer of the event.

The collection blends memoir, cultural criticism, and history to "speak honestly about the Asian American condition -- if such a thing exists." It earned Hong the National Book Critics Circle Award for biography and was a finalist for this year's Pulitzer Prize. It was selected as one of the best books of 2020 by Time Magazine, which also named her one of the 100 most influential people of 2021. As a result, the book has been hard to keep on the shelf at local libraries.

Hong is the poetry editor of the New Republic and a professor at Rutgers University - Newark. She published three books of poetry before her nonfiction debut.

Participating libraries include: Arlington Heights Memorial Library, Aurora Public Library, Barrington Area Library, Clarendon Hills Public Library, Cook Memorial Public Library District, Deerfield Public Library, Downers Grove Public Library, Forest Park Public Library, Glencoe Public Library, Highland Park Public Library, Homer Township Public Library District, Indian Trails Public Library, Lake Villa District Library, Lisle Library District, Mount Prospect Public Library, Prospect Heights Public Library District, Schaumburg Township District Library, Skokie Public Library, Vernon Area Public Library, Wilmette Public Library and Winnetka-Northfield Public Library District.

Local independent bookstores Anderson's Bookshop, Barbara's Bookstore, Book Bin and The Book Stall are supporting the event.



Daily Herald

Donations collected for domestic violence survivors at Lisle library Oct. 13-31

Submitted by Joy Davis

10/8/2021 7:10 PM

The Lisle Library District is joining Family Shelter Service of Metropolitan Family Services DuPage in holding a #LovePurse donation drive. A donation box will be in the library's lobby, 777 Front St., from Oct. 13-31.

October is National Domestic Violence Awareness Month and the #LovePurse campaign provides purses filled with personal care items to women and girls experiencing homelessness and/or domestic abuse.

"Assisting women and girls who've taken the brave steps to remove themselves from toxic and/or dangerous situations not only helps these individuals, but we hope this assistance also passes strength on to others," said Tatiana Weinstein, library director.

The following items are most highly sought: purses for all ages, feminine products, deodorant, soap, lotion, hand sanitizer, oral hygiene products, face masks, mints, chocolates, lip balm, nail emery boards, slippers, shower flip-flops, socks, face masks, comb/brush, compact mirror and travel shampoo and conditioner.

The opportunity to give back to the community was brought to the library by State Senators Laura Ellman and Suzy Glowiak-Hilton.

All donations are greatly appreciated and the Lisle Library District thank the generous community for contributing to this worthy cause.

Visit www.lislelibrary.org.

#LovePurse Donation Drive

October is National Domestic Violence Awareness Month.

In collaboration with Metropolitan Family Services, we are collecting purses filled with personal hygiene products for women and girls experiencing homelessness and/or domestic abuse.

- Feminine products
- Deodorant
- Soap
- Lotion
- Hand sanitizer
- Oral hygiene products
- Facemasks
- Chapstick
- Nail emery boards
- Slippers/shower flipflops
- Socks
- Facemasks
- Comb/brush
- Compact mirror

Collection through Sunday, October 31



Putting love on the shoulders of women in need, one purse at a time.



metropolitan family services
DUPAGE
families m powered



STEVE ZALUSKY/szalusky@dailyherald.com

The Rev. John Kartje, rector and president of the University of Saint Mary of the Lake/Mundelein Seminary, addresses the crowd at last Sunday's celebration.

Good: Donate toiletries for #LovePurse event

Continued from Page 1

the unsung heroes — the groundskeepers, kitchen workers and housekeepers.

"This grand old place looks pretty good for being a hundred years old," he said.

Lisle library collecting donations for domestic violence survivors

The Lisle Library District is joining Family Shelter Service of Metropolitan Family Services DuPage in holding a #LovePurse donation drive. A donation box will be in the library's lobby, 777 Front St., through Oct. 31.

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For more information about this event, visit www.lislelibrary.org.

• *Good News Sunday will run each weekend. Please visit dailyherald.com/newsletters to sign up for our Good News Sunday newsletter.*

Daily Herald

Lisle library collecting donations for domestic violence survivors

By Susan Klovstad 10/24/2021 7:30 AM

The Lisle Library District is joining Family Shelter Service of Metropolitan Family Services DuPage in holding a #LovePurse donation drive. A donation box will be in the library's lobby, 777 Front St., through Oct. 31.

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For details, visit www.lislelibrary.org.

- Good News Sunday will run each weekend. Please visit dailyherald.com/newsletters to sign up for our Good News Sunday newsletter.

FAFSA Completion Workshop

ISAC Corps members will help you complete the FAFSA.

Wednesday, October 6 at 7:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Corps members from ISAC (Illinois Student Assistance Commission) are highly-trained to help students and parents complete the FAFSA. LLD will provide public laptops for use during this program, but you are encouraged to bring your own personal computer if you would like. The workshop will begin with a brief FAFSA overview. Attendees will then complete the FAFSA at their own pace with Corps members providing one-on-one support as needed. Please visit <https://bit.ly/2UqF8sd> to learn what to bring to this program.

FAFSA COMPLETION WORKSHOP

AT LISLE LIBRARY DISTRICT

Corps members from ISAC (Illinois Student Assistance Commission) are highly-trained to help students and parents complete the FAFSA. LLD will provide public laptops for use during this program, but you are encouraged to bring your own personal computer if you would like. The workshop will begin with a brief FAFSA overview. Attendees will then complete the FAFSA at their own pace with Corps members providing one-on-one support as needed.

Visit lislelibrary.org to register and see a list of what to bring to the program.

Wednesday, October 6, 7PM

In Meeting Room A



Lisle Library District 777 Front St. 630-971-1675 lislelibrary.org



FAFSA Completion Workshop

Fill out the FAFSA with experts from Illinois Student Assistance Commission

Wednesday, October 6, 2021

7:00-8:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Corps members from ISAC (Illinois Student Assistance Commission) are highly-trained to help students and parents complete the FAFSA. LLD will provide public laptops for use during this program, but you are encouraged to bring your own personal computer if you would like. The workshop will begin with a brief FAFSA overview. Attendees will then complete the FAFSA at their own pace with Corps members providing one-on-one support as needed. Please visit <https://bit.ly/2UqF8sd> to learn what to bring to this program.

Patch

Adult and Teen Craft Kit: Fall Door Hanger

Submitted by Joy Davis

Friday, October 15 at 9:00 AM

Lisle Library District, 777 Front St., Lisle, IL 60532

The Lisle Library District is happy to provide LLD cardholders with one craft kit per household. Sign-up beginning Monday, 10/11 at 9 AM for this week's craft kit event, **Fall Door Hanger**. Once you register you can pick up this kit at the Connection Desk downstairs in Adult Services any day between Monday, 10/11 and Friday, 10/15.

Every other week we provide a different craft and registration begins on Mondays at 9:00 AM. Please contact the Adult Services department (630-971-1675 ext. 1509) if you prefer to schedule a curbside pickup time for your craft kit. Registration is required as supplies are limited. (Please note we cannot guarantee crafts for those on the waitlist, but we will contact those in the order that they registered if a craft is available.)

This week's craft is: Fall Door Hanger. Register here: <https://bit.ly/3FkfdVE>



Patch

Adult & Teen Craft Kit: Tissue Pumpkin

Posted by Joy Davis

Friday, October 1 until 9:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

The Lisle Library District is happy to provide LLD cardholders with one craft kit per household. Sign-up beginning Monday, 9/27 at 9 AM for this week's craft kit event, **Tissue Pumpkin**. Once you register you can pick up this kit at the Connection Desk downstairs in Adult Services any day between Monday, 9/27 and Friday, 10/1.

Every other week we provide a different craft and registration begins on Mondays at 9:00 AM. Please contact the Adult Services department (630-971-1675 ext. 1509) if you prefer to schedule a curbside pickup time for your craft kit. Registration is required as supplies are limited. (Please note we cannot guarantee crafts for those on the waitlist, but we will contact those in the order that they registered if a craft is available.)





Booked for the Day Discussion Group

Press Release Desk

Monday, November 1 at 11:00 AM

Lisle Library District, 777 Front St., Lisle, IL 60532

Join us in our discussion of the book “Deacon King Kong.” This November 1, 2021 discussion group will meet via Zoom. Contact Jean Demas, demasj@lislelibrary.org, to be part of this discussion and to receive the link to attend. In *Deacon King Kong*, by J. McBride (2020), Cuffy "Sportcoat" Lambkin is a 71-year-old deacon for a church in the projects. One day, he gets trashed and goes to the neighborhood plaza and shoots Deems Clemens, a ruthless 19-year-old local drug dealer. Sixteen people see the shooting, but no one talks. The author explores the aftermath of the shooting and the effect on both the people involved and others around them in this oft-neglected neighborhood in South Brooklyn. From the gangsters, to the church-goers and the cops sent to investigate, the shooting sets off a dramatic chain of events. As its characters' lives intersect, *Deacon King Kong* tells a vivid story that's humorous but also full of warmth, energy and compassion. *This event was originally posted on a public calendar and distributed by Burbio. Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.*



An Evening with Cathy Park Hong: Minor Feelings, An Asian American Reckoning

Press Release Desk

Thursday, November 4 at 7:00PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Author Cathy Park Hong will discuss her best-selling book of essays, *Minor Feelings: An Asian American Reckoning* in a conversation with Journal Monica Eng. Please register here: [Zoom Registration](#) Presented in partnership with: Arlington Heights Memorial Library Aurora Public Library Barrington Area Library Clarendon Hills Public Library Cook Memorial Public Library District Deerfield Public Library Downers Grove Public Library Forest Park Public Library Glencoe Public Library Highland Park Public Library Homer Township Public Library District Indian Trails Public Library District Lake Villa District Library Lisle Library District Mount Prospect Public Library Prospect Heights Public Library District Schaumburg Township Library District Skokie Public Library Vernon Area Public Library Wilmette Public Library Winnetka-Northfield Public Library District

This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.



Discovery Brigade: Fall Chromatography

Press Release Desk

Friday, October 8 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Find out how many colors are in a leaf. For Grades K-2. Pick up this kit at the Youth Services desk any day between Monday, 10/4 and Saturday, 10/9. Registration required as supplies are limited.



Discovery Brigade: Spider Web Designs

Submitted by Joy Davis

Friday, October 22 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Create your own spooky decorations just in time for Halloween. For Grades K-2. Pick up this kit at the Youth Services desk any day between Monday, 10/18 and Saturday, 10/23. Registration required as supplies are limited.

This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.



English Conversation Group

Press Release Desk

Saturday, October 23 at 10:00 AM

Lisle Library District, 777 Front St., Lisle, IL 60532

Come to the English Conversation Group, led by Literacy DuPage tutors, to improve your conversation skills through speaking, listening, and pronunciation. Please note- the LLD will permit up to 18 people in Meeting Room A. *This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.*



English Conversation Group

Press Release Desk

Saturday, October 9 at 10:00 AM

Lisle Library District, 777 Front St., Lisle, IL 60532

Come to the English Conversation Group, led by Literacy DuPage tutors, to improve your conversation skills through speaking, listening, and pronunciation. Please note- the LLD will permit up to 18 people in Meeting Room A.



Virtual Class: Facebook Marketplace 101

Submitted by Joy Davis

Monday, October 25 at 10:00 AM

Lisle Library District, 777 Front St., Lisle, IL 60532

Interested in selling on Facebook Marketplace? Learn how to post a listing through Facebook, how to safely meet your buyer, and some pitfalls that you might encounter during the selling process. **This class requires that you have a Facebook account and some familiarity with technology such as a computer and/or smartphone.**

This is a virtual program and requires use of an internet capable device that can use Zoom.

Register at <https://bit.ly/3Cyyoc6>.

This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.



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This is a virtual program and requires use of an internet capable device that can use Zoom. Register at <https://bit.ly/3Cyyoc6>.



YA Take and Make: Creepy, Scary Ghost Friend

Press Release Desk

Friday, October 8 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Make a ghost friend to haunt your house and make your October just a little bit creepier with a stand-up ghost. For Grades 5-12. Pick up this kit at the Youth Services desk any day between Monday, 10/4 and Saturday, 10/9.



FAFSA Completion Workshop

Posted by Joy Davis

Wednesday, October 6 at 7:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Corps members from ISAC (Illinois Student Assistance Commission) are highly-trained to help students and parents complete the FAFSA. LLD will provide public laptops for use during this program, but you are encouraged to bring your own personal computer if you would like. The workshop will begin with a brief FAFSA overview. Attendees will then complete the FAFSA at their own pace with Corps members providing one-on-one support as needed. Please visit <https://bit.ly/2UqF8sd> to learn what to bring to this program.

FAFSA COMPLETION WORKSHOP

AT LISLE LIBRARY DISTRICT

Corps members from ISAC (Illinois Student Assistance Commission) are highly-trained to help students and parents complete the FAFSA. LLD will provide public laptops for use during this program, but you are encouraged to bring your own personal computer if you would like. The workshop will begin with a brief FAFSA overview. Attendees will then complete the FAFSA at their own pace with Corps members providing one-on-one support as needed.

Visit lislelibrary.org to register and see a list of what to bring to the program.

Wednesday, October 6, 7PM

In Meeting Room A



Lisle Library District 777 Front St. 630-971-1675 lislelibrary.org



Family History Resources

Press Release Desk

Thursday, October 21 at 3:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Learn how to use Ancestry Library Edition and Heritage Quest databases to collect census data, passenger lists, vital records, military records and much more! Registration required. This is a virtual program and requires use of an Internet capable device to access Zoom. Zoom Link: Link will be posted in the website Calendar of Events under Programs the day before the class. *This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.*



Virtual Class: Family History Resources

Submitted by Joy Davis

Thursday, October 21 at 3:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Learn how to use Ancestry Library Edition and Heritage Quest databases to collect census data, passenger lists, vital records, military records, and much more! Join us for this virtual class on Thursday, October 21 at 3PM. Register at <https://bit.ly/3zuXshW>



Imagination Inc: Spooky Decorations

Press Release Desk

Friday, October 8 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

This kit will include instructions and materials to make your October spookier with some fun but easy spooky decorations. For grades 3-5. Pick up this kit at the Youth Services desk any day between Monday, 10/4 and Saturday, 10/9. Registration required as supplies are limited.



Just the Facts Nonfiction Book Group

Press Release Desk

Wednesday, October 20 at 7:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Join us on Wednesday, October 20, 2021 as we meet to discuss *A season with the witch: the magic and mayhem of Halloween in Salem, Massachusetts* by J.W. Ocker. WW Norton says: Edgar Award-winning travel writer spends an autumn living in one of America's spookiest tourist destinations: Salem, Massachusetts. Salem, Massachusetts, may be the strangest city on the planet. A single event in its 400 years of history—the Salem Witch Trials of 1692—transformed it into the Capital of Creepy in America. But Salem is a seasonal town—and its season happens to be Halloween. Every October, this small city of 40,000 swells to close to half a million as witches, goblins, ghouls, and ghosts (and their admirers) descend on Essex Street. For the fall of 2015, occult enthusiast and Edgar Award-winning writer J.W. Ocker moved his family of four to downtown Salem to experience firsthand a season with the witch, visiting all of its historical sites and macabre attractions. In between, he interviews its leaders and citizens, its entrepreneurs and visitors, its street performers and Wiccans, its psychics and critics, creating a picture of this unique place and the people who revel in, or merely weather, its witchiness. Please note- this discussion will be held online via Zoom. If you have questions or would like to attend the discussion, please email Krista. *This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.*



Kids Club: Watercolor Leaves

Press Release Desk

Friday, October 8 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Jump into autumn with this colorful leafy garland! For Grades K-2. Pick up this kit at the Youth Services desk any day between Monday, 10/4 and Saturday, 10/9. Registration required as supplies are limited.



Lisle Library District's Website and App

Submitted by Joy Davis

Tuesday, October 26 at 7:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Learn all about the tools you can access through the Lisle Library District website. We will also explore the Lisle Library District app. **This webinar will be held via Zoom. Contact Krista at kloeppek@lislelibrary.org for more information. Registration is required at <https://bit.ly/3EDXzM7>.**



Magic the Gathering night!

Press Release Desk

Wed., October 6 at 6:30 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Teens! Looking for somewhere to play Magic, or new people to play with? Come join the fun! LLD does not supply Magic cards, you must bring your own. Location changes based on availability.



Mario Kart Tournament

Press Release Desk

Thursday, October 21 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Think you got what it takes to be Lisle's best Mario Kart racer? Enter and compete for the title. This program will be limited to registered patrons. For ages 5-12.

This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com and/or reach out to Burbio directly at burbio@burbio.com.



Outdoor Craft: Family Craft

Press Release Desk

Friday, October 8 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Join us for our last outdoor family craft of the year! Make either a candy corn or spider pot using terra cotta planters. Each person makes one.



Preschool Program: Spooktacular Crafts

Press Release Desk

Saturday, October 23 at 10:30 AM

Lisle Library District, 777 Front St., Lisle, IL 60532

Come to the library to create spooky works of art just in time for Halloween! For children ages 3-5. This is an in-person program. We will be following all safety guidelines and recommendations set forth by the IDPH. Registration required.

This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com and/or reach out to Burbio directly at burbio@burbio.com.



Preschool Projects: Pumpkin Volcanoes

Press Release Desk

Friday, October 8 at 5:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

It's almost time for Halloween and that means carving pumpkins! What's better than carving pumpkins? How about turning them into mini-volcanoes! For ages 3-5. Pick up this kit at the Youth Services desk any day between Monday, 10/4 and Saturday, 10/9. Registration required as supplies are limited.



Seed Saving 101: Virtual

Submitted by Joy Davis

Tuesday, October 19 at 7:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Learn how to save seeds from your favorite fruits, plants, and vegetables for next growing season at Seed Saving 101 on Tuesday, October 19 at 7PM. Register at <https://bit.ly/2WAmCP4>.



Small Group Storytime: Toddlers (Ages 2-3)

Press Release Desk

Thursday, October 7 at 10:00 AM

Lisle Library District, 777 Front St., Lisle, IL 60532

Join us for songs, dancing, and books! This small group storytime for children ages 2-3 will be held in Meeting Room A. We will be following current IDPH health guidelines. Space is limited, attendance will be restricted to registered children and one accompanying adult.



Studio 777: Zombie Dolls

Press Release Desk

Wednesday, October 27 at 4:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Flex your creative muscles with our refreshed art class! Open to 3rd – 8th Graders, each month we have fun with art in new and exciting ways! This month we explore Zombie Dolls! This program will be in person, and following all current safety guidelines set forth by the IDPH. Registration required. Please email us at youthservices@lislelibrary.org with any questions regarding this program. *This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.*



Teen Craft: Candy Corn Bath Bombs

Submitted by Joy Davis

Friday, October 15 at 7:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Create your own seasonal bath bomb with the scent and colors of candy corn! Register at <https://bit.ly/3AINN85>.



Lisle Library District's Website and App

Press Release Desk

Tuesday, October 26 at 7:00 PM

Lisle Library District, 777 Front St., Lisle, IL 60532

Learn all about the tools you can access through the Lisle Library District website. We will also explore the Lisle Library District app. This webinar will be held via Zoom. Contact Krista at kloepperk@lislelibrary.org for more information. Registration is required.

This event was originally posted on a public calendar and [distributed by Burbio](#). Please confirm event details with the host before attending. Have a correction? Contact us at content@patch.com, and/or reach out to Burbio directly at burbio@burbio.com.



Suburban Chicago libraries host public event with TIME100 “Most Influential” author

Submitted by [Joy Davis](#) on October 19, 2021 - 1:26pm

Cathy Park Hong will discuss her bestselling book, "Minor Feelings: An Asian American Reckoning," in a virtual conversation with Monica Eng, a reporter for Axios, at 7 p.m. on Thursday, Nov. 4 via Zoom. The book has been called "a ruthlessly honest, emotionally charged, and utterly original exploration of Asian American consciousness."

The conversation is being presented by 21 Chicagoland libraries, which are eager to share this important conversation with their communities. Registration is free but required, and can be done at any of the participating library's websites.

"While the pandemic has pulled us away from each other in some respects, in other respects it is bringing us closer to incredible authors," said Xavier Duran, adult programming coordinator at Lisle Library District.

The pandemic inspired Hong's 2020 essays, which explore Asian American consciousness and racism in the U.S., a topic that has recently taken a more prominent role in public discourse.



"During this current climate with heightened anti-Asian racism, we hope Ms. Hong can help our readers become more informed and sensitive about this crisis," said Roz Topolski, community engagement programming coordinator at Vernon Area Public Library and the initial organizer of the event.

The collection blends memoir, cultural criticism, and history to "speak honestly about the Asian American condition—if such a thing exists." It earned Hong the National Book Critics Circle Award for biography and was a finalist for this year's Pulitzer Prize. It was selected as one of the best books of 2020 by Time Magazine, which also named her one of the 100 most influential people of 2021. As a result, the book has been hard to keep on the shelf at local libraries.

Hong is the poetry editor of the New Republic and a professor at Rutgers University - Newark. She published three books of poetry before her nonfiction debut.

Participating libraries include: Arlington Heights Memorial Library, Aurora Public Library, Barrington Area Library, Clarendon Hills Public Library, Cook Memorial Public Library District, Deerfield Public Library, Downers Grove Public Library, Forest Park Public Library, Glencoe Public Library, Highland Park Public Library, Homer Township Public Library District, Indian Trails Public Library, Lake Villa District Library, Lisle Library District, Mount Prospect Public Library, Prospect Heights Public Library District, Schaumburg Township District Library, Skokie Public Library, Vernon Area Public Library, Wilmette Public Library and Winnetka-Northfield Public Library District.

Local independent bookstores Anderson's Bookshop, Barbara's Bookstore, Book Bin and The Book Stall are supporting the event.

LISLE LIBRARY DISTRICT
ADVOCACY & OUTREACH COMMITTEE MEETING
August 25, 2021 - 2:00 p.m.

1. Roll call

Present:

Liz Sullivan - Trustee | Chair

Lorna Turner - Trustee

Sara Wynn - Trustee

Marjorie Bartelli - President

Tatiana Weinstein - Director/Ex-officio

Beth McQuillan - Assistant Director/Ex-officio

Also Present:

Chris Knight - Recording Secretary

Nigel Jackson - LLD Video & Graphics Specialist

Joy Davis - LLD Marketing Specialist

2. Opportunity for visitors to speak - general public comment period - None

3. Video Project - Discussion

Director Weinstein introduced Nigel Jackson, LLD Video and Graphics Specialist, and Joy Davis, LLD Marketing Specialist. Mr. Jackson described various approaches to video filming including B-roll footage and 360 degree panoramic shots of key renovation areas. Ms. Davis provided an overview of marketing techniques including promotion on all social media platforms, communication keywords, and physical promotional materials such as bookmarks, yard signs, and stickers. Trustee Sullivan mentioned wanting to partner with the Lisle Woman's Club.

4. District mailings/promotions - Discussion

Director Weinstein discussed printing, postage, and online marketing budget lines. She stated that the Per Capita Grant funds may be used towards marketing. Director Weinstein suggested that the LLD newsletter have a dedicated page regarding the renovation. She proposed a mailer with renovation information.

Discussion: President Bartelli asked about a mailer. Director Weinstein stated that a mailer could be a half or full sheet sent via bulk mail. Trustee Sullivan commented on the Steeple Run HOA. Director Weinstein stated that she has tasked Ms. Davis to touch base with HOA's in the area. Trustee Wynn commented on the Lisle 202 electronic newsletter. Director Weinstein stated she would have Ms. Davis reach out to their marketing staff. President Bartelli asked about reaching out to places of

worship. Director Weinstein stated that staff would look into community bulletin boards. Trustee Turner mentioned Lisle car shows. Director Weinstein mentioned staff would be at Depot Days in September.

Chairwoman Sullivan asked when the third Open House would occur. Director Weinstein suggested that it may occur in late September or October. Trustee Wynn suggested that the newsletter should have the renovation facts and a mailer having more detail and a possible invitation to the third Open House.

Director Weinstein mentioned having the videos hit all the public use areas. President Bartelli asked about the cost of the newsletter. Director Weinstein stated that the costs were built into the budget. Trustee Sullivan commented on resident segments in relation to marketing.

Trustee Sullivan commented on unincorporated areas of the District. Director Weinstein stated the District is larger than Lisle proper and that reaching out to the HOAs and schools would be prudent. Trustee Sullivan suggested Director Weinstein and President Bartelli speak at HOA or other like meetings.

Director Weinstein stated that she would work with staff in outlining the video project. Trustee Sullivan asked about using the Daily Herald. Director Weinstein stated that the Library regularly submits posts to the Daily Herald, which usually get published digitally.

Director Weinstein stated that the LLD can ask the Chamber and Village to forward relevant renovation e-blasts. Trustee Sullivan asked about staff input for interior colors. Director Weinstein stated that staff will provide feedback at individual departmental architect meetings. President Bartelli asked if the Board would see examples of exterior colors. Director Weinstein stated that there would be a presentation at the next Board meeting.

5. Adjourn

MOTION: President Bartelli moved to adjourn the meeting. Trustee Turner seconded.
Voice Vote - All Aye

The meeting adjourned at 2:56 p.m.

Recorded by:

Chris Knight, Recording Secretary

Approved by the Advocacy & Outreach Committee on October 22, 2021.

Approved by

Liz Sullivan, Committee Chair